



4-7-1939 10:00 AM

1939-04-07

Board of Regents, Murray State Normal School

Follow this and additional works at: <http://digitalcommons.murraystate.edu/borminutes>

---

#### Recommended Citation

Board of Regents, Murray State Normal School, "1939-04-07" (1939). *Board of Regents Meeting Minutes*. 167.  
<http://digitalcommons.murraystate.edu/borminutes/167>

This Article is brought to you for free and open access by the Digitized Collections at Murray State's Digital Commons. It has been accepted for inclusion in Board of Regents Meeting Minutes by an authorized administrator of Murray State's Digital Commons. For more information, please contact [msu.digitalcommons@murraystate.edu](mailto:msu.digitalcommons@murraystate.edu).

MINUTES OF BOARD OF REGENTS  
MURRAY STATE TEACHERS COLLEGE

April 7, 1939

The Board of Regents of Murray State Teachers College met in the office of the President at 10:00 A. M. Friday, April 7, 1939, as per the call of the Chairman. Dr. C. E. Crume, Judge Charles Ferguson, Mr. Joe Rogers, Senator T. O. Turner and Mr. H. W. Peters were present. Chairman H. W. Peters presided.

President's Report

Dr. Richmond read to the Board his report as President, copies of which were distributed to the members as follows:

REPORT OF THE PRESIDENT

April 7, 1939

Honorable Board of Regents  
Murray State Teachers College  
Murray, Kentucky

Gentlemen:

I am submitting the following items for your information and consideration:

I. Approval of the Minutes of February 20, 1939

II. Additional Allotment of Low Grade Tobaccos

Since the last meeting of the Board of Regents, on the recommendation of the Head of the Department of Agriculture, I have requested an additional allotment of 250,000 pounds of low grade tobaccos for use on the college farm and campus. I have been advised by the Director of the Division of Marketing and Marketing Agreements that this request has been approved and the Federal Surplus Commodities Corporation has been instructed to purchase this quantity of tobaccos for the Secretary of Agriculture for the use of this college.

III. Fertilizing the Campus

I ask permission to read a letter from Mr. A. Carman, Head of our Agriculture Department. His letter is concerning this particular item.

IV. Proposed Men's Dormitory and Extension of Wells Hall

Upon authority granted to your Executive Committee, Mr. G. Tandy Smith, Jr. was selected as architect for the proposed new Men's Dormitory. He is here to submit tentative plans to you for your consideration. At a conference held with Mr. Smith subsequent to our last meeting, the suggestion was made that Wells Hall be enlarged, primarily to increase our dining hall facilities. I discussed this matter with the Executive Committee and, with their concurrence, took the liberty of asking Mr. Smith to draw some tentative plans with reference to this project, which the Board may wish to consider.

V. John W. Carr and Mrs. Carr's Proposed Gift

At the last meeting of the Board of Regents, Dr. John W. Carr offered to give to the college a certain tract of land adjacent to our campus on conditions which were outlined to the Board at the time. Since that meeting, Dr. Carr has acquired this property and has requested the opportunity of discussing the matter further with this Board. I suggest that Dr. Carr be given this opportunity now.

VI. Resignations and Leaves of Absence

May I submit for your information the names of the following members of the faculty who have requested leaves of absence or who have resigned their positions.

- a. Miss Margaret Campbell has requested a leave of absence from her duties as Critic Teacher in the Training School, beginning June 12, 1939 and ending September 1, 1939, for the purpose of study and rest. I have granted her request.
- b. Miss Emma J. Helm has resigned as a member of the faculty of the Training School as of June 30, 1939. I have accepted this resignation and I am recommending that she be employed for the remaining part of the summer school (July and part of August, 1939) and that she be paid on the same basis as her present contract calls for.
- c. Miss Naomi Maple has resigned as a member of the faculty of the Training School as of June 30, 1939. I have accepted this resignation and I am recommending that she be employed for the remaining part of the summer school (July and part of August, 1939) and that she be paid on the same basis as her present contract calls for.
- d. Miss Evelyn Slater has submitted her resignation as a member of the faculty, effective at the expiration of her present contract, June 30, 1939. I have accepted her resignation.
- e. Miss Nadine Webb Overall has requested a leave of absence for the second half of the summer term, July 17, 1939 through August 18, 1939, in order that she may rest and also have some time to do some research work at the Congressional Library, in Washington, and at the Stirling Library of Yale University. I have granted Miss Overall's request.
- f. Mr. C. S. Lowry has requested a leave of absence for the next regular college year, beginning in September, 1939, in order that he may study. I have granted Mr. Lowry this leave of absence in accordance with his request.

- g. Mr. G. C. Ashcraft has requested a leave of absence for this summer, beginning June 12, 1939 and continuing through August 18, 1939. I have granted him the leave as requested.

VII. College News Contract

I have taken the liberty of asking the Ledger & Times and the West Kentuckian to submit bids for printing our College News for the period beginning July 1, 1939 and extending two years. This matter should have been called to your attention at our last Board meeting, but the stress of business at that time caused me to overlook it. The specifications that we have submitted to these two papers call for a two-year contract rather than one. It seems to me that this is better than our present arrangement.

