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Board of Regents, Murray State Normal School

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MINUTES OF BOARD OF REGENTS
MURRAY STATE TEACHERS COLLEGE

July 13, 1936

The Board of Regents of Murray State Teachers College met in the office of the President at 10:00 A. M. Monday, July 13, 1936, in regular quarterly meeting. Mr. T. H. Stokes, Mr. B. L. Trevathan, Dr. C. E. Crume and Judge Bunk Gardner were present. In the absence of Chairman Harry W. Peters, Vice Chairman Bunk Gardner presided.

Reading of the Minutes

The minutes of the Board of Regents at the meetings held on May 15, 1936, May 26, 1936, May 29, 1936 and June 20, 1936 were read, approved and signed.

Report of Entrance, Credits, Certification and Graduation Committee

Dr. Richmond presented the report of the Committee on Entrance, Credits, Certification and Graduation, as follows:

July 13, 1936

To the Board of Regents
Murray State Teachers College

As per the duties assigned to the Committee on Entrance, Credits, Certification, and Graduation, we report as follows:

1. We recommend that the STANDARD CERTIFICATE of the persons named below be renewed for life, as each has taught successfully for three years since her certificate was issued and has fulfilled all other requirements as set forth in the law.

Adams, Grace
Byrd, Rachele (Mrs. Thurman Howell)
Wilson, Mary L.

2. We recommend that the COLLEGE CERTIFICATE of the persons named below be renewed for life, as each has taught successfully for three years since her certificate was issued and has fulfilled all other requirements as set forth in the law.

Miller, Modell
Rogers, Alice

Yours truly,

Cleo Gillis Hester
Herbert Drennon
A. M. Wolfson
G. T. Hicks
Floy Robbins

Motion was made by Mr. Trevathan that the report of the Committee be received and approved and the certificates renewed. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Mr. Stokes, aye; Mr. Trevathan, aye; Dr. Crume, aye; Judge Gardner, aye.

Mr. John Miller's Salary Increased

Dr. Richmond reported to the Board that Mr. John Miller was at George Peabody College attending summer school when he received his contract and that Mr. Miller wrote him very

courteously calling his attention to a conference some weeks ago in which he stated that he was told that, if he went to school this summer, he could expect an increase in salary sufficient to bring his salary up to par with the members of faculty who have been here about the same length of time he has been here. Dr. Richmond stated that in view of this situation, he had sent Mr. Miller a revised contract in which his salary was raised from \$1,425.00 to \$1,575.00, and he respectfully asked the Board to approve his action.

Motion was made by Mr. Trevathan that the action of the President in raising Mr. John Miller's salary from \$1,425.00 to \$1,575.00 be approved. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Mr. Stokes, aye; Mr. Trevathan, aye; Dr. Crume, aye; Judge Gardner, aye.

Mr. W. H. Fox's Salary Increased

Dr. Richmond reported to the Board that our very efficient band director, Mr. W. H. Fox, had been offered a position in another college at a salary considerably better than the one we had offered him for next year but that Mr. Fox had preferred to remain in Murray if his salary could be readjusted so that he would receive approximately the amount covered by the other offer. Based on these facts, Dr. Richmond said that in his discussion of the situation with Mr. Fox, he agreed to recommend that the Board of Regents increase his salary \$250.00, raising it from \$1,833.34 to \$2,083.34; and he so recommended.

Motion was made by Mr. Stokes that the salary of Mr. W. H. Fox be increased from \$1,833.34 to \$2,083.34. This motion was seconded by Mr. Trevathan, and the roll was called on its adoption with the following result: Mr. Stokes, aye; Mr. Trevathan, aye; Dr. Crume, aye; Judge Gardner, aye.

Miss Gwendolyn Haynes Declined To Accept Position

Dr. Richmond reported to the Board that Miss Gwendolyn Haynes, after receiving his letter offering her part-time employment, had sought a conference with him with reference to this position in our college, during which conference she stated that she could not afford to accept this employment on a part-time basis. He added, however, that she said that she could consider it if she could get some other work and she undertook to secure some part-time employment in the Calloway County School System but was unable to see Mr. M. O. Wrather, County School Superintendent. Dr. Richmond stated that he telephoned Mr. Wrather and asked him to come out to his office for a discussion of this matter but Mr. Wrather could not furnish any part-time employment and, then, Miss Haynes definitely declined the offer of the Board of Regents.

