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Board of Regents, Murray State Normal School

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MINUTES OF BOARD OF REGENTSMURRAY STATE TEACHERS COLLEGE

July 12, 1937

The Board of Regents of Murray State Teacher's College met in regular quarterly session in the office of the President at 9:00 A. M. Monday, July 12, 1937, with the following members present: Chairman Harry W. Peters, Dr. C. E. Crume, Judge Charles Ferguson and Mr. Joe Rogers. Chairman Harry W. Peters presided.

Approval of Minutes

Motion was made by Mr. Rogers that the minutes of the meetings of the Board of Regents on June 9, 1937 and June 11, 1937, copies of which had been submitted to each member of the Board, be approved and ordered signed. This motion was seconded by Judge Ferguson and carried unanimously.

Report of the President

Copies of the President's annual report were distributed to the members of the Board, and the report was read by Dr. Richmond, as follows.

REPORT OF THE PRESIDENT

July 12, 1937

The Honorable Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

This is the first meeting of our Board of Regents in the new fiscal year. Before making specific recommendations for the new year, I am taking this opportunity to give the Board a general report on the college for the year that has just closed.

Attendance

For the fiscal year just ended, 1,377 different students enrolled in the college and 591 in the training school. Using thirty-six weeks as the unit basis for enrollment, 1,014 students were in attendance in the college and 460 in the training school. 338 students took extension work and 65 were enrolled in study centers, making a total of 403 students being served by our Extension Department and a grand total of 2,371 students served by this college for the fiscal year just ended. Degrees were conferred upon 146 students. 8 additional students completed their work for the Master's degree and had the degrees, as per arrangements, conferred by the University of Kentucky. 75 certificates were renewed during the fiscal year, and 16 high school graduates received their diplomas.

These enrollment figures, in my opinion, are most encouraging, when one considers the fact that a disastrous drouth last summer and fall, and a still more disastrous flood last winter, made it financially impossible for many students, who had made their plans to this end, to enroll in our college. I am confident that at least 250 students were deprived of the opportunity of entering Murray because of the drouth and flood.

Another contributing factor in this connection was presented by the increase of the incidental fee to \$25.00 per semester. The Council on Public Higher Education raised these fees, because of the reduced appropriations by the State. It is to be hoped, however, that increased State support of our college, and the other Teachers Colleges, will make possible a reduction of these fees at an early date. Most of our students come from families of very modest circumstances, and, frequently, \$10.00 or \$15.00 stands between them and college entrance.

Finances - State Appropriation and Revolving Fund

Despite the fact that our regular State Appropriation (\$180,000.00) was less than for each year of the previous biennium, our budget was balanced. This was made possible by the collection of \$106,385.27 in the way of fees, etc.

Of the \$180,000.00 State Appropriation, \$179,900.80 was spent; and of the \$106,395.27, representing the Revolving Fund, \$106,315.34 was spent. The unencumbered balance of the State Appropriation is \$99.20 and of the Revolving Fund is \$79.93. The unencumbered balance of the State Appropriation has reverted to the General Fund of the State, but the unencumbered balance of the Revolving Fund will be credited to our Revolving Fund for the present fiscal year. The balancing of our budget was only made possible by postponing certain repairs, etc., that have been too long neglected, and by paying many of our faculty and staff salaries too small for the character of services rendered. In this connection, may I say that the salaries paid to the faculty members and employees of this college are the lowest of any State educational institution in Kentucky. It is imperative, therefore, that every effort be made to increase our State Appropriation for the biennium beginning July 1, 1938. In view of the improved financial condition of the State, I am confident that the Administration will be in sympathy with our request for a larger appropriation, and, certainly, everything possible will be done to secure such an appropriation.

Since the Business Manager, Mr. R. E. Broach, will make a more detailed financial statement to me, which will be filed as a part of the record of this meeting, I shall not go further into detail on this particular item. His report will not only give you detailed financial information regarding our budget but will also embody a statement relative to the Norris Student Loan Fund account.

President's Home

During the fiscal year just ended, the Rainey T. Wells home was purchased for a President's home. The State has appropriated \$20,000.00 for this purpose, and, in addition, Governor Chandler, out of his own Special Fund, allotted \$15,500.00 to supplement the State Appropriation, making a total of \$35,500.00 set aside for this purpose. Of this amount, \$35,260.59 was spent, leaving \$239.41 as an unencumbered balance which reverted to the General Fund of the State.