VIII. Single Commencement

✓ I have taken the liberty of announcing a single Commencement to be held at the end of this semester. This is in line with the practice of many institutions of our type. The advantages of a single Commencement are patent: It reduces expenses to a certain extent and relieves all of us of the burden of a Commencement at the close of a hot, tiring summer term. I did not come to this decision until after I had conferred with those students who expect to graduate in August. I told them that they would receive every honor that would be bestowed upon the regular June graduates except their diplomas, and these diplomas would be granted and the degrees conferred in absentia if and when they completed the academic requirements for graduation. Practically all of these students voted for the single graduation. If this arrangement does not meet with your approval, it is not too late to correct it. I am convinced, however, that it is the best thing to do.

IX. Report of the Committee on Entrance, Credits, Certification and Graduation

X. Student-Activity Fee

At the last meeting of our Board of Regents, I discussed with you the desirability of requiring a modest student-activity fee in addition to the fees now required. Such fees are required in practically all of the colleges that I know anything about, and the collection of these fees will add from \$2,000.00 to \$3,000.00 a year to our receipts. I am recommending, therefore, that this Board fix a student-activity fee at \$1.50 a semester for the regular school year and that no fee of this character be charged for the summer term.

XI. Southern Association of Colleges and Secondary Schools' Rating

No doubt you have seen the newspaper accounts of our rating by the Southern Association of Colleges and Secondary Schools, and of my newspaper interview explaining this situation. In brief, the facts are as follows: Our college was given an unquestioned rating in every phase of our academic work and organization with the exception of the salaries paid to some of our professors.

✓ The Southern Association has certain regulations with reference to the amount of money that shall be paid to various faculty members, and, since this association is largely dominated by private schools and liberal arts colleges, they make their rating on a nine months' basis whereas we pay our salaries on an annual basis. In most instances, the total amount of money paid to any one faculty member in our college is equal to, and frequently above, that paid by most of these private schools; but these schools, in order that they may meet the letter of the regulation, pay practically all of their salaries in nine months and little, or nothing, for the summer months. Again, bear in mind that the report calls for the salaries on the basis of the nine regular school months and does not include the summer school. Such a regulation is eminently unfair, and salary reports based upon it do not tell the whole truth. Our college is not paying inadequate salaries when compared to other schools of this association, but it is paying them on a basis which penalizes us in this particular organization. Such schools as "Western", University of Alabama, University of Mississippi, and, last year, such great institutions as William and Mary and Baylor were thus penalized. Since we are dealing with an archaic organization of this character, it seems necessary for the time being to do some fancy bookkeeping, as other schools in this organization are doing, in order that we may meet these ridiculous requirements. I am recommending, therefore, that this Board give me authority to adjust our salary payments for the current school year to meet the regulations of the Southern Association in this particular. This will not mean the expenditure of any more money but it will mean the payment of additional moneys in April and May of this year and less money for June.

In as much as next year's report to the Southern Association will be based upon our set-up for the current year, I am asking authority to break up the salaries in the best possible way to meet their requirements. Of course, the total salaries which you will consider and approve, either in toto or in modified form, will be found in a separate item of this report. May I say for your information that this same Southern Association, at its recent meeting, in Memphis, raised these salary minimums, as follows:

\$3,000.00 for Professors  
 \$2,400.00 for Associate Professors  
 \$1,800.00 for Assistant Professors  
 \$1,000.00 for Instructors

✓ It is obvious, therefore, that further book-keeping modifications will have to be made since in only a few instances, and those based upon past commitments, am I in position to recommend any increases in faculty salaries for the next year, due largely to the fact that our anticipated sources of income are substantially upon the same basis as that of the current year.

Since the Southern Association regulations require additional salary minimums for various classifications of the faculty, it will also be desirable for this Board to rescind its action of April 26, 1938 with reference to faculty classifications and to authorize your President to reclassify our faculty so that their salaries, which we have contracted to pay, will be in harmony with the classifications established by the Southern Association. I am, therefore, requesting this authority not only for the reclassification of our faculty for the current school year but to include such classification for the next school year.

In this connection, may I say that it may also be desirable to reclassify the various departments of instruction in the college in order to secure a better set-up and working organization; therefore, I should like for this Board to grant me the authority to reclassify the departments of instruction if and when it is deemed necessary.

#### XII. Length of Summer School

It has been the policy of this college along with that of the other teachers colleges to have a twelve-weeks' summer school of ten calendar weeks. In the past this was both desirable and necessary; moreover we are obligated to have a summer school of that length for the coming summer; but I am of the opinion that the necessity for a summer school of such length is no longer in evidence. I believe that a six-weeks' summer school, held in five calendar weeks, or a nine-weeks' summer school, held in eight calendar weeks, will meet the needs of our people. I am recommending, therefore, that the Board give me authority to announce a summer school of either six weeks or nine weeks for the summer of 1940 if, in my judgment, conditions warrant it. The reason I am asking for this authority now is that we are preparing a new catalogue which will be published in the late summer or early fall. This catalogue should contain information about our summer school plans for the future.

#### XIII. Proposed Library Arrangement with Tennessee Valley Authority

A few weeks ago representatives of the Tennessee Valley Authority called to see me to discuss the possibility of a program of cooperation with them in their library program in this particular part of the Tennessee Valley. Last week another conference was held on this matter at which time the Educational Director of the Tennessee Valley Authority, Mr. Geo. F. Gant, agreed to the following tentative program of cooperation in this regard. I recommend its adoption with any desirable modifications that may be mutually agreed upon. The proposal is, as follows:

##### Proposed Regional Library Service

With a view to the development of library service for the employees of the Tennessee Valley Authority and the general public of the area of the lower Tennessee Valley, the Tennessee Valley Authority and the Murray State Teachers College propose to cooperate in the establishment of such service in accordance with the following general plan.

