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Board of Regents, Murray State Normal School

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MINUTES OF BOARD OF REGENTSMURRAY STATE TEACHERS COLLEGE

January 15, 1945.

The Board of Regents of Murray State Teachers College met in regular quarterly session, in the Office of the President, at 10:00 A. M. Monday, January 15, 1945, the third Monday in January, with Dr. C. E. Crume, Mr. Claude Winslow and Mr. George Hart present.

Mr. Claude Winslow Selected Chairman Pro Tem

In the absence of both Chairman John Fred Williams and Vice Chairman Charles Ferguson, motion was made by Dr. Crume that Mr. Claude Winslow be elected Chairman Pro Tem of the Board of Regents. This motion was seconded by Mr. Hart, and Mr. Winslow, having been selected to serve in that capacity, occupied the chair.

Approval of the Minutes of the Board of Regents

Motion was made by Mr. Hart that the Minutes of the Board of Regents for the meeting held on December 27, 1944 be approved, as submitted, and signed. This motion was seconded by Dr. Crume, and was carried unanimously.

Report of the President

Dr. James H. Richmond submitted and read his report, as President, as follows:

REPORT OF THE PRESIDENT

January 15, 1945

Honorable Board of Regents  
Murray State Teachers College  
Murray, Kentucky

Gentlemen:

I am submitting the following items for your information and consideration:

I. Approval of the Minutes of the Board of Regents

I recommend that the Minutes of the Board of Regents for the meeting held on December 27, 1944 be approved and signed, as submitted.

II. Report of the Committee on Entrance, Credits, Certification and Graduation

III. Resignations and Leaves of Absence

A. Resignation of Miss Etta Beale Grant, Acting Librarian

Miss Etta Beale Grant submitted her resignation as Acting Librarian, effective October 31, 1944, in order that she might accept another position nearer her home, because of her father's ill health. Under the authority granted me by the Board of Regents, I have accepted Miss Grant's resignation.

B. Resignation of Miss Mary Buford Wood, Assistant Librarian

Miss Mary Buford Wood resigned her position as Assistant Librarian, effective December 15, 1944, because of the death of her father, and I have accepted her resignation.

C. Services of Miss Polly May Eldridge Terminated

Because of her non-cooperative attitude and her refusal to obey the instructions of our College Physician, the services of Miss Polly May Eldridge, Nurse, were terminated as of November 31, 1944.

D. Resignation of Mr. T. F. Hughes, Fireman

Mr. T. F. Hughes has submitted his resignation as Fireman, effective November 30, 1944, and I have accepted it as of that date.

E. Resignation of Miss Clara Allen, Secretary USNR

Miss Clara Allen's contract as Secretary USNR expired as of October 31, 1944, the date on which the U. S. Naval Flight Preparatory School operating on our campus was discontinued, as were all other such units in the nation, and her name was withdrawn from the payroll as of that date.

F. Resignation of Mr. Van Barnett, Instructor NARU

Mr. Van Barnett has submitted his resignation as Instructor in the Naval Academic Refresher Unit, effective January 15, 1945, and his resignation has been accepted as of that date.

G. Resignation of Mrs. Mary H. Becker, USN

Mrs. Mary H. Becker has resigned as Secretary USN, effective December 15, 1944, and her resignation has been accepted as of that date.

H. Resignation of Mrs. Grace Boushell, Secretary at the Training School

Mrs. Grace Boushell resigned as Secretary at the Training School, effective December 20, 1944, because her husband had completed his training in our NARU program and was transferred, and her resignation has been accepted.

I. Resignation of Mrs. Louise Stephens, Secretary Dining Hall

Mrs. Louise Stephens, Secretary at the Dining Hall, has resigned as of December 31, 1944, and her resignation has been accepted as of that date.

J. Resignation of Mrs. Suella Futrelle, Cook USN

The resignation of Mrs. Suella Futrelle, Cook USN, was submitted to become effective November 30, 1944, and it has been accepted.

K. Resignation of Mrs. C. M. Hendrick, Dining Hall Assistant

Mrs. C. M. Hendrick has submitted her resignation as Dining Hall Assistant, effective December 16, 1944, and it has been accepted as of that date.

L. Resignation of Mrs. Constance Ann Russell, Dishwasher USNR

Mrs. Constance Ann Russell has resigned as Dishwasher USNR, her resignation to take effect September 30, 1944, and it has been accepted as of that date.

