



8-14-1936 2:00 PM

1936-08-14

Board of Regents, Murray State Normal School

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MINUTES OF BOARD OF REGENTSMURRAY STATE TEACHERS COLLEGE

August 14, 1936

The Board of Regents of Murray State Teachers College met in the office of the President at 2:00 P. M. Friday, August 14, 1936, as per the call of the Chairman. Mr. T. H. Stokes, Mr. B. L. Trevathan, Judge Bunk Gardner and Dr. C. E. Crume were present. In the absence of Chairman H. W. Peters, Vice Chairman Bunk Gardner presided.

At the invitation of the President and the Board, Dr. Rainey T. Wells and Dr. J. W. Carr, former Presidents, were also present at the meeting.

Approval of the Minutes

The minutes of the meeting of the Board of Regents on July 13, 1936 were approved and signed.

Report of the President

Dr. Richmond distributed to those present at the meeting copies of his report as President, which he read, as follows:

REPORT AND RECOMMENDATIONS OF THE PRESIDENTTO THE BOARD OF REGENTS OF MURRAY STATE TEACHERS COLLEGE

Friday, August 14, 1936

The Honorable Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

I am submitting the following information and recommendations to the Board.

I. Health Building

- (a) Some weeks ago, I requested the P. W. A. to waive the restrictions with reference to the hours per week certain employees are permitted to work in the construction of our Health Building. The P. W. A. has granted authority to increase the maximum hours of work permissible to eight (8) hours a day and forty (40) hours per week for brick masons and hod carriers. This will hasten the completion of the building.
- (b) Under date of July 17, 1936, we received from Mr. H. St. G. T. Carmichael, Jr., Acting State Director of the P. W. A., Project Change Order No. 1. This project Change Order is merely the authorization to transfer funds from the "Construction Fund" allotment to the "Engineering Fund" allotment to pay the engineering fee on the amount by which Change Order No. 1 increased the construction cost.
- (c) Under date of July 20, 1936, we received official approval from Mr. Carmichael, Acting State Director, of our Change Order No. 2. This Change Order requested the approval of a mortar mix of one

part cement, one part lime putty and five parts sharp sand, also the omission of mortar color except for outside face brick.

- (d) Name of Building - On July 24, 1936, I received a communication from H. St. G. T. Carmichael, Jr., relative to the naming of Public Works buildings. The following is a quotation from that letter: "Attention is invited to the fact that Public Works Administration Regulations prohibit the naming of any project after a living person, and further provides that any name selected must be approved by Washington. Projects cannot be named for living persons and any other proposed name must be submitted for approval prior to adoption". In my judgment, this is unwarranted interference with the prerogatives of the Board of Regents. My recommendation is, not to agitate the matter until after the building is completed, then proceed to name the building as we have previously planned.

II. Bond for Miss Oneida Wear

The Attorney General says that it is not necessary to file Miss Oneida Wear's bond with the Secretary of State, since the law does not require this particular type of bond. I am recommending, therefore, that the bond be accepted and filed with the Secretary of the Board.

III. Faculty Resignation and Contracts

- (a) Miss Margaret S. Wooldridge has resigned her position as Head of the Art Department. Under the authority given me by the Board, I have accepted her resignation with regret. It will be my purpose to try to carry on the work of this department with Mrs. Hall and a part-time assistant. I am asking the authority of the Board, therefore, to employ such assistance as Mrs. Hall may need. If, however, it seems essential to secure a full-time teacher to head this department, I will make my recommendation at a subsequent meeting of the Board.

(b) Revised Faculty Contracts

1. Mr. Fred Gingles - I recommend that Mr. Fred Gingles' contract be revised and his salary increased from \$1,650.00 to \$1,833.34.
2. Mr. Price Doyle - I recommend that Mr. Price Doyle's contract as Head of the Music Department, be revised and his salary be increased from \$2,383.34 to \$2,566.66.

