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Board of Regents, Murray State Normal School

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MINUTES OF BOARD OF REGENTS
MURRAY STATE TEACHERS COLLEGE

July 17, 1944.

The Board of Regents of Murray State Teachers College met in regular quarterly session, in the office of the President, at 10:00 A. M. Monday, July 17, 1944, the third Monday in July, with Dr. C. E. Crume, Judge Charles Ferguson and Mr. George Hart present. In the absence of Chairman John Fred Williams, Vice Chairman Charles Ferguson presided.

President's Report

Dr. James H. Richmond presented and read his report as President, as follows:

REPORT OF THE PRESIDENT

July 17, 1944

Honorable Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

I am submitting the following items for your information and consideration:

I. Approval of the Minutes of the Board of Regents

I recommend that the Minutes of the Board of Regents for the meeting held on May 11, 1944, copies of which have been mailed to the individual members of the Board, be approved and signed.

II. Report of the Committee on Entrance, Credits, Certification and Graduation

III. Additional Increases in Salaries

Resignations and other contemplated resignations have alarmed me, during the last six weeks. This college has worked too hard to get a good faculty and staff to have the organization disrupted as the result of resignations, such resignations being the results of better offers from other colleges. I have discussed the matter with some members of the Board, and with the Business Manager. The fiscal year just closed revealed that we were somewhat better off, financially, than we thought we would be. It was tentatively agreed by us, in these discussions, that it would be wise to take some of our surplus money, and increase certain salaries. Of course, we have quite a nice surplus at the present time; but, as you know, we have been building that up for the lean year that must inevitably come, after the close of the war. The Business Manager and I went over the salary lists, and made some adjustments which we felt were either imperative or desirable. I want to say, very frankly, that some of the raises were not caused by any registered dissatisfaction on the part of our faculty and staff; but it seemed to me only fair that if we raised some salaries that had to be raised in order to keep our people, other adjustments should be made for those that have showed no restlessness or dissatisfaction.

The recommendations I am making seemed to be the ones that needed first consideration. These recommendations entail an additional salary expense of \$9,830.00. I think the college can stand the raises. I am sure that most of them had to be made in order to maintain our faculty and staff. They are as follows:

	<u>1944-45 Approved Salary</u>	<u>1944-45 Recommended Increase</u>	<u>Recommended Annual Salary 1944-45</u>	
Tennie Breckenridge	\$1,620.00	\$180.00	\$1,800.00	
Alice Keys	2,300.00	100.00	2,400.00	
R. E. Broach	3,500.00	100.00	3,600.00	
Oneida Wear	1,440.00	60.00	1,500.00	
E. H. Smith	2,300.00	100.00	2,400.00	
Ruth Richmond	1,500.00	120.00	1,620.00	
B. J. Hoffman	2,100.00	200.00	2,300.00	
J. W. Strader	1,520.00	80.00	1,600.00	
Herman Cathey	1,420.00	100.00	1,520.00	
Carl Hendricks	1,080.00	120.00	1,200.00	
J. W. Page	960.00	120.00	1,080.00	
John Phillips	College:	840.00	60.00	900.00
	Navy:	120.00		120.00
Herbert Farmer	960.00	40.00	1,000.00	
Taz Rogers	1,080.00	20.00	1,100.00	
Chester Anglen	840.00	60.00	900.00	
John L. Bland	840.00	60.00	900.00	
W. E. Bland	840.00	60.00	900.00	
O. R. Jeffrey	900.00	60.00	960.00	
J. S. McClure	900.00	60.00	960.00	
George Washburn	900.00	60.00	960.00	
A. Carman	3,200.00	300.00	3,500.00	
Robert Mayfield	900.00	100.00	1,000.00	
Grace Wyatt (9 months)	1,800.00	100.00	1,900.00	
F. M. Gingles	2,400.00	100.00	2,500.00	
Vernon Anderson	2,000.00	300.00	2,300.00	
Nellie May Wyman	2,250.00	50.00	2,300.00	
Carrie Allison	2,150.00	50.00	2,200.00	
Ruth Sexton	2,400.00	200.00	2,600.00	
Caroline Wingo	2,000.00	100.00	2,100.00	

	<u>1944-45 Approved Salary</u>	<u>1944-45 Recommended Increase</u>	<u>Recommended Annual Salary 1944-45</u>
L. R. Putnam	\$2,300.00	\$300.00	\$2,600.00
John F. Shenaut	2,000.00	800.00	2,800.00
Charlotte Durkee	1,800.00	200.00	2,000.00
Helen Thornton	1,900.00	100.00	2,000.00
Emily Wilson	1,900.00	100.00	2,000.00
Dorothy Rowlett (9 months)	900.00	200.00	1,100.00
Russell Baldwin	2,100.00	300.00	2,400.00
Jean Bridges	2,000.00	100.00	2,100.00
F. D. Mellen	3,400.00	100.00	3,500.00
Lillian Hollowell	2,300.00	100.00	2,400.00
Nadine Overall	2,300.00	100.00	2,400.00
Beatrice Frye	2,300.00	100.00	2,400.00
R. A. Johnston	2,400.00	100.00	2,500.00
Etta Beale Grant	2,190.00	110.00	2,300.00
Verna G. Broach	1,890.00	110.00	2,000.00
Margaret Campbell	2,050.00	150.00	2,200.00
Hazel Tarry	1,900.00	100.00	2,000.00
Mattie S. Trousdale	1,900.00	100.00	2,000.00
Annie Ray	2,000.00	100.00	2,100.00
Rubie E. Smith	1,900.00	100.00	2,000.00
Ola B. Brock	1,900.00	100.00	2,000.00
Bertie Manor	1,900.00	100.00	2,000.00
Ethelyn Johnston	1,900.00	100.00	2,000.00
Critic Teacher for place vacated by Clifton Thurman	1,800.00	100.00#	1,900.00#
Substitute Critic Teacher	1,800.00	100.00#	1,900.00#
Mayme Whitnell (11 months)	900.00	100.00	1,000.00
Inez W. Edwards (11 months)	880.00	120.00	1,000.00
Ruth Ashmore	1,000.00	100.00	1,100.00
Mrs. Mary W. Brown	1,000.00	100.00	1,100.00
Liza Spann	2,300.00	100.00	2,400.00*
Roberta Whitnah	1,900.00	100.00	2,000.00*

Not effective until opening of fall quarter, Sept., 1944

* Transferred from Navy teaching back to original faculty position June 1, 1944

	1944-45 Approved Salary	1944-45 Recommended Increase	Recommended Annual Salary 1944-45
E. B. Howton	\$2,600.00	\$100.00	\$2,700.00**
A. M. Wolfson	3,300.00	200.00	3,500.00**
W. D. Lewis	2,900.00	100.00	3,000.00**
C. R. McGavern	2,120.00	380.00	2,500.00**
Howard Swyers	2,000.00	500.00	2,500.00**
Mary Ed Hall	2,300.00	200.00	2,500.00**
A. C. LaFollette	2,500.00	200.00	2,700.00**
M. G. Carman	3,300.00	200.00	3,500.00**
Evelyn Linn	2,300.00	100.00	2,400.00**
A. F. Yancey	2,400.00	100.00	2,500.00**
Robert W. Barnwell	2,500.00	100.00	2,600.00**
W. J. Gibson	2,400.00	100.00	2,500.00**

** To become effective when transferred from Navy teaching back to original faculty position

Before I did anything definite about this matter, you will recall that I contacted each member of the Board, and was given authority to do this. I am asking you, officially, to act upon this recommendation at this time.

