



6-3-1943 9:00 AM

1943-06-03

Board of Regents, Murray State Normal School

Follow this and additional works at: <http://digitalcommons.murraystate.edu/borminutes>

---

#### Recommended Citation

Board of Regents, Murray State Normal School, "1943-06-03" (1943). *Board of Regents Meeting Minutes*. 205.  
<http://digitalcommons.murraystate.edu/borminutes/205>

This Article is brought to you for free and open access by the Digitized Collections at Murray State's Digital Commons. It has been accepted for inclusion in Board of Regents Meeting Minutes by an authorized administrator of Murray State's Digital Commons. For more information, please contact [msu.digitalcommons@murraystate.edu](mailto:msu.digitalcommons@murraystate.edu).

MINUTE BOOK V  
(With Index)

June 3, 1943 - May 26, 1947

MURRAY STATE TEACHERS COLLEGE

MINUTE BOOK V

June 3, 1943 - May 26, 1947

MEMBERS OF BOARD OF REGENTS

Supt. John W. Brooker, Chairman	Jan. 1, 1940 - Dec. 31, 1943
Dr. C. E. Crume	Feb. 17, 1936 - Oct. 20, 1946
Judge Charles Ferguson	Sept. 21, 1936 - April 18, 1947
Mr. George Hart	May 7, 1940 - Oct. 20, 1946
Mr. Claude Winslow (1930-32)	May 7, 1940 - Reappointed April 1, 1944 -
Supt. John Fred Williams, Chairman	Jan. 1, 1944 -
Mr. Richard Maxon Price	Oct. 21, 1946 -
General Hubert Meredith	Oct. 21, 1946 -

OFFICERS

Judge Charles Ferguson, Vice Chrm.	June 3, 1943 - April 18, 1947
Miss Alice Keys, Secretary	Sept. 21, 1936 -
Miss Alice Keys, Treasurer	Jan. 15, 1937 - July 31, 1946
Mr. P. W. Ordway, Treasurer	August 1, 1946 -

PRESIDENTS

Dr. James H. Richmond	Jan. 1, 1936 - July 24, 1945
Mr. Marvin O. Wrather (Acting)	Aug. 15, 1945 - Oct. 31, 1945
Dr. Ralph H. Woods	Nov. 1, 1945 -

MINUTE BOOK V

MINUTES OF BOARD OF REGENTS

MURRAY STATE TEACHERS COLLEGE

June 3, 1943

The Board of Regents of Murray State Teachers College met in the office of the President at 9:00 A. M. on Thursday, June 3, 1943, Commencement Day, as per adjournment, with the following members present: Dr. C. E. Crume, Judge Charles Ferguson, Mr. Claude Winslow and Mr. George Hart. In the absence of Chairman J. W. Brooker, Vice Chairman Charles Ferguson presided.

Report of the President

Dr. James H. Richmond presented and read his report as President, as follows:

REPORT OF THE PRESIDENT

June 3, 1943

Honorable Board of Regents  
Murray State Teachers College  
Murray, Kentucky

Gentlemen:

I am submitting the following items for your information and consideration:

I. Approval of the Minutes of the Board of Regents

I recommend that the Minutes of the Board of Regents for the meeting held on April 26, 1943, copies of which were mailed to the individual members of the Board, be approved and signed.

II. Report of the Committee on Entrance, Credits, Certification and Graduation

III. Leaves of Absence

A. Miss Marjorie Palmquist Granted Leave of Absence

Miss Marjorie Palmquist has requested a leave of absence for the summer quarter; and I have complied with her request by granting her a leave beginning June 7 and continuing through August 21, 1943.

B. Miss Lora Frisby Granted Leave of Absence for Summer

Miss Lora Frisby has asked for a leave of absence for the summer session; and I have granted her a leave of absence beginning June 7 and continuing until August 1, 1943, the date the Training School closes.

C. Miss Lillian Hollowell Granted Leave of Absence

Miss Lillian Hollowell has requested a leave of absence for the last half of the summer quarter; and I have complied with her request by granting her a leave beginning July 15 and ending August 21, 1943.

