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Board of Regents, Murray State Normal School

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MINUTES OF BOARD OF REGENTS  
MURRAY STATE TEACHERS COLLEGE

November 11, 1930

The Board of Regents of the Murray State Teachers College met in the office of the President at 10:00 A. M., Tuesday, November 11, 1930, with all members present, as follows: Mrs. William H. Mason, Mr. G. P. Ordway, Mr. S. J. Snook, Mr. Claude T. Winslow and Chairman W. C. Bell.

Appreciation of New Office Arrangement

Mr. Snook asked for one word to express his gratification and pleasure, publicly, of the arrangement of the offices of this college. He stated that he thought he expressed the opinion of the entire Board when he said that they were dignified, beautiful and very appropriate and a great deal of taste had been used in their furnishing. Mr. Snook moved that the Board express a vote of thanks to the President, Dean Carr, the Business Manager, Miss Breckenridge, Mrs. Hester and any one else who has had anything to do with it. Mr. Bell added that it was one of the greatest improvements, the new office is certainly more commodious and very fitting. Mr. Snook's motion was seconded and carried unanimously.

Reading of the Minutes

The minutes of the meeting of the Board of Regents on August 28, 1930 and September 16, 1930 were read, approved and signed.

Report of Entrance, Credits, Certification and Graduation Committee

President Wells read the report of the Committee on Entrance, Credits, Certification and Graduation, and recommended that the certificates be issued and renewed according to the following recommendations:

November 11, 1930

To the Board of Regents  
Murray State Teachers College:

As per the duties assigned to the Committee on Entrance, Credits, Certification and Graduation, we report as follows:

FIRST. We have examined the credentials in reference to age and moral character of the persons listed in this section of the report and it is our opinion that each person meets the requirements in regard to age and moral worth.

We recommend that the persons listed in this section of the report be granted the COLLEGE ELEMENTARY CERTIFICATE, valid for two years as each has completed at least sixteen semester hours of credit and has fulfilled all other requirements, as set forth in Chapter 37 of the Acts of 1930, for such a certificate:

Denton, Ernest L.                      Payne, Mrs. Sarah Lee Jackson

SECOND. We have examined the records of the person listed in this section of the report and find she has completed the required work for the renewal of a COLLEGE ELEMENTARY CERTIFICATE as set forth in Chapter 87 of the Acts of 1926, and recommend that her certificate be renewed for two years:

Parker, Mrs. Vivian

THIRD. We recommend that the STANDARD CERTIFICATES of the persons listed in this section of the report be renewed for life since they have met the requirements listed opposite their names after their certificates were issued, and thus have fulfilled the requirements as set forth in Chapter 87 of the Acts of 1926:

Broach, Mrs. Mavis Jones - 1 year teaching experience and at least 72 weeks in school  
 Collins, Moffitte - 3 years teaching experience  
 Lee, Lucy Emma - 2 years teaching experience and at least 36 weeks in school  
 Rowland, Joe Anna - 3 years teaching experience  
 Swann, Gladys - 1 year teaching experience, 66 weeks in residence, earned 61 semester hours in Murray State Teachers College and 4 hours by correspondence, Western Ky. State Teachers College

Yours truly,

Cleo Gillis Hester  
 J. W. Carr  
 Herbert Drennon  
 Floy Robbins  
 Rainey T. Wells

November 11, 1930

To the Board of Regents  
 Murray State Teachers College:

The minutes of the Board of Regents of Murray State Teachers College on February 6, 1925 show Lucille Glasgow (now Mrs. C. V. Townsend) was issued an Advanced Certificate valid for three years and renewable for life after three years successful teaching in any elementary or high school. The records show Mrs. Lucille Glasgow Townsend attended this school thirty-six weeks after her Advanced Certificate was issued. The Registrar has received a letter from Superintendent J. M. Calvin evidencing the fact that Mrs. Lucille Glasgow Townsend taught in the Hickman School from September, 1926 to May, 1928. We, the members of the Committee on Entrance, Credits, Certification and Graduation, recommend that this Advanced Certificate be extended for life on the above evidence and requirements for the renewal of the Standard Certificate. Each certificate was and is issued upon the same number of college hours.

