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Board of Regents, Murray State Normal School

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MINUTES OF BOARD OF REGENTS
MURRAY STATE TEACHERS COLLEGE

July 27, 1942

The Board of Regents of Murray State Teachers College met in the President's office, in regular quarterly session, at 10:00 A. M. on Monday, July 27, 1942, the last Monday in July, with the following members present: Dr. C. E. Crume, Judge Charles Ferguson, Mr. George Hart and Mr. J. W. Brooker. Chairman J. W. Brooker presided.

Installation of Reappointed Members of Board of Regents, Dr. C. E. Crume and Mr. George Hart

Dr. C. E. Crume and Mr. George Hart presented their commissions showing their reappointment as members of the Board of Regents of Murray State Teachers College, and, as such, were administered the oath of office by Superintendent of Public Instruction J. W. Brooker.

Reorganization of the Board of Regents; Judge Charles Ferguson Reelected Vice Chairman, Miss Alice Keys, Secretary-Treasurer

Motion was made by Mr. Hart that Judge Charles Ferguson be reelected Vice Chairman of the Board of Regents. This motion was seconded by Dr. Crume, and was carried, Judge Ferguson not voting.

Judge Ferguson nominated Miss Alice Keys as Secretary-Treasurer of the Board of Regents. This nomination was seconded by Mr. Hart, and Miss Alice Keys was unanimously reelected Secretary-Treasurer of the Board.

Report of the President

Dr. James H. Richmond submitted and read his report as President, as follows:

REPORT OF THE PRESIDENT

July 27, 1942

Honorable Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

I am submitting the following items for your information and consideration:

- I. Installation of Reappointed Members of Board of Regents
 - A. Dr. C. E. Crume, Clinton, Kentucky
 - B. Mr. George Hart, Murray, Kentucky
- II. Reorganization of the Board of Regents
- III. Approval of the Minutes of the Board of Regents

I recommend that the Minutes of the Board of Regents for the meeting held on May 28, 1942, copies of which have been mailed the individual members of the Board, be approved and signed.

IV. Report of the Committee on Entrance, Credits, Certification and Graduation

V. Resignations and Leaves of Absence

A. Resignation of Miss Mary Elizabeth Cress

Miss Mary Elizabeth Cress returned her contract for next year, unsigned, and submitted her resignation as Secretary to the Librarian, stating that she was to be married in June. Under authority granted me by this Board, I have accepted Miss Cress' resignation.

B. Resignation of Mr. Herbert Farmer, Farm Laborer

Mr. Herbert Farmer has submitted his resignation as farm laborer, effective July 1, 1942; and I have accepted his resignation as of that date.

C. Mr. Jim McMillan Resigned as Fireman

Mr. Jim McMillan has submitted his resignation as Fireman at the Heating Plant, effective July 14, 1942; and I have accepted his resignation.

D. Mr. Ellison L. Brown Granted Leave of Absence for Military Service

Mr. Ellison L. Brown, College Librarian, has been inducted into the United States Army under the Selective Service Act. In accordance with his request and in keeping with the policy of the Board of Regents, I have granted Mr. Brown an indefinite leave of absence from his duties in our faculty, beginning July 1, 1942 and continuing for the duration of the war.

E. Mr. James W. Moore Granted Leave of Absence for Military Service

Mr. James W. Moore, Head Football Coach and Assistant Professor of Physical Education, has received a commission as Lieutenant j. g. in the United States Navy, and has reported for duty. He has asked for a leave of absence for the duration of the war; and, under authority vested in me by the Board, I have granted Mr. Moore a leave of absence from his duties in our faculty for the duration of the war, said leave to become effective at the beginning date of his contract for next year, September 1, 1942.

I have appointed our Director of Athletics, Mr. Roy Stewart, to act as Head Coach in Mr. Moore's place until the latter returns.

F. Mr. W. H. Fox Granted Leave of Absence To Do Graduate Work

Mr. W. H. Fox, of our Music faculty, has requested a leave of absence for the coming year in order that he may do graduate

work at Indiana University; and, under authority given me by the Board, I have granted Mr. Fox a leave of absence, beginning September 21, 1942 and continuing through the college year.

VI. Employment of Faculty and Administrative Staff

A. Mr. William T. Rogers Employed as Farm Laborer

Mr. William T. Rogers has been employed as farm laborer at a salary of \$50.00 per month, effective July 1, 1942, to take the place left vacant by the resignation of Mr. Herbert Farmer.

B. Mr. Jim McMillan Employed as Fireman

Mr. Jim McMillan has been employed as Fireman at the Heating Plant at the salary rate of \$70.00 per calendar month, beginning July 10, 1942.

C. Miss Kathleen Robertson Employed Stenographer in Library

Miss Kathleen Robertson has been employed as Stenographer in the Library at a salary of \$70.00 per month, beginning July 1, 1942, to fill the position left vacant by the resignation of Miss Mary Elizabeth Cress. During Miss Cress' leave of absence, Miss Robertson filled this place at a monthly salary of \$60.00.