D. Dr. Floy Robbins Granted Extension of Leave of Absence

Dr. Floy Robbins has requested an extension of her leave of absence through the coming summer quarter, because of the condition of her eyes; and I have granted her this extension.

E. Miss Carrie Allison Granted Leave of Absence

Miss Carrie Allison has been granted a leave of absence for the second term of the summer quarter, beginning July 15 and continuing through August 21, 1943.

IV. Employment of Faculty and Staff

A. Mrs. Verna G. Broach Employed for June

Since Mrs. Verna G. Broach's employment as Assistant Librarian extended only until June 1, 1943, I am recommending her election for the month of June, 1943 at the same salary rate, \$157.50 per month.

B. Miss Charlotte Durkee Employed for June

Miss Charlotte Durkee's contract extended only until June 1, 1943; and since we have employed her for the coming year, I am recommending that she be elected for the month of June, 1943 at the same salary she has been receiving, \$177.00 per month.

C. Mr. John F. Shenaut Employed for Month of June

Mr. John F. Shenaut was originally employed only until June 1; and, now, since we have contracted with him for the coming year, I recommend that he be employed at the same salary rate for the month of June, 1943, \$175.00 per month.

D. Mr. Howard Swyers Employed for June

Since Mr. Howard Swyers' original employment extended only until June 1, 1943, and since we have elected him for the coming year, I am recommending his employment from June 1, 1943 to July 1, 1943 at the salary of \$100.00 for that period.

E. Miss Sue Walker Employed for Month of June

Miss Sue Walker was originally employed only until June 1; and, now, since we have elected her for the coming year, I recommend that she be employed for the month of June, 1943 at the salary rate she has been receiving, \$150.00 per month.

F. Mr. J. L. Fowler Granted Salary Increase

Mr. J. L. Fowler, Campus Caretaker, has been granted an increase in salary from \$65.00 to \$70.00 per month, effective June 1, 1943.

G. Mr. W. S. McClure Employed for Campus Work

Mr. W. S. McClure has been working on the campus; and his salary has been paid from the Petty Cash Fund. I am recommending that he be placed on the regular payroll at a salary of \$75.00, effective June 1, 1943.

H. W. E. Bland Employed for Campus Work

Mr. W. E. Bland likewise has been working on the campus, and has been paid from the Petty Cash Fund. I recommend that he be placed on the regular payroll and paid from the first of June, 1943 at a salary of \$70.00 per month.

I. Mr. John L. Bland Employed for Campus Work

I am recommending the employment of Mr. John L. Bland as campus worker-at the rate of \$70.00 per month, beginning June 1, 1943. He has been doing this work for sometime, and has been paid from the Petty Cash Fund.

J. Mr. Chester Anglen Employed for Campus Work

I also recommend that Mr. Chester Anglen be placed on the regular payroll as a campus worker at a salary of \$70.00 per month, beginning June 1, 1943. He, too, has been paid heretofore for this work from the Petty Cash Fund.

K. Mr. Robert Mayfield Granted Salary Increase

Mr. Robert Mayfield, Farm Superintendent, was recommended on April 26, 1942 at a salary of \$800.00 for the coming year; but I have agreed to grant him an increase in salary of \$100.00, or a total of \$900.00 for the year. I recommend that the Board approve this additional salary for Mr. Mayfield.

L. John Phillips Granted Salary Increase

Mr. John Phillips was granted a salary increase from \$60.00 to \$70.00 per month, effective May 1, 1943, due to the fact that he was assigned some duties on Sunday in connection with the Naval Flight Preparatory School (hauling garbage) with the understanding that this increase will be paid by the Navy.

M. Mr. F. J. Irvin Not F. J. Erwin Employed Fireman

On April 26, 1943 Mr. F. J. Irvin was employed as Fireman at a salary of \$75.00 per month, beginning April 1, 1943; but through an error his name was listed as Erwin. I am merely reporting this correction in the spelling of his name in order that the record may be clear.

