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Board of Regents, Murray State Normal School

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MINUTES OF THE BOARD OF REGENTSMURRAY STATE TEACHERS COLLEGE

May 27, 1946

The Board of Regents of the Murray State Teachers College met in the office of the President at 4:00 p. m., Monday, May 27, 1946, in accordance with the resolution that the Board recess to meet on the above date, with Mr. George Hart, Dr. C. E. Crume, Mr. Claude Winslow, and Judge Charles Ferguson present. In the absence of Chairman John Fred Williams, Vice Chairman Charles Ferguson presided.

Report of the President

Dr. Woods presented and read his report as President as follows:

REPORT OF THE PRESIDENT

May 27, 1946

Honorable Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

I am submitting the following for your information and consideration:

- I. Report of the Committee on Entrance, Credits, Certification, and Graduation
- II. Approval of Minutes - meeting held on October 15, 1945
- III. Leaves of Absence and Resignations

The following resignations have been received and I have accepted them:

Charles R. Hoskins, effective March 15, 1946
Barbara Mitchell, termination of contract in June
Marelle Ward, effective May 15, 1946
J. Clifton Thurman, effective May 17, 1946

The following requests for leaves of absence have been received and I have accepted them:

Miss Anne Herron - for Summer School 1946
Miss Lillian Hollowell - For Second Term of Summer School 1946
Miss Hazel Tarry - for Summer School 1946
Mr. Esco Gunter - for Summer School 1946
Mr. S. P. Carden - for Summer School 1946
Mrs. James Blalock - beginning June 1, and extending through Fall Semester, 1946
Mrs. Lillian Lowry - for Summer School 1946

Dr. Floy Robbins has asked that her leave of absence be extended through the next fiscal year, beginning July 1, 1946. I have granted this leave to her.

Dr. G. T. Hicks, Head of the Department of Education, has asked for a leave of absence from July 11, 1946, through June 30, 1947. I am recommending that his request be granted.

IV. Employment of Faculty and Administrative StaffA. Training School

The following persons have been employed to carry on the work in the Training School during the Summer Session, due to the fact that several members of the training school faculty have requested leaves of absence:

Miss Beulah Elliott, second and third grades, salary at the rate of \$150.00 per calendar month.

Mrs. Rosalie Ripley, fifth and sixth grades, salary at the rate of \$150.00 per calendar month.

Mr. R. L. Montgomery, Commerce, salary at the rate of \$150.00 per calendar month.

Mr. Ed Filbeck, salary at the rate of \$150.00 per calendar month.

Mr. W. B. Moser, salary at the rate of \$150.00 per calendar month.

Mrs. Elliott Wear, third and fourth grades, salary at the rate of \$150.00 per calendar month.

Miss Mildred Hatcher, salary at the rate of \$150.00 per calendar month.

B. Mrs. Jo Crass Shultz Employed as Secretary in Training School

Mrs. Jo Crass Shultz has been employed as secretary in the Training School during the absence of Mrs. James Blalock, effective June 1, 1946, at a salary of \$100.00 per calendar month.

C. Mr. Preston James Employed to Teach in Summer School

Mr. Preston James has been employed to teach in the Summer School at a salary of \$500.00 for this period of time.

D. Mr. Joseph A. Golz Employed to Teach in Summer School

Mr. Joseph A. Golz has been employed to teach music in the Summer School at a salary of \$500.00 for this period of time.

E. Mr. Paul R. Cuykendall Will Teach in Summer School if Services Are Needed

Mr. Paul R. Cuykendall will continue to teach in summer school in the Department of Physical Sciences if his services are needed, at a salary of \$225.00 per calendar month.

F. Miss Etta Beale Grant Employed as Assistant Librarian

Miss Etta Beale Grant has been employed as Assistant Librarian during the absence of Miss Ann Herron, at a salary of \$494.67 for the period that the summer school is in session.

G. Miss Ruth Jewell Employed as Nurse

Miss Ruth Jewell has been employed as Nurse, beginning June 1, 1946, at a salary of \$200.00 per calendar month.

H. Mrs. Dorothy Holland Employed on Full-Time Basis in Business Office

Mrs. Dorothy Holland has been employed as Clerk on

full-time basis in the Business Office at a salary of \$100.00 per calendar month, effective June 1, 1946.

