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Board of Regents, Murray State Normal School

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* Reappointed June 5, 1942

MINUTES OF BOARD OF REGENTS
MURRAY STATE TEACHERS COLLEGE

May 7, 1940

The Board of Regents of Murray State Teachers College met in the office of the President at 10:00 A. M. Tuesday, May 7, 1940, as per the call of the Chairman. All members of the Board were present, and Honorable J. W. Brooker, State Superintendent of Public Instruction, who is Ex-Officio Chairman, presided. As the terms of all the appointive members of the Board of Regents had expired, these members presented their commissions of appointment by Governor Keen Johnson, and the oath of office was administered to them by Mr. P. W. Ordway, Notary Public, as follows:

Dr. C. E. Crume, Clinton, reappointed
Judge Charles Ferguson, Smithland, reappointed
Mr. Claude Winslow, Mayfield, newly appointed
Mr. George Hart, Murray, newly appointed

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Reorganization of the Board of Regents: Judge Charles Ferguson Elected Vice Chairman and Miss Alice Keys Secretary-Treasurer

Dr. Crume nominated Judge Charles Ferguson as Vice Chairman of the Board of Regents.

Motion was made by Mr. Hart that nominations cease and that Judge Charles Ferguson be elected Vice Chairman of the Board of Regents by acclamation. This motion was seconded by Mr. Winslow and was carried unanimously.

Mr. Hart nominated Miss Alice Keys for reelection as Secretary-Treasurer of the Board of Regents of Murray State Teachers College.

Motion was made by Mr. Winslow that nominations be closed and Miss Alice Keys be elected Secretary-Treasurer of the Board of Regents of Murray State Teachers College. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Winslow, aye; Mr. Hart, aye; Mr. Brooker, aye.

Report of the President

Dr. Richmond presented and read his report as President, as follows:

PRESIDENT'S REPORT

May 7, 1940

Honorable Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

I am submitting the following items for your information and consideration:

I. Installation of Newly Appointed Members of the Board of Regents

- a. Mr. George Hart, Murray, Kentucky
- b. Mr. C. T. Winslow, Mayfield, Kentucky

II. Reorganization of the Board of Regents

III. Approval of the Minutes of the Board of Regents for the meetings held on January 23, 1940 and April 8, 1940

IV. Quarterly Meeting Date

Heretofore the dates for the regular quarterly meetings of the Board of Regents have been the second Monday of January, April, July and October. For the sake of convenience, especially in connection with the preparations for the April meeting, when the items of budget and employment are unusually considered, I am recommending that these dates be changed to the last Monday of January, April, July and October.

V. Leaves of Absence

- a. Mr. W. J. Gibson has requested a leave of absence during the summer session of 1940 in order that he may do graduate work at the University of Kentucky. I have granted Mr. Gibson this leave of absence, beginning June 10 and continuing through August 3, 1940.
- b. Mr. G. C. Ashcraft has requested a leave of absence for the summer session for the purpose of pursuing work toward his Doctor's degree at the University of Indiana. I have granted Mr. Ashcraft this leave of absence, in accordance with his request, beginning June 10, 1940 and continuing through August 3, 1940.
- c. Mr. W. E. Blackburn is planning to do work in the University of Illinois both this summer and next summer. He has requested a leave of absence for the coming summer session, beginning June 10 and continuing through August 3, 1940; and, in view of the fact that he expects to study both this summer and next summer, he has respectfully requested that his contract for next year be made on a nine months' basis and that he be given a contract for \$2,400.00 for the nine months' period. I have granted Mr. Blackburn's request for a leave of absence beginning June 10 and continuing through August 3, 1940. His request in connection with next year's contract will be given consideration later on when the election of the faculty is taken up.
- d. Miss Ruth E. Hepburn has requested a leave of absence for the summer session, beginning June 10 and continuing through August 3, 1940, in order that she may work on a book in the field of Art Education. She has consulted with the Director of Art Education at the University of Chicago, who is enthusiastic about the possibilities of her book and who will aid her in planning and publishing it. I have granted Miss Hepburn the leave of absence which she requested.

- e. Mr. Clifton Thurman has requested a leave of absence from his duties as instructor in the training school, beginning July 8 and continuing through August 3, 1940, in order that he may continue his work at Columbia University toward an advanced degree. I have granted Mr. Thurman a leave of absence in accordance with his request.

VI. Employment of Faculty and Staff

- a. Miss Jane Melugin was employed as part-time instructor in the training school at a salary of \$40.00 per calendar month beginning January 29, 1940. I recommend that her employment on this basis be approved for the period beginning January 29, 1940 and continuing through May 31, 1940.
- b. Mr. Marshall Bertram's teaching load was increased at the beginning of the second semester, when he was assigned some classes in the Social Science Department of the college, therefore, his salary was increased from \$35.00 per calendar month to \$75.00 per month on a part-time basis, beginning January 29, 1940 and continuing through May 31, 1940. I recommend that this increase in salary for Mr. Bertram be approved.
- c. Mrs. Hontas K. Houston was employed to assist in the Home Economics Department, because of the large enrollment, at a salary of \$50.00 per calendar month on a part-time basis beginning March 1, 1940 and continuing through May 31, 1940. I recommend that her employment as part-time instructor be approved.
- d. Miss Grace Wyatt began her duties as a member of the faculty in the Biology Department on January 29, but her employment, according to the action of the Board of Regents on January 23, became effective February 1, 1940. I recommend, therefore, that the payment of \$19.35 to Miss Wyatt, covering salary for the three days she worked in January, be approved.

When Dr. G. B. Pennebaker submitted his resignation, effective January 29, 1940, the payroll had already been prepared, paying him for the full month of January, but he has refunded three days of his salary in the amount of \$27.10.

- e. Miss Thelma Glasscock was originally employed as critic teacher in the training school until June 1, 1940. I recommend that her employment be continued through the remainder of this fiscal year, or from June 1, 1940 through June 30, 1940, at a salary of \$150.00.
- f. Miss Caroline Wingo was originally elected a member of the faculty in the Home Economics Department to serve only until the first of June. I am recommending that her employment be continued through the present fiscal year and that she be paid a salary of \$100.00 for the month of June, 1940.

g. Dr. W. D. Lewis was elected to serve as a member of the faculty of this college only until June 1, 1940. I recommend that his employment be continued through June 30, 1940 and that he be paid a salary of \$100.00 for the month of June.

h. Mr. Q. C. McNutt, Fireman and Watchman at the NYA Camp, worked only fifteen days in April, so I am reporting that his services to the college were discontinued April 15, 1940.