IV. Leaves of Absence and Resignations

A. Leave of Absence for Mr. Rue L. Beale Extended

Mr. Rue L. Beale has requested an extension of his leave of absence from his duties in our faculty from July 1, 1944 to January 1, 1945 in order that he may continue with his work with the Office of Price Administration; and under the authority granted me by this Board, I have granted his request for this extended leave of absence.

B. Leave of Absence Granted Miss Ruth Sexton

Miss Ruth Sexton has requested a leave of absence for the second term of the summer school, which began July 13 and will close August 19, 1944; and under the authority of the Board of Regents, I have granted her the leave of absence which she desired.

C. Leave of Absence Granted Miss Caroline Wingo

Miss Caroline Wingo has also asked for a leave of absence for the second term of the summer school, beginning July 13 and ending August 19, 1944; and I have likewise complied with her request by granting her a leave of absence for this period.

D. Resignation of Miss Mary A. Berry, Regional Librarian

Miss Mary A. Berry has submitted her resignation as Regional Librarian, effective June 30, 1944, and under the authority granted me by the Board of Regents, I have accepted it as of that date.

E. Resignation of Mr. W. J. Caplinger, Director of the Training School

You will recall that I reported at a previous meeting that Mr. W. J. Caplinger was resigning at the close of this year's work. He had been teaching some Navy classes in connection with his other duties; but his work for the Navy was completed on June 1, 1944, at which time his salary reverted from \$195.00 per month to \$85.00 until the date his resignation took effect, which was on June 10, 1944.

F. Resignation of Mr. Franklin P. Inglis

Mr. F. P. Inglis has submitted his resignation as a member of our faculty in the Music Department, effective August 19, 1944, in order that he might accept a position at Depauw University, which was a promotion for him. Although I regret to lose Mr. Inglis from our staff, I have accepted his resignation.

G. Resignation of Mr. G. A. Murphey

Mr. G. A. Murphey submitted his resignation as a member of our faculty in the Commerce Department, effective June 3, 1944. Mr. Murphey was offered a position in a College of Commerce, in Fresno, California, at a better salary than we were able to pay him, so I have accepted his resignation as of June 3. Mr. Murphey has been a faithful member of our staff since this college was founded, and we were sorry to lose him.

H. Resignation of Miss Winnie Sinclair

Miss Winnie Sinclair has submitted her resignation as Critic Teacher in Home Economics, effective July 15, 1944, and I have accepted it as of that date.

I. Resignation of Miss Emily Wilson

Miss Emily Wilson has resigned her position as teacher of Art, in our Fine Arts Department, and under the authority granted me by the Board, I have accepted her resignation, effective September 1, 1944.

J. Resignation of Mrs. Inez Edwards, Secretary

Because of ill health, Mrs. Inez W. Edwards has submitted her resignation as Secretary at the Training School, effective July 29, 1944; and I have accepted it as of that date.

K. Resignation of Mr. Jewell Hackett, Fireman and Mechanic

Mr. Jewell Hackett, Fireman and Mechanic, has submitted his resignation, effective June 30, 1944, and I have accepted it as of that date.

L. Resignation of Miss Rhoda Sue Mahan, Secretary

The resignation of Miss Rhoda Sue Mahan, Secretary in the Extension Office, has been accepted as of May 31, 1944.

M. Resignation of Mr. P. F. Waterfield, Watchman

Mr. P. F. Waterfield has offered his resignation as Watchman, effective June 30, 1944, and I have accepted it as of that date.

N. Resignation of Mr. John C. Neubauer, Instructor USNR

Mr. John C. Neubauer, Instructor USNR, has offered his resignation, effective June 30, 1944, and it has been accepted as of that date.

O. Resignation of Mrs. Murrelle H. Ryan, Secretary USNR

Mrs. Murrelle H. Ryan has submitted her resignation as Secretary USNR, as of May 31, 1944, and it has been accepted as of that date.

P. Resignation of Mrs. Dorothy S. Williams, Secretary USNR

Mrs. Dorothy S. Williams has resigned as Secretary USNR, effective May 20, 1944, and her resignation has been accepted as of that date.

Q. Resignation of Mrs. Lola Brown, Dining Hall Assistant

Mrs. Lola Brown, Dining Hall Assistant, has submitted her resignation as of June 1, 1944, and it has been accepted.

R. Resignation of Mrs. Jess Gibbs, Assistant Navy Dining Hall

The resignation of Mrs. Jess Gibbs as Assistant in the Navy Dining Hall, effective May 31, 1944, has been submitted and accepted.

S. Resignation of Mrs. Neice Hicks, Janitress USNR

Mrs. Neice Hicks, Janitress USNR, resigned as of May 31, 1944, and her resignation has been accepted.

T. Resignation of Mrs. Lee Jones, Cook USNR

Mrs. Lee Jones has resigned as Cook USNR, and her resignation has been accepted as of May 31, 1944.

U. Resignation of Mrs. Mary Jones, Dishwasher USNR

Mrs. Mary Jones, Dishwasher USNR, has submitted her resignation, effective May 31, 1944, and it has been accepted as of that date.

V. Resignation of Mr. A. L. Key, Dishwasher USNR

Mr. A. L. Key submitted his resignation as Dishwasher USNR, effective March 31, 1944, and it has been accepted as of that date.

W. Resignation of Mrs. Pearl Lewis, Cook USNR

Mrs. Pearl Lewis has resigned as Cook USNR, and her resignation has been accepted as of May 31, 1944.

X. Resignation of Mrs. Gertie Parrish, Cook USNR

Mrs. Gertie Parrish, Cook USNR, has submitted her resignation, effective April 30, 1944, and it has been accepted as of that date.

Y. Resignation of Mrs. Mabell Stom, Cook USNR

The resignation of Mrs. Mabell Stom as Cook USNR was submitted, effective April 30, 1944, and has been accepted as of that date.

V. Employment of Faculty and Administrative Staff and Salary Adjustments

A. Mrs. A. Carman Employed as Instructor "Production, Conservation and Processing of Food for Family Use"

Mrs. A. Carman was employed as Instructor in "Production, Conservation and Processing of Food for Family Use" for the period beginning February 28, 1944 and ending April 28, 1944. She was paid \$100.00 for this period of time, then, on June 1, 1944, she was employed to continue with this work at a salary of \$106.67 per month as long as her services are needed.

B. Miss Margaret Graves Employed Critic Teacher

Miss Margaret Graves was employed as Critic Teacher in the First Grade at a salary of \$175.00 per month, beginning June 5 and continuing through July 14, 1944, while Miss Bertie Manor is on leave of absence.

C. Mr. L. J. Hortin Granted Additional Salary

Since Mr. L. J. Hortin did some teaching for the Navy during the month of June, his salary for the month was increased from \$120.00 to \$170.00.

D. Miss Meadow Huie Employed Critic Teacher

Miss Meadow Huie was employed as Critic Teacher in the Training School for the eight weeks' summer term beginning June 5 and continuing through July 29, 1944, at a total salary of \$250.00 for this period of time.

