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Board of Regents, Murray State Normal School

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MINUTES OF BOARD OF REGENTS  
MURRAY STATE TEACHERS COLLEGE

August 18, 1938

The Board of Regents of Murray State Teachers College met in the President's office at 9:00 A. M., Thursday, August 18, 1938, as per the call of the Chairman, with Dr. C. E. Crume, Judge Charles Ferguson and Mr. Joe Rogers present. In the absence of Chairman H. W. Peters and Vice Chairman T. O. Turner, Dr. Crume nominated Judge Charles Ferguson to serve as Chairman Pro Tem. This nomination was seconded by Mr. Rogers, and Judge Charles Ferguson was selected Chairman Pro Tem.

Report of the President

Dr. James H. Richmond presented and read to the Board his report as President, copies of which were distributed to the members, as follows:

REPORT OF THE PRESIDENT

August 18, 1938

Honorable Board of Regents  
Murray State Teachers College  
Murray, Kentucky

Gentlemen:

I am submitting the following items for your information and consideration:

- I. Report of the Committee on Entrance, Credits, Certification and Graduation
- II. Certificate of Nell Hall
- III. Resignation of Mrs. Mary W. Gardner, Matron at Wells Hall

All of us were grieved because of the recent fatal accident which caused the death of Philip Gardner who is an alumnus of this college and the son of Mrs. Mary W. Gardner, Matron at our Girls' Dormitory. Since that tragedy has occurred, Mrs. Gardner has reported to me that she desires to sever her connection with this college in order that she may reestablish her home with her daughter. Mrs. Gardner has faithfully served the college since Wells Hall was first opened, in 1925, and it is with regret that I submit to you her resignation, effective October 1, 1938.

IV. Employment of Additional Faculty and Administrative Staff

- a. Miss Ann Brown, College Nurse

Following the direction of this Board at the last meeting, I made further investigation with reference to the employment of a College Nurse; and, upon the authority granted me by the different members of the Board by long distance telephone, I offered Miss Ann L. Brown, Louisville, Kentucky, a contract to fill the position of College Nurse at a salary of \$83.33 per calendar month plus room and board in the dormitory, beginning September 15, 1938 and continuing through

June 30, 1939. This salary is on the same basis originally approved by the Board, \$1,000.00 per year. Miss Brown has accepted this position, and I am presenting her signed contract to you for final approval.

b. Miss Ruth Ashmore, House Director of Wells Hall

I am recommending Miss Ruth Ashmore to succeed Mrs. Mary W. Gardner as House Director of Wells Hall. Throughout the present summer session, Miss Ashmore has very satisfactorily filled the position of Adviser of Girls, during the absence of the Dean of Women, and I believe she will fit into our organization admirably in the capacity just mentioned. She is willing to accept the position as House Director at a salary of \$70.00 per calendar month with the understanding that she will be furnished room and board in Wells Hall in addition to her salary, and that in the event she wants to take some college work, her fees be waived. Her services will begin September 15, 1938 and continue through June 30, 1939.

c. Miss Annie Ray, Critic Teacher

I am recommending that Miss Annie Ray be employed as Critic Teacher in the Training School to fill the position left vacant by the resignation of Miss Desiree Beale. It is my recommendation that her services begin September 12, 1938 and continue through June 30, 1939 and that her salary be paid on the basis of \$160.00 per calendar month. Miss Ray holds the A. B. degree from Peabody and the M. A. from Columbia University. She has completed all the residence requirements for her Ph. D. degree, and her dissertation is now being typed.

