



7-17-1924 10:00 AM

1924-07-17

Board of Regents, Murray State Normal School

Follow this and additional works at: <http://digitalcommons.murraystate.edu/borminutes>

Recommended Citation

Board of Regents, Murray State Normal School, "1924-07-17" (1924). *Board of Regents Meeting Minutes*. 10.
<http://digitalcommons.murraystate.edu/borminutes/10>

This Article is brought to you for free and open access by the Digitized Collections at Murray State's Digital Commons. It has been accepted for inclusion in Board of Regents Meeting Minutes by an authorized administrator of Murray State's Digital Commons. For more information, please contact msu.digitalcommons@murraystate.edu.

MINUTES OF THE BOARD OF REGENTSMURRAY STATE NORMAL SCHOOL

July 17, 1924.

The Board of Regents met in the office of the President of the school at 10:00 A. M., Dr. McHenry Rhoads presiding. Present: Mrs. Laurine Wells Lovett, Messrs. Rhoads, Stokes, Wilson and Thomas. Absent none.

The question of sewerage was taken up for consideration and Mr. C. H. Lockett submitted plans for connecting the normal school building with the sewer system of the Murray Sewerage Company.

Moved by Mrs. Lovett, seconded by Mr. Stokes, That a committee consisting of Stokes, Wilson and Carr be appointed with power to arrange for proper sewerage disposal for the present normal school building on the most advantageous terms with a view to connecting same with the complete sewerage system for the school. Aya's, Mr. Rhoads, Mrs. Lovett, Mr. Wilson, Mr. Stokes, Mr. Thomas. Nay's none. Motion carried.

✓ A letter was read from Olmsted Brothers, relative to the revised plans for grounds. Plans were also presented. For letter and plans, see files.

Moved by Mr. Thomas, seconded by Mr. Stokes, That Mr. C. H. Lockett be appointed to survey the campus of the Murray State Normal School, and that the said property be processioned according to law; also that Mr. Lockett's remuneration be \$1.25 per hour including assistants for time actually devoted to this work. Carried.

Moved by Mr. Stokes, seconded by Mr. Thomas, That the plan for the location of the central building of the group of women's dormitories be approved as shown on revised plans of Olmsted Brothers (No. 11), provided that the space between the proposed south wing of dormitory be one hundred feet from the present building. Carried.

Moved by Mrs. Lovett, seconded by Mr. Wilson, That the Administration building be located not less than one hundred feet east of present building. Carried.

Moved by Mrs. Lovett, seconded by Mr. Stokes, That a walk be placed from the present building leading to the Murray and Mayfield road similar to that shown on Plan # 11 leading from the Administration building to said road. Carried.

Moved by Mrs. Lovett, seconded by Mr. Stokes, That the practice school be moved further north in edge of timber land. Carried.

Moved by Mr. Stokes, seconded by Mr. Wilson, That the arrangement of the athletic field be left to Messrs. Olmsted Brothers. Carried.

Moved by Mr. Stokes, seconded by Mr. Wilson, That the revised plans for the campus of the Murray State Normal School (File No. 7263, Plan No. 11) as amended by the above resolutions be adopted as a whole, and that Olmsted Brothers be instructed to proceed with the complete plans and specifications. Carried.

The Board took a recess at 12:15 P. M. for luncheon.

The Board reconvened at 1:45 P. M. All members present.

✓ Mr. G. Tandy Smith, Jr., architect, appeared before the Board and presented preliminary plans for women's dormitory.

✓ Moved by Mr. Thomas, seconded by Mr. Rhoads, That the approval of preliminary sketches of women's dormitory be referred to Mrs. Lovett and Dr. Carr. Carried.

Moved by Mr. Thomas, seconded by Mr. Rhoads, That the installation of water main and fire hydrant for the present building be referred to the sewer committee with power. Carried.

Moved by Mr. Stokes, seconded by Mr. Wilson, That Seventeen Hundred Dollars (\$1700.00) be paid to W. E. Gore, Architect, and that the same be charged to the

account of the Administration Building. Carried.

Mr. Harker, of Puryear, Tennessee, was given permission to exhibit samples of face brick and explain their merits to the Board.

By unanimous consent, he was invited to submit prices in writing to the Board.

President Carr submitted manuscript for catalogue including course of study prepared in accordance with the direction of the Executive Council for the Murray and Morehead State Normal Schools. In presenting this manuscript, the following report was submitted.

Murray, Kentucky,
July 17, 1924.

Members of Board of Regents of Murray State Normal School,
Murray, Kentucky.

Honorable Members:

In presenting the manuscript for the first catalogue of the Murray State Normal School, I wish to call attention to the following items which should be considered by this Board before publication. These items follow:

1. The School Calendar provides for two semesters of eighteen weeks each and a summer session of twelve weeks divided into two terms of six weeks each. It also provides for admitting students at the middle of the second semester for nine weeks. This is the calendar now in operation. Richmond has the same calendar, but both Bowling Green and Morehead have only a nine weeks summer term, otherwise the same calendar.

2. The Dedication of the Normal School Building is set for Monday forenoon September 22, 1924. That would be the opening day of the new semester, and the students would be here.

