

10-26-1942 12:00 AM

1942-10-26

Board of Regents, Murray State Normal School

Follow this and additional works at: <https://digitalcommons.murraystate.edu/borminutes>

Recommended Citation

Board of Regents, Murray State Normal School, "1942-10-26" (1942). *Board of Regents Meeting Minutes*. 200.

<https://digitalcommons.murraystate.edu/borminutes/200>

This Article is brought to you for free and open access by the Digitized Collections at Murray State's Digital Commons. It has been accepted for inclusion in Board of Regents Meeting Minutes by an authorized administrator of Murray State's Digital Commons. For more information, please contact msu.digitalcommons@murraystate.edu.

MINUTES OF BOARD OF REGENTS
MURRAY STATE TEACHERS COLLEGE

October 26, 1942

The Board of Regents of the Murray State Teachers College met in the office of the President, in regular quarterly session, at 10:00 A. M. on Monday, October 26, 1942, with the following members present: Dr. C. E. Crume, Mr. Claude Winslow, and Mr. George Hart. In the absence of Chairman J. W. Brooker and Vice Chairman Ferguson, Mr. George Hart was asked to serve as Chairman Pro Tem of the meeting. Judge Charles Ferguson arrived later on during the meeting.

President's Report

Dr. James H. Richmond submitted and read his report as President, copies of which were distributed to the members of the Board, as follows:

PRESIDENT'S REPORT

October 26, 1942

Honorable Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

I am submitting the following items for your information and consideration:

I. Approval of the Minutes of the Board of Regents

I recommend that the Minutes of the Board of Regents for the meeting held on July 27, 1942, copies of which were mailed to the individual members of the Board, be approved and signed.

II. Report of the Committee on Entrance, Credits, Certification, and Graduation

III. Resignations

A. Resignation of Mr. H. Lee Hope

Mr. H. Lee Hope, Fine Arts Department, has submitted his resignation, effective September 1, 1942. Mr. Hope has accepted a position at Notre Dame University. I have accepted his resignation.

B. Resignation of Miss Clara Rimmer

Miss Clara Rimmer, Critic Teacher in our Training School, has submitted her resignation, effective September 1, 1942, in order to accept a position in the University School at Ohio State University. I have accepted her resignation.

C. Resignation of J. Rice Mountjoy

Mr. J. Rice Mountjoy, Coach and member of the Department of Health and Physical Education, has submitted his resignation, effective September 1, 1942, to accept the position as Coach of

Tilghman High School at Paducah, and I have accepted his resignation.

D. Resignation of Neal B. Brooks

Mr. Neal B. Brooks, Caretaker at the Health Building, has submitted his resignation, effective September 8, 1942, and I have accepted his resignation.

E. Resignation of Mrs. Nina S. McGivaren

Mrs. Nina S. McGivaren, Assistant Librarian, has submitted her resignation, effective September 1, 1942. I have accepted her resignation.

F. Resignation of Mr. Robert House

Mr. Robert House, Fine Arts Department, who was filling the position of Miss Beers who is on leave of absence, has submitted his resignation, effective October 14, 1942. Mr. House has been called into military service, and I have accepted his resignation.

G. Resignation of Mr. J. J. Canady

Mr. J. J. Canady has submitted his resignation as Farm Laborer, effective September 1, 1942, and I have accepted his resignation.

H. Resignation of Mr. John C. Holmes

Mr. John C. Holmes has submitted his resignation as Supervisor, War Training Program, sponsored jointly by National Youth Administration and Department of Vocational Education, Frankfort, effective October 1, 1942. I have accepted his resignation.

IV. Leaves of Absence

A. Mr. Rue L. Beale Granted Leave of Absence to Accept Position with Office of Price Administration

Mr. Rue L. Beale, Social Science Department, has accepted the invitation of the Office of Price Administration to aid them in this very important work. He has asked for a leave of absence for the current school year, 1942-43, beginning October 1. I have granted Mr. Beale a leave of absence for the above period under authority given me by the Board.