d. College Physician

V. Final Grant on Docket No. Ky-1062-R, Physical Education and Home Economics Buildings

As you will recall and as the records disclose, on April 29, 1938, I wrote Mr. H. T. Cole, Regional Director, Region # 3, of the Federal Emergency Administration of Public Works, 530 Citizens and Southern Bank Building, Atlanta, Georgia, advising "that the Board of Regents, in session April 11, 1938, approved and accepted the floors in the Physical Education Building and directed me to request payment of the remaining portion of our Final Grant from the Federal Government, \$1,890.00 (45% of \$4,200.00)". In compliance with his request of November 30, 1937 and in accordance with his letter of February 5, 1938, I submitted with this letter another "Certificate of Completion and Acceptance of All Contracts on Docket No. Ky-1062-R, College Buildings, Murray, Kentucky". In this letter, I wrote Mr. Cole further: "This Certificate of Acceptance, as you will see, removes the condition set up in the Acceptance of December 3, 1937, and, therefore, constitutes Final Acceptance of the entire project, Docket No. Ky-1062-R." I also enclosed four copies of this Certificate of Acceptance, thereby meeting every requirement of his office and becoming eligible to receive the final payment of our Grant, which I requested him to send promptly so that we might bring this project to a close.

On May 2, 1938, Mr. H. T. Cole, by J. L. M. Irby, Assistant Regional Director, acknowledged receipt of our "certificate of unqualified acceptance of all contracts" on this docket, and request for "reinstatement of the \$4,200.00 suspended from the grant base at the time final grant payment was made"; and he advised that "a representative from his office would made an inspection of this project within the next few days and prepare the necessary reports to support the final adjustment of this matter". He stated further: "By memorandum of even date we have advised the Central Office of this acceptance and of the intended visit of our representative, with the recommendation that the sum of \$4,200.00 be reinstated in the grant base provided no further exceptions are taken by our representative".

On May 18, Mr. H. T. Cole, Regional Director, wrote me in part as follows: "Our Records indicate that the floor areas in question are now satisfactory and acceptable with the exception of the floor in the large gymnasium. "Our information is that the floor in the large gymnasium still fails to meet the requirements of the construction contract specifications, and that the condition of this floor was not improved during the period February 17 - May 3, except in the area where the original floor was removed and replaced." This statement was probably based on the casual inspection which was made on May 3, 1938 by a Mr. Harding, of the Atlanta, Georgia, office, a report on which inspection was never furnished this office in any form prior to the receipt of this letter of May 18. On May 21, 1938, I replied to Mr. H. T. Cole's letter of May 18, advising very definitely that the floors in the Physical Education Building had been corrected by the Contractor, that their condition had greatly improved since February 17, that they were in good shape at that time and had been used regularly for college dances and basketball since fall; and, further that these floors had been built in accordance with plans and specifications which had been subject to the careful scrutiny and criticism of the P. W. A. Engineers, in the State Office at Louisville, from December 27, 1935 to February 14, 1936 before they were finally approved by the State Director of the Federal Emergency Administration. And, again, I urged that the payment of our final balance be approved and the check forwarded to us as soon as possible so that we might close the docket before the end of our fiscal year.

Then, on July 25, 1938, we were advised by a letter from Mr. H. T. Cole that "the sum of \$3,600.00, plus the Architect's fee thereon, in the amount of \$180.00, is being reinstated in the grant base". On July 28, 1938, I replied to this letter calling attention to the fact that their office had made an error in these figures, and that the amount to be reinstated was \$4,200.00 instead of the figures listed in his communication. I had already had Mr. Broach to telephone and call their attention to this error so that it might be corrected before the check for the supplementary payment of our Final Grant was issued. This telephone call to Mr. H. T. Cole's office brought a letter dated July 27, 1938 explaining the deduction as follows: "We would advise that due to the fact

these floors do not yet meet the requirements of the plans and specifications, this office has recommended that the sum of \$400.00, plus the Architect's fee thereon, be permanently excluded from the grant base". He added further: "Several inspections of the floors have been made and in view of their condition we have not felt justified in recommending the reinstatement of their full cost".

