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Board of Regents, Murray State Normal School

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MINUTES OF BOARD OF REGENTS  
MURRAY STATE TEACHERS COLLEGE

July 26, 1943

The Board of Regents of Murray State Teachers College met in regular quarterly session, in the office of the President, at 10:00 A. M. Monday, July 26, 1943, the last Monday in July, with all members present, as follows: Dr. C. E. Crume, Judge Charles Ferguson, Mr. Claude Winslow, Mr. George Hart and Superintendent J. W. Brooker. Chairman J. W. Brooker presided.

President's Report

Dr. James H. Richmond presented and read his report, as President, as follows:

REPORT OF THE PRESIDENT

July 26, 1943

Honorable Board of Regents  
Murray State Teachers College  
Murray, Kentucky

Gentlemen:

I am submitting the following items for your information and consideration:

I. Approval of the Minutes of the Board of Regents

I recommend that the Minutes of the Board of Regents for the meeting held on June 3, 1943, copies of which were mailed to the individual members of the Board, be approved and signed.

II. Report of the Committee on Entrance, Credits, Certification and Graduation

III. Resignations and Leaves of Absence

A. Resignation of Miss Sue Walker

Miss Sue Walker has submitted her resignation as a member of the faculty in the Commerce Department, effective June 30, 1943; and under the authority granted me by the Board of Regents, I have accepted her resignation.

B. Resignation of Miss Catherine Fehrer

Miss Catherine Fehrer has submitted her resignation as a member of the faculty in our Department of Languages and Literature in order that she may accept a position at Western College, Oxford, Ohio. Under authority granted me by the Board, I have accepted Miss Fehrer's resignation, effective August 21, 1943. She had secured a leave of absence for the summer session.

C. Miss Caroline Wingo Granted Leave of Absence

Miss Caroline Wingo has requested a leave of absence for the second term of the summer session, beginning July 15 and continuing through

August 21, 1943; and under the authority given me by the Board, I have granted Miss Wingo the leave she requested.

D. Miss Nadine Webb Overall Granted Leave of Absence

Miss Nadine Webb Overall has requested a leave of absence for the second half of the summer term in order that she might continue research in the Elizabethan Period of English literature; and I have granted her a leave of absence beginning July 15 and continuing through August 21, 1943, in keeping with her request and the authority given me by the Board of Regents.

E. Miss Ella R. Weihing Granted Leave of Absence

Miss Ella R. Weihing has requested a leave of absence during the second term of the summer school, beginning July 15, 1943 and ending August 21, 1943; and I have likewise granted Miss Weihing the leave which she desired.

F. Resignation of Mr. Maurice Giltz, Instructor USNR

Mr. Maurice Giltz submitted his resignation as Instructor USNR, effective June 1, 1943; and under the authority given me by the Board of Regents, I have accepted his resignation.

G. Mr. Hugh Ivey's Resignation as Instructor USNR

Mr. Hugh Ivey offered his resignation as Instructor USNR, effective June 21, 1943; and I have also accepted his resignation.

H. Resignation of Mr. James H. Burnet as Instructor USNR

Mr. James H. Burnet has also submitted his resignation as Instructor USNR, effective July 11, 1943; and under the authority granted me by the Board of Regents, I have accepted Mr. Burnet's resignation.

I. Resignation of Mrs. Johnny Outland, Cook USNR

Mrs. Johnny Outland offered her resignation as Cook USNR, effective July 1; and her resignation has been accepted.

J. Resignation of Mrs. J. B. Singleton, Cook USNR

Mrs. J. B. Singleton has submitted her resignation as Cook USNR, effective July 1, 1943; and under authority granted me by the Board, I have accepted her resignation.

K. Resignation of Mr. F. J. Irvin as Fireman

Mr. F. J. Irvin resigned as Fireman, his resignation becoming effective June 9, 1943; and I have accepted that resignation also.

L. Resignation of Miss Margaret Roberts

Miss Margaret Roberts has submitted her resignation as Clerk in the Registrar's Office as of July 1, 1943; and I have accepted her resignation.

IV. Employment of Faculty and Administrative Staff and Salary Adjustments

A. Salary of Dr. C. S. Lowry Increased

The salary of Dr. C. S. Lowry has been increased from \$3,600.00 per year to \$333.33 per month, effective July 1, 1943; and I recommend that this increase in salary be approved.

B. Salary of Mr. Robert W. Barnwell Increased

The salary of Mr. Robert W. Barnwell has been increased from \$2,500.00 per annum to \$250.00 per month, effective July 1, 1943. I recommend the approval of this salary increase.

C. Miss Martha Lou Hays Employed as Instructor OSYA (Instruction in Canning)

Miss Martha Lou Hays has been employed as Instructor in OSYA classes (instruction in canning at the cannery operated in cooperation with the Vocational Education Division of the State Department of Education) at a salary of \$200.00 per month, effective July 1, 1943. I recommend that Miss Hays' employment be approved.

D. Mrs. Grace Underwood's Salary Increased

The salary of Mrs. Grace Underwood, Secretary, has been increased from \$100.00 to \$120.00 per month, effective July 1, 1943. I recommend that this increase in salary be approved.

E. Miss Margaret Roberts Employed Clerk in Registrar's Office

Miss Margaret Roberts was employed as Clerk in the Registrar's Office at a salary of \$75.00 for the period beginning June 7 and continuing through June 30, 1943. I recommend the approval of her employment.

