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Board of Regents, Murray State Normal School

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MINUTES OF BOARD OF REGENTS
MURRAY STATE TEACHERS COLLEGE

January 27, 1941

The Board of Regents of Murray State Teachers College met in the office of the President in regular quarterly session at 10:00 A. M. on Monday, January 27, 1941, the last Monday of the month, with the following members present: Dr. C. E. Crume, Judge Charles Ferguson, Mr. Claude Winslow and Mr. George Hart. In the absence of Chairman J. W. Brooker, Vice Chairman Charles Ferguson presided.

Report of the President

Dr. Richmond presented and read his report as President, as follows:

REPORT OF THE PRESIDENT

January 27, 1941

Honorable Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

I am submitting the following items for your information and consideration:

- I. Approval of the Minutes of the Board of Regents for the meeting held October 28, 1940
- II. Report of the Committee on Entrance, Credits, Certification and Graduation
- III. Resignations and Leaves of Absence
 - a. Mr. W. E. Derryberry Resigned To Accept Presidency of Tennessee Polytechnic Institute

Mr. W. E. Derryberry has resigned his position as Head of the Department of Languages and Literature in order that he might accept the presidency of Tennessee Polytechnic Institute, Cookeville, Tennessee. Much as I regretted losing this very valuable man from our faculty, I could not do otherwise than allow him to take advantage of this splendid professional recognition and promotion which had been offered him, so I have accepted Mr. Derryberry's resignation, effective January 1, 1941.

- b. Miss Helen A. Johnston Resigned To Accept Position as Secretary to Mr. Derryberry

Miss Helen A. Johnston resigned her position as stenographer in the business office to accept the position as secretary to President Derryberry at Cookeville, Tennessee. Miss Johnston is a very capable

young woman, and we regret to lose her from our staff, but I have accepted her resignation, effective January 1, 1941.

c. Mr. Guy Gardner, Carpenter, Resigned

Mr. Guy Gardner has submitted his resignation as carpenter at Murray State Teachers College, and I have accepted his resignation, effective January 8, 1941.

d. Dr. A. Fount Russell, College Physician, Called into Active Service of Medical Corps of United States Army for One Year

Dr. A. Fount Russell is a member of the Officers Reserve Corps of the United States Army, and, as such, he has received official call to do active service in the Medical Corps of the United States Army for one year. In keeping with the policy of this Board of Regents, recently adopted, I have granted Dr. Russell a leave of absence from his duties as College Physician for one year, beginning January 16, 1941.

e. Leave of Absence for Dr. Floy Robbins

Because of illness, Dr. Floy Robbins has requested that she be granted a leave of absence from her duties as a member of the faculty for the month of January. I have granted Dr. Robbins' request, giving her a leave of absence for one month, beginning January 1, 1941.

f. Leave of Absence for Mr. L. C. Fowler

Mr. L. C. Fowler has requested a leave of absence from his duties in our faculty from June 10, 1941 through August 15, 1941 in order that he may do work toward a Doctor's degree at the University of Kentucky and take advantage of an offer to teach one class there during the ten weeks' summer session. I have granted this leave of absence in accordance with Mr. Fowler's request.

g. Leave of Absence for Mr. Alfred H. Rawlinson

Because of ill health, and upon his doctor's advice, Mr. Alfred H. Rawlinson has asked for an indefinite leave of absence from his duties as Assistant Librarian. I have granted this leave of absence, as requested, which will become effective February 1, 1941.

IV. Employment of Faculty and Staff

a. Mr. F. D. Mellen Given Increase in Salary as Acting Head of Department of Languages and Literature

When Mr. Derryberry resigned as head of the Department of Languages and Literature, it was necessary to take some immediate steps to take care of the work of this Department until his successor should be

chosen. I have arranged for Mr. F. D. Mellen to serve as acting head of the Department of Languages and Literature until other plans are made, and I am recommending that because of these additional services his salary be increased \$250.00 for the six months' period beginning January 1, 1941 and continuing through June 30, 1941.

b. Miss Louise Davis Employed Member of Faculty

In order to care properly for the work of the Department of Languages and Literature when Mr. Derryberry left, it was necessary to secure another teacher, so I have employed Miss Louise Davis as Instructor in that Department at a salary of \$160.00 per calendar month, beginning January 1, 1941 and continuing through June 6, 1941.

c. Miss Vera V. Raleigh Employed Member of Faculty during Dr. Floy Robbins' Illness

I have employed Miss Vera V. Raleigh to serve as Instructor in the Department of Geography during the illness of Dr. Floy Robbins at a salary of \$40.00 per week, beginning January 8, 1941.

