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Board of Regents, Murray State Normal School

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MINUTES OF THE BOARD OF REGENTSMURRAY STATE NORMAL SCHOOL AND TEACHERS COLLEGE

May 4, 1926

The Board of Regents met on May 4, 1926 in the office of the President with the following members present: Dr. McHenry Rhoads, State Superintendent Ex Officio Chairman, presiding, Mr. T. H. Stokes, Mr. James F. Wilson and Mr. G. P. Thomas.

The minutes of the previous meeting were read and upon motion by Mr. Wilson, seconded by Mr. Stokes, were approved.

The Chairman advised the Board that two members, Messrs. Wilson and Thomas, had been reappointed by the Governor of Kentucky for a term of four years, each beginning April 1, 1926.

Upon reorganization of the Board of Regents, Mr. Wilson nominated Mr. Stokes as Vice Chairman which motion was seconded by Mr. Thomas and the vote being taken, Mr. Stokes was unanimously elected Vice Chairman of the Board.

Mr. Wilson also nominated Mrs. Lovett as Secretary of the Board which motion was seconded by Mr. Stokes and the vote being taken, Mrs. Lovett was unanimously elected Secretary of the Board.

It was further voted by the Board that Mr. Stokes and Mrs. Lovett were elected to serve in their offices for the ensuing year.

Letters of Acceptance

Dr. John W. Carr and Mr. Rainey T. Wells each presented their letters of acceptance of their election as Dean and President respectively of the Murray State Normal School and Teachers College. These letters were accepted and ordered filed.

Financial Report

The President presented the financial report for the month of April, 1926 which was read and upon motion by Mr. Stokes, seconded by Mr. Wilson, the report was accepted and ordered spread upon the minutes of this meeting and filed with the records of the office.

## MONTHLY REPORT

## MURRAY STATE NORMAL SCHOOL

## BOARD OF REGENTS

FOR MONTH OF APRIL, 1926

WARRANTS ISSUED DURING MONTH	TOTAL TO DATE	RECEIVED DURING MONTH	TOTAL TO DATE
Sta., Printing and Binding 800.00	837.62	Law Suit	66.89
Post. Frt., Exp. and Cartage 1500.00 142.56	1942.64	Students' Fund 594.25	7004.90
Traveling 2000.00 105.06	2544.14	Tuition Fees 45.00	252.00
Teachers & Other Employees Sal. 83363.00 8369.41	66764.34	Special Fees 42.25	567.25
Tel., Tel., & Mes. Service 500.00 44.79	412.03	Maintenance - Misc 12.85	13.10
Renewals & Repairs 500.00 1.00	24.18	Book Store 955.73	6380.32
Misc. Sup. 5000.00 374.75	4373.94	Cafeteria - Wells H. 550.77	1772.94
Fuel, L., W. and Sewerage 12000.00 1110.64	6385.14	Cafeteria	455.64
Advertising 2500.00 215.82	1871.15	Extension Dept. 121.75	2378.35
Library 7000.00 665.09	3672.20	Insurance	583.99
Book Store Receipts 958.81	6847.85	Borrowed Money	60000.00
Student Fund 1064.35	6688.77	Advertising	33.60
		Grounds 38.07	56.87
		Specific Appr.	30000.00
		Tax 2674.56	150660.27

Expense Board					
of Regents	1200.00	116.14	997.16		
Equip. & Grounds					
	67232.22	3630.82	69327.15	Equip. & Grounds	50,000.00
Admr. and					
Classroom Bldg.			2303.90		
Dor. Fees	116670.71	190.00		Dormitory Fees	2964.50
Girls Dor.			204.50	Girls Dormitory	150032.50
Cafeteria - Wells H.	1648.38			Int. on daily Bank	
Cafeteria			120462.70	Bal. First Natl	50.57
Borrowed Money			6531.30	" Bank of Murray	52.40
Interest, etc.	5000.00		1069.55	Total Receipts	
Insurance	10000.00		127000.00	during the month	8102.70
				Bal. First of Month	471050.50
Extension Dept.	10.50		792.27	First Natl	25376.27
Law Suit	500.00	22.87	10195.99	Bank of Murray	23901.73
Special Fees	22.87		530.90	Total of Balances	
			34.10	and Receipts	57380.70
			35.57	Total Disburse.	18660.99
Total Disburse.	18660.99	441849.09		Bal. in Banks at	
				close of month	38719.71 ✓
				Bal. at close of	
				month First Natl	21547.35 ✓
				Bal at close of mo.	
				Bank of Murray	17172.36 ✓

## MURRAY STATE NORMAL SCHOOL

By J. W. Carr

Report of Auditing Committee

The report of the Auditing Committee was presented to the Board of Regents and read. Upon motion by Mr. Wilson and seconded by Mr. Thomas, the report was approved and ordered spread upon the minutes of this meeting.