D. NYA Vocational Education Plan Calls for Salary Increases for Teacher Foremen

Since the Board of Regents approved on March 31, 1942 the Vocational Education plan of the NYA, that organization has authorized the following salary increases for the machinist and welder teacher foremen, effective July 1, 1942:

Roby T. Robertson	from \$80.00 to \$95.00 per mo.
Norman B. Wofford	from 65.00 to 85.00 per mo.
William G. Jones	" 75.00 to 85.00 " "
Ralph D. O'Nan	" 80.00 to 95.00 " "

Under our present agreement, Murray State Teachers College will pay three-sevenths of the total salary increases and will be reimbursed this amount by the Division of Vocational Education of the Department of Education.

E. Contracts for Vocational Education Work Done by W. H. Brooks and Mrs. Roberta Rudd

The contracts with the State Board of Education for reimbursement by that Board for Vocational Education work done in Agriculture and Home Economics by Mr. W. H. Brooks and Mrs. Roberta Rudd during the period beginning July 1, 1942 and continuing through June 30, 1943, have been executed as follows:

W. H. Brooks, directing an active Future Farmers of America program \$975.00

W. H. Brooks, part-time and evening Agriculture programs 200.00

Mrs. Roberta Rudd, Home Economics Program II 505.60

F. Contract with Mr. Lee Clark for
Operation of College Bookstore

Our contract with Mr. Lee Clark for the operation of the College Bookstore last year specified that the college provide the necessary space, furnishings, heat, lights, water, etc. for the operation of this bookstore, and that it receive 10% of all gross sales, which amounted to \$14,099.74, or \$1,409.97 as the college's part. Of this sum, \$581.59 has been used to increase the stock carried in the bookstore. For the information of the Board, I may say that all the stock is owned by the college.

I am recommending that a contract for the coming year be made with Mr. Lee Clark on the same basis as that of last year.

G. Contracts for Regional Library Service in
Graves, Marshall and Calloway Counties

The City of Mayfield and the County of Graves encouraged us to offer library service to the people of the city and county, agreeing informally to put up \$1,000.00 for this service, \$500.00 to be provided by the city and \$500.00 by the county. The county met its obligation; but the city not only did not pay its \$500.00 last year but has not agreed to do it for the current year. The service we rendered that area was predicated upon a \$1,000.00 cost, which means that last year we rendered \$1,000.00 worth of service for \$500.00, due to the fact that the city did not pay its part. I am asking instruction of the Board as to how to proceed in this matter. Shall we withdraw this service entirely? Or endeavor to make some arrangement with the county that will be mutually satisfactory?

Contracts for the continuation of the regional library service to the one and two-teacher schools in both Marshall and Calloway Counties, on the same general basis as last year's agreement, have been approved by the respective County Boards. I hope to have these contracts here for presentation to our Board of Regents for approval.

H. Vacation for Miss Vera Raleigh

Because of the illness of Dr. Floy Robbins, Miss Vera Raleigh has served as a temporary member of our faculty in the Geography Department since January 8, 1941. The continuation of Miss Raleigh's employment has been very indefinite, being dependent solely upon the condition of Dr. Robbins' health; Miss Raleigh, therefore, has been deprived thus far of the regular vacation

which the other members of our faculty customarily enjoy. In view of this situation, I am recommending that Miss Raleigh be allowed two weeks' vacation this year, which will mean that she will receive her salary for the entire month of August, 1942 instead of only for the first two weeks.

I. Employment of Mr. Robert House as Member of Faculty

While Miss Marian Beers is on leave of absence next year, it will be necessary to secure the services of an additional teacher in the Music Department. Upon the recommendation of the head of that department, therefore, I am recommending that Mr. Robert House be employed as a member of our Music faculty and that he be paid a salary of \$1,500.00 for the college year beginning September 21, 1942 and continuing through the spring quarter.

J. Employment of Mrs. Dorothy Rowlett

Mrs. Dorothy Rowlett has been employed as a member of the faculty at the salary rate of \$100.00 per month, beginning September 5, 1942 and continuing through June 4, 1943. I am reporting her employment for approval by the Board.

VII. Fine Arts Building

Work on the Fine Arts Building is progressing in a fairly satisfactory fashion. You know, of course, that we were delayed several months in the construction of this building due to the difficulty in getting priority on steel; but, now, we have all the materials necessary for the completion of this building; and the work is progressing steadily. We have every assurance of the W. P. A. office that the job will be completed. As you know, we will not be able to complete this job with the amount of money set aside for the work. As I have previously reported to you, it was necessary to pay nearly \$1,000.00 more for our steel, after we secured priority for that product; our architect had overlooked several items, which called for an additional outlay of money; but careful purchasing of the materials, in a number of instances at a distinct saving, will make it possible for the building to be completed at not too great an increase in the amount of money anticipated for its construction. The Business Manager will give you detailed figures on this item.

VIII. Olive Boulevard Completed

I am happy to report that the Olive Boulevard project is now complete. Not only has it added to the appearance of our college campus; but it has beautified and improved all the property adjacent to this street. I have written the authorities, thanking them for their work in this connection; and I think it would be well for our Board to pass a resolution thanking the same agencies.