VII. Report of Committee on Entrance, Credits, Certification and Graduation

VIII. Acceptance of Dr. and Mrs. John W. Carr Gift of Land by Kentucky Real Estate Board

May I call the attention of the Board of Regents to the fact that the Minutes of the Kentucky Real Estate Board, under date of December 29, 1939, reveal that in approving the conveyance of a certain tract of land to Murray State Teachers College by John W. Carr and his wife, it was stated that a sum of "not less than two hundred dollars per annum" is payable to Dr. Carr and his wife, when this consideration should have read: "...at an annual rental which shall equal interest at the rate of six percent (6%) per annum upon the total cost of said property estimated to be approximately Thirty Hundred Seventy-Five (\$3075.00) Dollars, which said rental or interest equivalent shall not exceed the sum of Two Hundred (\$200.00) Dollars per year, payable Jan. 1st each year." Since the agreement, or deed, which was accepted by the Board of Regents and forwarded to the Kentucky Real Estate Board called for the payment of rental "not to exceed the sum of Two Hundred (\$200.00) Dollars", that Board has been respectfully asked to correct their Minutes in accordance therewith.

IX. Depositories' Securities Insured

In compliance with the action of the Board of Regents on August 18, 1937, the bonds used as securities by the Peoples Bank, Murray, Kentucky, and the Bank of Murray, depositories for college funds, were insured by the United States Fidelity and Casualty Company, through R. H. Falwell, local agent, for the full amount. On October 14, 1939 Emergency Purchase No. 323 was forwarded to the Division of Purchases and Public Property for the payment of the premium on said insurance in the amount of \$30.00. The Division of Purchases and Public Property issued a confirming order and transmitted it to the Division of Accounts and Control, but payment of this premium was refused. See letter of March 4, 1940 from Frank D. Peterson, Director of Accounts and Control, to Mr. P. W. Ordway. Payment of this account is still pending. I am reporting this situation in order that the Board of Regents may know the facts in the case.

X. Auditor's Report

Under date of January 30, 1939 Honorable D. A. Logan, Auditor of Public Accounts, submitted a copy of the audit of the records of the affairs of Murray State Teachers College for the four-year

period ending June 30, 1939, according to the examination made by Messrs. J. N. Meador and A. S. Cole. On the whole this report was very favorable, but attention was called to the fact that Murray State Teachers College ranked low in comparing cost ratios in our institution with those of the other State educational institutions of Kentucky. A careful study and comparison of the ratio of enrollment to the amount of money appropriated by the State to the various institutions of learning will explain why such a condition exists, thus forcing us to keep down costs here at Murray in order to administer a rapidly growing school within the limits of our restricted budget.

XI. Southern Association of Colleges and Secondary Schools Reports Favorably on Murray State Teachers College

Previous to the annual meeting of the Southern Association of Colleges and Secondary Schools, in Atlanta, Georgia, on April 8-12, 1940, the secretary of the Association advised me that the Committee on Reports, after making a careful study of the report of our college, had expressed its pleasure in the satisfactory report submitted and had stated that no further information was desired and that it would not be necessary for me to appear before the Committee for conference at the time of the annual meeting. The only suggestion the Committee had to make was that we might reduce our faculty-student ratio, which, according to the calculations of the Committee, is 1-20 excluding the Fine Arts Department. The secretary explained that that was only a suggestion and not a real criticism.

As a result of this favorable comment of the Committee on Reports, the stars which were listed opposite the name of Murray State Teachers College at last year's meeting, or the criticism directed toward our college, as explained to the Board of Regents at considerable length on April 7, 1939, were automatically removed by the acceptance of our report at the Atlanta meeting of the Association on April 8-12, 1940, thus giving Murray State Teachers College an unquestioned rating in the Southern Association of Colleges and Secondary Schools. In this connection, I want to state that officials of the Association admitted that the regulations which caused our institution's rating to be questioned last year were erroneously interpreted and unjustly enforced.

XII. B. S. Degree in Agriculture

The Agriculture Department of this college has developed very rapidly during the past few years, and in order to meet the demands of the area served by Murray State Teachers College, we are increasing the offerings in the field of Agriculture to the extent that students desiring to do so may secure a Bachelor of Science degree in Agriculture. I am recommending, therefore, that the Board of Regents authorize the conferring of the Bachelor of Science degree in Agriculture upon students completing the requirements for same as set up in the curriculum of Murray State Teachers College.

XIII. College News

By action of the Board of Regents on January 23, 1940 a special committee, composed of Mr. R. E. Broach, Business Manager, and Mr. L. J. Hortin, Director of the College News, was appointed and directed to make certain investigations with reference to the publication of the College News and to report on these matters at the next regular meeting of the Board.

XIV. Budget and Employment of Faculty and Administrative Staff

January 8, 1940 I wrote at length to Governor Keen Johnson giving him some pertinent facts concerning the enrollment of Murray State Teachers College and calling his attention to some inequalities in the distribution of the money set aside by the General Assembly for the maintenance of the state educational institutions. As was called to the attention of this Board on January 23, when a copy of my letter was embodied in the Minutes of the meeting, Murray not only received the smallest appropriation in proportion to its ratio of enrollment, but also the smallest increase in the actual number of dollars appropriated. As all of you know, Murray is a rapidly growing college and it will be a very difficult task to operate it on its present high standard and take care of its natural growth on our limited budget; but, under the circumstances, there is nothing that can be done except practice the most rigid economy in the operation of our institution during the coming biennium. It is profoundly hoped that when another session of the General Assembly convenes, Murray State Teachers College will be more generously provided for.

The details relating to the budget and the employment of staff and faculty members are to be found in the report of the Business Manager. He and I have worked out these items with great care; and, since they are interwoven with the general report of the Business Manager, I have requested him to make them a part of his report, which he will now submit to you. In connection with the Business Manager's report I will comment further on changes in salaries that were made. In my judgment, the budget which is proposed will be substantially the one under which we will operate if it is adopted by the Board. In case it should be found necessary to modify it to a certain extent between now and July 1, further recommendations will be submitted at a subsequent meeting of the Board.