Yours truly,

Cleo Gillis Hester  
 F. Robbins  
 Herbert Drennon  
 J. W. Carr  
 Rainey T. Wells

Motion was made by Mr. Snook, and seconded by Mr. Ordway, that the recommendations of the President and the Committee be accepted and the certificates be issued and renewed as recommended. The roll was called upon the adoption of this motion with the following result: Mrs. Mason, aye; Mr. Ordway, aye; Mr. Snook, aye; Mr. Winslow, aye; Mr. Bell, aye.

#### Change in Cement

President Wells reported that the Board gave W. M. Hill and Sons permission, at its meeting on September 16, 1930, to substitute U. S. Gypsum Company's cement for Best Brothers' Keene's cement, in the construction of the Men's Dormitory, but that the contractors had found it more satisfactory to use the cement which was originally specified, because the manufacturers seemed to take advantage of the situation and charge too much for the U. S. Gypsum Company's cement.

#### Change in Gypsum Blocks

President Wells reported that W. M. Hill and Sons had requested permission to substitute in the construction of the Men's Dormitory, Texas Cement Plaster Company's Gypsum Tile Blocks for the U. S. Gypsum Tile Blocks. He advised that the architect recommended this change, and after having consulted with the members of the Board of Regents, he had approved the change and granted the contractor permission to make the substitution.

Motion was made by Mrs. Mason, and seconded by Mr. Winslow, that the Board approve the President's approval of the change in the gypsum blocks to be used in the Men's Dormitory. This motion was unanimously carried.

#### Flues in Men's Dormitory

President Wells reported that he had made investigation of the construction of the flues in the Men's Dormitory, as he thought the insurance rate on this building might be higher on account of their construction, and stated that he had been advised by the Kentucky Actuarial Bureau that the insurance rate on this building would not be any higher on account of the construction of the flues than it would otherwise be.

#### Change in Construction of Steps at Rear of Men's Dormitory

President Wells advised the Board that on account of the increased elevation of the main floor of the Men's Dormitory, it has been found necessary to make a change in the construction of the steps at the rear of the building. He stated that the necessary change in the construction of these steps has been estimated to cost about \$285.00, and recommended that the Board authorize the change.

Motion was made by Mr. Winslow, and seconded by Mr. Snook, that the President be authorized to have the necessary change made in the construction of the steps at the rear of the Men's Dormitory. The roll was called upon the adoption of this motion with the following result: Mrs. Mason, aye; Mr. Ordway, aye; Mr. Snook, aye; Mr. Winslow, aye; Mr. Bell, aye.

#### Approval of Roofs for Library Building and Men's Dormitory

President Wells reported to the Board that the architect had advised that Johns-Manville Corporation's TWENTY (20) YEAR gravel roof will be accepted on the Library Building as the equal of the roof specified for this job and that the same Company's TWENTY (20) YEAR asbestos, without gravel surface, will be accepted on the flat surface of the Men's Dormitory, and recommended that the Board approve this roofing.

Motion was made by Mr. Winslow, and seconded by Mr. Snook, that the Board approve the President's recommendation for the kind of roofs to be used on the Library Building and the Men's Dormitory. This motion was unanimously carried.

#### Request for Change in Gypsum Blocks in Library Building

President Wells advised the Board that Raymond Contracting Company had requested the privilege of substituting four inch gypsum blocks in the partition walls of the Library Building for the five inch gypsum blocks that were specified, and that he had refused to grant the privilege because he investigated and found that this change would make a saving of about \$1,000.00 to the contractor but the contractor was not offering to grant any credit to the Board of Regents because of this substitution. The President stated that this was settled, the blocks are now being used as specified, and this matter does not need the attention or action of the Board of Regents.

#### Roofs on Auditorium Building and Wells Hall

The President next advised the Board that the Johns-Manville Corporation had finally sent a representative to the campus who had inspected the roofs on the Auditorium Building and Wells Hall and reported to his company that the roofs were not applied correctly. This representative promised that these roofs would be replaced by his company and he would see that they were satisfactorily applied. President Wells stated that these roofs are now being replaced and this matter does not now require the action of the Board.

