



MURRAY STATE
UNIVERSITY

Murray State's Digital Commons

Board of Regents Meeting Minutes

Digitized Collections

5-31-1945 9:00 AM

1945-05-31

Board of Regents, Murray State Normal School

Follow this and additional works at: <http://digitalcommons.murraystate.edu/borminutes>

Recommended Citation

Board of Regents, Murray State Normal School, "1945-05-31" (1945). *Board of Regents Meeting Minutes*. 216.
<http://digitalcommons.murraystate.edu/borminutes/216>

This Article is brought to you for free and open access by the Digitized Collections at Murray State's Digital Commons. It has been accepted for inclusion in Board of Regents Meeting Minutes by an authorized administrator of Murray State's Digital Commons. For more information, please contact msu.digitalcommons@murraystate.edu.

MINUTES OF BOARD OF REGENTS
MURRAY STATE TEACHERS COLLEGE

May 31, 1945

The Board of Regents of Murray State Teachers College met in the office of the President at 9:00 A. M. on Thursday, May 31, 1945, Commencement Day, as per adjournment, with the following members present: Dr. C. E. Crume, Mr. Claude Winslow, Judge Charles Ferguson and Mr. George Hart. In the absence of Chairman John Fred Williams, Vice Chairman Charles Ferguson presided.

Report of the President

Dr. James H. Richmond presented and read his report as President, as follows:

REPORT OF THE PRESIDENT

May 31, 1945

Honorable Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

I am submitting the following items for your information and consideration:

I. Approval of the Minutes of the Board of Regents

I recommend that the Minutes of the Board of Regents for the meeting held on April 16, 1945, copies of which have been mailed to the members of the Board, be approved and signed.

II. Report of the Committee on Entrance, Credits, Certification and Graduation

III. Resignations and Leaves of Absence

A. Resignation of Mr. Orus R. Sutton

Mr. Orus R. Sutton, Critic Teacher of Commerce in the Murray Training School, resigned on May 16, 1945, his resignation to be effective at once. Temporary arrangements have been made to take care of his classes until the end of the term; and Mr. Graham and Mr. Gingles are looking for a successor.

B. Miss Krystal Smith Not Reemployed

At the Board meeting in April, the agenda showed the name of Miss Krystal Smith as an employee of the college. Since that time, circumstances have arisen which make it desirable to drop her from the list of employees. At the July meeting, I hope to be in position to recommend her successor.

C. Mrs. Charles Hoskins Not Available for Summer Employment at Training School

Mrs. Charles Hoskins who was tentatively employed as Home Economics teacher in the Training School for the summer session, informs us that she will not be available.

D. Miss Geneva Foust Not Available for Reemployment

At the April meeting of the Board, the agenda showed the name of Miss Geneva Foust as an employee of the college. Since that time, word has been received from her that she will not be available for reemployment, because of the illness of her mother.

E. Leave of Absence for Mr. Joseph W. Cohron for Summer; Salary Adjustment for Regular School Year

Mr. Joseph W. Cohron has asked for a raise, also for a leave of absence for the summer term in order that he may accept a position which has been offered him to teach at William and Mary. I am requesting that his contract be revised, as follows: Pay him a salary of \$2,400.00 for the regular school year. It will not be necessary to find a substitute for Mr. Cohron during the summer. Since we can dispense with his services this month, even though we are paying him more money for the regular school year, we will save \$150.00 on the transaction.

F. Leave of Absence for Lieutenant Marjorie J. Palmquist Extended

Miss Marjorie J. Palmquist has asked for a leave of absence for another year; this I have granted.

G. Leave of Absence Granted Miss Charlotte Durkee

Miss Charlotte Durkee has requested a leave of absence for the summer quarter in order that she may study at the Juilliard School of Music, in New York; and I have granted her this leave, beginning June 4 and continuing through August 18, 1945.

H. Dr. Chas. Hire's Request for Extended Leave of Absence

I. Mr. W. M. Caudill's Request

IV. Employment of Faculty and Administrative Staff and Salary Adjustments

A. Dr. Julia Racine Spicer Employed for Coming Year

At the April meeting of the Board, Dr. Julia Racine Spicer's name was inadvertently omitted. I am asking you, at this meeting, to correct this mistake and elect her for the regular year at a salary of \$2,500.00, beginning July 1, 1945 and continuing through June 30, 1946.

