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Board of Regents, Murray State Normal School

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MINUTES OF BOARD OF REGENTS
MURRAY STATE TEACHERS COLLEGE

March 31, 1942

The Board of Regents of Murray State Teachers College met in the office of the President, as per the call of the Chairman, at 10:00 A. M. on Tuesday, March 31, 1942, with the following members present: Dr. C. E. Crume, Mr. Claude Winslow and Mr. George Hart.

Mr. Claude Winslow Selected Chairman Pro Tem

In the absence of Chairman J. W. Brooker and Vice Chairman Charles Ferguson, Mr. Claude Winslow was chosen to serve as Chairman Pro Tem of the meeting:

President's Report

Dr. James H. Richmond submitted and read his report as President, as follows:

REPORT OF THE PRESIDENT

March 31, 1942

Honorable Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

I am submitting the following items for your information and consideration:

I. Approval of the Minutes of the Board of Regents

I recommend that the Minutes of the Board of Regents for the meeting held on January 26, 1942, copies of which were mailed to the individual Board members, be approved and signed.

II. Report of the Committee on Entrance, Credits, Certification and Graduation

III. J. W. Carr Purchases of Land

IV. Leaves of Absence

a. Mr. Preston W. Ordway Granted Leave of Absence for Military Service

Mr. Preston W. Ordway, Bookkeeper and Assistant Business Manager, is a First Lieutenant in the Reserve Officers' Corps of the United States Army; and, as such, he has been called to report for active service. In keeping with the policy of this Board of Regents, and in accordance with his request, I have granted him an indefinite leave of absence, beginning April 1, 1942:

b. Mr. Clifton Thurman Granted Leave of Absence for Military Service

Last fall, Mr. J. Clifton Thurman was granted a leave of absence beginning September 21, 1941 and continuing through

June 5, 1942 in order that he might continue with his graduate study. Recently, I received information that he had withdrawn from Vanderbilt University, where he was doing graduate study, and is now a Civilian Navigation Instructor at Maxwell Field, Montgomery, Alabama. On March 20, I received a letter from him stating that his classification for military service had changed to 1-A and requesting that his leave of absence be extended for the duration of the war. In keeping with the policy of our Board, I have granted Mr. Thurman a leave of absence for the duration of the war.

c. Mr. W. E. Blackburn's Leave of Absence

On January 26, 1942, Mr. W. E. Blackburn's leave of absence to study was extended from February 1, 1942 through June 6, 1942, at his request. Mr. Blackburn has now informed me that he will be able to resume his work on June 1, 1942, if his services are desired a few days earlier. This change in dates was suggested because the institution of the quarter system in our college necessitates the opening of the summer session five days sooner than was originally planned.

d. Extension of Leave of Absence for Miss Robbins

Miss Floy Robbins, who has been granted a leave of absence because of the condition of her eyes, has now requested an extension of her leave, stating that she would like to discuss the length of this leave within the next few weeks.

V. Faculty and Staff - Employment and Salary Adjustments

a. Mr. Rudy L. McDougall's Salary Increased

Due to the increased cost of living, it has been necessary to increase the monthly salary of Mr. Rudy L. McDougall, Fireman, from \$50.00 to \$60.00, effective February 1, 1942; and I recommend that the Board of Regents approve this salary increase.

b. James W. Page's Salary Increased

Mr. James W. Page, Fireman, has also been given an increase in salary from \$50.00 to \$60.00 per month, effective February 1, 1942, because of the increase in living costs. I recommend that this action be approved by the Board.

c. Mr. Tollie E. Cook's Salary Increased

Because of the increase in living costs, Mr. T. E. Cook, Fireman, has likewise been given an increase in salary from \$50.00 to \$60.00 per month, effective February 1, 1942. I recommend that this salary increase be approved by the Board of Regents.

d. Mr. Emil W. Weber Employed as Instructor

Mr. Emil Weber has been employed as Instructor of First-Aid Course in cooperation with the National Youth Administration program at a salary of \$48.00 per week, beginning February 8, 1942 and ending March 21, 1942. The National Youth Administration will reimburse the college for the salary paid Mr. Weber for this service.