Murray State Teachers College proposes to provide adequate space for office materials and books; to supervise the purchasing and processing of books and materials; to cooperate in the expense, not in excess of \$200.00, of distributing books to branch stations; to provide a full-time clerk to aid in the details of ordering and processing books; and to make available for use in the regional service the book collection of the College Library in so far as such service does not conflict with the College's professional program of teacher training.

The Tennessee Valley Authority proposes to furnish one full-time librarian on the staff of the College Library; to provide sums of money (approximately \$250.00 per month) for the purchase of books, materials and supplies; and to aid in meeting the expense of distributing books to branch stations. The Authority will also be responsible for the circulation of books at branch stations.

Title to all books and materials purchased for use in the College Library will be vested in Murray State Teachers College.

It is further proposed to secure the cooperation of the State Library Extension Service.

#### XIV. Extension of NYA and WPA Projects

I am recommending that the Board authorize the extension of the NYA projects now in operation and continue to cooperate in such NYA and WPA projects as will be beneficial to the college and its students.

#### XV. Employment and Budget

The details relating to the budget and the employment of staff and faculty members are to be found in the report of the Business Manager. He and I have worked out these items with great care; and, since they are interwoven with the general report of the Business Manager, I have requested him to make them a part of his report, which he will now submit to you. It will be noted that few changes have been made in the matter of salaries. The changes that were made were based upon additional training on the part of some members of our faculty and upon informal agreements made between the President and certain members of the faculty. These I will explain in detail in connection with the report of the Business Manager. The budget was difficult to make due to the fact that the State appropriation for the coming year is exactly that of the current year, despite the fact that our enrollment has greatly increased over what it was at the time the original appropriation was made.

##### a. Additional Nominations

##### 1. J. N. Garton

Mr. J. N. Garton's contract as a member of the faculty will expire June 30, 1939. I am recommending that he be reemployed for

the remainder of the summer session, beginning July 1, 1939 and continuing through August 18, 1939, and that he be paid on the same basis as his present contract calls for.

2. Miss Thelma Glasscock

I am recommending that Miss Thelma Glasscock, who holds both her Bachelor's and her Master's degrees, be employed as Critic Teacher in the Training School, beginning September 11, 1939 and continuing through May 31, 1940, and that she be paid \$1,300.00 for her services during this period of time on the basis of \$1,800.00 per calendar year.

3. Miss Rubie E. Smith

I am recommending that Miss Rubie E. Smith be employed as Critic Teacher in the Training School, beginning September 11, 1939 and continuing through June 30, 1940, and that she be paid \$1,450.00 for her services during this period of time. Miss Smith will receive her Master's degree at the close of the summer school this year.

4. Mr. F. C. Pogue

Mr. F. C. Pogue, who is now on leave, will resume his work here at the beginning of the summer school; and, since his term of employment under the new contract will begin with the new fiscal year, July 1, 1939, I am making this separate recommendation that he be employed from June 12, 1939 through June 30, 1939 and that he be paid \$138.18 for his services during this period of time.

XVI. Enrollment

You will be gratified to know that at the present time there are 1,013 college students and 437 training school students on our campus. This represents an increase of 30% over our enrollment at this time last year. This is one of the largest enrollments in the history of our college, and every sign points to an equal enrollment, if not better, for the coming school year. Again, let me say that this wholesome situation entails a serious budgetary problem. We have found it necessary to recommend two additional members of faculty for the coming year. As a matter of fact, we need at least five additional members, but it was impossible to find sufficient money to pay them. If next year's enrollment still further increases, we may have to employ additional teachers if the money can be provided. Of course, our Revolving Fund will increase as enrollment increases, but, unfortunately,

the additional funds thus secured are usually not sufficient to take care of salaries of additional teachers. It will be the duty of your President to convince our governmental authorities that this college must receive a larger appropriation from the Legislature.

The year now drawing to a close has been a most successful one. Frankly, I am better satisfied with it than with any previous year since I have been connected with this institution; and the general feeling on the campus is that it has been one of the finest years enjoyed by the college. Problems of discipline have been of little import; student activities have been diversified and unusually interesting; scholarship has improved; and the morale of student body and faculty alike has been of a high order. I am in position to report to this Board that your college is in excellent condition from every fundamental standpoint. This is alike gratifying to you and to me.

Respectfully submitted,

James H. Richmond  
President

JHR:TB

#### Approval of the Minutes

Motion was made by Judge Ferguson that the Minutes of the meeting of the Board of Regents held on February 20, 1939 be approved and signed.

#### Resignations of Miss Emma J. Helm and Miss Naomi Maple

Motion was made by Senator Turner that the Board approve the President's action in accepting the resignations of Miss Emma J. Helm and Miss Naomi Maple, that his recommendation to extend their employment through the summer term of 1939 on the same basis as they are now employed also be approved and that he be directed to write letters of thanks to them for their services to this institution. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

#### Leave of Absence for W. E. Blackburn

At this point, Dr. Richmond read the request of Mr. W. E. Blackburn, which did not reach him until after he had closed his report, for a leave of absence from June 12, 1939 through August 3, 1939 for the purpose of beginning work on his Ph. D. degree. The President stated that he had granted the leave of absence, as requested.

