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Board of Regents, Murray State Normal School

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MINUTES OF BOARD OF REGENTS  
MURRAY STATE TEACHERS COLLEGE

February 17, 1936

The Board of Regents of Murray State Teachers College met in the office of the President at 2:00 P. M. Monday, February 17, 1936, as per the call of the Chairman. Dr. C. E. Crume of Clinton, Kentucky, who was recently appointed a member of the Board of Regents to fill the place left vacant by the resignation of Mr. W. S. Swann, Murray, Kentucky, presented his Commission, took the oath of office as a member of the Board, as prescribed by law, and assumed the duties of the position. The following members of the Board were present: Mr. T. H. Stokes, Judge Bunk Gardner, Mr. B. L. Trevathan and Dr. C. E. Crume.

Dr. J. W. Carr, Dean, was also present throughout the meeting.

Judge Bunk Gardner Selected Vice Chairman for This Meeting

Mr. Stokes nominated Judge Bunk Gardner to serve as Vice Chairman at this meeting in the absence of the State Superintendent of Public Instruction, Mr. Harry W. Peters, who is Ex Officio Chairman of the Board of Regents. The nomination was seconded by Mr. Trevathan, and Judge Bunk Gardner was elected to serve as Vice Chairman of this meeting.

Reorganization of the Board of Regents

Dr. Richmond advised that it had been the policy to reorganize the Board of Regents when as many as two new members began their terms, and suggested that this should be the first item of business since Mr. Harry W. Peters had replaced him as Ex Officio Chairman and Dr. C. E. Crume, Mr. W. S. Swann as a member of the Board.

Judge Bunk Gardner Elected Vice Chairman of Board of Regents

Mr. Trevathan nominated Judge Bunk Gardner as Vice Chairman of the Board of Regents of Murray State Teachers College. This nomination was seconded by Mr. Stokes, and Judge Bunk Gardner was unanimously elected Vice Chairman of the Board of Regents of Murray State Teachers College.

Mr. T. H. Stokes Elected Secretary of Board of Regents

Mr. Trevathan nominated Mr. T. H. Stokes as Secretary of the Board of Regents. This nomination was seconded by Judge Gardner, and Mr. T. H. Stokes was unanimously elected Secretary of the Board of Regents of Murray State Teachers College.

Reading of the Minutes

The minutes of January 3, 1936 and January 13, 1936 were read, approved and signed.

Dr. James H. Richmond Assumed Duties as President January 6, 1936

Dr. Carr presented to the Board of Regents a letter also a notary's certificate which he had received from Miss Clyde W. Howell, dated January 6, 1936, showing that James H. Richmond took the oath of office, as required by law, on January 6, 1936 as President of the Murray State Teachers College.

Motion was made by Mr. Trevathan, and seconded by Mr. Stokes, that this letter and certificate be filed for the records of this college. This motion was carried unanimously.

Treasurer and Secretary To Sign Checks

Dr. Richmond recommended that, since the Board of Regents has a Treasurer and since the Secretary is authorized to sign checks, that in the future, the Treasurer and Secretary sign the checks and relieve the President of this duty, and that all State and Federal authorities that need this information be notified of this action of the Board.

Motion was made by Mr. Stokes that, in view of the suggestion made by Dr. Richmond, all checks on the account of the Murray State Teachers College be signed by the Treasurer, J. W. Carr, and countersigned by the Secretary, T. H. Stokes, hereafter, and that all State and Federal authorities and other persons doing business with the institution and needing this information, be so notified. This motion was seconded by Mr. Trevathan, and the roll was called on its adoption with the following result: Mr. Trevathan, aye; Mr. Stokes, aye; Dr. Crume, aye; Judge Gardner, aye.

Bond for John W. Carr, Treasurer

Dr. Richmond presented to the Board the bond of John W. Carr as Treasurer of the Board of Regents of Murray State Teachers College, in the sum of \$10,000.00 with the American Surety Company of New York as surety.