E. Dr. Annie Ray Granted Additional Salary for June

Since Dr. Annie Ray taught some college classes during the month of June, she has been allowed an increase in salary from \$100.00 to \$175.00 for that month to pay for this extra work in addition to her regular duties as Critic Teacher.

F. Mrs. Hurle H. Street Employed Member of Faculty

Mrs. Hurle H. Street was employed as a member of the faculty in the Commerce Department to take the place left vacant by the resignation of Mr. G. A. Murphey. She will be paid a total salary of \$300.00 for the period beginning June 5 and continuing through August 19, 1944.

G. Mr. J. R. Fowler's Salary Adjusted

Mr. J. R. Fowler, Grounds Caretaker, was paid an additional salary of \$10.00 per month because of some extra work in connection with building fires at the dormitory; but now that he has been relieved of building the fires, his salary has been changed from \$90.00 to \$80.00 per month, effective June 1, 1944.

H. Mr. Carl Hendricks Transferred from Stockman back to Janitor Foreman

Mr. Carl Hendricks, who was relieved of his duties as Janitor Foreman in the Administration Building in order that he might serve as Stockman at the Kitchen, was transferred back to his work as Janitor Foreman, and his salary was changed from \$125.00 to \$90.00 per month, effective June 1, 1944.

I. Mr. Herbert Farmer's Duties and Salary Adjusted

Mr. Herbert Farmer, Janitor, was assigned extra duties when Mr. Carl Hendricks was transferred from his janitor work to the stockroom at the kitchen, and his salary was increased from \$80.00 to \$90.00 per month, effective May 15, 1944; then, when Mr. Hendricks resumed his original duties, Mr. Farmer was relieved of his extra work and his salary reverted to the original figure of \$80.00 per month, effective June 1, 1944.

J. Mr. O. R. Jeffrey's Duties and Salary Adjusted

Mr. O. R. Jeffrey, Janitor, likewise was assigned extra duties when Mr. Carl Hendricks was transferred from his janitor work to the stockroom at the kitchen, and his salary was increased from \$75.00 to \$90.00 per month, effective May 15, 1944; then when Mr. Hendricks returned to his original work, Mr. Jeffrey was relieved of his extra duties and his salary reverted to the original amount, \$75.00 per month, effective June 1, 1944.

K. Mrs. Wilma Outland Employed Secretary, Extension Office

Mrs. Wilma Outland was employed as Secretary in the Extension Department at a salary of \$120.00 per month, effective June 1, 1944, to take the place vacated by Miss Rhoda Sue Mahan.

L. Mr. W. M. Caudill, Professor USNR, Granted Salary Increase

When Mr. W. M. Caudill, Assistant Professor, was assigned to teach some classes in the U. S. Naval Flight Preparatory School, his salary was changed from \$150.00 to \$270.00 per month, effective June 1, 1944.

M. Mr. C. M. Graham, Assistant Professor USNR, Returns to Previous Faculty Status

When Mr. C. M. Graham was relieved of his teaching duties in the Naval Flight Preparatory School, and resumed his original duties in our faculty, his salary reverted from \$280.00 per month to \$140.00, effective June 1, 1944.

N. Dr. Liza Spann, Assistant Professor USNR, Returns to Previous Faculty Status

When Dr. Liza Spann completed her assignment of teaching in the U. S. Naval Flight Preparatory School, she likewise resumed her regular duties in our faculty, and her salary was changed from \$250.00 to \$110.00 per month, effective June 1, 1944.

O. Miss Roberta Whitnah, Instructor USNR, Resumes Work as Critic Teacher

Miss Roberta Whitnah completed her work as Instructor USNR on June 1, 1944, and resumed her usual duties as Critic Teacher in our Training School on that date. Her salary, therefore, was changed from \$250.00 per month to the previous figure of \$95.00, effective June 1, 1944.

P. Miss Jane Jones Employed Secretary USNR

Miss Jane Jones has been employed as Secretary USNR at a salary of \$80.00 per month, effective June 5, 1944, to take the place left vacant by the resignation of Mrs. Murrelle H. Ryan.

Q. Miss Nancy Whitnell Employed Secretary USNR

Miss Nancy Whitnell was employed as Secretary USNR at a salary of \$80.00 per month, effective May 22, 1944, to fill the position vacated by Mrs. Dorothy S. Williams.

R. Mrs. Peachie Berkley, Dishwasher USNR, Granted Salary Increase

Mrs. Peachie Berkley, Dishwasher USNR, was granted a salary increase from \$78.20 to \$84.10 per month, effective May 1, 1944.

S. Mrs. Lucille Billington Employed Cook USNR

Mrs. Lucille Billington was employed as Cook USNR at a salary of \$69.10 per month, beginning June 1, 1944.

T. Mr. James Brandon Employed Dishwasher USNR

Mr. James Brandon was employed as Dishwasher USNR at a salary of \$93.20 per month, effective June 1, 1944.

U. Mr. T. H. Brandon Employed Dishwasher USNR

Mr. T. H. Brandon has been employed as Dishwasher USNR at a salary of \$93.20 per month, beginning June 1, 1944.

V. Mrs. Lola Brown Employed Dining Hall Assistant, USNR

Mrs. Lola Brown has been employed as Assistant in the Navy Dining Hall at a salary of \$68.30 per month, effective June 1, 1944.

W. Mrs. Maud Cohoon, Dining Hall Assistant USNR, Granted Salary Increase

The salary of Mrs. Maud Cohoon, Dining Hall Assistant USNR, was increased from \$68.20 to \$78.20 per month, beginning May 1, 1944.

X. Mrs. Ed Gibbs Employed Cook USNR

Mrs. Ed Gibbs was employed as Cook USNR at a salary of \$78.20, effective May 1, 1944, then on June 1 her salary was increased to \$93.20 per month.

Y. Mrs. Reba Henson Employed Dishwasher USNR

Mrs. Reba Henson was employed as Dishwasher USNR at a salary of \$78.20 per month, effective June 1, 1944.

Z. Mrs. Lillie Houston Employed Dishwasher USNR

Mrs. Lillie Houston was employed as Dishwasher USNR at a salary of \$78.20 per month, beginning May 1, 1944.

AA. Mrs. Bobby Lassiter Employed Cook USNR

Mrs. Bobby Lassiter was employed as Cook USNR at a salary of \$78.20 per month, effective May 1, 1944.

BB. Mrs. Floy Laycox, Cook USNR, Granted Salary Increase

The salary of Mrs. Floy Laycox, Cook USNR, was increased from \$78.20 to \$83.20 per month, beginning June 1, 1944.

CC. Mrs. Edd Rickman, Cook and Fire Builder USNR, Granted Salary Increase

Mrs. Edd Rickman, Cook USNR, has been assigned the extra duties of building the fires in the kitchen, therefore, has been granted an increase in salary from \$83.20 to \$103.20, beginning June 1, 1944.

DD. Mr. Cary J. Rose Employed Stockman USNR

Mr. Cary J. Rose was employed as Stockman USNR in the kitchen at a salary of \$125.00 per month, effective June 1, 1944.

EE. Mrs. Constance Ann Russell, Dishwasher USNR, Granted Salary Increase

Mrs. Constance Ann Russell, Dishwasher USNR, has been granted an increase in salary from \$84.10 to \$93.20 per month, effective May 1, 1944.