May 3, 1926

To the Members of the Board of Regents:

Audit of the books of the Murray State Normal School on May 3, 1926, beginning January 1, 1926 up to and including April 30, 1926 shows a balance in the Bank of Murray, Murray, Kentucky, of \$18,817.94, balance in the First National Bank, Murray, Kentucky, of \$22,124.16, making a total of \$40,942.10. This is the balance of cash on hand shown by the books of the Treasurers, First National Bank and Bank of Murray.

I find there are outstanding checks as follows:

<u>First National Bank</u>	<u>Bank of Murray</u>
Check #	Check #
1663 ✓ \$3.20	1913 \$3.00
1706 ✓ 1.25	1922 9.50
1718 2.20	1923 2.90
1727 3.50	1924 3.95
1745 ✓ 150.00	1927 10.50
1748 200.00	1936 2.50
1750 216.66	1937 2.50
Total \$576.81	1938 2.50
	1939 2.50
	1940 2.50
	1941 6.93
	1944 2.50
	1946 2.50
	1948 2.50
	1950 3.80
	1951 \$2.50
	1958 2.50
	1959 2.50
	1960 19.70
	1961 14.50
	1962 2.50
	1965 2.50
	1966 2.50
	1967 2.50
	1968 2.50
	1969 2.50
	2012 10.00
	2017 20.00
	2023 13.50
	2026 22.50
	2029 \$75.00
	2030 85.00
	2031 60.00
	2032 90.00
	2033 152.25
	2034 148.75
	2035 75.00
	2036 145.00
	2037 138.29
	2038 16.11
	2039 328.50
	2040 140.40
	2041 8.00
	Total \$1645.58

This makes a total of outstanding checks of \$2222.39, leaving an actual balance in the banks of \$38,719.71. This agrees with the books of the Murray State Normal School.

Further I wish to state that all bills were checked with checks to each bill and found to be correct.

I find further that the following bills have been paid and checks have been endorsed and have been returned without bills being on file in the office, however, I am satisfied that these bills are all right and have been sent out with the check attached to the bills to be receipted by the parties to whom the checks were made payable and in some cases the bills have not been promptly returned.

Bills Out

First National Bank:

1142 News-Democrat, Sturgis, Ky.	\$13.50
1688 C. A. Wright, Md D. Fulton, Ky.	6.40
1701 Fry Photo Service, Memphis, Tenn.	95.50

Bank of Murray:

1890 Allyn & Bacon, Chicago, Ill.	30.20
1927 Edna Jagers, Hammonville, Ky.	10.50
1974 Owensboro Inquirer, Owensboro, Ky.	5.60
1981 American Educational Digest, Lincoln, Nebraska	2.00
Total	<u>\$ 163.70</u>

Very truly yours,

T. H. Stokes, Vice Chairman,  
Board of Regents.

THS:AK

Report of the Thomas P. Norris Student Loan Fund

Mr. Stokes, Custodian of the Thomas P. Norris Student Loan Fund, presented a report of said fund which was approved and ordered spread upon the minutes of this meeting.

Report of the Thomas P. Norris Student Loan Fund as of,  
May 3, 1926

Amount on hand as shown in our report		
As of January 5, 1926		\$20,503.50
Interest collected since Jan. 5, 1926		671.90
Total		<u>\$21,175.40</u>
Cash on hand	\$11,124.20	
Notes on hand	9,861.20	
Pauline Wyman's Board & Tuition for 1st & 2nd Sem.	190.00	
Total	<u>                    </u>	\$21,175.40

THOMAS P. NORRIS STUDENT LOAN FUND

By.....T. H. Stokes.....  
Custodian

Upon the recommendation of the President and after careful consideration, Mr. Wilson made a motion, seconded by Mr. Stokes, that the recommendations of the President

of the reappointing of the members of the faculty with the salaries suggested be approved which motion was adopted by roll call as follows: Mr. Stokes, yes; Mr. Thomas, yes; Mr. Wilson, yes; Dr. Rhoads, yes. Noes, none. The following members of the faculty were elected for the calendar year beginning June 1, 1926 and ending June 30, 1927, at the salaries stated as follows:

Dr. W. R. Bourne	\$3,800.00	J. G. Glasgow	\$2,700.00
Nellie May Wyman	2,500.00	Stella Pennington	2,400.00
Pearle Jordan	2,800.00	Geneve Wells	2,400.00
Mary Moss	2,900.00	C. S. Lowry	2,500.00
Susan Peffer	2,500.00	G. C. Ashcraft	2,700.00
Margaret Tandy	2,200.00	Lillian Lee Clark	2,700.00
J. S. Pullen	3,000.00	Mrs. Ammie H. Young	2,500.00
(relieved of part of his duties)		Maryleona Bishop	2,200.00
Mrs. Belle Walker	2,700.00	Margaret Bailey	2,000.00
Charles Hire	3,000.00	Carrie Allison	2,000.00
R. A. Johnston	2,600.00	Carlisle Cutchin	2,600.00
W. M. Caudill	3,000.00	Ada T. Higgins	2,000.00
E. H. Smith	2,700.00	Bertie Manor	1,800.00
Mary Gabbert	2,200.00	Emma J. Helm	1,700.00

It was further ordered by the Board of Regents that a contract with Professor W. J. Caplinger be made upon the same terms and conditions as in the present year when his employment with the city school board is made and the final contract be referred to the President for final completion.

