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Board of Regents, Murray State Normal School

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MINUTES OF BOARD OF REGENTSMURRAY STATE TEACHERS COLLEGE

August 16, 1941

The Board of Regents of Murray State Teachers College met in the office of the President, as per the call of the Chairman, at 10:00 A. M. Saturday, August 16, 1941, with the following members present: Mr. Claude Winslow, Mr. George Hart and Judge Charles Ferguson. In the absence of Chairman J. W. Brooker, Vice Chairman Charles Ferguson presided.

President's Report

Dr. Richmond presented and read his report as President, as follows:

REPORT OF THE PRESIDENT

August 16, 1941

Honorable Board of Regents  
Murray State Teachers College  
Murray, Kentucky

Gentlemen:

I am submitting the following items for your information and consideration:

I. Approval of the Minutes of the Board of Regents

I am recommending that the Minutes of the Board of Regents for the meetings held on July 14, 1941 and July 28, 1941 be approved and signed, copies of these Minutes having been mailed to the individual members of the Board.

II. Report of Committee on Entrance, Credits, Certification and GraduationIII. Resignation of Miss Jane Haselden, Dean of Women

As you will recall, I reported to the Board on June 5, 1941 that I had granted the request of Miss Jane Haselden for a leave of absence from her duties for the summer session, this leave beginning June 16, 1941 and continuing through August 22, 1941.

Under date of July 25, 1941, Miss Haselden wrote me a letter submitting her resignation as a member of our faculty and Dean of Women and advising that she had accepted the position of Assistant Dean of Women at the University of Kentucky, which place had been offered her.

IV. Employment of Faculty

- a. Mr. W. B. Moser was employed as Critic Teacher in the Training School during Mr. Clifton Thurman's leave of absence

this summer at a salary of \$25.00 per week, beginning June 16, 1941 and continuing through August 9, 1941, but through an oversight the report of his employment was not included in the agenda for the last meeting of the Board.

- b. Mr. Joseph N. Garton, as you will recall, was granted a leave of absence from June 16, 1941 through August 22, 1941. It seems now that Mr. Garton, who is an officer in the Reserve Corps of the U. S. Army, will be called into service within the next few days. If such is the case, it will be necessary to secure some one to fill his place in our faculty during the time he is doing military service. Anticipating this eventuality, I have asked Mr. Doyle to make investigations and be ready to recommend somebody for the place if and when it becomes necessary. I recommend, therefore, that the Board of Regents authorize the President to employ another member of faculty in the Music Department if it becomes necessary before the opening of the fall semester.

V. Civilian Pilot Training Program

I am submitting to the Board a statement from Dr. Chas. Hire, Coordinator of the Civilian Pilot Training program, with reference to two phases of this program, as follows:

- a. Flight Operator's Contract with Knapp Flying Service
- b. Airport Leases

VI. Contracts for Library Services in Marshall and Calloway Counties

Pursuant to authorization by the Board of Regents, in session July 14, 1941, contracts have been executed for regional library service in Marshall and Calloway Counties, said service to be rendered by Murray State Teachers College in cooperation with the Tennessee Valley Authority and the Kentucky Library Extension Division, as follows:

- a. Marshall County Board of Education

Library service will be furnished by Murray State Teachers College to the one and two teacher schools of Marshall County in accordance with the contract which is herewith submitted for final approval, for the period beginning July 1, 1941 and continuing through June 30, 1942, for which service the Marshall County Board of Education will pay the sum of \$500.00.

- b. Marshall County Library Board

In keeping with the adopted policy of establishing regional library service

in this area, arrangements have been made in connection with the Reservoir Clearance Program of the TVA for Murray State Teachers College to establish book deposit stations in certain strategic communities in Marshall County. One provision of this agreement is that the Marshall County Library Board will undertake to secure an appropriation from the Marshall County Fiscal Court for use in developing the regional library program in that county. This service will continue through June 30, 1942. The agreement with the Marshall County Library Board is herewith presented for final approval.

c. Calloway County Board of Education

Library service will be furnished by Murray State Teachers College to the one and two teacher schools of Calloway County along the lines of the plan which was instituted last year. The contract for this service, which is herewith submitted for final approval, provides that this library service will be furnished by Murray State Teachers College for the period beginning July 1, 1941 and ending June 30, 1942 and that the Calloway County Board of Education will pay \$400.00 for same.

d. Calloway County Library Board

Arrangements have been made in connection with the Reservoir Clearance Program of the Tennessee Valley Authority for Murray State Teachers College to establish book deposit stations in strategic communities in Calloway County for the use of the general public as well as for the benefit of employees of the Tennessee Valley Authority. One provision of this agreement is that the Calloway County Library Board will undertake to obtain from the Calloway County Fiscal Court an appropriation of \$500.00 for use in developing the regional library program in this county. The contract for the aforementioned library service through June 30, 1942 is herewith submitted for final approval by the Board of Regents.