F. Frances Jones Changed to Mrs. Frances Jones Anderson on Payroll

Since Miss Frances Jones, Secretary at the Training School, has recently married, her name on the college payroll has been changed to Frances Jones Anderson. This report is merely to reconcile our record with the payroll.

G. Mr. J. S. McClure Not W. S. McClure Employed for Campus Work

On June 3, 1943 the employment of Mr. W. S. McClure for campus work was reported to the Board. He has recently called attention to the fact that his name was incorrectly listed, and that he should be officially listed as J. S. McClure. I am, therefore, making this correction in his name.

H. Mr. J. R. Fowler Not J. L. Fowler Employed as Campus Caretaker and Granted Salary Increase

Sometime ago Mr. J. L. Fowler was employed as Campus Caretaker, then on June 3 his salary was increased from \$65.00 to \$70.00, and only a few days later, because of additional duties assigned to him, his salary was increased to \$90.00 per month, effective June 1, 1943; and, now, he calls attention to the fact that his name is J. R. Fowler and not J. L. Fowler as previously listed.

I. Mr. Charles Gibbs, Janitor, Given Additional Duties and Salary Increase

Mr. Charles Gibbs, Janitor, has been assigned additional duties and granted an increase in salary from \$70.00 to \$80.00 per month, beginning July 1, 1943. I recommend that the Board approve this change in his status.

J. Mr. A. L. Key, Dishwasher, Granted Salary Increase

Mr. A. L. Key, Dishwasher, has been granted an increase in salary from \$75.00 to \$93.20, effective July 9, 1943. I recommend the approval of this salary increase.

K. Mr. John Phillips, Truck and Bus Driver, Granted Salary Increase

Mr. John Phillips, Truck and Bus Driver, has been granted an increase in salary from \$70.00 to \$80.00 per month, effective July 1, 1943. I recommend that this salary increase for Mr. Phillips be approved.

L. Mr. Robert Waldrop's Duties Changed; Salary Adjusted

Mr. Robert Waldrop, Fireman, was given an increase in salary from \$75.00 to \$150.00 per month when he was assigned the additional duty of transporting the Civilian Pilot Trainees to the airport; but, now that he has been relieved of his duties in connection with transporting the flying students, his salary has been changed back to \$75.00 per month, beginning June 1, 1943.

M. Mr. F. L. Dublin Employed as Janitor

Mr. F. L. Dublin has been employed as Janitor at a salary of \$75.00 per month, beginning June 15, 1943. I recommend that his employment be approved.

N. Mr. Lex Henson Employed as Janitor at Health Building

Mr. Lex Henson was employed as Janitor at the Health Building at a salary of \$75.00 per month, effective July 1, 1943.

O. Mr. F. J. Irvin Reemployed as Fireman

Although Mr. F. J. Irvin had resigned as Fireman on June 9, 1943, he was reemployed to the same position on July 9, 1943 at a salary of \$75.00 per month.

P. Mr. Henry Lamb Employed as Janitor

Mr. Henry Lamb was employed as Janitor at a salary of \$75.00 per month, beginning June 10, 1943. I recommend that his employment be approved.

Q. Mr. Eurie Stone Employed as Janitor

Mr. Eurie Stone was employed as Janitor at \$75.00 per month, beginning June 7, 1943. I recommend the approval of his employment.

R. Mr. George Washburn Employed as Janitor

Mr. George Washburn was employed as Janitor at a salary of \$70.00 per month, beginning June 1, 1943. I recommend that his employment be approved.

S. Mr. Van Barnett, Instructor USNR, Granted Salary Increase

Mr. Van Barnett, Instructor USNR, has been granted a salary increase from \$215.00 to \$225.00 per month, effective July 1, 1943.

T. Mr. M. B. Cook, Instructor USNR, Granted Salary Increase

Mr. M. B. Cook, Instructor USNR, was granted an increase in salary from \$215.00 to \$225.00 per month, beginning July 1, 1943.

U. Miss Geneva Foust, Instructor USNR, Granted Salary Increase

Miss Geneva Foust, Instructor USNR, was granted a salary increase from \$215.00 to \$225.00 per month, beginning July 1, 1943.

V. Dr. F. G. Friedmann, Instructor USNR, Granted Salary Increase

Dr. F. G. Friedmann, Instructor USNR, was granted an increase in salary from \$225.00 to \$240.00 per month, effective July 1, 1943.

W. Mr. Loren Putnam, Instructor USNR, Granted Salary Increase

Mr. Loren Putnam, Instructor USNR, has been granted a salary increase from \$215.00 to \$225.00 per month, beginning July 1, 1943.

X. Mr. Sidney Rosenberg, Instructor USNR, Granted Salary Increase

Mr. Sidney Rosenberg, Instructor USNR, was given an increase in salary from \$200.00 to \$225.00 per month, effective July 1, 1943.

Y. Mr. Harry Fenton Employed Full Time Instructor USNR and Granted Salary Increase

Mr. Harry Fenton was employed as Instructor

USNR on a part-time basis at a salary of \$50.00 per month, beginning January 11, 1943. Since that time he has graduated and been assigned a full-time teaching load and his salary increased accordingly, \$200.00 per month beginning June 1, 1943; and he has now been granted an increase in salary, making his salary \$225.00 per month, effective July 1, 1943.

Z. Mr. S. H. Ball Employed as Instructor USNR

Mr. S. H. Ball has been employed as Instructor USNR at a salary of \$225.00 per month, beginning July 12, 1943.

