

3-29-1926 12:00 AM

**1926-03-29**

Board of Regents, Murray State Normal School

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Board of Regents, Murray State Normal School, "1926-03-29" (1926). *Board of Regents Meeting Minutes*. 37.

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MINUTES OF THE BOARD OF REGENTSMURRAY STATE NORMAL SCHOOL

March 29, 1926

On call of Vice Chairman, T. H. Stokes, as per resolution adopted at the last meeting of the Board of Regents, the Board met in regular session at 10:15 A. M., March 29, 1926 in the office of the President of the school, Chairman McHenry Rhoads presiding. Present: Dr. McHenry Rhoads, Mr. T. H. Stokes, Mr. James F. Wilson, Mr. G. P. Thomas, and Mrs. Laurine Wells Lovett. Absent: None.

The minutes of October 27, 1925, November 6, 1925 and January 28, 1926 were read, and on motion of Mr. Thomas, seconded by Mr. Stokes, were approved. Carried.

Financial Report

The estimate status of finances for different periods mentioned below follows:

April 1, 1926

Taking into consideration the payroll for March, the estimated balance of cash on hand at close of March is \$49,030.91.

July 1, 1926

The estimated balance which will be on hand June 30 with all bills paid \$15,000.00.

Estimated Resources for Next Two Years

✓ Appropriation - Training School Bldg.	\$100,000.00	Annually	\$200,000.00
" Equipment & Grounds	25,000.00	"	50,000.00
Original Appropriation	30,000.00	"	60,000.00
Millage Tax	145,000.00		290,000.00
Inheritance Tax	25,000.00		50,000.00
			\$650,000.00
	Total from State Treasurer		\$650,000.00

Report received and made part of the minutes.

Outcome of Legislative Program

All legislative measures affecting this institution directly were enacted into law. The following are the most important:

Teachers Colleges ✓

Senate Bill 216 made all State Normal Schools and Teachers Colleges of same rank, gave each same certificating privileges, and the same power to confer degrees.

General Appropriation Bills ✓

The general appropriation bills provided \$250,000.00 for buildings, grounds and equipment. Each of the other teachers colleges received \$320,000.00.

Inheritance Tax ✓

The Inheritance Law was amended so that the different state educational institutions received the following proportions:

Murray and Morehead	6-1/4 percent	each estimated to yield	25,000.00	Annually
Richmond	12-1/2	" " "	50,000.00	"
Bowling Green	25	" " "	100,000.00	"
Univ. of Kentucky	50	" " "	200,000.00	"

Report received and made part of the minutes.

REPORT OF PRESIDENT

March 29, 1926

Board of Regents,  
Murray State Normal School and Teachers College,  
Murray, Kentucky.

Honorable Members:

I have the honor to report the following for your information and consideration:

Accredited Relations

In addition to the action of the Legislature authorizing this institution to confer degrees, the University of Kentucky has taken action in reference to accrediting the college work done in this college.

UNIVERSITY OF KENTUCKY

Lexington

February 4, 1926

President J. W. Carr,  
Murray State Normal School  
Murray, Kentucky

My dear President Carr:

The Committee on Accredited Relations met today and authorized me to state that graduates of the Murray Teachers College for this year would be recognized at the University of Kentucky and given credit hour for hour, the same as work done at the University. The report just received from you and the report of the inspection trip of Deans Taylor and Boyd are the basis for this action by the Committee.

Very truly yours,

Ezra L. Gillis, Registrar  
Secretary, Committee on  
Accredited Relations

Attendance ✓

The enrollment for the current semester is 566. This is 39 fewer than for the same period last year. The mid-semester term opens next Monday. The indications are that the attendance for the entire semester will approximate that of last year. It may be necessary to employ one or more teachers for the remainder of the semester.

Substitute Teachers ✓

In addition to using Mrs. Pullen and Mr. Morelock as substitution teachers, we are using seven members of the Senior Class to teach one or more hours per day. Each is teaching high school subjects, under the dual supervision of the Supervisor of Teacher Training and a regular member of faculty of a particular department. Each of these student teachers has had high school experience as teachers prior to this year.

Heretofore, substitute instructors have all been paid at a uniform rate of \$1.75 per recitation hour. At present, two of our substitutes have taught previously in this institution and each holds the degree of M. A. The other substitute teachers have not yet received the A. B. degree. It seems that a difference should be made in the payment for substitute instructor as well as regular members of faculty taken into consideration the experience, training, and teaching ability of the instructors.

