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MINUTES OF THE BOARD OF REGENTSMURRAY STATE NORMAL SCHOOL AND TEACHERS COLLEGE

March 28, 1927

The Board of Regents of the Murray State Normal School and Teachers College met in the office of the President Monday, March 28, 1927, with the following members present: Dr. McHenry Rhoads, Mr. T. H. Stokes, Mr. J. F. Wilson, Mrs. Laurine Wells Lovett and Mr. G. P. Thomas.

Estimated Budgets for 1926-27 and 1927-28

President Wells brought up for discussion the estimated budgets for 1926-27 and 1927-28. He explained the necessity for raising certain estimates and stated that the estimates would be lower in some instances. He presented a revised estimate of budgets and recommended that it be adopted as a supplementary budget.

Mr. Wilson moved, seconded by Mr. Thomas, that the budget as made out, prepared and explained by the President be adopted and approved by this Board and made a matter of record. Carried unanimously. Revised estimate of budgets follows:

ESTIMATED BUDGETS * 1926-27 and 1927-28RECEIPTSMAINTENANCE

<u>State</u>	<u>Original Estimate 1926-27</u>	<u>Present Estimate 1926-27</u>	<u>Original Estimate 1927-28</u>	<u>Present Estimate 1927-28</u>
Balance on hand July 1, 1926	\$ 15,762.17	15,762.17		
Annual Appropriation	30,000.00	30,000.00	30,000.00	30,000.00
Millage Tax	165,000.00	159,859.31	175,000.00	170,000.00
Inheritance Tax	30,000.00	30,000.00	30,000.00	30,000.00
Sub-total	240,762.17	235,621.48	235,000.00	230,000.00

Miscellaneous

Tuition	867.00	1,200.00	990.00	1,400.00
Special Fees	700.00	900.00	750.00	1,000.00
Student Fund - Excess	500.00	500.00	500.00	500.00
Book Store - Excess	400.00	400.00	400.00	400.00
Extension - Excess	1,000.00	1,000.00	1,000.00	1,000.00
Wells Hall - Excess	5,000.00	None	5,000.00	None
Sub-total	8,467.00	4,000.00	8,640.00	4,300.00

Estimated Total

Maintenance Receipts \$249,229.17 239,621.48 243,640.00 234,300.00

OPERATING EXPENSES

Advertising	3,500.00	3,500.00	3,500.00	3,500.00
Board of Regents	1,000.00	500.00	1,000.00	750.00
Insurance	1,000.00	1,318.88	3,000.00	4,000.00
Interest	200.00	None	250.00	250.00
Fuel, Light, Water & Sewerage	5,000.00	12,399.04	5,000.00	15,000.00
Library - Books and Periodicals	5,000.00	4,000.00	5,000.00	4,000.00
Miscellaneous Supplies	5,000.00	6,000.00	5,000.00	5,000.00
Postage, Freight and Express	2,000.00	1,700.00	2,000.00	2,000.00
Renewals and Repairs	750.00	550.00	750.00	750.00
Stationery, Printing & Binding	1,500.00	3,000.00	1,500.00	1,500.00
Telephone, Telegraph	500.00	500.00	500.00	500.00
Travel	2,000.00	2,500.00	2,000.00	2,000.00
Salaries for faculty, employees, etc.	110,000.00	110,000.00	130,000.00	130,000.00
Total Operating Expenses	137,450.00	145,967.92	159,500.00	169,000.00
Balance on hand for permanent improvements	111,779.17	93,653.56	84,140.00	65,300.00
TOTAL SURPLUS FOR BIENNIAL PERIOD				
PERMANENT IMPROVEMENTS	195,919.17	158,953.56		