M. Resignation of Mrs. Telie Sledd, Dishwasher

Mrs. Telie Sledd submitted her resignation as Dishwasher, effective November 30, 1944, and it has been accepted as of that date.

N. Resignation of Mrs. E. A. Tucker, Supervisor USNR

Mrs. E. A. Tucker submitted her resignation as Supervisor USNR in the dining hall, effective October 31, 1944, and it has been accepted as of that date.

O. Leave of Absence for Dr. W. E. Blackburn Extended to September 1, 1945

Dr. W. E. Blackburn has requested that his leave of absence from his duties in the Chemistry Department be extended until September 1, 1945, and I have granted him this extension of his leave for continued rubber research work in connection with the war effort.

P. Leave of Absence for Mr. Rue L. Beale Extended to July 1, 1945

Mr. Rue L. Beale has requested an extension of his leave of absence from our faculty in the Social Science Department, from January 1, 1945 to July 1, 1945, in order that he may continue his work with the Office of Price Administration. I have granted Mr. Beale this extended leave.

Q. Leave of Absence Granted Miss Geneva Foust

Miss Geneva Foust has requested a leave of absence beginning at the close of the day on January 27, 1945 and continuing at the pleasure of the President but not to extend beyond June 30, 1945. This leave was necessary because of the illness of Miss Foust's mother, and her request has been granted.

IV. Employment of Faculty and Administrative Staff and Salary Adjustments

A. Salary of Mrs. Verna G. Broach Adjusted

Mrs. Verna G. Broach was given an additional salary for the period between the date of the resignation of Miss Etta Beale Grant, Acting Librarian, and the employment of her successor, accordingly, therefore, Mrs. Broach's salary was increased from \$166.67 to \$191.67 per month beginning November 1, 1944 and reverted to the original figure on December 1, 1944.

B. Miss Charlotte Durkee Granted Salary Increase

The salary of Miss Charlotte Durkee has been increased, effective January 1, 1945, and she is now being paid at the rate of \$2,400.00 per year instead of \$2,000.00.

C. Mr. Herbert Farmer, Janitor, Granted Salary Increase

Because additional duties were assigned to Mr. Herbert Farmer, Janitor, he was granted an increase in salary from \$83.34 to \$103.34 per month, effective September 1, 1944; then he was given still further duties in the Fine Arts Building, in addition to his regular assignments, and his salary was increased \$10.00 per month, effective November 1, 1944, this increase to be paid out of the Fine Arts Building Bond and Interest Redemption Fund.

D. Miss Beatrice Frye Granted Additional Salary

Because Miss Beatrice Frye was assigned some teaching in the Naval Academic Refresher Unit in addition to her regular assignment, she was paid a supplementary salary of \$35.00 for the month of December, 1944.

E. Salary Increase Granted Mr. Charles Gibbs, Janitor

Although Mr. Charles Gibbs has had a subsequent salary adjustment which has been approved by the Board of Regents, it has been discovered that the change in salary from \$80.00 to \$120.00 per month, effective July 1, 1944, when he was given additional duties, and from \$120.00 to \$140.00, effective September 1, 1944, when he was assigned as Bus Driver as well as Janitor, have not yet been reported to the Board.

F. Mr. C. R. McGavern Granted Salary Increase

Mr. C. R. McGavern has been granted a salary increase from \$2,500.00 to \$2,800.00, per annum, effective January 1, 1945.

G. Mr. George Morey Granted Salary Increase

The salary of Mr. George Morey has been increased from \$550.00 per quarter to \$700.00 per quarter, which will make the total annual salary at the rate of \$2,800.00 for Mr. Morey, for the period beginning September 25, 1944 and continuing through May 31, 1945, this increase in salary becoming effective January 1, 1945.

H. Mr. Alma Steele, Carpenter, Granted Salary Increase

Mr. Alma Steele, Carpenter, has been granted an increase in salary from \$100.00 to \$105.00 per month, effective January 1, 1945.

I. Mrs. Reba M. Kirk, Secretary USNR, Granted Salary Increase

Mrs. Reba M. Kirk, Secretary USN, was granted an increase in salary from \$110.00 to \$120.00 per month, effective July 1, 1944.