Gentlemen, no inspector, or any other representative of the P. W. A., has visited our campus since May 3, 1938, as far as I know; and, since our Board of Regents, being fully able to judge when a floor is satisfactory, has approved and accepted these floors, I wrote Mr. H. T. Cole, Regional Director, on July 29, 1938, protesting this arbitrary deduction from the final payment of our Grant. I called his attention to the fact that when our Board, after waiting to see that sufficient money was available, requested a Change Order to cover the purchase of a stoker and the construction of concrete walks in connection with these buildings, which had been temporarily omitted under Alternate 3 of the specifications, this request had also been arbitrarily refused. Frankly, I cannot understand the justice in such arbitrary decisions.

Finally, in spite of my protests, we received a check on the Treasurer of the United States for \$1,490.00 together with Requisition No. 3 F. S. on Docket No. Ky-1062-R. This check was for supplemental payment on Final Grant. On this Requisition No. 3 F. S., a deduction of \$400.00 was starred and explained as follows: "Retained pending completion of balance of corrective work in connection with unsatisfactory wood flooring". On August 8, 1938, I wrote Mr. Chas. J. Maxcy, Chief Accountant, Federal Emergency Administration Public Works, Washington, D. C., acknowledging receipt of this check for \$1,490.00, calling his attention to the fact that our Board of Regents had officially accepted these floors, which had not been inspected by their representative since May 3, 1938, and requesting him to advise me how we might get the \$400.00 reinstated so that we might receive this final balance on our original Grant. Finally, on August 13, 1938, I received a reply to this letter (from A. R. Baker, Acting Assistant Executive Officer), stating as follows: "This item is now under consideration and it is anticipated that a final decision as to its eligibility for participation in the grant base will be rendered within the next ten days".

Gentlemen, this brings the story with reference to the floors in the Physical Education Building and the payment of the balance on our Final Grant up to date. It could have, and probably should have, been told more briefly, but all these details about communications and conditions have been re-stated here so that the records may show that we have complied with all the requirements and regulations of the P. W. A., and still, up to the present, have not received all the Final Grant which was pledged to us.

VI. School and NYA Workshops

VII. Report of the Treasurer

VIII. Approval of the Minutes of the Board of Regents  
for the Meeting Held July 11, 1938

IX. President's Vacation

Respectfully submitted,

JHR:TB

James H. Richmond  
President

Approval of Minutes

The Minutes of the Board of Regents for the meeting held on July 11, 1938, copies of which had been furnished each individual member of the Board, were ordered approved and signed.

Reports of the Committee on Entrance, Credits, Certification  
and Graduation

President Richmond submitted to the Board the report of the Committee on Entrance, Credits, Certification and Graduation with reference to the graduation of students completing the work for their degrees, and recommended that these degrees be conferred as recommended therein, as follows:

August 18, 1938

To the Board of Regents  
Murray State Teachers College

Gentlemen:

The Committee on Entrance, Credits, Certification, and Graduation having investigated the records of the following students and found that they have met all requirements for graduation as set forth in the catalogue do hereby recommend them to the Board of Regents for graduation.

CANDIDATES FOR THE DEGREE OF BACHELOR OF ARTS

Brown, Evelyn Abbott	McDowell, Virginia May
Ciprian, Anita Gladys	Newton, Hazel C.
Krider, Ruby Cloys	

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE

Acree, Sara Louise	Lancaster, Dallas Murle
Alsman, Flossie May	Lashlee, Rex
Boling, John Lafayette	Lowry, James Alton
Boughter, Helen Bernice	Mungle, Henrietta
Brandon, Charles Morris	McElya, Annie Katherine
Carroll, O. T. (Jack)	McKeel, Louis Ethridge
Clayton, Albert Zolon	Nichols, William Henry
Clayton, Sanders Brent	Owen, Ocie Mae
Cole, Vida	Parker, Vivian Rowland
Covington, Frances Puryear	Pickard, Mary Ruth
Crice, Ruth Mary	Presson, Zelma Marie
Curd, Charlene Walker	Roberts, Martha May
Dickerson, David Andrew	Roberts Ruth
Fowler, Paul Edward	Rosenthal, Goldye Belletta
Hamilton, Milton Hugh	Smith, Margaret Mae
Hicks, James Carnie	Sullivan, Josephine Elizabeth
Kemper Magdalene	Terrell, Marguerite Jones
Kesterson, Eloise	Watson, John Wesley
Kirks, Cornelia Spiceland	Williamson, Katherine Browder

