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MINUTES OF THE BOARD OF REGENTSMURRAY STATE NORMAL SCHOOL

November 12, 1924.

The Board of Regents of the Murray State Normal School met in the office of the President of the school at 9:30 A. M. as per resolution of adjournment of the last meeting of the Board, McHenry Rhoads, presiding. Present: McHenry Rhoads, T. H. Stokes, and Mrs. Laurine W. Lovett. Absent: J. F. Wilson and G. P. Thomas.

A telephone message was received from Mr. Wilson's daughter to the effect that her father was detained at home on account of personal illness.

Minutes Approved.

The minutes of October 21 and October 22, 1924 were read and approved.

Approval of Bonds.

The Bond of the Redmond Heating Company, Louisville, Kentucky, in the sum of \$6467.40 was submitted.

Moved by Mr. Stokes, seconded by Mrs. Lovett, That the bond of Redmon Heating Company be approved. Carried.

The President reported that a list of securities deposited with the First National Bank of Paducah by Jack Cole had been evaluated by the President of the First National Bank of Paducah and found to be substantially in accordance with contract.

Moved by Mr. Stokes, seconded by Mrs. Lovett, That securities listed by Jack Cole and placed on deposit with the First National Bank of Paducah as surety for the benefit of the Board of Regents of the Murray State Normal School be accepted. Carried.

Moved by Mr. Stokes, seconded by Mrs. Lovett, That the bond of Ed. D. Hannan, be approved. Carried.

Moved by Mr. Stokes, seconded by Mrs. Lovett, That the bond of President John W. Carr in the sum of \$15,000.00 be approved. Carried.

Moved by Mrs. Lovett, seconded by Mr. Rhoads, That the bond of Mr. T. H. Stokes Custodian of the Thomas P. Norris Student Loan Fund be approved. Carried.

The President was instructed to place the above named bonds on file in the safety deposit box.

Extras Authorized.

G. Tandy Smith, Architect for Woman's Dormitory, submitted in regular form order No. 1 for certain changes to be made in Woman's Dormitory involving additional cost of \$785.43. (See files).

Moved by Mr. Stokes, seconded by Mrs. Lovett, That order No. 1 mentioned above be accepted and approved involving additional expenditure of \$785.43. Ayes, Mr. Stokes, Mrs. Lovett, Mr. Rhoads. Noes, none. Carried.

Moved by Mr. Stokes, seconded by Mrs. Lovett, That the Architect be authorized to have anchors placed in rooms to be used for refrigeration at a cost not to exceed \$25.00. Carried.

Mr. Thomas Arrived.

At 11:00 A. M. Mr. G. P. Thomas, member of the Board of Regents, arrived.

reports as follows:

Sealed proposals were received for grading the athletic field according to plans prepared by Mr. C. H. Lockett.

The bids were as follows:

Eugene Tarry	-	per cubic yard	-	\$0.48
Wilson, Hanny & Graham	"	"	"	.27

from two other persons, one at 93¢ and the other at \$1.50 per cubic yard.

The bid of Wilson, Hanny and Graham being the lowest and the best, the contract was awarded to them at 27¢ per cubic yard.

Mr. Lockett's report shows that 10161 cubic yards of earth was cut and filled amounting to \$2743.47 according to contract price. Of this amount \$2593.47 have been paid and \$150.00 retained until the grounds are thoroughly dragged and leveled after a rain.

Notices were sent to Hood-Moore Lumber Company and Wilson, Hanny & Graham of the awards for lumber and for the construction of fencing the athletic field. The lumber company placed the order promptly, but inasmuch as the posts and stringers had to be creosoted, there has been a delay in furnishing material. It is doubtful if the fence can be completed before the first of December.

It is evident that little use can be made of the athletic field before next spring or summer. The athletic field should be seeded with blue grass, but inasmuch as it has not been thoroughly leveled, and for lack of rain, the filled earth has not settled, we deem it inadvisable to seed the field until next spring.

We, therefore, recommend that after the field has been fenced, that no further work be done on the field until next spring.

Respectfully submitted,

J. W. Carr) Committee on Athletic
T. H. Stokes) Field.

Moved by Mrs. Lovett, seconded by Mr. Thomas, That report be accepted and approved. Carried.

Report of Committee on Water Mains.