AA. Mr. James H. Burnet Employed as Instructor USNR

Mr. James H. Burnet was employed as Instructor USNR at a salary of \$215.00 per month, beginning June 12, 1943.

BB. Mr. Ardath Canon Employed Instructor USNR and Granted Salary Increase

Mr. Ardath Canon was employed as Instructor USNR on a part-time basis at a salary of \$100.00 per month, beginning May 17, 1943; on June 1 he began working on a full-time basis at \$150.00 per month; and on July 1, 1943 his salary was increased to \$200.00 per month.

CC. Mr. Houston Smith Employed as Instructor USNR

Mr. Houston Smith was employed as Instructor USNR at a salary of \$200.00, beginning June 12, 1943.

DD. Miss Ruth Smith Employed as Instructor USNR

Miss Ruth Smith was employed as Instructor USNR at a salary of \$250.00 per month, beginning July 5, 1943.

EE. Mr. Sam B. Pollock Employed as Instructor USNR

Mr. Sam B. Pollock was employed as Instructor USNR on a part-time basis at a salary of \$100.00 per month, beginning June 12, 1943.

FF. Mrs. John Ed Pearce's Salary as Secretary USNR Adjusted

The salary of Mrs. John Ed Pearce, Secretary USNR, was changed from \$110.00 to \$105.00 per month, effective June 1, 1943.

GG. Mrs. Lucille Phillips, Secretary USNR, Granted Salary Increase

Mrs. Lucille Phillips, Secretary USNR, was granted an increase in salary from \$100.00 to \$105.00, effective June 1, 1943.

HH. Mrs. Allene Wallis, Secretary USNR, Granted Salary Increase

Mrs. Allene Wallis, Secretary to the Dietitian USNR was granted an increase in salary from \$75.00 to \$85.00 per month, effective June 1, 1943.

II. Mrs. Charlie Gibbs, Cook USNR, Granted Salary Increase

Mrs. Charlie Gibbs, Cook USNR, was granted an increase in salary from \$60.00 to \$75.00 per month, effective June 1, 1943, and then on July 9 her salary was raised to \$93.20.

JJ. Mrs. Walter Jones Employed as Supervisor in Dining Room USNR and Granted Salary Increase

Mrs. Walter Jones was employed as Supervisor in the Dining Room USNR, beginning February 1, 1943, at a salary of \$60.00 per month; her salary was increased to \$70.00, effective June 1, 1943; then on July 9 it was raised to \$88.20.

KK. Miss Ruth Lassiter Employed as Cook USNR and Granted Salary Increase

Miss Ruth Lassiter was employed as Cook USNR at a salary of \$60.00 per month, beginning February 1, 1943, and was given an increase in salary from \$60.00 to \$69.10 per month on July 9, 1943.

LL. Mrs. Eva Mayfield, Cook USNR, Granted Salary Increase

Mrs. Eva Mayfield, Cook USNR, was originally employed at \$60.00 per month; then her salary was raised to \$65.00 per month, effective June 1, 1943, and to \$74.45 per month, beginning July 9, 1943.

MM. Mrs. Chester Morris Employed Cook USNR and Granted Salary Increase

On February 1, 1943 Mrs. Chester Morris was employed Cook USNR at a salary of \$60.00 per month; then on June 1 her salary was increased to \$70.00, and was later increased to \$88.20 per month, effective July 9, 1943.

NN. Dr. Annie Ray Granted Additional Salary for Teaching Graduate Work

Dr. Annie Ray has been granted an additional salary of \$75.00 for extra services rendered while teaching graduate work in addition to her duties as critic teacher in the Training School.

V. Navy V-12 Program

The Board and the President thought it unwise, at the outset, to turn over the total dormitory space of the college to the Navy; but there is a possibility that, if we find we need it, of getting a V-12 program about the middle of the fall.

Since the last meeting of the Board, it was advisable for Dean Nash to be in Washington. While there, he visited the Training Division of the Bureau of Naval Personnel. He was asked if the college would longer be interested in a unit of the naval college training program, provided readjustment be made of quotas assigned currently to certain colleges, or if the demands of the program necessitated the inclusion of an additional college. If the college should be interested, he was told that a statement should be filed to that effect. I have since filed such a statement, offering such instructional and housing facilities as can be used for that purpose.



## VI. WTS Program

About the middle of June, the CAA made a resurvey of our airport facilities. We have not learned by what authority, or for what purpose, this survey was made; but we do know that we were recommended for a WTS program. Senator Barkley, Senator Chandler and Representative Gregory have made a vigorous effort to obtain this program, but have met with the same evasiveness and misrepresentations as might have been expected. Senator Barkley remained in Washington a few days after Congress adjourned to work for this program. It is impossible to procure an honest, or frank, statement from the CAA. I have on file the complete record of our negotiations with that organization. Every effort has been made to secure this program; but I, now, feel that there is no hope of securing it. The airport was closed on July 18, after the college had contributed to its maintenance for a month without deriving any income from it.