#### Single Commencement

Motion was made by Senator Turner that the Board approve the President's action in announcing a single Commencement which will be held at the close of the spring semester. This motion was seconded by Judge Ferguson and was carried unanimously.

Report of the Committee on Entrance, Credits, Certification and Graduation

Next, Dr. Richmond presented the report of the Committee on Entrance, Credits, Certification and Graduation and recommended that this report be accepted and its provisions carried out, as follows:

April 7, 1939

To the Board of Regents  
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification, and Graduation we report as follows:

1. We recommend that the Standard Certificate of the person named below be renewed for life, as she has taught successfully for three years since her certificate was issued and has fulfilled all other requirements as set forth in the law.

Ferren, Lucille (Mrs. Bennett)

2. On February 20, 1939, the Committee recommended to the Board of Regents that Ralph Benjamin Boyd, Margaret Elizabeth Marshall, and Cornelia Barteel Sills be granted degrees as of February 28, 1939, if they satisfactorily completed their work and fulfilled all other requirements by that date.

The Committee now reports that Ralph Benjamin Boyd satisfactorily completed his work and fulfilled all other requirements by February 28, 1939, and will receive the DEGREE OF BACHELOR OF SCIENCE bearing this date.

Very truly yours,

Cleo Gillis Hester  
J. W. Carr  
Everett Derryberry  
Floy Robbins  
G. T. Hicks  
A. M. Wolfson

Motion was made by Senator Turner that the recommendations of the Committee and the President be approved, the certificate renewed and the degree granted. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

Student-Activity Fee

Motion was made by Dr. Crume that the Board authorize the institution of a Student-Activity Fee of \$1.50 for each regular semester, as recommended by the President, which shall be paid by every student when he enrolls. This motion was seconded by Mr. Rogers, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

Reclassification of Faculty and Adjustment of Salaries  
To Meet Southern Association Requirements; Reclassification  
of Departments of Instruction

Motion was made by Judge Ferguson that the President be authorized to reclassify the faculty and to adjust the salary payments under present contracts and also for next year as he deems necessary to meet the requirements of the Southern Association and that he also be authorized to reclassify the departments of instruction of the college if and when, in his judgment, it is necessary. This motion was seconded by Dr. Crume and was carried unanimously.

Length of Summer School

Motion was made by Senator Turner that the President be authorized to regulate the length of the summer school. This motion was seconded by Mr. Rogers and was carried unanimously.

Library Arrangement with Tennessee Valley Authority Authorized

Motion was made by Senator Turner that the President be directed to perfect an agreement with the Tennessee Valley Authority in harmony with the proposal as outlined in Article XIII of the President's Report, for furnishing library service in this part of the Tennessee Valley. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

NYA and WPA Projects To Be Continued

Motion was made by Senator Turner that the Board approve the President's recommendation with reference to the continuation of the NYA and WPA projects in Murray State Teachers College. This motion was seconded by Mr. Rogers and was carried unanimously.

John W. Carr and Mrs. Carr's Proposed Gift

Dr. John W. Carr was called before the Board of Regents to discuss his proposition with reference to the property known as the Murray Golf Club. He read a letter addressed to the Board of Regents, of even date, supplementing his verbal statement of February 20, 1939. He stated that the property had cost him \$3,025.00 and that he estimated the total cost, including back taxes and stamps for the deed, would be about \$3,073.50. Dr. Carr presented at this time a suggested deed for the transfer of this property, which had been prepared by Attorney General Hubert Meredith, and he said that Mrs. Carr had called attention to the fact that this instrument did not mention any specified time, or times, for the payment of the interest on the sum of money invested in the said property, nor did it mention the status of the ownership of the property or the procedure to be followed in case such payment should be discontinued for any reason during the lifetime of himself or his wife. Dr. Carr added that as far as he had been able to discover, the deed seemed to be all right unless the Board of Regents desired that it should cover the items just mentioned.

Chairman H. W. Peters appointed Judge Chas. Ferguson as Chairman of a Committee and Senator T. O. Turner and Mr. R. E. Broach to serve with him to make further investigation of the deed to this property, as submitted by the Attorney.

General. This Committee was directed to report its findings and to make recommendation to the Board of Regents when this body reconvened after lunch, said recommendation to cover the items referred to by Dr. Carr.

#### College News Contract

Next, attention was given to the matter of bids which had been requested for the publication of the College News. It was brought to the attention of the Board, however, that the present contract for the publication of this paper does not expire until January, 1940, therefore, official action in this connection was deferred.

#### College News Contract To Be Discontinued and New Bids Received

Motion was made by Judge Ferguson that the Board of Regents authorize and instruct the Business Manager to give proper notice to the Ledger & Times, Murray, Kentucky, of the discontinuance of its contract for the publication of the College News at the time of its expiration; and further instruct the Business Manager to call for new bids at a later date for the publication of this college newspaper for a period of eighteen months, beginning January 1, 1940 and ending July 1, 1941. This motion was seconded by Dr. Crume and was carried unanimously.