The money spent for purchasing, remodeling and decorating the President's home was expended to the best possible advantage. It has not only rounded our the college campus but provided an adequate home for the President of the institution, which was badly needed; moreover, the money spent in this connection will compare most favorably with similar enterprises in other colleges of the state.

Physical Education Building and Home Economics Building

The college is now making use of the Physical Education Building and the Home Economics Building, which have been partially accepted both by the Federal Government and by the Board of Regents of this institution. Most of the minor complications have been "ironed out", as subsequent paragraphs of this report will reveal. In due time, I am confident that these two projects will be brought to a successful completion.

(a) Change Orders

Under date of June 28, 1937, Mr. Geo. H. Sager, Jr., State Director Federal Administration of Public Works, wrote me a letter stating that, since all questions asked in his letter of May 28 had been satisfactorily explained by our Architect, he had approved our requests of May 4 and May 21 for changes, and was enclosing approved Change Orders Nos. 26-1-17 and 27-1-18, covering these changes.

Mr. Sager also enclosed in his letter of June 28, 1937 approved Change Order No. 25-6-1, bearing the same date, approving our request of June 24 for the purchase of a number of 17½ inch chairs from the Central School Supply Company, Louisville, and the omission of certain chairs of smaller size, in order to keep within the amount of money originally set up in the contract for the purchase of these chairs for the Physical Education Building. Since the last meeting of the Board of Regents, this request was passed upon by the Committee when it was found that these chairs had been bought in a size that was too small.

On July 2, 1937, Mr. Geo. H. Sager, Jr., sent me a letter in which he enclosed Change Order No. 28-5-M. showing the additional obligation incurred by the award of Contract No. 5 to Kentucky School Equipment Company, Louisville, for Physical Education Building Equipment. In that same letter, Mr. Sager also enclosed approved Change Order No. 29-5-1, covering the waiver of insurance requirements on Contract No. 5 at a specified credit of \$25.00 to the Owner for same.

(b) Contract Documents of Kentucky School Equipment Company, Louisville, Kentucky

Under date of July 2, 1937, Mr. Geo. H. Sager, Jr., mailed me two copies of approved Contract Documents for Kentucky School Equipment Company, Louisville, Kentucky, Contract No. 5, covering equipment for the Physical Education Building, and directed me to deliver to the Contractor the set of Contract Documents marked "Contractor's Copy" and to issue a Work Order, sending a copy of same to his office. These instructions have been complied with.

(c) Report of H. A. Wortham, State Engineer Inspector, Federal Emergency Administration Public Works

On June 22, 1937, Mr. H. A. Wortham, State Engineer Inspector, Federal Emergency Administration Public Works, sent me a letter, covering his visit of June 18, 1937, in which he stated that a number of items in connection with our Home Economics Building and Physical Education Building have not

been cleared up and that corrections and adjustments must be made in certain instances and Change Orders are necessary to clear these items by the Inspection Division. See the attached letter of June 22, 1937 from Mr. Wortham for the detailed report.

Repairs

General repair work during the fiscal year just closed has been neglected to a certain extent due to the construction of the Physical Education Building and the remodeling of the President's Home, on which projects our regular repair men have been employed. Since the completion of these buildings, we are repairing furniture and equipment as rapidly as possible. We have also planned to make general repair of all the buildings, such as the placing of a new roof over the lobby of the Men's Dormitory, the interior decoration of the Men's Dormitory and the interior decoration of the Auditorium. All material for these repairs has been purchased and paid for. The labor for the painting will be paid out of this year's budget. I think the general repair work will be in good condition within the next six months.

Scholarship

The development of sound scholarship in the institution is progressing in a satisfactory fashion. For the first semester of the fiscal year 1936-37, 90 students won scholarship recognition, having a standing ranging from 2.2 to 3. For the second semester of the same year, 140 students received this recognition. During the year, we have constantly stressed scholarship; and the fact that 50 more students won scholarship recognition during the second semester than during the first semester indicates that our work in this connection has been worth while.

Your President is not indifferent to enrollment, the college must and will grow in numbers within the limits of our census possibilities; but, he is much more concerned about sound scholarship and a liberal, diversified curriculum to meet the needs of students than he is about mere numbers. After all, the primary purpose of this institution is to train students, not to enroll them.