N. Mrs. Carlisle Cutchin's Employment as Custodian Girls' Dressing Room and Lockers in Health Building Continued

I have employed Mrs. Carlisle Cutchin to continue with her work as Custodian of the Girls' Dressing Room and Lockers in the Health Building through the coming summer session at a salary of \$175.00 for the period ending August 21, 1943. I recommend that the Board approve the employment of Mrs. Cutchin for the summer quarter.

O. Miss Annie Ray Granted Salary Increase for June

Since Miss Annie Ray has been assigned additional duties during the month of June in connection with the workshops held in adjoining counties, I am recommending that her salary for June, 1943 be increased \$100.00.

P. Miss Ola Brock Granted Salary Increase for June

Miss Ola Brock has also been assigned some extra duties in connection with the workshop courses which are to be offered in adjoining counties during the month of June; and for these added duties, I am recommending that Miss Brock be paid an additional salary of \$100.00 for June.

Q. Miss Ethelyn Johnston Granted Salary Increase for June

Miss Ethelyn Johnston likewise has been assigned additional work for June in connection with the workshops to be held in adjoining counties; and for this additional service, I recommend that she be paid an additional \$100.00 for the month of June, 1943.

R. Miss Lula Clayton Beale Employed Member Training School Faculty

Miss Lula Clayton Beale has been employed as a member of the Training School faculty, beginning June 1 and continuing through July, 1943; and her total salary for this period will be \$225.00. I recommend that her employment be approved.

S. Miss Hazel Tarry Employed Member Training School Faculty

Miss Hazel Tarry has also been employed as a member of the Training School faculty, beginning June 7 and continuing through July, 1943; and she will be paid a total salary of \$200.00 for her services during this period. I recommend that her employment be approved by the Board.

T. Mrs. G. C. Ashcraft Employed Member Training School Faculty

Mrs. G. C. Ashcraft likewise has been employed as a member of the Training School faculty, beginning June 1 and continuing through the month of July, 1943; and she will receive a total salary of \$175.00 for her services for this period. I recommend that her employment be approved.

U. Mrs. Lillian J. Lowry's Employment Continued

Mrs. Lillian J. Lowry's employment as a member of our faculty has been continued through the summer session of the Training School; and she is to receive \$150.00 per month for June and July, 1943. I recommend that her employment be approved.

V. Mrs. R. A. Johnston Continued as Member Faculty

Mrs. R. A. Johnston's employment as a member of the faculty has been continued through the summer session of the Training School; and she will receive \$150.00 per month for her services for June and July, 1943. I recommend that the Board of Regents also approve her employment.

W. Miss Lois Laverne Schnoor Employed Member Faculty

Miss Lois Laverne Schnoor has been employed as a member of the faculty in our Music Department for the summer quarter; and she will receive a total salary of \$450.00 for her services for the period beginning June 7 and ending August 21, 1943. I recommend that her employment be approved.

X. Mr. Russell Baldwin Employed Member Faculty

Mr. Russell Baldwin has been employed as a member of the faculty in the Music Department for the summer quarter; and he will be paid a total salary of \$450.00 for his services during the period beginning June 7 and ending August 21, 1943. I recommend that Mr. Baldwin's employment also be approved.

V. Board in Dining Hall Increased, Effective June 7, 1943

In conformity with the authorization of the Board of Regents, the price of board in the college dining hall has been increased slightly in order to prevent loss of money due to rising costs of food. Effective June 7, 1943, the beginning of the summer quarter, prices have been announced, as follows:

\$6.00 per week for room and board  
 \$5.50 per week for three meals per day, straight board  
 \$5.00 per week for two meals per day  
 \$8.00 for meal ticket (21 meals) to be punched only when used.

VI. Faculty Contracts for Members Teaching Navy Classes

VII. Bookstore Contract

VIII. Contracts with Murray College School Company

IX. Navy V-12 Program

X. War Training Program

XI. Fine Arts Building

Respectfully submitted,

James H. Richmond  
 President

JHR:TB

Approval of the Minutes

Motion was made by Mr. Winslow that the Minutes of the Board of Regents of Murray State Teachers College for the meeting held on April 26, 1943, copies of which were mailed to the members of the Board, be approved and signed. This motion was seconded by Dr. Crume, and was carried unanimously.