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE IN  
HOME ECONOMICS

Cannon, Anna Bess	Farris, Mary Charles
Clark, Mayrelle Jones	Foster, Elizabeth Frances
Erwin, Estelle Hayes	Parks, Rovine Willie

CANDIDATES FOR THE DEGREE OF BACHELOR OF MUSIC EDUCATION

Abell, Usher	Miller, Charles Clanton
Melton, William Letcher	Walker, Bonnie Hicks

Mr. Caplinger, Director of the Training School of the Murray State Teachers College, recommends the following seniors as having completed the required sixteen units of study which will entitle them to a diploma from this school. The Committee, on this recommendation, recommends to the Board of Regents that the following persons be granted a HIGH SCHOOL DIPLOMA on the 18th day of August, 1938.

Armstrong, Edith Estelle	Richmond, Anne Howell
Boaz, George Johnson	Venable, Lattie Laverne
Hays, Martha Louella	

Very truly yours,

Cleo Gillis Hester  
J. W. Carr  
G. T. Hicks  
Floy Robbins  
A. M. Wolfson

Motion was made by Mr. Rogers that the degrees be conferred and the high school diplomas be granted in accordance with the recommendations of the Committee and the President. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Rogers, aye; Judge Ferguson, aye.

Next, Dr. Richmond presented the report of the Committee on Entrance, Credits, Certification and Graduation with reference to the renewal of certificates, and recommended that these certificates be renewed as per the recommendations of the Committee, which follow:

August 18, 1938

To the Board of Regents  
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification, and Graduation we report as follows:

1. We recommend that the COLLEGE CERTIFICATE of the persons named below be renewed for life, as each has taught successfully for three years since his certificate was issued and has fulfilled all other requirements as set forth in the law.

Johnston, Karl Marx	McDaniel, Lubie Britten
Keel, Emma	Routon, Earle Greer
Lassiter, Prentice L.	

2. We recommend that the STANDARD CERTIFICATE of the persons named below be renewed for life, as each has taught successfully for three years since her certificate was issued and has fulfilled all other requirements as set forth in the law.

Lassiter, Martha Lou  
 McClain, Julia Beckham

Redding, Carrie Mae  
 Ryan, Lena Mandolyn

3. We recommend that the STANDARD CERTIFICATE of the persons named below be renewed for life, as each has taught successfully and attended college for at least three years since her certificate was issued and has fulfilled all other requirements as set forth in the law.

Outland, Mary Lou  
 Outland, Ruby Mae  
 Shelton, Dorothy Elizabeth (Mrs. Ralph Karsner)

4. We recommend that the STANDARD CERTIFICATE of the person named below be renewed for three years, as provided by law, upon the completion of sixteen additional semester hours of standard college work.

Milliken, Mary Ella (Mrs. Key K. Bagwell)

Very truly yours,

Cleo Gillis Hester  
 J. W. Carr  
 Floy Robbins  
 G. T. Hicks  
 A. M. Wolfson

Motion was made by Dr. Crume that the certificates be renewed as recommended by the Committee and the President. This motion was seconded by Mr. Rogers, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Rogers, aye; Judge Ferguson, aye.

Certificate of Nell Hall and Others Whose Situations Are Same as Hers

President Richmond reported the certification problem with reference to Miss Nell Hall. In 1933, she graduated from this college and was eligible to receive the College Certificate. Since she was planning to teach in Tennessee, however, she did not ask for the issuance of this certificate, notwithstanding the fact that her credits were certified to the State Department of Education and that their records show that the certificate was issued. Now, she has secured a position in Kentucky and has asked for the belated issuance of that certificate. President Richmond stated that, technically, she might not be eligible to receive this certificate, but Dean John W. Carr has recommended to the President its issuance and that he in turn was recommending it to the Board, the procedure to be as follows: that the certificate be issued as of June 1, 1933 (when it could have been issued) and that, since she has had three years of successful teaching experience, it be extended for life as of June 1, 1938. President Richmond recommended this on the basis of equity and training despite the fact that, technically, it may run counter to the literal provisions of the law.