<u>PERMANENT IMPROVEMENTS</u>	<u>Original Estimate 1926-27 - 1927-28</u>	<u>Present Estimate 1926-27 - 1927-28</u>
Surplus from Maintenance Fund	195,919.17	158,953.56
Specific Appropriations:		
Buildings	200,000.00	200,000.00
Equipment and Grounds	<u>50,000.00</u>	<u>50,000.00</u>
Total Permanent Improvement Fund	445,919.17	408,953.56
 <u>EXPENDITURES</u>		
Buildings:		
Training School	164,800.00	152,928.73
Auditorium	154,500.00	150,986.37
Central Heating Plant	<u>41,600.00</u>	<u>41,600.00</u>
Total Expenditures for Permanent Improvements	360,900.00	345,515.10
Equipment:		
<u>Auditorium</u>		
Electric Light Fixtures	about 1,500.00	
Window Shades	" 300.00	
Opera Chairs - 2900 X \$6.00	" 17,400.00	
Pianos - 1 grand \$800.00; 5 Upright	1,800.00	
Stage Curtains and Scenery	about 3,500.00	
Lockers - 100 X \$6.00	" 600.00	
Folding Chairs - 800 X \$2.00	" 1,600.00	
Teachers Desks and Misc. Equipment	<u>500.00</u>	
Total (Part Equipment)	27,200.00	
<u>Training School</u>		
Electric Light Fixtures	" 1,100.00	
Window Shades	" 600.00	
Pupils Desks and Rears	" 800.00	
Primary Tables, Chairs	" 300.00	
Teachers Desks	" 500.00	
Recitation Chairs 160 X \$6.25	" 1,000.00	
Lockers - 100 X \$6.00	" 600.00	
Library Tables - get supply from Wells Hall		
Library Chairs - 100 X \$3.00	about 300.00	
Home Economic Equipment	" 1,600.00	
Science Equipment	" 600.00	
Agricultural Laboratory Equipment	500.00	
Upright Piano	" 200.00	
Miscellaneous Equipment	<u>300.00</u>	
Total (Part Equipment)	8,400.00	
Additional Equipment for present buildings	5,000.00	
<u>Improvement of Campus</u>		
	<u>Original Estimate 1926-27 - 1927-28</u>	<u>Present Estimate 1926-27 - 1927-28</u>
Addition to the Campus	\$ 3,500.00	\$ 3,500.00
Streets and Roadways about	27,000.00	30,000.00
Additional Walks - about 3000 lineal ft. 90¢	2,700.00	2,700.00
Additional Campus Lights	1,500.00	1,500.00
Minor Improvements on Campus	<u>300.00</u>	<u>500.00</u>
Total	35,000.00	38,200.00
Total Expenditures	431,500.00	424,315.10

SUMMARY:

<u>ITEMS</u>	Receipts Original Estimate	Expenditures Original Estimate	Total Original Estimate
Millage Tax 1926-27, 1927-28	475,762.17		
Miscellaneous	17,107.00		
Appropriations - Buildings	200,000.00		
" Equip. & Grounds	<u>50,000.00</u>		
Total			<u>742,869.17</u>
Operating Ex. 1926-27, 1927-28		296,950.00	
Bldgs. - Auditorium & Training School		360,900.00	
Equipment - Auditorium		27,200.00	
" Training School		8,400.00	
" Present Buildings		None	
Grounds		<u>35,000.00</u>	
Total			<u>728,450.00</u>
Balance			\$ 14,419.17

<u>ITEMS</u>	Receipts Present Estimate	Expenditures Present Estimate	Total Present Estimate
Millage Tax 1926-27, 1927-28	465,621.48		
Miscellaneous	8,300.00		
Appropriations - Buildings	200,000.00		
" Equip. & Grounds	<u>50,000.00</u>		
Total			<u>723,921.48</u>
Operating Ex. 1926-27, 1927-28		314,967.92	
Bldgs. - Auditorium & Training School		345,515.10	
Equipment - Auditorium		27,200.00	
" Training School		8,400.00	
" Present Buildings		5,000.00	
Grounds		<u>38,200.00</u>	
Total			<u>739,283.02</u>
Deficit			15,361.54