## VII. Swann Dormitory

Congress has killed the NYA. In my judgment, it was a great blunder to do this; but, nevertheless, it was done. This leaves the Swann Dormitory and the adjacent shop unoccupied. Since there is a bond issue on this building, it is imperative that all diligence be exercised in renting this property as advantageously as possible in order to take care of the bond and interest accounts. If we secure a WTS program, the boys taking such training will be housed in this building. If we should secure a V-12 program later in the year, the building will be used to house these trainees; and it is possible that our present naval unit may use this property. Commander Wiley has already made inquiries about the possibility of using it. I am confident that we can work out a plan which will protect our investment here. At present the account has \$4,328.57 in it and \$4,320.00 must be paid out in bond retirements and interest by the end of the year. The government must continue to pay its monthly rental, amounting to \$500.00 a month, until thirty days after we are notified that the National Youth Administration is canceling its contract. At the time these notes are dictated, it appears that we will get at least two months' rent from the National Youth Administration (July and August).

## VIII. Fine Arts Building

The WPA discontinued the work on the Fine Arts Building on April 28, 1943. As has already been reported to this Board, application has been filed for funds provided under the Lanham Act for the completion of this building (approximately \$30,000.00). This application has been filed in the Louisville Office, checked and approved and forwarded to the Chicago Office of the Federal Work Agency. The Chicago Office has acknowledged receipt of the application, given it Project No. Ky. 15-189 and advised that they are checking this application and will report to us as soon as possible concerning decisions and recommendations with reference to it. This application has been pushed forward as rapidly as possible; and we are hopeful of its ultimate approval. Before work can be started under the provisions of this Act, our application must be forwarded by the Chicago Office to the Washington Office of the Federal Work Agency and approved by the authorities there.

IX. Workshops

The State Department of Education encouraged institutions engaged in teacher education to conduct workshops in neighboring areas, this summer, in order to promote the training of teachers who would need emergency certificates in order to relieve the shortage of teachers during the coming year. This institution sponsored three workshops: at Cadiz, under the direction of Miss Annie Ray; at Princeton, under the direction of Miss Ethelyn Johnston; and at Eddyville, under the direction of Miss Ola Brock. The enrollment ranged from twelve to eighteen. In each case a minimum of fifteen enrollees was guaranteed by each County School System. The teachers pay the regular fee of \$20.00 and receive eight hours of credit for the course. At Princeton, where only twelve enrolled, the additional income was provided by the Board of Education. Good work was done at each of these centers; and I believe this institution made an appreciable contribution to the improvement of teaching in this area by conducting these workshops. Miss Rubie Smith conducted a workshop in Marshall County for the week of July 19 - 24. All the teachers in the County System were required to attend. Two hours of credit was received by each teacher successfully completing the courses, who chooses to pay the usual fee of \$5.00 for that amount of credit.

X. Contracts for Library Service in Graves, Marshall and Calloway Counties through Cooperation of Tennessee Valley Authority and Kentucky Library Association

I recommend that contracts for regional library services in Graves, Marshall and Calloway Counties be renewed under provisions similar to those embodied in our present contracts, and that the Board of Regents authorize the President to sign these various contracts when they have been completed.

XI. Rental of the Home Management House to Commander Charles L. Wiley

Commander Charles L. Wiley has entered into an agreement with the college for the rental of our Home Management House for his personal use during the months of July and August, 1943, at a rental charge of \$75.00 per month, with the understanding that the college will assume the payment of expenses for heat, light, water and telephone charge, with the exception of long distance telephone charges, which will be paid by Commander Wiley. It was further agreed that Misses Wingo and Berry would be privileged to occupy as long as they desired the rooms and bath occupied by them at the time this arrangement was made and, also, that Commander Wiley would make good any damage done to the house or furnishings beyond the ordinary wear connected with occupancy.

XII. Cannery Operated through Cooperation of Vocational Education Division of State Department of Education

At the suggestion of the Division of Vocational Education of the State Department of Education, we have cooperated in the establishment of a cannery for the benefit of the citizens of Murray and Calloway County in the preparation and preservation of all fruits and vegetables possible for winter use. The Business Manager will furnish more specific information about this project.

XIII. Evaluation of Work Done by Cadets in U. S. Naval Flight Preparatory School

I have appointed a committee to evaluate the work done by the Naval Cadets to the end that some of the work might be recognized by our college and filed in our Registrar's Office. Seven battalions (1111 cadets) have been enrolled, and have filled out special cards.

XIV. U. S. Naval Flight Preparatory School Report by Mr. M. O. Wrather

XV. Report of the Business Manager

XVI. Athletics

A few weeks ago I took the liberty of announcing that we would have no college football this fall. Two reasons prompted this announcement: One was that we would have no boys to play, and the other was that we would have no means of travel, if games with other teams could be secured. I noted in the press, recently, that over two hundred American colleges have dropped football for the duration. We will try to have a basketball team, but that is extremely doubtful.

XVII. Enrollment

The enrollment for the first half of the current summer quarter was 280, and for the second half, 168. A total of 320 different students have enrolled at our college for work during this present summer session, which, under the circumstances, is very satisfactory.

Respectfully submitted,

James H. Richmond  
President

JHR:TB

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Approval of the Minutes

Motion was made by Judge Ferguson that the Minutes of the Board of Regents of Murray State Teachers College for the meeting held on June 3, 1943, copies of which were mailed to the individual Board members, be approved and signed. This motion was seconded by Mr. Hart, and was unanimously carried.