Motion was made by Mr. Rogers that President Richmond be authorized to issue this certificate to Miss Nell Hall upon the conditions outlined by him, and as stated above, and to renew it for life as of June 1, 1938, also to issue others that might be requested which come in the same category. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Rogers, aye; Judge Ferguson, aye.



Miss Ann Brown's Employment as College Nurse Approved

Motion was made by Dr. Crume that the employment of Miss Ann Brown, as made by the President, be approved by this Board, namely: the position of Nurse at \$83.33 per calendar month plus room and board. This motion was seconded by Mr. Rogers, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Rogers, aye; Judge Ferguson, aye.

Vice Chairman T. O. Turner Arrived at Meeting

On the arrival of Vice Chairman T. O. Turner, Judge Charles Ferguson retired from the chair so that the Vice Chairman might preside through the remainder of the meeting.

Board Recessed for Commencement Exercises

At 9:45 A. M., the Board recessed and the members retired to the Auditorium to participate in the Commencement Exercises. The Board reconvened in the President's office to continue the executive session at 1:50 P. M.

Resignation of Mrs. Mary W. Gardner, Matron at Wells Hall

Dr. Richmond submitted a letter from Mrs. Mary W. Gardner offering her resignation as Matron at Wells Hall because of the recent death of her son, this resignation to become effective October 1, 1938.

Motion was made by Mr. Rogers that the Board of Regents accept with regret the resignation of Mrs. Mary W. Gardner, Matron at Wells Hall, and that President Richmond be directed to write Mrs. Gardner a letter expressing the deep appreciation of the administration for her long and faithful services to the college in this important capacity. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Miss Ruth Ashmore Elected House Director of Wells Hall

Motion was made by Mr. Rogers that Miss Ruth Ashmore be employed as House Director of Wells Hall, in accordance with the President's recommendation, beginning September 15, 1938 and continuing through June 30, 1939, at a salary of \$70.00 per calendar month with the understanding that she will be furnished room and board in Wells Hall in addition to her salary, and that in the event she takes some college work, her fees be waived. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Miss Annie Ray Employed as Member of Faculty

Motion was made by Dr. Crume that Miss Annie Ray be employed a member of the faculty, Third Grade Critic Teacher, as recommended by the President, at a salary of \$160.00 per calendar month, beginning September 12, 1938 and continuing through June 30, 1939. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

School and NYA Workships

Dr. Richmond called the attention of the Board to the fact that our big problem at this time lies in our efforts to care for the student employment situation. He reported

that the funds provided in the college budget for this purpose have already been apportioned, and that finally we had received notice from the NYA that our allotment had been cut down to 9.3% of the enrollment as of October 1, 1936, reducing the number of workshops for this college to 68. He stated that he had recently been in constant touch with the NYA authorities in Louisville and in Washington, also with Senator Alben W. Barkley and Congressman N. J. Gregory in an effort to secure the same allotment for this year that we had last year. Dr. Richmond added that, by reason of a telephone conversation yesterday with Senator Barkley's secretary, he was encouraged to think that we will be granted some more workshops by the NYA in addition to the proposed 68, and that he was anxiously awaiting some definite information to this effect.

#### Treasurer's Report

Dr. Richmond presented to the Board of Regents the report of Miss Alice Keys, Treasurer, and recommended that it be approved, as follows:

August 18, 1938

#### REPORT OF THE TREASURER

Dr. James H. Richmond, President  
Murray State Teachers College  
Murray, Kentucky

My dear Dr. Richmond:

I am attaching herewith a certified copy of the Minutes of the Board of Directors of the Peoples Savings Bank and of the Bank of Murray, relative to signing contracts for the pledging of bonds to indemnify the Murray State Teachers College for monies deposited in the above named banks.