COMPARATIVE STATEMENT OF RECEIPTS FOR THE FISCAL YEARS

	<u>1925-26</u>	--	<u>1926-27</u>
Balance on Hand	\$ 9,518.32		\$ 15,762.17
July	404.08		1,571.25
August	745.13		8,365.24
September	1,547.01		4,139.86
October	2,261.96		23,678.56
November	9,882.27		21,989.78
December	22,412.95		14,966.58
January	17,907.99		16,518.02
February	80,796.99	N. Sch. Com.	576.39 ✓
March	12,027.33		80,457.56
April	2,674.56	Estimated	9,596.07
May	903.13	"	4,500.00
June	<u>552.72</u>	"	<u>2,000.00</u>
Total	161,634.44		205,621.48

Purchase of Horse Drawn Mower, Delivery Wagon and Horse

President Wells reported to the Board the need of additional facilities for the proper care of the campus and stated that by purchasing a horse drawn mower, a delivery wagon and a horse, the campus could be kept more easily and we could also haul our own express and light freight.

Moved by Mr. Thomas, seconded by Mr. Wilson, that the President be authorized to purchase or have purchased a horse drawn mower, a delivery wagon and a horse to be used in the care of the campus and for hauling express and light freight. The roll was called upon the adoption of said motion with the following result: Lovett, aye; Wilson, aye; Rhoads, aye; Thomas, aye. Mr. Stokes was called away from the meeting before this vote was taken.

Equipping of the Registrar's Office

The equipping of the Registrar's office was discussed. President Wells stated that he had attempted to secure bids from other office equipment companies, but had been unable to get a lower bid than that submitted by Howard D. Happy Company, Mayfield, Kentucky. Mr. Happy was called before the Board to explain his bid on necessary equipment for this office.

Moved by Mr. Thomas, seconded by Mr. Wilson, that the bid of Howard D. Happy Company for the furnishing of equipment for the Registrar's office at a total price of \$1,042.02, be accepted and the equipment be bought as listed therein. The roll was called upon the adoption of this motion with the following result: Lovett, aye; Wilson, aye; Rhoads, aye; Thomas, aye.

Report of the Executive Committee

The President submitted to the Board for its approval the report of the Executive Committee of the budgeting of the Student Fund.

Motion was made by Mr. Wilson, seconded by Mr. Thomas, that the report of the Executive Committee of the budgeting of the Student Fund be approved and accepted. This motion was carried unanimously.

Faculty Committees

President Wells reported that all members of the faculty had been placed on Committees to aid in the administration of this institution and that each one had been placed on committees on which he or she was well qualified to serve. He submitted to the Board for approval a list of Faculty Committees which had been appointed by himself and discussed and approved by the faculty at a recent meeting. This matter did not require the action of the Board but was merely presented in order that the Board might know how these committees were managed.

Additional Members of the Faculty for Mid-Semester Opening

The President brought up for discussion the need of additional members of the faculty at the opening of the mid-semester; but nothing definite was done.

The Board adjourned for the noon hour.

Additional Help for the Registrar's Office

The President presented the matter of additional help for the Registrar's office. This was discussed at some length. President Wells stated that he thought it a wise idea to get additional expert assistance in order that the records in our Registrar's office might be placed in the proper condition before the opening of our fall semester.

Building of a Fire Proof Vault

The necessity of building a fire proof vault for preserving the records of this institution was discussed; but no definite action was taken in this regard.

Acoustical Corrections

Representatives of the Celotex Company, St. Louis, Missouri, and Johns-Manville Company, St. Louis, Missouri, were called before the Board for a discussion of the acoustics of the new auditorium and the auditorium in use at this time, and the corrections necessary to improve the acoustics of these auditoriums. These representatives discussed the process of manufacturing their products, the method of applying them, the benefit to be derived from their use and the price of same. But the Board decided not to take any definite action in regard to acoustical corrections until the building program has progressed further.

Purchase of Porch Settees

Motion was made by Mrs. Lovett, seconded by Mr. Thomas, that one dozen porch settees be purchased, one-half dozen rocker style and one-half dozen straight style, for the dormitory porch. This motion was carried unanimously.

