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Board of Regents, Murray State Normal School

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MINUTES OF THE BOARD OF REGENTS  
MURRAY STATE TEACHERS COLLEGE

January 20, 1947

The Board of Regents of the Murray State Teachers College met in the office of the President at 10:00 a. m., Monday, January 20, 1947, which was the regular quarterly meeting date. Mr. Claude Winslow, Mr. Maxon Price, and Judge Charles Ferguson were present. In the absence of Chairman John Fred Williams, Vice Chairman Charles Ferguson presided.

President's Report

Dr. Ralph H. Woods presented and read his report as President, as follows:

REPORT OF THE PRESIDENT

January 20, 1947

Honorable Board of Regents  
Murray State Teachers College  
Murray, Kentucky

Gentlemen:

I am submitting the following for your information and consideration:

- I. Approval of Minutes - meeting held on October 21, 1946
- II. Report of the Committee on Entrance, Credits, Certification, and Graduation
- III. Resignations

The following resignations have been received and I have accepted them:

- Dr. W. D. Lewis, Associate Professor, Department of Education, effective December 31, 1946
- Mr. J. Bryce Sardiga, Instructor, Commerce, effective December 31, 1946
- Mr. M. O. Thomas, Instructor, Biology and Mathematics, effective December 31, 1946
- Miss Mary Lou Outland, assistant to Dietitian, effective December 31, 1946
- Mr. B. F. Scherffius, Watchman, effective December 31, 1946
- Mrs. Jo Crass Shultz, Secretary, Training School effective December 31, 1946
- Mr. Ivan Futrell, Mechanic, effective December 31, 1946
- Mr. Robert Cole, Fireman, effective October 16, 1946
- Mrs. Flossie Outland, Dishwasher, effective October 1, 1946
- Mrs. Willie Jones, Cook effective October 1, 1946
- Mr. Young Morgan, Cook, effective September 30, 1946
- Mrs. Burley Scott, Cook, effective October 28, 1946
- Miss Lucille Billington, Cook, effective October 22, 1946
- Mrs. Lillie May Dunnaway, Cook, effective Nov. 1, 1946
- Mr. Blanche Henson, Fireman, effective Nov. 26, 1946
- Mr. John Arnold, Fireman, effective Nov. 23, 1946
- Mrs. Blondal Flood, Cook, effective Nov. 30, 1946
- Mr. Arnett T. Tatum, Fireman, effective Jan. 15, 1947

IV. Death of Mr. Merle T. Kesler

Mr. Merle T. Kesler, Assistant Professor in Department of Fine Arts, passed away on October 25, 1946, after a short illness. He was a very valuable member of our faculty and we regret his passing.

V. Leave of Absence Granted to Miss Nadine Overall For Winter Quarter 1947

Miss Nadine Overall has requested that a leave of absence for the Winter Quarter 1947 be granted to her so that she can complete her dissertation at Yale University. I have granted this leave to her.

VI. Employment, Changes and Adjustments in Salary

The following persons have been employed and certain changes and adjustments in salary have been made. I am asking for your approval.

Faculty:

Mr. Roman Prydatkevitch, Assistant Professor, Department of Fine Arts, beginning November 1, 1946, and continuing through May 31, 1947, at a salary of \$250.00 per calendar month.

Mrs. Emma Sue Hutson, Instructor, Languages and Literature Department, beginning January 1, 1947, and continuing through the Winter Quarter 1947 at a salary of \$200.00 per calendar month.

Mrs. Grace West Underwood, Instructor, Commerce Department, beginning January 1, 1947, and continuing through the Winter Quarter 1947 at a salary of \$175.00 per calendar month.

Miss Verda R. Head, Instructor, Commerce Department, beginning January 1, 1947, and continuing through June 30, 1947, at a salary of \$240.00 per calendar month.

Mr. Van Barnett, Instructor, part-time in Department of Physical Sciences, beginning January 1, 1947, and continuing through the Winter Quarter 1947 at a salary of \$40.00 per calendar month.