Motion was made by Mr. Stokes, and seconded by Dr. Crume, that the bond submitted for John W. Carr as Treasurer be accepted, delivered and filed with the Secretary of this Board. The roll was called on the adoption of this motion with the following result: Mr. Trevathan, aye; Mr. Stokes, aye; Dr. Crume, aye; Judge Gardner, aye.

Bond for President

Next, Dr. Richmond read a letter which he had written to Dr. Carr in reference to the necessity for the President to make bond, to the effect that he was perfectly willing to make bond but as he found no law requiring it and since it seemed to him that Dr. Carr's bond as Treasurer furnished ample protection, he saw no reason to spend money for this purpose. Dr. Richmond stated to the members of the Board of Regents that he was perfectly willing to execute bond, if they desired him to do so, but that inasmuch as he would neither receive nor disburse the funds of the college, it would seem to him to be a useless expenditure of money to pay the premium on a bond.

The letter was received and filed, there being no request for the President to execute bond.

President and Business Manager Authorized To Sign Commitments

Next, the attention of the Board was called to the necessity of authorizing some person or persons to sign commitments for the Murray State Teachers College.

Motion was made by Mr. Stokes that Dr. James H. Richmond, President, be authorized to sign all commitments for the Murray State Teachers College and, in his absence, the Business Manager, R. E. Broach, be authorized to sign same, and that the proper State authorities and all other parties interested be notified of said action of the Board. This motion was seconded by Mr. Trevathan, and the roll was called on its adoption with the following result: Mr. Trevathan, aye; Mr. Stokes, aye; Dr. Crume, aye; Judge Gardner, aye.

Checks on Petty Cash Fund Signed by Business Manager and Treasurer

Dr. Richmond called attention to the action of the Board on July 26, 1934, authorizing that checks on the Petty Cash Fund be signed by the Business Manager and countersigned by the President,

and recommended that the word "Treasurer" be substituted for the word "President" in the former authorization for signing checks on the Petty Cash Fund and that this resolution be readopted with this change.

In compliance with Dr. James H. Richmond's recommendation, motion was made by Mr. Stokes that the checks on the Petty Cash Fund be signed by the Business Manager, R. E. Broach, and countersigned by the Treasurer, J. W. Carr. This motion was seconded by Mr. Trevathan, and the roll was called on its adoption with the following result: Mr. Trevathan, aye; Mr. Stokes, aye; Dr. Crume, aye; Judge Gardner, aye.

Treasurer, Dr. John W. Carr, Given Custody of Legal Documents

On recommendation of the President, Dr. James H. Richmond, motion was made by Mr. T. H. Stokes that all legal documents and papers, usually kept by the President, be placed in the custody of the Treasurer, John W. Carr. This motion was seconded by Dr. Crume and carried unanimously.

Bonds of Depositories Transferred to Louisville for Safekeeping; Dr. J. W. Carr Holds Receipts for Bonds

Dr. J. W. Carr reported to the Board that he held in his custody receipts for bonds which had been put up as sureties for the two depositories of the Murray State Teachers College and which had been placed in Louisville banks for safekeeping, according to authorization of the Board of Regents on April 8, 1935 and May 16, 1935, as follows:

Peoples Savings Bank, \$10,000.00 transferred to the First National Bank, Louisville, Kentucky

Bank of Murray, \$11,400.00 transferred to the Citizens Union National Bank, Louisville, Kentucky

Motion was made by Mr. Trevathan, and seconded by Dr. Crume, that Dr. Carr's report in reference to the bonds put up by the two depositories as sureties is satisfactory to the Board. This motion was unanimously carried.

Audit of Books Made

Dr. Richmond reported to the Board that the audit of the books of Murray State Teachers College, which had been requested by Mrs. Fay Wall Sledd, former Cashier, and Dr. J. W. Carr, former President, was made by Mr. Warren Van Hoose and Mr. Arthur H. Zubrod, representatives from the office of the State Inspector and Examiner February 3-7, 1936. Dr. Richmond added that on the whole, the report of these auditors was very satisfactory and complimentary.