FF. Salary of Mr. Russell Baldwin Corrected

At the meeting of the Board of Regents on May 11, 1944, the salary of Mr. Russell Baldwin was erroneously reported as \$1,800.00 when he was actually being paid at the rate of \$2,100.00. I call this matter to the attention of the Board so that it may be officially corrected.

GG. Salary of Miss Jean Bridges Corrected

At the meeting of the Board of Regents on May 11, 1944, the salary of Miss Jean Bridges was also reported incorrectly; it was listed at \$1,800.00 when it should have been reported as \$2,000.00, since she has been receiving that amount.

HH. Resignation of Mr. Floyd Hicks, Janitor USNR

Mr. Floyd Hicks has submitted his resignation as Janitor USNR, effective May 31, 1944, and it has been accepted as of that date.

II. Resignation of Mr. Tebe Suiter, Dishwasher USNR

Mr. Tebe Suiter, Dishwasher USNR, has submitted his resignation, effective April 30, 1944, and it has been accepted as of that date.

JJ. Resignation of Mrs. Catherine Vaughn, Cook USNR

Mrs. Catherine Vaughn resigned as Cook USNR, and her resignation has been accepted as of March 31, 1944.

KK. Mr. Orus R. Sutton Employed Critic Teacher in Commerce

When Mr. G. A. Murphey resigned as Instructor in Commerce, it became necessary to secure another teacher in this Department. I am recommending the employment of Mr. Orus R. Sutton as Critic Teacher in Commerce at the salary rate of \$2,300.00 per year, beginning September 18, 1944.

LL. Mr. George Morey Employed Member of Faculty

Mr. George Morey has been secured to take the place in our Music Department left vacant by the resignation of Mr. Franklin P. Inglis. I am recommending the employment of Mr. George Morey as a member of the faculty in the Fine Arts Department, beginning September 25, 1944 and continuing through May 31, 1945 at a total salary of \$1,650.00 for this period, which is the equivalent of \$550.00 per quarter.

MM. Dr. Robert W. Barnwell's Contract on Annual Basis Instead of Monthly Basis

Dr. Robert W. Barnwell's employment for the coming year was on an annual basis rather than

the monthly basis, as was reported to the Board on May 11, 1944, through error; he has been given a contract, therefore, for the entire fiscal year 1944-45.

- VI. Leaves of Absence for Faculty and Staff Members Serving in Armed Forces or Engaged in War Work
- VII. Contract for College Bookstore
- VIII. Contract with Murray College School Company
- IX. Letter of Appreciation of Mr. W. J. Caplinger
- X. Report of the Treasurer
- XI. Business Manager's Report
- XII. U. S. Naval Flight Preparatory School Report by Mr. M. O. Wrather
- XIII. Naval Academic Refresher Unit Contract

To date, the contract for the new naval program, the Naval Academic Refresher Unit, which was negotiated with Navy representatives some weeks ago, has not been submitted to us for signature. We have been informed by the proper authorities, in Washington, that it is being prepared and that they will send us a brief of the said contract, which will be made in line with the agreement made with the negotiators when they were here; to date, however, this contract has not reached this office. This experience is in line with those we had with the Navy when we negotiated the contract for the Naval Flight Preparatory School. I am sure, however, that we will receive this new contract in due time; it may be that between the time I am dictating these agenda and the date of our meeting, we will have received this contract.

XIV. Fine Arts Building

At our last Board meeting, I notified you that we were planning to move into our Fine Arts Building at the beginning of the summer school. This has been done; and although the building is not complete, we are finding it usable, and we are saving rent on the Thomas building - \$100.00 per month. I doubt if we will be able to complete the Fine Arts Building until the close of the war, but we will use it, nevertheless.

XV. NYA Property

Congressman Noble Gregory notified me, sometime in June, that in the closing days of Congress, a bill was passed, which I assume the President will sign, giving the colleges such surplus property that was in use by them at the time of the passage of this bill. Although I have received no formal information to this effect, I am sure that it is true. This means that something in excess of \$30,000.00 in property has been given to our college. It is particularly significant that we now have in our possession thousands of dollars worth of machinery in our shop, which machinery will be a nucleus for an Industrial Arts program. In addition to this machinery, other materials, some of which the college needs, are now in our possession.

XVI. Regional Library Service

Soon after our last Board meeting, Miss Mary A. Berry, Director of our Regional Library Service, resigned. You will recall that at the last meeting, you increased the college's contribution to this service. This increase was made necessary by the fact that, in conformity with the established policy of the Tennessee Valley Authority, that organization reduced the amount of its contribution to the maintenance of this service. I had a talk with Miss Rothrock, the Library Director of the TVA, asking her to find us a new Librarian. I also suggested that we have an impartial survey made of this Regional Library Service, hoping that, if the report of the Survey Committee is good, one of the National Foundations will help us. Miss Rothrock thought well of the suggestion, and, sometime in August, a committee of three will undertake the survey: Dr. Cyril O. Houle, of the University of Chicago; Dr. Kenneth R. Williams, of the University of Georgia; and a third member to be selected by the Kentucky Library Association, probably Miss Helen M. Harris, of the Knoxville Public Library. The TVA will pay the expenses of Dr. Houle; the Kentucky Library Association, the expenses of their representative; and I have agreed for the college to pay the expenses of Dr. Williams, which will amount to \$100.00 and traveling expenses. I am asking you to ratify the tentative arrangements I have made. This Regional Library Service has been eminently worthwhile, and should be continued.

If the Committee's report is a good one, and I feel sure it will be, I am planning to go to New York, early in September, and present our library case to one of the National Foundations. I believe that we can get some substantial support from one of them.

XVII. President's Annual Report

Respectfully yours,

James H. Richmond
President

JHR:TB

Approval of the Minutes

Motion was made by Mr. Hart that the Minutes of the Board of Regents of Murray State Teachers College for the meeting held on May 11, 1944, be approved and signed. This motion was seconded by Dr. Crume, and was carried unanimously.

Report of the Committee on Entrance, Credits, Certification and Graduation

President Richmond presented the report of the Committee on Entrance, Credits, Certification and Graduation, and recommended that it be approved and the degrees be conferred, the high school diplomas be granted and the duplicate certificate issued and renewed in accordance with the recommendations contained therein, as follows:

June 17, 1944

Dr. James H. Richmond, President
Murray State Teachers College

Dear Dr. Richmond:

The Committee on Entrance, Credits, Certification and Graduation, having investigated the records of Edward Reeves Scales and found that he has met all requirements for graduation as set forth in the catalogue, do hereby recommend him for graduation as of June 17, 1944, with the DEGREE OF BACHELOR OF SCIENCE.