On August 6, 1938, the bonds pledged by the Peoples Savings Bank were exchanged for the following bonds:

United States Treasury 2-3/4 Bonds, No. \*29K  
for \$10,000.00 and No. 1772B for \$5,000.00.

I am asking that this exchange be approved.

Respectfully submitted,

(Signed) Alice Keys  
Alice Keys, Treasurer

Motion was made by Dr. Crume that the report of Miss Alice Keys, Treasurer, be received and approved. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

#### Report of the Business Manager

Next, Dr. Richmond presented and read to the Board the report of Mr. R. E. Broach, Business Manager, copies of which were distributed to the members. This report briefly dealt with the present status of the extension of the heating plant, the purchase and equipping of the college farm, the closing of the project for the construction of the Health Building and the general repair program for the vacation period.

Dairy Herd Authorized Purchased for College Farm

Dr. Richmond reported to the Board that Dr. C. E. Crume, Senator T. O. Turner and Mr. R. E. Broach had inspected and examined the dairy herds in this section which are available and suitable for the college farm, and that, as indicated in Mr. Broach's report, a herd of 35 Jerseys, registered or perhaps just entitled to registration papers, had been located which could be purchased for the sum of \$2,700.00, or, as an alternate, 32 animals of this herd could be bought for \$2,500.00. The entire herd, belonging to Mr. C.G. Wallis, Farmington, Ky., includes 26 cows, 19 of which are producers, 7 small heifers and 2 registered bulls. The owner has offered to keep 1 of the heifers and 2 calves, and sell the rest of the herd to the college for the sum of \$2,500.00. Dr. Richmond called on Dr. Crume and Senator Turner to give their opinions with reference to this herd, and they were agreed that this herd would meet the requirements for a college herd, also, that they considered it a desirable purchase from a financial standpoint. In view of the judgment of Dr. Crume and Senator Turner, Dr. Richmond recommended the purchase of the C.G. Wallis herd of Jersey cattle on the basis outlined in the Business Manager's report, as stated above, with the stipulation that the owner of this herd be required to furnish pedigreed registration papers for the individual animals comprising the herd.

Motion was made by Mr. Rogers that the President's recommendation be accepted and the herd of Jersey dairy cattle be purchased from Mr. C.G. Wallis, Farmington, Kentucky, in accordance with the bid submitted to the college representatives, as outlined above, with the understanding that the proper registration papers be furnished by Mr. Wallis for the individual animals of the herd. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Additional Farm Land To Be Purchased Prior to All Equipment

Dr. Richmond asked the opinion of the various members of the Board with reference to purchasing the additional forty acres of Jones land as soon as it is eligible for sale, and, if necessary, reduce the amount of money available for purchasing farm equipment, rather than to buy all the needed equipment now before the entire tract of land has been secured. Each member of the Board present recommended the purchase of the remaining forty acres, as originally authorized, first, and then buy as much of the necessary equipment as possible.

Students Must Meet Financial Obligations to Authorized College Organizations before Using Credits for Graduation or Certification

Dr. Richmond reported to the Board that some of the Student Organizations had failed to meet financial obligations which had been pledged. Because of this situation, he recommended that when any student contracts any sort of financial obligation to a recognized organization on this campus, that that student must meet that obligation else he cannot use his credits for graduation, for certification or for transfer.

Motion was made by Dr. Crume that the Board approve the recommendation of the President and require students to pay all such obligations to recognized organizations on this campus before they are permitted to use their credits for graduation, for certification or for transfer. This motion was seconded by Mr. Rogers, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Adjournment

Motion was made by Dr. Crume that the Board adjourn. This motion was seconded by Mr. Rogers and carried unanimously.

J. O. Lurnon  
Chairman

Alice Keys  
Secretary