#### J. N. Garton Reelected Member Faculty for Summer Session

Motion was made by Mr. Rogers that Mr. J. N. Garton be reelected for the remainder of the summer session, July 1, 1939 through August 18, 1939, at the same salary rate that he is now receiving, as recommended by the President. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

#### Miss Thelma Glasscock Elected Member Faculty

Motion was made by Senator Turner that Miss Thelma Glasscock be elected as a member of the faculty, as recommended by the President, at a salary of \$1,300.00 for the period beginning September 11, 1939 and continuing through May 31, 1940. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

#### Miss Rubie E. Smith Elected Member Faculty

Motion was made by Senator Turner that Miss Rubie E. Smith be elected a member of the faculty, as recommended by the President, at a salary of \$1,450.00 for the period beginning September 11, 1939 and continuing through June 30, 1940. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

#### Mr. F. C. Pogue Employed for Part of June

Motion was made by Mr. Rogers that the Board approve the recommendation of the President for the employment of Mr. F. C. Pogue from June 12, 1939 through June 30, 1939 at the salary of \$138.18 for this period of time. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

Board Recessed

The Board recessed at 12:00 P. M. for lunch.

J. W. Carr and Mrs. Carr's Proposed Gift of Land Accepted

The Board reconvened in the President's office at 1:00 P. M., and Dr. Richmond suggested that the special Committee report on the John W. Carr proposition. Judge Ferguson stated that the deed and proposition seemed to be all right, but his Committee recommended that the agreement be changed to the extent of designating January 1 of each year as the time for the payment of the interest charges.

Motion was made by Judge Ferguson that the Board of Regents accept the proposition of Dr. John W. Carr and Mary Moss Carr, his wife, and their tender of deed upon the conditions therein stated, to the tract of land known as the Murray Golf Club property, containing approximately fifty-one acres. This motion was seconded by Mr. Rogers, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

Letter of Thanks to Dr. John W. Carr and Mrs. Carr

Dr. Richmond suggested that a motion be made to express the very deep appreciation of the Board to Dr. John W. Carr and Mrs. Carr for this gift of approximately fifty-one acres of land and that the President be directed to write them a letter conveying these expressions of thanks and appreciation.

Motion was made by Mr. Rogers that the President be directed to write Dr. John W. Carr and Mrs. Carr a letter expressing to them the sincere thanks and appreciation of the Board of Regents of Murray State Teachers College for the gift to the college of the fifty-one acre tract of land. This motion was seconded by Dr. Crume and was carried unanimously.

Markers for John W. Carr and Mrs. Carr's Gift of Land

Motion was made by Senator Turner that the four corners of this tract of land deeded to the Murray State Teachers College by Dr. John W. Carr and Mrs. Mary Moss Carr be marked with suitable and permanent markers bearing the name of Carr and that these markers be maintained by the college. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

Budget for 1939-40 and the Report of the Business Manager

Next, attention was given to the consideration of the budget and the report of the Business Manager. Mr. R. E. Broach submitted these and they were read after a copy had been furnished each member of the Board of Regents.

Thomas P. Norris Fund Notes

Dr. Richmond recommended that the Board authorize Mr. R. E. Broach, Custodian of the Thomas P. Norris Student Loan Fund, to use his judgment in accepting settlement of old notes made to cover loans from this fund.

Motion was made by Judge Ferguson that the Board of Regents authorize the Business Manager to make the best settlement possible, in his judgment, on the old notes due the Thomas P. Norris Student Loan Fund. This motion was seconded by Dr. Crume and was carried unanimously.

Thomas P. Norris Heirs' Fees Paid from Norris Loan Fund

At this point, Mr. R. E. Broach, Custodian of the Thomas P. Norris Student Loan Fund, presented to the Board a letter which he had received inquiring as to whether Walter Martin, a great nephew of Mr. Thomas P. Norris (son of an only son of Mrs. Alice Norris Martin), is eligible to have his college expenses paid from the Thomas P. Norris Fund under the same plan that the nephews and nieces of Mr. Norris have received this benefit. A copy of Mr. Thomas P. Norris' letter of May 16, 1927 requesting complimentary courses for his nieces and nephews was read, and it was brought to the attention of the Board that Walter Martin is the son of a nephew who, himself, did not take advantage of the complimentary course authorized by the Board of Regents on May 31, 1927.

Chairman H. W. Peters directed the President and Business Manager to investigate the possibilities for the payment of further college expenses for the nieces and nephews of Mr. Thomas P. Norris.

Budget for 1939-40 Approved

Dr. Richmond recommended the adoption of the proposed budget for the fiscal year 1939-40, as submitted by the Business Manager, as follows:

MURRAY STATE TEACHERS COLLEGE  
PROPOSED RECEIPTS

July 1, 1939 to June 30, 1940, Inclusive

Incidental Fees .....	\$38,500.00	
Laboratory Fees .....	10,000.00	
Activity Fees .....	2,350.00	
Tuition, College .....	3,000.00	
Tuition, Training School.....	6,000.00	
Extension Department .....	2,250.00	
Dormitory Room Rent .....	10,000.00	
Dining Hall .....	45,000.00	
Farm .....	4,000.00	
Book Store .....	1,000.00	
Athletics .....	6,500.00	
College News .....	1,500.00	
Home Management House .....	500.00	
Miscellaneous .....	500.00	
		\$131,100.00
State Appropriation .....		219,400.00
Total .....		\$350,500.00