Very truly yours,

Cleo Gillis Hester
Wm. G. Nash
Price Doyle
A. M. Wolfson
F. D. Mellen
G. T. Hicks

July 17, 1944

To the Board of Regents
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification and Graduation, we report as follows:

Of the students whose names were presented to you on May 11, 1944, the following completed their work and received the degrees indicated below as of June 1, 1944:

BACHELOR OF SCIENCE IN AGRICULTURE

Gingles, Ralph Potts

BACHELOR OF MUSIC EDUCATION

Armstrong, Ruth Hunter	- Kitchen, Kenneth Raymond
Coleman, Eddith Ann	Sledd, Frances Hinton
Greenwood, Mary Cushman	

BACHELOR OF SCIENCE IN HOME ECONOMICS

Gibbs, Ann Eva	Vickers, Ruth
Thompson, Lottie Lee	

BACHELOR OF SCIENCE

Adams, Geneva Slayden	- Keane, Kenneth William
Churchill, Martha Wear	Medlock, Henrietta
Crafton, Mary Mozelle	- Richey, Hughlan Paris
Gasser, Jeanne Beth	- Watson, Harold Cleon
Harlan, Mary Whayne Turk	Weldon, Billie Jean

BACHELOR OF ARTS

Estrada, Margarita	Ramirez, Emma Sanchez
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MASTER OF ARTS IN EDUCATION

Pollard, Lucille Addison

The following Training School seniors completed their work and received their diplomas of high school graduation as of June 1, 1944:

Alderson, Joseph Lynn	Bucy, John L.
Armstrong, J. C.	Burkeon, James Otis
Baker, George Merewether, Jr.	Callis, Linda Sue

Elliott, Samuel O.
 Futrell, Juanita Ann
 Gibbs, Anna Jean
 Goode, Mary Ruth
 Hargis, Joseph, Junior
 Huie, Mary Anna
 Irvan, Billy Joe
 Lamb, Margaret Ruth
 Lassiter, Charles A.

Miller, Harriet Joan
 Morris, Emily Dale
 Richerson, Robbie Fae
 Robertson, Jacqueline LaRue
 Russell, Emma Jane
 Russell, Harry Louis
 Wilson, H. W.
 Workman, Evelyn Jo

The following students have applied for degrees to be granted in August, 1944. If they complete all the requirements for the degree for which they are applying by August 17 or 31, 1944, we recommend that you grant their degrees as of August 17 or August 31, 1944.

BACHELOR OF MUSIC EDUCATION

Fooshee, Marjorie
 Holmes, Helene June

Rogers, Willie Catherine
 Wetherington, William Franklin

BACHELOR OF SCIENCE IN HOME ECONOMICS

Hart, Elizabeth Rhea Finney
 Holm, Ruth LaNelle Cooper

Jacobs, Ola Lee

BACHELOR OF SCIENCE

Doyle, Robert Larrabee
 Dubia, Harry Christopher
 Fisher, Laura Mae
 Key, Margaret Louise
 Lashbrook, Frances Atherton
 Lee, Cloie Edith

Perdue, Edna Jeanne
 Pruett, Roy Lavelle
 Thompson, Callie Elaine
 Waters, Joseph Aubrey
 Williams, Beatrice Delona
 Wilson, Gertrude Snyder

MASTER OF ARTS IN EDUCATION

Oliver, Mary Claire

Ashmore, Ruth

Upon the recommendation of Mr. Graham, Director of the Training School of Murray State Teachers College, we recommend that the following seniors be granted a diploma from this school as of August 17, 1944, if they meet all the requirements for graduation by that date.

Armstrong, James William, Jr.
 Lampkins, Graves Dale

McMillen, John Edward

The records of the Registrar's office show that Mrs. Virginia Hill was granted a Standard Certificate on August 24, 1928, and that this certificate was renewed for life on August 18, 1931. She states that she feels sure that the certificate was destroyed in the flood of 1937 and asks that she be issued a duplicate. We recommend that a DUPLICATE STANDARD CERTIFICATE bearing the date of August 24, 1928, and the renewal date of August 18, 1931, be granted to Mrs. Virginia Hill.

Very truly yours,

Cleo Gillis Hester
 Wm. G. Nash
 A. M. Wolfson
 G. T. Hicks
 F. D. Mellen
 Price Doyle

Motion was made by Mr. Hart that the report of the Committee on Entrance, Credits, Certification and Graduation and the recommendation of the President be approved and the degrees be conferred, the diplomas granted and the certificate renewed as recommended. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Hart, aye; Judge Ferguson, aye.

Budget for 1944-45 Adopted

Motion was made by Dr. Crume that the budget for 1944-45 be officially adopted as submitted to the Board on May 11, 1944. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Hart, aye; Judge Ferguson, aye.

Additional Increases in Salaries for Faculty and Administrative Staff Approved

Motion was made by Mr. Hart that the Board of Regents approve the additional increases in salaries for members of the faculty and administrative staff which were recommended by the President in the agenda. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Hart, aye; Judge Ferguson, aye.

Employment of Faculty and Administrative Staff and Salary Adjustments Approved

Dr. Richmond recommended that the changes in salaries and changes in status of certain members of the faculty and administrative staff be approved as reported in the agenda.

Motion was made by Dr. Crume that the employment and changes in status of certain members of the faculty and administrative staff and the salary adjustments as reported and recommended by the President, be approved. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Hart, aye; Judge Ferguson, aye.

Leaves of Absence for Faculty and Staff Members Serving in Armed Forces or Engaged in War Work

President Richmond stated to the Board that even though some of the members of the faculty and staff who had been granted leaves of absence in order to serve in the armed forces, or to do essential war-related work, had not requested extensions of their leaves, he thought that these leaves of absence should be officially extended.

Motion was made by Mr. Hart that the leaves of absence for members of the faculty and staff serving in the armed forces, and those employed in necessary war work, be extended. This motion was seconded by Dr. Crume, and was unanimously carried.

Reinstatement of Faculty and Staff Members Serving in Armed Forces or Engaged in War Work

President Richmond recommended that the members of the faculty and staff returning from services in the armed forces of our country, or from positions in war-connected work, be restored to their former positions, provided that such reinstatement shall not be made until the end of the second quarter of college after they report, unless it can be done sooner without interference with the plans and commitments under which the college is operating at the time of such returns.

Motion was made by Mr. Hart that the Board of Regents approve the President's recommendation, and authorize the reinstatement in their previous positions of members of our faculty and staff who have secured leaves of absence for service in the armed forces or in essential war-connected work, provided such reinstatement shall not be made until the end of the second quarter of college after such persons report for their original assignments, unless it can be done sooner without interference with existing plans and commitments. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Hart, aye; Judge Ferguson, aye.

Contract for College Bookstore Renewed

President Richmond recommended that the contract for the operation of the College Bookstore be renewed for the coming year on exactly the same basis as last year's, except that the beginning date of the new contract is to be July 1, 1944 in order that it may coincide with the opening date of the new fiscal year.

Motion was made by Mr. Hart that the contract with Mr. Lee Clark for the operation of the College Bookstore during the fiscal year 1944-45 be renewed in accordance with the President's recommendation. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Hart, aye; Judge Ferguson, aye.

Contract with Murray College School Company Renewed

At the request of the President, Miss Alice Keys reported to the Board concerning the contract with Murray College School Company. She recommended that this contract should be renewed. As was reported to the Board, this contract for 1944-45 calls for the payment of \$1,553.50 to cover the interest on the Golf Club property, the third payment on the Underwood property and the third payment on the Tune property.

Motion was made by Mr. Hart that the contract with Murray College School Company be renewed for another year, as recommended. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Hart, aye; Judge Ferguson, aye.