J. Mrs. Herbert M. Clark Employed TVA Librarian

Mrs. Herbert M. Clark has been employed as TVA Librarian at a salary of \$100.00 per month beginning December 7, 1944 and continuing through June 30, 1945.

K. Miss Ann Herron Employed Acting Librarian

Miss Ann Herron has been employed as Acting Librarian at the annual salary rate of \$2,200.00, beginning November 27, 1944 and continuing through June 30, 1945. She fills the position left vacant by the resignation of Miss Etta Beale Grant.

L. Dr. Charles A. Stoneburg Employed for January, 1945

Dr. Charles A. Stoneburg, whose contract expired December 31, 1944, has been employed for the month of January, 1945 at the same monthly salary rate he has been receiving, \$225.00.

M. Mr. Paul Bailey Employed Grounds Caretaker and Fire Builder

Mr. Paul Bailey was employed as Grounds Caretaker and Fire Builder at the salary of \$90.00 per month, beginning August 1, 1944.

N. Mrs. Margaret P. Blalock Employed Secretary at Training School

Mrs. Margaret P. Blalock has been employed as Secretary at the Training School at a salary of \$100.00 per month, beginning January 1, 1945. She fills the place left vacant by the resignation of Mrs. Grace Boushell.

O. Miss Maude Cochran Employed Nurse

Miss Maude Cochran has been employed as Nurse at Swann Dormitory at the salary rate of \$125.00 per month, effective November 20, 1944.

P. Miss Gladys Combs Employed Part-Time Teacher of Spanish

Miss Gladys Combs has been employed as Part-Time Teacher of Spanish at a salary of \$40.00 per month, effective September 25, 1944.

Q. Mrs. Carlisle Cutchin Reemployed Custodian Girls' Lockers

Mrs. Carlisle Cutchin was reemployed as Custodian of the Girls' Lockers in the Health Building at a monthly salary of \$75.00, effective September 25, 1944.

R. Mr. Herman Geurin Employed Janitor

Mr. Herman Geurin was employed as Janitor in the Health Building at a salary of \$85.00 per month, beginning October 11, 1944.

S. Miss Jane Gibbs Employed Part-Time Teacher of Spanish

Miss Jane Gibbs was employed as Part-Time Teacher of Spanish at a salary of \$40.00 per month, beginning September 25, 1944.

T. Annie Hodges Employed Janitress at Swann Dormitory

Annie Hodges was employed as Janitress at Swann Dormitory at \$2.50 per day, effective September 25, 1944.

U. Miss Talese Whiteside's Employment as Playground Supervisor Continued through Winter and Spring

The employment of Miss Talese Whiteside as Playground Supervisor has been continued through the winter and spring quarters at the same salary she has been receiving, \$100.00 per quarter on a part-time basis.

V. Mr. Van Barnett Reemployed USN Instructor, Part-Time

The day after Mr. Van Barnett submitted his resignation as Instructor in the Naval Unit, it was found necessary to assign him another class, so he was reemployed on a part-time basis at a salary of \$75.00 per month, beginning January 16, 1945.

W. Mr. Ardath Canon Employed Instructor USN

Mr. Ardath Canon was employed as Instructor USN at a salary of \$200.00 per month, effective January 1, 1945.

X. Mr. Arthur L. Yoder Employed Instructor USN

Mr. Arthur L. Yoder was employed as Instructor USN at a salary of \$250.00 per month, beginning November 7, 1944.

Y. Miss Margaret Lamb Employed Secretary, Dining Hall

Miss Margaret Lamb has been employed as Secretary at the Dining Hall at a salary of \$85.00 per month, beginning January 1, 1945, to fill the place left vacant by the resignation of Mrs. Louise Stephens.

Z. Mrs. C. M. Hendrick Employed Dining Hall Assistant

Mrs. C. M. Hendrick was employed as Dining Hall Assistant at a salary of \$78.20 per month, beginning November 1, 1944.

AA. Mrs. Reba Henson Employed Dishwasher USN

Mrs. Reba Henson was employed as Dishwasher USN at a salary of \$78.20 per month, beginning December 1, 1944.

BB. Mrs. Dessie Sheckell Employed Dishwasher USN

Mrs. Dessie Sheckell was employed as Dishwasher USN at a salary of \$93.20 per month, effective November 1, 1944.