d. Mr. Leslie Pogue Resumes Duties as Clerk-NYA Dormitory

Mr. Leslie Pogue resumed his duties as Clerk at the NYA Dormitory on January 1, 1941, his work in connection with the construction project having been completed, and his salary will be paid at the rate of \$85.00 per calendar month beginning on that date.

e. Additional Athletic Coach

f. College Physician

V. Civil Aeronautics Program

a. Pursuant to authority granted by the Civil Aeronautics Administration, Murray State Teachers College conducted Civil Pilot Training classes during the first semester of the college year 1940-41 with a quota of 20 enrolled for ground school training and for flight training. With the exception of one student pilot, who withdrew from college during the Christmas holidays and joined the Army, this quota will have completed its work by January 31, 1941.

b. Charles E. Cox, Acting Superintendent of the Third Civilian Pilot Training Region, has recommended to the Civil Aeronautics Administration that this college train a quota of 20 pilots during the second semester of this

college year. The process of enrolling this quota has been initiated, and the new class will begin work with the beginning of our second semester.

- c. To date, the advanced training, or second phase of the CPT program has not been authorized for Murray State Teachers College. At present, there seems to be but little reason for expecting approval of an advanced course in the near future. It is possible that lack of authorization for the advanced course is due to decreased Congressional appropriations for promoting civil pilot training.
- d. The Civil Aeronautics Authority has contracted to pay Murray State Teachers College \$20.00 for each of the 20 pilots who completes the ground school course during the first semester. Barring failures on the final examination, which is to be administered by representatives of the Civil Aeronautics Administration, the income from the government will be \$380.00 during the first semester. The Civil Aeronautics Administration will pay the college \$40.00 for each student pilot who successfully completes the ground school training during the second semester. Barring withdrawal of students from the course and failures in the final examination, the college may expect to receive \$800.00 for the CPT program of the second semester. The financial status of the CPT program is, as follows:

Receipts

Estimated Receipts, 1st semester .	\$380.00
Estimated Receipts, 2nd semester .	800.00
Total Estimated Receipts ...	\$1,180.00

Expenditures

Rent of Land Paid by City Council	
Wages on Grounds & Hangar	\$369.24
Rent on Tractor for Grading	206.20
Material for Hangar	469.43
Total Expenditures	\$1,044.87

Difference in Estimated Receipts and Expenditures	\$135.13
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We also added to Capital Outlay
1 Plymouth Truck for Transportation of Students \$515.00

VI. College Farm, Exhibit A

I am presenting to the Board a copy of my letter of January 16 to Attorney General Hubert Meredith asking an official opinion as to the legality of purchasing additional farm land, adjoining the college farm, under the plan outlined by Mr. A. Carman, head of the Department of Agriculture, in his letter of January 16, a copy of which is also attached.

VII. Mr. Doyle's Proposal for Fine Arts Building, Exhibit BVIII. Miscellaneous Items

- a. Sale of Balance of 3% Dormitory Refunding Revenue Bonds for Construction of Warren S. Swann Memorial Dormitory

In accordance with the direction of the Board of Regents, the Executive Committee of the Board of Regents of Murray State Teachers College met in special sessions on November 6, 1940 and on November 15, 1940 to receive bids for and to complete the sale of the unsold balance of \$5,000.00 3% Dormitory Refunding Revenue Bonds (total amount authorized \$50,000.00). The minutes of the Executive Committee,* which are attached, show that the bid of The Bankers Bond Co., Louisville, Kentucky, for \$5,000.00 plus accrued interest, was accepted, and the bonds have been delivered and paid for in accordance therewith.

- b. Treasurer's Report

- c. Dr. Wm. G. Nash To Sign Alcohol Reports in President's Absence

Since it is necessary for the President to file certain official reports regularly in connection with the purchase and use of tax-free alcohol in Murray State Teachers College, such reports to be made on specific dates, I am recommending that the Dean, Dr. Wm. G. Nash, be authorized to sign all such official documents in the absence of the President. The District Supervisor of Permits, Mr. H. B. Taylor, Louisville, Kentucky, has suggested this authorization.

- d. Reimbursement from State Board of Education for Vocational Education Home Economics Work Done by Mrs. Roberta Rudd

Official notification has been received from Miss Mary Lois Williamson, State Supervisor of Home Economics Education, that this college will be reimbursed in the amount of \$276.78 for Vocational Education work in Home Economics done by Mrs. Roberta Rudd, application for said reimbursement having been approved by this Board on October 28.