e. Mr. Harlan K. Inglis Employed as Part-Time Instructor

Mr. Harlan K. Inglis has been employed as a part-time Critic Teacher in Music, because of the overflow in classes, at a salary of \$40.00 per month, beginning March 1, 1942 and ending March 31, 1942.

f. Mr. Ed Scales' Employment Continued

Mr. Ed Scales was employed as basketball coach at the Training School at a salary of \$50.00 per month beginning December 1, 1941 and continuing through March 31, 1942. It has now become necessary to use his services further in connection with the track work; I am recommending, therefore, that the Board of Regents authorize his continued employment at the same salary rate from April 1, 1942 as long as his services are needed, not to extend beyond the close of the present semester.

g. Mr. Taz Rogers Employed as Fireman

Mr. Taz Rogers has been employed to take Tollie E. Cook's place, as Fireman, Cook having resigned. His employment was made at the basis of \$60.00 per month, beginning March 20, 1942.

VI. Employment of Married Women

I am requesting the Board to give me permission, during the present emergency, to employ married women if it appears that it is necessary to do so. I have always had the very definite conviction that, all things being equal, married women whose husbands are living should not be employed, largely for economic reasons; but the present situation is such that we may find it necessary to make such employments; and since the Board is on record to the contrary, I am asking them to revoke this regulation for the time being. Later, when normal conditions again prevail, I shall welcome a return to the original policy.

VII. Alumni Allowance of \$200.00

Our Board, for the last three years, has appropriated annually \$200.00, along with other considerations, such as stationery, office space, and stamps, to our Alumni Association. Recently, we sent in to Frankfort an invoice for the payment of this \$200.00 to the Association. The request was turned down, despite the fact that it had been honored for the past two years. I should like to have your judgment as to how to handle this particular matter.

VIII. Contract for the Publication of the College NewsIX. Commencement Speaker To Be Hon. Paul V. McNutt

I am glad to report to the Board that I have made arrangements for Honorable Paul V. McNutt, Administrator of the Federal Security Agency, to deliver our Commencement Address on Thursday, May 28. Of course, we expect a large audience to hear this outstanding speaker.

X. President's Salary

Respectfully submitted,

James H. Richmond
President

JHR:TB

Approval of the Minutes

Motion was made by Mr. Hart that the Minutes of the Board of Regents for the meeting held on January 26, 1942 be approved and signed, copies of these minutes having been mailed to the individual Board members. This motion was seconded by Dr. Crume, and was carried unanimously.

Report of the Committee on Entrance, Credits, Certification and Graduation

Dr. Richmond presented the report of the Committee on Entrance, Credits, Certification and Graduation and recommended that the recommendations of the Committee be approved, as follows:

March 31, 1942

To the Board of Regents
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification, and Graduation we report as follows:

On January 26, 1942, the Committee presented to the Board of Regents the names of certain seniors with the recommendation that they be granted the degrees for which they had applied if they completed the requirements for these degrees on or before February 28, 1942. The Committee now reports that the following seniors fulfilled the requirements for the degrees indicated by February 20, 1942, and recommends that these be granted as of that date.

BACHELOR OF ARTS

Crawford, Rolene
White, Charles Oteen

BACHELOR OF SCIENCE

Aken, Betty Jeanne
Dossett, Mildred Jereline
Oliver, Mary Claire

Perkins, Ann Whitnel
Stubblefield, Robert James
Vanhooser, Geneva

BACHELOR OF SCIENCE IN HOME ECONOMICS

Burnette, Annie Laurie
 Hays, Martha Louella
 Kettler, Barbara Belle

White, Frances Grey
 Williamson, Mary Leah

BACHELOR OF SCIENCE IN AGRICULTURE

Bailey, Robert Cammon

BACHELOR OF MUSIC EDUCATION

Larsen, Arved Martin, Jr.
 Parrish, William Ottis

Roberts, Annie Lou

The records of the registrar's office show that Estelle Lovins Spiceland was issued a Standard Certificate on June 4, 1931, and that this certificate was renewed for three years on June 29, 1940. Mrs. Spiceland states that her certificate has been lost and asks that she be granted a duplicate. The Committee recommends, therefore, that a DUPLICATE STANDARD CERTIFICATE be issued to Estelle Lovins Spiceland.