Mr. James H. Chaney, Instructor, Veterans Farmer-Training program, beginning December 16, 1946, at a salary of \$200.00 per calendar month.

Miss Onnie Skinner be continued as Instructor in Languages and Literature Department during the Winter Quarter 1947, with salary at \$225.00 per calendar month, the same rate as during the Fall Quarter 1946.

Mr. Wayne Johnson and Mr. Arthur Roman, student teachers in Music, beginning October 1, 1946, and continuing through the Fall Quarter 1946 and Winter Quarter 1947, with salary at the rate of \$40.00 per calendar month.

Mr. Allen Austin, Mr. Hunter Hancock, and Mr. Lamar White, student teachers in Biology, beginning January 1, 1947, and continuing through the Winter Quarter 1947, with salary at the rate of \$40.00 per calendar month.

Administrative Staff:

Mrs. Harold Manson, Clerk in Business Office, beginning November 11, 1946, salary at the rate of \$80.00 per calendar month.

Miss Mary Lou Waggoner, Clerk in Business Office, beginning January 15, 1947, salary at the rate of \$125.00 per calendar month.

Mrs. Mary S. Hart, Assistant to Dietitian, beginning January 1, 1947, salary at the rate of \$100.00 per calendar month.

Mrs. Margaret P. Blalock, Secretary, Training School, beginning January 1, 1947, salary at the rate of \$100.00 per calendar month.

Maintenance:

Mr. John Arnold, Fireman, beginning October 19, 1946, salary at the rate of \$90.00 per calendar month.

Mr. B. D. Smith, Plumber and Pipe Fitter, beginning November 6, 1946, salary at the rate of \$115.00 per calendar month.

Mr. Arnett T. Tatum, Fireman, beginning December 4, 1946, salary at the rate of \$100.00 per calendar month.

Mr. Lurton Jackson, Fireman, beginning December 3, 1946, salary at the rate of \$100.00 per calendar month.

Mr. O. P. Allbritton, Janitor in Industrial Arts Department, beginning January 1, 1947, salary at the rate of \$75.00 per calendar month.

Mr. J. H. Hopkins, Fireman, beginning January 16, 1947, salary at the rate of \$100.00 per calendar month.

Farm Laborer:

Mr. W. E. Humphreys, Farm Laborer, beginning January 1, 1947, salary at the rate of \$90.00 per calendar month.

Dining Hall:

Mr. Wm. T. Reeder, Cook, beginning October 8, 1946, salary at the rate of \$93.20 per calendar month.

Mrs. Maysie Underhill, Dishwasher, beginning October 4, 1946, salary at the rate of \$78.20 per calendar month.

Mrs. Blondall Flood, Cook, beginning October 9, 1946, salary at the rate of \$78.20 per calendar month.

Mrs. Burley Scott, Cook, beginning October 9, 1946, salary at the rate of \$78.20 per calendar month.

Mrs. Inez Edwards, Cook, beginning November 1, 1946, salary at the rate of \$78.20 per calendar month.

Miss Ruth Lassiter, Cook, beginning November 4, 1946, salary at the rate of \$78.20 per calendar month.

Mrs. Lillie May Dunnaway, Cook, beginning November 1, 1946, salary at the rate of \$78.20 per calendar month.

Miss Cosy Underhill, Dishwasher, beginning December 1, 1946, salary at the rate of \$78.20 per calendar month.

Changes and Adjustments in Salary

The following changes were thought necessary to be made in salaries:

Miss Clara Marie Eagle's salary was changed from \$225.00 to \$250.00 per calendar month, effective November 1, 1946.

Mrs. Ruth Prince Coleman, Clerk in Registrar's Office at a salary of \$110.00 per calendar month, was assigned in addition to her duties, as part-time instructor in Commerce, beginning November 1, 1946, and continuing through the Winter Quarter, 1947, with salary at the rate of \$135.00 per calendar month.

