

4-29-1947 12:00 AM

1947-04-29

Board of Regents, Murray State Normal School

Follow this and additional works at: <https://digitalcommons.murraystate.edu/borminutes>

Recommended Citation

Board of Regents, Murray State Normal School, "1947-04-29" (1947). *Board of Regents Meeting Minutes*. 234.

<https://digitalcommons.murraystate.edu/borminutes/234>

This Article is brought to you for free and open access by the Digitized Collections at Murray State's Digital Commons. It has been accepted for inclusion in Board of Regents Meeting Minutes by an authorized administrator of Murray State's Digital Commons. For more information, please contact msu.digitalcommons@murraystate.edu.

MINUTES OF THE BOARD OF REGENTS

MURRAY STATE TEACHERS COLLEGE

April 29, 1947

The Board of Regents of the Murray State Teachers College met in special session in the office of the President at 10:00 a. m. on Tuesday, April 29, 1947, as per the call of the Chairman. Dr. John Fred Williams, Mr. Claude Winslow, and Mr. Maxon Price were present. Chairman Williams presided.

President's Report

Dr. Ralph H. Woods presented and read his report as President as follows:

REPORT OF THE PRESIDENT

April 29, 1947

Honorable Members of Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

I am submitting the following for your information and consideration:

- I. Approval of Minutes - meeting held on March 13, 1947 - also meeting scheduled for April 21, 1947
- II. Report of the Committee on Entrance, Credits, Certification, and Graduation
- III. Resignations

The following resignations have been received and I have accepted them:

Mr. O. P. Allbritton, Janitor-Industrial Arts, effective March 31, 1947.

Mr. Allen Austin, Instructor, part-time, effective March 15, 1947

Mrs. A. L. Bilbray, Cook, effective March 31, 1947

Miss Barbara Diuguid, Clerk, Registrar's Office, effective February 28, 1947

Mr. H. L. Hendon, Dishwasher, effective March 10, 1947.

Mrs. Mary Kesler, Instructor (veterans' testing program), effective March 15, 1947

Miss Ruth Sexton, Assistant Professor, effective April 1, 1947

Mrs. Christine Strong, Clerk, Business Office effective March 24, 1947

Mrs. Grace West Underwood, Instructor, effective March 15, 1947
- IV. Employment, Changes and Adjustments in Salary

The following persons have been employed and certain changes and adjustments in salary have been made. I am asking for your approval.

Mr. Charles Adams, Janitor, Industrial Arts Building, beginning April 1, 1947, at a salary of \$85.00 per calendar month.

Mrs. Lora Ashcraft, Clerk, Registrar's Office, beginning April 1, 1947, at a salary of \$115.00 per calendar month.

Mrs. A. L. Bilbray, Cook, effective March 1, 1947, at a salary of \$78.20 per calendar month.

Mrs. Verna G. Broach, Instructor, Department of Library Science, beginning March 17, 1947, at a salary of \$225.00 per calendar month.

Mr. Paul Bryant, Laboratory Assistant, Chemistry Department, beginning April 1, 1947, at a salary of \$40.00 per calendar month. This laboratory assistantship is part-time position.

Mr. Ed Ellis, Grounds Caretaker, beginning March 17, 1947, at a salary of \$85.00 per calendar month.

Mr. Regi Ellis, Grounds Caretaker, beginning March 17, 1947, at a salary of \$85.00 per calendar month.

Mr. Guy V. Ferrell, Assistant Professor, beginning March 20, 1947, at a salary of \$275.00 per calendar month. Mr. Ferrell is teaching in the Department of Education.

Mrs. Bertie V. Howton, Instructor (veterans testing program), beginning March 13, 1947, at a salary of \$65.00 per calendar month. This is a part-time position.

Miss Pauline Johnson, Clerk, Registrar's Office, beginning April 1, 1947, at a salary of \$120.00 per calendar month.

Miss Ruth Ashmore's salary was changed from \$125.00 to \$145.00 per calendar month, effective April 1, 1947, due to additional duties with veterans testing program.

Mrs. Reba Henson, Cook, was given a change in rate of pay from \$80.00 to \$85.00 per calendar month, effective April 1, 1947.

Mr. N. T. West, Cook, was given a change in rate of pay from \$93.20 to \$100.00 per calendar month, effective April 1, 1947.

V. Corrections in Salary Adjustments Schedule Which Was Approved March 13, 1947

In the salary adjustments schedule which was approved at the meeting of March 13, 1947, the following corrections have been made and I am asking for your approval:

The salary of Mrs. Marcella Wolfson, Assistant Professor, part-time, Department of Biology, should be \$120.00 for each of the months of March, April, and May, 1947.

The salary of Mr. Glin Jeffrey, Postmaster, should be \$95.00 for each of the months of April, May, and June, 1947.

VI. Enrollment for Spring Quarter 1947

The college enrollment consists of 1435 students. Of this number, 718 veterans are enrolled under Public Law 346, and 85 under Public Law 16.

In the special sub-college courses, including Machine Shop, Auto-Mechanics, and Electrical Maintenance and Repair, there are 49 students enrolled.

A mid-term enrollment, designed especially for teachers, beginning April 21, 1947, has been announced. Double courses in the teaching of reading, the teaching of arithmetic and certain freshman subject matter courses will be offered for persons enrolling on this date.

VII. Commencement Exercises

Our Baccalaureate sermon will be delivered by Reverend Leslie R. Smith, Pastor of Central Christian Church of Lexington, Kentucky, on May 25 at 3:00 p. m. An honorarium of \$150.00 will be given to him.

Our Commencement address will be made by Dr. John Temple Graves on May 26 at 8:00 p. m. An honorarium of \$250.00 will be given to him. Dr. Graves is from Birmingham, Alabama, and is a very noted speaker and writer.