B. Employment of Mr. Thomas James Moore

Since leaves of absence have been granted to Miss Charlotte Durkee and Mr. George Morey, we have secured the services of Mr. Thomas James Moore for the summer term. I recommend that his salary be \$550.00 for the period beginning June 4 and continuing through August 18, 1945. Since he takes the places of Miss Durkee and Mr. Morey, there will be no loss in money as Mr. Moore will do the work of these two people.

C. Mr. Roy Stewart's Salary Adjusted

Mr. Roy Stewart has asked for an increase in salary. This I will not recommend; but since, in addition to his regular duties, he coached the basketball team in the Training School, I am willing to recommend that he be given an additional \$100.00 for the month of June, 1945; but I recommend that his salary for the regular year remain unchanged.

D. Miss Ann Herron, Acting Librarian, Granted Salary Increase

Miss Ann Herron, who is Acting Librarian, is not satisfied with her salary of \$2,200.00 for the regular school year. She claims that she was employed as Assistant Librarian but when she came here, circumstances made it necessary to make her the Acting Librarian; this is true. Under the circumstances, I am willing to recommend an increase of \$100.00 for the year, beginning July 1, making her salary \$2,300.00 instead of \$2,200.00.

E. Miss Catherine Purdom Granted Salary Increase

Miss Catherine Purdom is not satisfied with her contract, which calls for \$125.00 per month. She has asked for \$150.00, which I will not recommend. I am willing to recommend a salary of \$135.00 per month.

V. Health Workshop

I am happy to announce that we will have another health workshop this summer, lasting from June 4 to July 6. We have been fortunate to secure \$2,150.00 from the General Education Board and \$500.00 from the State Board of Health to aid in the financing of this workshop - the check has already been received from the General Education Board. There is a possibility that we will receive some additional money from another source, but to date I have no definite information about that. If we do receive this support, I will report it at the July meeting.

VI. Mr. Homer Lassiter Employed Director of Workshop in Health Education

Mr. Homer Lassiter has been employed as Director of the workshop in Health Education, which will begin on June 4 and continue through July 6, 1945. He will receive a salary of \$212.50 for this period of time, which sum will be paid from the grant which we have received from the General Education Board to help finance this health workshop.

VII. Miss Lottye Suiter Employed To Assist with McCracken County Workshop; Dr. Annie Ray To Be Paid \$175.00 as Director

McCracken County has asked for a workshop for the last ten days of August. I am offering employment to Miss Lottye Suiter to assist with this workshop at a salary of \$125.00. Since we will receive as much or more from McCracken County, there will be no loss to our budget in this arrangement. The County Board of Education has agreed to pay any difference between the cost of the workshop and the fees for tuition collected from the people enrolled.

Dr. Annie Ray is to receive \$175.00 as Director of the McCracken County Workshop, which sum is to be paid for the period from August 20 to September 1, 1945. This will not be in conflict with the regular salary schedule, as already reported, because she has asked for and received a leave of absence from her regular duties for the time covered by the workshop.

VIII. Out-of-State Tuition for Wife of Student of Naval Academic Refresher Unit

One of the enrollees of the U. S. Naval Academic Refresher Unit says his wife is expecting to attend our college while he is stationed on the base here; and since she is a resident of another state, he has raised the question as to whether or not she will be required to pay out-of-state tuition. I should like to have the decision of the Board in answer to his question.

IX. Contract for Reimbursement for Vocational Home Economics Class (Cannery Operation for June, 1945)

The college is making application for a contract for the operation of an adult class in Home Economics (cannery operation for June, 1945). The proposed contract which is herewith submitted for consideration, calls for 100% reimbursement from the Vocational Education Division of the State Department of Education in the sum of \$87.00.

Respectfully submitted,

James H. Richmond
President

JHR:TB

ADDENDUM

I. Discussion of Salaries of:

- A. Miss Lillian Hollowell
- B. Miss Nadine Overall
- C. Miss Beatrice Frye

Approval of the Minutes

Motion was made by Mr. Winslow that the Minutes of the meeting of the Board of Regents for the meeting held on April 16, 1945 be approved and signed. This motion was seconded by Dr. Crume, and was carried unanimously.