Dr. W. D. Lewis' salary was changed from \$3300.00 to \$3500.00 per calendar year, beginning November 1, 1946.

Mr. Esco Gunter's salary was changed from \$208.33 to \$225.00 per calendar month, effective January 1, 1947.

Mr. Lewis Bradley's salary was changed from \$145.00 to \$190.00 per calendar month, effective January 1, 1947.

Mr. Auburn Wells was changed from part-time employment in Social Science to full-time employment in Mathematics, beginning January 1, 1947, at a salary of \$225.00 per calendar month.

Mr. Ardath Canon was changed from part-time to full-time employment in Physical Sciences, beginning January 1, 1947, at a salary of \$225.00 per calendar month.

Mr. Robert Mayfield's salary as Farm Supervisor was changed from \$1000.00 to \$1200.00 per calendar year, beginning January 1, 1947.

Mr. Henry Anderson's salary as Farm Laborer was changed from \$1020.00 to \$1200.00 per calendar year, beginning January 1, 1947.

Mr. Perry Wilkerson's salary as Farm Laborer was changed from \$840.00 to \$960.00 per calendar year, beginning January 1, 1947.

Mr. Kelly Burton's salary as Farm Laborer was changed from \$720.00 to \$840.00 per calendar year, beginning January 1, 1947.

Mrs. M. O. Clark's salary as Dishwasher was changed from \$86.80 to \$93.20 per calendar month, beginning October 1, 1946.

Mrs. Reba Henson's salary as Cook was changed from \$78.20 to \$72.45 per calendar month, beginning October 1, 1946.

Mr. Ocus Boyd's salary as Cook was changed from \$78.20 to \$93.20 per calendar month, beginning October 1, 1946.

The salaries of each of the following firemen, Mr. John Arnold, Mr. Glockous Stone, Mr. Blanch Henson, Mr. Louie Dunn, Mr. Marshall Fuqua, were changed from \$90.00 to \$100.00 per calendar month, beginning November 1, 1946.

Mr. John Phillips' salary as Truck and Bus Driver was changed from \$90.00 to \$100.00 per calendar month, beginning November 1, 1946.

#### VII. Enrollment for Winter Quarter 1947

The college enrollment consists of 1538 students. Of this number, 731 veterans are enrolled under Public Law 346, and 75 under Public Law 16.

In the special sub-college courses, including Machine Shop, Auto-Mechanics, and Electrical Maintenance and Repair, there are 44 students enrolled.

In the Training School, there are 383 students.

#### VIII. Housing Situation

The 33 portable family dwelling units and the 17 standard trailers are occupied.

The two metal barracks, located at the rear of Swann Dormitory, have been and are continuing to be used for housing men students.

Three of the four dormitory buildings have already been occupied. The fourth is ready for occupancy today. However, hot water heaters have not been installed and the students occupying these dormitories will find it necessary to go to the health building for their showers.

One of the eight apartment buildings was accepted from the contractor on January 17. It is anticipated that 32 of the apartments will be ready for occupancy by February 1. Securing hot water heaters and space heaters seems to be delaying the occupancy of these buildings.

IX. Federal Public Housing Authority - Exhibit I to Contract Ky-V-15157A "Project Development Program" Signed

On December 3, 1946, Exhibit I to Contract Ky-V-15157A, Form 1481A, "Project Development Program", Federal Public Housing Authority, was executed. This sets forth in limited detail the extent of the work to be done by the college as well as by the Authority.

X. Federal Public Housing Authority - Amendatory Contract to HA(V-15157)mph

On January 14, 1947, Amendatory Contract to HA(V-15157)mph, Form FPFA-Sp-1481-H, Federal Public Housing Authority, was executed. This contract establishes minimum rents, provides for reserves for repairs, maintenance and replacements, and clarifies the term of such contract.