November 12, 1924.

To the Members of the Board of Regents:

The Committee on water mains reports as follows:

Provision was made whereby the necessary water mains, fire hydrants, connections were ordered through the City of Murray at the time they were placing orders for pipe, etc., for use of the city. The school purchased the pipe at the same rate paid by the city.

Water mains and hydrants have been installed as follows:

1100 feet	4" Main
300	" 2" "
700	" 1½" "
2000	" 1" "
	3 fire hydrants
	25 Sprinkling hydrants
	10 Cut off boxes

price for pipe, fire hydrants and cut off boxes, \$1499.79.

As these mains were installed by day labor, we have not the cost of installation.

Respectfully submitted,

J. W. Carr,) Committee on
T. H. Stokes) Water Mains.

Moved by Mr. Thomas, seconded by Mrs. Lovett, That report be received and approved. Carried.

Report of Committee on Rules.

The Committee on Rules submitted the following report on rules:

✓
RULES AND REGULATIONS OF THE BOARD OF REGENTS
FOR THE GOVERNMENT OF THE MURRAY STATE NORMAL SCHOOL AND OF THE BOARD OF REGENTS;
OFFICERS, AGENTS AND EMPLOYEES.

ARTICLE I.

GENERAL AND DELEGATED POWERS

The Board of Regents of the Murray State Normal School being a body corporate with certain powers and duties imposed upon it by an Act of the General Assembly of the Commonwealth of Kentucky, at its regular session in the year of Our Lord One Thousand Nine Hundred and Twenty-Four, in making and publishing these rules and regulations for the Government of the Board of Regents, its officers, agents and employees of the Murray State Normal School, hereby expressly declare that all power and authority given to the Board of Regents of the Murray State Normal School herein temporarily delegated may be reassumed by the Board of Regents at any time and all power and authority not expressly temporarily delegated herein is expressly reserved by the Board of Regents of the Murray State Normal School.

ARTICLE II.

REGULAR AND SPECIAL MEETINGS.

The regular meetings of the Board of Regents of the Murray State Normal School shall be held on the Third Tuesdays in January, April, July and October of each year. Two of these meetings shall be held at the Murray State Normal School Building, in the City of Murray, Kentucky. The other two may be held wherever the Board of Regents may determine. Special meetings of the Board of Regents may be called by the Chairman, or by the Vice Chairman, or by any three members of the Board of Regents upon giving five days notice in writing to each member of the Board, but at such special meetings the business to be transacted shall be specified in the notice.

ARTICLE III.

QUORUM.

A quorum for the transaction of business shall consist of a majority of the Board of Regents, but no contract shall be made or any money appropriated without the concurrence of a majority of all the members of the Board.

ARTICLE IV.

EXPENSES OF BOARD MEMBERS.

The members of the Board of Regents shall not receive any compensation, but shall be paid their actual and necessary expenses out of the maintenance fund of the school. Traveling expenses of the Board of Regents in attending the meetings of the Board shall be the regular railroad rate for travel by the railroad route usually traveled from and to their homes including all necessary expenses incurred in such travel and while upon the discharge of their official duties, whether such travel is actually made by railroad or overland. The actual cost for

a trip from the home of each member to the regular place of meeting shall be determined by the Board and record made of the same, and thereafter it is not necessary to obtain a receipt covering said amount. For all other items of expense exceeding one dollar, members of the Board of Regents shall obtain receipts for such expense and file same with a statement of their expense accounts before same shall be paid.

ARTICLE V.

OFFICERS OF THE BOARD.

The officers of the Board of Regents of the Murray State Normal School shall be a Chairman, a Vice Chairman, a Secretary, a Treasurer, a President of the Murray State Normal School, and such other officers as the Board of Regents may deem necessary and determine.

ARTICLE VI.

DUTIES OF CHAIRMAN.

The State Superintendent of Public Instruction is ex officio a member of the Board of Regents of the Murray State Normal School and Chairman of said Board. The Chairman shall preside over the meetings of the Board of Regents, perform all duties of a presiding officer of a deliberative body and shall have such power as is prescribed by law or delegated by the Board of Regents.

ARTICLE VII.