XV. Business Manager's Report

XVI. Commencement

The last week of May will be Commencement Week at Murray State Teachers College. I have arranged for Dr. Don P. Hawkins, Pastor of the Christian Church, Fulton, Kentucky, to preach our Baccalaureate Sermon on Sunday, May 26. The Commencement Address will be made at 10:00 A. M. on Thursday, May 30, by Dr. Charles H. Judd, Director of the Education Program of the National Youth Administration, Washington, D. C. Dr. Judd is one of the most outstanding educators in America, and I think we are very fortunate to secure him as our Commencement speaker.

XVII. Wallace Gordon Accident in Training School Laboratory

On February 8, 1940 an accidental explosion occurred in the chemistry laboratory of the Training School, in which Wallace Gordon, a student, received serious eye injuries. I am submitting the account of the tragedy which was given me by Mr. C. M. Graham, Principal of the Training School, as follows:

February 14, 1940

Dr. James H. Richmond, President
Murray State Teachers College
Murray, Kentucky

My dear Dr. Richmond:

Enclosed is a statement relative to the accident on Thursday morning, February 8, in the Training School. I have taken this statement from two written and signed accounts, one from Miss Whitnah, and the other from Richard Gholson who was the last in the laboratory when the accident occurred.

You recall that I asked you over the telephone yesterday about going to the hospital and getting a statement from Wallace, himself. The doctor had just called and told me that I might see him. However, when I found time to go, I found that Wallace was asleep, and naturally his folk did not care to have him disturbed. I have, therefore, been unable to get a first-hand account from him. It is my understanding that they are taking the boy either to Nashville or Memphis about Thursday of this week. If we are not able to get his story between now and then, I judge that it will be impossible to secure it soon.

Very respectfully yours,

(Signed) C. M. Graham

CMG:FJ

Carmon M. Graham, Principal
Murray Training School

Date - February 14, 1940

To - Dr. James H. Richmond, President
Murray State Teachers College

Subject - Accident in Laboratory of the Training School

Thursday morning, February 8, between 10:00 and 10:10 a. m., an explosion occurred in the chemistry laboratory of the Training School, seriously injuring Wallace Gordon who was performing a voluntary experiment.

Miss Roberta Whitnah, a few days previous to the above date, performed a demonstration experiment before the chemistry class, showing how paper caps for toy pistols are made. Wallace Gordon asked Miss Whitnah if he might perform the experiment himself. Miss Whitnah replied that she had no objection provided he would get his material and carry out the operation at home. She cautioned him that the quantity of potassium chlorate and red phosphorus should be used in very small quantities. At the beginning of the physics class,

which meets at 10:00 o'clock on Thursday, Miss Whitnah gave Wallace her keys to the chemical stock room that he might secure the materials desired to perform his home experiment. Several of the members of the physics class being out on an agriculture project, Miss Whitnah assigned a portion of the class some study work and instructed the others to make up some of the laboratory work which they had missed. Richard Gholson, being one who had missed some of the laboratory work, went into the stock room for the static machine. He paused for about five seconds to see that Wallace had about eight or nine grams of potassium chlorate in a heavy glass mortar holding a thin watch glass over it. While Richard was present, he added a small amount of red phosphorus to the potassium chlorate and was mixing with a balsa splint, still holding the watch glass over the mixture. Just as Richard got out the door, the explosion occurred.

Miss Whitnah, by this time, had completed her physics assignment and was just ready to go into the stock room to check on the materials which Wallace was getting for his experiment. Teacher and students reached Wallace instantly upon hearing the report of the explosion. A doctor was called. However, before the doctor had time to arrive, he was rushed to the hospital in the car of C. W. Jones, a student, in the company with Maurice Evans, Gene Graham and Junior Baucum. Maurice Evans, a boy scout, applied first aid for bleeding on the way to the hospital. Miss Whitnah, in company with some other students, followed in another car.

(Signed) C. M. Graham
Principal, Training School
Murray State Teachers College

The Senior Class of the Training School has taken the initiative in making plans for the future education and training of Wallace Gordon as well as to aid him in completing his work so that he may graduate with his classmates. The proceeds from the annual play given by this class have been placed in the Wallace Gordon Fund, and the members of the class have been instrumental in securing quite a large amount of money which has been contributed by individuals and various organizations interested in the future of this unfortunate young man. Upon invitation, the Senior Class play was also presented at Cadiz, Kentucky, in the county where Wallace formerly lived. To date the sum of \$1,005.89 has been collected from the two plays and from various contributions for the benefit of Wallace Gordon. Those who have been active in the establishment of the Wallace Gordon Fund are to be commended for their fine spirit of devotion and humanitarianism, and are to be congratulated upon their success.

XVIII. Method of Paying Salaries

XIX. Teacher Retirement System

XX. Dr. J. W. Carr

XXI. College Staff in Certain Departments

- a. College Physician
- b. College News
- c. Physical Education Department (coaching)

XXII. NYA

The record-breaking enrollment of the college during the current year made the problem of housing a very difficult one. Fortunately, through the good offices of the State NYA, we were able to secure the abandoned CCC Camp one mile south of the campus. During the school year we have housed approximately 100 part-time students there. Such an arrangement, necessary as it was last fall, is not at all satisfactory. Unavoidable duplications in administration and supervision are demanded, and remoteness from the campus obviously reflected many unsatisfactory situations. I had hoped to wreck these buildings and rebuild them, in part, on the tract of land given the college by Dr. and Mrs. John W. Carr. It is easily seen that this would be a much more satisfactory set-up. Such a project, however, would cost from \$8,000.00 to \$10,000.00. I had hoped that our appropriation would be sufficient to provide for this, but, unfortunately, it is not. At present I am working with the State and Federal NYA authorities to see if a part of this expense cannot be borne by them. I cannot report any definite results at this time, but I have been encouraged to hope that their cooperation may be received. Detailed information relative to this NYA Resident Project has been reported by the Business Manager.

This school year has been one of the best in the history of the college. All enrollment records have been broken, and every basic measurement of college progress warrants this statement, supported by many of our organization who have been here throughout all or most of the college's existence, that this has been the outstanding year in the history of Murray State. In addition to the great enrollment and very definite evidences of improvement in scholarship, further progress is indicated by the fact that a diversified, interesting and constructive extra-curricular program has contributed to the happiness and culture of the student body. I do not hesitate to say that this institution is now encouraging and supporting the best extra-curricular program to be found in any college in Kentucky. This is as it should be. Worthwhile campus activities should be so diversified that every student in the college may find a legitimate outlet for his tastes and talents. We have tried to make this the case on our campus.