- e. Lights in Library

- ✓ f. Contract with Graves County Library Board

Under authority granted me by the Board of Regents, I have executed a contract with the Graves County Library Board for library service to Graves County, said service to be rendered by the college in cooperation with the Tennessee Valley Authority and the Kentucky Library Extension Division. One provision of the agreement is that the Graves County Library Board will undertake to obtain \$1,000.00 from the fiscal court to be used in developing the Graves County section of the regional library program.

* See pages 198-202 for Minutes of the Executive Committee.

g. Insurance on Warren S. Swann Memorial Dormitory

IX. Out-of-State Travel and Attendance upon Meetings of Accrediting Agencies

You are, no doubt, acquainted with the controversy between the Attorney General's Office and the State Department of Finance. The Attorney General has taken the narrow and, I think, indefensible position that all out-of-state travel is illegal unless it is upon "state's business", his interpretation of state's business being entirely too restricted. The Attorney General has sued various individuals connected with this college and other colleges and governmental agencies of the state. The object of the suit is to collect purported illegal traveling expenses paid by various state agencies. This suit is not worrying me, but it is somewhat irritating. No one connected with this institution has ever been paid for any out-of-state travel unless I authorized the trip, and I have never authorized any trip that I did not consider state's business. I am confident that the suit will be decided in favor of the Department of Finance.

- a. In connection with our out-of-state travel, may I inform you that I attended the annual meeting of the Southern Association of Colleges and Secondary Schools, held in Memphis early in December of last year. Our school was re-accredited without any recorded criticism. In other words, we have unimpaired rating in this standardizing organization.

b. The Annual Meeting of the American Association of Teachers Colleges

The annual meeting of the American Association of Teachers Colleges is to be held, in Atlantic City, the latter part of February. It is right and proper that I should attend this meeting, but, to date, the Finance Department has failed to authorize my travel expense and that of Dr. Nash, whom I asked to go with me. This is an important meeting, and the President and the Dean of this college should be in attendance; but you can understand that both of us are reluctant to go and pay the expenses of the trip out of our own pockets. It should not be expected that we do this. The Finance Department is willing to grant these travel requests, recognizing their merit, but, in view of the Attorney General's position, they are reluctant to do so, therefore, the approval of these requests has been withheld awaiting the decision of the courts in the suit now pending.

May I say in this connection that, if the narrow and provincial attitude of the Attorney General prevails in the disposition of this suit, it will mean

that Kentucky will have seceded from the Union as far as education is concerned. Any progressive educational organization, for its own protection and development, must take part in the meetings of great educational organizations that have for their purpose not only accrediting member schools, but exchanging ideas which are worthwhile for the whole profession. There is no economy in restricting attendance at such meetings. Erroneous and misleading impressions, emanating from the Auditor's Office and "played up" by the press, have registered in the minds of the public the impression that all educational meetings attended by members of our faculty and the faculties of other state educational institutions are paid for by state money. This is not true. Scores of trips are taken by members of our organization in attendance upon educational meetings, said expenses being borne by the various individuals who take these trips. Their expenses are paid by the college only when they are directed to go by the President of the institution, and he gives no such directions unless, in his judgment, the meeting is of such a character and of such importance that the college should be officially represented.

X. Purchase of Printing Press

No further steps have been taken in the matter of securing a printing press. In the lower court, the State won its case against the Frankfort State Journal, but the case has been appealed to the Court of Appeals, and Mr. Peterson, of the Department of Finance, advises us to do nothing about the purchase of this press until the Court of Appeals has passed upon the case.

XI. Business Manager's Report. (See Section B)

XII. Warren S. Swann Memorial Dormitory Occupied

I am glad to report that Warren S. Swann Memorial Dormitory is practically completed and that the boys moved into it the latter part of December. The kitchen and dining hall have been equipped, and meals are served to the boys living there. The building and grounds are now being prepared for a dedicatory program sometime in the spring. I should like to have suggestions from the Board as to the best time to schedule this dedication and the type of program desired.

XIII. Possibility of Securing Federal Aid for Industrial Arts Work

The Board is familiar with the plan by which the NYA Resident Projects and the

correlated college work have been carried on in the past. A change has been made in the policy by which the NYA and the college provide the related theory courses through a federal grant which may be administered by the Vocational Education Department of each state. Teachers for the related theory courses will be employed. According to the last interpretation by the Regional Area Director of NYA, the NYA students will be allowed to choose such college courses as they desire. It is believed that this arrangement is best for the students and for our college. It is possible that, by expanding the duties of some of the production men employed by NYA, one man might supervise two projects with little, if any, increased cost to the NYA. If such arrangements can be effected, it is possible that projects in electric wiring, sheet metal and machine shop work might be added. Since this institution does not offer courses in Industrial Arts, this arrangement will serve an immediate need at the college and will also be a means of cooperation in the national defense program. If these shops can be equipped without expense to the college, it is possible that when the present program, or emergency, is at an end, Murray State Teachers College will have a well equipped Industrial Arts Department at little, or no, expense to the institution.

