



9-21-1936 2:30 PM

1936-09-21

Board of Regents, Murray State Normal School

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MINUTES OF BOARD OF REGENTSMURRAY STATE TEACHERS COLLEGE

September 21, 1936

The Board of Regents of Murray State Teachers College met in the office of the President at 2:30 P. M. Monday, September 21, 1936, as per the call of the Chairman. Mr. Joe Rogers of Barlow, Kentucky, Senator T. O. Turner of Murray, Kentucky, and Judge Charles Ferguson, Smithland, Kentucky, presented their commissions as members of the Board of Regents of Murray State Teachers College and subscribed to the oath of office, which was received and filed. In addition to these newly appointed members of the Board of Regents, Dr. C. E. Crume and Chairman Harry W. Peters were present at this meeting.

Senator T. O. Turner Elected Vice Chairman of Board of Regents

Dr. C. E. Crume nominated Senator T. O. Turner as Vice Chairman of the Board of Regents. This nomination was seconded by Mr. Rogers, and Senator T. O. Turner was elected Vice Chairman of the Board of Regents of Murray State Teachers College.

Miss Alice Keys Elected Secretary of Board of Regents

Dr. Richmond stated that for the sake of convenience, he thought it advisable to elect as Secretary some one who lives in Murray and he recommended that Miss Alice Keys be elected Secretary of the Board of Regents.

Senator Turner nominated Miss Alice Keys as Secretary of the Board of Regents. This nomination was seconded by Mr. Rogers, and Miss Alice Keys was elected Secretary of the Board of Regents of the Murray State Teachers College.

Judge Charles Ferguson Elected Member Council on Public Higher Education

Dr. Richmond called attention to the fact that Mr. B. L. Trevathan, retiring member of the Board of Regents, had been the representative of the Board of Regents of Murray State Teachers College on the Council on Public Higher Education, therefore, it was necessary to elect some one to this position.

Senator Turner nominated Judge Charles Ferguson as a member of the Council on Public Higher Education. This nomination was seconded by Dr. Crume, and Judge Charles Ferguson was elected a member of the Council on Public Higher Education as a representative of the Board of Regents of Murray State Teachers College.

Report of the President

Dr. Richmond presented to the members of the Board of Regents copies of his report as President, which he read as follows:

REPORT AND RECOMMENDATIONS OF THE PRESIDENTTO THE BOARD OF REGENTS OF MURRAY STATE TEACHERS COLLEGE

September 21, 1936

The Honorable Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

I am submitting the following information and recommendations to the Board.

I. Reorganization of the Board of Regents

- (a) Election of Vice Chairman
- (b) Election of Secretary
- (c) Election of Member of Council on Higher Education

II. Prospects for Fall Semester

Every indication points to a good enrollment. The Training School started work on Tuesday, September 15, with an enrollment of 361, which is one of the largest that the school has ever had. Had it not been for the drought conditions existing throughout our district I believe that the enrollment this fall would be the largest in the history of the school.

III. Combined Courses in Arts and Medicine, Arts and Law, and Arts and Dentistry

Since we have had so many requests for combined courses in these fields, we have decided to set up requirements for them, as set forth on page 43a of the 1936 catalogue of Murray State Teachers College, as follows.

Combined Courses in Arts and Medicine, or Arts and Law, or Arts and Dentistry

A student may combine his courses in Arts and Medicine or Arts and Law or Arts and Dentistry and receive from this college a Bachelor's degree without certification by fulfilling the requirements for the first three years (100 semester hours) of the curriculum for this degree and by completing in a creditable manner the first year's work in the professional school. A total of 128 semester hours is required for this degree. For the combined Arts and Law Course, see curriculum for Bachelor's degree as outlined on page 42, with major and minor work to be selected from the fields of Social Science and English.

The student must

1. Spend at least one year in a "Class A" medical school or in a College of Law approved by the Association of American Law Schools. In the combined Arts-Dentistry course, the arts degree will not be conferred until after the completion of the dentistry course in a "Class A" College of Dentistry as rated by the Dental Educational Council of America.

2. Make an average standing of one in his major and minor fields, and at least an average standing of one on all other courses taken in this college, and on courses transferred to this institution from other colleges.

3. Earn the last year's work of 32 semester hours in residence at this college before entering the professional school.

4. Meet all other general requirements for a degree.

Professional courses duplicating courses previously earned will not be counted in the total.

IV. Pre-Professional Courses

The 1936 catalogue also provides for the offering of Pre-Professional courses, as set forth on page 43b, as follows:

Pre-Professional Courses

Medicine

Students who desire to take only the first two years of a pre-medical course are advised to follow the first two years of the prescribed course as outlined on page 46.