MURRAY STATE TEACHERS COLLEGE  
PROPOSED EXPENDITURES

July 1, 1939 to June 30, 1940, Inclusive

A. Salaries and Wages .....	\$223,940.00
-----------------------------	--------------

<u>B. Services other than personal</u>	
B-1. Traveling expenses .....	\$4,000.00
B-2. Freight, drayage and express .....	750.00
B-3. Postage, telephone and telegraph .....	3,250.00
B-4. Printing, binding & advertising .....	2,000.00
B-5. Lights, water, power, electricity .....	11,000.00
B-6. Sewerage rent .....	860.00
B-7. Training School transportation .....	750.00
<u>C. Supplies and Materials</u>	
C-1. Office supplies and equipment .....	1,300.00
C-2. Fuel and power plant supplies .....	10,000.00
C-3. Cleaning supplies .....	1,250.00
C-4. Plumbing and electrical supplies .....	800.00
C-5. Scientific, technical supplies .....	5,000.00
C-6. Renewals, repairs & replacements .....	10,000.00
<u>D. Other Current Charges and Obligations</u>	
D-1. Insurance .....	6,500.00
D-2. Association Memberships .....	300.00
D-3. Rents .....	7,200.00
D-4. Refunds .....	800.00
<u>E. Auxiliary Agencies</u>	
E-1. Library .....	4,500.00
E-2. Athletics, contracts, games, equipment, etc. ....	12,000.00
E-3. Dining Hall and dormitories .....	36,000.00
E-4. Chapel programs & Commencement .....	1,500.00
E-5. Debating .....	300.00
E-6. College News .....	2,000.00
E-7. Home Management House .....	500.00
E-8. Farm .....	4,000.00
Total .....	\$350,500.00

Motion was made by Senator Turner that the budget for Murray State Teachers College for the fiscal year 1939-40 be approved as submitted. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

Recommendations for Employment of Faculty and Administrative Staff

Next, Dr. Richmond submitted his recommendations for the employment of the members of the faculty and administrative staff for the positions, at the salaries and for the periods of time indicated therein; as follows:

FACULTY AND ADMINISTRATIVE STAFF RECOMMENDED FOR EMPLOYMENT FOR YEAR 1939-40

<u>Name</u>	<u>Assignment</u>	<u>Term of Employment</u>	<u>Annual Salary</u>
James H. Richmond	President	1-6-36 to 1-6-40	\$5,000.00
	Dean		4,000.00
J. W. Carr			1,200.00
<u>Registrar's Office</u>			
Cleo Gillis Hester	Registrar	7-1-39 to 7-1-40	2,800.00
Suzanne Snook	Asst. Registrar	" "	1,620.00
Bettie Hays	Recorder	" "	900.00

<u>Name</u>	<u>Assignment</u>	<u>Term of Employment</u>	<u>Annual Salary</u>
<u>Business Office</u>			
R. E. Broach	Business Manager	7-1-37 to 6-30-41	\$3,300.00
P. W. Ordway	Asst. Bus. Mgr. and Bookkeeper	7-1-39 to 7-1-40	2,400.00
Oneida Wear	Cashier and Stenographer	" "	1,080.00
<u>Extension Department</u>			
E. H. Smith	Director	" "	2,300.00
M. O. Wrather	Asst. Director	" "	2,200.00
Sarah Henderson	Stenographer	" "	780.00
<u>President's and Dean's Office</u>			
Tennie Breckenridge	Sec. to President	" "	1,440.00
Alice Keys	Executive Secretary	" "	2,000.00
<u>Wells Hall</u>			
Annie H. Young	Dietitian	" "	1,620.00
Ruth Ashmore	House Director	" "	840.00
Jessie Powell	Cook	11 Mo. at \$50.00	550.00
Cally Outland	Cook	11 Mo. at \$45.00	495.00
<u>Campus</u>			
J. W. Strader	Carpenter	7-1-39 to 7-1-40	1,260.00
Guy Gardner	Carpenter	" "	1,260.00
B. J. Hoffman	Engineer	" "	1,680.00
R. T. Parker	Night Watchman	" "	1,000.00
	Watchman	" "	900.00
* W. W. Holland	Grounds Keeper	" "	720.00
Charles Gibbs	Janitor and Bus Driver	" "	840.00
Ed Gibbs	Janitor and Night Watchman	" "	840.00
Carl Hendricks	Janitor Foreman	" "	840.00
<u>FACULTY</u>			
<u>Agriculture</u>			
A. Garman	Head of Department of Agriculture	" "	3,000.00
E. B. Howton	Agriculture Dept.	" "	2,400.00
	Agriculture Dept.	" "	1,800.00

\* With Dr. Richmond's approval, the time for termination of Mr. Holland's employment was changed from 7-1-40 to 1-1-40.

<u>Name</u>	<u>Assignment</u>	<u>Term of Employment</u>	<u>Annual Salary</u>
<u>Biology</u>			
A. M. Wolfson	Head Dept. of Biological Science	7-1-39 to 7-1-40	\$3,200.00
G. B. Pennebaker	Biology Dept.	" "	2,900.00
Liza Spann	Biology Dept.	" "	2,300.00
<u>Commerce</u>			
F. M. Gingles	Head Dept. of Commerce	" "	2,300.00
L. C. Fowler	Commerce Dept.	" "	2,000.00
G. A. Murphey	Commerce Dept.	" "	1,800.00
<u>Education</u>			
G. T. Hicks	Head Dept. of Education	" "	3,500.00
Nellie May Wyman	Education Dept.	" "	2,250.00
G. C. Poret	Education Dept.	" "	2,700.00
Fred Shultz	Education Dept.	" "	3,000.00
<u>Geography</u>			
Floy Robbins	Head Dept. of Geography	" "	2,900.00
W. M. Caudill	Geography Dept., Dean of Men and Director of Student Personnel	" "	2,800.00
<u>Health and Physical Education</u>			
Roy Stewart	Head Dept. of Health & Phys. Ed.	" "	3,000.00
Carlisle Cutchin	Dept. Health & Phys. Ed.	" "	2,500.00
John E. Miller	Dept. Health & Phys. Ed.	" "	2,300.00
James W. Moore	Dept. Health & Phys. Ed.	9-1-39 to 6-1-40	2,250.00
Carrie Allison	Dept. Health & Phys. Ed.	7-1-39 to 7-1-40	2,150.00
Ora K. Mason	College Physician	7-1-39 to 7-1-40	825.00
	Dept. Health & Phys. Ed.		450.00
Ann Brown	Nurse	7-1-39 to 7-1-40	1,000.00
<u>Home Economics</u>			
Ruth Sexton	Head Dept. Home Economics	" "	2,300.00
Rose Mary Codell	Home Economics Dept.	" "	2,000.00
	Home Economics Dept.	" "	2,100.00