Report of Committee on Entrance, Credits, Certification and Graduation

Dr. Richmond submitted the report of the Committee on Entrance, Credits, Certification and Graduation and recommended that it be approved and the degrees be conferred and the high school diplomas be granted in accordance therewith, as follows:

May 31, 1945

To the Board of Regents
Murray State Teachers College

Gentlemen:

The Committee on Entrance, Credits, Certification, and Graduation, having investigated the records of the following students and found that they have met their requirements for graduation, do hereby recommend them to the Board of Regents for graduation.

CANDIDATES FOR THE DEGREE OF BACHELOR OF MUSIC EDUCATION

| | |
|----------------------------|-----------------------|
| Hazel Kathleen Babb | Helen Frances Floyd |
| James Marshall Bagby | Margaret Gordon |
| Dorothy Russell Brizendine | William Curtis Hughes |
| Ruby Nell Brown | Perry, Mildred Joy |
| Wanda Donati | |

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE IN HOME ECONOMICS

| | |
|-----------------|-----------------------|
| Harue Armstrong | Arvena Belle Holloway |
|-----------------|-----------------------|

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE

| | |
|-----------------------------|-------------------------------|
| Virginia Cocke | Joe Brooks Phillips |
| Martha Belle Hood | Maureen Ramey |
| Rella Gibbs Jenkins | Mrs. Marjorie Wynns Stevenson |
| Mary Jane Corbin Moore | Mrs. Hilda Hodges Street |
| Joseph Timothy O'Brien, Jr. | Jessie Lee Watson |

CANDIDATES FOR THE DEGREE OF BACHELOR OF ARTS

| | |
|---------------------|---------------------|
| Claire Marie Fenton | Marion Treon |
| Miriam McElrath | Mildred Ann Whitlow |
| Jean Lowe Ryan | |

Upon the recommendation of Mr. Graham, Director of the Training School, the Committee on Entrance, Credits, Certification, and Graduation recommends that the following students be granted a DIPLOMA OF HIGH SCHOOL GRADUATION:

| | |
|---------------------------|---------------------------|
| Bobbie Nell Adams | Julia Fern McCauley |
| Mary Ileen Elkins | Harry Lee Neal |
| Billie Rosalyn Gingles | Edwin Dale Riggins |
| Myra Dean Grant | Frances Imogene Riggins |
| Loyal O. Hartman, Jr. | Betty Irene Shroat |
| Hazel Wadean Henson | Dorothy Nell Smith |
| Virginia Wilkinson Hewett | Rob Eugene Smith |
| Virginia Sue Holland | Carl Jackson Speegle, Jr. |
| Clarence Ray Horton | June Suiter |
| Rosemary Jeffrey | Joe Pat Trevathan |
| Frances Novella Lovelace | Virginia Sue Wilkerson |
| Iosetta Morris | Ewell Dean Wilson |
| Dorothy Jean McCauley | Nancy Wolfson |

Upon the recommendation of Mr. Graham, Director of the Training School, the Committee on Entrance, Credits, Certification, and Graduation recommends that William F. Hall be granted a HIGH SCHOOL DIPLOMA under date of August 31, 1944, since he had completed his work for high school graduation during that month.

Respectfully submitted,

Cleo Gillis Hester
F. D. Mellen
G. T. Hicks
A. M. Wolfson
Price Doyle
Wm. G. Nash

Motion was made by Mr. Winslow that the report and recommendations of the Committee and the President be approved and the degrees be conferred and the diplomas granted as recommended. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Judge Ferguson, aye; Mr. Hart, aye.

Dr. Chas. Hire's Request for Extended Leave of Absence Disapproved

Next, President Richmond presented to the Board Dr. Chas. Hire's request for an extension of his leave of absence for another year also a letter from Dr. H. T. Eriscoe, Vice President and Dean of the Faculties of Indiana University, in support of Dr. Hire's request, in which he stated that Indiana University especially needed Dr. Hire's services the coming year in order to handle a considerable number of ASTRP trainees for the Army.