I recommend that the President be authorized to pay substitute teachers as follows:

Undergraduates from \$1.00 to \$1.50 per hour for teaching or supervisory work in excess of requirements for practice teaching in high school. For teaching or supervisory work in grades from 50 cents to \$1.00 per hour.

For instructors with only the A. B. degree, from \$1.50 to \$1.75 per hour.

For instructors with the M. A. degree from \$1.75 to \$2.25 per hour.

#### Library Assistants.

The work of selecting and classifying books takes most of the time of the librarian. She needs different kinds of assistants--some one to take entire charge of library reading room at times, others who can do technical work, others who do only routine work.

I recommend that the President be authorized to pay substitutes in library in accordance to their training, experience and ability to do the work required, provided that no one shall receive in excess of \$5.00 per day.

#### Refunds

Some of our students paid for room and board at Wells Hall. Later they were given employment which enabled them to earn their room and board. I recommend that the President be authorized to make the necessary refunds.

#### Stenographer

At last meeting of this Board a Committee was authorized to employ two additional stenographers. Miss Tennie Breckenridge of Mayfield, Kentucky, was employed at \$100.00 per calendar month effective February 1, 1926. It was stipulated that the term of her employment would not extend beyond June 30, 1926 unless further action was taken by this Board.

#### Commencement

The date set for Commencement is May 31, 1926. As that date is rapidly approaching, I recommend that the President be authorized to make all necessary arrangements.

#### Addition to the Campus

My attention has been called to the fact that plans are under way to establish and maintain an amusement park in the woodland just north of the campus. I would regard such a park a positive detriment to the school.

I recommend that this matter be given consideration by this Board.

#### Wells Hall

At the beginning of March, the receipts and disbursements for dormitory, and for cafeteria operated before the Dormitory was opened was as follows:

Receipts - - - - -	\$7147.88
Disbursements - - - - -	4604.96
Excess receipts	\$2542.91

There were bills to pay for the preceding month. There were also supplies on hand. So far as I can see now, there probably will be no deficit in reference to the operation of Wells Hall.

We opened the Cafeteria proper on February 1, 1926 and have continued it till present time. I put Mrs. Mattie Kelly in charge, but did not stipulate the remuneration she was to receive.

The sales from the Cafeteria proper have not been large enough to justify us to continue it in operation at this time. But there is need of another regular employee to act as a general assistant. I recommend the President be authorized to employ Mrs. Kelly or some one else for such a position at least temporarily at salary not to exceed \$\_\_\_\_\_ per month.

#### Publicity

✓ We need a department of publicity with a responsible head--preferably a member of faculty--to organize and carry on publicity work systematically. There is need of school paper in addition to the Normal Quarterly and the College Annual. There is also need of greater publicity in the metropolitan and county newspapers.

I recommend that the Board gives consideration to this matter.

#### College Annual

After communicating with members of this Board, I under wrote the contract for the College Annual for 1926. The contract in brief follows:

600 copies Annual same size as one last year, printing and engraving \$1490.00; contract for making photographs--50 cents for individual pictures; \$1.50 for group pictures. A few special pictures will cost more.

The price of the Annual was fixed at \$2.00 instead of \$3.00 as per last year.

About 500 copies of the Annual have already been subscribed for. The advertising contracts amount to about \$500.00 and the canvass is not completed. I estimate that the amount that this Board will have to pay will not exceed \$500.00.

I recommend that my action be approved.

#### Architect

In order that there may be no delay in carrying out the building program, I recommend that an architect be employed and directed to draw tentative plans for a training school, also an auditorium including enlargement of present central heating plant.

#### Night Watchman ✓

✓ By authority of this Board, I appointed Mr. R. T. Parker, Nightwatchman temporarily, salary at the rate of \$2.00 per night. He seems to be attentive to duties. I recommend that my action be approved and the salary fixed at such an amount as the Board deems just.

Respectfully,

J. W. Carr,  
President

JWC:AK

Report received and recommendations considered separately.

#### Substitute Teachers

Moved by Mr. Stokes, seconded by Mr. Wilson, That the recommendation relative to the substitute teachers be approved. Carried.

#### Library Assistants

Moved by Mr. Stokes, seconded by Mr. Thomas, That the recommendation of the President relative to assistants in the library be approved. Carried.

#### Refund of Dormitory Fees

Moved by Mr. Wilson, seconded by Mr. Thomas, That the recommendation of the President, relative to the return of dormitory fees be approved. Carried.

#### Stenographer

Moved by Mrs. Lovett, seconded by Mr. Stokes, That the action of the Committee in the appointment of Miss Tennie Breckenridge at \$100.00 per calendar month, effective February 1, 1926 and terminating June 30, 1926 be approved. Carried.