TERM AND DUTIES OF VICE CHAIRMAN

The Vice Chairman of the Board shall be a member of the Board and shall be elected by a majority of the members of the Board of Regents for a term of two years from April 1, 1924; or until his successor is elected and qualified and may be removed for cause after written notice of ten days by a majority of the Board of Regents. The regular term of the Vice Chairman shall expire on the first day of April in 1926 and on the first day of April on each even year thereafter. In case of a vacancy during the regular term, his successor shall be elected for the remainder of the unexpired term, or until his successor is elected and qualified.

In the absence of the Chairman, the Vice Chairman shall preside over all meetings of the Board of Regents, and perform all other duties of the Chairman. He is also authorized to call special meetings of the Board on his own initiative, or on the written request of three members of the Board, and to countersign all warrants issued on the Treasurer of the Murray State Normal School unless some other officer is designated to countersign warrants.

ARTICLE VIII.

TERM AND DUTIES OF SECRETARY

The Secretary of the Board shall be elected by a majority of the members of the Board of Regents for a term of two years from April 1, 1924 or until his successor is elected and qualified, and may be removed for cause after written notice of ten days by a majority of the Board of Regents. The regular term of the Secretary shall expire on the first day of April in 1926 and on the first day of April on each even year thereafter. In case of a vacancy, during the regular term, his successor shall be elected for the remainder of the unexpired term, or until his successor is elected and qualified.

It shall be the duty of the Secretary to keep an accurate record of the minutes of the Board of Regents which shall be a permanent record, and immediately after each meeting shall send or cause to be sent a copy of such minutes by mail to each member of the Board. The Secretary may appoint an assistant to do the clerical work of secretary, but he shall be responsible for acts of his secretary.

ARTICLE IX.

TERM, BOND AND DUTIES OF TREASURER

The Treasurer of the Board may be an individual or one or more banks. The Treasurer of the Board shall be elected by a majority of the members of the Board

of Regents for a term of two years from April 1, 1924, or until a successor is elected and qualified, and may be removed for cause after written notice of ten days by a majority of the Board of Regents. The regular term of the Treasurer shall expire on the first day of April in 1926 and on the first day of April on each even year thereafter. In case of a vacancy during the regular term, a successor shall be elected for the remainder of the unexpired term or until a successor is elected and qualified.

The Treasurer shall give bond with good surety approved by the Board of Regents for the faithful performance of the duties of the office in the penal sum of \$----- and shall receive such salary as shall be fixed by the Board prior to the election of Treasurer, which sum shall not be changed during the term.

The Treasurer shall be the custodian of all funds belonging to the Murray State Normal School, shall receive all moneys due the school and shall be responsible for same.

The Treasurer shall pay all warrants drawn on the funds of the school when duly signed by the President of the school and countersigned by the Vice Chairman of the Board of Regents or some other officer designated by the Board of Regents and not otherwise.

If the Treasurer is an individual or one bank, the warrants shall be drawn in consecutive numbers. If two or more banks are Treasurer, the warrants on each bank shall be numbered consecutively.

The Treasurer shall make a report monthly on blanks approved by the Board of Regents showing receipts, disbursements and balances. If two or more banks are Treasurer, each bank shall report the receipts, disbursements and balances, and the combined reports shall be the report of the Treasurer.

The Treasurer shall make an annual report during the month of July for the preceding school year. This report shall be made on blanks approved by the Board of Regents and shall show the receipts and disbursements in such classified form as the Board may designate. If two or more banks are Treasurer the combined report of the banks shall be the Treasurer's annual report.

The Treasurer's books shall be open to inspection by the Board of Regents, or by any committee or member of the Board or to the President of the School at any time.

ARTICLE IX.

TERM, BOND AND DUTIES OF PRESIDENT.

The Board of Regents shall appoint a President of the Murray State Normal School and fix his salary prior to his appointment which shall not be changed during his term of office. The term of the President shall be four years, but he may be removed for cause after notice by a majority vote of all of the Board of Regents. The present incumbent of the office of President of the Murray State Normal School having been appointed for a term of four years by the State Board of Education prior to the creation of the Board of Regents by the Legislature of Kentucky, and his salary fixed by it, and this appointment having been confirmed by this Board at its first regular meeting in April 1924, the term of the present incumbent of the office of President of the Murray State Normal School is hereby declared to expire on the 30th day of June 1927. The Board of Regents shall at its regular quarterly meeting in April immediately preceding the expiration of the term of President of the Murray State Normal School proceed to elect a new President for the ensuing term. In case of a vacancy in the office of President of the Murray State Normal School, the Board of Regents may fill such vacancy at any legal meeting of the Board thereafter.