CC. Mrs. Audrie C. Duncan Employed Secretary USN

Mrs. Audrie C. Duncan was employed as Secretary USN at a salary of \$125.00 per month, beginning January 1, 1945, to fill the position left vacant by the resignation of Mrs. Mary Becker.

V. Regional Library Contracts Signed

A. Tennessee Valley Authority Contract

In accordance with the authorization of the Board of Regents in session on May 11, 1944, I have signed the revised contract with the Tennessee Valley

Authority for the operation of the Regional Library for the fiscal year beginning July 1, 1944 and continuing through June 30, 1945, and submit it herewith for final approval.

B. Contracts with Calloway County Board of Education and Marshall County Board of Education

In compliance with the instructions of the Board of Regents, I have likewise signed new contracts with the Calloway County Board of Education and the Marshall County Board of Education for the continuation of the Regional Library Service in these counties, which contracts are also presented to the Board for final approval.

VI. Regional Library Service

To date, I have been unsuccessful in securing Foundation support for our Regional Library; but we are working on this program, and I hope at our next meeting to give a more favorable report. This particular service is too valuable and too much appreciated by our people to be permitted "to fold-up".

VII. Cancellation of Leaves of Absence

Due to the fact that the college is increasing in enrollment, and due to the additional fact that it is difficult to get competent instructors on temporary bases, I have notified Dr. Walter E. Blackburn that we shall expect him to resume his duties as of September 1, 1945. I have given similar notice to Dr. Chas. Hire that we shall expect him to return to the campus not later than September 1, 1945.

VIII. Supplements Nos. 2 and 3 to the Naval Academic Refresher Unit Contract Signed

A. Supplement No. 2 was signed on December 5, 1944 by your President. This supplement decreased the amount paid for use of facilities, maintenance and operation, to conform to the lesser space, now, occupied by the Naval Academic Refresher Unit.

B. Supplement No. 3 was signed by your President on January 5, 1945 but, as yet, has not been signed by the Navy officials - but, of course, it will be. This supplement provides for the installation, at Navy expense, of a ventilating hood in the kitchen.

IX. Mr. M. O. Wrather's Report on the Naval Academic Refresher Unit

X. Auditor's Report

Under date of November 10, 1944, Mr. C. I. Ross, Auditor of Public Accounts, Frankfort, Kentucky, submitted to the Governor of the Commonwealth of Kentucky the report of the audit of the accounts of Murray State Teachers College, which was made by Mr. Earl H. Day and Mr. Bert L. Sparks for the year which ended on June 30, 1943. The copy of this report which was furnished me indicates that the records of this college are unusually well maintained and that the receipts, allotments, expenditures and balances of all accounts handled through the State are in agreement with the records of the Department of Finance. This audit contained no criticisms of the way in which the finances of the college have been managed, which, of course, is gratifying.



XI. Business Manager's Report

XII. Tennessee Valley Authority Conference

On many occasions, I have expressed to you my belief that this institution should serve its area in every possible way. Many federal and state agencies operate in our region, each doing excellent work in its particular field. The objectives of this institution and these agencies are in many instances the same. It seemed that it would be well to have a conference of representatives from these agencies so that each might learn of the program of the other and that, wherever possible, the resources of each agency might be pooled for a cooperative program of action in our area. With that in mind, I invited several organizations to send representatives to our campus for a conference on November 10 and 11. The following agencies were represented: the Tennessee Valley Authority, the State Parks Commission, the State Department of Education, the State Department of Health, Farm Bureau of Calloway County, the Department of Agricultural Extension of the University of Kentucky, the State Department of Conservation and Murray State Teachers College. Mr. Tom Wallace, Editor of the Louisville Times, and Mr. Henry Ward, of the Paducah Sun-Democrat, also accepted the invitation.

Our visitors and members of our faculty and administrative staff spent two days exploring the opportunities for cooperative programs which might result in improved health, better recreational facilities and increased economic, social and cultural opportunities for our area. Several suggestions for activities in these fields were made. As a result of one recommendation, the college will sponsor, beginning on January 29, adult evening classes dealing with the selection, use and maintenance of electrical appliances for the home and farm. The Department of Agricultural Extension of the University of Kentucky, Calloway County Agent, the Tennessee Valley Authority, State Department of Education, the Rural Electrification Administration and Murray State Teachers College will sponsor this activity. As the various economic and social problems unfold, it will be the purpose of this college to render additional services to guarantee the betterment of the area which we are serving.