XI. Surplus Property

We have received all the office furniture and equipment from the War Rationing Board offices in Murray, Mayfield, Paducah, Madisonville, Greenville, Hopkinsville, and Princeton. This furniture and equipment consisted of office desks, chairs, typewriters, calculating machines, flat-top tables, electric fans, and desk lamps. Most of this equipment is in excellent condition and has been distributed and is now in use in the various offices. For this equipment, the college was required to pay 60% of a fair evaluation for the typewriters and 5% of a fair evaluation of other items.

We have also received a considerable amount of donable shop machinery and equipment from the War Assets Administration and the Air Materiel Command. It is anticipated that in the near future we will receive additional quantities from the Federal Works Agency, consisting of electronics equipment, kitchen equipment, and other laboratory equipment for instructional purposes. On all donable property, the only expense is transportation, packing, and crating. We are taking advantage of every opportunity to secure additional donable surplus equipment.

XII. Application to Veterans Administration - Public Law 16

On November 30, 1946, I sent a letter of application to the Director of Vocational Rehabilitation and Education, Veterans Administration, requesting that a contract be renegotiated between the Veterans Administration and the college providing that the Veterans Administration pay the same rate of tuition for Public Law 16 students as is being paid for Public Law 346 students.

XIII. Veterans Administration Requested Cost of Instruction for Veterans

We have had a communication from the Veterans Administration that it will be necessary for us to figure out our actual instructional cost and submit our bills on that basis rather than on the \$45.00 per quarter basis, which the Veterans Administration has been paying us since last January.

XIV. Naval Aviation College Program Contract Signed

The following contract with the Navy Department has been signed and I am asking for your approval of my action:

Negotiated Contract N63p - 4799, Naval Aviation College Program, Period of contract, September 23, 1946, to December 14, 1946, and may be renewed from term to term by mutual agreement, subject to available appropriations.

XV. Science and Mechanical Arts Building - Joseph & Joseph, Arch.

XVI. Fine Arts Building - Ventilation

XVII. Kentucky Ordnance Works Buildings

XVIII. Federal Works Agency - Agreement for Veterans' Educational Facilities

On January 16, 1947, the agreement for Veterans' Educational Facilities through the Federal Works Agency, (BCF Form 300), Project No. Ky. 15-v-4, was signed by me as President, under authority given to me by the Board on October 21, 1946, which provides for the following at Murray State Teachers College:

1. Technical training shop facilities
2. Such incidental and appurtenant work as may be required and
3. Necessary instructional equipment

The building will not be in excess of 16,000 square feet of floor space, and the cost of the building will be borne by the Federal Works Agency. The college will provide the site, with proper grading and drainage, furnish satisfactory detailed plot plans showing buildings, streets, and utilities on and near the site, and provide necessary streets or roadways, sidewalks, landscaping and utility mains required.

XIX. Purchase of Lot on Fifteenth Street Adjacent to Mr. Otry Paschall's Property

XX. Executive Secretary for Council on Public Higher Education

The Council on Public Higher Education, which was set up in Kentucky to unify higher education through cooperation, met on December 19, 1946, and discussed the matter of providing an Executive Secretary who could promote cooperation in the total field of higher education as had already been done in the field of teacher education. The Chairman stated that, if the Council cooperated with the State Department of Education and received a grant from the General Education Board, the expenses of the total program would be approximately \$9000.00 per year distributed as follows:

State Department of Education .....	\$3000.00
General Education Board .....	3000.00
Council on Public Higher Education .....	3000.00

The Chairman also stated that, since the Council's part by law would be paid from the regular college budgets and the State Department of Education, with each paying into the fund according to its representation on the Council, the \$3000.00 Council fund would be apportioned among the agencies as follows: (\$3000.00 divided by 16 equals \$187.50 per Council member).

State Department of Education (3 at \$187.50)	\$ 562.50
University of Kentucky (5 at \$187.50)	937.50
Four Teachers Colleges (2 each at \$187.50)	1500.00

The final budget as follows:

General Education Board .....	\$3000.00
Department of Education .....	3562.50
Colleges .....	2437.50

The Chairman stated that a five-year program, based upon the above outline, should be anticipated.