IX. Warren S. Swann Memorial Dormitory

The Warren S. Swann Memorial Dormitory is still being used by the National Youth Administration; and they have contracted for its use for the current fiscal

year. The contract calls for rent payments of \$500.00 per month, effective January 1, 1942. This arrangement makes our bond and interest obligations easy to meet. The National Youth Administration is now using this property not only for dormitory purposes, but for metal work. Unfortunately, the ceramics project was dropped by the NYA; but I am endeavoring to get the government to leave the ceramics equipment with us, hoping that at some future date, we may add that department to our college offerings.

X. Heating Plant Improvement

The reconditioning of the Heating Plant is now in progress. As you recall, Governor Johnson gave us \$10,000.00 out of his Special Fund to do this work. The Business Manager advises that contracts have been awarded for some of the work and that everything possible is being done to get our heating system in as good shape as possible before winter. Mr. Broach will report more fully on this item in his official statement to the Board.

XI. Close of the Fiscal Year 1941-42

We closed our fiscal year in good shape, and with a balance of \$1,743.39 in our Revolving Fund. Of course, this balance is the result of strict economy, which called for the denial of many worthy requests on the part of our staff and faculty; but in such disturbing times as these through which we are going, it was the part of wisdom to do this.

XII. Quarter System

Beginning with the summer school, June 1, upon your authority, we changed from the semester to the quarter basis. This change was effected easily; and the quarter system is now working in a most satisfactory fashion.

XIII. Business Manager's Report

I have not made a detailed report regarding the finances of the college due to the fact that the Business Manager will do so. Of course, he will not be able to give you a detailed report until after the end of the first ninety days following the beginning of our new fiscal year.

XIV. Civilian Pilot Training Program

Our air school has been progressing nicely; and recently the government has asked us to provide glider training service, which we are now doing. Not only are we giving glider service; but, at the request of the government, we are offering preliminary flying courses to high school teachers. The lease of our present airport expires in October. I should like to have authority at this time to re-lease this property in the event we find it necessary to do so, at an increase of \$5.00 per acre. We are hoping, however, that before

the summer is over, the City of Murray will have bought an airport, whose facilities will be available to the college. Options have been secured on three sites; and, as soon as the federal government determines which site is best, and gives assurances that the port will be improved by the Government, the city is ready to purchase the property. I am working on that, now, in cooperation with the City of Murray, and will keep you informed as to developments.

- XV. Cattle Breeding Policy at College Farm
- XVI. Cost of the Suit Relative to the President's Salary
- XVII. The President's Salary
- XVIII. The President's Annual Report

Respectfully submitted,

James H. Richmond
President

JHR:TB

Approval of the Minutes

Motion was made by Mr. Hart that the Minutes of the Board of Regents of Murray State Teachers College for the meeting held on May 28, 1942 be approved, as submitted to the individual members of the Board, and signed.

Report of the Committee on Entrance, Credits, Certification and Graduation

Dr. Richmond presented the report of the Committee on Entrance, Credits, Certification and Graduation and recommended that it be approved and the degrees be conferred, the high school diplomas awarded and the certificate renewed in accordance with the committee's report and recommendations, which follow:

July 27, 1942

To the Board of Regents
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification, and Graduation we report as follows:

The following seniors have applied for degrees to be granted in August, 1942. If they complete all the requirements for the degrees for which they are applying by August 15, 1942, or August 31, 1942, we recommend that you grant their degrees as of August 15, or August 31, 1942.

BACHELOR OF ARTS

Allen, Rubye
Ford, Ruth Anne

Mellen, Nancy Herndon
Richmond, Anne Howell

BACHELOR OF SCIENCE

Adams, Elisabeth Woolford	Lowry, Clara Belle
Bealmear, Virginia Loyce	Martin, Helen McNeill
Brandon, Gracie Modest	Martin, Mabel Futrell
Brunley, Bonnie Ezell	Miller, Mary Ernestine
Bryan, Barbara June	Mitchell, John Raymond
Campbell, Marie McKay	Morgan, Mayme Estelle
Canter, Rebecca Armstrong	McAlister, Regina Mae
Caudill, Dorothy Clay	McNamee, Bess
Coil, Frances Theresa	Petillo, Sam
Crouch, Ralph Boyett	Phillips, Warren Lon
Crutchfield, Elizabeth	Roach, Carrie Mae
Crutchfield, James Ruble	Rowland, Sarah Lee
Doran, James Lewis	Wallace, David Jefferson
Fisher, Sarah Ernestine	Wallace, Kathleen
Hall, Marie	White, Dorothy Hester
Hargrove, Sara Lee	Wilson, Edna Earle
Johnston, Leland Anderson	

BACHELOR OF SCIENCE IN HOME ECONOMICS

Rumph, Margaret	Thurman, Bessie Geneva
Steinbeck, Evelyn Joyce	Woodruff, Mary Elizabeth Wilson

BACHELOR OF MUSIC EDUCATION

Currier, Mary Dorothy	Mescher, Wilma Mae
Fox, Martha McEwen	Olive, Dudleen
Jones, Watkin Prichard	Shires, Franklin Walter
Karber, Mary Elizabeth	Swyers, J. Elwood
Lamb, Ivan Buell	Swyers, William Randoll

MASTER OF ARTS IN EDUCATION

Dunn, Mary Sue	Word, Mary Frances
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Mr. Caplinger, Director of the Training School of Murray State Teachers College, recommends the following seniors as having completed the required sixteen units of study which will entitle them to a diploma from this school. The Committee, on this recommendation, recommends to the Board of Regents that the following persons be granted a HIGH SCHOOL DIPLOMA as of August 15, 1942.