VII. Fine Arts Building

VIII. College Postmaster's Salary Supplemented

In reporting the contract for the operation of the college post office on July 14, 1941, through oversight the salary was not listed. According to our contract with Mr. Glin Jeffrey, his salary as College Postmaster will be supplemented by the college in the amount of \$480.00 for the period beginning June 30, 1941 and continuing through June 30, 1942. This item is reported now simply as a matter of official record.

Respectfully submitted,

James H. Richmond  
President

Approval of Minutes

Motion was made by Mr. Hart that the Minutes of the Board of Regents for the meetings held on July 14, 1941 and July 28, 1941, copies of which were mailed to the individual members of the Board, be approved and signed. This motion was seconded by Mr. Winslow and was carried unanimously.

Report of Entrance, Credits, Certification and Graduation Committee

President Richmond presented the report of the Committee on Entrance, Credits, Certification and Graduation and recommended that it be approved and the degrees be conferred and the high school diplomas be granted in accordance with the recommendations of the Committee, as follows:

August 16, 1941

To the Board of Regents.  
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification, and Graduation we report as follows:

Mr. Caplinger, Director of the Training School of Murray State Teachers College, recommends the following seniors as having completed the required sixteen units of study which will entitle them to a diploma from this school. The Committee, on this recommendation, recommends to the Board of Regents that the following persons be granted a high school diploma as of August 22, 1941:

Samples, Dorothy Nell  
Smith, Malina Joette

On July 14, 1941, the Committee submitted to the Board of Regents the names of the seniors who had applied for degrees to be granted in August 1941, with the recommendation that these students be granted degrees as of August 22, 1941, if they completed all requirements by that date. The Committee now recommends that if any of those seniors named fail to complete their requirements by August 22 but do so by August 30, they be granted the degrees for which they have applied as of August 30, 1941.

Respectfully submitted, .

Cleo Gillis Hester .  
A. M. Wolfson  
F. D. Mellen  
Wm. G. Nash

Motion was made by Mr. Hart that the recommendations of the Committee and of the President be approved and the degrees be conferred and the diplomas granted in accordance therewith. This motion was seconded by Mr. Winslow, and the roll was called on its adoption with the following result: Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Employment of W. B. Moser Approved

Motion was made by Mr. Hart that the Board of Regents approve the President's action in employing Mr. W. B. Moser. This motion was seconded by Mr. Winslow, and the roll was called on its adoption with the following result: Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

President Authorized To Employ Additional Music Instructor

Motion was made by Mr. Hart that the President be authorized to employ an additional member of the faculty in the Music Department if it becomes necessary to do so before the opening of the fall semester. This motion was seconded by Mr. Winslow, and the roll was called on its adoption with the following result: Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Civilian Pilot Training Program

Dr. Richmond suggested that the Board leave the matter of the Civilian Pilot Training Program with the Executive Committee of the Board of Regents with power to act.

Motion was made by Mr. Hart that the Executive Committee of the Board of Regents of Murray State Teachers College be given authority to act with reference to the Civilian Pilot Training Program of the college. This motion was seconded by Mr. Winslow, and the roll was called on its adoption with the following result: Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Contracts for Library Services in Marshall and Calloway Counties Approved

Dr. Richmond recommended the approval of the contracts for library services with the Marshall County Library Board, the Marshall County Board of Education, the Calloway County Library Board and the Calloway County Board of Education, as signed by the Dean of the College and by the officers of the respective Boards desiring this library service.

Motion was made by Mr. Hart that the Board of Regents finally approve the contracts with the Marshall County Library Board, the Marshall County Board of Education, the Calloway County Library Board and the Calloway County Board of Education for library services in Marshall and Calloway Counties. This motion was seconded by Mr. Winslow and was carried unanimously.