Respectfully submitted,

Cleo Gillis Hester
 F. D. Mellen
 G. T. Hicks
 A. M. Wolfson
 Wm. G. Nash

Motion was made by Mr. Hart that the recommendations of the Committee and the President be approved and the degrees be granted and the certificate be reissued and renewed in accordance therewith. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Hart, aye; Mr. Winslow, aye.

Mr. L. C. Fowler Granted Leave of Absence

Dr. Richmond presented to the Board the request of Mr. L. C. Fowler for a leave of absence beginning June 1, 1942 and continuing through August 29, 1942 in order that he might do graduate work at the University of Kentucky, where he has been granted a fellowship. Dr. Richmond stated that Mr. Fowler's request would have been granted by him and reported along with the other leaves of absence if it had been received before the Board had convened. By common consent, Mr. Fowler was granted a leave of absence to study, in accordance with his request.

Faculty and Staff Employment and Salary Adjustments Approved

Dr. Richmond recommended that the Board of Regents approve the employment and salary adjustments as reported by the President.

Motion was made by Dr. Crume that the employment of members of faculty and staff and the salary adjustments be approved by the Board as reported by the President. This motion was seconded by Mr. Hart, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Hart, aye; Mr. Winslow, aye.

Employment of Married Women during Emergency Authorized

Motion was made by Mr. Hart that the Board of Regents revoke for the present emergency the policy of not employing married women regularly. This motion was seconded by Dr. Crume and was carried unanimously.

Alumni Allowance of \$200.00

Motion was made by Mr. Hart that the matter of paying the Alumni Association the allotment of \$200.00 be turned over to the President and Business Manager with authority to work out the situation as they see fit. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Hart, aye; Mr. Winslow, aye.

Vice Chairman Charles Ferguson Arrived and Assumed the Chair

At this point, Vice Chairman Charles Ferguson arrived at the meeting and assumed the chair.

Contract for the Publication of the College News

Dr. Richmond read to the Board a letter which he had received from the publishers of the Ledger & Times in regard to the contract for the publication of the College News.

Motion was made by Mr. Winslow that a committee be appointed, composed of the President, the Business Manager and the Board member living in Murray, Mr. George Hart, and that this committee be given authority to make the necessary arrangements in contracting for the publication of the College News. This motion was seconded by Dr. Crume, and was carried unanimously.

NYA Vocational Education Plan

Next, upon the request of Dr. Richmond, Dean Nash reported to the Board with reference to the Vocational Education plan of the NYA, stating that in order to carry on the work under the new plan, two machinists' teacher foremen and two welders' teacher foremen have been employed on a split payroll basis by the State National Youth Administration and the Vocational Education Division of the State Department of Education. The following named persons were employed at the salaries indicated, the same being only the college's part of the salaries they will receive, employment on this basis effective April 1, 1942:

Mr. Roby T. Robertson, VE \$80.00
 Mr. Norman B. Wofford, VE \$65.00
 Mr. William G. Jones, VE \$75.00
 Mr. Ralph D. O'Nan, VE \$80.00

Under this plan, Dr. Nash added Murray State Teachers College will pay three-sevenths of the total salary and will be reimbursed this amount by the Division of Vocational Education of the Department of Education. Dr. Richmond recommended that this arrangement be approved.