- VIII. Contract with Mr. Lee Clark for Operating Bookstore
- IX. Contract with Calloway County Board of Education
- X. Contract with Murray College School Company
- XI. Regional Library Contracts - Calloway, Marshall, and Graves Counties
- XII. Rental Contract for Fine Arts Building Space for Student Recreation Center
- XIII. Rental Contract for Warren S. Swann Memorial Dormitory
- XIV. Science Building
- XV. Fine Arts Building Ventilating and Cooling System - Bids to be Received on May 26, 1947, at 2:00 p. m.
- XVI. Swann Dormitory Addition - Plans and Specifications - Dormitory Revenue Bonds
- XVII. Technical Training Building
- XVIII. Kentucky Ordnance Works Buildings
- XIX. College News
- XX. Use of Auditorium
- XXI. Operation of the Cannery for the Summer
- XXII. Workmen's Compensation
- XXIII. Report of the Business Manager
- XXIV. Budget for 1947-48
- XXV. Insurance
- XXVI. Change in Rate of Pay to Students
- XXVII. Leave of Absence Granted to Mr. Vernon Anderson

Mr. Vernon Anderson has requested that a leave of absence for the second term of the Summer Session of 1947 be granted to him so that he can do graduate work at the University of Kentucky. I have granted this leave to him.

- XXVIII. Leave of Absence Granted to Mrs. J. I. Hosick

Mrs. J. I. Hosick has requested that a leave of absence for the summer term of 1947 be granted to her. I have granted this leave to her.

- XXIX. Additional Employment, Changes and Adjustments in Salary

Miss Annie Ray has been given additional classes on Saturday and I am recommending that her salary be

supplemented \$15.00 for the months of April and May, 1947, which will make her total salary for each of the above months, \$230.00.

I have employed Mr. Samuel A. Goodman to assist, part-time, with the Veterans Testing Program, beginning April 1, 1947, at a salary of \$56.00 per calendar month.

I have employed Dr. Lincoln Barker, to teach in the Department of Education during the summer session, beginning June 2 and continuing through August 16, at a salary of \$750.00 for the above period of time.

I have employed Mr. Paul Bryant to teach a laboratory class in Chemistry, beginning April 1, 1947, at a salary of \$40.00 per calendar month.

I am asking for your approval in employing the above persons.

XXX. Letter Concerning Mrs. Verna G. Broach's Employment

XXXI. Bond for Mr. R. E. Broach, Custodian of Thomas P. Norris Loan Fund

Bond No. 2134504, dated November 20, 1946, in the amount of \$5000.00, was made with the Fidelity & Casulty Company of New York by Mr. R. E. Broach as Custodian of the Thomas P. Norris Loan Fund. The premium on this bond is \$25.00 for one year. I recommend that this premium be paid out of the Norris Fund.

XXXII. Appointment of Member of Board on Council on Public Higher Education: Vacancy Caused by Death of Judge Ferguson

XXXIII. Fees for Graduate Students

I recommend that the fees for graduate students be set as follows and ask for your approval:

\$2.00 per quarter hour for residents of Kentucky
3.00 per quarter hour for non-residents of Kentucky
1.50 per quarter for health, library, and laboratory fee

XXXIV. Fees for Sloan Workshop on Campus during Summer Session of 1947

We are planning to conduct a Sloan Workshop on our campus for a period of two weeks during the Summer Session of 1947, and I recommend that the fees for students attending this workshop be set as follows:

\$2.00 per quarter hour
1.50 for health, library, and laboratory fee

XXXV. Increase in Room and Board

XXXVI. Letter from Various Student Organizations on the Campus Concerning Student Employment Compensation

XXXVII. Death of Judge Charles Ferguson, Vice Chairman of the Board of Regents; Resolutions in Memory of Judge Ferguson to be Adopted

Respectfully submitted,

Ralph H. Woods
President

Approval of Minutes

Motion was made by Mr. Winslow that the Minutes of the Board of Regents for the meetings of March 13, 1947, and April 21, 1947, be approved and signed. This motion was seconded by Mr. Price and was carried unanimously.

Report of the Committee on Entrance, Credits, Certification, and Graduation

Dr. Woods submitted the report of the Committee on Entrance, Credits, Certification, and Graduation, and recommended that it be approved. The report follows:

April 29, 1947

To the Board of Regents
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification and Graduation, we report as follows:

Of the students who applied for degrees to be granted in March, 1947, the following have completed the requirements for the degrees for which they applied and will receive the degrees indicated below as of March, 1947.

Bachelor of Science in Agriculture

John Rodney Harris

Bachelor of Science in Home Economics

Julia Brooks Walker

May Woodall

Bachelor of Science

Mrs. Louise Herron Allen

Edward Donoho

James Edwin Collie, Sr.

Arvil Busch Hendrickson

Hazel Meacham Cowin

Berenice Leggett Lovan

Betty Chambers Scott

The following students have applied for degrees to be granted at the close of the present term. If they complete all the requirements for the degree for which they are applying by May 26, 1947, we recommend that you grant their degrees as of that date.