Report of the Committee on Entrance, Credits, Certification and Graduation

President Richmond submitted and read the report of the Committee on Entrance, Credits, Certification and Graduation and recommended that it be approved and the degrees be conferred and the certificates renewed in accordance with the recommendations of the Committee, which follow:

July 26, 1943

To the Board of Regents  
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification, and Graduation we report as follows:

The following students have applied for degrees to be granted in August, 1943. If they complete all the requirements for the degrees for which they are applying by August 19, 1943, or August 31, 1943, we recommend that you grant their degrees as of August 19, or August 31, 1943.

BACHELOR OF ARTS

Apperson, Angie Marlene

BACHELOR OF SCIENCE

Alexander, Nell  
Caudill, Robert Browning  
Fuqua, Elizabeth Frances  
Ganas, Fred Raymond  
Gibson, Emma Sue  
Harkins, Dorothy White

Kennedy, Ena Johnson  
Miller, Robert Irvan  
Nelson, Frances Adelaide  
Newman, Marianna  
Smith, Eugene Hilton  
Washam, James William

BACHELOR OF SCIENCE IN HOME ECONOMICS

Davis, Mary Frances  
Gentry, Louise  
Hill, Vergie Anderson

Mayfield, Marion  
Samples, Marguerite Bondurant

BACHELOR OF SCIENCE IN AGRICULTURE

Alexander, William Ralph

BACHELOR OF MUSIC EDUCATION

Clack, Margaret Duncan  
Cromwell, Anna Beth  
Dickinson, Phyllis Hope  
Edwards, James David  
Felts, Garnett Franklin  
Holland, Margaret

Mitchell, Nellie Douglas  
Nall, Jeanne Marie  
Pickard, Dorothy Eloise  
Reynolds, Wayne Lee  
Shultz, Martha Virginia  
Thompson, Mildred Lorene

Upon the recommendation of the Graduate Committee, we recommend that the following students be granted the DEGREE OF MASTER OF ARTS IN EDUCATION as of August 19, or August 31, 1943, if they complete the requirements for this degree by these dates.

Outland, Wilma Calhoun  
Pollard, Lucille Addison

Upon the recommendation of Mr. Caplinger, Director of the Training School of Murray State Teachers College, we recommend that the following senior be granted a DIPLOMA from this school as of August 19, 1943, if he meets all the requirements for graduation by that date.

Gibbs, Harold

The records of the registrar's office show that Alma John Thompson was granted a College Certificate on June 2, 1932, and that this certificate was renewed for life on October 11, 1937. She states that the certificate has been lost and asks that she be issued a duplicate. We recommend that a DUPLICATE COLLEGE CERTIFICATE, bearing the date of June 2, 1932, and the renewal date of October 11, 1937, be granted to Alma John Thompson.

The records of the registrar's office show that Grace Hargrove was granted a Standard Certificate on August 13, 1927, and that this certificate was renewed for life on August 1, 1930. She states that the certificate was destroyed in the flood of 1937 and asks that she be issued a duplicate. We recommend that a DUPLICATE STANDARD CERTIFICATE, bearing the date of August 13, 1927, and the renewal date of August 1, 1930, be granted to Grace Hargrove.

The records of the registrar's office show that Modine Hopkins McGough was granted a STANDARD CERTIFICATE on July 23, 1926. We recommend that this certificate be renewed for life upon evidence of three years of successful teaching experience since the certificate was issued.

Respectfully submitted,

Cleo Gillis Hester  
Price Doyle  
A. M. Wolfson  
F. D. Mellen  
Wm. G. Nash

June 14, 1943

Dr. James H. Richmond, President  
Murray State Teachers College

Dear Dr. Richmond:

The Committee on Entrance, Credits, Certification, and Graduation, having investigated the records of Edna Earle Wilson and found that she has met all requirements for graduation as set forth in the catalog, do hereby recommend her for graduation as of June 14, 1943, with the DEGREE OF BACHELOR OF SCIENCE. ✓

Very truly yours,

Cleo Gillis Hester  
Wm. G. Nash  
Price Doyle  
G. T. Hicks  
F. D. Mellen  
A. M. Wolfson

Motion was made by Mr. Winslow that the report and recommendations of the Committee on Entrance, Credits, Certification and Graduation be approved and the degrees be granted and the certificates renewed as recommended therein. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Winslow, aye; Mr. Hart, aye; Mr. Brooker, aye.

Resignations and Leaves of Absence Approved

Motion was made by Mr. Hart that the action of the President in accepting resignations of members of the faculty and staff and in granting leaves of absence be approved. This motion was seconded by Mr. Winslow, and was carried unanimously.

Employment of Faculty and Administrative Staff and Salary Adjustments Approved

Motion was made by Dr. Crume that the employment of faculty and administrative staff and the salary adjustments, as reported by the President, be approved by the Board of Regents. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Winslow, aye; Mr. Hart, aye; Mr. Brooker, aye.

Rental of the Home Management House to Commander Charles L. Wiley Approved

Motion was made by Judge Ferguson that the President's action in making arrangements for the rental of the Home Management House to Commander Charles L. Wiley be approved. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Winslow, aye; Mr. Hart, aye; Mr. Brooker, aye.

President Authorized To Sign Contracts for Library Services in Graves, Marshall and Calloway Counties through Cooperation of Tennessee Valley Authority and Kentucky Library Association

Motion was made by Mr. Hart that the President be authorized to sign contracts for regional library services in Graves, Marshall and Calloway Counties, in cooperation with the Tennessee Valley Authority and the Kentucky Library Association, when these contracts have been completed. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Winslow, aye; Mr. Hart, aye; Mr. Brooker, aye.