Miss Susan Peffer's Resignation

Dr. Richmond reported to the Board that, on June 23, 1936, Miss Susan Peffer presented her resignation as Dean of Women at Murray State Teachers College. He stated that her resignation was accepted and that she has left Murray.

Mr. U. G. Starks Resigned as Building Inspector; Mr. Guy Gardner Appointed

Next, Dr. Richmond reported to the Board that, in line with the statement made by him at the Board meeting on June 20, 1936, Mr. U. G. Starks had resigned his position as Building Inspector on June 30, 1936, in order to go into the private contracting business. Dr. Richmond stated that Mr. Guy Gardner had been assigned as Building Inspector in Mr. Starks' place.

Building Program

-Dr. Richmond made the following report to the Board of Regents with reference to the building program:

- A. Request has been made of Mr. Geo. H. Sager, Jr., State Director, Federal Emergency Administration of Public Works, for approval of Change Order No. 2 on the Murray State Teachers College's building program, Docket No. Ky-1062-R, which covers the change of the mortar mix. There has been some correspondence with reference to this change order but it has not yet been approved.
- B. Request has been made of Mr. Geo. H. Sager, Jr., by Mr. A. E. (Jack) Cole, the Contractor, through the President of the college, for permission to work on a forty hour per week basis for the remainder of his work in connection with the construction of our Health Building and Practice House. Mr. Cole states that if this request is not granted, it will compel him to shut down the job the last week in each month and, while his men lose time and loaf, he is losing time and will be unable to complete the project by the time set in the contract. The answer to this request has not yet been received from Mr. Sager.

✓ President's Home

Dr. Richmond reported to the Board that the deed to the Rainey T. Wells residence, adjoining the college campus, had been approved by the authorities at Frankfort, sent by air mail to Dr. Wells, signed and acknowledged by Dr. and Mrs. Wells and returned into his personal custody until the deal has been finally concluded and the purchase price delivered to Dr. Wells. He said that he expected to go to Frankfort and, personally, deliver the deed when he accepted, as Dr. Wells' representative, the check for the purchase price of this property. Dr. Richmond stated that the Governor had called for Mr. J. Dan Talbott, Commissioner of Finance, but was unable to get him then called for Mr. Frank D. Peterson of his organization, and told him to carry out the program for the purchase of the Rainey T. Wells property for the President's home. Dr. Richmond added that he had done everything he knew to do to bring this matter to a close.

Roads and Drives; Grade Line for Street in Front of Health Bldg.

Dr. Richmond reported that the project for roads around and through the college campus has been approved and it will not be necessary for the college to bear the expense of changing the grade line of the street in front of the Health Building, about \$324.00. In this connection, Dr. Richmond stated that he had taken up with Mr. Robert Humphreys the matter of paving the street from Five Points down the west side of the campus to the hard surfaced street in front of the Training School and that arrangements were being made to concrete this short strip.

Bookstore Contract Approved

Dr. Richmond presented for the approval of the Board the contract with Mr. Lee Clark for the operation of the college bookstore, which contract had been prepared by the Business Manager.

Motion was made by Mr. Trevathan that the contract offered to the Board for the operation of the college bookstore be approved and signed by the Secretary. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Mr. Stokes, aye; Mr. Trevathan, aye; Dr. Crume, aye; Judge Gardner, aye.

Bookstore To Handle Grade Books

Dr. J. W. Carr stated to the Board that Mr. W. J. Caplinger, who had been handling the grade books, is having some trouble about it and he stated that perhaps an agreement could be worked out between the President and Mr. Lee Clark for him to handle those books.

In view of that situation, motion was made by Mr. Trevathan that the President be authorized to work out an agreement, if necessary, in that connection. This motion was seconded by Dr. Crume and was carried unanimously.