College Postmaster's Salary Supplemented

Motion was made by Mr. Winslow that the college pay Mr. Glin Jeffrey \$480.00, the same as last year, for his services as college postmaster. This motion was seconded by Mr. Hart, and the roll was called on its adoption with the following result: Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Board of Regents Authorizes Cooperation in Restricted Salary Controversy

Motion was made by Mr. Winslow that the Board of Regents of Murray State Teachers College cooperate with other interested parties in the matter of restricting salaries of certain school administrators, deans and faculty members to \$5,000.00 annually, such cooperation to carry with it any reasonable

financial obligation in the matter of legal costs, such costs to be ratified by the Board. This motion was seconded by Mr. Hart, and the roll was called on its adoption with the following result: Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

#### Fine Arts Building Changes Suggested

Dr. Richmond recommended that the Board of Regents authorize the President and Business Manager to buy and contract for the materials and equipment necessary for the construction of the Fine Arts Building, provided it is the will of the Board to proceed with the plans for the completion of the building.

In this connection, the attention of the Board of Regents was called to the fact that bids for materials and certain contracts in connection with the construction of the Fine Arts Building had indicated that the building could not be completed with the funds available for its construction, and that for this reason Mr. G. Tandy Smith, Jr., Architect, had been requested to submit some revised estimates covering certain items. The revisions recommended by Mr. Smith are listed, as follows:

#### FINE ARTS BUILDING REVISED ESTIMATES FOR WHICH SPONSOR'S FUNDS ARE TO BE EXPENDED

Item	Estimates
Walks, Landscaping	\$ 103.00
Labor Brick and Block	3,000.00
Face brick	1,638.00
Concrete blocks	30.00
Cinder blocks	253.00
Plastering	1,670.00
Reinforcing steel	6,150.00
Skylights	750.00
Sheet metal vents, etc.	400.00
Acoustical board and insulation	2,977.00
Millwork and handrail	3,370.00
Finish hardware	1,250.00
Asphalt tile	1,322.00
Paint materials	1,200.00
Cut stone	1,122.00
Lumber and plywood	2,319.00
Structural steel	100.00
Glazing	33.00
Plumbing	2,075.00
Heating and ventilating	13,900.00
Electric Wiring	1,717.00
Electric Fixtures	1,252.00
Carpenter labor	3,750.00
Small tools and supplies	800.00
Equipment	
Truck	
Block machine	
Concrete mixer	
Hoisting engine	2,964.00
Fees	5,000.00
	<u>\$59,185.00</u>

The estimates and bids on items where revision was suggested by the architect were discussed and considered separately, and Mr. Smith was questioned very pointedly and critically as to the wisdom of making such changes and the anticipated benefit resulting to the college by reason of these changes.

Mr. Curba Deen, District Manager and District Director of Operations, W. P. A. Office, Madisonville, Kentucky, and Mr. C. G. Evers, Superintendent, Murray, Kentucky, were called before the Board to discuss the plans for the construction of the Fine Arts Building and the proposed changes recommended by G. Tandy Smith, Jr., Architect. These gentlemen expressed their confidence that this building could be completed as planned, taking into consideration the suggested changes in estimates submitted by the architect at this meeting of the Board, with the amount of money originally set up by the college together with the approved grant for W. P. A. funds; and they further stated that there are several items to be furnished by the W. P. A. on which quite a sum of money can be saved, which amounts may be applied as a credit to the college toward the cost of completing the building.

Change in Estimates for Fine Arts Building Approved

After a lengthy discussion of the suggested changes in estimates on certain items in connection with the construction of the Fine Arts Building, Dr. Richmond stated that in view of the results of the conference with Mr. Deen, Mr. Evers and our architect, he was ready to recommend that we proceed with the work of the construction of this building taking into consideration the estimates and changes reported and discussed at this meeting.

Motion was made by Mr. Winslow that Dr. Richmond and the Business Manager together with Mr. Hart be empowered to contract and buy all items necessary to proceed with the construction of the Fine Arts Building. This motion was seconded by Mr. Hart, and the roll was called on its adoption with the following result: Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Adjournment

Motion was made by Mr. Hart that the Board adjourn. This motion was seconded by Mr. Winslow and was carried unanimously.

*Charles Ferguson*  
Vice - Chairman

*Alice Keys*  
Secretary