Bachelor of Science in Agriculture

Pat Lee Wilkins

Bachelor of Science in Home Economics

Martha Annette Byassee

Madge Dewey Rowland

Bonny May MacLennan Crowell

Tommie Newberry Sandefer

Annie Aliese James

Doris June Stribling

Eris Adele Lichtenberger

Nancy Marilyn Webb

Ruth Ellen Wright

Bachelor of Music Education

Anne Wilson Blanton

Janet Evelyn Lyles

Mary Esther Bottom

Arthur Robert Roman

Camille LaNelle Bugg

Martha Jo Ross

Ralph Frederick Cole

Juanita Sue Webb

Margaret Nell Feltner

Arnold Ernest Daniel Wirtala

Bachelor of Science

Fay Nell Anderson
 Jack Stevens Anderson
 Mary Sue Berry
 Phillip Derrington Briggs
 Anne Elizabeth Broach
 Ernestine Davis Brumbaugh
 Cordelia Jane Burkeen
 Billie Jo Caudill
 Maxine Crouch
 Gilford W. Crowell
 Evelyn Allen Dawson
 James Willard Ellison
 Mary Louise Geveden

Dorothy Branch Hall
 Pat Hardeman
 Bettie Thomas Henson
 Charles Franklin Henson
 Jack Moors Hicks
 Green Berry Lillie
 Maurita Morris
 Ewell Lyttleton Noel, Jr.
 Dortha Jean Orr
 Hugh Felix Redden
 Wallace Theodore Stegall
 Charles Gallaway Walsh
 Martha Ann Treadway Whitt

Laura Elizabeth Wiles

Bachelor of Arts

Patty Sue Clopton
 Shirley Gray

Harry Dearl Hendren
 Patricia Maxwell Riddick

Master of Arts in Education

Dorothy Russell Brizendine

Samuel Albert Goodman

Leland Anderson Johnston

Upon the recommendation of the Graduate Committee, we recommend the degree of Master of Arts in Education be granted May 26, 1947, to Hugh Hawthorne Wallis and to Sam Petillo if he has met all non-academic requirements by then.

May high school diplomas be granted in May to those whom Mr. Carmon Graham recommends for graduation.

The records of the Registrar's office show Alyne Bolin (Mrs. Alyne Bolin Brown) was granted a Standard Certificate on May 29, 1930, and that this certificate was renewed for life August 8, 1933. She states she cannot find this certificate and requests that she be issued a duplicate. We recommend that a duplicate Standard Certificate bearing the date of May 29, 1930, and the renewal date of August 8, 1933, be granted Alyne Bolin.

Very truly yours,

/s/ Cleo Gillis Hester
 /s/ A. M. Wolfson
 /s/ Wm. G. Nash
 /s/ Ed J. Carter
 /s/ Price Doyle
 /s/ F. D. Mellen

Motion was made by Mr. Winslow that the report of the Committee be approved and the degrees be conferred and the high school diplomas be granted and the duplicate certificate be issued in accordance therewith. This motion was seconded by Mr. Price and was carried unanimously.

Resignations

Dr. Woods presented to the Board the resignations that had come to him since the last meeting and stated that these had been accepted by him under authority given previously by the Board.

Motion was made by Mr. Price that the resignations accepted by Dr. Woods be approved. This motion was seconded by Mr. Winslow and was carried unanimously.

Employment, Changes and Adjustments in Salary Approved

Motion was made by Mr. Price that the employment of certain persons and changes and adjustments in salary be approved as reported by the President in Items IV and XXIX of his report. This motion was seconded by Mr. Winslow, and the roll was called on its adoption with the following result : Mr. Price, aye; Mr. Winslow, aye; Mr. Williams, aye.

Corrections in Salary Adjustments Schedule of March 13, 1947, Approved

Motion was made by Mr. Winslow that the corrections in the salary adjustments schedule presented March 13, 1947, be approved as reported by the President in Item V of his report. This motion was seconded by Mr. Price, and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Williams, aye.

Commencement Speakers and Honorariums Approved

Motion was made by Mr. Winslow that the Commencement speakers and the honorariums to be paid to each be approved as reported by the President in Item VII of his report. This motion was seconded by Mr. Price, and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Williams, aye.

Increase in Room and Board Approved

Motion was made by Mr. Winslow that the charges for room and board in the college dormitories, Wells Hall, Ordway Hall, and Swann Dormitory, be made as follows:

For Summer 1947

Board	\$6.50 per week
Room	1.00 per week
Total	<u>\$7.50</u>

Effective at the beginning of Fall Quarter 1947

Board	\$6.00
Room	1.50
Total	<u>\$7.50</u>

This motion was seconded by Mr. Price and was carried unanimously.

Bookstore Contract with Mr. Lee Clark Renewed

Mr. P. W. Ordway, Business Manager, reported to the Board that the contract for operation of the bookstore with Mr. Lee Clark expires May 11, 1947, and recommended that this contract, which is virtually the same contract that has been in effect between Mr. Clark and the college since 1932, be renewed for a period of one year, beginning May 11, 1947, and continuing through May 10, 1948. President Woods recommended that this contract be approved and renewed.

Motion was made by Mr. Winslow that the contract with Mr. Lee Clark for the operation of the Bookstore be approved and renewed as recommended by President Woods and Mr. Ordway. This motion was seconded by Mr. Price, and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Williams, aye.

Contract with Calloway County Board of Education Renewed

Mr. Ordway also reported to the Board that the continuing contract with the Calloway County Board of Education, which provides that the college furnish instruction for grade and high school children in the Wells, Hardin, Hickory Grove, Martins Chapel, Locust Grove, and Utterback School districts be renewed, beginning July 1, 1947, and continuing through June 30, 1948. President Woods recommended that this contract be approved and renewed.

Motion was made by Mr. Winslow that the contract with the Calloway County Board of Education, which provides that the college furnish instruction for grade and high school children in the Wells, Hardin, Hickory Grove, Martins Chapel, Locust Grove, and Utterback School districts be approved and renewed as recommended by President Woods and Mr. Ordway. This motion was seconded by Mr. Price, and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Williams, aye.

Contract with Murray College School Company

Mr. Ordway also reported to the Board that the rental contract with the Murray College School Company for the Underwood property, the Tune property, and the Golf Club property for farming and other purposes be renewed for a period of one year, beginning July 1, 1947, and continuing through June 30, 1948, for the sum of \$1,331.50 for the year. President Woods recommended that this contract be approved and renewed.

Motion was made by Mr. Winslow that the contract with the Murray College School Company be approved and renewed as recommended by President Woods and Mr. Ordway. This motion was seconded by Mr. Price, and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Williams, aye.