Report of the Committee on Entrance, Credits, Certification and Graduation

Dr. Richmond submitted the report of the Committee on Entrance, Credits, Certification and Graduation and recommended that it be approved and the degrees be conferred, the diplomas awarded and the certificate renewed in accordance with the recommendations of the Committee, which follow:



June 3, 1943

To the Board of Regents  
Murray State Teachers College

Gentlemen:

The Committee on Entrance, Credits, Certification and Graduation, having investigated the records of the following students and found that they have met all requirements for graduation as set forth in the catalog, do hereby recommend them to the Board of Regents for graduation.

CANDIDATES FOR THE DEGREE OF BACHELOR OF ARTS

de la Llata y de la Llata, Irene     Seeber, Adeline Wallace  
McElrath, Hugh Thomas             Upchurch, Elizabeth Fay

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE

- Adkinson, Austin Roberts	Hopson, Tassanilla
- Ashbrook, Grace	- Hutt, Leo Stanley
- Barnes, Lyndle	- Jackson, Mary Ernestine
- Billington, Norma Marie	- Jerman, Nance
- Boyd, B. Nelson	- Lambert, Jack Oliver
- Byrd, Eldon A.	- Mills, Richard Franklin
- Carter, Lena Louise	- Mitchell, Barbara Nants
- Crawford, Josephene	- Nall, Ruth Elizabeth
- Ellis, Gela Furchess	- Oliver, Levi
- Fenton, Harry Joseph	- Rudd, Lonie Edgar
- Geurin, Ruby Dorothy	- Shaffer, Luther Eldred
- Gregory, Dan Wilson	- Sullivan, Virginia Irene
- Grimmer, Hyland Burnett Jr.	- Thompson, Andrew Jackson
- Hahn, Jesse Beryl	- West, Haron Boyd
- Hicks, Norma Jean	

CANDIDATES FOR THE DEGREE OF BACHELOR OF  
SCIENCE IN HOME ECONOMICS

Akin, Emily Sue	Quirey, Matilda
Lovett, Helen Blanche	Smith, Margaret Weaks
Meuth, Mary Avalon	

CANDIDATES FOR THE DEGREE OF BACHELOR  
OF SCIENCE IN AGRICULTURE

- Ford, John Ruben  
Moore, Martin Ray

CANDIDATES FOR THE DEGREE OF BACHELOR  
OF MUSIC EDUCATION

- Brown, Calvin Clinton Jr.	Fletcher, Marian Marie
- Darnell, Jesse Paul	- Haley, Ted Davis
- Eberhardt, Dorothy Lorraine	- Rohulich, Nicholas
- Finley, Martha Nell	Routen, Mary Virginia Gore

CANDIDATES FOR THE DEGREE OF MASTER OF ARTS IN EDUCATION

Hart, Lochie Broach	Lowe, Henrietta Johnson
- Hortin, Loren Joseph	McGuire, Mary Lewis

Upon the recommendation of Mr. Caplinger, Director of the Training School, the Committee on Entrance, Credits, Certification and Graduation recommends that the following students be granted a DIPLOMA OF HIGH SCHOOL GRADUATION:

Boggess, Lexie N.  
 Boyd, Lloyd Elbert  
 Brewer, Thelma Josephine  
 Broach, Anna Elizabeth  
 Buchanan, Mary Velma  
 Chrisman, Mary Opal  
 Clark, Quava June  
 Cunningham, Lurlene  
 Doran, Harold Glenn

Ervin, Allen Troxler  
 Galich, Anne  
 Hutchens, Annie Fay  
 McMillen, Sally Anne  
 Paschall, N. P. Jr.  
 Richerson, Buron L.  
 Trevathan, Anna Mae  
 Trevathan, Dorothy Nell  
 Windsor, Joseph Virgil

The Committee recommends that the STANDARD CERTIFICATE of Ruth Woods (now Mrs. Wyatt) be renewed for life upon evidence of three years of successful teaching experience since the certificate was issued.