XIII. Vacations for Faculty Who Are Resigning

During the last year, the college has been imposed upon on more than one occasion by faculty members who were resigning but who, after such resignations, have requested their vacations with pay. I am asking this Board to go on record denying any person a vacation after he has notified the college authorities that he expects to, or has resigned. Of course, the vacations with pay have not been given after the resignations have been submitted; but what has been done on more than one occasion is this: They ask that their resignations take effect after their vacation periods have expired, expecting pay for the vacation periods. This is not ethical, and I am unalterably opposed to it. No person who withdraws from this college has a right to expect any vacation at the college's expense.

XIV. Bulletins.

We are getting out a bulletin which we hope to have delivered to us not later than March 1. We are also working on the elaborate pictorial bulletin which I have discussed with you before. We hope to have this published

sometime during the coming summer. This bulletin will probably be the best that the college has ever issued, and, in all likelihood, will cost more money than any similar publication ever turned out by the college; but, if it accomplishes what we hope for it, the investment will be good.

XV. Fees Charged and Set Aside for Redemption of Bonds and Payment of Interest and Operating Expenses for the Fine Arts Building

XVI. Sale of Fine Arts Building Revenue Bonds

At a called meeting of the Board of Regents on December 27, in agreement with Stein Bros. & Boyce, it was decided to sell these bonds at our regular meeting on January 15, 1945, and said sale of bonds has been so advertised. I am, now, asking the Chairman of the Board to sell the bonds.

XVII. Cannery Equipment Received from State Board of Education

In connection with the operation of the college cannery, we have accepted from the State Board of Education the following equipment, for which we have accepted the responsibility of the proper care as long as it remains in our use:

1 Electric Sealer  
1 Electric Motor

XVIII. Enrollment

The enrollment for the second quarter is 397. This quarter, even as the fall quarter, shows a fairly increased enrollment over similar period of last year. Unless the war conditions get a great deal worse, we may expect additional increases in enrollment until we reach our normal enrollment figures. Certain developments since our last meeting will indicate, however, that this war may last longer than we had expected it to last. In this event, it may be that our enrollment will not increase as rapidly as we had thought it would.

Respectfully submitted,

James H. Richmond  
President

JHR:TB

Report of Entrance, Credits, Certification and Graduation Committee

Dr. Richmond submitted the reports of the Committee on Entrance, Credits, Certification and Graduation and recommended that they be approved and the degrees be conferred in accordance with the recommendations contained therein, as follows:

December 18, 1944

Dr. James H. Richmond, President  
Murray State Teachers College

Dear Dr. Richmond:

The Committee on Entrance, Credits, Certification, and Graduation, having investigated the records of Jane Elizabeth Neiswanger and found that she has met all requirements for graduation as set

forth in the catalog, do hereby recommend her for graduation as of December 18, 1944, with the DEGREE OF BACHELOR OF ARTS

Very truly yours,

Cleo Gillis Hester  
Price Doyle  
Wm. G. Nash  
F. D. Mellen  
G. T. Hicks  
Alfred M. Wolfson

January 15, 1945

To the Board of Regents  
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification and Graduation we report as follows:

The following students have applied for degrees to be granted in March, 1945. If they complete all the requirements for the degrees for which they are applying by March 17, 1945, or March 31, 1945, we recommend that you grant their degrees as of March 17, 1945, or March 31, 1945.

BACHELOR OF ARTS

Gibbs, Jane Elizabeth

BACHELOR OF SCIENCE

Case, Genevieve Edmundson  
Ellison, Martha Robertson  
Futrell, Brunda Sue  
Martin, Helen McNeill  
Perkins, Ruth Margaret

Pogue, Julia Elizabeth  
Satterfield, Thomas Norval  
Shackleford, Florence Elizabeth LeVan  
Sublette, Charlotte Ann  
Whiteside, Lanona Talese

BACHELOR OF SCIENCE IN HOME ECONOMICS

Hight, Nina Mildred

Maddox, Mary Frances

Respectfully submitted,

Cleo Gillis Hester  
Alfred M. Wolfson  
G. T. Hicks  
F. D. Mellen  
Wm. G. Nash  
Price Doyle

Motion was made by Mr. Hart that the degree be granted, as recommended, to the student who has completed the requirements for same and that the President be authorized to confer degrees on the students listed in the Committee's report, if and when those students complete the requirements for the degree. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Hart, aye; Mr. Winslow, aye.