Motion was made by Mr. Hart that the arrangement for the Vocational Education plan of the NYA, as reported by Dean Nash, be approved by the Board of Regents. This motion was seconded by Mr. Winslow, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

J. W. Carr Purchases of Land

At this point, Dr. J. W. Carr was called into the Board meeting for the discussion of the present status of the contracts which he and Mrs. Carr had made with the Board of Regents of Murray State Teachers College

in connection with the purchase of certain tracts of land which had been deeded to the college, namely the Golf Club property, forty acres of Underwood property adjacent to the college farm and the Tune property. It was reported to the Board that despite the fact that Attorney General Meredith had approved the transfer of this land and had drawn the deed, himself, in one instance and one of the three transfers of property so made had been officially approved and the land accepted by the Kentucky Real Estate Board, State officials, including Attorney General Hubert Meredith and Governor Keen Johnson, have now insisted that these transfers of property were illegally made. The question confronting the Board of Regents being the consummation of these land transfers legally when the college has no appropriation for purchases of land and when the operation and maintenance budget is not in condition to stand the expenditures necessary to clear up immediately the obligations contained in the aforementioned contracts, which according to the terms of the contracts were distributed over a period of several years, Dr. Carr was called upon to outline the best plan of procedure, as suggested by the Frankfort authorities when he and Mr. R. E. Broach, Business Manager, went to Frankfort for counsel as to how best to handle these matters. Dr. Carr reported that each of the three following alternatives was suggested:

1. That the Governor make a special appropriation from the Emergency Fund to pay off the entire indebtedness;
2. That a holding company, composed of persons with whom I would not be connected at all, be formed; and that this holding company raise the money to pay off the indebtedness; or
3. That Mrs. Carr and I would join with a third person and form a holding company to carry out the project.

Dr. Carr stated that he and Mrs. Carr preferred acceptance of these suggested plans in the order listed.

Dr. Richmond recommended that a committee, including Vice Chairman Charles Ferguson because he is a lawyer, be appointed to go to Frankfort to work out a proposal along the lines outlined at this Board meeting for handling these land transfers in a manner that will be satisfactory to this Board and to the Department of Finance. Dr. Richmond suggested that Dr. J. W. Carr and Mr. R. E. Broach should also serve on this committee.

Motion was made by Mr. Winslow that a committee composed of Judge Charles Ferguson, Dr. J. W. Carr and Mr. R. E. Broach be appointed to go to Frankfort and to work out the most satisfactory plan possible for the handling of the aforementioned land transfers from Dr. J. W. Carr and Mrs. Mary Moss Carr to Murray State Teachers College. This motion was seconded by Mr. Hart and was unanimously carried.

President's Salary

Next, Dr. Richmond called the attention of the Board to the situation with reference to his salary, stating that Mr. J. Dan Talbott, Director of the Department of Finance, had refused to honor his pay roll requisition for salary due the President of this college on April 1, 1942, claiming that under the recent ruling of the Court of Appeals, he is not legally authorized to approve the payment of salaries to any State official in excess of \$5,000.00 per annum. In this connection, Dr. Richmond read to the Board the copy of a letter which he had written to Mr. Talbott on March 14, but which Mr. Talbott had not yet answered. In this letter,

Dr. Richmond pointed out that not only a twenty-five year precedent but the opinions of four or five Attorneys General support his position that until the Court of Appeals has finally disposed of this litigation with reference to the payment of salaries in excess of \$5,000.00 and has handed down its mandate to the Franklin County Circuit Court, he is entitled to receive his recognized legal salary, totaling \$625.00 a month; and if and when the Court of Appeals hands down its mandate in line with its recent decision, he would from that date until the end of the present fiscal year be entitled to draw a salary on the basis of \$5,000.00 a year for the remainder of the year.

Salaries To Be Shifted from Physical Education Building Operation and Maintenance Fund to Regular College Payroll

Dr. Richmond suggested that the President and Business Manager be authorized to make any shift in salaries that they think desirable from the Operation and Maintenance Fund of the Physical Education Building to the regular college payroll.

Motion was made by Dr. Crume that the President and Business Manager be authorized and directed to make such shifts in salaries from the Operation and Maintenance Fund of the Physical Education Building to the regular college payroll as they deem desirable. This motion was seconded by Mr. Winslow, and was carried unanimously.

Payment of Balance of President's Salary Authorized

The matter of the payment of the balance of the President's salary for the remainder of the current fiscal year was taken up for further discussion.