R. O. T. C.

After careful consideration, extending over a period of several months, the majority of the male students of this college voted to apply for an R. O. T. C. unit. Preliminary steps have been taken to this end. There is much red tape to untangle, however, and, at this time, I am not in position to make any definite report. My first thought was a cavalry unit, but the federal authorities informed me that it would be necessary for the college to provide stable facilities for the horses used in such a unit. I knew, of course, that we were not in position to do this, so, I dismissed that idea, and am now working on an infantry unit. Later in the summer, I hope to make a more definite report concerning the possibility of establishing this military unit here at Murray. It may be that lack of officers to train such a unit will prevent us from establishing it at the beginning of the fall semester. I hope, however, that it can be started by that time.

Fundamental Needs of the Institution

- (a) College Farm - As I have reported to this Board on previous occasions, one of our greatest needs is a college farm. I am expressing the earnest hope that the next Legislature will provide money for its purchase. If we had such a farm, it would not only stimulate the enrollment but would provide work for many worthy students, and milk and vegetables for our dining hall. I doubt if the farm would ever pay a substantial profit but I am confident that it can be made self-supporting; and, after all, that is about as much as we should expect of an enterprise of this character.
- (b) Science Building - A Science Building is badly needed. Of course, we have gotten along without such a building since the establishment of the institution, and can continue to do so for some-time to come, but an up to date, adequate Science Building is necessary to the proper functioning of the institution.

With a college farm and a Science Building provided, our physical plant would be adequate for our needs for a number of years to come. I trust that financial arrangements may be worked out, which will provide these two things.

Heating System

As this Board well knows, our heating system is inadequate. There was a partial breakdown in it in the winter of 1935-36; and, had the last winter been equally severe, it would have caused us great discomfort and embarrassment. Since this heating system was installed, several new buildings have been added to the plant, making at the present time, demands upon this system which it cannot meet in severe weather. Every effort must be made to have the Legislature provide sufficient money for enlarging and strengthening this system; and, in that connection, the Physical Education Building should be coupled on to it.

The Function of Murray State Teachers College

The primary function of this college is to train teachers, but its responsibility does not end there. The Legislature has made each of our Teachers Colleges a Liberal Arts College, and this phase of our curricular offerings should receive serious and constructive consideration. All of our young people in this section of Kentucky should turn to Murray for college training, even though many of them may have no thought of teaching. Our Music Department ranks high in the Nation, our Department of Commerce is growing and there is an ever increasing demand for its services. A number of students plan to study medicine, dentistry or law, and are taking their pre-vocational work with us. In short, this institution now is rendering, and must continue to render, standard college service to meet the needs of the youth of Western Kentucky. I should like to see industrial courses encouraged and developed here; and, with the cooperation of this Board and the support of the Commonwealth, such courses can be introduced and developed.

Graduate Work

Last year, Murray State Teachers College offered graduate work leading to the Master's degree. 8 students earned this degree which was later conferred by the University of Kentucky. Due to the action of the Council on Public Higher Education doing away with graduate work in Teachers Colleges, which action was urged upon them by the Governor, we are now prevented from offering this fifth year of college work. In my judgment, Teachers Colleges should never presume to offer graduate work except in the field of education, but in that field they should have the privilege of doing it, since our new school code requires that ultimately school supervisors, principals and administrators, in general, must have their Master's degrees. Certainly, a Teachers College should be in position to extend complete teacher training to all those doing educational work in our Commonwealth. At the proper time, therefore, I will recommend to this Board that the question of graduate work be taken up again with the Council on Public Higher Education and with the Governor. As a matter of fact, I discussed this question with the Governor, recently; and he was of the opinion that nothing should be done about it at the present time. Of course, it is my judgment that nothing should be done about it unless we can secure the concurrence of the Governor. I have the positive conviction, however, that this question must be reopened, and our policy changed.

If the Teachers Colleges are permanently prevented from doing graduate work, in time, every public school leader in the State will have secured his Master's degree either from the University of Kentucky, Peabody or some other institution that offers that training. This will mean that these school leaders, unconsciously or otherwise, will influence graduates of the high schools to attend their respective colleges. This, as you can well see, will work a serious injury upon the Teachers Colleges.

Ancient Buried City

Advances have been made to the President in the matter of the college's securing the Ancient Buried City, at Wickliffe, Kentucky. I shall not put on record any further information concerning this matter but, at this time, will discuss it with you, orally, for the purpose of getting your reaction to this proposition.