President Authorized To Sign Naval Academic Refresher Unit Contract

Dr. Richmond reported that Saturday afternoon, after the agenda for the Board meeting was already completed, the contract for the Naval Academic Refresher Unit had been received from the federal government, but he had not yet had the opportunity to read and study it. He requested that the Board give the President authority to sign the said contract if it is in line with the agreement made with the representatives of the Navy who were here, in May, to discuss this program and negotiate the contract.

Motion was made by Mr. Hart that the Board of Regents authorize and direct the President to execute the contract with the United States of America for the operation of the Naval Academic Refresher Unit on the Murray State Teachers College campus, if careful study of the said contract reveals that it is in line with the previous commitments of the Navy representatives, and is satisfactory to the college. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Hart, aye; Judge Ferguson, aye.

Regional Library Service Survey Approved

Supplementing his report in the agenda, Dr. Richmond stated that he thought this Regional Library Service should be continued and expanded and that, in addition, the college should be sensitive to other needs of the area which it serves.

Motion was made by Mr. Hart that the Board approve the President's plans for the survey of the Regional Library Service, including the payment of an honorarium of \$100.00 and traveling expenses for Dr. Kenneth R. Williams. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Hart, aye; Judge Ferguson, aye.

President Authorized To Go to New York To Seek Foundation Funds for Regional Library Service

Motion was made by Dr. Crume that the Board of Regents authorize the President to go to New York to meet with the proper persons and agencies to undertake to secure funds from some of the Foundations for the continuation of the Regional Library Service furnished by Murray State Teachers College to the area it serves. This motion was seconded by Mr. Hart, and was carried unanimously.

Thomas P. Norris Student Loan Fund U. S. Treasury Bonds To Be Filed by Treasurer of Board of Regents in Safety Box

President Richmond reported to the Board that Mr. R. E. Broach, Custodian of the Thomas P. Norris Student Loan Fund, had purchased U. S. Treasury bonds in the amount of \$5,000.00 with funds from the treasury of that account, in accordance with the direction of the Board of Regents, and not having directions as to where to file the said bonds for safekeeping, had turned them over to him. The President recommended that these bonds be filed by the Treasurer of the Board of Regents in the safety deposit box in one of the local banks, secured for the purpose of filing official college documents in her charge.

Motion was made by Dr. Crume that the U. S. Treasury bonds purchased from the Thomas P. Norris Student Loan Fund be filed by the Treasurer of the Board of Regents in the safety deposit box used by her for filing official college papers. This motion was seconded by Mr. Hart, and was carried unanimously. ◇

Warren S. Swann Memorial Dormitory Rented by College Another Year

President Richmond recommended that the Warren S. Swann Memorial Dormitory, including the shop, be rented by the college for another year at the same rental fee, \$400.00 per month, beginning July 1, 1944 and continuing through June 30, 1945. This arrangement, Dr. Richmond stated, will enable us to continue with the shopwork program and to use the other available space for storage purposes.

Motion was made by Mr. Hart that the college continue its contract for the rental of Warren S. Swann Memorial Dormitory, including the shop, at \$400.00 per month, beginning July 1, 1944 and continuing through June 30, 1945. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Hart, aye; Judge Ferguson, aye.

Insurance on Warren S. Swann Memorial Dormitory Authorized Renewed

Motion was made by Dr. Crume that the Board approve the renewal of the insurance on the Warren S. Swann Memorial Dormitory, as reported by the Business Manager. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Hart, aye; Judge Ferguson, aye.

Insurance on the Fine Arts Building

Mr. R. E. Broach, Business Manager, reported to the Board that after the Fine Arts Building was occupied, on June 5, 1944,

the Builder's Risk insurance was converted into a regular insurance policy, which will expire October 16, 1944; and, at this point, attention was called to the fact that Mr. Joe Whitnell had asked permission to discuss the insurance on this building, with the hope of securing some of this insurance for his companies. President Richmond recommended that the Business Manager investigate this matter with Mr. Whitnell and, if it is found that his companies are satisfactory, that some insurance on the Fine Arts Building be placed with him.

Motion was made by Dr. Crume that the Board of Regents approve the recommendation of the President with reference to securing insurance on the Fine Arts Building, and authorize the President and Business Manager to direct Mr. Joe Whitnell to write policies of insurance on this building, if it is their judgment that this will be satisfactory. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Hart, aye; Judge Ferguson, aye.

Insurance on the J. W. Carr Health Building and the Home Economics Building

Next, Mr. Broach called attention to the fact that the insurance now carried on the J. W. Carr Health Building and on the Home Economics Building will expire in August, 1944, and asked for instruction by the Board of Regents as to how to handle this matter.

Motion was made by Mr. Hart that the Insurance on the J. W. Carr Health Building and on the Home Economics Building be renewed, as it now stands, with the companies now carrying this insurance. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Hart, aye; Judge Ferguson, aye.

Treasurer's Report

The Board authorized that the Report of the Treasurer be filed as a part of the records of the meeting, and it is recorded, as follows:

TREASURER'S REPORT RE: PLEDGED SECURITIES
AT PEOPLES SAVINGS BANK

The following listed securities, totaling \$19,000.00, pledged by the Peoples Savings Bank to the Board of Regents on January 14, 1944, to secure deposits, were surrendered to the bank on June 9, 1944:

Nineteen - \$1000.00 United States of America $2\frac{1}{2}\%$ Treasury Bonds of 1964-69, Dated 9-15-43, Due 12-15-69, Redeemable on and after 12-15-1964, Interest payable June 15 and December 15, Numbers 10760L, 10761A, 10762B, 10763C, 10764D, 10765E, 11095E, 11096F, 11097H, 11098J, 11099K, 11100L, 11105E, 11106F, 11107H, 11108J, 11109K, 11110L, 11111A, 6-15-44 and all subsequent coupons attached.

In lieu of the above, the following listed securities, totaling \$20,000.00, were pledged on June 9, 1944:

Two - \$10,000.00 United States of America $1\frac{1}{2}\%$ Treasury Notes Series A-1948 Dated March 15, 1944 Due September 15, 1948, Numbers 6921 and 6922, with March 15, 1945, SCA.

Respectfully submitted,

Alice Keys

Alice Keys, Treasurer
and Escrow Agent

Business Manager's Report

Mr. R. E. Broach, Business Manager, presented and read his report to the Board, and this report was accepted and filed as a part of the records of the meeting. That part referring to the Thomas P. Norris Student Loan Fund is recorded, as follows:

REPORT OF NORRIS STUDENT LOAN FUND
FOR QUARTER ENDING JUNE 30, 1944

CASH FOR QUARTERReceipts

Cash on hand April 1, 1944	\$4,927.39
Collected on principal of notes	\$885.50
Collected on interest on notes	<u>281.46</u>
	1,166.96
Total collections and cash on hand	<u>\$6,094.35</u>

Expenditures

Loans to students	\$124.50
Postage	30.00
Investment in government bonds	<u>5,000.00</u>
Total expenditures	<u>\$5,154.50</u>
Balance cash on hand June 30, 1944	\$ 939.85
Bank balances June 30, 1944:	
Bank of Murray	\$399.19
Peoples Bank	<u>540.66</u>
	<u>\$939.85</u>

NOTES RECEIVABLE FOR QUARTER

Notes on hand April 1, 1944	\$14,264.43
Loans made during quarter	<u>124.50</u>
	\$14,388.93
Collected on principal of notes during quarter	<u>885.50</u>
Notes on hand June 30, 1944	<u>\$13,503.43</u>