B. Mr. Lytle C. Fowler Granted Leave of Absence

Mr. Lytle C. Fowler, Department of Commerce, has received a commission as Lieutenant (jg) in the United States Navy and has reported for duty. He has requested a leave of absence from his duties from September 4, 1942, for the duration of the war and until such time as he could get an honorable release from the United States Navy. I have granted Mr. Fowler's request.

C. Leave of Absence for Mr. W. H. Fox

Since granting Mr. W. H. Fox a leave of absence for the coming year in order that he may do graduate work at Indiana University, it has been learned that it is necessary for him to start his work there on September 7, thus his leave of absence will begin on September 7, 1942, instead of on September 21, 1942, as originally reported to the Board.

D. Dr. Floy Robbins Granted Continued Leave of Absence for Fall Quarter

I have granted the request of Dr. Floy Robbins for the continuation of her leave of absence from her duties in our faculty through the Fall Quarter ending December 19, 1942, because her eyes are still not in condition to resume her work.

V. Changes in Salary Schedule

A. Miss Etta Beale Grant's Salary Increased

I am recommending that Miss Etta Beale Grant, Acting Librarian, be given an increase in salary due to additional duties caused by the absence of Mr. Brown, Librarian. The increase will make Miss Grant's salary \$187.50 per month, effective September 1, 1942, and continuing for the remainder of this fiscal year.

B. Miss Mayrell Johnson's Salary Increased

I am recommending that Miss Mayrell Johnson, Department of Social Science, be given an increase of \$200.00 to her annual salary. This annual increase of \$200.00 will be distributed proportionally over the months, beginning September 1, 1942, and continuing for the remainder of this fiscal year.

C. Mr. John Miller's Salary Increased

I am recommending that Mr. John Miller, Coach and member of the Department of Health and Physical Education, be given an increase of \$200.00 to his annual salary, due to additional duties assigned to him. These additional duties have been assigned on account of Mr. Moore's leave of absence and Mr. Mountjoy's resignation. This annual increase of \$200.00 will be distributed proportionally over the months, beginning September 1, 1942, and continuing for the remainder of this fiscal year.

D. Miss Frances Jones' Salary Increased

I am recommending that Miss Frances Jones, Secretary in the Training School, be given an increase in salary from \$60.00 to \$75.00 per month, effective September 1, 1942.

E. Mrs. Jessie Powell's Salary Adjusted

It was necessary for Mrs. Powell, Head Cook, to be on duty during the vacation period to prepare meals for students and I am recommending that she be paid for this additional work. This will make the amount of her check for September \$81.81.

F. Mrs. Callie Outland's Salary Adjusted and Increased

It was necessary for Mrs. Outland, Cook, to be on duty during the vacation period to prepare meals for students and I am recommending that she be paid for this additional work. This will make the amount of her check for September \$67.50. I am also recommending that Mrs. Outland be given an increase in salary from \$45.00 to \$50.00 per calendar month, beginning October 1, 1942.

G. Mr. Jewell Hackett's Salary Increased

I am recommending that Mr. Jewell Hackett, Fireman and Mechanic, be given an increase in salary from \$70.00 to \$83.33 per month, effective September 1, 1942.

H. Correction of Error in Salary of Neal Brooks

My attention has been called to a clerical error, made April 27, 1942, in listing the salary to be paid for Neal Brooks. His salary was listed at \$840.00 for both the years 1941-42 and 1942-43 when it should have been \$1,020.00 for these respective years. I recommend that the Board authorize the correction of this error and that the official records be made to show that Mr. Brooks is entitled to receive \$1,020.00 for his services during the fiscal year 1942-43.

VI. Employment of Faculty and Administrative StaffA. Miss Sue Walker Employed as Member of Faculty

Since Lt. Fowler had requested a leave of absence from his duties, it was necessary to secure the services of an additional teacher in the Department of Commerce. Upon the recommendation of the head of this department, I am recommending that Miss Sue Walker be employed as a member of our faculty and that she be paid a salary of \$150.00 per calendar month, effective September 21, 1942, and continuing through the Spring Quarter which closes on June 4, 1943.