Problems of discipline have been negligible, largely due, in my opinion, to this fine program of campus activities. One minor bit of rather laughable publicity, publicity, in my opinion, that will accrue to the decided advantage of the college, has caused a "tempest in the teapot".

I trust that a prejudiced college President may not be blind to the true situation, but I do not hesitate to say, in the light of observation and experience, that this college, in my judgment, offers as fine a program and as interesting a college experience as can be provided by any other college in the state. The large increase in enrollment (it has practically doubled in the last four years) and the type of students now coming to our campus support this view. I have every reason to believe that next year's enrollment will be even larger, since this year's freshman class was the largest in the history of the college and the one in the previous year almost as large. Another large freshman class in the fall will take our enrollment well above 1,200. May I call to your attention, in closing this part of my report, that no high-pressure methods have been employed to secure this enrollment and no paid solicitors have been placed in the field. For the last two years, and, if my recommendations are followed, in all the years that are ahead, our contacts with prospective students have been made and, in the future, will be made by our regular staff in connection with the performance of their other college duties. I have never thought it was right and proper for a State institution to pay solicitors to "drum up" students. We are not doing it, and our great growth during the last four years and our present record-breaking enrollment are patent evidence that such a policy is not needed.

Murray State College, in my judgment, is the most needed institution of higher education in the state (eliminating the University, of course). We are located in a section of the state that has no other standard four-year college service. We have a radius of 121 miles before another institution of our type is reached. Every year hundreds of students enroll in this institution who would never have the opportunity of a college education, were it not for the fact that this college is located in Western Kentucky. Not only is it a teacher-training institution, but it is rapidly becoming, in addition to that, a regional college for our people; and this is right and proper. And let us not overlook the fact that the great industrial and social development of the TVA, at Gilbertsville, will impose upon this institution added educational responsibilities and leadership. Finally, this is an interesting fact: For the last four or five years the number of men students in the college has exceeded the number of women students. In most teachers colleges, the contrary situation is to be found; and the fact that our institution is an exception is further proof that this college is considered by the people of this area as an institution not only for teacher training but general and preprofessional as well. With your cooperation, it will be our purpose to so shape the policies of this college that, as the years come and go, it will continue to attract the best and most ambitious students in this section of the country.

Respectfully submitted,

JHR:TB

James H. Richmond
President

Approval of the Minutes

Upon the suggestion of Chairman Brooker, the Minutes of the Board of Regents for the meeting held on January 23, 1940 were read, and motion was made by Mr. Hart that they be approved and signed. This motion was seconded by Judge Ferguson and was carried unanimously.

Quarterly Meeting Dates Changed to Last Monday

Motion was made by Judge Ferguson that the dates for the regular quarterly meetings of the Board of Regents be changed from the second Monday to the last Monday of January, April, July and October. This motion was seconded by Dr. Crume and was carried unanimously.

President Authorized To Grant Leaves of Absence and Accept Resignations

Motion was made by Mr. Winslow that the Board of Regents approve the authority previously given to the President to grant leaves of absence and to accept resignations of members of the faculty and staff, and that it also approve the leaves of absence reported at this meeting. This motion was seconded by Judge Ferguson and was unanimously carried.

Employment of Faculty and Staff Approved

Motion was made by Mr. Hart that the President's action in the employment of staff and faculty, as reported by him, be approved. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Winslow, aye; Mr. Hart, aye; Mr. Brooker, aye.

Reports of the Committee on Entrance, Credits, Certification and Graduation

Dr. Richmond submitted the following report of the Committee on Entrance, Credits, Certification and Graduation and recommended that it be approved and the degree granted:

February 29, 1940

Dr. James H. Richmond, President
Murray State Teachers College

Dear Dr. Richmond:

The Committee on Entrance, Credits, Certification, and Graduation have investigated the records of the students named below and do hereby recommend them for graduation with the DEGREE OF BACHELOR OF SCIENCE.

Robinson, John Edward
Wallace, Mae Belle
Wallace, Mary Belle

Very truly yours,

Cleo Gillis Hester
Floy Robbins
G. T. Hicks
A. M. Wolfson
W. E. Derryberry
J. W. Carr

Motion was made by Judge Ferguson that the Board approve the report of the Committee and grant the degrees, as recommended. This motion was seconded by Mr. Hart, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Winslow, aye; Mr. Hart, aye; Mr. Brooker, aye.

Next, Dr. Richmond presented the report of the Committee on Entrance, Credits, Certification and Graduation, which follows, and recommended its approval.

March 27, 1940

Dr. James H. Richmond, President
Murray State Teachers College

Dear Dr. Richmond:

The Committee on Entrance, Credits, Certification, and Graduation, having investigated the records of Tom Atwell and found that he has met all requirements for graduation as set forth in the catalogue, do hereby recommend him for graduation with the DEGREE OF BACHELOR OF SCIENCE.

Very truly yours,

Cleo Gillis Hester
J. W. Carr
A. M. Wolfson
Floy Robbins
G. T. Hicks
Everett Derryberry

Motion was made by Mr. Hart that the recommendation of the Committee be accepted and the degree be granted. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Winslow, aye; Mr. Hart, aye; Mr. Brooker, aye.

Ernest Smith To Be Awarded Bachelor of Science Degree

At this point Dr. Richmond submitted his written recommendation, as President, with reference to the case of Ernest Smith, as follows:

April 16, 1940

To the Board of Regents
Murray State Teachers College

Gentlemen:

The records in the Registrar's office show that Ernest Bernard Smith, of Jellico, Kentucky, who is physically handicapped as a result of paralysis, entered Murray State Teachers College on September 19, 1936.

He has completed to date 102½ semester hours, consisting of education, 3 hours; physical education, ½ hour; hygiene, 7 hours; science, 13 hours; social science, 21 hours; agriculture, 41 hours; geography, 17 hours. He is now scheduled for 19 hours as follows: agriculture, 6 hours; hygiene, 2 hours; history, 3 hours; geography, 6 hours; philosophy, 2 hours.

He has more than the number of hours required for a major in agriculture for either the curriculum for a Bachelor of Science degree with teacher training or for the regular liberal arts degree. He will have by the close of this semester sufficient hours for a major in geography and geology; or this could be used as a minor on the liberal arts degree.

For the teacher training curriculum Mr. Smith will lack at least $34\frac{1}{2}$ hours in education and the following group requirements: English; physical education; mathematics or foreign language. For the liberal arts degree he will lack at least $32\frac{1}{2}$ hours in physical education, foreign language, English, liberal arts subjects, and science.