Upon motion by Mr. Stokes and seconded by Mr. Wilson, which motion was duly adopted, the President was authorized to employ such persons for the summer school as he might find it necessary for the proper conduct of the summer school at comparative wages for the time employed.

Upon recommendation of the President, Mr. Stokes made a motion which was duly seconded by Mr. Wilson, and was unanimously adopted by the following roll call: Dr. Rhoads, yes; Mr. Stokes, yes; Mr. Thomas, yes; Mr. Wilson, yes. The following persons were employed for the calendar year beginning July 1, 1926 and ending June 30, 1927 at the following salaries:

G. A. Murphey	\$2,600.00	
Alice Keys	1,800.00	Secretary to the Dean
Martha Kelly	1,000.00	
Tennie Breckenridge	1,400.00	Stenographer
Mrs. Mary Gardner	1,000.00	Matron
Lee Clark	1,440.00	Custodian of Buildings and Grounds
Lamon Neale	1,200.00	Chief Janitor
B. J. Hoffman	1,080.00	Engineerman
R. T. Parker	1,200.00	Night Watchman

#### Report of Certificating Committee

May 3, 1926

To the Board of Regents  
Murray State Normal School and Teachers College:

As per the duties assigned to the Committee on Certification and Graduation, we report as follows:

1. We have examined the credentials in reference to age and moral character of each of the persons listed below and it is our opinion that each person fills the requirements in regard to age and moral worth.

2. We have examined the grades and official records of each person listed in this section of the report and recommend that the following persons be granted the COLLEGE ELEMENTARY CERTIFICATE, valid for two years, as they have at least thirty-two (32) semester hours of credit, and have fulfilled all other requirements for such a certificate.

1. Mrs. J. E. Bronaugh

2. Lorene Shelton

3. We further recommend that the persons listed in this section of the report be granted the PROVISIONAL ELEMENTARY CERTIFICATE of the first class, valid for two years, as they have at least eight (8) units of credit, and have fulfilled all other requirements for such a certificate.

1. Lorena Wilcox

3. Carrie Hancock

2. Jewel Ashley

4. Wimmie Cherry

5. John W. Haner

4. We further recommend that the persons listed in this section of the report be granted the PROVISIONAL ELEMENTARY CERTIFICATE of the second class, valid for two years, as they have at least four (4) units of credit and have fulfilled all other requirements for such a certificate.

1. Mary Buchanan

2. Myrtie Buchanan

Very truly yours,

W. R. Bourne Chmn.

W. J. Caplinger

Mary W. Moss

J. G. Glasgow

Chas. Hire

C. S. Lowry

Moved by Mr. Stokes, seconded by Mr. Wilson, That list of persons recommended for certificates above be endorsed as presented and recommended by Committee on Certification; that the President of the institution and Secretary of the Board be authorized to sign and fix thereto the seal of this institution, after which, the State Department of Education will approve same. Carried.

Insurance

The communication from the Insurance Department of the Commonwealth of Kentucky to Dr. Rhoads, relative to insurance rate, was referred to the President for such disposition as he may deem advisable.

Report of Book Store

Mr. Pious Wilson, Manager of the Book Store, presented a financial report and inventory of the book store. Upon motion duly made and unanimously carried, it was ordered that the report be accepted and made a part of the minutes.

## BOOK STORE INVENTORY April 30, 1926

Present Inventory	\$2,139.98
Texts for teachers since Nov. 30	58.16
Books transferred to library	54.78
General supplies and Training School	11.84
Total	\$2,264.76
Inventory Nov. 30	\$2,952.36
	2,264.76
Decrease	687.60
Receipts	\$3,876.36
Less decrease in inventory	687.60
	3,188.76
Bills paid	2,662.53
	526.23
Bills to be paid	268.02
Gain	\$ 258.21
Credit Memorandums	44.40
	302.61

Pious Wilson, Manager of Book Store

Practice Teaching in the Field

The President presented to the Board the tentative plan for extending practice teaching in the field submitted by Dean Carr, and after being read on motion of Mr. Wilson, seconded by Mr. Stokes, the plan outlined was unanimously approved.

There being no other business before the Board of Regents, the meeting adjourned.

McHenry Rhoads  
Chairman

Laurine Wells Lovett  
Secretary