- (c) Mr. Clair R. McGavern's work during the summer has been entirely satisfactory. I am, therefore, recommending him for employment for the coming school year upon the following basis: Assistant Professor, Department of Music, salary as follows:
- | | |
|---------------------------------|------------|
| July 1 - August 15, 1936, | \$216.67 |
| Sept. 15, 1936 to June 4, 1937, | \$1,062.50 |
| Total salary for time employed, | \$1,279.17 |

(d) I am recommending the employment of Miss Daisy Hinkle as Critic Teacher of Music in the Training School and part-time teacher in the College Music Department, her employment beginning September 15, 1936 and continuing through June 4, 1937, at the salary rate of \$1,500.00 per calendar year or \$125.00 per calendar month.

(e) Commerce Department

1. I am recommending the employment of Mr. J. O. Compton as full-time instructor at a salary of \$150.00 per calendar month beginning September 15, 1936 and continuing through June 4, 1937.

2. I am recommending the employment of Miss Louella McDaniel as part-time instructor at a salary of \$60.00 per calendar month beginning September 15, 1936 and continuing through June 4, 1937.

(f) Mr. A. Carman has accepted the position as Head of the Department of Agriculture and will assume his duties September 1, 1936. His contract is on the basis of \$2,700.00 per calendar year.

IV. College Farm

Since the last meeting of the Board, I have addressed the Rotary Club of Murray and a banquet given in my honor; and, on both occasions, I stressed the necessity of having a college farm. The citizens at these meetings were very enthusiastic about this proposition and many of them indicated the desire to aid in the purchase of this farm. I am very much encouraged to believe that there is a possibility of a considerable amount of money being raised for this project, and I trust that the members of the Board will lend their efforts wherever possible in interesting citizens not only of Calloway County but of Western Kentucky in aiding in this worthy enterprise. I have instructed Mr. Carman to lend his services wherever possible in aiding the farmers in our section of the state in solving their agricultural problems; and I should like for the Board members to convey the information wherever they have the opportunity, that the college stands ready to cooperate with our farmers to whatever extent we can and they desire.

V. Purchase of President's Home

I have nothing additional to report in connection with the purchase of the president's home. Since the meeting of the Board, I have discussed this matter with the Governor, and he has made some effort to bring this matter to a head; but, to date, nothing definite has been accomplished. Mr. Talbott, I am informed, still refuses to O. K. the requisition. The Governor informs me that Mr. Talbott tells him that certain parties in Murray have assured him that the property can be bought for \$15,000.00. It would appear that if these parties have authentic information of this character, that they would have communicated with the Board of Regents regarding it. After getting this information from the Governor, I talked with Dr. Wells by telephone on more than one occasion; and, each time, he has stated to me very positively that he will not

sell the property for less than \$20,000.00 and that if the school does not buy it, he will not sell it at that low a figure to any private parties. I have done all that I know to do in connection with this matter, and I am submitting this information to you for your consideration.

VI. Report of Business Manager

There is not a complete financial report to be made at present other than the monthly report for July, 1936; but, in comparing the monthly report of July, 1936 with the July, 1935, I find that the receipts on the report of 1936, in most every item in the Revolving Fund are greater than the receipts in similar items of the 1935 report. The receipts from State Funds for July, 1936, are less than the receipts for July, 1935. This is due to the decreased appropriation. A comparison of the expenditures of July, 1935, and July, 1936, shows a decrease in expenditures of 1936 in both Revolving and State Funds accounts. Because of having greater receipts in July, 1936, in the Revolving Fund than last year and because of keeping the expenditures less than for last year, our Revolving Fund shows a net increase.

The furniture for the Girls' Dormitory has been received and accepted. Redecorating the interior walls of the Girls' Dormitory has been started and this work will be completed before the time for the opening of the fall semester.

VII. Recommendations of the Committee on Entrance, Credits, Certification and Graduation

See attached report.

VIII. We are closing a very successful summer term, graduating fifty-four students. The college is functioning admirably and an excellent spirit prevails throughout the campus. Prospects for a good enrollment in the fall are bright. Every room in the Boys' Dormitory has been spoken for and nearly a hundred reservations have been made in the Girls' Dormitory. This is much better than the room reservations at the same time last year. Hundreds of inquiries have been made, which indicates that a larger number of prospective college students are seriously considering entering college here in September. Our greatest problem is providing work for worthy students who need it to enable them to go to college. Of course, it is absolutely impossible to give work to all who apply but we are earnestly endeavoring to give out these workships on the basis of need, ability of students and geographical location. I have written the N. Y. A. organization at Washington, urging them to provide additional workships. Under the present set up, we will have ninety-three workships of this character. We should have at least thirty more.