Rental Contract for Fine Arts Building Space for Student Recreational Center Renewed

Mr. Ordway recommended that the contract for the rental of the basement of the Fine Arts Building to be used for student recreational center be renewed for a period of one year, beginning July 1, 1947, and continuing through June 30, 1948, at the rate of \$200.00 per month. President Woods recommended that this contract be approved and renewed.

Motion was made by Mr. Winslow that the contract for the rental of the basement of the Fine Arts Building to be used for student recreational center be approved and renewed as recommended by President Woods and Mr. Ordway. This motion was seconded by Mr. Price, and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Williams, aye.

Rental Contract for Warren S. Swann Memorial Dormitory Renewed

Mr. Ordway recommended that the rental contract for the basement of the Warren S. Swann Memorial Dormitory and the Machine Shop Building be renewed for one year, beginning July 1, 1947, and continuing through June 30, 1948, at the rate of \$400.00 per month. President Woods recommended that this contract be approved and renewed.

Motion was made by Mr. Winslow that the rental contract for the basement of the Warren S. Swann Memorial Dormitory and the Machine Shop Building be approved and renewed as recommended by President Woods and Mr. Ordway. This motion was seconded by Mr. Price, and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Williams, aye.

Employees Paid from Bonding Accounts Approved

President Woods recommended that the following persons be employed and be paid out of the bonding accounts, beginning July 1, 1947, with assignments and monthly salaries indicated, and asked for the Board's approval:

<u>Health Building:</u>	<u>Assignment</u>	<u>Monthly Salary</u>
J. W. McMillan	Janitor - Foreman	\$125.00
A. G. Murray	Janitor	100.00
D. M. Thomas	Janitor	100.00
Hubert Jackson	Janitor	100.00
Mrs. Carlisle Cutchin	Custodian, Girls Locker	75.00

<u>Swann Dormitory</u>	<u>Assignment</u>	<u>Monthly Salary</u>
Tom Waldrop	Janitor	\$ 95.00
<u>Fine Arts Building</u>		
Connie Mills	Janitor	\$115.00
J. H. Dunn	Janitor	100.00
Mrs. R. M. Pollard	Supervisor - Lounge	50.00

Motion was made by Mr. Winslow that the above-named persons be employed, beginning July 1, 1947, with assignments and monthly salaries as indicated, and that these salaries be paid out of the bonding accounts, in accordance with President Woods' recommendation. This motion was seconded by Mr. Price, and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Williams, aye

Salary Schedules, Faculty Ranks, and Leaves of Absence

Dr. Woods stated that preparatory to the consideration of the budget, he should like for the Board to give consideration to his recommendations for the classification or ranking of the faculty and for granting leaves of absence. He distributed to the members copies of his recommendations as follows:

I recommend the following classification and salaries for faculty members:

	<u>Range</u>
Professor and Head of Department	\$3,700.00 - \$4,200.00
Professor	3,500.00 - 4,000.00
Associate Professor	3,300.00 - 3,700.00
Assistant Professor	2,400.00 - 3,300.00
Instructor	1,800.00 - 2,500.00

Where a person is employed for nine months, salary may be 80% comparable salary for twelve months.

Dr. Woods recommended that the following policy concerning leaves of absence for our faculty be approved:

Members requesting leave of absence to attend school will lose salary only for the amount of time they are away from their teaching duties.

Members leaving for reasons other than to attend school may expect salary deduction in the same ratio as the number of weeks on leave is to the actual number of weeks in the teaching year. Actual teaching in the elementary school is considered as forty-four weeks, in the high school as forty-six weeks, and in college as forty-seven weeks.

Motion was made by Mr. Price that the schedule of salaries for the different classifications or ranks of faculty and the policy concerning leaves of absence for the faculty be approved in accordance with the President's recommendation. This motion was seconded by Mr. Winslow and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Williams, aye.

Report of the Business Manager - Budget for Fiscal Year 1947-48 Approved

Mr. P. W. Ordway was called into the meeting to present his report as Business Manager. In this report, Mr. Ordway set up the estimated budget to be followed for the fiscal year 1947-48. President Woods recommended that the estimated budget for the fiscal year 1947-48 be approved, as follows:

ESTIMATED RECEIPTS FROM JULY 1, 1947 - JUNE 30, 1948

Code No.

1346.	Tuition Fees:			
a.	Incidental Fees (1400 x \$19.00 x 3 qtrs.)	\$79,800.00		
	Incidental Fees (800 x \$19.00 x 1 qtr.)	<u>15,200.00</u>	\$ 95,000.00	
b.	Late Registration (200 x \$1.00)		200.00	
c.	Special Veterans' Tests (40 x \$10.00) x 12 mos.)		4,800.00	
d.	Transcripts (300 x \$1.00)		300.00	
e.	Certificate Renewals (50 x \$1.00)		50.00	
f.	Non-Resident (150 x \$12.50 x 3 qtrs.)	\$ 5,625.00		
	Non-Resident (50 x \$12.50 x 1 qtr.)	<u>625.00</u>	6,250.00	
g.	General Laboratory (5000 x \$2.00)		10,000.00	
h.	Course Fees (Agriculture, Commerce, Home Economics and Industrial Arts)		3,000.00	
i.	Training School Tuition		6,000.00	
j.	Shop Courses (40 x \$28.00 x 12 mos.)		13,440.00	
k.	Veterans Tuition (2100 x \$3.00 x 15 hrs.)	\$94,500.00		
	Veterans Tuition (400 x \$4.25 x 15 hrs.)	<u>25,500.00</u>	120,000.00	\$259,040.00
1356-A.	Board (Cafeteria)			\$208,000.00
1356-B.	Dormitory Room Rent			
a.	Room Rent (500 x \$1.50 x 34 wks.)	\$25,500.00		
	Room Rent (300 x \$1.50 x 11 wks.)	4,950.00		
b.	Room Reservations	<u>1,500.00</u>		\$ 31,950.00
1433-A.	Other Special Services			
a.	Chemistry Breakage	\$ 800.00		
b.	Library Fines	100.00		
c.	College News Advertising	2,000.00		
d.	Activity Fee (4200 x \$1.00)	4,200.00		
e.	Diploma and Graduation	<u>400.00</u>		\$ 7,500.00
1433-B.	Athletic Student Tickets			--
	(To be allocated from Incidental Fee)			