General Comments

In closing this part of the report, may I say that the year just closed has been a most satisfactory one to your President. Despite the demands of a close budget, the ravages of drouth and flood, the year has been a good one. The morale of the faculty and student body has been excellent, and the general routine of the college has been carried on without friction or inconvenience. Finally, I want to thank the Board for your full cooperation in the management of this institution. You have placed upon me, as President, the responsibility of administering its affairs, and you have been generous enough in granting me every possible liberty that an executive must have if he is to be held responsible for the institution over which he presides. You have been good enough to accept my recommendations, and, by the same token, I have earnestly endeavored to make no recommendation that was not sound or that was not in the best interest of the institution.

Recommendations and Reports(a) Leave of Absence for Mr. Forrest C. Pogue

Mr. Forrest C. Pogue has asked for a leave of absence for the school year of 1937-38. He hopes to secure his Doctor's degree during this leave. Upon authority granted me by this Board, I have acceded to his request and granted the leave of absence.

(b) Employment of Faculty and Staff

1. Miss Lora Frisby was originally elected to begin her services at the beginning of this fiscal year, July 1, 1937; but, as she was needed at the opening of the summer school, I am recommending that she be officially employed for the period beginning June 14, 1937 and ending July 1, 1937 at a salary of \$85.00.
2. Mrs. Elizabeth L. Ordway - I am recommending that Mrs. Elizabeth Ordway be employed through the month of June, 1937 on the same salary basis as she was employed last year, and that she be employed from July 1, 1937 to the close of the summer school, through August 20, 1937, at the salary rate of \$150.00 per calendar month.
3. Mr. Ellison L. Brown - I recommend that Mr. Ellison L. Brown be employed through the month of June, 1937 on the same salary basis as he was employed last year, and that he be employed from July 1, 1937 for the remainder of the summer school at a salary of \$136.36 per calendar month, continuing through August 20, 1937. Of course, Mr. Brown has been employed for the last two years, and it is my purpose to recommend his reemployment on a permanent basis at the proper time. He is planning to do graduate work during the coming year. At the conclusion of this time, I hope to be in position to recommend his reemployment by this college, since he is a most valuable man in the Library.
4. Mrs. Frances Ross Hicks - I recommend the employment of Mrs. Frances Ross Hicks for the period beginning June 15, 1937 and ending August 20, 1937, at a salary of \$60.00 per calendar month.
5. Mr. Guy Gardner - I am recommending that Mr. Guy Gardner be employed for a period of six months, beginning July 1, 1937, at a salary of \$100.00 per calendar month. Mr. Gardner is a very valuable man, and his services are needed for at least that length of time to aid our present carpenter, Mr. Strader.
6. Miss Mary Cunningham - At a previous meeting of this Board, I recommended the employment of Miss Mary Cunningham at a salary of \$125.00 per calendar month, beginning with the fall semester and continuing for nine months. Miss Cunningham wanted a salary of \$150.00 per month on this basis; finally, we compromised at \$137.50. I am recommending, therefore, that Miss Mary Cunningham's contract be changed from \$125.00 per calendar month to \$137.50.

7. Mr. James W. Moore - I am recommending that Mr. James W. Moore be employed as Instructor in the Physical Education Department for the fall semester, his salary to be \$1,000.00, paid in five monthly payments of \$200.00 each. In addition to his regular duties, as Instructor in the Physical Education Department, he will be used as Line Coach for the football team. Mr. Moore comes highly recommended. I have had an interview with him, and am entirely satisfied that he will fit into our program. My understanding with Mr. Moore is that, if he makes good for the fall semester for which he is employed, he will complete his work for his Master's degree and be eligible for employment on a permanent basis when that degree has been secured. In this connection, I am requesting the Board to waive the question of Mr. Moore's qualifications (he has not yet completed the work for his Master's degree) in view of the fact that he is being employed on a temporary basis.

8. Other Vacancies To Be Filled

Before the fall semester opens, an Instructor in Agriculture must be secured, also a temporary Instructor in Home Economics and another in Commerce. At the present time, I am not in position to make any definite recommendation regarding these three positions but will be prepared to do so, in ample time, before the beginning of the fall semester.

(c) Special Fees in Home Economics

In view of the fact that the special fees in Home Economics, as formerly adopted, seem out of proportion to those in other departments, I recommend that all former special fees in Home Economics be abolished, and that charges for Home Economics courses be approved, as follows:

Home Ec. 100, Foods and Cookery	(3)	\$1.50
Home Ec. 101, Advanced Foods	(3)	1.50
Home Ec. 123, Foods and Nutrition	(4)	1.50
Home Ec. 205, Dietetics	(4)	1.50
Home Ec. 222, Home Management	(5)	2.00
Home Ec. 225, Interior Decoration	(3)	1.00

This change in special fees in Home Economics will effect a saving of \$16.50 to a student who desires to secure a B. S. Degree in Home Economics. The Library and Laboratory Fee, that is to be charged all students, will offset these reductions so as not to throw the budget out of balance.