Motion was made by Mr. Winslow that Mr. Hart together with Judge Ferguson arrange a resolution that will take care of the situation of paying the President's salary. This motion was seconded by Dr. Crume, and was carried unanimously.

Motion was made by Mr. Hart that the Board of Regents pay Dr. James H. Richmond, President, \$2,500.00 out of the Operation and Maintenance Fund of the Physical Education Building, the balance of salary due him for the current fiscal year under his contract, \$625.00 of this amount to be paid today, and \$625.00 for each of the next three months for services rendered. This motion was seconded by Mr. Winslow, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

President Promised Reimbursement If Action Determined Illegal

The President, James H. Richmond, stated to the Board that, in his judgment, the action on this particular item of the payment of his salary was legal and right; but, if it should ever be determined to be illegal, he assured the Board that he would promptly reimburse the Board of Regents for every dollar thus appropriated.

Fees Changed on Institution of Quarter System

Judge Ferguson, President Richmond and Dean Nash, representatives of Murray State Teachers College on the Council of Public Higher Education, reported to the Board that this Council had authorized a change in fees to be

charged students when the operation of the institutions of higher learning is changed from the semester to the quarter basis. The following uniform fees for students attending State Teachers Colleges were adopted, and will become effective at Murray State Teachers College at the beginning of the summer quarter, June 1, 1942:

Incidental Fee

Each quarter, Kentucky students	\$22.50
Each quarter, out-of-state students	35.00
For students carrying less than 12 hours, per quarter hour	2.00
For graduate students, per quarter hour ..	2.00

In this connection Dr. Nash suggested that some one should be authorized to fix the special fees to be charged each student.

Motion was made by Mr. Hart that the President and Dean be authorized to fix the amounts of the special fees to be charged each student when the operation of the college on the quarter basis is begun. This motion was seconded by Mr. Winslow, and was carried unanimously.

Salaries of Charles Hoskins and Mrs. Fay Wall Sledd Adjusted

Dr. Richmond called the attention of the Board to the fact that since Preston Ordway has gone into active military service, more responsibility is falling on Charles Hoskins and also on Mrs. Fay Wall Sledd, who has been employed only on a part-time basis. He stated that it is now necessary to use Mrs. Sledd's services on full-time basis; and since she and Charles Hoskins have greater responsibilities, he should like to be given authority, with the Business Manager, to adjust their salaries for the remainder of the fiscal year. Dr. Richmond added that the matter of regular salaries for the coming year would be taken up at the April meeting of the Board.

Motion was made by Mr. Hart that the President and Business Manager be authorized to adjust the salaries of Charles Hoskins and Mrs. Fay Wall Sledd for the remainder of the fiscal year in keeping with their increased responsibilities. This motion was seconded by Dr. Crume, and was carried unanimously.

Luna Clark Glasgow's Notes Due Thomas P. Norris Student Loan Fund To Be Collected without Interest

Mr. R. E. Broach, Custodian of the Thomas P. Norris Student Loan Fund, reported to the Board that Luna Clark Glasgow, wife of Joe Glasgow, had borrowed funds from the Thomas P. Norris Student Loan Fund in 1926 and 1927 in the total amount of \$240.00, notes without any security whatsoever having been accepted when the loans were granted. Mr. Broach stated also that the fact that this young woman was only nineteen years of age, a minor, when these obligations were made does not improve the chances for collection of the notes. Mr. Broach stated, however, that Mrs. Glasgow's uncle has informed him that she wants to pay off this indebtedness if a settlement can be arranged whereby the interest charges will be waived; under the circumstances, she does not feel that she can pay this interest over this long period of years.

Motion was made by Mr. Hart that the proposition of Mrs. Luna Clark Glasgow be approved and that the payment of her notes, without interest, be accepted in full settlement of her debt to the Thomas P. Norris Student Loan Fund. This motion was seconded by Dr. Crume, and was carried unanimously.

Adjournment

Motion was made by Mr. Winslow that the Board adjourn. This motion was seconded by Mr. Hart and was unanimously carried.

Charles Ferguson
Vice-Chairman

Alice Keys
Secretary