A resolution was passed by the Council approving the proposal made by the Chairman and requested that the General Education Board be asked for a grant and that the colleges agree to put up their proportionate share of the money.

I recommend that you approve the recommendation of the Council in employing an executive secretary and authorize the President to pay our proportionate share of the money, which will be \$375.00 per year.

- XXI. Grant from General Education Board for Resource Education
- XXII. Medical Scholarship Established for Murray State Teachers College

A memorial scholarship in the amount of \$2000.00, donated by Mrs. Jessie Houston Roane, Dr. Hugh L. Houston, and Dr. Hal E. Houston, all of Murray, has been set up to be administered by the Kentucky State Medical Association Student Scholarship Fund in cooperation with the University of Louisville School of Medicine, and to be received by a student of Murray State Teachers College. A student who receives the benefits of this fund agrees to practice medicine in rural Kentucky for one year for each year of help obtained. The loan, made at the rate of 2% interest, will be repaid according to an established program after each doctor has begun practice.

The scholarship was made in honor of the late Dr. Edward Brent Houston, co-founder of the Clinic-Hospital and one of the leading physicians of Calloway County for thirty years.

- XXIII. Driveways of Grounds Maintained by Kentucky Department of Highways

You will recall at a former meeting that we discussed the matter of asking the Department of Highways to take over the maintenance of driveways on the grounds of the college. On December 7, 1946, I received a letter from Mr. H. D. Metcalf, Director of Maintenance, stating that the Commissioner of Highways will accept for state maintenance 0.562 miles of streets and driveways at the college, as per map attached and filed with the papers of this meeting.

- XXIV. Bond for Mr. P. W. Ordway, Custodian of Petty Cash Fund

Bond No. 2134483, dated October 22, 1946, in the amount of \$5,000.00, was made with the Fidelity & Casulty Company of New York, by Mr. P. W. Ordway, as Custodian of the Petty Cash Fund. I am asking that you approve and accept the above bond of Mr. Ordway.

- XXV. Bond for Mr. R. E. Broach, Custodian of the Thomas P. Norris Student Loan Fund

Bond No. 2134505, dated November 20, 1946, in the amount of \$5,000.00, was made with the Fidelity and Casulty Company of New York, by Mr. R. E. Broach, as Custodian of the Thomas P. Norris Student Loan Fund. I am asking that you approve and accept the above bond of Mr. Broach.



- XXVI. Auditor's Report
- XXVII. Executive Committee
- XXVIII. Business Manager's Report
- XXIX. Employment of Mr. F. M. Perdue, Watchman

Mr. F. M. Perdue has been employed as Watchman, beginning January 23, 1947, at a salary at the rate of \$100.00 per calendar month. I am asking for your approval in employing Mr. Perdue.

XXX. Testing Program for Veterans Administration

The college has agreed to administer the testing program to veterans when requested to do so by the Veterans Administration. This is a complete testing program, consisting of intelligence tests, aptitude tests, and such other tests as might be recommended by the Veterans Administration. It will apply to all veterans seeking advice from the local guidance center regardless of whether or not they enter college or not. The college has requested that the fee for testing each veteran be \$10.00 rather than \$7.50 as previously agreed to.

All colleges have been asked to administer these tests under either Plan A or Plan B. Plan A includes a complete counseling program for the veterans with respect to suitable vocations, etc. Plan B, under which the contract of this college will operate, calls for administering and scoring of tests only, with the advice and counseling done by the Veterans Administration.