#### Installation of Independent Telephone Unit

President Wells advised the Board that the Southern Bell Telephone Company had offered to install an independent telephone unit at the college and furnish about three times as many telephones as we now

have, at practically the same rental as they are now charging this institution. The President recommended the installation of this independent telephone unit, stating that he believed it would furnish more effective service for the amount of money expended than the present system.

Motion was made by Mr. Winslow, and seconded by Mr. Ordway, that the Board approve the installation of an independent telephone system for the college. This motion was unanimously carried.

#### Consideration of Installation of Laundry Machine

Mr. R. E. Broach, Business Manager, was called before the Board to advise the results of his investigation in reference to the installation of laundry equipment. He advised the Board of the bids that he had received for the installation of a laundry machine, also the bid \$.05 per pound for laundry work, submitted by the Murray Laundry. It was agreed that it would be more satisfactory to accept the bid of the local laundry than to install a laundry machine at this time.

#### Transportation of Students

President Wells advised the Board that the present arrangements for the transportation of the training school children are not quite satisfactory, and that he had made some investigation in reference to the purchase of a school bus to transport the training school children also college students upon occasions when desired. He stated that he had written the Attorney General for an opinion as to whether or not this institution is legally authorized to own and operate a school bus, but that he had not yet received a reply to his letter.

#### Horse to be Disposed of

The President reported to the Board that there is not much need for the old horse, used chiefly for drayage purposes, since the purchase of the truck, and suggested that this horse be disposed of because the cost of feeding the horse is greater than the benefits received from its use. It was agreed that the horse should be disposed of.

#### Brick Wall on Athletic Field

President Wells advised the Board that he had received estimates on the construction of a brick wall across the south end of the athletic field. He reported that a wall six and one half feet high could be built at a very reasonable cost and recommended that such a wall be built across the south end of the athletic field because it would improve the looks of the campus so much for the amount of money expended.

Motion was made by Mr. Snook, and seconded by Mrs. Mason, that the matter of the construction of the brick wall across the south end of the athletic field be left with President Wells and Mr. Winslow with authority to act. This motion was unanimously carried.

#### Installation of Watchman's Clock

The President reported that he had made some investigation in reference to the installation of a watchman's clock system which would effect a considerable saving in the insurance rates on the buildings on the campus, but that he was not yet ready to make a definite recommendation in reference to this matter as he had not had time to secure competitive bids upon such installation.

#### Kentucky Reports Available for Library

President Wells read to the Board a letter which advised that Attorney General Cammack had arranged with Judge Deitzman of the Court of Appeals whereby he would loan to the libraries of the Kentucky Colleges the Kentucky Reports, provided the colleges will pay the cost of packing and the carrying charges, and that Volumes 78 to 232 will be shipped immediately to the Murray State Teachers College.

#### Extension of White Way System

Next, President Wells reported to the Board the need for additional white way campus lights leading to the Men's Dormitory and two additional

lights for the Training School, and submitted the following bids which he had received for the installation of these campus lights:

S. D. Dalby Electric Company .....	\$719.00
R. H. Vandavelde and Company .....	\$750.00

Motion was made by Mr. Snook, and seconded by Mr. Ordway, that the installation of the additional campus lights be referred to a committee composed of the President and the Business Manager with power to act. The roll call upon the adoption of this motion resulted as follows: Mrs. Mason, aye; Mr. Ordway, aye; Mr. Snook, aye; Mr. Winslow, aye; Mr. Bell, aye.

#### Construction of Boulevard

President Wells reported that he had gone before the Murray Sewerage Company and discussed the construction of the boulevard in front of the Men's Dormitory. He stated that the Sewerage Company and other outside agencies will pay for the construction of this boulevard, the work for which was done by this institution.

#### Report as to Miss Gabbert's Return

President Wells reported to the Board the correspondence which he had recently had with Miss Mary L. Gabbert who has been away on account of a major operation. He stated that Miss Gabbert now thinks she will be able to return to her work as critic teacher in the training school, November 24, 1930.