Law

Students who wish to take up the study of Law are advised to follow the first two years of college work toward the Bachelor's degree (sixty credits, including six semester hours of English, and exclusive of physical education). Emphasis should be placed on subjects selected from the fields of Social Science and English. Courses other than academic should not be taken without first consulting the Dean.

Dentistry

Students who desire to take only the first two years of a pre-dental course are advised to follow the first two years of the prescribed course as outlined on page 46.

V. Fees for Part-Time Students in Residence

VI. Request of Bruce B. Maguire

VII. Transportation Contract for Wells and Hardin Districts

VIII. Health Building and Home Economics Building Change Orders

(a) On September 12, 1936, we requested permission of the P. W. A. authorities to transfer into the Preliminary expense fund \$319.45 which was originally classified as Miscellaneous. Under date of September 17, 1936, we have received Project Change No. 8 - Project - 2, which has been approved by Mr. Geo. H. Sager, State Director, authorizing this transfer of funds.

(b) Under date of August 28, 1936, we received from Mr. Geo. H. Sager, Jr., State Director, approved Change Orders Nos. 4, 5, 6 and 7, authorizing the changes which were requested by the Board of Regents on August 14, 1936, as outlined in the minutes of that date.

IX. Report of Treasurer on the P. W. A. Building Project Docket No. Ky-1062-R

X. Faculty and Staff

(a) Miss Margaret Wooldridge had the rank of "Assistant Professor and Head of the Department of Art" before she resigned, and her salary from September 15, 1936 to June 4, 1937 was \$1,662.50.

I recommend that Mrs. Hall be given the rank that Miss Wooldridge had and that her

salary for the period from September 15, 1936 to June 4, 1937 be not less than \$1,600.00. Her salary for that period now is \$1,504.15.

- (b) Under authority granted by this Board, I have employed Miss Mayme Whitnell to do temporary work in the Training School Library. I am notifying you that her services began September 15, 1936 and she will be employed until June 4, 1937, at \$60.00 per calendar month.
- (c) Due to Miss Ola B. Brock's illness, I have appointed Mrs. Lillian Jones Lowry to substitute for her until sometime in October, when Miss Brock will return to her work.

XI. President's Home

XII. Report of Business Manager

XIII. Report of Entrance, Credits, Certification and Graduation Committee

The affairs at Murray State Teachers College are in excellent condition. The faculty is complete, a good enrollment is in prospect and the morale of the faculty and student body, alike, is excellent. We are working on a very restricted budget for a growing institution; but, by affecting all possible economies, the budget can and will be balanced. In this connection, may I say that the efficient work of our business manager, Mr. Robert E. Broach, has aided us immeasurably in our fiscal affairs.

One of our most acute and difficult problems is that of student employment. Literally hundreds of students have been begging for work, whereas we have been in position to give employment to only a small percentage of those who have sought work and who need it. In my judgment, the only solution of this fundamental problem is, first, the securing of a school farm, which will enable us to teach Agriculture more effectively and to produce much food supplies for consumption in our dining hall, and, second, the location of small de-centralized industries in and around Murray that will give work to our students. This has been done most effectively in other institutions, and can and must be done here. The unscientific manner of employing student help as it is carried on now, and necessarily so, is most unsatisfactory. I seek the counsel and encouragement of this Board in aiding me in working out employment policies on a more equitable and scientific basis, that will prove profitable, alike, to the students employed and to those employing them.

In closing, may I call your attention to the fact that by former resolution of the Board of Regents, regular quarterly meetings of the Board will be held at 10:00 A. M. on the Second Monday of January, April, July and October. The next quarterly meeting, therefore, will be held on Monday, October 12, 1936.

Respectfully submitted,

James H. Richmond,
President

JHR:TB

In connection with his report, President Richmond stated that we had an enrollment on Saturday of 486 students, about half of which number were freshmen, and that the enrollment at 3:30 P. M. today is 691, which is thirteen more than we had at this hour last year. Dr. Richmond stated also that the Training School enrollment is now 365, which is a splendid enrollment.

Combined Courses in Arts and Medicine, Arts and Law, and Arts and Dentistry, also Pre-Professional Courses

Motion was made by Dr. Crumè that the Board of Regents accept and approve the President's recommendation with reference to the offering of and the requirements for combined courses in Arts and Medicine, Arts and Law, and Arts and Dentistry, and, also, his recommendation with reference to Pre-Professional Courses. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

Fees for Part-Time Students in Residence

Dr. Richmond submitted to the Board of Regents recommendation with reference to fees for part-time resident students, which had been prepared by Dean J. W. Carr and approved by him, as follows:

September 17, 1936

FEES FOR STUDENTS TAKING PART-TIME WORK IN RESIDENCE

Dr. James H. Richmond, President
Murray State Teachers College
Murray, Kentucky

My dear Dr. Richmond:

As per your request, I have given consideration to the fees which should be charged part-time students taking college work in residence. I submit the following for your consideration:

1. Definition

That students taking from one to eight semester hours of college work per semester be classified as part-time students.