U. S. Naval Flight Preparatory School Report by Mr. M. O. Wrather

At this point Mr. M. O. Wrather was called before the Board to make his report on the operation of the U. S. Naval Flight Preparatory School. A very comprehensive report was read by Mr. Wrather, received and complimented by the Board and filed.

Report of the Business Manager

Mr. R. E. Broach, Business Manager, was next called upon to present his report. Mr. Broach submitted and read his report, which was received and filed. The President and members of the Board expressed appreciation for the splendid report, and complimented Mr. Broach upon his fine record for collections during the fiscal year and the excellent condition of the accounts at the close of the year. That part of the report dealing with the Thomas P. Norris Student Loan Fund is included in the Minutes, as follows:

REPORT OF NORRIS STUDENT LOAN FUND  
FOR QUARTER ENDING JUNE 30, 1943

CASH FOR QUARTER

Receipts

Cash on hand April 1, 1943 .....		\$2,494.33
Collected on principal of notes .....	\$152.35	
Collected on interest on notes .....	41.43	
Total collections .....		193.78
Total collections and cash on hand .....		\$2,688.11

Expenditures

Loans to students .....	\$ 48.00	
Norris heirs fees and board .....	88.00	
Total expenditures .....		136.00

Balance cash on hand June 30, 1943 .....		\$2,552.11
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Bank balance June 30, 1943

Bank of Murray .....	\$1,886.86	
Peoples Bank .....	665.25	
		\$2,552.11

NOTES RECEIVABLE FOR QUARTER

Notes on hand April 1, 1943 .....		\$16,180.65
Loans made during quarter .....		48.00
		\$16,228.65
Collected on principal of notes during quarter .....		152.35
Notes on hand June 30, 1943 .....		\$16,076.30

R. E. Broach  
Custodian Norris Student Loan Fund

Airport Leases Authorized Cancelled

Dr. Richmond recommended that, since the WTS program at our college has been discontinued by the Civil Aeronautics Administration, the Board of Regents authorize the cancellation of all leases for property for airport use as soon as possible.

Motion was made by Mr. Hart that the President and Business Manager be authorized and directed to cancel immediately the leases for property used by Murray State Teachers College in connection with the operation of the War Training Service program at the Murray Airport. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Winslow, aye; Mr. Hart, aye; Mr. Brooker, aye.

Contract for Rental of M. G. Thomas House Authorized Renewed

Dr. Richmond stated that since the Fine Arts Building cannot be completed for sometime, it is necessary that we continue to use the M. G. Thomas house as a Practice House for the Music Department; and he recommended that the Board authorize the renewal of the contract for the rental of that house at \$100.00 per month as long as it is used as a Music Practice House, as it is now used.

Motion was made by Mr. Hart that the renewal of the contract for the rental of Mrs. M. G. Thomas' house, at \$100.00 per month; as long as it is needed as a Music Practice House, as it is now used, be authorized. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Winslow, aye; Mr. Hart, aye; Mr. Brooker, aye.

Letter from Miss Krystal Smith Re: Classical Dancing

Dr. Richmond reported to the Board that Miss Krystal Smith, of Paducah, had come to see him and discussed the possibility of arranging to schedule regular classes in classical dancing at Murray State Teachers College; and he stated that, in response to his request, Miss Smith had submitted her plan for such work, in writing. He added that, as far as he knew, this particular phase of teaching had not been seriously considered before, at this college; and he recommended that the President be authorized to act upon the proposition submitted by Miss Smith for the opening of dancing classes at the beginning of the fall quarter, if in his judgment the enrollment and the need of the college justify it.

Motion was made by Mr. Winslow that the President be authorized to take such action as he deems necessary and desirable in connection with Miss Krystal Smith's plans to offer classes in dancing at Murray State Teachers College. This motion was seconded by Mr. Hart, and was carried unanimously.

President's Annual Report

Next, Dr. Richmond submitted and read his Annual Report as President, as follows:

ANNUAL REPORT OF THE PRESIDENT

July 26, 1943

Honorable Board of Regents  
Murray State Teachers College  
Murray, Kentucky

Gentlemen:

I have the honor to submit my eighth Annual Report:

### Enrollment

The enrollment for the fiscal year which closed June 30, 1943 is the smallest since I have been President of the college; and yet, under the circumstances, I consider it an excellent enrollment. It is not necessary to explain to this Board why there has been such a decrease in college attendance. All of us know the reasons. The following table gives the breakdown in the year's enrollment:

#### College

<u>1941-42</u>		<u>1942-43</u>	
Fall Semester	1,031	First Quarter	671
Spring Semester	889	Second Quarter	599
First Term Summer School	412	Third Quarter	523
Second Term Summer School	310	First Term Summer School	280
		Second Term Summer School	168

#### Training School

	<u>1941-42</u>	<u>1942-43</u>
Fall Semester	361	432
Spring Semester	375	381
Summer School	242	226

Despite the great drop in enrollment, the school has continued to function in normal fashion. Not a single faculty or staff member has been dropped; not a single basic course has been denied any student; courses necessary for certificates and degrees have been offered, every quarter; the only difference is the classes are smaller. I said that no faculty members, or staff members, had been dropped. This is true; but when one requests a leave of absence to enter some branch of governmental service, that leave has been granted and, whenever possible, the work of that particular person has been absorbed. In a few instances, we have had to employ substitutes; but in the majority of cases, it has not been necessary to do this. By pursuing this policy several thousands of dollars have been saved. At present we have eleven of our organization who are on leaves of absence for governmental service.