XIV. Furnace in President's Home and Other Repairs Needing Attention

This week closes the first semester of the college year. It not only represents the largest fall enrollment in the history of the college, but I believe, from every standpoint, it has been the outstanding semester in the history of the college. Indications point to a good enrollment for the second semester, and we have every reason to believe that the general tone of the college during this period will be in line with that of the semester now ending. Some students are planning to withdraw because of financial reasons. Others are being tempted to get jobs, which are now easily secured, and a few others have joined, or will join, some branch of the military or naval departments of the government. During times like these, such things are to be expected, but I do not believe that the enrollment will be seriously impaired for the remaining part of the school year. I am concerned, however, as to our next year's enrollment. One would be rash, indeed, to make any prediction as to what it will be. Future events will largely determine that. I am happy to report that the extra-curricular life of the college is good. Problems of discipline have been negligible - in short, the college appears to be functioning smoothly and, I trust, efficiently.

Respectfully submitted,

James H. Richmond
President

JHR:TB

Approval of the Minutes

Motion was made by Dr. Crume that the Minutes of The Board of Regents for the meeting held on October 28, 1940 be approved and signed, copies of them having been mailed to each member of the Board. This motion was seconded by Mr. Winslow and was carried unanimously.

Report of Committee on Entrance, Credits, Certification and Graduation

Dr. Richmond submitted and read the reports of the Committee on Entrance, Credits, Certification and Graduation and recommended that they be approved and the degrees be conferred and the certificates renewed as recommended therein, as follows:

December 19, 1940

Dr. James H. Richmond, President
Murray State Teachers College

Dear Dr. Richmond:

The Committee on Entrance, Credits, Certification, and Graduation, having investigated the records of Samuel Herman Anderson and found that he has met all requirements for graduation as set forth in the catalogue, do hereby recommend him for graduation with the DEGREE OF BACHELOR OF SCIENCE on December 19, 1940.

Very truly yours,

Cleo Gillis Hester
Alfred M. Wolfson
Floy Robbins
W. E. Derryberry
G. T. Hicks
Wm. G. Nash

January 27, 1941

To the Board of Regents
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification, and Graduation we report as follows:

1. The following seniors have applied for the degrees indicated. We recommend that if they satisfactorily complete their work and fulfill all other requirements by February 10, 1941, they be granted the degrees for which they have applied as of that date.

BACHELOR OF ARTS

Odle, Virginia Madeline
Parks, Mary Julia

BACHELOR OF SCIENCE

Clift, Joseph Snead
Johnson, James Harold
Jones, Samuel Clyde
Juett, James Goebel
Parker, Paul Gordon
Ryan, Louis Charles
Williams, Harry Douglas

BACHELOR OF SCIENCE IN HOME ECONOMICS

Kemp, Trucille Reeves
McNutt, Angie Mary

2. We recommend that the COLLEGE CERTIFICATE of the person named below be renewed for life, as he has taught successfully for at least three years since his certificate was issued and has fulfilled all other requirements as set forth in the law:

Langham, John III

3. We recommend that the COLLEGE CERTIFICATE of the person named below be renewed for five years, as provided by law, upon the completion of sixteen additional semester hours of standard college work:

Shaw, Sheila Mizell

Very truly yours,

Cleo Gillis Hester
Wm. G. Nash
G. T. Hicks
A. M. Wolfson

Motion was made by Mr. Winslow that the recommendations of the Committee and the President be approved and the degrees be awarded and the certificates be renewed in accordance therewith. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Mr. F. D. Mellen Given Increase in Salary as Acting Head of Department of Languages and Literature

Motion was made by Dr. Crume that the salary of Mr. F. D. Mellen be increased \$250.00 for the period beginning January 1, 1941 and extending through June 30, 1941, because of his extra duties as acting head of the Department of Languages and Literature, as recommended by the President. This motion was seconded by Mr. Winslow, and the roll was called upon its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Miss Louise Davis Employed Member of Faculty

Motion was made by Mr. Winslow that the Board approve the action of the President in employing Miss Louise Davis as a member of the faculty at a salary of \$160.00 per calendar month for the period beginning January 1, 1941 and continuing through June 6, 1941. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Miss Vera V. Raleigh Employed Member of Faculty during Dr. Floy Robbins' Illness