Bond.

The President of the Murray State Normal School shall give bond with good and sufficient surety for the faithful performance of the duties of his office conditioned according to law in the penal sum of \$15,000.00.

Duties.

a. The President shall be the executive officer of the Board of Regents of the Murray State Normal School and shall see that all rules of the Board pertaining to the school are properly carried out. He shall also see that all employees of the

of the Board perform their duties faithfully, and that all contracts made with the Board are faithfully carried out.

b. The President shall meet with the Board of Regents and shall have the privilege of discussing all questions and matters coming before the Board. He shall from time to time make such recommendations to the Board for the good of the Murray State Normal School as he deems proper, and shall call their attention to all matters that he thinks should be considered by the Board. He shall prepare all reports that may be required of him by the Board of Regents and prepare all reports required to be made by the Board of Regents to the Superintendent of Public Instruction or other officials.

c. He shall receive or cause to be received all fees paid by students and give proper receipt for same; he shall also receive all receipts from book store, lunch room, or from any games or entertainments, or from the sale of any property which he may be authorized to sell, and give proper receipt for same.

He shall turn over promptly to the Treasurer all money belonging to the school received by him from any source, and take credit on bank book for same with a notation as to the source from which each item has been received.

d. He shall pass upon all claims presented in duplicate against the Murray State Normal School, and if he approves, he shall endorse his approval on face or back of each claim and duplicate and shall draw or cause to be drawn a warrant on the Treasurer for same noting the fund against which it shall be charged. He shall sign all warrants before presenting them to the Vice Chairman to be countersigned.

e. He shall keep or cause to be kept an accurate record of all warrants drawn by him noting the fund upon which it is drawn. He shall also write or cause to be written on each claim and duplicate paid the number of warrant with which it is paid and see that each claim and duplicate is properly receipted.

f. He shall keep or cause to be kept the record of each student. This record shall show the high school and college credits earned by each student prior to entering the Murray State Normal provided he has attended high school or college elsewhere, the subjects studied and the credits received in this institution together with such other information as he deems advisable. He shall on request furnish or cause to be furnished the record of each student leaving the Murray State Normal School.

g. He shall prepare a budget annually and when approved by the Board of Regents, he shall be authorized to expend not to exceed the budget allowance for extra clerical help, extra janitor service, substitute teachers and the items set forth in the miscellaneous budget.

h. He shall have authority to draw warrants for the payment of the salaries of members of the faculty and other employes of Board.

i. The terms of all teachers and members of the faculty, and all other employes of the Murray State Normal School not herein otherwise stated, shall terminate annually on the 30th day of June of each year whether appointed for a part or full term. The salaries of all teachers, members of the faculty and other employes shall be fixed annually prior to their appointment by the Board of Regents and shall not be changed during their terms. Annually at the regular quarterly meeting of the Board of Regents in April, the President of the Murray State Normal School shall submit in writing his recommendations for the appointment of teachers and members of the faculty to the Board of Regents together with full and complete information concerning each person recommended, and shall at the same time submit to the board in writing a list of the names of all applicants, showing their names, addresses and degrees held by them. Thereupon the Board of Regents shall act upon the recommendations of the President and shall elect the teachers and members of the faculty for the ensuing year.

j. The President shall have power to fill temporarily any vacancy caused by resignation or temporary absence of a member of the faculty or other employee of the school, and shall appoint his own Secretary, but his salary shall be fixed by the Board of Regents.

k. He shall have the power to suspend any member of faculty or other employee of the Board for neglect of duty, insubordination or misconduct, but the reason for his action must be reported to Chairman or Vice Chairman of the Board of Regents within forty-eight hours from the time such suspension becomes effective.

1. The President of the Murray State Normal School shall have the right to make additional rules for the proper government of the school provided they are not contrary to the rules of the Board of Regents.

ARTICLE XI.

AUDITING COMMITTEE.