Poyner, Martha Lane	Williams, Juanita
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The records of the registrar's office show that Louise Self (now Mrs. H. C. Brown) was granted a STANDARD CERTIFICATE on March 27, 1933. We recommend that this certificate be renewed for life as of March 27, 1941, upon evidence of one year of successful teaching experience and two years of additional college work since the certificate was issued.

The records of the registrar's office show that Grace Clara Adams was granted a Standard Certificate on August 8, 1933, and that this was renewed for life on July 13, 1936. She states that the certificate has been lost and asks that she be issued a duplicate.

We recommend that a DUPLICATE STANDARD CERTIFICATE, bearing the date of August 8, 1933, and the renewal date of July 13, 1936, be granted to Grace Clara Adams.

Respectfully submitted,

Cleo Gillis Hester
 Wm. G. Nash
 G. T. Hicks
 A. M. Wolfson
 F. D. Mellen

July 9, 1942

Dr. James H. Richmond, President
Murray State Teachers College

Dear Dr. Richmond:

The Committee on Entrance, Credits, Certification, and Graduation, having investigated the records of Myrla Brenda Peck and found that she has met all requirements for graduation as set forth in the catalogue, do hereby recommend her for graduation with the degree of BACHELOR OF MUSIC EDUCATION on July 9, 1942.

Very truly yours,

Cleo Gillis Hester
Wm. G. Nash
G. T. Hicks
A. M. Wolfson
F. D. Mellen

June 5, 1942

Dr. James H. Richmond, President
Murray State Teachers College

Dear Dr. Richmond:

The Committee on Entrance, Credits, Certification, and Graduation, having investigated the records of James P. Motheral and found that he has met all requirements for graduation as set forth in the catalogue, do hereby recommend him for graduation with the degree of BACHELOR OF SCIENCE on June 5, 1942.

Very truly yours,

Cleo Gillis Hester
Wm. G. Nash
G. T. Hicks
A. M. Wolfson
F. D. Mellen

Motion was made by Mr. Hart that the recommendations of the Committee and the President be accepted and the degrees be conferred, the high school diplomas be granted and the certificate renewed in accordance therewith. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Hart, aye; Mr. Brooker, aye.

Resignations and Leaves of Absence Approved; Employment of Mr. William T. Rogers, Mr. Jim McMillan and Miss Kathleen Robertson Approved

Motion was made by Judge Ferguson that the leaves of absence and the resignations be approved as reported by the President, and also the employment of Mr. William T. Rogers as farm laborer, Mr. Jim McMillan as fireman and Miss Kathleen Robertson as stenographer in the Library. This motion was seconded by Mr. Hart, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Hart, aye; Mr. Brooker, aye.

Mr. Sid Throgmorton's Request Re: Concrete and Cinder Blocks Used in Fine Arts Building

Mr. Sid Throgmorton and Mr. R. E. Broach were called before the Board of Regents to discuss Mr. Throgmorton's request for an increase in the price of the concrete and cinder blocks made by him for use in the construction of the Fine Arts Building. The Board of Regents, however, did not take official action concerning this request.

Auditorium Authorized Tuck-Pointed

Mr. Broach called the attention of the Board of Regents to the fact that the brick work on the Auditorium needs tuck pointing in order that this building and the new Fine Arts Building adjoining it may present a proper and uniform appearance.

Motion was made by Mr. Hart that the President and Business Manager be authorized to contract for the tuck pointing needed on the Auditorium. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Hart, aye; Mr. Brooker, aye.

Salary Increases for NYA Vocational Education Teacher Foremen Approved

Motion was made by Mr. Hart that the increases in salaries for the teacher foremen for the NYA Vocational Education work be approved as reported by the President. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Hart, aye; Mr. Brooker, aye.

Contracts for Vocational Education Work Done by Mr. W. H. Brooks and Mrs. Roberta Rudd Approved

Dr. Richmond recommended the approval of the contracts for the Vocational Education work done by Mr. W. H. Brooks and Mrs. Roberta Rudd as indicated by him in his report to the Board.

Motion was made by Judge Ferguson that the Board of Regents approve the contracts for Vocational Education work done by Mr. W. H. Brooks and Mrs. Roberta Rudd, as reported by the President. This motion was seconded by Mr. Hart and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Hart, aye; Mr. Brooker, aye.

Contract with Mr. Lee Clark for Operation of College Bookstore Approved

Motion was made by Mr. Hart that the contract with Mr. Lee Clark for the operation of the College Bookstore for the coming year be approved, as recommended by the President. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Hart, aye; Mr. Brooker, aye.

Regional Library Service in Graves County

Chairman J. W. Brooker suggested that the President and the Business Manager be instructed to write to Board Member Winslow, at Mayfield, and ask him to take up the

matter of the regional library service in Graves County, and see what can be done to continue this service in that county. This suggestion was concurred in by the other members of the Board.

Vacation for Miss Vera Raleigh Approved

Motion was made by Mr. Hart that Miss Vera Raleigh be allowed two weeks' vacation, as recommended by the President. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Hart, aye; Mr. Brooker, aye.