In this connection, I inform you that I have made an appeal to the various civic organizations of Murray to stimulate the citizens to provide as many jobs for worthy students as possible. I believe that the efforts of these organizations will accomplish much.

We are trying in every way possible to collect our past due student loans, in order that we may have a fair amount of money to loan out to students this year. In short, every possible effort is being made

to meet the needs of prospective students who must have some sort of assistance to enable them to enter school this fall.

Respectfully submitted,

James H. Richmond,
President

JHR:TB

Bond for Miss Oneida Wear

Motion was made by Mr. Trevathan that the bond of Miss Oneida Wear be accepted and filed with the Secretary of the Board. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Mr. Stokes, aye; Mr. Trevathan, aye; Dr. Crume, aye; Judge Gardner, -aye.

Art Department

Motion was made by Mr. Stokes that the President's recommendation with reference to the operation of the Art Department be adopted. This motion was seconded by Mr. Trevathan, and the roll was called on its adoption with the following result: Mr. Stokes, aye; Mr. Trevathan, aye; Dr. Crume, aye; Judge Gardner, aye.

Mr. Fred Gingles' and Mr. Price Doyle's Salaries Increased

Motion was made by Mr. Stokes that the President's recommendation with reference to the salaries of Mr. Fred Gingles and Mr. Price Doyle be approved and their salaries be increased to \$1,833.34 and \$2,566.66, respectively, as indicated in his report to the Board. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Mr. Stokes, aye; Mr. Trevathan, aye; Dr. Crume, aye; Judge Gardner, aye.

Mr. Clair R. McGavern Reelected on Faculty

Motion was made by Mr. Trevathan that Mr. Clair R. McGavern be reemployed as a member of the faculty in accordance with the recommendation of the President. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Mr. Stokes, aye; Mr. Trevathan, aye; Dr. Crume, aye; Judge Gardner, aye.

Miss Daisy E. Hinkle Elected Member of Faculty

Motion was made by Mr. Stokes that Miss Daisy E. Hinkle be elected a member of the faculty, as recommended by the president, at a salary rate of \$1,500.00 per calendar year beginning September 15, 1936 and continuing through June 4, 1937. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Mr. Stokes, aye; Mr. Trevathan, aye; Dr. Crume, aye; Judge Gardner, aye.

Mr. J. O. Compton and Miss Louella McDaniel Elected on Faculty

Motion was made by Mr. Trevathan that the President's recommendations with reference to the Commerce Department be approved and that Mr. J. O. Compton be elected full-time instructor at a salary of \$150.00 per calendar month, beginning September 15, 1936 and continuing through June 4, 1937, and that Miss Louella McDaniel be elected as part-time instructor at a salary of \$60.00 per calendar month, beginning September 15, 1936 and continuing through June 4, 1937. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Mr. Stokes, aye; Mr. Trevathan, aye; Dr. Crume, aye; Judge Gardner, aye.

Employment of Students

Dr. Richmond called Mr. R. E. Broach, Chairman of the Committee on Student Employment, to appear before the Board of Regents and asked him to report with reference to the selection of students who will be furnished part-time employment in order that they may earn part of their expenses while attending college. Dr. Richmond then discussed this matter at some length and brought to the attention of the Board the fact that he had called a meeting with the representatives of all the civic clubs in Murray in order to get an organized effort to secure as many jobs in the business district and in the homes of the city as possible for the benefit of the worthy students who need this assistance in order to attend college. Dr. Richmond stated also that he had written to the National Director of the National Youth Administration and appealed to him for an additional number of workshops for our students. At this point, Mr. Stokes expressed his opinion that, with the proper effort, we could secure a hosiery mill in our town, the labor for the operation of which can be furnished from our students who are anxious to earn part of the expense of securing a college education.

Motion was made by Mr. Stokes that Dr. Carr be instructed to go to Montgomery-Ward, or any other similar and comparable institution, at his earliest convenience and see if he can get a hosiery mill located in Murray in order to provide work for our students. This motion was seconded by Mr. Trevathan, and the roll was called on its adoption with the following result: Mr. Stokes, aye; Mr. Trevathan, aye; Dr. Crume, aye; Judge Gardner, aye.