<u>Name</u>	<u>Assignment</u>	<u>Term of Employment</u>	<u>Annual Salary</u>
<u>Fine Arts</u>			
Price Doyle	Head Fine Arts Dept.	7-1-39 to 7-1-40	\$3,300.00
L. R. Putnam	Fine Arts Dept.-Music	" "	2,300.00
W. H. Fox	Fine Arts Dept.-Music	" "	2,500.00
F. P. Inglis	Fine Arts Dept.-Music	" "	2,100.00
C. R. McGavern	Fine Arts Dept.-Music	" "	1,800.00
Daisy E. Hinkle	Fine Arts Dept.-Music	" "	1,800.00
	Fine Arts Dept.-Music	" "	1,600.00
Mary E. Hall	Fine Arts Dept.-Art	" "	2,300.00
Ruth Hepburn	Fine Arts Dept.-Art	" "	1,800.00
Helen Thornton	Fine Arts Dept.- Dramatics	" "	1,800.00
<u>Languages and Literature</u>			
W. E. Derryberry	Head Dept. Languages and Literature	7-1-39 to 7-1-40	3,512.50
Nadine Overall	Dept. Lang. & Lit.	" "	2,300.00
Lillian Hollowell	Dept. Lang. & Lit.	" "	2,200.00
F. D. Mellen	Dept. Lang. & Lit.	" "	2,600.00
L. J. Hortin	Dept. Lang. & Lit.	" "	2,300.00
Beatrice Frye	Dept. Lang. & Lit.	" "	2,300.00
Jane Haselden	Dept. Lang. & Lit. Dean of Women	" "	2,250.00
	Dept. Lang. & Lit.	9-1-39 to 6-1-40	1,500.00
<u>Mathematics</u>			
M. G. Carman	Head Dept. Mathematics	7-1-39 to 7-1-40	3,200.00
Evelyn Linn	Dept. Mathematics	" "	2,200.00
<u>Physical Sciences</u>			
Charles Hire	Head Dept. Physical Sciences	" "	3,800.00
A. F. Yancey	Dept. Physical Sciences	" "	2,400.00
W. E. Blackburn	Dept. Physical Sciences	" "	2,400.00
R. A. Johnston	Dept. Physical Sciences	" "	2,400.00
<u>Social Science</u>			
C. S. Lowry	Head Dept. Social Science	" "	3,200.00
G. C. Ashcraft	Dept. Social Science	" "	2,400.00
Rue L. Beale	Dept. Social Science House Dir. Men's Dormitory	" "	2,200.00

<u>Name</u>	<u>Assignment</u>	<u>Term of Employment</u>	<u>Annual Salary</u>
<u>Social Science (Con.)</u>			
Mayrell Johnson	Dept. Social Science	7-1-39 to 7-1-40	\$2,000.00
F. C. Pogue	Dept. Social Science	" "	2,800.00
<u>Library Science</u>			
W. J. Gibson	Head Dept. Library Sci.	" "	2,000.00
<u>Library</u>			
E. L. Brown	Head of Library	" "	2,000.00
Verna M. Goode	Library Dept. Library Science	" "	1,900.00
	Stenographer		720.00
<u>Training School</u>			
W. J. Caplinger	Director (Part-Time)	" "	1,650.00
C. M. Graham	Principal	" "	2,300.00
Margaret Campbell	Critic Teacher	" "	2,050.00
Lora Frisby	Critic Teacher	" "	1,900.00
Clifton Thurman	Critic Teacher	" "	2,000.00
Roberta Whitnah	Critic Teacher	" "	1,900.00
Clara Rimmer	Critic Teacher	" "	1,900.00
	Critic Teacher	9-11-39 to 7-1-40	1,450.00
	Critic Teacher	7-1-39 to 8-18-39	245.46
	Critic Teacher	9-11-39 to 7-1-40	1,450.00
	Critic Teacher	7-1-39 to 8-18-39	218.19
Mattie S. Trousdale	Critic Teacher	7-1-39 to 7-1-40	1,900.00
Annie Ray	Critic Teacher	" "	1,800.00
Ola B. Brock	Critic Teacher	" "	1,850.00
Bertie Manor	Critic Teacher	" "	1,900.00
Mayme Whitnell	Tr. Sch. Librarian	11 mo. at \$75.00	825.00
Mrs. Reba Kirk	Stenographer	11 mo. at \$60.00	660.00
<u>Post Office</u>			
Glin Jeffrey	Postmaster	7-1-39 to 7-1-40	480.00
<u>Heating Plant and Farm</u>			
Ray York	Fireman	" "	600.00
Erwin Enoch	Fireman	" "	600.00
Robert Manuszak	Fireman	" "	600.00
Robert Mayfield	Farm Superintendent	" "	600.00