### Scholarship

Despite the war, which has upset all of us, spiritually and mentally, more particularly in the case of our boys, who did not know from one day to another when they would be called into military service, the scholarship average of our students was approximately what it was last year.

### Extra-Curricular Activities

In the main, we have been able to maintain our regular activities. We have a well balanced extra-curricular program, which program contributes much to the attractiveness of our college life. During the coming year it will be our purpose to maintain this excellent set-up even though it may necessarily be on a reduced basis.

It is gratifying to note that our Training School has kept pace with the college proper in this extra-curricular program. As I reported to you a year ago, I can see definite improvement in the morale of the Training School as the result of this; and we are giving all possible encouragement to the school in maintaining and developing their extra-curricular activities.

### Library Services

Our library arrangements with the Tennessee Valley Authority continue to be most satisfactory. The Authority is equally as well satisfied. Under the leadership of Miss Berry, our field library service is being extended and strengthened. I am most enthusiastic about this service; and it is my hope and belief that we are laying the groundwork for a splendid, cultural contribution to the people of western Kentucky. I recommend to our Board that we continue to cooperate with the Tennessee Valley Authority. This great enterprise will bring untold blessings to our people.



### Graduate Work

Our graduate work continues to develop, even though the enrollment in these classes has dropped off as the result of the war. In the fiscal year just closed, twenty-nine students took graduate work and six received Master's degrees. I predict that when we return to peacetime conditions, our graduate school will become one of the strongest departments in our college. As I reported to you in a recent Board meeting, the American Association of Teachers Colleges has approved our institution for graduate work. Only twenty-nine Teachers Colleges in the United States are thus approved, which indicates the rating of our college.

### Alumni Association

Despite the impact of the war, the Alumni Association continues to function in fine fashion. We have nearly two thousand graduates of Murray State; and out of that number about 25% are active members of the Association. Had it not been for the fact that so many of our alumni are actively engaged in war service at the present time, I am sure that many more would, now, be enrolled as active members. A year ago I reported to you that the Alumni Association had provided two annual scholarships. They are continuing to do this; and thus far their selections have been wisely made.

### Mexican Scholarships

A year ago, this institution, upon the solicitation of a recognized educational agency in the City of Mexico, approved a year's scholarship for some worthy Mexican, named by that organization. Last year, Miss Irene de la Llata was selected. She was a charming young lady, a brilliant student and a fine ambassador of good will to the United States. I had the honor of conferring the Bachelor's degree on her at our recent Commencement. This year, due to a misinterpretation, or a misunderstanding, in correspondence with the Mexican authorities, there was a mix-up; and in order that everybody might be made happy in this particular situation, I took the liberty of conferring two scholarships. The following people have been offered scholarships: Miss Margarita Estrada, Medellin 251, Mexico, D. F., and Miss Emma Sanchez Ramirez, Ia. Cerrada Calz. Mexico-Tacuba 16-4. If these two girls do half as well as Miss de la Llata did, it will be an excellent investment for the college and the community.

### College Farm

Our college farm, under the splendid direction of Mr. A. Carman, is in fine condition, and continues to show a profit. In the year just closed the profit was approximately \$3,800.00. I can not speak too highly of Mr. Carman's work. I don't know when he eats or sleeps. Early and late, when not teaching his classes, he is directing the work on the farm; and, now, in addition to his regular farm duties, he is directing our cannery. Not only is he improving our farm and widening our agricultural service but he is developing a wholesome spirit of cooperation between the college and the farmers of our area. As you well know, this was one of the reasons why we wanted a college farm. Our farmers come to Mr. Carman and his aides for counsel; and as the result of these associations, I believe we can see improved farm conditions in many sections of western Kentucky.

### U. S. Naval Flight Preparatory School

Early in January of this year, we welcomed to our campus the Naval Flight Preparatory School. This splendid group of six hundred cadets, officered by approximately thirty officers

and enlisted seamen, has fully justified our efforts in securing it. We have gotten along with this unit with a minimum of friction, much less than I anticipated. Frankly, after we fully understood the Navy's policies and they became familiar with ours, there has been practically no friction. You may be interested to know that this particular unit is considered one of the best in the United States. I was told this by a high naval officer, in Washington, when I recently visited that city. You know full well why we were so anxious to get this unit. Sharp reductions in our college enrollment, thereby causing us to lose thousands of dollars in fees, made it imperatively necessary that we get one of these war units to make up a part of this financial loss. This naval unit, from figures now available, will make it possible for us to have approximately \$65,000.00 more in our college treasury, by the end of 1943, than we otherwise would have had. Let it be understood that we haven't made \$65,000.00 profit out of the Navy; but it has made possible for us \$65,000.00 in money, money that otherwise would not have been available.

#### Curricular Studies

Much has been said about revamping our college curriculum for our post war world. A lot of this is loose talk; but some of it has merit. A progressive college is revamping its curriculum from time to time whether it is peace or war. Undoubtedly, we will learn some lessons from this war which will be reflected in our college offerings in the years to come; but the fundamental truths which education tries to interpret, reveal and exalt are unchanging and unchangeable. We shall never depart from these truths; but we can associate them with new problems. This will be particularly true in the fields of pure science and social science. As a matter of fact, all the recognized departments of our college are, now, feeling and will continue to feel the impact of this global war. Home economics, mathematics, physical education and fine arts - all of them - must react to it. Realizing this fact, we are, now, breaking our faculty up into committees to study our curricular problems and be prepared to make recommendations about revamping certain of our courses of study in the light of the great world changes that are taking place, today. For example, I can see tremendous possibilities in the field of geography; and in the broad field of social science there are unlimited opportunities for a broader and finer piece of work. The limits of this report prevent me from going into details in this highly important matter; but it is enough to say that our college will endeavor to meet the legitimate demands of youth, many demands crystallized by war experiences.