Report of Entrance, Credits, Certification and Graduation Committee

Dr. Richmond presented the members of the Board with copies of the report of the Committee on Entrance, Credits, Certification and Graduation, as follows:

August 14, 1936

To the Board of Regents
Murray State Teachers College

As per the duties assigned to the Committee on Entrance, Credits, Certification, and Graduation, we report as follows:

1. We have examined the records with reference to the number of credits required, credits in residence, group requirements, majors and minors of the persons named below and it is our opinion that they meet the requirements as set forth in the catalogue of the Murray State Teachers College.

We have examined the credits and official records of the persons named below and recommend that they be granted the DEGREE OF BACHELOR OF SCIENCE.

Barnes, Hortense Key	Edwards, Zula Dublin
Billington, Edgar Owen	Elder, Alva Houston
Boaz, Seth Thomas, Jr.	Foster, Cleo Virginia
Boyd, Thomas Terrell	Freeman, Wavel Wayne
Brown, Frances Hastin	Grogan, Leon
Bucy, Elsie Lucille	Hobbs, Arthur Oliver
Butler, Clarence William	Johnson, Pauline
Byrd, John Marshall	Key, Martha Louise
Chumble r, William Wesley	Lassiter, Laurine Thornton
Crawford, Virginia Frances	Lax, Mattie Clara
Crawford, William Byrum	Lowry, Bradford
Crice, Mrs. Maud Sellars	Morrow, Carmon Overstreet
Crockett, Walter David	Morrow, Mary Folwell

McGehee, Joe Aubrey	Tucker, Allie
Outland, Mary Lou	Tyler, Helen Lorene
Quarles, Ethel Aurelia.	Walker, Fred
Scholes, Johnie	Walker, Violet Ernestine
Spiceland, Marie Lorene	Ware, Brooks
Stevenson, James Duke	Western, Helen
Thomas, Hazel Louise	Wright, Helen
	Wroe, Elizabeth Hisle

2. We have examined the records with reference to the number of credits required, credits in residence, group requirements, majors and minors of the persons named below and it is our opinion that they meet the requirements as set forth in the catalogue of the Murray State Teachers College.

We have examined the credits and official records of the persons named below and recommend that they be granted the DEGREE OF BACHELOR OF ARTS.

Biggs, Elizabeth Marie	Hubbard, Carroll
Bondurant, Mary Katherine	Irvan, Katie
Gossum, June	Johnston, Elizabeth Christine
Horrell, Joe	Roberts, Virginia Elizabeth

3. We have examined the records with reference to the number of credits required and the credits in residence of the persons named below and it is our opinion that they meet the requirements as set forth in the catalogue of the Murray State Teachers College.

We have examined the credits and official records of the persons named below and recommend that they be granted the DEGREE OF BACHELOR OF SCIENCE IN HOME ECONOMICS.

Goheen, Mrs. Wilmena Culp
Lawrence, Esther

4. We have examined the records with reference to the number of credits required, the credits in residence, and the majors and minors of the persons named below and it is our opinion that they meet the requirements as set forth in the catalogue of the Murray State Teachers College.

We have examined the credits and official records of the persons named below and recommend that they be granted the DEGREE OF BACHELOR OF MUSIC EDUCATION.

Adams, Joy Ruth	Darnall, Roy Woodrow
Carson, Grover Woodrow	Moore, Dixie Vivian
	Reading, Miriam Ruth

5. Mr. Caplinger, Director of the Training School of the Murray State Teachers College, recommends the following seniors as having completed the required sixteen units of study which will entitle them to a diploma from this school. The Committee, on this recommendation, recommends to the Board of Regents that the following persons be granted a HIGH SCHOOL DIPLOMA on this 14th day of August, 1936.

Mahan, Emma Nelle
Presson, Annie Margaret

6. We recommend that the COLLEGE CERTIFICATE of the persons named below be renewed for life, as each has taught successfully for three years since his certificate was issued and has fulfilled all other requirements as set forth in the law.

Arnett, Mrs. Larue Swann	Lawrence, R. Fred
Billington, Eldred Guy	Stevens, Alan Carson

7. We recommend that the COLLEGE CERTIFICATE of the person named below be renewed for life, as he has taught successfully for two years and has attended college one year since his certificate was issued and has fulfilled all other requirements as set forth in the law.