R. E. Broach
Custodian Norris Student Loan Fund

President's Annual Report

Dr. James H. Richmond presented and read to the Board his Annual Report, as President, as follows:

ANNUAL REPORT OF THE PRESIDENT

July 17, 1944

Honorable Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

I am submitting my ninth Annual Report:

Enrollment

The enrollment for the fiscal year which closed June 30, 1944 is as follows:

Second Term Summer Quarter, 1943	170
Fall Quarter, 1943	322
Winter Quarter	289
Spring Quarter	298
First Term Summer Quarter, 1944	241

<u>Training School</u>	
Summer School, 1943	195
Fall Semester	342
Spring Semester	377

There have been 722 college students enrolled in the college during the school year 1943-44; the enrollment at the Training School was 722. Of course, these are small enrollments, but, under the circumstances, fairly satisfactory. We cannot expect any very substantial increase in enrollment until after the war; but I do believe that we have reached the bottom in reduced enrollments, and, beginning next fall, a fair increase will be shown. As a matter of fact, the summer school this year, which in the past has been a fairly accurate barometer of fall enrollments, is somewhat larger than last year's summer school.

Even though our enrollment continues to be small, our college is functioning in every department. As I told you, last year, not a single member of the faculty or staff has been dropped; not a single basic course has been denied any student; and all courses for certificates and degrees have been offered, as usual.

As I have just stated, no members of our organization have been dropped; but it continues to be true that we have a number of our people on leaves of absence in various military branches of the government, or engaged in essential war work. Wherever possible, we have absorbed the work of these people on leaves of absence. This policy has resulted in a saving of several thousand dollars. At present, fourteen of our organization are on leave.

Extra-Curricular Activities

For obvious reasons, our extra-curricular activities have been curtailed, but these activities continue to function as well as could be expected, under the circumstances. Our College Newspaper is still being edited; our Dramatics Department still presents a number of excellent plays; the student publication, The Shield, produced a very excellent annual - and I am happy to say that there was no deficit for the publication of this annual; our football program has been dropped for the duration; but we are continuing to have basketball teams - teams not up to the usual Murray standard but very good when all the conditions are considered. Our intramural athletic activities, sponsored by the Physical Education Department, are functioning in a very satisfactory fashion.

The Training School is carrying on all of its extra-curricular activities; and I have the feeling that these programs, in the past year, have been the best in the history of the Training School.

Regional Library

You are familiar with our Regional Library Service. As I have just stated in the agenda for this Board meeting, Miss Mary A. Berry, Director of this Service, has resigned. Miss Mary U. Rothrock, of the Tennessee Valley Authority, and I are endeavoring to find a worthy successor to Miss Berry. The Tennessee Valley Authority, following its regular policy, reduced its financial support for this year, which made it necessary for the Board to increase the quantity of its contribution to this program.

This you have done. As I have already told you, an impartial committee is to make an appraisal of the Regional Library Service. If this report is a good one, and I believe it will be good, I intend to take it to New York, place it before some of the Foundations, and endeavor to get some financial help from them in order that we may not only continue to support this Regional Service but to enlarge it. This program has caused favorable comment throughout the nation. It has been written up in four or five professional periodicals, including the Yearbook of the American Association of Teachers Colleges. This Regional Library is being appreciated more and more by the people of our area. I hope that we will be able to continue to serve our people in this fashion. A sound program of education impels the college to carry its product to the people as well as to have the people come to the campus to secure it.

Alumni Association

Our Alumni Association continues to function. Of course, it is handicapped by the war. Many of our Alumni are in the service. Travel restrictions prevent them from coming to the annual meetings on the college campus, but our very efficient Secretary has continued to maintain contact with our people; and after the war is over, I confidently expect a fine upsurge in alumni interest. This Alumni Association, as you may know, is providing two annual scholarships for outstanding high school graduates. Several of these scholarships have been bestowed in the past; and every one that has earned such a scholarship has justified the faith of the Alumni Association.

College Farm

The College Farm, under the efficient direction of Mr. A. Carman, continues to show a profit. In the year just closed, this profit was approximately \$8,500.00. I cannot speak too highly of the efficient and faithful work of Mr. Carman and his associates. He is up early, and he works late. He is doing a fine job.

Related to the farm activities is our cannery. We are continuing to offer this service to our people. Last year, the first year of the cannery, we canned approximately 30,000 quarts of fruits and vegetables. It is too early, now, to tell just to what extent these services will be used during the second season; but I saw enough last year to convince me that we should continue this service.

Malaria Control

In June, with the cooperation of the health authorities of the Tennessee Valley Authority, the Kentucky State Board of Health and the Tennessee State Board of Health, we held a workshop on Malaria Control Education on our campus. It was attended by fifty-six people. It was an outstanding success. Dr. Bishop, Chief Health Officer of the Tennessee Valley Authority, and Dr. Blackerby, Commissioner of Health in Kentucky, were unstinted in their praise of this workshop. Dr. Blackerby wants to continue a workshop of this kind, attacking various health problems. The Commonwealth Fund, one of the leading foundations in New York City, gave us \$1,500.00 for this workshop, and the State Board of Health of Kentucky, \$450.00. The Health authorities of Kentucky and Tennessee and the Tennessee Valley Authority contributed the services of some of their best men, in addition to very valuable teaching material.

Off-Campus Services of the College

This Malaria Control program and the Regional Library are fine examples of the regional services which any college should render. As I have stated so often, we have an obligation to take

the college to the people; this, we are trying to do. I was so impressed with the success of the Malaria Control workshop that I suggested to some Tennessee Valley Authority people that it would be well for us to sponsor a soil erosion workshop. They were enthusiastic about the suggestion, and, in due time, I hope to sponsor such a workshop on this campus. Mr. Lillenthal, of the Tennessee Valley Authority, is quite appreciative of the fine cooperation of Murray State. He values our services so highly that he has asked me to come to Knoxville to sit in on a two-day conference, at which time various Valley problems will be considered. He has also asked that the college, with the cooperation of the Tennessee Valley Authority, make a study of certain social and economic conditions in this particular part of the Authority area. I will know more about this after the Knoxville conference. I am sure you feel as I do, that the Tennessee Valley Authority has complimented us greatly by its desire for a continued cooperation with this institution; and I am sure you also feel, as I feel, that we must lose no opportunity to continue this very satisfactory relationship.

Navy Program

We still have the Naval Flight Preparatory School on our campus. All units of this kind will be liquidated by November 1. I am happy to say that our school, which started out with its program a year and a half ago, has been continued as one of the units. Only eight of these twenty units are now functioning. You will be interested to know that our rating throughout the year and a half that these Naval Flight Preparatory Schools have been in existence has been third from the top; and I have been told by various naval authorities that our Flight Preparatory School is considered one of the best in the nation. But actions speak louder than words: The Navy is giving us a new program. As a matter of fact, a part of that program has already been initiated. I cannot give you the exact name of this program, but they call it refresher training. Men are taken from the Fleet and from V-12 units, and are given the opportunity to qualify themselves for flight training. In effect, it is about the same kind of program that we have had for the last year and a half. One hundred fourteen of these boys are on the campus, now; and we are informed that by November 1, when the last Naval Flight Preparatory cadets have left, we will have approximately 350 boys taking these "refreshers". As you know, we negotiated a contract with the Navy, early in May. To date, that contract has not been submitted for our signature; but we do know that it has been prepared in line with our conference; and it may be that before this report is read to the Board, we will have that contract. The Navy has submitted a brief outline of the contract to us; and it is in line with the agreement which we made, early in May. It is a very satisfactory contract, with the exception of the amount paid for our physical education services. This is ridiculously low; but there was nothing we could do about it. I sent Mr. Wrather to Washington to go into the matter with the proper authorities there, but he found that nothing could be done. He did get a slight increase, however, which he has already given you in his report.