B. Mr. John F. Shenaut Employed as Member of Faculty

Since Mr. Fox was granted a leave of absence for the coming year, it was necessary to secure the services of an additional teacher in the Department of Fine Arts. Upon the recommendation of the head of this department, I am recommending that Mr. John F. Shenaut be employed as a member of the faculty and that he be paid a salary at a rate of \$1800.00 per annum, beginning September 21, 1942, and continuing through the Spring Quarter which closes on June 4, 1943.

C. Mr. Howard Swyers Employed as Member of Faculty

Since Mr. H. Lee Hope, who was filling the position made vacant due to Mr. Joe N. Garton's call to military service, had sent in his resignation, it was necessary to secure the services of an additional teacher in the Department of Fine Arts. Upon the recommendation of the head of this department, I am recommending that Mr. Howard Swyers be employed as a member of the faculty and

that he be paid a salary at the rate of \$2000.00 per annum, beginning September 21, 1942, and continuing through the Spring Quarter which closes on June 4, 1943. Mr. Swyers is one of our graduates.

D. Mrs. Lillian J. Lowry Employed Temporarily as Member of Faculty

I am recommending that Mrs. Lillian J. Lowry be employed temporarily as a member of our faculty and assigned as Critic Teacher in our Training School at a salary of \$150.00 per calendar month, effective September 15, 1942, and continuing through the Spring Quarter which closes on June 4, 1943. This is the position left vacant by the resignation of Miss Clara Rimmer.

E. Mrs. R. A. Johnston Employed Temporarily as Member of Faculty

I am recommending that Mrs. R. A. Johnston be employed temporarily as a member of our faculty and assigned to take care of some overflow classes in our Training School at a salary of \$150.00 per calendar month, effective September 15, 1942, and continuing through the Winter Quarter, which closes on March 20, 1943.

F. Mrs. Verna G. Broach Employed Temporarily as Assistant Librarian

Mr. Francis W. Simpson, Columbia, South Carolina, was offered the position of Assistant Librarian, and it was accepted by him, but due to his mother's illness, he resigned the position before beginning work on September 21.

I am recommending that Mrs. Verna G. Broach be employed temporarily as Assistant Librarian at a salary of \$157.50 per calendar month, beginning September 21, 1942, and continuing through the Spring Quarter which closes on June 4, 1943.

G. Mrs. Tom Rowlett Employed Temporarily as Member of Faculty

I am recommending that Mrs. Tom Rowlett be employed temporarily as a member of our faculty and assigned to the Department of Health and Physical Education at a salary of \$150.00 per calendar month, effective September 21, 1942, and continuing through the Spring Quarter which closes on June 4, 1943.

H. Mr. J. I. Hosick, Sr., Employed as Bookkeeper

I am recommending that Mr. J. I. Hosick, Sr., be employed as Bookkeeper in the Business Office at a salary of \$135.00 per calendar month, beginning October 1, 1942, to fill the position vacated by Charles R. Hoskins, who is volunteering for military service.

I. Miss Irene de la Llata Given Scholarship

In order to encourage students taking courses in Spanish and to promote cultural relations with Mexico, I am recommending that Miss Irene de la Llata of Mexico City be given a scholarship which will absorb fees and living expenses in our dormitory for the regular school year 1942-43. I am also recommending that she be employed to teach a

class in Spanish in our Training School at a salary of \$25.00 per calendar month, beginning October 1, 1942, and continuing through the regular school year which closes on June 4, 1943.

Miss de la Llata was recommended by Mr. J. M. Zilboorg, Secretary of Mexican American Institute of Cultural Relations, Mexico City, and Miss Catherine Fehrer of our Department of Languages and Literature. She is an attractive, mature, self-sufficient girl, and comes well recommended both as a student (she has been through normal school) and as a teacher. She has the enthusiasm which should help to awaken and keep alive an interest in Spanish. She has been classified as a member of our Senior Class.