Motion was made by Mr. Hart that the Board approve the employment of Miss Vera V. Raleigh as a member of the faculty at a salary of \$40.00 per week, beginning January 8, 1941 and continuing during Dr. Floy Robbins' illness, as reported by the President. This motion was seconded by Mr. Winslow, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Mr. Leslie Pogue Resumes Duties as Clerk-NYA Dormitory

Motion was made by Dr. Crume that the Board approve the action of the President in connection with the return of Mr. Leslie Pogue to his regular duties as Clerk at the NYA Dormitory at a salary of \$85.00 per calendar month beginning January 1, 1941. This motion was seconded by Mr. Hart, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Mr. J. R. Mountjoy Employed Member of Faculty

After discussing the plan for the reorganization of the athletic program at Murray State, Dr. Richmond recommended that Mr. J. R. Mountjoy, Danville, Kentucky, be employed as a member of the faculty in the Physical Education Department with coaching duties to be assigned by the President, his regular services to begin September 1, 1941 and his salary to be paid on the basis of \$2,700.00 per calendar year, and, further, that the President be authorized to make temporary arrangements, including salary, for Mr. Mountjoy to come down to our campus for spring football practice.

Motion was made by Dr. Crume that Mr. J. R. Mountjoy be employed as a member of the faculty in the Physical Education Department with coaching duties which will be assigned by the President, that his salary be paid on the basis of \$2,700.00 per calendar year, beginning September 1, 1941, and, further, that the President be authorized to make temporary arrangements for Mr. Mountjoy to come down for six weeks' spring practice. This motion was seconded by Mr. Winslow, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

President Authorized To Use Physician's Services

Dr. Richmond called attention to the college-physician situation in connection with Dr. Russell's going into Military service and stated that it would be necessary, at times, to use the services of a physician, and, in this connection, he stated that Dr. Russell had arranged for Dr. A. D. Butterworth, Murray, Kentucky, to take care of his work the last few days before he went away.

Motion was made by Mr. Winslow that the Board of Regents delegate to the President the authority to handle the proposition of using the services of a physician for the benefit of the college students as he sees fit throughout the rest of the current year. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

College Farm - Purchase of Additional Land Considered

The next matter considered was the proposal of Mr. A. Carman for enlarging the college farm by purchasing on a rental basis the remainder of the Jones tract of land, and after considerable discussion of the plan submitted, Dr. Richmond recommended that the Executive Committee of the Board of Regents be given authority to act with reference to the anticipated purchase of the additional land on the general basis outlined in Mr. Carman's letter and that the Committee be directed to buy this land if the Attorney General rules that this can be done.

Motion was made by Dr. Crume that the President's recommendation with reference to the purchase of additional farm land be approved and that the Executive Committee of the Board of Regents of Murray State Teachers College be and is hereby authorized to purchase the remaining portion of the Jones tract of land in accordance with the general plan outlined in Mr. A. Carman's letter of January 16, 1941 to President James H. Richmond; provided that Attorney General Hubert Meredith rules that this can be done. This motion was seconded by Mr. Winslow, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Report of the Treasurer

The Report of the Treasurer was presented and read by Miss Alice Keys, as follows:

REPORT OF THE TREASURER

January 27, 1941

Honorable Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

On December 26, 1940, the following listed securities, totaling \$8,000.00 were pledged by the Peoples Savings Bank, Murray, Kentucky, as per Escrow Agreement, in exchange for the \$15,000.00 in State Warrants pledged and previously reported to the Board:

- Five - \$1,000.00 Treasury Notes, United States of America, National Defense Series, 3/4% Series B-1945, Dated December 18, 1940, Due December 15, 1945, Interest payable June 15 and December 15, Numbers 11298, 11299, 11300, 11387, 11388.
- One - \$500.00 Treasury Note, United States of America, National Defense Series, 3/4% Series B-1945, Dated December 18, 1940, Due December 15, 1945, Interest payable June 15 and December 15, Number 938.
- Currency - \$2,500.00, United States of America (125 Twenty Dollar Bills)

On January 3, 1941, the above named securities were exchanged for the following securities, totaling \$8,000.00, which are pledged by the Peoples Savings Bank, Murray, Kentucky, as per Escrow Agreement.

- Six - \$1,000.00 Treasury Notes, United States of America, National Defense Series, 3/4% Series B-1945, Dated December 18, 1940, Due December 15, 1945, Interest payable June 15 and December 15, Numbers 8769, 11298, 11299, 11300, 11387, 11388, Coupons attached.
- Four - \$500.00 Treasury Notes, United States of America, National Defense Series, 3/4% Series B-1945, Dated December 18, 1940, Due December 15, 1945, Interest payable June 15 and December 15, Numbers 938, 244, 1894, 5520, Coupons attached.