That the qualification for admission of those students be the same as for full-time students.

2. Incidental Fee

That the incidental fee for part-time students be \$3.00 per semester hour for each course taken either during a regular semester or part of a semester or during the summer session.

3. Special Fee

That the special fee charged regular students for any laboratory course or any other course carrying a special fee be charged part-time students.

4. Student Ticket

That no student ticket be given to part-time students, but that library privileges and the privilege of physical examination be extended to them.

5. Building Fund

That one-fifth of the incidental fee be placed in the building fund to liquidate bonds for Project Ky.-1062-R.

In case the incidental fee is changed, I recommend that amount paid into the building fund be in the ratio of \$5.00 to the amount of incidental fee charged regular student.

Respectfully submitted,

AK

J. W. Carr, Dean

Motion was made by Judge Ferguson that the Board of Regents approve the President's recommendation with reference to fees for part-time students. This motion was seconded by Senator Turner, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

Request of Bruce B. Maguire

Dr. Richmond presented to the Board the request of Rev. Bruce B. Maguire, Minister of the Presbyterian Church of Murray, for permission to conduct "a non-sectarian vesper service each Sunday afternoon in one of the college buildings".

After a brief informal discussion of the advisability of granting such a request, motion was made by Senator Turner, and seconded by Judge Ferguson, that action on the request of Rev. Bruce B. Maguire be deferred until a future meeting. This motion was carried unanimously.

Transportation Contract for Wells and Hardin Districts

Next, Dr. Richmond submitted to the Board the suggested contract for the transportation of the students from Wells and Hardin Districts of Calloway County to the Training School of Murray State Teachers College, which contract had been prepared by Mr. M. O. Wrather, Superintendent of Calloway County Schools, and recommended its approval.

Motion was made by Judge Ferguson that the President be authorized to enter into and sign contract in behalf of this Board with the Calloway County Board of Education for the transportation of the pupils from Wells and Hardin Districts, for which the County Board will pay \$30.00 per month. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

Report of Business Manager

Dr. Richmond suggested that the Board give consideration to Item XII of his report while Mr. R. E. Broach, Business Manager, was at hand so that he might make an oral report. Copies of Mr. Broach's written report were distributed to the members of the Board then Mr. Broach stated that we would not have any kind of a deficit for the first quarter of the fiscal year. Mr. Broach said that the final report for the preceding fiscal year has not yet been made but that we have sufficient funds to pay all the obligations for the last quarter of last fiscal year and that the final report of the year will be completed by the time of the next meeting of the Board of Regents.

Mr. Broach reported, also, that we have been selling the garbage from Wells Hall and stated that we have received three bids for garbage but he did not want to make a new contract for the sale of the garbage until he secured the opinion of the Board as to whether we should buy some hogs and feed this garbage or sell it. At this point, it was agreed to open the garbage bids, which are as follows:

Mrs. Mabel G. Pullen - 40¢ per day during regular school year, continue during summer if sufficient garbage

J. R. Scott - \$140.00 during the coming school year

Wilburn Dickerson - \$9.00 per month

Motion was made by Senator Turner that the contract for the college garbage be awarded to Mr. J. R. Scott for a period ending June 4, 1937, at \$12.50 per month. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

Incidental Fee for Liquidating P. W. A. Building Bonds Not To Be Turned Over to State Treasurer ✓

After an informal discussion of the matter referred to in the copy of Mr. Broach's letter from Judge J. W. McDonald, Dr. Richmond recommended that we carry on in accordance with the agreement made with the Federal Government and that the money be turned over to the Treasurer, as originally agreed, until we are shown legally that we should do otherwise. It was agreed that the policy outlined by Dr. Richmond with reference to the sinking fund for the P. W. A. building project be followed, and it was not thought necessary to take additional official action with reference to this procedure inasmuch as it has already been definitely outlined in former resolutions of the Board.

Change Orders on Health Building

Next, Dr. Richmond called Mr. G. Tandy Smith, Jr., Architect, before the Board and asked him to explain his reasons for suggesting the changes in the specifications which he had set up in the Change Orders submitted to the Board for approval.