Salary of Talese Whiteside Adjusted

Dr. Richmond reported to the Board that, after the agenda for the meeting had been prepared, Dean Nash had advised him that Talese Whiteside's remuneration as Playground Supervisor had been reduced to \$70.00 for the winter quarter, instead of \$100.00, because part of her supervisory work is required in her regular student's schedule. He recommended the approval of this salary adjustment.

Employment of Faculty and Administrative Staff and Salary  
Adjustments Approved

Motion was made by Dr. Crume that the employment of faculty and administrative staff members, and the salary adjustments in certain instances, be approved as reported and recommended by the President. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Hart, aye; Mr. Winslow, aye.

Fees Charged and Set Aside for Redemption of Bonds and Payment  
of Interest and Operating Expenses for the Fine Arts Building

President Richmond read and recommended the adoption of a suggested resolution setting forth the fees and charges to be collected from the students and to be paid by the college for the purpose of providing the funds necessary to retire the 3% Fine Arts Building Revenue Bonds of 1944 and for the payment of the interest on same and the expenses incident to the operation and maintenance of the Fine Arts Building, as follows:

RESOLUTION REGARDING FEES AND CHARGES MADE TO  
STUDENTS TAKING COURSES IN DEPARTMENT OF FINE ARTS  
FOR THE PURPOSE OF REDEEMING THE FINE ARTS BUILDING  
REVENUE BONDS OF 1944 AND FOR THE OPERATION AND  
MAINTENANCE OF THE FINE ARTS BUILDING

In order to provide to Murray State Teachers College the amounts necessary to be paid into the Fine Arts Building Bond and Interest Redemption Fund for the purpose of redeeming the Fine Arts Building Revenue Bonds of 1944 and for the operation and maintenance of the Fine Arts Building, it is hereby determined that the following fees and charges be made to students taking courses in the Fine Arts Department of the College:

A. To all music students a charge of Seventy Five Cents (\$0.75) for each quarter hour in music. An additional charge of Fifty Cents (\$0.50) per quarter will be made to those students taking Music 132, 133, and 135, due to use of instruments owned by the college.

B. To all music students taking private lessons, a charge of Twenty Dollars (\$20.00) per quarter.

C. To all art students a charge of Seventy Five Cents (\$0.75) per quarter hour in art courses.

D. To all students in Dramatics a charge of Seventy Five Cents (\$0.75) per quarter hour of work in Dramatics.

E. To all students in Dance a charge of Seventy Five Cents (\$0.75) per quarter hour of work in Dance.

F. For the use of practice rooms or studios equipped with pianos, a charge per student of Eight Dollars and Twenty-Five Cents (\$8.25) per quarter.

G. For the use of practice rooms or studios which are not equipped with pianos, a charge of Five Dollars and Twenty-Five Cents (\$5.25) per student for each quarter.

H. Charges comparable to the above, fixed with due regard for the reduced time of use or services rendered to the students, shall be established by the Fine Arts Department itself, for summer school students and for music and art courses for elementary teachers. The Fine Arts Department shall establish such charges and the charges so fixed shall have the same force and effect as if established by resolution of the Board of Regents.

I. In addition to the fees set forth above, a rental charge of \$200.00 per month is made for the purpose of operating and maintaining a recreation assembly room in the Fine Arts Building for the use and enjoyment of all students of the Murray State Teachers College. Said rental charge is to begin upon completion and use of said recreation assembly room and is to be paid monthly out of the Revolving Fund of Murray State Teachers College into the Fine Arts Building Bond and Interest Redemption Fund.

The above charges and fees to students shall be in addition to all other fees now or hereafter charged by Murray State Teachers College and shall represent payment for services rendered to students in the Fine Arts Department by the said building. The monies realized from the fees herein established shall upon collection be forthwith set aside into the Fine Arts Building Bond and Interest Redemption Fund for the purpose of redeeming the Fine Arts Building Revenue Bonds of 1944, and also for operation, maintenance and insurance as provided in the resolution adopted on December 27, 1944 by the Board of Regents authorizing the issuance and sale of said bonds.