(d) Enrollment

The enrollment for the summer school is satisfactory. Approximately 400 students enrolled in the college (397 to be exact) and 188 in the training school. Other summer schools have been larger, but the summer school for this year is about what I thought it would be. As you know, the majority of the students attending summer school are teachers in service, who do summer work to earn additional credits for the earning or renewal of certificates.

Since the passage of the new school code, raising the requirements for teachers, most of the teachers in service, in previous summer schools, have earned the necessary credits to bring their preparation up to the requirements of the school code; consequently, there is not as great a need for such summer training as in previous years. In my judgment, this is a most wholesome situation from the standpoint of the public schools of the Commonwealth. Moreover, a substantial increase in the summer school fees, raised from \$12.50 to \$25.00, prevented some from attending; and, of course, the improved economic condition of the country has made possible the employment of a number of young people who otherwise would have attended college.

Respectfully submitted,

James H. Richmond,
President

JHR:TB

Ancient Buried City, Wickliffe, Kentucky

Dr. Richmond said that he thought the Ancient Buried City situation was of sufficient importance to justify the Chairman of the Board of Regents in appointing a Committee of the Board to give further consideration to this matter. Whereupon, Chairman Harry W. Peters appointed Mr. Joe Rogers, Judge Charles Ferguson and Dr. C. E. Crume a Committee to give consideration to the matter of the Ancient Buried City.

Miss Lora Frisby's Employment Beginning June 14

Motion was made by Dr. Crume that the Board employ Miss Lora Frisby as a member of the faculty for the period beginning June 14, 1937 and ending July 1, 1937 at a salary of \$85.00. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Mr. Peters, aye.

Employment of Mrs. Elizabeth L. Ordway

Motion was made by Mr. Rogers that Mrs. Elizabeth L. Ordway be elected a member of the faculty, in accordance with the recommendation of the President, through the month of June, 1937 on the same basis as she was employed last year, and from July 1, 1937 through August 20, 1937 at the salary rate of \$150.00 per calendar month. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Mr. Peters, aye.

Employment of Mr. Ellison L. Brown

Motion was made by Dr. Crume that the Board reemploy Mr. Ellison L. Brown, as recommended by the President, through the month of June, 1937 on the same salary basis as he was employed last year, and from July 1, 1937 through August 20, 1937 at the salary rate of \$136.36 per calendar month. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Mr. Peters, aye.

Employment of Mrs. Frances Ross Hicks

Motion was made by Mr. Rogers that the Board approve the recommendation of the President and employ Mrs. Frances Ross Hicks as a member of the faculty for the period beginning June 15, 1937 and ending August 20, 1937, at a salary of \$60.00 per calendar month. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Mr. Peters, aye.

Employment of Mr. Guy Gardner, Carpenter

Motion was made by Dr. Crume that the Board employ Mr. Guy Gardner as carpenter, in accordance with the recommendation of the President, at a salary of \$100.00 per calendar month for a period beginning July 1, 1937 and continuing for six months. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Mr. Peters, aye.

Miss Mary Cunningham's Salary Increased

Motion was made by Dr. Crume that the President's recommendation be approved and the salary of Miss Mary Cunningham, Instructor in Art, be changed from \$125.00 to \$137.50 per calendar month during the nine months' period for which she was recently elected. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Mr. Peters, aye.

Mr. James W. Moore Elected Member of Faculty and Line Coach

Motion was made by Mr. Rogers that the President's recommendation be accepted and Mr. James W. Moore be elected Instructor in Physical Education and Line Coach for the Football Team at a salary of \$200.00 per calendar month for five months, beginning September 1, 1937, and, further, that the requirement of a Master's degree be waived in his case since his employment is temporary. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Mr. Peters, aye.

Home Economics Fees Changed

Motion was made by Judge Ferguson that the President's recommendation with reference to special fees in Home Economics be approved, that all former special fees for these courses be abolished and that only the following special fees be charged for Home Economics work:

Home Ec. 100, Foods and Cookery	(3)	\$1.50
Home Ec. 101, Advanced Foods	(3)	1.50
Home Ec. 123, Foods and Nutrition	(4)	1.50
Home Ec. 205, Dietetics	(4)	1.50
Home Ec. 222, Home Management	(5)	2.00
Home Ec. 225, Interior Decoration	(3)	1.00

This motion was seconded by Mr. Rogers, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Mr. Peters, aye.