I. Mr. Richard Farrell Employed for Month of June

Mr. Richard Farrell, who was employed for the regular academic year which ended on May 31, has been employed for the month of June, at a salary of \$225.00 per calendar month.

V. Changes in Report to Board on April 29, 1946, in Regard to Faculty and Administrative Staff Salaries and Ranking

The following changes were thought necessary to be made in the report submitted to the Board on April 29, 1946, in regard to faculty and administrative staff salaries and ranking:

Mr. Carlisle Cutchin's salary was changed from \$2650.00 to \$2700.00, due to his full-time teaching.

Miss Patricia Merrill's salary was changed from \$2200.00 to \$2000.00.

Mrs. Dorothy Rowlett was changed from part-time employment for nine months at a salary of \$1200.00 to full-time employment for nine months at a salary of \$1800.00.

Mr. S. P. Carden was placed on a nine-months basis, at a salary of \$250.00 per calendar month.

Mr. George Morey's ranking was changed from Assistant Professor to Associate Professor.

Your approval in making these changes is respectfully requested.

VI. Contracts With the Veterans' Administration

The following contracts with the Veterans' Administration will expire on June 30, 1946:

VAm 19967 - Lease for 624 sq. ft. of space in Auditorium used by Guidance Center. (It is my understanding that 3000 sq. ft. will be requested when contract is renewed).

VA-vr-394 - Tests, Meals, and Lodging.

VA27a-vr-106 - Shop Courses.

Public Law 16 and Public Law 346

Your approval on renewing these contracts is herewith respectfully requested.

VII. Contract with the Tennessee Valley Authority

VIII. Contract With National Housing Agency, Federal Public Housing Authority for 64 Family Units Signed

The contract with the National Housing Agency, Federal Public Housing Authority, for 64 Family Units was signed by me as President on May 22, 1946, and forwarded to the Cleveland office for final execution.

IX. Additional Insurance on the Bonded Buildings

As per your direction at the last Board meeting, Mr. Broach and I have gone over the insurance being carried on the Bonded Buildings and we have suggested that the insurance be increased as follows:

Health Building - increase from \$169,000.00 to \$200,000.00
 Home Management House - increase from \$12,000.00 to
 \$15,000.00
 Machine Shop Building - increase from \$2,000.00 to
 \$2,500.00
 Swann Dormitory - increase from \$60,000.00 to \$75,000.00
 Fine Arts Building - increase from \$125,000.00 to
 \$150,000.00

The insurance on these buildings is in force on three or five-year policies. We are contacting the various agents carrying this insurance and asking for these increases. Your approval is herewith respectfully requested.

X. Contract for Architectural Services on Science and Mechanical Arts Building

After consultation with Mr. Evans C. McGraw, State Engineer, and the Finance Department, and at their suggestion, we submitted a supplementary contract to Joseph & Joseph, calling for the preparation of plans and excluding supervision of construction, the cost of said plans to be 3.6% of the basic cost of the building. This contract has been accepted by Joseph & Joseph, and I have signed it and forwarded it to Mr. McGraw for his and the Governor's signature. Your concurrence in this action which was previously authorized is respectfully requested.

XI. Cancellation of \$77,000.00 3% Murray State Teachers College Fine Arts Building Revenue Bonds

On May 13, 1946, \$77,000.00 3% Murray State Teachers College Fine Arts Building Revenue Bonds, being bonds numbered four to eighty, inclusive, with coupons maturing subsequent to October 1, 1945, attached, of the denomination of \$1,000.00 each, and constituting a bond issue made by the Murray State Teachers College, dated October 1, 1944, and maturing serially on April 1st in the years 1946 to 1965 inclusive, were destroyed and certified to that fact by me as President of the college and by Miss Keys, Secretary of the Board of Regents.

The above bonds were exchanged in accordance with the terms of a resolution adopted by the Board of Regents on September 20, 1945.

XII. Operation of the Cannery for the Summer

XIII. John Riley Underwood as Teacher and Coach in Training School

I am recommending that John Riley Underwood be employed as teacher and coach in the Training School on a nine-months basis, beginning September 1, 1946, and continuing through May 31, 1947, at a salary of \$1920.00 for this period of time.

