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Board of Regents, Murray State Normal School

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MINUTES OF BOARD OF REGENTS
MURRAY STATE TEACHERS COLLEGE

January 27, 1931

The Board of Regents of the Murray State Teachers College met in the office of the President at 10:00 A. M., Tuesday, January 27, 1931 with Mrs. William H. Mason, Mr. G. P. Ordway, Mr. S. J. Snook and Mr. Claude T. Winslow present. In the absence of Chairman W. C. Bell, Vice Chairman S. J. Snook presided.

Reading of the Minutes

The minutes of the meetings of the Board of Regents on December 11, 1930 and December 15, 1930 were read and the Board adjourned for lunch before continuing the reading of the minutes and their approval.

Insurance

Mr. K. C. Frazee was called before the Board to advise in reference to the insurance policies which have just expired and which will expire in the near future, also to discuss insurance to be taken out on the Men's Dormitory.

Election of Miss Ruth Evans and Mr. Preston Wake Ordway

President Wells recommended the election of Miss Ruth Evans as assistant librarian at a salary of \$2,100.00 per calendar year beginning February 1, 1931 and continuing until May 31, 1931; the President also recommended the employment of Mr. Preston Wake Ordway at a salary of \$1,800.00 per calendar year beginning February 1, 1931 and continuing until May 31, 1931.

Motion was made by Mr. Winslow, and seconded by Mrs. Mason, that the Board employ the two above named persons at the salaries and for the periods of time recommended. The roll was called upon the adoption of this motion with the following result: Mrs. Mason, aye; Mr. Ordway, aye for Miss Evans and not voting for Mr. Ordway; Mr. Winslow, aye; Mr. Snook, aye.

Salary of Miss Suzanne Snook

President Wells advised the Board that he had referred to the minutes and found that Miss Suzanne Snook was elected at a salary of \$125.00 per month or \$1,500.00 per year, and for the excellent service that she is rendering she should receive more as she is not receiving as much as she is worth. He recommended that her salary be increased to \$1,800.00 per calendar year.

Motion was made by Mr. Winslow, and seconded by Mr. Ordway, that Miss Suzanne Snook's salary be increased to \$1,800.00 per year. The roll was called upon the adoption of this motion with the following result: Mrs. Mason, aye; Mr. Ordway, aye; Mr. Winslow, aye; Mr. Snook not voting.

Borrowing of Funds

President Wells reported to the Board that it has become necessary to borrow some money to meet the payments on the new buildings and other expenses incurred in the administration of the college until the time additional funds will be received from the State Treasurer, and he recommended that the Board borrow as needed, sums not to exceed \$40,000.00.

Motion was made by Mr. Winslow, and seconded by Mr. Ordway, that the recommendation of the President be concurred in and funds be borrowed as needed, not to exceed \$40,000.00. The roll was called upon the adoption of this motion with the following result: Mrs. Mason, aye; Mr. Ordway, aye; Mr. Winslow, aye; Mr. Snook, aye.

Removal of Cafeteria Equipment and Converting Sleeping Porches into Bed Rooms

President Wells reported to the Board that there was installed in Wells Hall cafeteria equipment consisting of steam tables, etc.,

and that cafeteria equipment in colleges is not a success. He advised that he and the business manager were having this equipment removed in order to make more dining room space, that they were having this equipment stored in the basement of the Men's Dormitory for the present and that they were making every effort to find a sale for it.

President Wells also advised that since all the rooms in Wells Hall have already been reserved for next semester and requests for rooms are still coming in, he had arranged to convert the sleeping porches in Wells Hall into bed rooms by placing beaver board partitions in them, thus making arrangements to accommodate more girls.

Motion was made by Mrs. Mason, and seconded by Mr. Ordway, that the Board approve the action of the President and Business Manager in converting the sleeping porches into bed rooms and removing the cafeteria equipment from the dining room in Wells Hall. The roll was called upon the adoption of this motion with the following result: Mrs. Mason, aye; Mr. Ordway, aye; Mr. Winslow, aye; Mr. Snook, aye.

Purchase of Additional Range for Kitchen

President Wells reported to the Board that it seemed necessary to buy another range for the kitchen in Wells Hall because the one now in use is not large enough to satisfactorily accommodate the large crowd eating in the dining rooms of the Dormitory, and recommended that another range like the one now in use, be installed just behind it.