Because of his physical condition it is almost impossible for Ernest Smith to meet some of the requirements on either curriculum - for example, the foreign language and laboratory science in the liberal arts course of study and the practice teaching in the teacher training curriculum.

When he has completed 128 semester hours I recommend that he be granted the DEGREE OF BACHELOR OF SCIENCE without meeting the full requirements of either curriculum.

Sincerely yours,

(Signed) James H. Richmond
President

Motion was made by Dr. Crume that the recommendation of the President be accepted and the Bachelor of Science degree be conferred upon Ernest Smith in accordance therewith. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Winslow, aye; Mr. Hart, aye; Mr. Brooker, aye.

Report of Committee on Entrance, Credits, Certification and Graduation

Dr. Richmond presented still another report of the Committee on Entrance, Credits, Certification and Graduation and recommended its approval, as follows:

May 7, 1940

To the Board of Regents
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification, and Graduation we report as follows:

1. On January 23, 1940, the Committee recommended to the Board of Regents that the students named below be granted the degrees indicated as of January 29, 1940, if they satisfactorily completed their work and fulfilled all other requirements by that date.

The Committee now reports that each of these students satisfactorily completed his work and fulfilled all other requirements by January 29, 1940, and will receive his degree bearing this date.

BACHELOR OF ARTS

Atkins, Lilly Evelyn
Hughes, Philippa

BACHELOR OF SCIENCE

Ashmore, Ruth
Byrd, Pauline Elizabeth

BACHELOR OF SCIENCE (CON.)

Goodman, Samuel Albert
 McChesney, Pauline
 Miller, Ophie Lee

BACHELOR OF SCIENCE IN HOME ECONOMICS

Heater, Anna Lou

BACHELOR OF MUSIC EDUCATION

Mitchell, Lena Frances

2. On January 23, 1940, the Committee recommended that Tom Atwell, Jane Calhoun, Lucien Lynn Cornwell, John Dabney Palmer, and John Wesley Wilkinson be granted degrees as of February 29, 1940, if they satisfactorily completed their work and fulfilled all other requirements by that time.

The Committee now reports that Jane Calhoun and Lucien Lynn Cornwell satisfactorily completed their work and fulfilled all other requirements by February 29, 1940, and will receive the degree of BACHELOR OF SCIENCE bearing this date.

3. The records in the registrar's office show that Aline Kennedy (now Mrs. Harold Shaw) was issued a Standard Certificate by the Board of Regents of Murray State Teachers College on October 29, 1929. Mrs. Shaw states that this certificate has been lost and asks that she be issued a duplicate.

We recommend that a duplicate STANDARD CERTIFICATE bearing the date of October 29, 1929, be issued to Aline Kennedy.

We further recommend that this certificate be renewed for life, as she has taught successfully for three years since its issuance and has fulfilled all other requirements as set forth in the law.

Very truly yours,

Cleo Gillis Hester
 W. Everett Derryberry
 J. W. Carr
 Floy Robbins
 G. T. Hicks
 A. M. Wolfson

Motion was made by Judge Ferguson that the recommendations of the Committee be approved, the degrees be granted and the duplicate certificate be issued and renewed. This motion was seconded by Mr. Hart, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Winslow, aye; Mr. Hart, aye; Mr. Brooker, aye.

Auditor's Report Accepted

Dr. Richmond presented the report of the State Auditor to the Board of Regents for inspection and recommended that it be accepted.

Motion was made by Dr. Crume that the Board of Regents accept the report of the State Auditor covering the audit

of the records of Murray State Teachers College for the four-year period ending June 30, 1939. This motion was seconded by Mr. Hart, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Winslow, aye; Mr. Hart, aye; Mr. Brooker, aye.

Bachelor of Science Degree in Agriculture Authorized

After an informal discussion of the situation with reference to the agricultural offerings at this institution Dr. Richmond recommended that the President be authorized to confer the degree of Bachelor of Science in Agriculture upon students completing the requirements for same as outlined in the curriculum of Murray State Teachers College.

Motion was made by Judge Ferguson that the President be authorized to confer the degree of Bachelor of Science in Agriculture upon students who have completed the requirements for same as set up in the Murray State Teachers College curriculum. This motion was seconded by Mr. Winslow, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Winslow, aye; Mr. Hart, aye; Mr. Brooker, aye.

College News

At this point Mr. R. E. Broach was called into the meeting and requested to report for the special committee, composed of Mr. L. J. Hortin and himself, in connection with the publication of the College News. The report as to the equipment of the low bidder was favorable, but the greater part of the comments made by the committee had to do with the desirability of installing a printing press at the college so that not only the College News but college circulars, pamphlets, etc. may be printed at cost and at the same time the Journalism students may have actual press room experience.

Upon the suggestion of Dr. Richmond, in which the members of the Board concurred, action with reference to the College News was deferred until the next meeting of the Board and the report of the committee was received and filed.

Budget for 1940-41 and Report of the Business Manager

Mr. R. E. Broach was then called upon to submit his report as Business Manager. Certain parts of this report, including the proposed budget for 1940-41, are recorded in the Minutes, as follows, and the report itself was received and filed.

ITEM I. NORRIS STUDENT LOAN FUND - See Exhibit A

The attached report of the Norris Student Loan Fund gives a summary of the collections and expenditures of this fund during the time I have been custodian.

SUMMARY REPORT OF THOMAS P. NORRIS LOAN FUND

From: November, 1934

To: April 1, 1940

EXHIBIT A

Received of T. H. Stokes, Custodian, notes on November 1934 amounting to \$22,498.55.

Table showing collections on the above notes:

Year	Amt. of Notes	Collections		Total Collections
		Principal	Interest	
1925	\$1,036.25	\$180.00	\$137.60	\$317.60
1926	1,745.25	368.25	55.53	423.78
1927	4,231.00	827.00	171.00	998.00
1928	1,900.20	387.50	148.55	536.05
1929	2,222.50	602.50	110.98	713.48
1930	3,785.50	1,327.70	344.25	1,671.95
1931	4,209.77	1,701.44	371.80	2,073.24
1932	2,306.10	1,626.25	355.99	1,982.24
1933	739.98	587.68	91.47	679.15
1934	322.00	292.00	43.77	335.77
	<u>\$22,498.55</u>	<u>\$7,900.32</u>	<u>\$1,830.94</u>	<u>\$9,731.26</u>

Note: The above table does not show any collections on any notes dated since 1934.