Employment of Mr. Robert House and Mrs. Dorothy Rowlett Approved

Motion was made by Judge Ferguson that the employment of Mr. Robert House and Mrs. Dorothy Rowlett, as reported by the President, be approved by the Board of Regents. This motion was seconded by Mr. Hart, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Hart, aye; Mr. Brooker, aye.

President Directed To Write Letters of Appreciation for Olive Boulevard

Motion was made by Mr. Hart that the Board direct the President to write letters of appreciation to all the agencies and people responsible for the construction of Olive Boulevard. This motion was seconded by Judge Ferguson and was carried unanimously.

Fine Arts Building

In connection with the President's report on the Fine Arts Building, Mr. R. E. Broach, Business Manager, was called upon to advise the Board of the present status of the project. Mr. Broach reported that contracts had been awarded for most of the work, some of which has already been paid for, and money is being held to pay for the other materials and labor. Mr. Broach stated, however, that these estimates and contracts show that we will not have sufficient money to complete this building. He added that it was likely that the building would have to be used before all the interior could be completely finished and decorated.

Contract with NYA for Rental of Warren S. Swann Memorial Dormitory Approved

Motion was made by Dr. Crume that the contract with the National Youth Administration for leasing Warren S. Swann Memorial Dormitory for the period beginning July 1, 1942 and ending June 30, 1943, at \$6,000.00 per annum, be approved. This motion was seconded by Mr. Hart, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Hart, aye; Mr. Brooker, aye.

President Authorized To Contract with NYA for Electric Current Used on Projects

Dr. Richmond called the attention of the Board to the fact that so much electric current is needed in connection with the Resident Projects of the National Youth Administration that negotiations have been started to secure payment by the NYA for the current so used.

Motion was made by Mr. Hart that the Board of Regents authorize the President to enter into a separate contract with the National Youth Administration in arranging for the

electric current used in connection with the NYA projects in progress at this college. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Hart, aye; Mr. Brooker, aye.

Mr. G. Tandy Smith, Jr., Architect, Allowed \$1,200.00 on Fees

Mr. G. Tandy Smith, Jr. came before the Board to request a payment on his fees as architect for the Fine Arts Building and to answer any questions the Board desired to ask in connection with the construction of this building. The present status of the building program was discussed, and the percentage of the architect's fees now due and payable commented upon informally.

Motion was made by Mr. Hart that the Board of Regents authorize the payment of \$1,200.00 to Mr. G. Tandy Smith, Jr., Architect, on his fees for the construction of the Fine Arts Building. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Hart, aye; Mr. Brooker, aye.

Mr. George Hart Excused To Fill Speaking Engagement

Mr. George Hart was excused from the meeting of the Board of Regents in order that he might fill a speaking engagement.

Airport Leases Authorized Renewed If Necessary

Dr. Richmond explained the effort that had been made by the City of Murray to secure an airport, which would be available to the college; and he also called attention to the desirability of renewing the leases on our present airport in case it appears that the City will not have its airport ready for use before our present leases expire, in October, 1942.

Motion was made by Dr. Crume that the Board of Regents authorize the President to contract, if necessary, for the re-leasing of our present airport. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Brooker, aye.

President's Annual Report

Dr. James H. Richmond presented and read his annual report as President.

Motion was made by Judge Ferguson that the Board congratulate President Richmond on his splendid annual report, and that this report be made a part of the minutes of this meeting and filed. This motion was seconded by Judge Ferguson and carried unanimously; and the President's annual report follows:

ANNUAL REPORT OF THE PRESIDENT

July 27, 1942

Honorable Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

I have the honor to submit my seventh Annual Report:

Enrollment

The enrollment during the fiscal year just closed was less than that of last year, which was the largest in the history of the college. The reasons for the reduced enrollment are obvious: the Selective Draft, our entrance into the war, accompanied by great demands for workers in government offices and in war industries. This loss, however, has not been as great as I feared that it might be. The enrollments for the fall and spring semesters and the summer school, and corresponding enrollments of the previous year are listed below:

<u>College</u>	<u>1940-41</u>	<u>1941-42</u>
Fall Semester	1,132	1,031
Spring Semester	1,108	889
Summer School	621	451
<u>Training School</u>		
Fall Semester	428	361
Spring Semester	397	375
Summer School	253	242

In all probability further losses in enrollment will be suffered during the current year; nor do I expect a return to normal enrollments until after the war. Our budgetary plans, however, are predicated upon reduced enrollments; and if the present summer school enrollment is a fair indication of the fall enrollment, and it usually is, we will have between 700 and 800 students enrolled next September. As was expected, the loss has been particularly severe among the boys, although clerical jobs, war work and teaching jobs have attracted many girls as well. It now appears that, for the first time in years, there will be more girls enrolled in college than boys.

Scholarship

The scholarship curve has remained substantially at last year's level. This is most gratifying. For some weeks after Pearl Harbor there was a slight let-up in this regard; but the situation was only temporary, and, in due time, the students readjusted themselves to the end that their class-work was maintained at the usual level. Approximately 19.06% of our students were on the honor roll, and 80.78% had a standing of 1. or better. These data reflect good scholastic work on the part of the great majority of our students.