You will note there is a reduction in the amount of securities pledged. As our accounts in this bank have been reduced, Dr. Richmond and I felt that \$8,000.00 would be a sufficient amount to be pledged.

Respectfully submitted,

Alice Keys, Treasurer

Motion was made by Mr. Hart that the Board approve the exchange of bonds submitted as depository's security, as reported by the Treasurer. This motion was seconded by Mr. Winslow and was carried unanimously.

Dr. Wm. G. Nash To Sign Alcohol Reports in President's Absence

Motion was made by Mr. Winslow that the Dean, Dr. Wm. G. Nash, be authorized to sign all official documents with reference to the purchase and use of tax-free alcohol at Murray State Teachers College in the absence of the President. This motion was seconded by Mr. Hart and was carried unanimously.

Construction of Fine Arts Building Proposed

The next item of business considered was the recommendation of Mr. Price Doyle, head of the Fine Arts Department, with reference to the construction of a Fine Arts Building. Mr. Doyle was called before the Board of Regents to explain more fully and to comment on some phases of his proposals for financing such a building program.

After this suggested building program was discussed informally, Dr. Richmond stated that he would like to have the matter of the proposed Fine Arts Building turned over to the Executive Committee with power to act in connection with the possibilities of arranging for a bond issue to construct this building at the soonest possible date. Judge Ferguson suggested that Stein Bros. & Boyce, Louisville, Kentucky, who made the necessary preparations for the sale of bonds to build Warren S. Swann Dormitory, be directed to prepare the necessary papers incident to the preparation of the bonds, advertising for bids and the sale of such bonds, the interest rate on same not to exceed 3%.

Motion was made by Dr. Crume that the President's recommendation with reference to the Fine Arts Building be approved and that the matter of the proposed construction of a Fine Arts Building, to be financed by the issuance of revenue bonds, be referred to the Executive Committee of the Board of Regents of Murray State Teachers College with power to act. This motion was seconded by Mr. Winslow, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Insurance on Warren S. Swann Memorial Dormitory

Motion was made by Dr. Crume that the President be authorized and directed to handle the matter of insurance on the Warren S. Swann Memorial Dormitory. This motion was seconded by Mr. Hart, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Business Manager's Report

Next, Mr. R. E. Broach was called before the Board to present his report as Business Manager, which report was received and filed.

Regional Library Service Furnished by Murray State is Unique

Dr. Richmond called to the attention of the Board the fact that Murray State Teachers College is rendering a service that is unique by the establishment of regional libraries in this area in cooperation with the Tennessee Valley Authority and the Kentucky Library Association, and he added that Miss Rothrock, of the TVA, explained our plan at the mid-winter conference of the American Library Association, in Chicago, where she was told that no other college in the Nation is furnishing library service to the people of its area in cooperation with governmental agencies.

Dedication of Warren S. Swann Memorial Dormitory

It was agreed that Mr. Aubrey Williams, National Youth Administrator, Washington, D. C., should be invited to take part in the dedication of Warren S. Swann Memorial Dormitory, that the date of the dedicatory program be set at a time when he can come to Murray, and that the President be directed to contact Mr. Williams and arrange a satisfactory date.

NYA Program To Be Continued; Industrial Arts Program Authorized

Motion was made by Mr. Hart that the Board of Regents grant authority for the continuation of the NYA program and for the initiation of an Industrial Arts program on the plan outlined in the President's report and that the President be directed to make the necessary application and contracts for such work. This motion was seconded by Dr. Crume and was carried unanimously.

Heating Plant in President's Home

Dr. Richmond next called attention to the very unsatisfactory service rendered by the heating plant in the President's Home, and, after this situation was explained, it was agreed that the President and Business Manager should be directed to secure bids for the installation of a new heating system in order that this condition may be corrected before another winter.

Minutes of the Executive Committee of the Board of Regents

The Minutes of the Executive Committee of the Board of Regents in connection with the sale of the remaining \$5,000.00 of the authorized bond issue of \$50,000.00 for the construction of Warren S. Swann Memorial Dormitory follow:

MINUTES OF A MEETING OF THE EXECUTIVE COMMITTEE OF
THE BOARD OF REGENTS OF MURRAY STATE TEACHERS COLLEGE,
HELD ON THE 6 DAY OF NOVEMBER, 1940

A special meeting of the Executive Committee of the Board of Regents of Murray State Teachers College was held in Murray, Kentucky on the 6 day of November, 1940. Due and proper notice had theretofore been given in writing to all of the members of the Executive Committee and each member had acknowledged receipt of the notice and agreed

to the meeting in writing. The following were present:

R. E. Broach
George Hart
James H. Richmond
Claude Winslow

being all of the members of the Executive Committee. The written notice of the time, place, and purpose of the meeting with the acceptance by all of the members duly endorsed thereon was ordered filed with the minutes.