Parking Spaces on Stadium Lot

Dr. Carr expressed to the Board his belief that the Works Progress Administration would approve a project for grading the Stadium lot for parking spaces, if this matter were presented in the proper manner.

Motion was made by Mr. Stokes that the President and Business Manager be authorized to communicate with Mr. Geo. H. Goodman, State Director Works Progress Administration, in order to interest him in the grading of the Stadium lot for parking places. This motion was seconded by Dr. Crume and was carried unanimously.

McDade and McDade Authorized To Tap College Water Pipes

Dr. Richmond reported that agreement had been made with McDade and McDade, Road Contractors, to tap the college water pipes, install a separate meter and pay the college for the water used.

Motion was made by Mr. Trevathan that the Board approve the agreement with McDade and McDade to tap the college water pipes and pay the college for the water they use. This motion was seconded by Mr. Stokes, and the roll was called on its adoption with the following result: Mr. Stokes, aye; Mr. Trevathan, aye; Dr. Crume, aye; Judge Gardner, aye.

Leave of Absence Granted Miss Mayrell Johnson

Dr. Richmond reported that he had granted Miss Mayrell Johnson a leave of absence, beginning July 13 and extending through until September 15, 1936.

Motion was made by Mr. Stokes, seconded by Mr. Trevathan and unanimously carried that the Board approve the granting of this leave of absence to Miss Johnson.

Financial Report of Business Manager

At the suggestion of Dr. Richmond, Mr. R. E. Broach, Business Manager, read to the Board his financial report.

Motion was made by Mr. Stokes that the report of the Business Manager be received and made a part of the minutes. This motion was seconded by Mr. Trevathan and was unanimously carried, and the report follows:

July 13, 1936

Dr. James H. Richmond, President
Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

Tentative report is only for your information of the approximate figures in closing the year 1935-36. We are not in

position to give a detailed report due to the lack of closing the expenditures on the last day of June. The receipted bills of the various expenditures have not been received and can not be posted until receipts are received.

RECEIPTS

The receipts of the year 1935-36 were as much as we estimated in our budget of 1935-36. The Revolving Fund receipts were approximately \$12,000 more than we estimated. This is partly due to the cancellation of the insurance as of June 15, and collecting the return premium in this years business.

EXPENDITURES

The expenditures were within the estimated budget for the year 1935-36. It is true that some items were over expended, but there was enough saving on other items in addition to the unexpected accumulated return premium on insurance to enable us to pay the entire month's salary for June of all employees. The payment of last month's salary was due to the return premium of \$5,807.60 and the conservative requests by the heads of the various departments. This enabled us to pay the salaries in full, make contracts for decoration of the first two floors of the girls' dormitory, to purchase approximately \$650.00 worth of furniture for the girls' dormitory, and to purchase new curtains and shades for the Auditorium, and we had approximately \$1,000.00 to purchase additional supplies for the incoming year. After making the above contracts and purchases, all accounts charged to the Murray State Teachers College were paid in full up to June 30, 1936.

The President and each member of the Board of Regents will receive detailed reports within the next week or so of the exact amount of receipts and various items, and also the expenditures of various departments.

If there is any other information desired relative to the business transactions of the year 1935-36, I will appreciate a request from the President or any member of the Board of Regents and such information will be given at once.

Respectfully,

(Signed) R. E. Broach

REB:CG

R. E. Broach,
Business Manager

John Wesley Carr Health Building Named

Dr. Richmond stated that the final item of business that he had to present to the Board was the naming of the Health Building, then he recommended that the Health Building be known as John Wesley Carr Health Building.

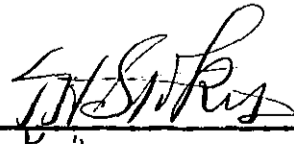
Motion was made by Mr. Stokes that the Health Building be named John Wesley Carr Health Building. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Mr. Stokes, aye; Mr. Trevathan, aye; Dr. Crume, aye; Judge Gardner, aye.

Adjournment

Motion was made by Mr. Stokes, seconded and carried that the Board adjourn.



Chairman



Secretary