J. Miss Charlotte Durkee Employed as Member of Faculty

Since Mr. Robert House, who was filling the position of Miss Marian Beers who is now on leave of absence, has sent in his resignation, it was necessary to secure the services of an additional teacher in the Department of Fine Arts. Upon the recommendation of the head of this department, I am recommending that Miss Charlotte Durkee be employed as a member of the faculty, beginning October 13, 1942, and continuing through the regular school year, which closes on June 4, 1943, at a salary of \$1375.00, payable monthly, for this period of time.

K. Mr. Ed Scales Employed as Athletic Director at Training School

I am recommending that Mr. Ed Scales be employed as Athletic Director at the Training School at a salary of \$60.00 per calendar month, beginning October 1, 1942, and ending on February 28, 1943.

L. Mr. Carlisle Cutchin Assigned Director of Men's Dormitory During Mr. Rue Beale's Leave of Absence

Mr. Carlisle Cutchin has been assigned Director of the Men's Dormitory during the leave of absence of Mr. Rue Beale, and given maintenance in the dormitory apartment.

M. Mr. Alford Hughes Employed as Fireman

I am recommending that Mr. Alford Hughes be employed as Fireman at a salary of \$70.00 per calendar month, beginning September 1, 1942.

N. Mr. Perry Wilkerson Employed as Farm Laborer

I am recommending that Mr. Perry Wilkerson be employed as Farm Laborer at a salary of \$50.00 per calendar month, beginning September 21, 1942.

O. Mr. Conn Moore Changed from Watchman to Driver of Truck to Airport

Mr. Conn Moore has been relieved of his duties as Watchman and has been employed as driver of the truck to the Airport at a salary of \$60.00 per calendar month, effective October 1, 1942. Mr. Moore furnishes his own car.

P. Mr. Harvey Pickard Employed as Caretaker at the Health Building

I am recommending that Mr. Harvey Pickard be employed as Caretaker at the Health Building at a salary of \$85.00 per calendar month, effective September 1, 1942.

VII. Contribution to Alumni Association

VIII. College News

IX. Rental of Mrs. Winona Jones Property

X. Rental of Mrs. M. G. Thomas Property

XI. Rental of Airport

XII. Business Manager's Report

The new school year has started out well. Although a number of vacancies were to be filled, we were able to start the school with only one place unfilled, that of the TVA Librarian. The TVA is still looking for a person to take this work. Wherever possible, we have absorbed the work of faculty members who have left the college, and in that way, we have made a saving in our budget of approximately \$10,000.00. Of course, this saving is highly desirable.

The enrollment is low. We expected this. Our budget was prepared upon an enrollment of 600 college students, but we have enrolled 661. There is no need to discuss the reasons for this low figure. All of us are perfectly familiar with the causes which have brought it about. I am greatly concerned over the effect of the new Selective Service Law which will draft students of eighteen and nineteen years. Undoubtedly, this will still further reduce our enrollment. It may be desirable, and even necessary to avail ourselves of some such relationship as now exists between Morehead and the Navy. This college must stay open, and in order to do so, we may be compelled to adopt temporary policies which are undesirable. I will keep the Board posted, however, as to developments, and whenever I think it is desirable for us to discuss the situation further, I will ask our Chairman to call a meeting of the Board. I can see our way through this school year without any financial difficulties, but beyond that point, I am not so sure.

In closing, let me say that I have never seen a faculty and student body work more effectively than ours is at the present time, and although we may not have the largest school in the college's history, I believe we will have the best.

Respectfully submitted,

James H. Richmond
President

AK

ADDENDA

I. Leave of Absence for Mr. Charles R. Hoskins

I have granted the request of Mr. Charles R. Hoskins, Bookkeeper, for a leave of absence, effective November 1, 1942, and continuing for the duration of his service in the United States Army.