Copeland, Clay Amos

8. We recommend that the STANDARD CERTIFICATE of the persons named below be renewed for life, as each has taught successfully for three years since her certificate was issued and has fulfilled all other requirements as set forth in the law.

Brown, Pauline (Mrs. Henderson)
Grogan, Mrs. Christine
Hastin, Frances (Mrs. Beloit Brown)
Kesterson, Eloise
Sivells, Martyne

9. We recommend that the STANDARD CERTIFICATE of the person named below be renewed for life, as she has taught successfully for one year and has attended college two years since her certificate was issued and has fulfilled all other requirements as set forth in the law.

Cook, Sudie

10. We recommend that the STANDARD CERTIFICATE of the persons named below be renewed as provided by law upon the completion of sixteen hours of college work, as each has completed at least sixteen hours of college work since her certificate was issued.

Holt, Mauguerite (Mrs. Meahl)
Rowland, Elizabeth

11. The records in the Registrar's office show that Elizabeth Eva Fisher was issued a Standard Certificate by the Board of Regents of the Murray State Teachers College on August 26, 1932, and that this certificate was extended for life on May 30, 1935. The records further show that this certificate was mailed to her at Bardwell, Kentucky, on July 2, 1935. Miss Fisher states that she did not receive her certificate, mailed to her on July 2, 1935, and asks that she be issued a duplicate.

We recommend that Elizabeth Eva Fisher be issued a duplicate STANDARD CERTIFICATE, bearing the date of issuance of August 26, 1932, and the renewal date of May 30, 1935.

Yours truly,

Cleo Gillis Hester
O. Don Edmonds
Herbert Drennon
A. M. Wolfson
Floy Robbins
J. W. Carr
G. T. Hicks

Motion was made by Mr. Stokes that the report of the Committee on Entrance, Credits, Certification and Graduation be accepted and the degrees be conferred, the high school diplomas be granted and the certificates be renewed in accordance with the recommendations of the Committee. This motion was seconded by Mr. Trevathan, and the roll was called on its adoption with the following result: Mr. Stokes, aye; Mr. Trevathan, aye; Dr. Crume, aye; Judge Gardner, aye.

Report of Graduate Committee

Dr. Richmond read to the Board the report of the Graduate Committee with reference to the students from the Graduate School of Murray State Teachers College, who have completed the work for their Master's degrees, as follows:

August 14, 1936

To the Board of Regents
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Graduate Committee, we report as follows:

We have examined the credits and official records of the persons listed below and find that they meet all requirements of the Murray State Teachers College in reference to the number of credits required, number of weeks in residence, and majors and minors for the degree of Master of Arts. We also find that each has presented a thesis which has been read and accepted by the committee and that each has passed a comprehensive oral examination in a satisfactory manner. We desire that the persons listed below be recommended to the University of Kentucky for the conferring of the DEGREE OF MASTER OF ARTS:

Mildred Beale
Modest Clark
Buron Jeffrey
Mrs. Koska Lee Jones
Mrs. Reba Brown Miller
Walter Bryan Moser
Vernon Wilson Smith
Tillman Davis Taylor

Respectfully submitted,

J. W. Carr
W. J. Caplinger
G. T. Hicks
C. S. Lowry
Herbert Drennon

Motion was made by Mr. Stokes, and seconded by Mr. Treva-
than, that the Report of the Graduate Committee be accepted and
that these students be recommended to the University of Kentucky
for the conferring of the degree of Master of Arts on August 21,
1936. Carried unanimously.

Dr. Richmond stated that it was his purpose to be in
Lexington at the University of Kentucky next week, when the
University of Kentucky will confer the Master of Arts degrees
on these students who have completed their work, and whose
theses have been accepted by our Graduate Committee.