Motion was made by Mrs. Mason, and seconded by Mr. Ordway, that the matter of securing bids for a new range and the purchasing of this range be placed in the hands of the President and Business Manager. This motion was unanimously carried.

Acceptance of Men's Dormitory

President Wells advised that, so far as he could determine by consulting with the architect and the contractor, the Men's Dormitory is ready to be accepted, with the exception of a few details that will be corrected or completed as soon as possible, and he recommended that the Board accept the building, make payment to the contractor in full and accept the bonds from the roofing companies.

Motion was made by Mrs. Mason, and seconded by Mr. Ordway, that the Board of Regents accept the Men's Dormitory.

Before the roll was called upon the adoption of this motion, Mr. W. M. Hill came before the Board and advised that the front porch of the Men's Dormitory was not in perfect condition but that he and the architect thought it best to wait until spring weather to put it in proper condition, and that, with this exception, he thought the building was complete and in good shape. He said that they had tried to give the Board a good job and he thought they had been successful in doing so.

The roll was called upon the adoption of the above motion with the following result: Mrs. Mason, aye; Mr. Ordway, aye; Mr. Winslow, aye; Mr. Snook, aye.

Bonds of R. H. Vandavelde and Company, Johns-Manville Sales Corporation

President Wells presented to the Board of Regents the guarantees or bonds of R. H. Vandavelde and Company, for the tile roofing, sheet metal and workmanship used in the roof on the Men's Dormitory, and of Johns-Manville Sales Corporation and National Surety Company for the flashing, roofing asphalt and felt used in the construction of the roof of the Men's Dormitory. The President recommended that these bonds be accepted by the Board of Regents.

Motion was made by Mrs. Mason, and seconded by Mr. Ordway, that the guarantee and bond of R. H. Vandavelde and Company, Johns-Manville Sales Corporation and National Surety Company for the materials and workmanship used in the construction of the roof on the Men's Dormitory be accepted. The roll was called upon the adoption of this motion with the following result: Mrs. Mason, aye; Mr. Ordway, aye; Mr. Winslow, aye; Mr. Snook, aye.

Electric Refrigerator and Stove for Apartment in Men's Dormitory

President Wells called the attention of the Board to the fact that there should be installed in the apartment in the Men's Dormitory an electric refrigerator and electric stove, and recommended that Mrs. Mason be appointed a committee to purchase this equipment.

Motion was made by Mr. Ordway, and seconded by Mr. Winslow, that Mrs. Mason be appointed a committee to purchase an electric refrigerator and electric stove for the apartment in the Men's Dormitory. This motion was unanimously carried.

Report of Committee on Furniture and Furnishings for Men's Dormitory

President Wells reported that at a previous meeting of the Board of Regents a Committee of this Board, which had previously thereto been appointed to select the furniture, furnishings and equipment for the Men's Dormitory, had reported to the full Board of Regents, when Mr. Andrew Alexander, Chairman of the State Purchasing Commission, was present. The recommendations of the Committee were carefully considered by the Board, and the Board of Regents directed the Committee to make the purchase of such equipment. By oversight, no record of this was made at the time, and President Wells recommended that the report of the Committee and its recommendations in the purchase of this equipment be approved by this Board.

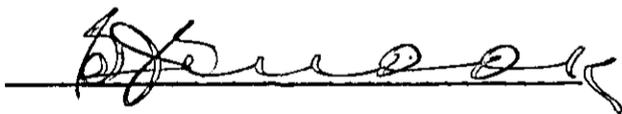
Motion was made by Mr. Ordway, and seconded by Mr. Snook, that the recommendations of the Committee be approved. The roll was called upon the adoption of this motion with the following result: Mrs. Mason, aye; Mr. Ordway, aye; Mr. Winslow, aye; Mr. Snook, aye.

Report of Committee on Library Furniture

The Committee appointed at the last meeting of the Board of Regents to prepare a list of equipment for the Library Building reported through Dr. Wells that considerable attention has been given to this matter and the Committee has advertised for bids to be submitted to the Board of Regents at ten o'clock, February 5, 1931. The President recommended that when the Board adjourns, that it adjourn to meet on that date for final action.

Adjournment

Motion was made by Mr. Ordway, and seconded by Mr. Winslow, that the Board adjourn to meet again on February 5, 1931 at 2:00 P. M.



Chairman



Secretary