As stated in the notice, it was explained that the meeting was called to fix a time and place for the sale of bonds numbered 46 to 50 inclusive of the 3% Dormitory Refunding Revenue Bonds authorized by resolution adopted August 21, 1940 by the Board of Regents, such sale to be conducted by this Executive Committee pursuant to a resolution adopted by the Board of Regents on October 28, 1940. It was explained that the sale should be advertised at least one week in advance of the date of the sale, by a notice published in a newspaper. The last sale was advertised in the Murray Ledger and Times and in the Paducah Sun Democrat.

After due discussion the following resolution was proposed by George Hart, seconded by R. E. Broach:

"RESOLVED FIRST, that pursuant to the resolution of the Board of Regents adopted on October 28, 1940, bonds numbered 46 to 50 inclusive of the issue of 3% Dormitory Refunding Revenue Bonds of Murray State Teachers College, dated as of September 1, 1940, being five (5) bonds in the denomination of \$1,000.00 each, be offered for sale at a public competitive sale on November 15, 1940, at 2 P. M. at the Board Room on the campus of the college in Murray, Kentucky.

"RESOLVED SECOND, that the proposed form of notice of sale and the proposed statement of terms and conditions of the sale prepared by Grafton & Grafton, Attorneys of Louisville, Kentucky, and submitted to this meeting, be and the same are hereby adopted and approved and a copy of each of said instruments shall be filed with the minutes of this meeting.

"RESOLVED THIRD, that the notice of sale be published by one insertion in the Murray Ledger and Times and one insertion in the Paducah Sun Democrat at least one week in advance of the above sale date."

The foregoing resolution was submitted to a vote and the yea and nay vote thereon was recorded as follows:

<u>Names of those voting yea</u>	<u>Names of those voting nay</u>
George Hart R. E. Broach James H. Richmond Claude Winslow	None

Whereupon the Chairman of the meeting declared that the same had been duly adopted and passed.

It was explained to the meeting that the issuance and sale of the first \$45,000.00 of this same series of bonds was handled by The Bankers Bond Company under a contract with

the college. This contract covered only the first \$45,000.00 of the bonds and did not include the sale of the bonds which will now be sold. The Bankers Bond Company has tendered a proposal dated October 31, 1940 relating to the handling of the sale above authorized, said proposal being in words and figures as follows:

"October 31, 1940

To the Executive Committee and the
Board of Regents of Murray State Teachers College
Murray, Kentucky

Gentlemen:

On July 29, 1940 we submitted to you a proposal whereby we undertook to assist you in calling for payment the 4% Dormitory Revenue Bonds dated as of June 1, 1940, which you then had outstanding, and in the issuance of \$50,000.00 principal amount of new 3% Dormitory Refunding Revenue Bonds dated as of September 1, 1940, of which new bonds \$45,000.00 were to be sold. At that time we offered to furnish you all necessary instruments prepared by our counsel and we offered to pay all expenses in connection with the sale of \$45,000.00 of the new bonds, for which we were to receive compensation or a commission of 5%.

In accordance with our agreement which was duly accepted by the Board of Regents, we performed these services, bought the bonds, and have received our compensation.

We are now advised that you wish to sell the remaining \$5,000.00 principal amount of 3% Dormitory Refunding Revenue Bonds which were duly authorized but were not covered by our previous contract. In this connection we now offer to pay all expenses incident to the preparation of the necessary papers and the advertising of a public competitive sale of such \$5,000.00 of bonds. Providing the sale can be advertised and held under the supervision of our counsel within the next twenty days, we agree that we will appear and make you a bid of par for said bonds. As compensation to us for our expenses and for the fees of our counsel, and for the risk which we assume in making this guaranteed bid, we are to be paid a sum equal to 5% of the face amount of the bonds thus sold, which sum we may take as a credit upon the purchase price if we are the highest bidder. The compensation, however, is to be payable to us immediately after the sale, whether we are the highest bidder or not. If for any reason the sale cannot be held in twenty days from the date of this proposal, we are to receive this compensation only in the event that we do appear at the sale whenever held and make you a bid of at least par for all of said bonds.

If you desire to accept this proposal, kindly adopt a resolution quoting it in full. Send us two copies of the resolution duly certified by the secretary of the meeting with the yea and nay vote duly indicated thereon.