Notes:

Amount of notes received by R. E. Broach, Custodian
November 28, 1934 \$22,498.55
Less:
Notes charged off by Board of Regents 965.00
\$21,533.55
Amt. collected on principal of notes 13,742.47
\$ 7,791.08
Plus: Loans made to students 11,053.75
Notes on hand April, 1940 \$18,844.83

Cash:

Receipts:

Money collected on principal of notes from
November 28, 1934 to April 1, 1940 \$13,742.47
Money collected on interest on
notes same time 2,073.25
Total receipts \$15,815.72

Expenditures:

Loans to students..... \$11,053.75
Fees and board for the Norris heirs 4,250.45
Ledger 2.09
Letter file65
Salary for Mrs. Fay Wall Sledd ... 124.25
Ledger 1.58
Stamps 7.50
Total expenditures 15,440.27

Balance cash on hand April 1, 1940 \$ 375.45

ITEM VIII. PROPOSED BUDGET FOR THE YEAR 1940-41 - See Exhibit D

This budget is compiled from data received from the receipts and expenditures for the past year. There has been a continual growth of this institution which necessitates a continual increase of expenditures. At the same time, there has been a continual increase of the revolving fund receipts and if the enrollment should decrease, it will be necessary to reduce the expenditures in accordance to the decrease from the estimated receipts.

You will note from this budget it is estimated to spend the entire receipts; no surplus whatsoever to take care of any unforeseen emergency which may arise.

EXHIBIT DESTIMATED RECEIPTS

from July 1, 1940 to June 30, 1941, inclusive

A. State Appropriation \$239,000.00

B. Revolving Fund Receipts

Incidental and Registration Fees	40,000.00
Laboratory and Special Fees	12,000.00
Activity Fee	2,800.00
Tuition, College	4,500.00
Tuition, Training School	6,000.00
Extension Income	2,500.00
Rents	15,000.00
Board or Cafeteria	60,000.00
Farm and Experimental Work	4,000.00
Bookstore	1,000.00
Miscellaneous Income	500.00
NYA (Camp)	17,500.00
TVA (Library Project)	6,000.00
Auxiliary Funds:	
a. Athletics	6,500.00
b. College News	1,500.00
c. Home Management House	960.00

Total Revenue \$419,760.00

ESTIMATED ANNUAL BUDGET OF EXPENDITURES

July 1, 1940 to June 30, 1941, inclusive

	State Appropriation	Revolving Fund	Total
A. <u>Salaries & Wages</u>	\$218,565.00	\$28,535.00	\$247,100.00
B. <u>Services Other Than Personal</u>			
B-1 Traveling Expenses		4,000.00	4,000.00
B-2 Freight, Drayage & Express		750.00	750.00
B-3 Postage, Telephone & Telegraph		3,500.00	3,500.00
B-4 Printing, Binding & Advertising		2,500.00	2,500.00
B-5 Lights & Water	13,435.00	565.00	14,000.00
B-6 Sewerage Rent		860.00	860.00
B-7 Training School Transportation		700.00	700.00
C. <u>Supplies and Materials</u>			
C-1 Office Supplies and Equipment ..		1,400.00	1,400.00
C-2 Fuel & Power Plant Supplies		11,000.00	11,000.00
C-3 Cleaning Supplies & Equipment ..		1,400.00	1,400.00
C-4 Plumbing & Electric Supplies ...		500.00	500.00
C-5 Scientific & Technical Supplies		5,500.00	5,500.00
C-6 Renewals, Repairs & Replacements		12,500.00	12,500.00
D. <u>Other Current Charges and Obligations</u>			
D-1 Insurance	7,000.00		7,000.00
D-2 Association Memberships		350.00	350.00
D-3 Rents		7,200.00	7,200.00
D-4 Refunds		800.00	800.00

	State Appropriation	Revolving Fund	Total
<u>E. Auxiliary Agencies</u>			
E-1 Library Books & Supplies		\$ 8,000.00	\$ 8,000.00
E-2 Athletics - Contracts & Equipment		14,000.00	14,000.00
E-3 Dining Hall & Dormitories - Foods and other Supplies		50,000.00	50,000.00
E-4 Chapel Programs & Commencement .		1,500.00	1,500.00
E-5 Debating		300.00	300.00
E-6 College News		2,500.00	2,500.00
E-7 Home Management House		900.00	900.00
E-8 NYA Camp		17,500.00	17,500.00
E-9 TVA (included in Library)		---	---
E-10 Farm		4,000.00	4,000.00
TOTALS	\$239,000.00	\$180,760.00	\$419,760.00

ITEM IX. STATEMENT OF P. W. A. FUNDS - See Exhibit E

This statement shows the condition of this account
as of May 1, 1940.

EXHIBIT E

FINANCIAL STATEMENTS OF P. W. A. FUNDS AS OF MAY 1, 1940

Construction Account: P. W. A. No. Ky-1062R:

Balance in this account \$145.00
(This balance is to be used for new equipment which
becomes part of the buildings at the Physical
Education Building or Home Demonstration House.)

Interest & Bond Retirement Account: Ky-1062R:

Balance in this account \$1,680.00
Rent due for March & April, 1940 1,200.00
Total \$2,880.00

Building Revenue Fund: Ky-1062R:

Balance in this account \$10,397.00

Comments: These funds are in excellent condition and we
have accumulated one year in advance for retiring bonds
and paying interest. This accumulation is a P. W. A.
requirement.

Recommendations for Employment of Faculty and Administrative Staff

Next, Dr. Richmond submitted his recommendations for
the employment of the members of the faculty and administra-
tive staff in the positions, at the salaries and for the
periods of time indicated therein, and he requested Mr.
Broach to read these recommendations which had been
embodied in his report at the suggestion of the President,
as follows:

FACULTY AND ADMINISTRATIVE STAFF RECOMMENDED FOR EMPLOYMENT

From July 1, 1940 - June 30, 1941....