Respectfully submitted,

Cleo Gillis Hester  
 F. D. Mellen  
 Price Doyle  
 G. T. Hicks  
 A. M. Wolfson  
 Wm. G. Nash

Motion was made by Mr. Winslow that the recommendations of the Committee and the President be approved and the degrees be conferred, the diplomas awarded and the certificate renewed as recommended. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Employment and Salary Adjustments of Faculty and Administrative Staff

Motion was made by Mr. Hart that the President's recommendations as to the employment of members of the faculty and administrative staff and the adjustment of salaries in certain instances be approved. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Board in Dining Hall Increased, Effective June 7, 1943

By common consent the report made by the President as to the increase in the price of board in the dining hall, effective June 7, 1943, was approved.

Faculty Contracts for Members Teaching Navy Classes

Dr. Richmond reported to the Board that the faculty members who are working for the Navy, teaching classes of cadets in the U. S. Naval Flight Preparatory School, have been paid a little more than the other members of the faculty because they work more and their hours are less conveniently scheduled. He stated that regular contracts had been offered these people, indicating that they would be paid just the same as if the Navy were not here, and then a letter was sent each one of these to the effect that he would be paid additional salary during the time the Navy uses his services, but that if and when the Navy discontinues its Flight Preparatory School, his salary would revert to the usual amount.

College Bookstore Contract with Mr. Lee Clark Authorized Renewed

President Richmond recommended that the College Bookstore contract with Mr. Lee Clark be renewed for the coming year on the same basis as the one now in operation.

Motion was made by Mr. Winslow that the College Bookstore contract with Mr. Lee Clark be renewed in accordance with the recommendation of the President. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

#### Navy V-12 Program

At this point, President Richmond called upon Dean William G. Nash to report to the Board concerning the Navy V-12 program. Dr. Nash explained that last winter, before we knew that the U. S. Naval Flight Preparatory School would be established on our campus, this college prepared the questionnaire requested by the War Manpower Commission listing the instructional and housing facilities the college could provide for training the armed forces; that after the Flight Preparatory School was in operation, we were asked to submit additional information about our facilities available for a V-12 program; that on April 14, 1943 we were advised by Rear Admiral L. E. Denfeld, Assistant Chief of Bureau of Naval Personnel, Washington, D. C., that our college had been selected as a site for a Naval training school, accommodating 230 boys (to be housed in the Swann Dormitory and in the Boys' Dormitory) under the new Navy College Training Program, beginning on or about July 1, 1943. Dr. Nash reminded the Board that at its meeting on April 26, President Richmond had reported the selection of our college for this V-12 program and, also, that in his reply to Admiral Denfeld, Dr. Richmond had expressed regret because our Boys' Dormitory, now used by the girls, was not available for use by the Navy. Further commenting on this program, Dr. Nash reported that President Richmond had received two communications from Captain Wm. W. Behrens, by direction of Rear Admiral Randall Jacobs, acknowledging the housing difficulty at this college and stating that it appeared "wise to cancel the quota tentatively offered" to our college. Dr. Nash stated also that Dr. Richmond, in his communications with the naval authorities, by letter and telephone, had indicated the desire of this college to be assigned such a unit with the understanding that the trainees be housed in the Swann Dormitory and in private homes (under strict supervision) and that, on President Richmond's suggestion, he had gone to Washington and discussed this plan with Navy officials there; but that Navy standards will not permit the housing of students in private homes or series of separate small housing units, because of disproportionately high administrative costs. Finally, Dr. Nash stated that, since returning from Washington, instruction has been received by naval reserves in our college to report here for their V-12 Training Program July 1, but that the V-12 program at our college has been officially cancelled, subject to renegotiation if desired by the Navy.

#### Contract with Murray College School Company Authorized Renewed

Dr. Richmond recommended that the lease with Murray College School Company for the use of the golf club, the Underwood and Tune tracts of land by the college be renewed on exactly the same basis as the contract now in effect.