#### Commencement

Moved by Mrs. Lovett, seconded by Mr. Stokes, That the President be authorized to make necessary provision for Commencement and that the Commencement be held on Tuesday, June 1, provided satisfactory arrangements can be made; otherwise, on May 31, 1926. Carried.

#### Additional Grounds

Moved by Mr. Wilson, seconded by Mrs. Lovett, That a Committee be appointed to report to the Board relative to the advisability of purchasing additional grounds for the campus. Carried.

The Chairman appointed the following persons: Mr. Wilson, Mrs. Lovett, Mr. Stokes and Dr. Carr.

#### Cafeteria

Moved by Mr. Wilson, seconded by Mrs. Lovett, That Cafeteria service be temporarily suspended at the current half semester, Friday, April 2, 1926, and that Mrs. Mattie Kelly be paid at the rate of \$2.00 per day for the time she has had charge of the Cafeteria. Carried.

#### College Annual

Moved by Mr. Stokes, seconded by Mr. Thomas, That the action of the President in reference to the College Annual be approved. Carried.

#### Architect

Moved by Mr. Stokes, seconded by Mr. Thomas, That Mr. G. Tandy Smith, Jr., Paducah, Kentucky, be employed as Architect of the Training School Building which will be erected by the Board of Regents and that his commission for plans, specifications, and supervision be three per cent of the contract price. Carried.

#### Nightwatchman

Moved by Mr. Stokes, seconded by Mr. Wilson, That the action of the President in the appointment of Mr. R. T. Parker temporarily as nightwatchman be approved. Carried.

Moved by Mr. Stokes, seconded by Mr. Wilson, That the salary of Mr. R. T. Parker as Nightwatchman be fixed at \$75.00 per calendar month, effective April 1, 1926, terminating June 30, 1926. Carried.

#### Report of Committees

The Committee on Curbs for driveways on campus reported bids received from the following persons:

Hood-Moore Lumber Co., Murray, Kentucky  
Presley Rowlett, (Col) Murray, Kentucky

Moved by Mr. Thomas, seconded by Mrs. Lovett, That the bids be referred back to the Committee with power. Carried.

The Committee on Bills stated that the following doctor's bills for students hurt in foot ball games be paid:

C. A. Wright, M. D. Fulton, Ky. -----	\$ 6.40
Drs. Keys, Houston & Covington -----	175.00
William Mason Memorial Hospital -----	42.00

Moved by Mr. Thomas, seconded by Mrs. Lovett, That the recommendation be approved and the bills ordered paid. Carried.

Moved by Mr. Stokes, seconded by Mr. Thomas, That the following bills be referred to a Committee consisting of the President and Architect Smith for investigation and that all or such part of each bill that may be found to be correct be paid. Carried.

Ed D. Hamman, Paducah, Kentucky -----	\$148.95
Ed D. Hamman, " " -----	40.50
Scott-Lassiter Hdw. Co., Murray, Ky.-----	479.51

Bill of J. D. Peterson & Company

By common consent, the bill of J. D. Peterson & Company was ordered paid.

Moved by Mr. Stokes, seconded by Mr. Thomas, That the request of Miss Ada T. Higgins to be released from her duties without pay during the summer in order that she may study in the University of California be granted. Carried.

Moved by Mr. Stokes, seconded by Mr. Thomas, That the request of Miss Carrie Allison to be relieved of her duties during the summer without pay in order to begin work on her Master's degree at Columbia University be granted. Carried.

Moved by Dr. Rhoads, seconded by Mrs. Lovett, That Mr. Stokes and Dr. Carr be appointed on Committee with power to dispose of useless material belonging to this institution. Carried.

Luncheon

The Board recessed from 12:00 o'clock to 1:00 P. M. for luncheon.

The Board reconvened at 1:00 P. M. All members present.

Moved by Mr. Thomas, seconded by Mrs. Lovett, That the President be authorized to release other members of the faculty without pay on request. Carried.

Condolence ✓

The following resolution was offered by Mr. Thomas and seconded by Mrs. Lovett:

Be it resolved by the Board of Regents of the Murray State Normal School and Teachers College, that the sincere sympathies of this Board and of each member thereof be extended to Honorable McHenry Rhoads, Chairman of the Board, in his bereavement in the loss of his wife whose death occurred on March 21, 1926. Carried.

Moved by Mr. Stokes, seconded by Mrs. Lovett, That the Board adjourn to meet Thursday, April 1, 1926, at 9:30 A. M. Carried.

Adjourned.

McHenry Rhoads  
Chairman

Laurine Wells Lovett  
Secretary