Leave of Absence for Miss Desiree Beale

Dr. Richmond read to the Board a letter from Miss Desiree Beale requesting a leave of absence from the spring semester, ending May 30, and recommended that this leave of absence be granted as requested, without pay.

Motion was made by Mr. Stokes, and seconded by Mr. Trevathan, that a leave of absence be granted Miss Desiree Beale from January 27 to May 30, 1936 without pay. This motion was carried unanimously.

Tuberculosis Examination for Students and Faculty Offered

Dr. Richmond read to the Board of Regents a letter which had been received from Dr. J. A. Outland, Director of Calloway County Health Department, offering tuberculosis examinations to our students and faculty, and recommended that the Board should take advantage of this offer.

Motion was made by Mr. Stokes that the letter from Dr. J. A. Outland, Director Calloway County Health Department, be referred to the President for such action as he deems advisable. This motion was seconded by Mr. Trevathan and carried unanimously.

Report of Entrance, Credits, Certification and Graduation Committee

The report of the Committee on Entrance, Credits, Certification and Graduation was presented and read to the Board of Regents by Dr. Richmond, as follows:

February 17, 1936

To the Board of Regents  
Murray State Teachers College

As per the duties assigned to the Committee on Entrance, Credits, Certification, and Graduation we report as follows:

1. We have examined the record in reference to the number of credits required, credits in residence, group requirements, major and minors of the person named below and it is our opinion that he meets the requirements as set forth in the catalogue of the Murray State Teachers College.

We have examined the credits and official records of the person named below and recommend that he be granted the DEGREE OF BACHELOR OF SCIENCE.

Jackson, Stuart Wilson

2. We recommend that the STANDARD CERTIFICATE of the person named below be renewed for life, as he has taught successfully for three years since his certificate was issued and has fulfilled all other requirements as set forth in the law.

McGuiston, Hall

Yours truly,

Cleo Gillis Hester  
Herbert Drennon  
Floy Robbins  
Alfred M. Wolfson  
G. T. Hicks  
J. W. Carr

Motion was made by Mr. Trevathan that the report of the Committee be accepted and the degree be conferred and the certificate renewed as recommended by the Committee. This motion was seconded by Mr. Stokes, and the roll was called on its adoption with the following result: Mr. Trevathan, aye; Mr. Stokes, aye; Dr. Crume, aye; Judge Gardner, aye.

Home Economics and Physical Education Buildings Authorized Constructed

Next, Dr. Richmond called attention to the Building Program and read to the Board a letter to Dr. Carr from George W. Meuth, Chief Counsel (Kentucky) for the Administrator, dated February 15, 1936, stating that authorization has been forwarded to the Washington Office instructing that the Government purchase the bonds offered by the Board of Regents of Murray State Teachers College, the authorization is in the process of clearing through the necessary divisions in Washington and that we may expect the purchase of the bonds by the Government within the course of a few weeks. Mr. Meuth stated further that he had been advised by the Engineering Division that the work order on this Project is being issued.

Motion was made by Mr. Trevathan that Dr. J. W. Carr, President James Richmond and the Attorney, Judge John W. McDonald, be appointed a Committee to confer with the PWA authorities and also with the private parties desiring to buy the bonds mentioned herein and investigate the advisability and the advantage of dis-

posing of the bonds, and report their recommendations to the Board of Regents at its next meeting. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Trevathan, aye; Mr. Stokes, aye; Judge Gardner, aye.

President Richmond Authorized To Make Applications and Reports Concerning Alcohol

Next, at the request of Dr. Richmond, Miss Tennie Breckenridge read to the Board a letter from Mr. F. L. Boyd, District Supervisor, Internal Revenue Service, Louisville, Kentucky, acknowledging receipt of an excerpt from the minutes of the Board of Regents showing the election of Dr. James H. Richmond as President of this college, and requesting that he be furnished a resolution, certified to, passed by this governing board authorizing Dr. Richmond to execute papers for the college.

Motion was made by Mr. Trevathan that Dr. James H. Richmond be specifically authorized to make all necessary applications and reports in connection with the purchase of alcohol for use in the college laboratories. This motion was seconded by Mr. Stokes and carried unanimously.