If the increase in reimbursement is approved by the Veterans Administration, I herewith request authority to sign necessary revised contracts for the college and also recommend the employment of the following personnel to assist in carrying out this testing program:

Mrs. Mary Kesler (part-time, 5 mornings per week) \$65.00  
per calendar month  
Miss Margaret Campbell (part-time, Saturday mornings)  
\$13.00 per calendar month  
Mr. James Robert Endicott, graduate student, (part-time,  
afternoons) \$32.50 per calendar month  
Mr. Harding Cole Williams, graduate student, (part-time,  
afternoons) \$32.50 per calendar month

- XXXI. Founders Day Program - March 8, 1947
- XXXII. R. E. Broach Report of Housing Management
- XXXIII. Report of Thomas P. Norris Loan Fund

Respectfully submitted,

R. H. Woods  
President

RHW:AK

Approval of Minutes

Motion was made by Mr. Winslow that the Minutes of the Board of Regents for the meeting held on October 21, 1946, copies of which were mailed to the individual members of the Board, be approved and signed. This motion was seconded by Mr. Price, and was carried unanimously.

Report of Committee on Entrance, Credits, Certification and Graduation

Dr. Woods submitted the report of the Committee on Entrance, Credits, Certification and Graduation and recommended that it be approved and the degrees be conferred in accordance therewith as follows:

January 20, 1947

To the Board of Regents  
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification and Graduation, we report as follows:

The following was granted on October 31, 1946, the degree as listed below.

Bachelor of Science in Home Economics

Sarah Ruth Rhodes

The following were granted on December 17, 1946, the degrees as listed below.

Bachelor of Science in Home Economics

Jo Ann Fulton

Bachelor of Music Education

Robert Allen Radford

Bachelor of Science

Harold G. Gish  
L. C. Miller  
Edgar Byron Morgan

Frederick Thomas Schultz, Jr.  
James Nathaniel Stevens  
Harold Elbert West

If the report of the Graduate Committee shows Hugh Hawthorne Wallis and Sam Petillo had met the requirements for the Master of Arts in Education before December 31, 1946, may their degrees be granted as of that date.

Very truly yours,

/s/ Cleo Gillis Hester  
/s/ Wm. G. Nash  
/s/ F. D. Mellen  
/s/ A. M. Wolfson

Motion was made by Mr. Price that the report and recommendations of the Committee and the President be approved and the degrees be conferred as recommended. This motion was seconded by Mr. Winslow and was carried unanimously.

Resignations

Dr. Woods presented to the Board for information the resignations that had come to him since the last meeting and stated that these had been accepted by him under authority given previously by the Board.

Letter of Sympathy and Regret to be Sent to Mrs. Mary Kesler

Motion was made by Mr. Winslow that Dr. Woods be directed, on behalf of the members of the Board, to express to Mrs. Mary Kesler their heartfelt sympathy and regret in the passing of Mr. Kesler. This motion was seconded by Mr. Price and was carried unanimously.

Employment, Changes and Adjustments in Salary and Ranking Approved

Motion was made by Mr. Winslow that the employment of faculty, administrative and maintenance staff, farm laborer, dining hall employees, and changes and adjustments in salary be approved as reported by the President in Item VI of his report. This motion was seconded by Mr. Price, and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Contracts with Federal Public Housing Authority Approved

Motion was made by Mr. Winslow that the Board approve the action of President Woods in signing the following contracts: Exhibit I to Contract Ky-V-15157A "Project Development Program", and Amendatory Contract to HA(V-15157) mph. This motion was seconded by Mr. Price, and the roll was called upon its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Application for Renegotiating Veterans Administration Contract under Public Law 16 Approved

Motion was made by Mr. Price that the Board approve the action of the President in making application for renegotiating Veterans Administration Contract under Public Law 16. This motion was seconded by Mr. Winslow and was carried unanimously.

Naval Aviation College Program Contract Approved

Motion was made by Mr. Winslow that the Board approve the action of the President in signing the Naval Aviation College Program Contract. This motion was seconded by Mr. Price and was carried unanimously.