#### Purchase of Cash Registers

The Board next took up the consideration of the purchase of cash registers. Mr. G. A. McCollough, representing the National Cash Register System, and Mr. Howard D. Happy and Mr. Griffith, representing the Ohmer Fare Register Company, came before the Board, discussed the merits of their respective cash registers and submitted bids, as follows:

National Cash Register System, Dayton, Ohio	
Cash Register for Business Office .....	\$1,326.68
Cash Register for Bookstore .....	\$ 658.83
Ohmer Fare Register Company, Dayton, Ohio	
Cash Register for Business Office .....	\$ 479.65
Cash Register for Bookstore .....	448.90

After discussion of the qualities of these cash registers and comparison of the prices submitted by the different companies, motion was made by Mrs. Mason, and seconded by Mr. Snook that the Board accept the bid of the Ohmer Fare Register Company for the two cash registers, one for \$479.65 for the business office and one for \$448.90 for the bookstore, adjusted according to the needs of the departments. The roll was called upon the adoption of this motion with the following result: Mrs. Mason, aye; Mr. Ordway, aye; Mr. Snook, aye; Mr. Winslow, aye; Mr. Bell, aye.

#### Hardware for the Library Building and Men's Dormitory

President Wells next called Architect G. Tandy Smith, Jr., before the Board to discuss the hardware for the Library Building and Men's Dormitory. Mr. Smith reported to the Board that the Corbin hardware was bought for these buildings some few weeks ago. He stated he thought it was the wish of the Board that he buy this hardware, and as the bids received were less than the amount set aside for hardware, he had placed the order without consulting with the Board. He stated also that he hoped this was satisfactory to the Board and that he was sorry, if he had acted contrary to their wishes.

#### Doors and Valves Omitted from Specifications

Architect G. Tandy Smith reported to the Board that he had just learned that in drawing specifications for the Library Building, three doors had been omitted from the rear of ducts for electric fans, also that three valves were omitted from the plumbing specifications. He advised that these doors into the ducts for fans also the valves

mentioned in the plumbing were necessary items that were overlooked through error, and recommended that the Board authorize their installation as the cost would be only about \$25.00 or \$30.00.

Motion was made by Mr. Winslow, and seconded by Mr. Snook, that the President be authorized to have the contractor put doors in the rear of the fan ducts where they were overlooked in the specifications, also the valves that were overlooked in the plumbing specifications. This motion was unanimously carried.

Installation of Central Electrical Unit and Feeder Cables

President Wells next brought before the Board for consideration the installation of a central electrical unit in the Auditorium Building and servicing the Library Building and the Men's Dormitory from this unit by feeder cables. He submitted the following bids which he had received for such installation:

S. D. Dalby Electric Company, Paducah, Kentucky

According to specifications, in standard Parkway Cable .. \$4,760.00

If Trench Cable is used, deduct \$230.00

If Parkway Cable is installed in tile duct, add \$1,275.00

Mitchell Machine and Electric Company, Paducah, Kentucky

Estimate # 1

Using Parkway Cable installed in 4" tile ..... \$5,600.00

If transformers and meters on these two buildings are not included under this estimate, deduct \$150.00

Estimate # 2

If Trenchlay Cable installed in tile, deduct \$400.00

Estimate # 3

If tile is not used on either Estimate # 1 or Estimate # 2, deduct \$560.00 from Estimate 1 and 2

Building transformer station, add \$200.00

After considerable discussion of this installation, its cost and probable advantages, President Wells recommended that we have the service control for the electric current for the Men's Dormitory and the Library Building, installed in the Auditorium and try it a while at least and see if it is really more economical.

Motion was made by Mr. Snook, and seconded by Mr. Ordway, that the service control for the electric current for the Men's Dormitory and Library Building be installed in the Auditorium Building, as provided in the plans and specifications for these buildings, and that no further action be taken toward the central electric unit at the present time. This motion was unanimously carried.

Bronze Tablets for Library Building and Men's Dormitory

President Wells recommended that the Board authorize Architect G. Tandy Smith to secure bids on bronze tablets for the Library Building and the Men's Dormitory so that they may be placed on the Buildings at the proper time.

Motion was made by Mr. Snook, and seconded by Mr. Ordway, that the Board concur in the President's recommendation and that Mr. Smith be instructed to secure bids for bronze tablets for the Library Building and the Men's Dormitory. This motion was unanimously carried.

Adjournment

Motion was made by Mr. Snook, seconded by Mr. Ordway and unanimously carried that the Board adjourn to meet again at the call of the Chairman.

*[Handwritten signatures]*  
Chairman Secretary