ESTIMATED RECEIPTS FROM JULY 1, 1947 - JUNE 30, 1948 - Cont'd

Code No.			
1433-C.	Athletic Game Receipts	\$ 15,000.00	
1433-D.	Farm Produce Sales	\$ 26,500.00	
1433-E.	Book Store Commission	\$ 3,000.00	
1433-F.	Extension Fees	\$ 2,000.00	
1433-G.	Miscellaneous Income		
a.	Veterans Houses (17 x \$22.00 x 11 mos.)	\$ 4,114.00	
	Veterans Houses (16 x \$25.00 x 11 mos.)	<u>4,400.00</u>	\$ 8,514.00
b.	Cannery		4,720.00
c.	Vocational Education		2,200.00
d.	Guidance Center Rent (1248 sq. ft. x 75¢)		936.00
e.	Veteran Books and Supplies (Shop Courses)		2,000.00
f.	Veteran Meals and Lodging		300.00
g.	F. P. H. A. Site Rental (81 x \$15.00 per yr.)	1,215.00	
	(64 x \$3.00 per yr.)	<u>192.00</u>	1,407.00
h.	Training School Lunch Room		3,600.00
i.	Home Management House (5 x \$7.50 x 45 wks.)		1,687.50
j.	Veteran Farmer Training Program		8,250.00
k.	Other Income		<u>500.00</u>
			<u>\$ 34,114.50</u>
	Total Revolving Fund Income	\$587,104.50	
	State Appropriation	\$325,000.00	
	Brought Forward from 1946-47 Fiscal Year	\$ 15,000.00	
	Grand Total	\$927,104.50	

ESTIMATED EXPENDITURES FROM JULY 1, 1947 - JUNE 30, 1948

	<u>SALARIES</u>	<u>STUDENT WAGES</u>	<u>TRAVEL</u>	<u>TOTAL</u>
CENTRAL ADMINISTRATION:				
11. Board of Regents	--	--	350.00	\$ 350.00
12. President's Office	\$10,940.00	225.00	800.00	11,965.00
13. Business Office	23,445.00	600.00	300.00	24,345.00
14. Registrar's Office	11,040.00	750.00	200.00	11,990.00
15. Personnel Office:				
a. Dean of Men	--	300.00	150.00	450.00
b. Dean of Women	--	500.00	200.00	700.00
16. Public Relations	<u>9,100.00</u>	<u>225.00</u>	<u>2,500.00</u>	<u>11,825.00</u>
	\$54,525.00	\$2,750.00	\$4,500.00	\$61,775.00

18. Undistributed Expenses:				
a. Postage, Telephone and Telegraph				\$ 7,000.00
b. Association Memberships				1,200.00
c. Supplies and Materials				6,000.00
d. Freight and Express				1,000.00
e. Fidelity Bonds and Insurance Premiums				375.00
f. Printing and Advertising				6,000.00
g. Repairs to office equipment				500.00
h. Refunded Fees				2,000.00
i. Other Expenses				<u>500.00</u>
				\$24,575.00

	<u>SALARIES</u>	<u>STUDENT WAGES</u>	<u>TRAVEL</u>	<u>SUPPLIES & MATERIALS</u>	<u>REPAIRS TO EQUIPMENT</u>	<u>TOTAL</u>
20. - Instruction Expense:						
a. Dean of Faculty	7,080.00	--	400.00	--	--	\$ 7,480.00
b. Agriculture	13,225.00	225.00	400.00	350.00	63.00	14,263.00
c. Biological Sciences	12,660.00	1,200.00	100.00	2,000.00	200.00	16,160.00
d. Commerce	11,340.00	225.00	100.00	150.00	350.00	12,165.00
e. Education	17,935.00	225.00	1,000.00	355.00	--	19,515.00
f. Fine Arts	42,384.00	3,000.00	300.00	1,500.00	450.00	47,634.00
g. Health and Phys.Educ....	22,795.00	1,000.00	200.00	2,000.00	160.00	26,155.00
h. Home Economics	9,870.00	450.00	200.00	1,035.00	75.00	11,630.00
i. Industrial Arts	6,600.00	675.00	200.00	1,200.00	300.00	8,975.00

ESTIMATED EXPENDITURES FROM JULY 1, 1947 - JUNE 30, 1948 - Cont'd

	<u>SALARIES</u>	<u>STUDENT WAGES</u>	<u>TRAVEL</u>	<u>SUPPLIES & MATERIALS</u>	<u>REPAIRS TO EQUIPMENT</u>	<u>TOTAL</u>
j. Languages & Literature ..	\$37,560.00	\$1,350.00	\$ 500.00	\$ 688.50	--	\$ 40,098.50
k. Library Science	3,000.00	--	--	100.00	--	3,100.00
l. Mathematics	10,885.00	--	--	--	5.00	10,890.00
m. Physical Sciences	20,427.41	3,000.00	200.00	2,000.00	400.00	26,027.41
n. Social Sciences	19,660.00	165.00	100.00	50.00	--	19,975.00
o. Extension						
(Grading Lessons)	1,200.00	--	--	--	--	1,200.00
p. Training School	46,031.00	--	730.00	1,305.00	125.00	48,191.00
	<u>\$282,652.41</u>	<u>\$11,515.00</u>	<u>\$4,430.00</u>	<u>\$12,733.50</u>	<u>\$2,128.00</u>	<u>\$313,458.91</u>
21. Chapel Programs and Commencements						\$ 2,000.00
						\$ 2,000.00
31. College Library:						
Salaries						\$ 10,260.00
Student Wages						2,200.00
Travel						100.00
Supplies and Materials						500.00
Books and Periodicals						8,000.00
Binding						<u>1,000.00</u>
						\$ 22,060.00