Late Registration of Students

The President presented the report of the Executive Committee concerning the late registration of students, which follows:

March 8, 1927

To the President:

Your Committee reports and recommends the following:

1. Enrollment. That the official dates for enrollment be as follows:
 - a. The first two days, Monday and Tuesday, of each semester and also of the summer session.
 - b. One day, Monday, at the beginning of the mid-semester in April each year and one day, Monday, at the beginning of the second term of the summer school.
2. Late Registration Fee. That students entering the Murray State Normal School and Teachers College after the official dates for enrollment as set forth above be charged a registration fee of \$1.00 a day, the total not to exceed \$5.00.
3. Schedule Fee. That a fee of \$1.00 be charged each time a student voluntarily changes his schedule after the first week of each semester or term of the summer school.

Respectfully submitted,

J. W. Carr)	
Cleo Gillis Hester)	
W. R. Bourne)	Committee
Chas. Hire)	
C. S. Lowry)	
Mary W. Moss)	

Motion was made by Mrs. Lovett, seconded by Mr. Stokes, that after regular registration days all students entering late shall be charged an additional fee of \$1.00 for each day, the total not to exceed \$5.00. This motion was unanimously carried.

Ornamentation of the Campus

Motion was made by Mr. Stokes, seconded by Mr. Thomas, that the President be instructed to use his best judgment about the ornamentation of the grounds this summer. Unanimously carried.

Members of the Faculty

President Wells reported to the Board that Dr. Hire's services were being sought by some other institution or company, and suggested that the Board name the salary it would be willing to pay him the following year in order to retain his services.

Dr. Rhoads suggested that the Board offer Dr. Charles Hire \$3,300.00 for the following year and increase his salary \$100.00 per year until it reaches \$3,600.00.

Dr. Rhoads stated that Mrs. Italy Conner had conferred with him early this morning with reference to obtaining a position as a member of this faculty in the capacity of Teacher of Voice. It was suggested that she might be employed to teach during the summer school while Miss Pennington is away; but nothing definite was done in regard to her employment.

Report of the Committee on Certification

The President presented the report of the Committee on Certification and Graduation and recommended that their report be accepted.

Motion was made by Mr. Stokes, seconded by Mrs. Lovett, that the President's report and recommendation be approved and that the certificates be granted according to the recommendation of the Committee on Certification, as follows:

March 28, 1927

To the Board of Regents
Murray State Teachers College:

As per the duties assigned to the Committee on Entrance Credits, Certification and Graduation, we report as follows:

1. That we have examined the credentials in reference to age and moral character of each of the persons listed below and it is our opinion that each person fills the requirements in regard to age and moral worth.

2. We have examined the grades and official records of each person listed in this section of the report and recommend that the following be granted the COLLEGE ELEMENTARY CERTIFICATE, valid for two years, as each has completed at least sixteen (16) semester hours of credit and has fulfilled all other requirements for such a certificate.

Batts, Arlie
Luter, C. M.
Weatherford, Margie Chester

Very truly yours,

Cleo Gillis Hester, Chmn.)
J. W. Carr)
W. R. Bourne) Committee.
Anne H. Augustus)

This motion carried unanimously.

Regional Basket Ball Tournament

President Wells reported that the Regional Basket Ball Tournament was held at this institution on March 11 and 12 and that this tournament was a wonderful success, that it brought to this college great numbers of senior high school students who will probably be influenced by this visit to do their college work here, and that from the sale of tickets enough money was raised to pay all local expenses and forty-six per cent of the railroad fare of the teams participating.

Central Heating Plant

The Central Heating Plant was discussed at some length. President Wells stated that one vital question to decide is whether we should use high pressure boilers or low pressure boilers in this new plant. Dr. Rhoads reported that they used high pressure boilers at Bowling Green because they had to pipe the heat up the hills, but he thought that we might use the low pressure here satisfactorily. President Wells reported that our contract with the water and light company will soon expire, and

that he thought we should get a new contract, for perhaps ten years, with the power company before we make a definite decision about the kind of boilers to install because it might become necessary for us to furnish our own water and lights; and should that be the case, we would necessarily have to install the high pressure boilers.

Motion was made and carried that the Board adjourn to meet again at the call of the Chairman.

McHenry Rhoads
Chairman.

J. L. Wilson
Secretary.