II. Mr. Fred M. Gingles' Salary Increased

I am recommending that Mr. Fred M. Gingles, Head of the Department of Commerce, be given an increase of \$100.00 to his annual salary. This annual increase of \$100.00 will be distributed proportionally over the months, beginning November 1, 1942, and continuing for the remainder of this fiscal year.

III. Mr. John Phillips' Salary Increased

I am recommending that Mr. John Phillips, Truck and Bus Driver, be given an increase in salary from \$50.00 to \$60.00 per month, effective October 1, 1942.

IV. Changing the Air Agency Certificate from Board of Regents to Murray College School CompanyV. Library Service to Graves CountyVI. Changes in Status of Employees in NYA Vocational Education Plan

The NYA Vocational Education organization has authorized the following changes in the status of employees:

William G. Jones, Machinist-Teacher Foreman, salary increase from \$85.00 to \$100.00 per calendar month, effective October 1, 1942.

Roby T. Robertson, Machinist-Teacher Foreman, salary increase from \$95.00 to \$110.00 per calendar month, effective October 1, 1942.

Norman B. Wofford, Welder-Teacher Foreman, salary increase from \$85.00 to \$100.00 per calendar month, effective October 1, 1942.

Truman E. Turner, employed as Instructor, at a salary of \$100.00 per calendar month, effective October 1, 1942.

William Allen, employed as Property & Inventory Clerk, at a salary of \$45.00 per calendar month, effective October 1, 1942; resigned, effective October 22, 1942.

Ralph D. O'Nan, Welder-Teacher Foreman, resigned, effective October 1, 1942.

Under our present agreement, Murray State Teachers College will pay the salaries listed above, which are one-half of the total salaries, and will be reimbursed for above listed amounts by the Division of Vocational Education of the Department of Education.

James H. Richmond
President

AK

Approval of the Minutes

Motion was made by Dr. Crume that the Minutes of the Board of Regents for the quarterly meeting held on July 27, 1942, copies of which were mailed to the members of the Board, be approved and signed. This motion was seconded by Mr. Winslow and was carried unanimously.

Report of Committee on Entrance, Credits, Certification, and Graduation

Dr. Richmond presented the reports of the Committee on Entrance, Credits, Certification, and Graduation and recommended that the recommendations of the Committee be approved as follows:

August 15, 1942

Dr. James H. Richmond, President
Murray State Teachers College

Dear Dr. Richmond:

The Committee on Entrance, Credits, Certification, and Graduation, having investigated the records of Carroll Lee Jones and found that he has met all requirements for graduation as set forth in the catalogue, do hereby recommend him for graduation with the degree of Bachelor of Science on August 15, 1942.

Very truly yours,

Cleo Gillis Hester
Wm. G. Nash
G. T. Hicks
F. D. Mellen
A. M. Wolfson

August 31, 1942

Dr. James H. Richmond, President
Murray State Teachers College

Dear Dr. Richmond:

The Committee on Entrance, Credits, Certification, and Graduation having investigated the records of Evelyn Melvin Lee and found that she has met all requirements for graduation as set forth in the catalogue, do hereby recommend her for graduation with the degree of Bachelor of Science on August 31, 1942.

Very truly yours,

Cleo Gillis Hester
A. M. Wolfson
F. D. Mellen
G. T. Hicks
Wm. G. Nash

October 26, 1942

To the Board of Regents
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification, and Graduation we report as follows:

The records of the registrar's office show that Heze Lee Rudolph Cobb was issued a College Certificate June 12, 1934. We recommend that this certificate be renewed for life upon evidence of three years of successful teaching experience since the certificate was issued.

The records of the registrar's office show that Ethel Lawrence Williams was issued a Standard Certificate on August 27, 1931, and that this certificate was renewed for life on May 15, 1934. Mrs. Williams states that her certificate has been lost and asks that a duplicate be issued to her. We recommend that a duplicate Standard Certificate be granted to Ethel Lawrence Williams.

The following seniors have indicated their intention of completing their work for degrees in October 1942. If they complete all the requirements for the degrees for which they are applying by October 31, 1942, we recommend that you grant their degrees as of that date.