(Continued on next page)

ESTIMATED EXPENDITURES FROM JULY 1, 1947 - JUNE 30, 1948 - Cont'd

34. Operation and Maintenance of Physical Plant:	
a. Salaries and Wages	\$ 56,140.00
b. Travel	200.00
c. Supplies and Materials	12,000.00
d. Grounds Upkeep	2,000.00
e. Fuel	24,000.00
f. Trucks and Bus Expense	3,600.00
g. Electricity, Water and Sewerage	20,000.00
h. Freight and Express	1,600.00
i. Insurance	6,800.00
j. Repairs to Buildings	10,000.00
k. Repairs to Distribution System	5,000.00
l. Repairs to Furniture and Equipment	2,000.00
m. Office Supplies	500.00
n. Rent on Building	14,400.00
o. Other Expenses	95.65
	<u>\$158,335.65</u>

Auxiliary Agencies:

40-A. College News:	
Salaries	\$ --
Student Wages	925.00
Travel	100.00
Supplies and Materials	120.00
Printing and Mats	3,480.00
Postage	96.00
Repairs to Equipment	25.00
Other Expenses	200.00
	<u>\$ 4,946.00</u>

40-B. Post Office:	
Salaries	\$ 1,140.00
Student Wages	225.00
	<u>\$ 1,365.00</u>

40-C. Student Center:	
Supplies and Materials	\$ 100.00
Socials	150.00
	<u>\$ 250.00</u>

50 - Athletics

50-A. Football:	
Salaries and Wages	\$ --
Students Wages	210.00
Scholarships	12,667.50
Travel	5,770.00
Uniforms and Supplies	4,299.45
Contracts and Officials	2,765.00
Repairs to Uniforms	900.00
Insurance	540.00
Federal Admission Tax	766.66
Meals and Lodging	1,064.00
Laundry and Cleaning	500.00
Other Expenses	175.00
	<u>\$ 29,657.61</u>

50-B. Basketball:	
Salaries and Wages	\$ --
Student Wages	111.50
Scholarships	4,222.50
Travel	5,265.00
Uniforms and Supplies	1,830.00
Contracts and Officials	3,800.00
Repairs to Uniforms	40.00
Insurance	135.00
Federal Admission Tax	500.00
Meals and Lodging	660.00
Laundry and Cleaning	350.00
Other Expenses	10.00
	<u>\$ 16,924.00</u>

ESTIMATED EXPENDITURES FROM JULY 1, 1947 - JUNE 30, 1948 - Cont'd

50-C. Minor Sports:

(Baseball, Boxing, Swimming and Tennis)

Salaries and Wages	\$	--
Student Wages		75.00
Travel		1,790.00
Uniforms and Supplies		1,821.50
Contracts and Officials		1,801.00
Repairs to Uniforms		--
Insurance		152.00
Federal Admission Tax		158.33
Meals and Lodging		171.00
Laundry and Cleaning		170.00
Other Expenses		--
	\$	<u>6,138.33</u>

60 - Residence Halls:

Salaries and Wages	\$	7,430.00
Student Wages		2,500.00
Supplies and Materials		2,500.00
Refunded Room Deposits		1,500.00
Other Expenses		500.00
	\$	<u>14,430.00</u>

60-A. Home Management House:

Food Products	\$	1,437.50
Fuel and Utilities		150.00
Supplies and Materials		100.00
	\$	<u>1,687.50</u>

70 - Cafeteria:

Salaries and Wages	\$	50,700.00
Student Wages		3,500.00
Travel		85.00
Food Products		143,780.00
Fuel		700.00
Supplies and Materials		1,000.00
Laundry		1,405.00
Repairs and Maintenance		2,000.00
New Equipment		1,650.00
China and Silver		1,900.00
Other Expenses		1,280.00
	\$	<u>208,000.00</u>

70-A. Training School Lunch Room\$ 3,600.00

75 - Farm:

Salaries and Wages	\$	7,130.00
Veterinary and Testing Service		300.00
Travel		100.00
Fuel and Utilities		300.00
Feed and Forage		4,000.00
Seed and Fertilizer		1,340.00
Tractor and Truck Expense		650.00
Livestock		335.00
Machinery and Implements		300.00
Repairs and Maintenance		250.00
Insurance		600.00
Supplies and Materials		1,350.00
Poultry		3,800.00
Processing Milk		3,300.00
Other Expenses		95.00
Capital Outlay		2,650.00
	\$	<u>26,500.00</u>

76 - Cannery:

Salaries and Wages	\$	1,800.00
Cans		1,800.00
Supplies and Materials		600.00
Repairs to Equipment		300.00
Other Expenses		220.00
	\$	<u>4,720.00</u>

ESTIMATED EXPENDITURES FROM JULY 1, 1947 - JUNE 30, 1948 - Cont'd

90 -	Veterans Shop Courses:		
	Salaries and Wages	\$	7,800.00
	Books and Tools		2,000.00
	Supplies and Materials		2,000.00
	Repairs		400.00
	Other Expenses		300.00
		\$	<u>12,500.00</u>
92 -	Veterans Farmer Training Program:		
	Salaries and Wages	\$	5,375.00
	Travel		600.00
	Tools		1,500.00
	Supplies and Materials		775.00
		\$	<u>8,250.00</u>
93 -	Veterans Testing Program:		
	Salaries	\$	4,000.00
	Tests and Supplies		600.00
		\$	<u>4,600.00</u>
36 -	Capital Outlay:		
	Land Amortization	\$	<u>1,331.50</u>
	GRAND TOTAL		<u>\$927,104.50</u>

Motion was made by Mr. Price that the Board of Regents approve the estimated budget of receipts and expenditures for 1947-48 as submitted by the Business Manager and recommended by the President. This motion was seconded by Mr. Winslow, and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Williams, aye.