Extra-Curricular Activities

Our extra-curricular program continues to be interesting, diversified and constructive. As I have stated in previous reports, I know of no college in the country that maintains a better balanced extra-curricular program than this institution. In addition to our regularly organized athletic teams,

we have a fine intra-mural athletic program, attracting the attention of many of our students who neither have the desire nor the ability "to make" athletic teams which engage in intercollegiate activities. In the field of Music, our record is outstanding. We have a splendid orchestra, band, a capella choir, glee clubs, string quartet, brass ensembles, etc. In that connection, may I say that the Dramatics Department, working in cooperation with the Department of Music, produces each year one of the most brilliant performances to be seen anywhere in Kentucky, some popular and recognized opera. In addition, the students, under the leadership of the Music fraternity, Phi Mu Alpha, staged Campus Lights, now famous throughout our area. This is a Music revue of great excellence. Our debating teams continue to give a good account of themselves; and an increasing number of students are attracted to debating. Mr. La Follette, who has charge of this extra-curricular activity, has done a fine piece of work with these young men and women. The College News has maintained its usual standard of excellence. Last winter, it won first place in the college papers of the state. The honorary fraternities and sororities, which we permitted to be organized on the campus, have justified our decision. These organizations are contributing much to the cultural and scholastic development of the college. The "Shield", the annual student publication, turned out another good volume, one of the best. I shall not take time to mention several student clubs which are well organized and which are functioning in admirable fashion. I have gone somewhat into detail in the matter of extra-curricular activities because I believe that they not only contribute to student morale but they are the finest possible agencies to discover and develop student talent.

The Training School has kept abreast of the college in the matter of extra-curricular activities; and these activities definitely reflect an improvement in the morale of that department. Of course, we encourage the Training School to interest itself in their student activities. We want this school to feel that it is an indispensable part of the college.

Library Services

We still enjoy a happy arrangement with the Tennessee Valley Authority in the matter of field library service. The TVA seems as well satisfied with it as the college. We are continuing to render library service to the schools of Calloway and Marshall Counties and adult library service to Graves, Marshall and Calloway Counties. We have had difficulty with the City of Mayfield. The city tentatively agreed to share with the county the \$1,000.00 annual expense in connection with this adult library service. The county has kept its part of the agreement, but the city has not. I have already called this particular matter to your attention earlier in the Board meeting. It is my belief that this college should stimulate library service in every possible way to the students and faculty on the campus, to the school systems in our area and to the people of western Kentucky. These beginnings have encouraged me to hope that this service may be extended. Not only have we had the fine cooperation of the Tennessee Valley Authority, but that of the State Library Commission as well.

Murray College School Company Organized

The Murray College School Company of Murray, Kentucky, was organized on April 21, 1942, as a holding company: All of the incorporation papers, etc., have been filed

in accordance with the law in the Secretary of State's office. The Articles of Incorporation have also been recorded in the Calloway County Court Clerk's office.

The affairs of this corporation are conducted by a Board of Directors, consisting of three persons: James H. Richmond, R. E. Broach and William G. Nash. The Board met on April 21, 1942 and elected the following officers: James H. Richmond, President of the Company, William G. Nash, Process Agent, and Miss Alice Keys, Secretary and Treasurer.

The Murray College School Company was created for the purpose of effecting ultimately the acquisition of certain tracts of land by the Murray State Teachers College, which had been purchased by the Murray State Teachers College from Dr. John W. Carr and wife, and which purchase was decreed illegal. The Board of Directors of the Murray College School Company have purchased said property from Dr. John W. Carr and wife and have taken deed of conveyance from the said Dr. Carr to this Company.

Upon acquisition of the property by the Murray College School Company, this Company, in its corporate capacity, entered into a contract with the Board of Regents to rent the aforesaid properties to the College on an annual rental basis, the contract for the first year calling for the payment of the sum of \$1,625.50, with the right of renewal annually. The contract for the first year ended with the fiscal year, June 30, 1942.

Civilian Pilot Training Program

Our Civilian Pilot Training program is continuing to develop in fine fashion. For the next few months this training will emphasize glider pilot training. As I have already stated earlier in this Board meeting, the City of Murray is prepared to buy an adequate airport, which will be available to the college for its air program. The purchase and development of this port will contribute much to the progress of the college and the city; and I hope that I will be able to report at our next Board meeting that plans in this connection have materialized to the end that we may have the makings of a modern airport in our community.

Graduate Work

Graduate work has been offered in our college, beginning with the summer school of 1941, with the following enrollments:

Summer School 1941	30
First Semester 1941-42	37
Second Semester 1941-42	13
Summer School 1942	20
(These figures do not exclude duplications)	

The interest shown in graduate work is ample justification for adding it to our offerings. I am happy to report that at the close of our summer school, two students will be eligible for the conference of the Master's degree.