Name	Assignment	Annual Salary
James H. Richmond	President	\$7,500.00
(\$5,000.00 to be paid from State Appropriation \$2,500.00 to be paid from Revolving Fund)		

<u>Name</u>	<u>Assignment</u>	<u>Annual Salary</u>
John W. Carr		\$1,200.00
W. G. Nash	Dean of College (10 mo.)	3,333.34
Tennie Breckenridge	Sec'y. to President	1,440.00
Alice Keys	Executive Secretary	2,100.00
Cleo G. Hester	Registrar	2,800.00
Suzanne Snook	Asst. Registrar	1,620.00
Bettie Hays	Recorder	900.00
R. E. Broach	Business Manager	3,300.00
P. W. Ordway	Asst. Business Mgr. and Bookkeeper	2,500.00
Oneida Wear	Cashier	1,080.00
Helen Johnston	Stenographer	720.00
E. H. Smith	Extension Director	2,300.00
M. O. Wrather	Asst. Extension Dir.	2,200.00
Sarah Henderson	Stenographer	780.00
Glin Jeffrey	Postmaster	480.00
<u>Wells Hall & Dining Hall</u> (Revolving Fund)		
Annie H. Young	Dietitian	1,620.00
Ruth Ashmore	House Director	840.00
Jessie Powell	Cook (11 months)	550.00
Callie Outland	Cook (11 months)	495.00
<u>Buildings & Grounds</u>		
B. J. Hoffman	Engineer	1,780.00
J. W. Strader	Carpenter	1,260.00
Guy Gardner	Carpenter	1,260.00
R. T. Parker	Night Watchman	1,000.00
W. W. Holland	Grounds Keeper	720.00
Carl Hendricks	Janitor Foreman	900.00
Charles Gibbs	Janitor & Bus Driver	840.00
Ed Gibbs	Janitor & Watchman	840.00
Erwin Enoch	Fireman	600.00
Jewell Hackett	Fireman	600.00
Ray York	Fireman	600.00

<u>Name</u>	<u>Assignment</u>	<u>Annual Salary</u>
<u>Agriculture Department</u>		
A. Carman	Head of Department	\$3,200.00
E. B. Howton	Agriculture Department	2,500.00
Robert Mayfield	Farm Superintendent	600.00
<u>Biology Department</u>		
A. M. Wolfson	Head of Department	3,300.00
Liza Spann	Biology Department	2,300.00
Grace Wyatt	Biology Department (9 mo.)	1,800.00
<u>Commerce Department</u>		
F. M. Gingles	Head of Department	2,300.00
L. C. Fowler	Commerce Department	2,000.00
G. A. Murphey	Commerce Department	1,800.00
Vernon Anderson	Commerce Department	1,500.00
<u>Education Department</u>		
G. T. Hicks	Head of Department	3,500.00
Fred Shultz	Education Department	3,000.00
W. D. Lewis	Education Department	2,700.00
Nellie May Wyman	Education Department	2,250.00
<u>Geography Department</u>		
Floy Robbins	Head of Department	2,900.00
W. M. Caudill	Geography Department & Dean of Men	2,800.00
<u>Health and Physical Education</u>		
Roy Stewart	Head of Department	3,000.00
Carlisle Cutchin	Health Department	2,500.00
John E. Miller	Health Department	2,400.00
James W. Moore	Health Department (9 mo.)	2,250.00
Carrie Allison	Health Department	2,150.00
_____	Health Department	700.00
_____	Physician	3,600.00
Ann Brown	Nurse	1,050.00
<u>Home Economics Department</u>		
Ruth Sexton	Head of Department	2,300.00
Caroline Wingo	Home Ec. Department	2,000.00
Rose Mary Codell	Home Ec. Department	2,000.00
_____	Home Ec. Department	1,000.00

<u>Name</u>	<u>Assignment</u>	<u>Annual Salary</u>
<u>Fine Arts Department</u>		
Price Doyle	Head of Department	\$3,300.00
W. H. Fox	Music	2,500.00
_____	Music	1,800.00
F. P. Inglis	Music	2,100.00
C. R. McGavern	Music	1,800.00
L. R. Putnam	Music	2,300.00
J. N. Garton	Music	1,800.00
One Student	Music	135.00
Helen Thornton	Dramatics	1,800.00
_____		1,500.00
Mary E. Hall	Art	2,300.00
Ruth Hepburn	Art	1,800.00
_____	Art	900.00
<u>Languages & Literature Department</u>		
W. E. Derryberry	Head of Department	3,700.00
F. D. Mellen	Lang. & Lit. Dept.	2,650.00
L. J. Hortin	Lang. & Lit. Dept.	2,300.00
Lillian Hollowell	Lang. & Lit. Dept.	2,200.00
Nadine Overall	Lang. & Lit. Dept.	2,300.00
Ella R. Weihing	Lang. & Lit. Dept.	2,100.00
A. C. LaFollette	Lang. & Lit. Dept. (9 mo.)	2,000.00
Jane Haselden	Lang. & Lit. & Dean of Women	2,250.00
Beatrice Frye	Lang. & Lit. Dept.	2,300.00
<u>Mathematics Department</u>		
M. G. Carman	Head of Department	3,300.00
Evelyn Linn	Mathematics Department	2,200.00
<u>Physical Science Department</u>		
Charles Hire	Head of Department	3,800.00
A. F. Yancey	Physics	2,400.00
R. A. Johnston	Chemistry	2,400.00
W. E. Blackburn	Chemistry	2,500.00

<u>Name</u>	<u>Assignment</u>	<u>Annual Salary</u>
<u>Social Science Department</u>		
C. S. Lowry	Head of Department	\$3,300.00
Forrest C. Pogue	Social Science Dept.	2,900.00
G. C. Ashcraft	Social Science Dept.	2,500.00
Rue L. Beale	Social Science Dept. House Director Men's Dorm.	2,200.00
Mayrell Johnson	Social Science Dept.	2,000.00
<u>Library Science Department</u>		
W. J. Gibson	Head of Department	2,400.00
<u>Library</u>		
E. L. Brown	Librarian	2,000.00
Etta Beale Grant	Asst. Librarian	1,890.00
Lillian Wheeler	Asst. Librarian	1,900.00
Mary E. Cress	Stenographer	720.00
<u>Training School</u>		
W. J. Caplinger	Director (Part-Time)	1,650.00
C. M. Graham	Principal	2,400.00
Margaret Campbell	Critic Teacher	2,050.00
Lora Frisby	Critic Teacher	1,900.00
Clifton Thurman	Critic Teacher	2,100.00
Roberta Whitnah	Critic Teacher	1,900.00
Clara Rimmer	Critic Teacher	1,900.00
Mattie S. Trousdale	Critic Teacher	1,900.00
Annie Ray	Critic Teacher	1,900.00
Ruby E. Smith	Critic Teacher	1,800.00
Ola B. Brock	Critic Teacher	1,900.00
Bertie Manor	Critic Teacher	1,900.00
Thelma Glasscock	Critic Teacher	1,800.00
W. H. Brooks	Critic Teacher	2,400.00
Mayme Whitnell	Librarian (11 months)	825.00
Frances Jones	Stenographer (11 months)	660.00
<u>N. Y. A. Camp (Revolving Fund)</u>		
Leslie Pogue	Clerk	1,020.00
Ray Kuykendall	Cook (11 months)	550.00
	Assistant Cook	480.00