#### Finances

I have not incorporated a financial report in this, my Annual Report to the Board. I have left that for our Business Manager to do; but I am happy to inform you that we have started this new fiscal year with approximately \$45,000.00 in our Revolving Fund. Our financial condition is excellent; but we must exercise all diligence in conserving every possible dollar. The months ahead are too uncertain to pursue any other policy. I have recommended a few increases in salaries; but we have saved in absorbing the salaries of teachers on leaves of absence five dollars for every dollar's increase. Let me take this opportunity to commend Messrs. Broach and Wrathner for their splendid handling of the finances of this institution. In my daily conferences with these gentlemen, and in our almost constant discussion of financial problems, I find their judgments sound. With their cooperation, difficult as this year has been, I have been comfortable in my mind regarding the unusual and perplexing financial problems that have been brought to my desk. While speaking of finances, may I make this statement:

It is imperatively necessary that the Finance Department, at Frankfort, give this and similar institutions and agencies more latitude in handling their own money. Most of the problems and irritations of this, and past fiscal years, are directly traceable to Frankfort. I do not want to be misunderstood, however; we have been treated most fairly and courteously by the Department of Finance; it is not a question of personalities in Frankfort; but it is the question of a system which does not work out as well in practice as in theory. We lose valuable time in making necessary purchases because of Frankfort "red tape"; and we, also, lose money. I would be perfectly willing to recommend to this Board a surrender of at least \$7,500.00, annually, in our State Appropriation, if by that surrender we could be given liberty in administering our own financial affairs. The weakness of this system was brought to us most pointedly in the money we were required to spend to get ready for our naval unit. Despite the fact that every dollar of commissioning charge for the naval unit was paid by the Navy, we were compelled to go through the usual "red-tape" experiences so characteristic of bureaucracy, thereby losing both time and money. It is not the function of this Board to make changes in our State fiscal policy; but it is the privilege of every good citizen to study this problem and endeavor to get a greater degree of freedom from our state government in the matter of finances. I do not doubt that if we enjoyed complete freedom in handling our own institutional money, particularly the moneys in our Revolving Fund, we would be \$10,000.00 better off, today. As a distinguished military man, in Washington, recently facetiously remarked, it appears that the government will spare no expense to effect an economy.

#### The First Twenty Years

On August 21, this college will close its twentieth year of service. It has been a glorious twenty years. Starting from "scratch", this institution has steadily grown in influence and size until, today, it has a Two and One-Half Million Dollar plant, a splendid faculty and staff of over a hundred members; has graduated approximately two thousand (1,882) young men and women; has furnished hundreds of teachers for the schools of our area; has enrolled 9,702 different students, 20% of whom have graduated; has won and kept the respect of our clientele and sister institutions of the country; has unimpaired rating in every accrediting association to which it should belong; and, now, faces the future, bewildering as it is, with confidence. Murray State has grown up, and is generally accepted in the sisterhood of colleges as an institution meriting and receiving respect and approval.

#### Our College and the War ▽

There have been many idle rumors that Murray State would be taken over by the Navy, or that Murray State would close for the duration. Neither statement is true. It is our common determination, I am sure, to keep our college doors open and to render, in so far as it is possible to do so, a normal college service and to be prepared for an upsurge in college enrollments when peace comes. Until the war is over, our regular college enrollments will be small; but that is no justification for closing this college. By the same token, our public schools and churches should be closed. War is an ugly institution; it destroys many of the beautiful things of life; but it must never be permitted to destroy our educational organizations. England has not permitted that to be done; and America will not permit it. If we can continue to maintain one or more governmental activities on our campus, we can weather the storm and be prepared for the great challenge that lies ahead. To close this college, now, or any time in the future, during the war, would reveal a defeatist attitude, cowardly and ignoble. With your cooperation and counsel, we will see this thing through; and we will begin to plan, now, for a greater and better Murray State when the world returns again to peace and sanity.

I can not say to you that this is the greatest year that Murray State has ever enjoyed; but I can say it is one of the most interesting and complicated since my association with the institution. It has been a year of challenge, a year of bewilderment and, in many phases of the work, a year of great satisfaction. The sympathetic cooperation of students, faculty and staff has been most comforting; and the loyal support of this Board has made it possible for your President to face his work with a high degree of courage and serenity.

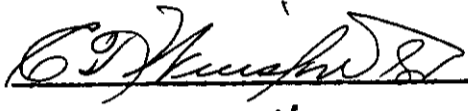
Respectfully submitted,

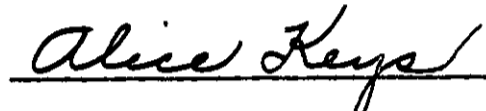
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James H. Richmond  
President

Adjournment

Motion was made by Mr. Hart that the Board adjourn. This motion was seconded by Mr. Winslow, and was carried unanimously.

  
Vice Chairman

  
Secretary