Federal Works Agency Request Counsel to Approve Title of Site for Technical Training Building

Motion was made by Mr. Price that the Board authorize the President to employ necessary counsel to investigate and approve title of site for Technical Training Building as requested by the Federal Works Agency. This motion was seconded by Mr. Winslow and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Federal Works Agency - Technical Training Building

Motion was made by Mr. Winslow that the Board concur in the efforts that have been made to secure the Technical Training Building, locating it on the old athletic field, if it seems feasible, and to proceed with the proposed plan. This motion was seconded by Mr. Price and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Lot on North Fifteenth Street Adjacent to Mr. Otry Paschall's Property Authorized to be Purchased

Motion was made by Mr. Winslow that the President be authorized to make the necessary transactions and to purchase a lot on North Fifteenth Street, which is now owned by Mr. Max B. Hurt, Mr. T. H. Stokes, Mr. J. D. Sexton, and Mr. Luther Robertson, and which is adjacent to the house and lot now owned and occupied by Mr. Otry Paschall, for the sum of \$2000.00, and to pay for same out of Account #2527, Capital Outlay, which was appropriated by the 1946 Kentucky General Assembly for capital outlay purposes. This motion was seconded by Mr. Price and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Insurance on Buildings

Motion was made by Mr. Winslow that the Board authorize the

President and Business Manager to appraise carefully the amount of insurance carried on each building and to increase the amount of insurance as deemed necessary by them, giving careful consideration to the insurance now written with the 80% co-insurance clause, which clause could be hazardous to the college during the period of rising and increasing building prices such as we are now experiencing. This motion was seconded by Mr. Price and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Executive Secretary for Council on Public Higher Education  
Approved

Motion was made by Mr. Price that the Board approve the recommendation of the President to cooperate with the Council on Public Higher Education in providing for an Executive Secretary in accordance with the Council's recommendation on December 19, 1946, and authorize the President to pay Murray State Teachers College's proportionate share of the money, which will be \$375.00 per year. This motion was seconded by Mr. Winslow and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Bonds for Mr. P. W. Ordway, Custodian of Petty Cash Fund, and for Mr. R. E. Broach, Custodian of the Thomas P. Norris Student Loan Fund, Approved

Motion was made by Mr. Price that Bond No. 2134483, dated October 22, 1946, in the amount of \$5,000.00 with the Fidelity and Casulty Company made by Mr. P. W. Ordway, Custodian of the Petty Cash Fund, and that Bond No. 2134505, dated November 20, 1946, in the amount of \$5000.00 with the Fidelity and Casulty Company made by Mr. R. E. Broach, Custodian of the Thomas P. Norris Fund, be approved and accepted. This motion was seconded by Mr. Winslow and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Auditor's Report

Dr. Woods submitted to the Board the Auditor's Report of the Murray State Teachers College for the year ending June 30, 1946, which was presented to the Honorable Simeon Willis, Governor of Kentucky, by Mr. C. I. Ross, Auditor of Public Accounts, under date of December 10, 1946, after having been prepared by Mr. V. M. Jones, representative of the Auditor. Dr. Woods read to the Board the comments made by the Auditor.

Motion was made by Mr. Winslow that the report of the Auditor be accepted and filed. This motion was seconded by Mr. Price and was carried unanimously.

Executive Committee

Dr. Woods reported to the Board that an Executive Committee had not been appointed since the reorganization of the Board on October 20, 1946.

Motion was made by Judge Ferguson that the following be appointed as members of the Executive Committee: Dr. Ralph H. Woods, Chairman, Mr. Claude Winslow, Mr. Maxon Price, and Mr. P. W. Ordway. This motion was seconded by Mr. Winslow and was carried unanimously.