Publicity

We are endeavoring in every way possible to call the college to the attention of the young men and women of our area. I have written letters to every high school graduate in this section of the country. All inquiries are answered promptly and as effectively as we know how to answer them. Two of our men, Mr. Smith and Mr. Shultz, are constantly in the field, that is to the extent that the Ration Board will permit them the use of gas. Mr. Doyle goes out, from time to time, working more particularly with prospective Music students; and other members of our faculty and staff are

giving serious thought to this matter. We have sent out printed material from time to time to prospective students; but we cannot expect any substantial increase in enrollment until this war is over. I have appointed a committee to start the preparation of a handsome pictorial bulletin, in colors. This publication will be expensive, but should be most attractive. I think it would be unwise to attempt to publish this bulletin until we are nearing the time when we may reasonably expect a substantial increase in the student body. I fear that most of the money invested in such a bulletin would be wasted; but the committee is already working, and they seek the counsel and advice of all interested parties. This bulletin should have a variety of campus pictures and activities; the farm should be featured; Kentucky Dam, which will soon be a reality, and many other things that will attract people should be included. I will add, in this connection, that it would be impossible to get out such a bulletin at the present time because of restrictions on materials for engraving. I want this Board to know, however, that we are making every possible effort to get in touch with prospective students. Although I have written one letter to hundreds of high school graduates, I am planning to get out another one within the next few days. During the first week of August, a special edition of the College News will be published, which will be devoted almost exclusively to college publicity. This particular issue will be mailed to all prospective students as well as to members of the Alumni Association and others.

Finances

I shall not go into detail in discussing the finances, since this information has been given by our Business Manager. I will just say that our financial condition is good. It is true that you have appropriated approximately \$10,000.00 for salary increases, but we can stand the increases, due to the fact that we closed the year in somewhat better condition than we anticipated. Moreover, these increases, as I have told you, are necessary in order to maintain an excellent organization as we now have. I shall continue to exercise the best judgment possible, with your cooperation and guidance, in keeping our finances on an even keel. Unless some most unusual circumstances arise, I can assure you that this can be done. I shall be very much disappointed if our increased enrollments during the coming year are not such that will add a substantial increase to our treasury.

Our College and the War

To date, we have lost eighteen of our former students in this global war. I fear that we have lost more, because several others have been reported as missing, and still others as prisoners. We have a Memorial Bulletin Board in the foyer of the Auditorium, which lists those of our boys that have been killed; our flag flies at half mast when the report comes in that we have lost one of our boys; and appropriate letters are written to the family. Our students, or rather they were students when called into the service, and many of our alumni are fighting on all the battlefronts of the world, and are receiving a commendable share of our country's recognition for their valiant services. Many of them are holding high commissions in the Army and Navy; a substantial number of them have been decorated for heroic services. This college, through its student body and alumni, is making a distinct contribution to this war. We have been privileged to house an excellent naval unit on the campus, and are beginning to take care of another. Over 3,054 cadets — have resided on this campus for naval air training. Our naval unit is considered one of the best of its kind in America, and I have heard many complimentary things said about it by high authorities in the Navy. In all civilian activities, our faculty

and staff have assumed their full share of responsibility. They buy war bonds; they contribute to the USO; they support the Red Cross; they are engaged in all the civilian activities that are so necessary to a successful prosecution of this war. I have nothing but praise for our organization for its attitude in these matters.

The year 1943-44 has been a strenuous one. Unusual problems have presented themselves; abnormal conditions have been in evidence every hour of the day; our people have been overworked - all, whether they realize it or not, are under tremendous mental strain; but the college continues to function. It has been a good year; and I want to express my appreciation of the loyalty of this Board in supporting us, and of the loyalty of the faculty and staff and the student body in maintaining high morale and excellent services on this campus.

Respectfully submitted,

James H. Richmond
President

JHR:TB

Mr. M. O. Wrather's Report on the U. S. Naval Flight Preparatory School and the Beginning of the Naval Academic Refresher Unit

Mr. M. O. Wrather presented and read to the Board his report on the progress of the U. S. Naval Flight Preparatory School and on the establishment of the Naval Academic Refresher Unit on our campus. His report was received and filed as a part of the records of this meeting of the Board.

Resolution of Appreciation of Mr. W. J. Caplinger

In compliance with previous action of the Board of Regents, President Richmond submitted and read the following letter of appreciation of Mr. W. J. Caplinger and the splendid services rendered by him during the many years he was a member of the faculty:

June 7, 1944

Mr. W. J. Caplinger
Director of the Training School
Murray State Teachers College
Murray, Kentucky

Dear Mr. Caplinger:

Upon the direction of the Board of Regents of Murray State Teachers College, I am writing to tell you how much the Board and all those associated with the college have appreciated your fine and efficient services for the college, covering a period of nineteen years. The Board has asked me to express their sincere regrets that circumstances have caused you to sever your connection with this institution, and to wish you abundant happiness and success in your direction of the City Schools of Murray. They fully understand the reasons why you have made the change; but this does not prevent their disappointment that you will no longer be Director of the Training School and a member of the faculty of Murray State Teachers College.

Sincerely yours,

James H. Richmond
President

JHR:TB

Dr. Richmond also read to the Board Mr. Caplinger's reply to this letter, which is recorded herein, as follows:

June 9, 1944.

Pres. James H. Richmond and the Board of Regents,
Murray State Teachers College,
Murray, Ky.

Gentlemen:

Tomorrow, June 10th, I shall have completed the last of my commitments to the college and am therefore stating that after that date my regular employment with your honorable body will end.

The nineteen years I have served as Director of your Training School are replete with happy memories. I ascribe these satisfactions to two chief causes - one, the opportunity to assist in the training of teachers for Kentucky's children; the other, the gracious treatment of your honorable body and its immediate predecessors.

About ninety-six years ago Kentucky established a system of common schools and the Governor appointed the Rev. James Bullock the first State Superintendent. Since that time Kentucky has had many Superintendents of Public Instruction, fine gentlemen, but viewed from the perspective that only time can give, the accomplishments of four of them stand out in bold relief. It has been my pleasure and privilege to labor in the cause of education by the side of two of them, George Colvin and James H. Richmond.

Again, gentlemen, let me express my appreciation to you for all of your past kindnesses and assure you that I shall find pleasure in cooperating in every way that appears to be for the mutual advantage of our respective school systems.

Respectfully and sincerely,

(Signed) W. J. Caplinger

W. J. Caplinger.

Adjournment

Motion was made by Dr. Crume that the Board adjourn. This motion was seconded by Mr. Hart, and was carried unanimously.

Charles Ferguson
Vice Chairman

Alice Keys
Secretary