Sheriff Requested To Protect Students from Rabies

Dr. Richmond read to the Board of Regents a copy of a letter which had been written to the Sheriff of Calloway County by the College Physician, stating that several persons are having to take the preventive rabies vaccine as a result of a dog having gone mad and requesting the protection of our students by ridding the campus of dogs as provided by law. This letter was received and filed.

Contract with Playgoers League

Next, the contract with the Playgoers League was presented to the Board of Regents for approval, said agreement providing that the Murray State Teachers College will furnish the College Auditorium, lights, heat, ushers, front of house employees, stage hands, and college orchestra, and will pay to the Murray Playgoers League the sum of \$200.00 in four equal installments, one after each performance, in consideration of which all college and training school students are to be admitted to each performance free of further charge upon presentation of their student activities tickets.

Motion was made by Mr. Stokes that the suggested contract with the Playgoers League be approved and the college pay the sum of \$200.00, divided into four payments, one after each performance. This motion was seconded by Mr. Trevathan and carried unanimously.

Archeology Department and Ancient Buried City, Wickliffe, Considered

Dr. Richmond reported to the Board of Regents that Mr. and Mrs. Fain King were willing to deed to Murray State Teachers College the property now known as the Ancient Buried City at Wickliffe, Kentucky, about twenty-five acres, and give the college the receipts from the visits to this buried city, if the college will guarantee him a reasonable salary and will furnish him an opportunity to go ahead with this work and establish a department of archeology in the Murray State Teachers College. He stated further that Mr. King is an archeologist, and a good one he thought, and that it seemed to him a good idea for this college to take advantage of this opportunity, if possible, and keep that rich supply of archeological specimens for this college instead of allowing them to get into the hands of some other educational institution or park commission. Dr. Richmond added that if we entered into such a contract with Mr. and Mrs. King, as has been discussed, this Buried City would become the property of the Murray State Teachers College at the death of Mr. and Mrs. King.

Dr. Richmond recommended to the Board of Regents that the Chairman be authorized to appoint a small Committee to negotiate further with Mr. King and see if we can get that property for Murray State Teachers College instead of for the State Park Commission.

Pursuant to Dr. Richmond's recommendation, motion was made by Mr. Stokes that Dr. Richmond be Chairman of the Committee and that he name the Committee to further negotiate with Fain King and report back to the Board of Regents. This motion was seconded by Mr. Trevathan and carried unanimously. Dr. Richmond, then, appointed Dr. J. W. Carr and Dr. C. E. Crume to serve on the Committee with him.

Farm for College

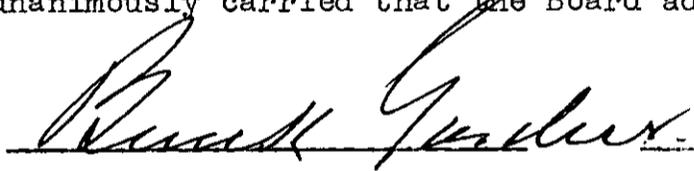
Next, Dr. Richmond called the attention of the Board to the need of a college farm and stated that the more he studied this proposition, the more convinced he was that we must have a farm. He added that a farm would be a great help to the college in three different ways: it would enable us to add to our college curriculum Smith-Hughes training, which is very badly needed, and it would also furnish space for growing many food supplies for our dormitory and at the same time provide some employment for many of our students in order that they may earn part of their expenses in college.

Dr. Crume stated in this connection that many of the young men from Hickman County wanted special training in agriculture and, since this college did not offer Smith-Hughes training, most of them went to the University for their college courses.

Motion was made by Mr. Stokes that Dr. Richmond, Dr. Crume and Judge Gardner discuss with the Governor the buying of a farm for this college. This motion was seconded by Mr. Trevathan and carried unanimously.

Adjournment

Motion was made by Mr. Stokes, seconded by Mr. Trevathan and unanimously carried that the Board adjourn.

Chairman

Secretary