Bachelor of Arts

Fish, Bernadine

Bachelor of Science

Coil, Frances Theresa

Lowry, Clara Belle

White, Dorothy Hester

Bachelor of Science in Home Economics

Steinbeck, Evelyn Joyce

Respectfully submitted,

Cleo Gillis Hester

Price Doyle

A. M. Wolfson

F. D. Mellen

G. T. Hicks

Wm. G. Nash

Motion was made by Mr. Winslow that the recommendations of the Committee and the President be approved and the degrees be granted in accordance therewith, and that a duplicate certificate be issued to Ethel Lawrence Williams, and that the certificate of Heze Lee Rudolph Cobb be renewed for life. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye.

Resignations, Leaves of Absence, Changes in Salary Schedule, and Employment of Faculty and Administrative Staff Approved

Motion was made by Dr. Crume that the resignations, leaves of absence, changes in salary schedule, and employment of faculty and administrative staff be approved as reported by the President in his report, including addenda. This motion was seconded by Mr. Winslow, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye.

Contribution to Alumni Association Doubled for Current Fiscal Year

Dr. Richmond reported to the Board that the Alumni Association had been doing such excellent work that he wanted to recommend that the contribution to the Association, which was \$200.00 for the last fiscal year, be doubled, making the contribution to the Alumni Association for the current fiscal year, \$400.00.

Motion was made by Mr. Winslow that the contribution to the Alumni Association be \$400.00 for the current fiscal year, in accordance with the recommendation of the President. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye.

College News

Dr. Richmond reported to the Board on April 27, 1942, that the College News was being sent regularly to a number of our graduates and former students who are not members of the Alumni Association. They are receiving this service without paying anything for it, while each regularly enrolled student and each member of the Alumni Association are paying a definite sum of money to secure. At that time, authority was given to Dr. Richmond to regulate the policy in connection with mailing the College News.

Dr. Richmond reported that the situation had changed considerably at the present time, and that it was not the proper time to carry out this policy, and recommended that the regulation be not changed but held in abeyance. He reported that he had many letters from our boys in service, telling him how much they had enjoyed getting our college paper.

Motion was made by Dr. Crume that the President's recommendation be approved and the regulation be not changed but held in abeyance at this time. This motion was seconded by Mr. Winslow and was carried unanimously.

Rental of Mrs. M. G. Thomas Property For Use as Practice Rooms for Music Department

Dr. Richmond asked Mr. Broach, who was present at the meeting, to discuss the rental of the property of Mrs. M. G. Thomas for use as practice rooms for the Music Department. Mr. Broach stated that the contract for the rental of the Thomas property for nine months, beginning September 21, 1942, to June 21, 1943, for the amount of \$900.00 to be paid in nine equal payments, had been prepared and signed. He also stated that the contract had been approved by the Department of Finance at Frankfort. Dr. Richmond recommended that the contract for the rental of the Thomas property be approved.

Motion was made by Dr. Crume that the contract for the rental of the property of Mrs. M. G. Thomas for use as practice rooms for the Music Department for nine months, beginning September 21, 1942, and continuing to June 21, 1943, for the amount of \$900.00 to be paid in nine equal payments, be approved. This motion was seconded by Mr. Winslow, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye.

Vice Chairman Ferguson Arrived at Meeting and Assumed Chair

At this time, Vice Chairman Ferguson arrived at the meeting and assumed the chairmanship.

Rental of Mrs. Winona Jones Property

Mr. A. Carman, Head of the Department of Agriculture, was called before the Board to discuss the rental of the Mrs. Winona Jones property, consisting of 90 acres adjoining the college farm. The farm program was discussed at length by Mr. Carman.