Report of the Thomas P. Norris Student Loan Fund

Report of the Thomas P. Norris Student Loan Fund was
made by Mr. R. E. Broach, Custodian. This report was re-
ceived and ordered spread on the minutes of the Board. It
follows:

NORRIS STUDENT LOAN FUND ACCOUNT

QUARTERLY REPORT

June 30, 1936

	Debit	Credit
Norris Loan Appropriation		
(Amount of notes received from Mr. T. H. Stokes November, 1934)		\$22,498.55
Cash account to March 31, 1936	\$ 4,197.60	2,978.44
" " Apr., May & June, 1936	306.26	382.50
Notes receivable March 31, 1936	24,558.05	3,722.03
" " Apr., May & June, 1936	357.50	228.00
Interest March 31, 1936	--- --	475.57
" Apr., May & June, 1936	--- --	78.26
*Expense March 31, 1936	918.94	--- --
* " Apr., May & June, 1936	25.00	--- --
	\$30,363.35	\$30,363.35

Cash collected to June 30, 1936	\$4,503.86
Cash expended to June 30, 1936	3,360.94
Balance June 30, 1936	\$1,142.92

Bank balance June 30, 1936:	
Peoples Savings ...	\$923.89
Bank of Murray	219.03
	\$1,142.92

Amount of notes on hand March 31, 1936	\$20,836.02
Loans made April, May and June, 1936	357.50
	\$21,193.52

Amount collected on principal of notes during April, May and June, 1936	228.00
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Balance notes on hand June 30, 1936	\$20,965.52
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* Items in expense include fees paid for
Norris heirs.

R. E. Broach,
Custodian

Fees for Part-Time Students in Residence

Dr. Richmond read to the Board a letter from Dr. J. W. Carr, Dean, recommending that the full incidental fee of \$25.00 not be charged part-time students and that the President be authorized by the Board to make an equitable adjustment of fees for these students based on the amount of work taken, also recommending that the President be authorized to work out the details concerning free entertainments, use of the swimming pool, games, etc. Dr. Richmond stated that he concurred in Dr. Carr's recommendations because it was his opinion that by following such a policy, we could increase our enrollment materially and at the same time render a greater service to the people of this section of the country.

Motion was made by Mr. Stokes that the recommendation of the President and the Dean be approved and the President be authorized to make equitable adjustment of fees for students who enroll for part-time residence work, and that he also be authorized to work out details concerning free entertainments, the use of the swimming pool, games, etc. This motion was seconded by Mr. Trevathan, and the roll was called on its adoption with the following result: Mr. Stokes, aye; Mr. Trevathan, aye; Dr. Crume, aye; Judge Gardner, aye.

Dr. Carr's Appreciation for Naming Health Building after Him

Next, Dr. Richmond read to the Board a letter from Dr. J. W. Carr, expressing his appreciation of the compliment paid him by the Board of Regents in naming the Health Building. Dr. Carr's letter follows:

August 14, 1936

Dr. James H. Richmond, President
Murray State Teachers College
Murray, Kentucky

My dear Dr. Richmond:

The purpose of this letter is to thank you and through you the Board of Regents of the Murray State Teachers College for the honor you have conferred upon me in naming the new health building the John Wesley Carr Health Building.

This is an honor that my family and intimate personal friends greatly appreciate as well as myself.

Again thanking you, I am

Very truly yours,

(Signed) J. W. Carr
J. W. Carr, Dean

JWC:AK

Depositories

Mr. R. E. Broach called the attention of the Board to the fact that, under the new organization in Frankfort with reference to the handling of college funds, the State Fund account, which has been carried in the Peoples Savings Bank, has been cut down until it is a negligible amount, compared with the past.

Based on Mr. Broach's report, motion was made by Mr. Trevathan that the Petty Cash account be carried at the Peoples Savings Bank, Murray, Kentucky, and the Revolving Fund account of the college remain at the Bank of Murray, Murray, Kentucky, where it is now carried. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Mr. Stokes, not voting; Mr. Trevathan, aye; Dr. Crume, aye; Judge Gardner, aye.

Reports with Reference to Progress and Expenditures on Health Bldg.

Dr. J. W. Carr, Treasurer, called attention to the fact that no official reports had been made to the Board with reference to the progress on the Health Building and the funds expended thus far. By unanimous agreement, Dr. J. W. Carr, Treasurer, was directed to make a financial report of the activities of the P. W. A. building program at the next meeting of the Board of Regents.