<u>Name</u>	<u>Assignment</u>	<u>Term of Employment</u>	<u>Annual Salary</u>
<u>Field Workers</u>			\$ 500.00
<u>Salaries to be Paid out of Building Fund, Docket No. Ky-1062-R</u>			
Vernon Gresham	Janitor Foreman and Mechanic	7-1-39 to 7-1-40	1,200.00
A. G. Murray	Janitor and Caretaker Boys' Shower	\$45.00 per month	
Fannye Whayne	Caretaker Girls' Shower Room	\$50.00 per month for 11 months	

#### Dr. J. W. Carr's Position

In submitting his recommendations for the employment of the faculty and administrative staff, Dr. Richmond reported to the Board of Regents that Dr. J. W. Carr expects to retire from the office of Dean of Murray State Teachers College at the close of this year. He stated also that, although Dr. Carr's advanced age makes it unwise for him to continue the arduous duties connected with the office of Dean, he was recommending that an annual salary of \$1,200.00 be paid to Dr. J. W. Carr and that the President be given authority to assign his duties and name his position. Dr. Carr's deep and unfailing devotion to Murray State Teachers College and his long and faithful services to this institution merit this consideration, Dr. Richmond added.

Motion was made by Mr. Rogers that the President's recommendation with reference to Dr. J. W. Carr be adopted and that an annual salary of \$1,200.00 be paid to Dr. J. W. Carr and the President be authorized and directed to assign his duties and name his position.

#### Employment of Watchman

At this point, Dr. Richmond reported to the Board that he had been investigating the possibility of arranging to have a State Highway Patrolman placed in charge of the traffic on and near the college campus with the idea that this officer perhaps could serve also as a watchman on the campus.

Motion was made by Dr. Crume that Dr. Richmond make further investigation through the State Highway Patrol with reference to the employment of an additional night watchman and report his findings to the Executive Committee of the Board of Regents, and that this Committee be authorized to handle the matter of the employment of the watchman. This motion was seconded by Mr. Rogers and was carried unanimously.

#### Mr. W. W. Holland Reemployed until January 1, 1940

Motion was made by Senator Turner that Mr. W. W. Holland be reemployed as Grounds Keeper from July 1, 1939 to January 1, 1940, at his present salary rate, \$720.00 per year. This motion was seconded by Mr. Rogers, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

#### Election of Faculty and Administrative Staff

Motion was made by Mr. Rogers that the recommendations of the President for the election of the faculty and administrative staff be approved and the various individuals be elected to the positions indicated at the salaries and for the periods of time set up in the President's recommendations. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

Mr. G. Tandy Smith, Jr. Employed Architect for New Men's Dormitory and Extension of Wells Hall, Women's Dormitory

Dr. Richmond reported to the Board that the Executive Committee, under authority granted at a previous meeting of the Board and after interviewing three or four different architects, had employed Mr. G. Tandy Smith, Jr. as architect for the construction of an additional Men's Dormitory and for the extension of Wells Hall, the Women's Dormitory.

Tentative Plans for Construction of New Men's Dormitory and Extension of Wells Hall Accepted

At this point, Mr. G. Tandy Smith, Jr. was called before the Board to submit tentative plans for the construction of this new Men's Dormitory and for the extension of Wells Hall. After considerable inspection of the drawings and plans presented by Mr. Smith and some special explanations by him, Dr. Richmond recommended the acceptance of these tentative plans for the construction of a new Men's Dormitory and the extension of Wells Hall.

Motion was made by Mr. Rogers that the Board of Regents accept the tentative plans for the construction of an additional Men's Dormitory and the extension of the Women's Dormitory and instruct the architect to proceed with the necessary plans, etc. This motion was seconded by Senator Turner and was carried unanimously.

Completion of Plans, Filing of Application for Loan and Grant from Federal Government and Securing Legal Counsel for Construction of New Men's Dormitory and Extension of Wells Hall Authorized

Dr. Richmond recommended further that the architect perfect his plans along the same general lines presented, which plans will be considered more in detail by this Board at a subsequent meeting; that the proper authorities proceed with filing applications for a loan and grant from the federal government, not to exceed \$300,000.00, for the construction of an additional Men's Dormitory and the extension of Wells Hall, the Women's Dormitory; and that the Executive Committee be empowered to consult and to employ an attorney to represent the college in this capacity if deemed necessary.

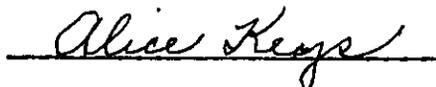
Motion was made by Mr. Rogers that the President's recommendation be approved; the architect be directed to perfect his plans for the construction of the additional Men's Dormitory and the extension of Wells Hall; application be filed with the federal government for a loan and grant, not to exceed \$300,000.00, to be used for said construction; and that the Executive Committee of the Board of Regents be authorized to consult and to employ legal counsel to serve the college in this connection if it is deemed necessary. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

Adjournment

Motion was made by Mr. Rogers that the Board adjourn. This motion was seconded by Judge Ferguson and was carried unanimously.



Chairman



Secretary