Business Manager's Report

Mr. R. E. Broach submitted to the Board and read his report as Business Manager, which report was received and filed. The Thomas P. Norris Student Loan Fund report was also submitted, as follows:

NORRIS STUDENT LOAN FUND ACCOUNT
Quarter ending June 30, 1937

	Debit	Credit
Norris Loan Appropriation (Amount of notes received from Mr. T. H. Stokes, November 1934)		\$22,498.55
Cash Account to March 31, 1937	\$5,504.71	5,100.44
Cash Account for April, May & June 1937	349.24	334.25
Notes Receivable to March 31, 1937	25,927.05	4,829.64
Notes Receivable for April, May & June 1937	153.75	337.20
Interest to March 31, 1937	-----	675.07
Interest for April, May & June 1937	-----	12.04
*Expenses March 31, 1937	1,671.94	-----
*Expenses April, May & June 1937	180.50	
	<u>\$33,787.19</u>	<u>\$33,787.19</u>

**Cash collected to June 30, 1937	\$ 5,853.95
***Cash expended to June 30, 1937	<u>5,434.69</u>
Balance June 30, 1937	\$ 419.26
Bank Balance June 30, 1937	
Peoples Savings Bank	\$143.47
Bank of Murray	<u>275.79</u>
	419.26

Amount of notes on hand March 31, 1937	\$21,097.41
Loans made during April, May & June 1937	153.75
	<u>\$21,251.16</u>
Amount collected on principal of notes during April, May and June 1937	<u>337.20</u>
Balance notes on hand June 30, 1937	\$20,913.96

*Items in expense include fees paid for Norris Heirs.

(Signed) R. E. Broach
Custodian

Report of Entrance, Credits, Certification and Graduation Committee

Dr. Richmond submitted and read to the Board the report of the Committee on Entrance, Credits, Certification and Graduation, and recommended that the duplicate certificate be issued and all the certificates be renewed in accordance with the recommendations contained therein, as follows.

July 12, 1937

To the Board of Regents
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification, and Graduation we report as follows:

1. We recommend that the COLLEGE CERTIFICATE of the persons named below be renewed for life, as each has taught successfully for three years since his certificate was issued and has fulfilled all other requirements as set forth in the law:

Heflin, Mrs. Eddie Mae T.
Ray, Onyx Bernard
Shaw, John Herman

2. We recommend that the STANDARD CERTIFICATE of the persons named below be renewed for life, as each has taught successfully for three years since his certificate was issued and has fulfilled all other requirements as set forth in the law:

Braswell, John O.	Johnson, Imogene
Brown, Louise	O'Daniel, Mrs. Gladys Brown
Doom, Imogene (Mrs. Lucus)	Taylor, Tillman D.
Easley, Ernest	Watson, Thomas W.
Harper, Marie	

3. We recommend that the STANDARD CERTIFICATE of the persons named below be renewed for life, as each has taught successfully for two years and has attended college for at least one year since her certificate was issued and has fulfilled all other requirements as set forth in the law:

P'Pool, Evelyn
Swann, Mildred

4. Records in the Registrar's office show that Lula B. Farris (now Mrs. Edward Adams) was issued a Standard Certificate by the Board of Regents of the Murray State Teachers College on October 7, 1926, and this certificate was extended for life on August 18, 1931. Mrs. Adams states that her certificate was destroyed in the flood last January and asks that she be issued a duplicate.

We recommend that a duplicate STANDARD CERTIFICATE be issued in the name of Lula B. Farris, bearing the date of October 7, 1926, and the renewal date of August 18, 1931.

Yours truly,

G. T. Hicks
Mayrell Johnson
Floy Robbins
J. W. Carr
Alfred M. Wolfson
W. M. Caudill, Dean of Men

Motion was made by Dr. Crume that the recommendations of the Committee be accepted and that the duplicate certificate be issued and the certificates be renewed in accordance therewith. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Mr. Peters, aye.

Adjournment

Dr. Richmond called attention to the fact that it would not be necessary, he thought, for the Board of Regents to meet again until Thursday morning, August 19, 1937, Commencement Day, at nine o'clock.

Motion was made by Mr. Rogers that the Board adjourn to meet again at nine o'clock Thursday morning, August 19, 1937. This motion was seconded by Judge Ferguson and carried unanimously.

Charles Ferguson
Acting Chairman

Alice Keys
Secretary