There is hereby created by the Board of Regents of the Murray State Normal School an Auditing Committee to be composed of three members of the Board, which shall be a standing Committee of the Board and whose term shall be two years from the first day of April 1924, or until their successors are appointed. It shall be the duty of the Auditing Committee prior to each regular quarterly meeting of the Board of Regents to carefully examine, check and audit the accounts of the President and Treasurer for the preceding quarter and to report its findings in writing to the Board of Regents. This report of the Auditing Committee when made shall be received, acted on and made of record in the minutes by the Board of Regents. The Treasurer and President shall each submit to the Auditing Committee their quarterly report made to the Board of Regents for the preceding quarter covering the fiscal transactions of their respective offices for such quarter together with all vouchers, authorizations, papers and records that the Auditing Committee may deem necessary for the proper checking of their respective offices. Whenever there shall be a change in the incumbent of either of said offices or whenever the term of any incumbent shall expire, the Auditing Committee shall carefully check up such office and make final settlement of his accounts and such settlement be reported to the Board of Regents for their approval.

ARTICLE XII.

ENTRANCE REQUIREMENTS

An applicant for admission to the Murray State Normal School must be sixteen years old and pay the required fees and agree to abide to be the rules and regulations of the school. He must also present evidence of having completed the eighth grade.

- a. Graduation from an approved high school or credits received from an approved high school.
- b. Common school diploma.
- c. Promotion card certifying that the holder has been promoted from the eighth grade to the high school.
- d. Satisfy the Committee on entrance that the applicant is able to do high school work.

ARTICLE XIII.

FEES

a. Incidental Fees. Each student must pay an incidental fee when he enrolls as follows:

For semester (18 weeks)	\$5.00
For summer school (12 weeks)	4.00

If a student is permitted to enroll for half semester or half summer school, he will pay accordingly.

b. Tuition. No tuition is charged residents of Kentucky. Non-residents of Kentucky are charged the following rates in addition to the incidental fee.

For semester (18 weeks)	\$18.00
For summer school (12 weeks)	12.00

If a student is permitted to enroll for half a semester or for half summer school, he will pay accordingly.

c. Special Fees. No special fees are charged except for individual instruction in music.

Music, instrumental or vocal per semester (two lessons of twenty-five minutes each weekly)	\$18.00
For summer school (12 weeks)	12.00
Piano practice per semester (fifty minutes per day)	5.00
For summer school (12 weeks)	4.00

If a student is permitted to enroll for half semester or summer school, he will pay accordingly.

d. Fees for Correspondence Courses.

Enrollment fee (paid but once)	\$ 3.00
Instruction fee - for half unit high school level	10.50
Instruction fee - each semester hour college level	3.50

e. Extension Courses Given by Members of Faculty.

Enrollment fee (paid but once)	\$ 3.00
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Also the necessary local expenses and the traveling and other expenses of the instructor, and his fees, provided that an instructor does not receive more than \$5.00 per recitation period of fifty minutes for his services.

f. Refunds. If a student is compelled to withdraw for any valid reason during any semester or summer session or from any correspondence or extension course, the President is authorized to refund proportional part of fee or fees paid by him on presentation of bill for same in duplicate. This rule does not apply to enrollment fee for correspondence or other extension courses.

ARTICLE XIV.

STUDENT FUND.

The incidental fees paid by students and the receipts from games, entertainments and other student activities are set aside as a student fund, and the President is authorized to pay the necessary expenses of all games, entertainments, lectures, concerts, entertainment of guests of the school, and any other items which may be authorized by the Board of Regents out of this fund, provided the amount expended shall not exceed the incidental fees and receipts from the State shall be used for this fund.

ARTICLE XV.

BOOK STORE, LUNCH ROOM

The President is authorized to purchase necessary books and supplies for the operation of book store and lunch room and to pay for same in same manner as other bills are paid. He is also authorized to sell books, supplies and food to members of the school at sufficient profit to make the book store and lunch room self supporting.

ARTICLE XVI.

COURSE OF STUDY

The course of study shall be six years in length -- four years of high school level and two years college level. This course shall be prepared by the Executive Council and adopted by the Board of Regents.

ARTICLE XVII.

KINDS OF CERTIFICATES ISSUED

Provisional Elementary Certificate, Second Class, valid for two years, will be awarded to students completing the first year (four units) of the course of high school level provided at least two units (18 weeks work) are taken in residence. One unit may be done in the Extension Department.