In view of the figures presented and in order to prevent the dislocation of the farm program, Dr. Richmond recommended that the ninety acres of land be rented from Mrs. Jones, fifty acres of the tract from March 1, 1943, to June 30, 1943, and forty acres from January 1, 1943, to June 30, 1943, for the sum of \$250.00, and that the rent be payable on June 1, 1943. He also recommended that the same ninety acres of land be rented from July 1, 1943, to March 1, 1944, for the sum of \$250.00, with rent payable on or after July 1, 1943.

Motion was made by Mr. Hart that the contract for the rental of ninety acres of land from Mrs. Winona Jones, fifty acres of the tract for the period of March 1, 1943, to June 30, 1943, and forty acres for the period of January 1, 1943, to June 30, 1943, for the sum of \$250.00 with rent payable on June 1, 1943, be approved, and that the same ninety acres of land be rented from July 1, 1943, to March 1, 1944, for the sum of \$250.00, with rent payable on or after July 1, 1943, be approved. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Rental of Airport

Dr. Richmond asked Mr. Broach to make a report concerning the rental of certain properties for an Airport. Mr. Broach reported that contracts have been made, subject to the approval of the Board, for leasing certain tracts of land for the period of one year as follows:

Genie B. Adams	\$240.00, dated Sept. 29, 1942, 24 acres
Hilman Coles	100.00, dated Sept. 29, 1942, 10 acres
Douglas Shoemaker ..	400.00, dated Sept. 29, 1942, 40 acres
Mrs. Ina Nesbitt ...	50.00, dated Sept. 3, 1942, 5 acres
J. L. Harmon	150.00, dated Sept. 3, 1942, 15 acres

Motion was made by Mr. Hart that the contracts submitted by Mr. Broach for leasing certain properties for \$940.00 for a period of one year for use as an Airport be approved. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Dr. Nash Reported on Trip to St. Louis, Peoria, and Chicago Concerning CPT Training at Murray

Dr. Richmond asked Dr. Nash to make a report on his recent trip to St. Louis, Peoria, Illinois, and Chicago. Dr. Nash reported that he and Mr. Knapp visited with the members of the Naval Aviation Cadet Selection Board at St. Louis, and found them pleased with the training their men were receiving from the CPT training at Murray. They also visited the CPT headquarters for our district at Peoria, Illinois. Dr. Nash stated that he had visited the offices of the Civil Aeronautics Administration in Chicago and had conferences with Mr. Young and Mr. Barton, officials of the CAA. An increased quota of trainees allotted to Murray will depend upon financial appropriations to this regional office, however, it was indicated that Murray would continue to receive, at least, ten trainees for the primary training and also be allotted a quota for secondary training as soon as the requirements were met and the application approved.

Air Agency Certificate Changed from Board of Regents to Murray College School Company

Dr. Richmond asked Dr. Nash to make a report concerning the Air Agency Certificate. Dr. Nash reported that arrangements had been made to change the Air Agency Certificate from the Board of Regents of the Murray State Teachers College to the Murray College School Company, a corporate body set up as a holding company for the transfer of business from which the State derives no benefit. This change was thought advisable for many reasons, one of which was the payment for ground school instructors directly from the reimbursement receipts rather than placing the income in the revolving fund and having the payments recommended as an increase in salaries paid our instructors. It was hoped that this change could be made effective before January 1, 1943.

Motion was made by Dr. Crume that the Air Agency Certificate be changed from the Board of Regents of the Murray State Teachers College to the Murray College School Company. This motion was seconded by Mr. Hart, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Library Service to Graves County

Dr. Richmond reported to the Board that Mrs. Joseph Tripp had talked with him concerning a plan for the continuation of library service for the city of Mayfield. He reported that Mrs. Tripp would come to Murray at least once a month for the remainder of this fiscal year, and make the exchange of books, provided the rationing of gasoline could be worked out.

After much discussion, Dr. Richmond suggested that the Board authorize him and the Business Manager, working with the Librarian, to handle this matter, provided it would cause no financial loss, and provided that continuation of library service could be given without embarrassment to the city of Mayfield.

Motion was made by Mr. Hart that the Board authorize Dr. Richmond and the Business Manager, working with the Librarian, to work out a plan, if possible, on continuing library service for the city of Mayfield. This motion was seconded by Dr. Crume and was carried unanimously.