Allotment for Student Employees	\$20,000.00
Unallotted balance for salaries	<u>261.66</u>
Total Allotment for Salaries	\$247,100.00

The Administrative Staff salaries will be payable in twelve equal monthly installments. The Instructional Staff salaries will be paid in nine equal installments, September through May, to meet the requirements of the Southern Association of Colleges and Secondary Schools and the remainder of the annual salary will be allotted for the summer session.

SALARIES FOR EMPLOYEES AT THE PHYSICAL EDUCATION BUILDING

(Paid from the Building Revenue Fund)

Neal Brooks	Caretaker	\$840.00
A. G. Murray	Janitor	600.00
Fannye Whayne	Janitress (11 months)	<u>550.00</u>
Total		\$1,990.00

Budget Approved; Faculty and Administrative Staff Employed

Motion was made by Mr. Hart that the budget for 1940-41 be adopted as read and that the members of the faculty and administrative staff be elected to the positions indicated in the recommendations submitted at the salaries and for the periods of time recommended. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Winslow, aye; Mr. Hart, aye; Mr. Brooker, aye.

President Authorized To Fill Vacancies in Minor Positions

Dr. Richmond called attention to some positions on the faculty and staff for which he was not yet ready to make definite recommendations and stated that he would like to have the authority to fill such minor positions.

Motion was made by Judge Ferguson that the President be authorized to fill the minor positions, both professional and non-professional, set up in the budget as vacancies. This motion was seconded by Mr. Winslow and was carried unanimously.

Dr. John W. Carr To Be Retired as President Emeritus

Dr. Richmond recommended to the Board of Regents that immediately upon Dr. John W. Carr's retirement as Dean of Murray State Teachers College he be retired with the title of President Emeritus and that the president be directed to give him such duties in connection with the college as he may see fit and, also, to write him a letter expressing our very deep appreciation for his devotion and untiring services to the college throughout the long period of years he has served as President or Dean.

Motion was made by Judge Ferguson that the recommendation of President Richmond be approved and that immediately upon his retirement as Dean of Murray State Teachers College Dr. John W. Carr be retired, that he be given the title of President Emeritus and that the President be directed to

give him such duties in connection with the college as he sees fit and that he write Dr. Carr a letter expressing the very deep appreciation of this Board and the administration of the college for his long years of faithful service and devotion to this institution. This motion was seconded by Mr. Hart, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Winslow, aye; Mr. Hart, aye; Mr. Brooker, aye.

Teacher Retirement System

At the suggestion of Dr. Richmond, Mr. J. W. Brooker explained briefly the plan for the retirement of teachers who have served in the Kentucky schools until they have reached the natural age for retirement, as provided for by legislative action of the General Assembly of Kentucky. It was not deemed necessary to take any action at this meeting with reference to the application of this law as it affects our faculty.

Approval of Contracts with State Board of Education for Reimbursement from Smith-Hughes and George Deen Funds for Vocational Agriculture Work Done by W. H. Brooks

At the request of Dr. Richmond, Mr. R. E. Broach presented the proposed contracts with the State Board of Education which would enable the Board of Regents to secure reimbursements from Smith-Hughes funds in the amount of \$975.00 and from George Deen funds totaling \$350.00 for the services of W. H. Brooks in connection with the Vocational Agriculture program of the State Board of Education. Attention was called to the fact that these contracts are similar to those executed last year but that the present arrangement calls for the teaching of some additional classes and proportionately greater reimbursement. Dr. Richmond recommended that these contracts be approved.

Motion was made by Judge Ferguson that the proposed contracts with the State Board of Education providing for reimbursements from the Smith-Hughes and the George Deen funds for Vocational Agriculture work done by W. H. Brooks be approved and signed. This motion was seconded by Mr. Hart, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Winslow, aye; Mr. Hart, aye; Mr. Brooker, aye.

Milk from College Farm Approved for Dormitory Use During Summer Session 1940

Mr. Broach called the attention of the Board to the desirability of using during the coming summer session the Grade A raw milk which is produced on the college farm instead of Pasteurized milk in accordance with a resolution passed by the Board of Regents some years ago. Because of the very high rating given the milk produced at our college farm by the State Board of Health, Dr. Richmond stated that he did not hesitate to recommend the waiving of the requirement previously made by the Board of Regents with reference to the use of Pasteurized milk at our dormitory.

Motion was made by Mr. Winslow that the Board of Regents approve Grade A raw milk produced at the college farm for use at the dormitory during the eight weeks' summer session of 1940 and that the former regulation of the Board be modified to this extent. This motion was seconded by Dr. Crume and was carried unanimously.

College Farm

At this point Mr. Broach called attention to the fact that there is a balance of \$566.54 in the special capital outlay fund for repairing the heating plant and equipping the college farm, and he suggested that this balance should be used for farm expenditures.

Motion was made by Mr. Brooker that the Board of Regents authorize the expenditure for farm purposes of the balance now remaining in the special capital outlay fund. This motion was seconded by Mr. Hart, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Winslow, aye; Mr. Hart, aye; Mr. Brooker, aye.

Executive Committee of the Board of Regents Appointed

Dr. Richmond recommended the continuance of the Executive Committee of the Board of Regents for convenience at times when the President desires to consult with members of the Board but the entire Board is not within easy reach, and he suggested that the Business Manager be appointed to serve with the President and the two members of the Board most easily contacted, Mr. George Hart and Mr. Claude Winslow.

Chairman Brooker appointed Mr. George Hart, Mr. Claude Winslow and Mr. R. E. Broach to serve with the President as Executive Committee of the Board of Regents of Murray State Teachers College.

Adjournment

Motion was made by Judge Ferguson, that the Board adjourn to meet again at 9:00 A. M. Thursday, May 30, 1940. This motion was seconded by Mr. Hart and was carried unanimously.

Charles Ferguson
Vice Chairman

Alice Keys
Secretary