Respectfully submitted

Ralph H. Woods
 President

RhW:AK

Report of Committee on Entrance, Credits, Certification and Graduation

Dr. Woods submitted the report of the Committee on Entrance, Credits, Certification and Graduation and recommended that it be approved and the degrees be conferred and the high school diplomas be granted in accordance therewith, as follows:

May 27, 1946

To the Board of Regents
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, certification and Graduation, we report as follows:

The following students have applied for degrees to be granted today, May 27, 1946. They have met the requirements for the degree for which they have applied, and we recommend that you grant the following degrees:

Bachelor of Science in Agriculture

Charles Pryor, Jr.

Bachelor of Science in Home Economics

Kate Elizabeth Duke
Gene Frances Grant

Lauretta Sunshine Jones
Mary Frances McElrath

Bachelor of Music Education

Bettye Griffith Eberhardt
Margaret Frances Jordan

Mary Grace Land
Willie Catherine Rogers

Bachelor of Science

Mary Kathryn Alsobrook
Agnes Blane
Delbert Rogers Cunningham
James Robert Endicott
Rebecca Jean Fisher
Carl Franklin Foster
Mary Helen Gordon
Martha Lou Guier
Imelda Joan Harrell
Barbara Nelle Harris
Rose Zella Henry

Joe Hardy Little
Thomas Earl Martin
Mauguerite Holt Meahl
Martha Ruth Moody
Violet Imogene McCord
James Thomas Nanney
Marvin Coleman Prince
Wimberly Calvin Royster
Joseph Andrew Russell
John Riley Underwood
Elsie Elizabeth Williams

Bachelor of Arts

Dorothy Anne Brumbaugh
Georgia LaVerne Clapp
Gladys Irene Combs

Van Bogard Dunn
Margaret Mae Holland
Jane Jacobs Hudson

Upon the recommendation of the Graduate Committee, we recommend that the Degree of Master of Arts in Education be granted to the following:

Master of Arts in Education

Eddie Gladys Fewell

Eleanor Smith Heath

Upon the recommendation of Mr. Graham, Director of the Training School of Murray State Teachers College, we recommend that the following Seniors be granted a diploma from this school on this the 27th day of May, 1946.

High School Graduates of the Training School

Evelyn Ahart
Emmett Duel Burkeen
Betty Jean Caraway
Otis Dale Cohoon
Thelma Fay Cohoon

Kathleen Gibbs
Charles Hale
Mary Wilma Jones
Kathleen Key
Wayne Douglas King

Julia Anne Lowry
Leonard Ottway
Donna Real
James Ralph Story
Billy Gene Thurmond
Max Turnbow

Albert Logan Watson
Oneida West
Polly Ann White
Lurene Wilkerson
Leon Winchester
Fred Shurley Wood

Very truly yours,

/s/ Cleo Gillis Hester
/s/ Price Doyle
/s/ F. D. Mellen
/s/ William G. Nash
/s/ A. M. Wolfson

Motion was made by Mr. Hart that the report and recommendations of the Committee and the President be approved and the degrees be conferred and the high school diplomas be granted as recommended. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Mr. Hart, aye; Dr. Crume, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Approval of Minutes

Motion was made by Dr. Crume that the Minutes of the Board of Regents for the meeting held on October 15, 1945, copies of which were mailed to the individual members of the Board, be approved and signed. This motion was seconded by Mr. Hart, and was carried unanimously.

Leaves of Absence and Resignations Approved

Motion was made by Mr. Hart that the leaves of absence, including the requests of Dr. Hicks and Dr. Robbins, be approved as reported by the President in Item III of his report. This motion was seconded by Mr. Winslow and was carried unanimously.

Employment of Faculty and Administrative Staff at Salaries Mentioned Approved

Motion was made by Mr. Hart that the employment of faculty and administrative staff at the salaries mentioned in Item IV of the President's report, be approved, and that the employment of John Riley Underwood as recommended in Item XIII also be approved. This motion was seconded by Mr. Winslow, and the roll was called on its adoption with the following result: Mr. Hart, aye; Dr. Crume, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Changes Recommended by the President in the Report to Board of Regents on April 29, 1946, in Regard to Faculty and Administrative Staff Salaries and Ranking Approved

Dr. Woods recommended that the changes, as set forth in his report, under Item V, in regard to faculty and administrative staff salaries and ranking, be made in the report submitted to the Board on April 29, 1946, and asked for the Board's approval.