Employment of Faculty and Administrative Staff

Dr. Woods recommended that the Board approve the salary schedules, the assignments and ranks of the persons whom he was recommending for employment as members of the faculty and administrative staff, as follows:

FACULTY AND ADMINISTRATIVE STAFF

<u>GENERAL ADMINISTRATION</u>	<u>Assignment</u>	<u>Recommended Salary 1947-48</u>	<u>Total</u>
<u>President's Office</u>			
Ralph H. Woods	President	\$5,000.00	
Tennie Breckenridge	Secretary	2,100.00	
Alice Keys	Head Secretary	2,640.00	
J. W. Carr	President Emeritus	<u>1,200.00</u>	\$10,940.00
<u>Business Office</u>			
P. W. Ordway	Business Manager	3,840.00	
Oneida Wear	Cashier	1,920.00	
C. E. Broach	Bookkeeper	2,700.00	
Fay W. Sledd	Asst. Bookkeeper	2,280.00	
Ellis Lindhorst	" " (11 mo.)	1,925.00	
Mary Lou Waggoner	Clerk	1,620.00	
Hays K. Neely	Clerk	1,500.00	
-----	Secretary	1,500.00	
Dorothy Holland	Veterans Accounts	1,560.00	
Ann Smith	Clerk	1,080.00	
Mrs. Harold Manson	Clerk Bookstore	1,020.00	
R. E. Broach	Manager Veterans Housing	2,400.00	
Extra for Registration		<u>100.00</u>	\$23,445.00

FACULTY AND ADMINISTRATIVE STAFF - Cont'd

<u>Registrar's Office</u>	<u>Assignment</u>	<u>Recommended Salary 1947-48</u>	<u>Total</u>
Cleo G. Hester	Registrar	\$3,180.00	
Catherine Purdom	Asst. Registrar	1,920.00	
Mrs. Lora Ashcraft	Clerk	1,380.00	
-----	Clerk	1,460.00	
Pauline Johnson	Clerk	1,440.00	
Wilma Outland	Clerk (Part-time)	460.00	
Vivian Hale	Clerk (Daily basis)	1,200.00	\$11,040.00
 <u>Public Relations</u>			
M. O. Wrathner	Director	\$3,840.00	
Ruby K. Poole	Secretary	1,620.00	
-----	Secretary	1,800.00	
Lochie Hart	Secretary-Alumni	400.00	
Mary K. Souder	Film Librarian	1,440.00	\$ 9,100.00
 <u>INSTRUCTION</u>			
<u>Dean of Faculty</u>			
William G. Nash	Dean	\$4,620.00	
Sarah Henderson	Secretary	1,680.00	
-----	Clerk (Part-time)	720.00	\$ 7,080.00
 <u>Agriculture</u>			
A. Carman	Professor	\$4,200.00	
E. B. Howton	Associate Professor	3,600.00	
Paul Robbins	Instructor (9 mo.)	2,610.00	
Frances Wilson	Secretary (11 mo.)	1,265.00	
M. O. Thomas	Instructor (half time for 9 mo.)	1,237.50	
-----	Assistant Professor (Summer 5½ weeks)	350.00	✓ \$13,225.00
 <u>Biological Sciences</u>			
A. M. Wolfson	Professor	\$4,200.00	
Liza Spann	Associate Professor	3,300.00	
Grace Wyatt	Asst. Prof. (9 mo.)	2,430.00	
Marcella Wolfson	Asst. Prof. Summer-2½ mo. 570.00 9 mo. 2,160.00	2,730.00	\$12,660.00
 <u>Commerce</u>			
F. M. Gingles	Assistant Professor	\$3,180.00	
Vernon Anderson	Assistant Professor	3,060.00	
Verda Head	Assistant Professor	2,940.00	
-----	Instructor	2,160.00	\$11,340.00
 <u>Education</u>			
Ed J. Carter	Professor	4,200.00	
Fred Shultz	Associate Professor	3,600.00	
Nellie M. Wyman	Assistant Professor	2,880.00	
Rubie E. Smith	Assistant Professor	2,880.00	
-----	Secretary (Part-time)	825.00	
Lee Sprowles	Associate Professor (10 mo.)	2,950.00	
-----	Instructor (Summer 1½ mo.)	450.00	
Workshop Courses		150.00	\$17,935.00
 <u>Fine Arts</u>			
Price Doyle	Professor	4,200.00	
Cecil Bolton	Instructor 9 mo. \$2,385.00 2½ mo. 369.00	2,754.00	
Joseph Cohron	Assistant Professor (9 mo.)	2,610.00	
Charlotte Durkee	Assistant Professor	2,940.00	
Clara M. Eagle	Assistant Professor	3,120.00	