Provisional Elementary Certificate, First Class, valid for two years, will be awarded to students completing the first two years (eight units) of the course of high school level or a fair equivalent, provided four units are completed in residence. Two units may be done in the Extension Department.

Standard Elementary Certificate, valid for three years, will be awarded students completing the entire course of high school level or a fair equivalent, provided four units are completed in residence. Four units may be done in the Extension Department.

College Elementary Certificate, valid for two years, will be awarded to students completing the first year of the course of college level, or thirty two semester hours provided sixteen hours (18 weeks) of the work is done in residence. Eight semester hours may be done in the Extension Department.

Advanced Certificate, valid for three years and renewable for life, will be granted to students completing the entire course of college level provided at least thirty-two hours are taken in residence. Sixteen semester hours may be done in the Extension Department.

LAWS GOVERNING TEACHERS' CERTIFICATES

(Extracts from the Acts of 1924--now in force)

General Requirements.

Each person must be at least eighteen years of age, and present satisfactory evidence of good moral character in order to be eligible to receive any grade of certificate.

Powers of Board of Regents.

Each Board of Regents shall have full power and authority to confer under its corporate seal upon students of said schools the following certificates:

1. A Provisional Elementary Certificate of the second class, valid for two years in any elementary school of the State, given on the completion of at least four units of prescribed work, two of which must be earned in residence; the remaining two may be completed during the summer sessions or equivalent credit to be accepted from approved high schools of the State.
2. A Provisional Elementary Certificate of the first class, valid for two years in any elementary school of the State, given on the completion of at least eight units of prescribed and elective work, four of which must be earned in residence; the remaining four may be completed during summer sessions or accepted from approved institutions of secondary rank.
3. A Standard Elementary Certificate, valid for three years in any elementary school of the State, given on the completion of sixteen units of prescribed and elective work, four of which must be earned in residence; the remaining twelve may be completed during regular sessions or summer schools or accepted from other approved secondary institutions.
4. A College Elementary Certificate, valid for two years in any elementary school in the State, given on the completion of thirty-two semester hours' work in the college field, sixteen of which must be completed at the institution; the remainder may be completed during regular or summer sessions or accepted from other approved junior or senior colleges.
5. An Advanced Certificate, valid for three years and renewable for life after three years successful teaching in any elementary or high school, given on the completion of sixty-four semester hours of prescribed and elective work, thirty-two of which must be made in residence; the remainder may be completed at the institution during regular or summer sessions or accepted from other approved junior or senior colleges. This certificate will permit the holder to occupy a superintendency, provided the holder thereof has completed a course of study preparing for that type of position.

ARTICLE XVIII

DISCIPLINE.

The discipline of the school, in so far as it relates to the student body, is hereby vested in the President of the Murray State Normal School.

ARTICLE XIX.

CLASSIFICATION AND PROMOTION OF STUDENTS.

✓ The classification and promotion of students shall be vested in the President of the Murray State Normal School and in the faculty of the school.

ARTICLE XX.

BOOKS AND SUPPLIES.

✓ The books to be used by the school shall be determined by the President and faculty of the Murray State Normal School as well as all educational supplies.

ARTICLE XXI.

TEACHERS' EXAMINATIONS.

The President or members of the faculty appointed by him in accordance with rules prescribed by the State Superintendent of Public Instructions shall have the privilege of conducting teachers examinations. Only bona fide students of the Murray State Normal School shall be eligible to take such examination, and no examiner shall receive any extra remuneration for such service.

ARTICLE XXII.

These rules and regulations may be altered, amended or revoked by the Board of Regents by a majority vote of all members of the Board of Regents voting therefor; but before any alteration amendment or revocation shall be acted on, such proposed amendment, alteration or revocation shall be reduced to writing and filed with the Secretary at least ten days before the meeting of the Board of Regents expected to act thereon, and the Secretary shall make copies thereof and forward one copy immediately by mail to each member of the Board of Regents at his permanent address.

Moved by Mr. Stokes, seconded by Mr. Rhoads, That the report be adopted and the Committee discharged. Carried. ✓

Report of Committee on Ornamental Plants.

November 12, 1924.

REPORT OF COMMITTEE ON ORNAMENTAL PLANTS.