3. The Athletic Field is being advertised for use in October. Such an ad attracts many students who otherwise would go elsewhere. This field can be graded and enclosed and provided with bleachers by that time provided steps are taken at once to do so.

4. The Thomas P. Norris Student Loan Fund is being advertised. Is there any doubt about this matter going into effect this fall?

5. Special Fees are provided only for individual instruction in music and the use of pianos for practice. After consulting with the instructors, it was suggested that these fees be fixed at the rate of thirty cents per lesson of twenty five minutes each. The suggested fees follow:

Music lesson, instrumental or vocal, per semester (two lessons of twenty five minutes each weekly)	\$10.80
For summer session (12 weeks)	7.20
Piano practice per semester (fifty minutes per day)	5.00
For summer school (12 weeks)	4.00

6. Correspondence Courses are announced. This matter has never been presented to this Board before. Such courses are given by both the Eastern and Western Normal Schools as well as the University of Kentucky and many other schools.

The plan outlined follows closely that published for the Eastern Normal at Richmond. The suggested fees are the same. The faculty unanimously approves of extension courses.

If these courses are offered, it will be necessary to provide a director of correspondence work who will be a member of the faculty. It will also be necessary to employ persons to read and correct lessons sent in. Some of the most mature students may be selected for at least part of this work. Whether or not the extension work will be entirely self supporting cannot be determined at this time.

7. The Murray Normal Shield is suggested as the name of the official publication of this school. I also suggest that it be published bimonthly and that the necessary steps be taken to have the publication entered as second class matter at the Murray post office.

8. The Course of Study has been submitted as a separate item but it should be included in the catalogue. A description of each course has been prepared and should also be published along with the course.

I recommend the following:

- a. That each item mentioned above be approved.
- b. That the President be authorized to complete the manuscript of the catalogue embodying such changes as may be necessary.
- c. That the manuscript when completed be referred to a committee with power to publish at earliest date possible. At least two thousand copies should be published.
- d. That the necessary steps be taken to have the "Murray Normal Shield" admitted as second class matter at the post office.

Respectfully submitted,

J. W. Carr,
President.

By common consent the report was received and made a part of the record.

Moved by Mr. Thomas, seconded by Mr. Wilson, That a bulletin be published quarterly, to be known as the "Murray State Normal School Quarterly" and that once a year a catalogue number be published. Carried.

Moved by Mr. Stokes, seconded by Mr. Thomas, That the President be instructed to get bids from job printers for printing 2000 copies of catalogue. Carried.

By common consent, action relative to the course of study and establishment of extension courses was deferred but all other recommendations were approved. The President was directed to correspond with other institutions relative to the proportional amount of fees paid for extension courses, which go to instructors and to the school.

After an informal discussion relative to the employment of a dean and other members of faculty, the following action was taken:

Moved by Mr. Stokes, seconded by Mrs. Lovett, That the employment of a dean for the school be postponed indefinitely. Carried.

On the recommendation of the President, That Mr. E. R. Mills be appointed a teacher in the department of education, salary at the rate of \$2400.00 per calendar year. It was moved by Mr. Wilson, seconded by Mr. Stokes, That Mr. Mills be employed from the opening of school in September until June 30, 1924., salary at the rate of \$2400.00 per calendar year. Carried.

At this time Mr. Rhoads was excused in order to take the 3:30 P. M. train for his office. Mr. Stokes, Vice Chairman, presided for remainder of session.

The President presented the following recommendation from the faculty, relative to certificates:

July 17, 1924.

Honorable Board of Regents:

The Faculty recommends certificates to be granted to the following persons, each having completed the course of study prescribed for the kind of certificates issued:

Miss Gussie Wood, College Elementary Certificate
Miss Mavis Hamilton " " "
Miss Lorene Swann " " "

Miss Eddie May Thomas, Standard Elementary Certificate
Miss Halleene Smith, " " "
Miss Meta Rector, " " "
Miss Maggie Ellis Smith, " " "

Miss Larue Hendon, Prov. Elementary Certificate, 1st cl.
Miss Eureka White " " " " "
Mr. Fred Phillips " " " " "

Mr. J. C. Stamps, Prov. Elementary Certificate, 2d cl.
Miss Robbie Clark, " " " " "
Miss Elan Adams, " " " " "

Miss Sylvia Crawford, College Elementary Certificate
Miss Charlyne Eley, Standard Elementary Certificate
Mr. Jewel Austin, Provisional Elementary Certificate, 1st cl.

Respectfully,

J. W. Carr,
President.

Moved by Mr. Wilson, seconded by Mr. Thomas, That certificates be granted as recommended by the faculty. Carried.

The President made a verbal report relative to receipts and expenditures for the school year ending June 30, 1924. He requested that an audit be made of the receipts and expenditures for the school year.

Moved by Mr. Wilson, seconded by Mr. Thomas, That on the evening of July 24, 1924, the Board of Regents make an audit of all receipts and expenditures for the school year 1923-24. Carried.

Adjourned. to meet July 24, 1924.

McHenry Rhoads
Chairman

Laurie Wells Lovett
Secretary