Motion was made by Senator Turner that the request for change in the building specifications in the design of a portion of tile and concrete floor on the Second Floor Corridor in the Gymnasium, as recommended by the Architect, Mr. G. Tandy Smith, Jr., in Item A of his request, be approved. This motion was seconded by Mr. Rogers, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

Motion was made by Senator Turner that the Board approve the erection of P. W. A. signs in accordance with the requirement of the P. W. A. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

Treasurer's Report Re: P. W. A. Docket No. Ky-1062-R

Dr. Richmond submitted the report of Dr. J. W. Carr, Treasurer, with reference to the P. W. A. building project, Docket No. Ky-1062-R, copies of which had already been mailed to the members of the Board of Regents, and called especial attention to the introductory paragraph of this report. In this paragraph, Dr. Carr stated that the statement was prepared by Mr. Ordway and later rechecked by Mr. Bert F. Jones, Auditor for the P. W. A., who reported to him, orally, that he found the books in excellent condition. The Treasurer's report was received and filed.

Mrs. Hall Elected Head of Art Department at Increased Salary

Motion was made by Dr. Crume that the Board accept the President's recommendation and that Mrs. Mary Ed Mecoy Hall be elected Head of the Department of Art and that her salary from September 15, 1936 to June 4, 1937 be increased from \$1,504.15 to \$1,600.00. This motion was seconded by Senator

Turner, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

President's Home

For the benefit of the new members of the Board, Dr. Richmond reported somewhat in detail the situation with reference to the purchase of the Rainey T. Wells residence for the President's home. Dr. Richmond closed his remarks by suggesting that we request our Board member, Senator T. O. Turner, who is leaving tomorrow for Frankfort, to take up this matter with the Governor along with a communication which we may draft at this Board meeting or which we may ask some person or persons to draft. Dr. Richmond then asked the Board to give Senator Turner and him the privilege of preparing a resolution to the Governor to present to him when they went up to Frankfort.

Motion was made by Judge Ferguson that the Board authorize the President and Senator T. O. Turner to prepare a communication to the Governor with reference to the purchase of the President's home. This motion was seconded by Mr. Rogers, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

Report of Committee on Entrance, Credits, Certification and Graduation

Dr. Richmond read the report of the Committee on Entrance, Credits, Certification and Graduation, and recommended that the certificates be renewed in accordance with the recommendations of the Committee, which follow:

September 21, 1936

To the Board of Regents
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification, and Graduation we report as follows:

1. We recommend that the STANDARD CERTIFICATE of the persons named below be renewed for life, as each has taught successfully for three years since her certificate was issued and has fulfilled all other requirements as set forth in the law.

Haynes, Mrs. Chloe W.
Wolfe, Mary L. (Mrs. Ashbrook)

2. We recommend that the STANDARD CERTIFICATE of the person named below be renewed for life, as she has taught successfully for two years and has attended college at least one year since her certificate was issued and has fulfilled all other requirements as set forth in the law.

Lawrence, Esther

3. We recommend that the COLLEGE CERTIFICATE of the persons named below be renewed for life, as each has taught successfully for three years since his certificate was issued and has fulfilled all other requirements as set forth in the law.

Perdue, Grace Lee (Mrs. Evans)
Smith, Fred Walker

4. We recommend that the COLLEGE CERTIFICATE of the person named below be renewed for life, as he has taught successfully for two years and has attended college one year since his certificate was issued and has fulfilled all other requirements as set forth in the law.

Newton, Reanos Noble

Yours truly,

J. W. Carr
Herbert Drennon
G. T. Hicks
Floy Robbins
A. M. Wolfson
Cleo Gillis Hester

Motion was made by Dr. Crume that the report of the Committee on Entrance, Credits, Certification and Graduation be approved and the certificates be renewed as recommended therein. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

Student Employment

Dr. Richmond reported to the Board that Dr. Carr had recently visited some other colleges and studied the student employment situation, but that he thought there would not be sufficient time this afternoon for the Board to hear his report with reference to the student work programs of those colleges and their solution of the employment situation.


Executive Committee of Board of Regents Appointed

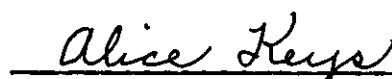
Answering Chairman H. W. Peters' inquiry as to whether or not this Board of Regents has an Executive Committee, Dr. Richmond said that it did not, but that, if we have one, personally, he should like to have its personnel include two members of the Board of Regents and the Business Manager of the college.

Motion was made by Dr. Crume that Senator T. O. Turner, Judge Charles Ferguson, President James H. Richmond and Mr. R. E. Broach, Business Manager, be appointed members of the Executive Committee of the Board of Regents of the Murray State Teachers College. This motion was seconded by Mr. Rogers and was carried unanimously.

Adjournment

Motion was made, seconded and carried that the Board adjourn to meet again at 10:00 A. M. the second Monday in October, October 12, 1936, which is the regular quarterly meeting date.


Chairman


Secretary