Motion was made by Mr. Hart that a new lease with Murray College School Company be entered into for the use of the golf club property, the Underwood and Tune tracts on exactly the same basis as these properties are now leased to Murray State Teachers College. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

### War Training Program

Dr. Richmond reported that although we thought everything had been done to continue our War Training program, it had been definitely removed from our college. He added that in replying to a letter, under date of May 24, which he had received from Mr. John P. Morris, Director of the War Training Service of the Civil Aeronautics Administration, Washington, D. C., which advised that our college would not be assigned a program, he had objected to the elimination of our WTS program, and had sent copies of his letter to Honorable Jesse Jones, Secretary of Commerce, and to our Senators and Congressman. Dr. Richmond stated further that, yesterday morning, a telephone call was received from Peoria asking whether or not we would be in position to take care of another quota, and added that, of course, Dr. Nash stated that we were. In this connection, Dr. Richmond read to the Board his reply of May 28 to Mr. Morris.

### Fine Arts Building; Application for Grant of Funds under Lanham Act

Next, Dr. Richmond asked Mr. R. E. Broach, Business Manager, to report to the Board the present status of the Fine Arts Building. Mr. Broach stated that, under the provisions of the Lanham Act, money may be put aside for the completion of such buildings as our Fine Arts Building, if it can be proved that such construction should be completed because the space is needed for war-connected purposes, and the buildings can be completed with such aid. Mr. Broach reported that, after communicating with the proper naval officials and receiving official recommendations for the completion of our building, we have filled out the questionnaire, made application for funds provided by the Lanham Act and have had our architect, Mr. G. Tandy Smith, Jr., to make the plans necessary for the completion of the Fine Arts Building. Mr. Broach stated that these papers are now in the hands of those responsible for the administration of the Lanham Act, in Louisville, and it is hoped that we will receive the grant and be able to complete the building by fall.

Mr. Broach also reported to the Board that, in view of the fact that the services of Mr. G. Tandy Smith, Jr., as architect for the Fine Arts Building, had not been entirely satisfactory, the Executive Committee of the Board of Regents had made an effort to secure another architect to complete this building, but, failing to do so, had made some very explicit demands of Mr. Smith and, finally, had authorized him to proceed with the necessary application and plans for the completion of the building, agreeing also to recommend the payment to him of the balance of \$500.00 due him under his present contract and an additional \$250.00 for the additional drawings, etc. necessary for filing application for funds under the Lanham Act. In this connection, President Richmond recommended that the Board approve the action of its Executive Committee in authorizing the architect to make the additional drawings, etc. needed for making the aforementioned application and for the completion of the building.

Motion was made by Dr. Crume that the actions of the Executive Committee of the Board of Regents in filing application for funds, provided by the Lanham Act, for the completion of the Fine Arts Building and in requiring additional work of Mr. G. Tandy Smith, Jr., Architect, for which he will receive additional pay, be approved. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

### Employment of Mr. Calvin E. Broach in Business Office

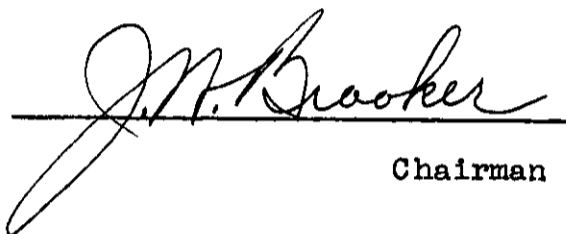
Dr. Richmond reported to the Board that since the work in the Business Office was piling up, he had decided to secure some additional staff member, and he had found that the services of

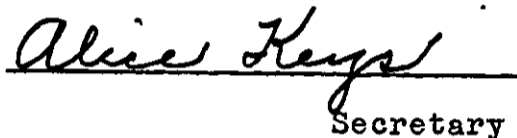
Mr. Calvin E. Broach, who had been an auditor for the federal government for many years but who is still a comparatively young man, although he has reached the age where he can retire, could be secured. Dr. Richmond recommended that Mr. Calvin E. Broach be employed from month to month, until further notice, at a salary of \$150.00 per month, to aid us in the Business Office, his services beginning May 24, 1943.

Motion was made by Mr. Hart that Mr. Calvin E. Broach be employed at \$150.00 per month, as recommended by the President, to aid in the Business Office. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

#### Adjournment

Motion was made by Mr. Hart that the Board adjourn. This motion was seconded by Mr. Winslow, and was carried unanimously.

  
Chairman

  
Secretary