The fees and charges to students as set forth in this resolution may hereafter be revised from time to time and shall be revised as required by law if such revision shall appear to be necessary in order to realize a sum sufficient to pay the principal and interest of the bonds hereinbefore referred to and to pay, in addition the cost of maintaining, operating and insuring the Fine Arts Building in the manner provided by the resolution adopted on December 27, 1944, prescribing the terms, conditions and maturity of said bonds, and the conditions and securities upon which the same are to be issued. In the event the fees and charges above set forth should in any year be insufficient to provide for the payment of the bonds and the interest thereon and to provide for the maintenance, operation and insurance thereof, then and in that event the said schedule of fees and charges shall immediately be increased to such amounts as may be sufficient to produce the revenues required to comply with the terms of the resolution authorizing said bonds and the laws of Kentucky relating thereto.

This resolution is in lieu of the resolution passed by the Board of Regents on April 10, 1941, setting forth the fees and charges to be made to students taking courses in the Department of Fine Arts for the purpose of redeeming the 3% Fine Arts Building Revenue Bonds.

January 15, 1945.

Motion was made by Mr. Hart that the Board of Regents approve and adopt the resolution fixing and authorizing the fees and charges to be made to secure the necessary funds for the retirement of the Fine Arts Building Revenue Bonds of 1944, the payment of the interest on the said bonds and the expenses of operation and maintenance of the Fine Arts Building, in accordance with the recommendation of the President. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Hart, aye; Mr. Winslow, aye.

Opening of Bids for 3% Fine Arts Building Revenue Bonds of 1944

At this point, the President requested Chairman Pro Tem Winslow to open the sealed bids which had been filed for the 3% Fine Arts Building Revenue Bonds of 1944. Stein Bros. & Boyce, Louisville, Kentucky, submitted the only bid which was filed, which is recorded, as follows:

Louisville, Ky.  
January 15, 1945

Hon. Chairman and  
Members of the Board of Regents  
of Murray State Teachers College  
Murray, Kentucky

Gentlemen:

Responsive to your Notice of Issuance of Bonds published in The Ledger & Times under date of January 4, 1945 a copy of which is attached hereto and made a part hereof, we hereby in accordance with the terms and conditions of our agreement with you dated, November 21, 1944 agree to exchange \$60,000 MURRAY STATE TEACHERS COLLEGE 3% FINE ARTS BUILDING REVENUE bonds #6 to #65 inclusive maturing serially April 1, 1945 to 1961 inclusive for \$60,000 bonds #1 to #60 inclusive maturing April 1, 1945 to 1961 inclusive, par for par.

We also agree to purchase \$20,000 MURRAY STATE TEACHERS COLLEGE 3% FINE ARTS BUILDING REVENUE bonds maturing \$5,000 each year April 1, 1962 to 1965 inclusive and to pay therefor a price of \$1,020. per \$1,000 bond plus accrued interest to date of delivery. This proposal is subject to the unqualified approving legal opinion of Messrs. Chapman & Cutler, Chicago, Illinois.

Our certified check for \$500 is enclosed herewith, which is to be held uncashed by you and if we are the successful bidder it shall be applied against the purchase price of the above bonds.

Respectfully submitted,

STEIN BROS. & BOYCE

By H. L. Sullivan

Bid of Stein Bros. & Boyce for 3% Fine Arts Building Revenue Bonds of 1944 Accepted

Consideration was given to the bid of Stein Bros. & Boyce for \$80,000.00 3% Fine Arts Building Revenue Bonds of 1944, and a proposed resolution accepting the said bid was read to the Board.

Motion was made by Mr. Hart that the bid of Stein Bros. & Boyce, Louisville, Kentucky, for the Fine Arts Building Revenue Bonds of 1944 (\$80,000.00 3%) be accepted as provided in the proposed resolution, and the said bonds be delivered to this company in accordance with its bid. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Hart, aye; Mr. Winslow, aye.

Regional Library Contracts with Tennessee Valley Authority, Calloway County and Marshall County Boards of Education Approved

Motion was made by Mr. Hart that the contracts with the Tennessee Valley Authority, the Calloway County Board of Education and the Marshall County Board of Education for the operation of the Regional Library be approved as submitted by the President. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Hart, aye; Mr. Winslow, aye.