Change Orders on Health Building

On request of the Board of Regents, Mr. G. Tandy Smith, Jr., Architect, explained the requests for Change Orders Nos. 4, 5, 6 and 7, which changes he stated were necessary in the construction of the Health Building. The requests for these Change Orders are listed as follows:

Change Order No. 4

1. Change Requested: (describe briefly; if sketch or revised plan is needed, attach six (6) copies).
 - (a) Steel Truss Details. - (Six copies approved details attached.
 - (b) Bolting of minor connections in structural steel permitted.
 - (c) Only one shop coat paint required on structural steel not exposed to view, inside and outside of building.
2. Reason for Change:
 - (a) Improved design.
 - (b) Riveting unnecessary, and a credit secured for Owner.
 - (c) Clarification of Specification Page 32, paragraphs "Workmanship and Drawings" and "Painting".
3. Basis of payment: (state whether contract unit price, agreed unit price, or lump sum).
 - (a) No change in contract price.
 - (b) Lump sum; contract price reduced \$75.00.
 - (c) No change in contract price.

Change Order No. 5

1. Change Requested: (describe briefly; if sketch or revised plan is needed, attach six (6) copies).
 - (a) Change in width of units and change in number and location of ventilating units in steel windows at end trusses above Men's Gymnasium. (Six copies prints attached).
 - (b) Window frames to have cypress brick moulds and sub-sills only.
2. Reason for Change:
 - (a) To locate ventilating units within truss panels to permit of pivoting.
 - (b) Clarification of intent of specifications.
3. Basis of Payment: (state whether contract unit price, agreed unit price, or lump sum).
 - (a) No change.
 - (b) No change.

Change Order No. 6

1. Change Requested: (describe briefly; if sketch or revised plan is needed, attach six (6) copies).
Substitute salt glazed brick to height of 4', and cream colored face brick above glazed brick in Men's and Women's Toilet Rooms off Locker Rooms on Ground floor, where common brick were originally specified. Contract increased \$114.43.
2. Reason for Change:

To harmonize these rooms with Locker Rooms which they serve and with which they connect.

3. Basis of Payment: (state whether contract unit price, agreed unit price, or lump sum).

	2500 salt glazed brick @ \$60	\$150.00
Contract unit price.	3200 cream brick @ 43	137.60
			<u>\$287.60</u>
	Cr. by 5700 common brick @ 33	188.10
			<u>\$ 99.50</u>
		+ 15%	14.93
			<u>\$114.43</u>

Change Order No. 7

1. Change Requested: (describe briefly; if sketch or revised plan is needed, attach six (6) copies).

- (a) Omit 3" cast iron water main in street from Boulevard to point in front of Home Demonstration Bldg., 400'. Contract reduced \$259.90.
- (b) Change in Corridor in rear of Men's Locker Room, Ground Floor, sheet #1, involving change in shower arrangement and face brick. (Six copies revised plan attached). Contract increased \$105.80.
- (c) Clarification Skylights. (Six copies Revised Plan attached.)

2. Reason for Change:

- (a) Installed by local Utilities Co.
- (b) To increase capacity of showers between Locker Rooms and pool.
- (c) Plans and specifications contradictory. Skylight detail herewith to govern.

3. Basis of Payment: (state whether contract unit price, agreed unit price, or lump sum).

- (a) Contract unit price. See attached breakdown.) This breakdown
- (b) " " " " " " " ") is listed below.
- (c) No change..

Breakdown: (a) 400' 3" cast iron pipe \$88.00
 Lead 11.00
 Labor leading joints 27.00
 Labor differential, trench work 100.00
\$226.00
+ 15% 33.90
\$259.90

(b) Difference in brickwork \$ 32.00
 Three additional shower heads 45.00
 One additional floor drain ... 15.00
\$ 92.00
+ 15% 13.80
\$105.80

Motion was made by Mr. Trevathan that the Change Orders Nos. 4, 5, 6 and 7 be approved and the requests forwarded to Mr. Geo. H. Sager, Jr., State Director for Kentucky, for his approval. This motion was seconded by Mr. Stokes, and the roll was called on its adoption with the following result: Mr. Stokes, aye; Mr. Trevathan, aye; Dr. Crume, aye; Judge Gardner, aye.

Adjournment

Motion was made by Mr. Stokes, seconded and carried that the Board adjourn.

Bob Turner
Chairman

Alice Keys
Secretary