Yours very truly,

THE BANKERS BOND COMPANY

By /s/ J. D. Faison "

After a discussion the following resolution was proposed by George Hart, seconded by R. E. Broach:

"RESOLVED, that the foregoing proposal of The Bankers Bond Company be and the same is hereby accepted for and on behalf of Murray State Teachers College."

The yea and nay vote on said resolution was as follows:

<u>Names of those voting yea</u>	<u>Names of those voting nay</u>
R. E. Broach	None
Geo. Hart	
James H. Richmond	
Claude Winslow	

Whereupon the Chairman of the meeting declared that the same had been duly adopted and passed.

There being no further business before the meeting it was unanimously agreed that the meeting should be and it was adjourned to convene again at the time and place fixed for the bond sale by the above resolution, for the purpose of receiving, considering, and accepting any bids which might be received.

(Signed) James H. Richmond
Chairman of the Executive Committee

CERTIFICATE

I, R. E. Broach, Secretary of the Executive Committee of the Board of Regents of Murray State Teachers College, do hereby certify that the foregoing is a true copy of the minutes of a special meeting of said Executive Committee held in Murray, Kentucky on November 6, 1940, and that the same has been duly recorded in the official records of said Executive Committee.

Witness my hand and the seal of Murray State Teachers College this 6 day of November, 1940.

(SEAL) (Signed) R. E. Broach
Secretary of the Executive Committee

MINUTES OF AN ADJOURNED SPECIAL MEETING OF THE EXECUTIVE COMMITTEE OF THE BOARD OF REGENTS OF MURRAY STATE TEACHERS COLLEGE HELD ON THE 15TH DAY OF NOVEMBER, 1940

A meeting of the Executive Committee of the Board of Regents of Murray State Teachers College was held in the Board Room on the campus of the College at Murray, Kentucky, on November 15, 1940, at 2 P. M., pursuant to adjournment from the special meeting held on November 6, 1940, as shown by the minutes of said prior meeting.

The Chairman presided and reminded the Executive Committee that this meeting was held pursuant to adjournment for the purpose of receiving and passing upon competitive bids for bonds numbered forty six (46) to fifty (50) inclusive of the issue of 3% dormitory refunding revenue bonds dated September 1, 1940, the sale having been advertised for this

time and place by notices published in the Murray Ledger & Times and in the Paducah Sun Democrat at least one week in advance.

The Business Manager then appeared before the Executive Committee and reported that the only bid received was that of The Bankers Bond Company of Louisville, Kentucky, offering \$5,000.00 for said bonds plus accrued interest from September 1, 1940, to the date of actual delivery and payment. Due to the failure of The Bankers Bond Company to receive notice of the time fixed for the sale, said bid is in telegraphic form. The required good faith check is not attached but the telegram states that the same is in the mail.

After a discussion of this bid the following motion was made by Member Geo. Hart, seconded by Member R. E. Broach:

"RESOLVED that the bid of Bankers Bond Company of Louisville, Kentucky, offering to pay par and accrued interest for bonds numbered forty six (46) to fifty (50) inclusive of the 3% dormitory refunding revenue bonds of Murray State Teachers College, dated September 1, 1940, and being five (5) bonds of the denomination of \$1,000.00 each, be and the same is hereby accepted, and the failure of said bidder to have the required good faith check attached to the bid is hereby waived, such omission being for a reason deemed sufficient to this Committee; and when said bonds have been executed, the Business Manager is authorized to deliver the same to the Bankers Bond Company upon payment of the purchase price less the amount of compensation due said bidder under its contract with the College."

The foregoing resolution was submitted to a vote and the yea and nay vote thereon was recorded as follows:

<u>Names of Those Voting Yea</u>	<u>Names of Those Voting Nay</u>
Geo. Hart R. E. Broach James H. Richmond	None

Whereupon the Chairman announced that the resolution had been duly adopted and passed.

There being no further business before the meeting it was adjourned.

(Signed) James H. Richmond
Chairman

CERTIFICATION

I, R. E. Broach, Secretary of the Executive Committee of the Board of Regents of Murray State Teachers College, do hereby certify that the foregoing is a true copy of the minutes of a special meeting of said Executive Committee, held in Murray, Kentucky, on November 15, 1940, and that the same has been duly recorded in the official records of said Executive Committee.

Witness my hand and the seal of Murray State Teachers College this 15 day of November, 1940.

(SEAL)

(Signed) R. E. Broach
Secretary, Executive Committee

Adjournment

Motion was made by Dr. Crume that the Board adjourn.
This motion was seconded by Mr. Winslow and was carried
unanimously.

Charles Ferguson
Vice - Chairman

Alice Keys
Secretary