Vacations for Faculty Who Are Resigning

Motion was made by Mr. Hart that if the President of this college knows that a person is resigning from the faculty, the pay of the person shall be stopped on the day he stops work. This motion was seconded by Dr. Crume, and was carried unanimously.

Supplements Nos. 2 and 3 to the Naval Academic Refresher Unit Contract Approved

Motion was made by Mr. Hart that Supplements Nos. 2 and 3 to the Naval Academic Refresher Unit Contract be approved, as reported by the President. This motion was seconded by Dr. Crume;

and the roll call on its adoption resulted as follows: Dr. Crume, aye; Mr. Hart, aye; Mr. Winslow, aye.

Mr. M. O. Wrather's Report on the Naval Academic Refresher Unit

Next, Mr. M. O. Wrather was called before the Board to report on the Naval Academic Refresher Unit. In filing his report, Mr. Wrather called attention to the fact that, as yet, the Navy had not sent any auditors to check the college accounts, and stated that he had recently gone to Washington to discuss the close of the contract for the Naval Flight Preparatory School, since it actually had been discontinued.

After discussing the matters for which the trip was made, Mr. Wrather reported that, following up various comments which he had heard about the institution of various naval R. O. T. C. units, perhaps fifty in the nation, he had made some inquiries and investigations in order to secure whatever information he could get about this proposed naval program, thinking this college might be selected to operate such a unit. It was agreed that every effort possible would be made to secure one of the naval R. O. T. C. units; and President Richmond stated that he would go to Washington in the interest of such a program if and when it seemed necessary.

Business Manager's Report

At the request of the President, Mr. R. E. Broach, Business Manager, submitted his report to the Board of Regents. When presenting his report, Mr. Broach commented somewhat in detail with reference to some of the items covered.

Motion was made by Mr. Hart that the Business Manager's report be accepted and filed. This motion was seconded by Dr. Crume, and was carried unanimously. That part of the report covering the Thomas P. Norris Student Loan Fund is recorded, as follows:

REPORT OF NORRIS STUDENT LOAN FUND  
FOR QUARTER ENDING DECEMBER 31, 1944

Cash for Quarter

Receipts

Cash on hand October 1, 1944 .....	\$2,127.41
Collected on principal of notes .....	\$175.70
Collected on interest on notes .....	33.45
	<u>209.15</u>

Total collections and cash on hand .....	\$2,336.56
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Expenditures

Loans to students during quarter .....	\$100.00
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Expenses:

Note forms printed .....	4.50
Fees, room and board for Norris Heir (Edwin Norris) .....	<u>111.50</u>

Total expenditures .....	<u>\$ 216.00</u>
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Balance cash on hand December 31, 1944 .....	\$2,120.56
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Bank balances December 31, 1944:

Bank of Murray .....	\$1,005.23
Peoples Savings Bank .....	<u>1,115.33</u>
	<u>\$2,120.56</u>

Notes Receivable for Quarter

Notes on hand October 1, 1944 .....	\$12,730.24
Loans made during the quarter .....	100.00
	<u>\$12,830.24</u>
Collected on principal of notes .....	175.70
	<u>175.70</u>
Notes on hand December 31, 1944 .....	\$12,654.54

Other Assets

Cash invested in U. S. Government Bonds ..... \$5,000.00

R. E. Broach  
Custodian Norris Student Loan Fund

Mr. O. R. Jeffrey Assigned Additinal Duties and Granted Salary Increase

Mr. Broach called attention to the fact that, after the agenda for this meeting had been prepared, it had become necessary to assign Mr. O. R. Jeffrey to work at the college telephone switchboard certain periods, twice a week, in addition to his janitorial duties, and that because of this extra work, his pay had been increased from \$80.00 to \$85.00 per month, effective January 16, 1945.

Motion was made by Mr. Hart that the increase in salary of Mr. O. R. Jeffrey from \$80.00 to \$85.00 per month, because of the extra duties assigned him, be approved. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Hart, aye; Mr. Winslow, aye.

Adjournment

Motion was made by Mr. Hart that the Board adjourn. This motion was seconded by Dr. Crume, and was carried unanimously.

J. L. Williams  
Chairman

Alice Keys  
Secretary