While speaking of graduate work, it may be of interest to this Board to be familiar with figures which reflect the advanced work done by graduates of the college. I gave this information to the Alumni Association at its annual banquet, in May, as follows:

Since the foundation of Murray State Teachers College, through 1940, 1,509 students have graduated and received their degrees. Of this number, 141 have secured their Master's degrees, graduating from twenty-two different universities. One graduate of Murray has secured the Ph. D. degree from Clark University. We have had a total of 172 to take degrees from other institutions since leaving Murray State Teachers College. Of our graduates, 11.39% have continued their studies and secured advanced degrees, 9.34% securing Master's degrees. Reports from twenty universities for the summer of 1941 and the college year of 1941-42 show that 35 Murray State Teachers College graduates have enrolled but have not yet received advanced degrees from these universities.

Alumni Association

The Alumni Association of the college continues to do a fine piece of work. Of the 1,761 who have graduated from this institution, 515 are active members of the Alumni Association. This percentage of members will compare favorably with that of any other college in the United States. The success of this association, in a large measure, has been due to the splendid work of the President and the Secretary of the organization. This alumni group has wisely recognized the fact that it takes more than an annual banquet and a homecoming football game to make a good Alumni Association. The Secretary has worked diligently in getting information about our alumni and passing this information on to the College News, thereby distributing it to all the alumni and friends of the institution. A year ago, the Association provided money for a scholarship. So successful was this plan that at the last meeting of the Alumni Board, two scholarships were provided. I can not commend too highly this wise planning on the part of the Association.

Quarter System

The quarter system, which I have already discussed with the Board, was introduced at the beginning of the current summer school. It has been accepted in good grace by both faculty and student body and, apparently, is functioning in a highly satisfactory manner.

College Farm

Under the excellent direction of Messrs. A. Carman and E. B. Howton, our college farm is developing in splendid fashion. It showed a net profit of approximately \$2,000.00 at the close of this fiscal year. Of course, in large part this money was channelled back to the farm for its further development. The purchase and development of this farm has contributed much not only to the growth of the college but to the area which this institution serves. Each passing year, more of the farmers of the Purchase visit the farm for counsel and inspiration; and even now we can see, in a most tangible way, some of the benefits that our area has realized from having this farm in our midst.

Our College and the War

Murray State Teachers College is endeavoring in every way possible to make its contribution to the war effort. We are extending full cooperation to all the military and civil agencies of the government whenever they seek such cooperation. Not only are we maintaining an excellent CPT training course, but are meeting the requirements of the

military and naval branches of the government in sponsoring the various types of Reserve training which have been set up - Army, Navy and Marine Corps. Let it be understood that this college is extending this cooperation not to build up its enrollment but to aid the government in training young men for future leadership in the various branches of our armed forces; and we are insisting, and shall continue to insist, upon these Reserve students' maintaining a satisfactory scholarship rating. They have been told that this rating must be continued, otherwise it will be our duty to report any such delinquencies to the proper authorities. A sound Physical Education program is being required of all students, particularly those who are members of these Reserve organizations. The members of our faculty and staff have organized to buy war bonds. I am happy to report that we are 100% in the purchase of such bonds. In brief, I believe that our organization is doing everything that it can in connection with our war effort.

Six of our faculty and staff are wearing the uniforms of their country; others will follow them. Scores of our students and hundreds of our alumni are now in some branch of military service. Two of our former students, one of them leaving college in his senior year to enter the Air Corps and another, a graduate of the class of 1941, have already given their lives in the service of their country. I am speaking of Russell Snyder, who died at Pearl Harbor, and Harry Haney, who was killed in the transport smash-up in West Virginia. Undoubtedly, others have lost their lives in this war, but accurate reports are not yet obtainable in their particular cases. You will no doubt be interested to know that Tom Weems, who graduated in the class of 1936, had the honor of sharing with his crew mates in the sinking of the first Japanese aircraft carrier in the great battle of Midway; and for his distinguished services in that battle, he has been decorated with the bestowal of the Distinguished Service Cross. We are proud of the work of our boys in this great war, and we follow their careers with affection and solicitude. From time to time, it will be our purpose to honor with appropriate ceremonies those of our group who give their lives for their country.

In closing, I know I speak the sentiments not only of the faculty and staff but of our Board of Regents as well in pledging ourselves to carry on in these trying times. We will serve our country as best we can, maintain our college at as high a level as possible and so shape its course that not only during this war but in the peace that shall follow it, we will have a good institution, anxious and capable of contributing its part in the rebuilding of a new and, what we hope will be, a better world.

Respectfully submitted,

JHR:TB

James H. Richmond, President

Contract with Murray College School Company for Rental of Land

The proposed contract for the rental from Murray College School Company by the Board of Regents of Murray State Teachers College of certain tracts of land, acquired from Dr. John W. Carr and wife, for the fiscal year 1942-43 was submitted to the Board, said contract calling for the rental of the aforementioned properties at the sum of \$1,649.50 for the period beginning June 30, 1942 and ending June 30, 1943.

Motion was made by Dr. Crume that the Board of Regents approve the contract, as submitted, for the rental of certain properties from the Murray College School Company for \$1,649.50 for the period beginning July 1, 1942 and ending June 30, 1943. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Brooker, aye.

Business Manager's Report

Mr. R. E. Broach was called upon to submit his report as Business Manager, which he did, commenting somewhat in detail on certain items. Dr. Richmond recommended that this report be approved.

Motion was made by Dr. Crume that the report of the Business Manager be received, approved and filed as a part of the minutes of this meeting of the Board of Regents. This motion was seconded by Judge Ferguson and was carried unanimously.