Honorable Members of Board of Regents:

Your Committee to whom was referred the matter of purchasing ornamental plants reports that consideration has been given to the matter; that plans submitted by different nurserymen have been studied and it is our judgment that no elaborate planting should be done this fall. So far as we are able to judge, no layout submitted is satisfactory. We, therefore, recommend that a sum not to exceed \$200.00 for the planting of a few evergreens on the south, east and west side of the present building and, perhaps, a few other places on the grounds, be authorized, and that the planting of all other shrubs and plants be deferred until next year.

We further recommend that grass seed be sown on all parts of the campus which have been improved and upon which grass seed has not already been sown.

Respectfully submitted,

Laurine Wells Lovett) Committee
J. W. Carr) on
Ornamental Plants.

Moved by Mr. Thomas, seconded by Mr. Rhoads, That report be adopted. Carried.

Moved by Mr. Stokes, seconded by Mrs. Lovett, That the Vice Chairman and Secretary be authorized to convey the following real estate to the Murray Sewerage Company as per contract previously entered into.

This indenture, this day made and entered into by and between, Board of Regents, of the Murray State Normal School composed of McHenry Rhodes, of Frankfort, Kentucky, T. H. Stokes, of Murray, Kentucky, J. F. Wilson, of Mayfield, Kentucky, G. P. Thomas, of Cadiz, Kentucky, and Mrs. Laurine Lovett, of Benton, Kentucky, parties of the first part, and the Murray Sewerage Company, of Murray, Calloway County, Kentucky, parties of the second part.

Witnesseth: That for and in consideration of One Dollar (\$1.00) and other consideration, not herein mentioned Cash in hand paid, the receipt of which is hereby acknowledged

Grantors have this day bargained, sold and herein conveyed, to Grantees an easement over the following described tract or parcel of land, with the right and privilege of running a Sewerage main over same, which main passes through Grantors land in Calloway County, Kentucky, to wit:-

The Easement referred to is to be granted on the Olive Street Boulevard from 12th and Olive to the Murray State Normal School Grounds.

To have and to hold un to the said Grantees them their heirs or Successors in office, the above described land by deed with Covenant of General Warranty.

Grantors obtained title to said right by deeds as follows.

From Alice Keys, et al whose deed is recorded in D. B. 50 Page 29, Also:
 From Pat C. Irvin, whose deed is recorded in D. B. 50 page 24. Also
 From J. H. Farris, whose deed is recorded in D. B. 50 page 28, Also
 From R. H. Hood, whose deed is recorded in D. B. 50 page 16, Also
 From C. W. Drinkard, whose deed is recorded in D. B. 50 page 30, Also
 From J. T. Hughes, whose deed is recorded in D. B. 50 page 25. Also
 From Ben B. Keys, whose deed is recorded in D. B. 50 page 26. Also
 From Eugene Tarry, whose deed is recorded in D. B. 50 page 27. All of said deeds recorded in the Calloway County Clerk's office, at Murray, Kentucky.

In witness of all of which, and that we have hereunto set our hands, This the 12 day of Nov. 1924.

Murray State Normal School,
 By T. H. Stokes, V. C.,
 Laurine Wells Lovett, Sec.

CERTIFICATE OF ACKNOWLEDGEMENT.

STATE OF KENTUCKY)
)
 COUNTY OF CALLOWAY)

In Murray, Kentucky, on the 12th day of November, 1924, before me a Notary Public in and for said County of Calloway, personally appeared T. H. Stokes, Vice Chairman, Board of Regents, Murray State Normal School, and Laurine Wells Lovett, Secretary, Board of Regents, Murray State Normal School, to me known and known by me to be the party executing the foregoing instrument and acknowledged said instrument to be their free act and deed.

Alice Keys
 Notary Public.

My Commission expires March 10, 1926.

Ayes, Mr. Stokes, Mr. Thomas, Mrs. Lovett, Dr. Rhodes, noes, none. Carried.

Moved by Mr. Stokes, seconded by Mr. Thomas, That when the Board adjourns it adjourns to meet Tuesday January 6, 1925 in the office of the President of the school at 9:30 A.M. Carried.

Adjourned.

McHenry Rhodes
 Chairman

Laurine Wells Lovett
 Secretary.