Mr. F. M. Perdue Employed as Watchman

Motion was made by Mr. Price that Mr. F. M. Perdue be employed as Watchman, beginning January 23, 1947, at a salary at the rate of \$100.00 per calendar month. This motion was seconded by Mr. Winslow, and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Revised Contract with Veterans Administration for Testing Program, Authorized to be Signed by President; Personnel Employed to Assist in Program Approved

Motion was made by Mr. Price that the President be authorized to sign necessary revised contracts with the Veterans Administration for testing program, and that the personnel at salaries indicated be approved in accordance with the recommendation in Item XXX of the President's report. This motion was seconded by Mr. Winslow and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Science Building Preliminary Plans Approved

Motion was made by Mr. Winslow that the Board approve the preliminary plans of Joseph & Joseph, Architects, for the Science Building to be erected on the north end of the old athletic field. This motion was seconded by Mr. Price and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Fine Arts Building Ventilation and Cooling System

Motion was made by Mr. Winslow that the Board authorize the President to employ Joseph & Joseph, Architects, to furnish complete plans and specifications, engineering service, and supervision, covering installation, for correcting the ventilation and cooling system of the Fine Arts Building, the fee for this work to be eight per cent of the total cost. This motion was seconded by Mr. Price and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Application for Grant from General Education Board to be Made for Developing Resource-Use Education

Dr. Woods reported that the increasing interest in resource-use education and research translation had pointed out the need for training an ever-growing number of teachers to translate research on community and regional resources into effective educational materials and methods. He said that he had discussed this program with members of our faculty, and especially with Dr. Carter, Head of the Department of Education, who has been doing some very valuable work in the development of resource-use education. It is believed that we may be able to receive a grant from the General Education Board for resource-use education. Dr. Woods said he would like to have Dr. Carter come before the Board and discuss the entire program.

In discussing the program, Dr. Carter presented a proposal for the establishment of a Resource-Use Education Division of the Education Department at this college, giving its general purposes, procedures, and a budget for a three year period, from June 1, 1947, to June 1, 1950. It would be necessary to have financial assistance from sources other than the college budget and it was suggested that an application be filed with the General Education Board, requesting such financial assistance to establish the project as outlined above. Dr. Woods recommended that the proposal be accepted and application for grant from the General Education Board be made.

Motion was made by Mr. Winslow that the proposal as outlined and presented be approved and that an application for a grant from the General Education Board be made. This motion was seconded by Mr. Price and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Founders Day Established March 8, 1947

Dr. Woods stated to the Board that he had considered the establishment of Founders Day at Murray State Teachers College for some time and had discussed the matter with certain members of our staff. He then stated that he would like to present Dr. Carr, President Emeritus, and let him make some remarks concerning the establishment

of Founders Day. Dr. Carr stated that the bill, which enacted a law creating this college, was signed on March 8, 1922, exactly twenty-five years ago on March 8, 1947, and asked that this day be established as Founders Day. Dr. Woods then recommended that Founders Day be established on March 8, 1947.

Motion was made by Mr. Winslow, that March 8, 1947, be established as Founders Day and that appropriate programs be worked out by Dr. Woods and members of his staff to commemorate this occasion. This motion was seconded by Mr. Price, and was carried unanimously.

#### Kentucky Ordnance Works Buildings

Motion was made by Mr. Winslow that the President be authorized to take up with the War Assets Administration the matter of using buildings, Nos. 705 and 719, at Kentucky Ordnance Works for either an addition to Swann Dormitory for housing students or a student union building in which a cafeteria will be located, or both, if possible, or for use in connection with other buildings. This motion was seconded by Mr. Price and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Judge Ferguson, aye.

#### Salary Increases

Dr. Woods recommended to the Board that the annual salaries of the following persons, Dr. A. M. Wolfson, Mr. Price Doyle, Mr. A. Carman, Dr. M. G. Carman, and Dr. C. S. Lowry, be changed from \$3800.00 to \$4032.00, beginning February 1, 1947.

Motion was made by Mr. Winslow that the annual salaries of the persons recommended above by Dr. Woods be changed from \$3800.00 to \$4032.00, effective February 1, 1947. This motion was seconded by Mr. Price and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Judge Ferguson, aye.

#### Adjournment

Motion was made by Mr. Winslow that the Board adjourn. This motion was seconded by Mr. Price and was carried unanimously.

Charles Ferguson  
Vice Chairman

Alice Keys  
Secretary