Report of the Thomas P. Norris Student Loan Fund

The report of the Thomas P. Norris Student Loan Fund, which was a part of the Business Manager's report, is listed as follows:

REPORT OF NORRIS STUDENT LOAN FUND
FOR QUARTER ENDING JUNE 30, 1942

Exhibit "B"

CASH FOR QUARTER

Receipts:

Cash on hand April 1, 1942	\$1,785.67
Collected on principal of notes	\$337.20
Collected on interest on notes	118.22
Total collections	\$ 455.42
Total collections and cash on hand	\$2,241.09

Expenditures:

Loans to students	\$115.25
Norris heirs' fees	5.00
Total expenditures	120.25

Balance cash on hand June 30, 1942 \$2,120.84

Bank balance June 30, 1942	
Bank of Murray	\$1,835.84
Peoples Bank	285.00
	\$2,120.84

NOTES RECEIVABLE FOR QUARTER

Notes on hand April 1, 1942	\$16,724.48
Loans made during quarter	115.25
	\$16,839.73
Collected on principals of notes during quarter	337.20
Notes on hand June 30, 1942	\$16,502.53

R. E. Broach, Custodian
Norris Student Loan Fund

Insurance against War Damage

Dr. Richmond next presented a letter from Mr. Karl Frazee, of Frazee, Melugin & Holton, with reference to a plan for securing War Damage insurance on the college properties. This letter, which pointed out the fact that such insurance would be provided by the Government and that the local or fiduciary agent receives only 5% commission and the company handling the detail only 3½% commission, was read and the situation discussed informally, after which Dr. Richmond suggested that the Chairman of our Board of Regents, J. W. Brooker, investigate the situation with reference to the policy of the Frankfort authorities and boards as to the securing of War Risk insurance, and then report his findings to this Board. The members of the Board concurred in the President's suggestion, and Chairman Brooker was instructed to make the necessary investigations about such insurance.

Board Recessed for Lunch; Mr. George Hart Returns to Meeting

The Board recessed for lunch at 12:20 P. M. and reconvened in the President's office at 1:20 P. M., at which time Mr. George Hart returned to the meeting.

Cattle Breeding Policy at College Farm

Dr. Richmond presented and read to the Board a letter from Mr. A. Carman, Head of the Agriculture Department, with reference to the cattle breeding policy at the college farm, in which letter Mr. Carman recommended that the college discontinue entering cattle at fairs and various livestock shows, and also discontinue the breeding of privately owned cattle at the college farm. Dr. Richmond recommended that the Board direct Mr. Carman to discontinue exhibiting the cattle from the college farm, and also the breeding of cattle other than those belonging to the college in order to get rid of the danger of further losses in our herd because of Bang's disease.

Motion was made by Dr. Crumé that the recommendation of the President be approved and that the Head of the Agriculture Department be directed to discontinue exhibiting cattle from the college farm and likewise the breeding of college cattle with any not belonging to the college. This motion was seconded by Judge Ferguson and was carried unanimously.

Cost of the Suit Relative to the President's Salary

Dr. Richmond reported to the Board the correspondence which he had had with Mr. J. Donald Dinning, of Allen, Dinning & Clarke, Louisville, Kentucky, concerning the proportionate part of Murray State Teachers College in the statement of account for services rendered in the recent suit to construe Section 246 of the Constitution with regard to the payment of salaries in excess of \$5,000.00 per year. Mr. Dinning's letter indicated that the total attorney fee for this case is \$860.30, which fee is to be paid by the University of Kentucky and Murray State Teachers College, jointly, in accordance with previous arrangement, which arrangement permitted this college to join with the University in prosecuting this case to its conclusion.

Motion was made by Mr. Hart that the Board of Regents of Murray State Teachers College authorize the payment of one-third of the expense of the suit with reference to the payment of the President's salary, which expense will be

approximately \$286.76. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Hart, aye; Mr. Brooker, aye.

President's Salary

It was the sense of the Board that the President should be paid \$2,500.00 of his salary for the current year from the Maintenance and Operation Fund of the J. W. Carr Health Building.

Motion was made by Mr. Hart that Dr. James H. Richmond be named as Supervisor of the J. W. Carr Health Building for the ensuing year at a salary of \$2,500.00 per year, payable in equal monthly installments. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Hart, aye; Mr. Brooker, aye.

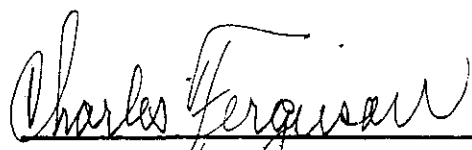
Contracts for Regional Library Service Authorized Signed

The President requested that the Board authorize him to sign the regional library contracts for the ensuing year, provided they are prepared along the same general plan as they were last year.


Motion was made by Mr. Hart that the President be authorized to sign the Regional Library contracts for the year 1942-43 when they are prepared along the same general plan as last year's contracts. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Hart, aye; Mr. Brooker, aye.

Adjournment

Motion was made by Mr. Hart that the Board adjourn. This motion was seconded by Judge Ferguson and was carried unanimously.



Chairman



Secretary