Calfhood Vaccination Program for College Dairy Herd

Dr. Richmond asked Mr. Carman to report again before the Board and discuss the Calfhood Vaccination Program for the college dairy herd, in order to build up an immunity to Bang's disease. Mr. Carman reported that the college had been offered six or eight good registered heifer calves, ranging in price from \$55.00 each to \$75.00 each. He also stated that these calves needed to be purchased before they are six months old so that they could be vaccinated at the same time that our fall crop of calves are treated. The program calls for a testing every six months and will eventually build up a Bang's free herd. Contract has already been entered into with the Bureau of Animal Industry of the United States Department of Agriculture to furnish vaccine and supervise treatment of calves at no cost to the college.

Dr. Richmond recommended that the calves be purchased and that the Calfhood Vaccination Program be started. Mr. Carman was told to proceed with the program.

Dr. Carr's Proposition Re: Vacant Lot South of Health Building

Dr. Richmond reported to the Board that he had received a letter, dated October 24, 1942, from Dr. Carr, stating that he would purchase the vacant lot south of the Health Building at a price mutually satisfactory to a representative of the college and himself, and hold it until the college was ready to take it over at the same price he paid for it, plus cost of transfer, taxes, and interest.

Mr. Broach stated that, since Dr. Carr had written the above letter, the owner of the lot had increased his price, and Dr. Richmond recommended that the matter be postponed until later in the year.

Motion was made by Dr. Crume that the President's recommendation be approved, and that Dr. Richmond write a letter of thanks to Dr. Carr for his offer. This motion was seconded by Mr. Winslow and carried unanimously.

Increase in Amount of Reimbursement for Vocational Home Economics

Dr. Richmond read a letter, dated October 2, 1942, from Miss Williamson, State Director, Home Economics Education, stating that the amount for reimbursement on vocational home economics had been increased from \$505.60 to \$545.29, due to final checking of Mrs. Roberta Rudd's teaching schedule.

Business Manager's Report

Mr. R. E. Broach, Business Manager, was asked by Dr. Richmond to read his report. Dr. Richmond recommended that this report be approved.

Motion was made by Mr. Hart that the report of the Business Manager be received, approved, and filed as a part of the minutes of this meeting of the Board of Regents. This motion was seconded by Dr. Crume and was carried unanimously.

Report of the Thomas P. Norris Student Loan Fund

The report of the Thomas P. Norris Student Loan Fund, which was a part of the Business Manager's report, is listed as follows:

REPORT OF NORRIS STUDENT LOAN FUND
FOR
QUARTER ENDING SEPTEMBER 30, 1942

CASH FOR QUARTER

Receipts:

Cash on hand July 1, 1942	\$2,120.84
Collected on principal of notes	\$339.60
Collected on interest on notes	142.87
Total collections	<u>482.47</u>
Total collections and cash on hand	\$2,603.31

Expenditures:

Loans to students	\$241.35
Norris heirs fees and board	<u>71.75</u>
Total expenditures	<u>313.10</u>

Balance cash on hand Sept. 30, 1942\$2,290.21

Bank balance Sept. 30, 1942

Bank of Murray	\$1,657.74
Peoples Bank	<u>538.47</u>
	\$2,196.21
Cash on hand Sept. 30, 1942	<u>94.00</u>
	\$2,290.21

NOTES RECEIVABLE FOR QUARTER

Note on hand July 1, 1942	\$16,502.53
Loans made during quarter	<u>241.35</u>
	\$16,743.88
Collected on principal of notes during quarter	<u>339.60</u>
Notes on hand September 30, 1942	\$16,404.28

R. E. Broach
Custodian Norris Loan Fund

Adjournment

Motion was made by Mr. Hart that the Board adjourn.
This motion was seconded by Dr. Crume and was carried
unanimously.

J. Charles Ferguson Alice Keys
Vice Chairman Secretary