Motion was made by Mr. Winslow that the changes recommended by Dr. Woods in the report to the Board of Regents on April 29, 1946, in regard to certain faculty and administrative staff salaries and ranking, be approved. This motion was seconded by Mr. Hart and the roll was called on its adoption with the following result: Mr. Hart, aye; Dr. Crume, aye; Mr. Winslow, aye; Judge Ferguson, aye.

President Authorized to Renew Contracts with Veterans' Administration

Dr. Woods reported to the Board that certain contracts that the Murray State Teachers College has had with the Veterans' Administration would expire on June 30, 1946, and asked for the Board's approval to renew these contracts.

Motion was made by Dr. Crume that the President be authorized to renew the contracts with the Veterans' Administration upon their expiration date. This motion was seconded by Mr. Winslow and the roll was called on its adoption with the following result: Mr. Hart, aye; Dr. Crume, aye; Mr. Winslow, aye; Judge Ferguson, aye.

President Authorized to Sign Contract with Tennessee Valley Authority

Dr. Woods presented to the Board a contract between the Tennessee Valley Authority and the Murray State Teachers College and the Kentucky Library Extension Division for library services. In this contract, Dr. Woods stated, the Tennessee Valley Authority would pay the college \$150.00 a month for each month from July 1, 1946, to June 30, 1947, total \$1800.00, as full compensation for library services rendered.

Motion was made by Mr. Hart that the President be authorized to sign the contract between the Tennessee Valley Authority and the Murray State Teachers College and the Kentucky Library Extension Division for library services rendered pursuant to and in accordance with the contract. This motion was seconded by Dr. Crume and the roll was called on its adoption with the following result: Mr. Hart, aye; Dr. Crume, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Contract with Federal Public Housing Authority for 64 Family Units Signed

Dr. Woods reported to the Board that the contract with the Federal Public Housing Authority for 64 Family Units had been signed and forwarded to the Cleveland office for final execution.

Motion was made by Dr. Crume that the Board approve the initial request for additional housing accommodations and the contract already signed by the President on May 22, 1946, for 64 Family Dwelling Units, and authorize him to sign other necessary contracts incident to the establishment of the housing project. This motion was seconded by Mr. Hart and the roll was called on its adoption with the following result: Mr. Hart, aye; Dr. Crume, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Additional Insurance on Bonded Buildings Approved

Dr. Woods stated that he and Mr. Broach had gone over the amounts of insurance that were being carried on the bonded buildings and recommended that the increases in insurance on these buildings, as set forth in his report, be made, and asked for the Board's approval.

Motion was made by Mr. Hart that Dr. Woods be authorized to increase the insurance on the bonded buildings as per the President's recommendation. This motion was seconded by Mr. Winslow and the roll was called on its adoption with the following result: Mr. Hart, aye; Dr. Crume, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Board Concurred in President's Action in Signing Supplementary Contract for Architectural Services for Science and Mechanical Arts Building

Dr. Woods reported to the Board that, after consultation with Mr. Evans C. McGraw, State Engineer, and the Finance Department, he had signed and submitted a supplementary contract to Joseph & Joseph, Architects, Louisville, calling for the preparation of plans for the Science and Mechanical Arts Building and excluding supervision of construction for this building, the cost of said plans to be 3.6% of the basic cost of the building. Dr. Woods stated that the Board had previously authorized him to contract for architectural services, but he wanted the Board to concur in this action.

Motion was made by Mr. Winslow that the Board concur in the President's action in signing the supplementary contract with Joseph & Joseph, Architects, for architectural services for the Science and Mechanical Arts Building. This motion was seconded by Mr. Hart and the roll was called on its adoption with the following result: Mr. Hart, aye; Dr. Crume, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Operation of the Cannery Approved for the Summer of 1946

Dr. Woods reported that the college should operate the cannery during the summer of 1946, due to the increased food shortage, and asked for approval to do so.

Motion was made by Dr. Crume that the college operate the cannery during the summer of 1946. This motion was seconded by Mr. Hart and the roll was called on its adoption with the following result: Mr. Hart, aye; Dr. Crume, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Adjournment

Motion was made by Mr. Hart that the Board adjourn. This motion was seconded by Dr. Crume and was carried unanimously.

Charles Ferguson
Vice Chairman

Alice Keys
Secretary