Motion was made by Mr. Winslow that the position of Head of the Department of Physics is of such importance to the college that the Board does not feel able to postpone the matter further, therefore confirms its action of April 16 requesting Dr. Hire to resume his duties here September 1, 1945. This motion was seconded by Dr. Crume, and was carried unanimously.

Dr. Julia Racine Spicer Employed for Coming Year

Motion was made by Mr. Winslow that Dr. Julia Racine Spicer be employed at a salary of \$2,500.00 for the year beginning July 1, 1945 and continuing through June 30, 1946, as reported and recommended by the President. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Employment of Faculty and Administrative Staff and Salary Adjustments Approved

Motion was made by Mr. Winslow that the employment of members of the faculty and administrative staff and salary adjustments in certain instances be approved as reported and recommended by the President. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Health Workshop Approved

Motion was made by Mr. Hart that the Board of Regents approve the President's report concerning the Health Education Workshop at Murray State Teachers College for the current summer. This motion was seconded by Mr. Winslow; and the roll call on its adoption resulted as follows: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Employment of Dr. Annie Ray as Director McCracken County Workshop and Miss Lottie Suiter as Assistant Director Approved

Motion was made by Dr. Crume that the employment of Dr. Annie Ray as Director of the McCracken County Workshop and Miss Lottie Suiter as Assistant Director be approved as reported by President Richmond. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Out-of-State Tuition Not Required of Families of Students of Naval Academic Refresher Unit

Motion was made by Mr. Winslow that the families of enrollees in the naval unit on the campus of Murray State Teachers College be considered as residents of Kentucky and thus be relieved from paying out-of-state tuition if they wish to attend this institution. This motion was seconded by Dr. Crume, and was carried unanimously.

Salary Increases Granted Miss Nadine Overall, Miss Lillian Hollowell and Miss Beatrice Frye

Dr. Richmond reported to the Board that Miss Nadine Overall had requested an increase in salary, calling attention to the great amount of graduate work toward her Doctor's degree she had completed

since coming to Murray, which she had hoped would be recognized by greater financial remuneration. In this connection, Dr. Richmond stated that Miss Lillian Hollowell had also done considerable graduate work since becoming a member of the faculty, and Miss Beatrice Frye is such an excellent teacher - one of the most popular on the campus - although she has not done so much graduate study, that he wanted to include them in his recommendation for salary increases. He recommended, therefore, salary increases of \$200.00 each for Miss Overall and Miss Hollowell and \$150.00 for Miss Frye for the coming year in addition to the amounts specified when they were reelected at the April meeting of the Board of Regents.

Motion was made by Mr. Hart that the President's recommendation be approved and the salaries of Miss Nadine Overall, Miss Lillian Hollowell and Miss Beatrice Frye be increased accordingly. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Resignation of Mr. W. M. Caudill

Dr. Richmond reported to the Board that although Mr. W. M. Caudill had already signed his contract for the coming year as a member of the faculty of Murray State Teachers College, serving as Assistant Professor of Geography and Dean of Men and Director of Student Personnel, he was submitting his resignation in order that he might accept the presidency of the Junior College at Campbellville, Kentucky, which had been offered him. Dr. Richmond recommended that Mr. Caudill's contract be abrogated and that his resignation be accepted, effective June 11, 1945.

Motion was made by Mr. Hart that the resignation of Mr. W. M. Caudill, effective June 11, 1945, be accepted. This motion was seconded by Mr. Winslow; and the roll call on its adoption resulted as follows: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Contract for Reimbursement for Vocational Home Economics Class (Cannery Operation for June, 1945)

Motion was made by Mr. Winslow that contract for reimbursement for the Vocational Home Economics class (Cannery Operation for June, 1945) be approved as set up in the formal application to the Vocational Education Division of the State Department of Education, and that the application and contract be authorized signed as submitted. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Adjournment

Motion was made by Mr. Winslow that the Board adjourn and retire to the Auditorium to participate in the Commencement Exercises. This motion was seconded by Mr. Hart, and was carried unanimously.

Charles Ferguson
Vice Chairman

Alice Keys
Secretary