FACULTY AND ADMINISTRATIVE STAFF - Cont'd

<u>Name</u>	<u>Assignment</u>	<u>Recommended Salary 1947-48</u>	<u>Total</u>
<u>Fine Arts - Cont'd</u>			
Richard Farrell	Assistant Professor	\$3,240.00	
Joseph Golz	Assistant Professor	3,240.00	
Mary E. M. Hall	Assistant Professor	3,240.00	
C. R. McGavern	Assistant Professor	3,360.00	
George Morey	Associate Professor	3,600.00	
Roman Prydatkevitch	Instructor	3,120.00	
Richard Stillman	Instructor	3,120.00	
L. R. Putnam	Assistant Professor	3,120.00	
Wayne Johnson	Instructor (9 mo.) (Part-time)	360.00	
Arthur Roman	Instructor (9 mo.) (Part-time)	360.00	\$42,384.00
<u>Health & Physical Education</u>			
Roy Stewart	Associate Professor	3,780.00	
Carlisle Cutchin	Assistant Professor	3,000.00	
James W. Moore	Assistant Professor	3,600.00	
John E. Miller	Assistant Professor	3,300.00	
Carrie Allison	Assistant Professor	3,000.00	
Patricia Twiss	Instructor (9 mos.)	2,520.00	
C. J. McDevitt	Physician (11 mo.)	1,375.00	
Evadean Duncan	Nurse	2,220.00	\$22,795.00
<u>Home Economics</u>			
Ruby Simpson	Professor	4,000.00	
Caroline Wingo	Assistant Professor	3,000.00	
Woodward Byars	Instructor	2,600.00	
Louise S. Cothran	Instr. (Part-time 9 mo.)	270.00	\$ 9,870.00
<u>Industrial Arts</u>			
H. L. Oakley	Associate Professor	3,600.00	
-----	Assistant Professor	3,000.00	\$ 6,600.00
<u>Language & Literature</u>			
E. L. Pross	Professor	4,200.00	
F. D. Mellen	Professor	3,600.00	
L. J. Hortin	Assistant Professor	3,540.00	
Lillian Hollowell	Assistant Professor	3,060.00	
Nadine Overall	Associate Professor	3,300.00	
Ella R. Weihing	Associate Professor	3,600.00	
Beatrice Frye	Assistant Professor	3,060.00	
Julia Racine Spicer	Associate Professor	3,300.00	
Carolyn Bock	Assistant Prof. (9 mo.)	2,640.00	
Annie Smith	Instructor (9 mo.)	2,205.00	
Onnie Skinner	Instructor (9 mo.)	2,205.00	
-----	Instructor (9 mo.)	2,250.00	
-----	Instructor (Part-time)	600.00	\$37,560.00
<u>Library Science</u>			
-----	Assistant Professor	3,000.00	\$ 3,000.00
<u>Mathematics</u>			
M. G. Carman	Professor	4,200.00	
Evelyn Linn	Assistant Professor	3,060.00	
Marion Treon	Instructor (9 mo.)	2,025.00	
M. O. Thomas	Instructor	1,237.50	
-----	(half time for 9 mo.)		
-----	Instructor	400.00	
-----	(Summer - (part-time)		\$10,885.00
<u>Physical Science</u>			
W. E. Blackburn	Professor	4,200.00	
A. F. Yancey	Associate Professor	3,600.00	
R. A. Johnston	Assistant Professor	3,120.00	
George Patterson	Assistant Professor	2,610.00	
	(9 mo.)		

FACULTY AND ADMINISTRATIVE STAFF - Cont'd

<u>Name</u>	<u>Assignment</u>	<u>Recommended Salary 1947-48</u>	<u>Total</u>
<u>Physical Science - Cont'd</u>			
Roberta Whitnah	Assistant Professor	\$2,940.00	
Roger Fuller	Instr. (Summer)	566.13	
Ardath Canon	Instr. (Summer)	591.28	
-----	Instr. (9 mo.)	<u>2,800.00</u>	\$20,427.41
<u>Social Sciences</u>			
C. S. Lowry	Professor	4,200.00	
Robert W. Barnwell	Associate Professor	3,300.00	
Mayrelle Johnson	Assistant Professor	3,060.00	
Halene Hatcher	Assistant Professor	3,120.00	
Parley Rex Syndergaard	Assistant Professor	3,180.00	
-----	Instructor (9 mo.)	<u>2,800.00</u>	\$19,660.00
<u>Extension (Grading Lessons)</u>			
-----	Grading Lessons	1,200.00	\$ 1,200.00
<u>Training School</u>			
C. M. Graham	Associate Professor	3,600.00	
Margaret Campbell	Assistant Professor	2,580.00	
Hazel Tarry	Instructor	2,400.00	
Bobbie R. Grogan	Assistant Professor	3,000.00	
Esco Gunter	Assistant Professor	2,820.00	
Evadine Parker	Instructor	2,700.00	
John R. Underwood	Instructor (9 mo)	2,000.00	
Dorothy Rowlett	Instructor (9 mo.)	1,935.00	
Lillian J. Lowry	Instructor (9 mo.)	1,800.00	
Roberta Manor	Instructor	2,400.00	
Ola B. Brock	Instructor	2,400.00	
Mattie S. Trousdale	Instructor	2,400.00	
Annie Ray	Assistant Professor	2,580.00	
Lottie Suiter	Instructor	2,400.00	
Desiree B. Hosick	Instructor	2,400.00	
Maymie Whitnell	Librarian	1,620.00	
Margaret Blalock	Secretary	1,500.00	
R. E. Goodgion	Assistant Professor	2,580.00	
Dorothy Hultz	Instructor	2,520.00	
Substitute Instruction		<u>396.00</u>	\$46,031.00
<u>College Library</u>			
E. L. Brown	Librarian	3,120.00	
Etta Beale Grant	Assistant Librarian	2,820.00	
Ann Herron	Assistant Librarian	2,820.00	
Charlotte Lindhorst	Clerk	<u>1,500.00</u>	\$10,260.00
<u>Operation & Maintenance</u>			
Donald F. Hackett	Supt. Bldgs. & Grds.	3,300.00	
Marjorie Armbruster	Secretary	1,200.00	
B. J. Hoffman	Engineer	2,520.00	
Taz Rogers	Mechanic	1,320.00	
B. D. Smith	Plumber	1,440.00	
John Waters	Electrician	1,920.00	
James Bucy	Carpenter	2,400.00	
J. W. Strader	Carpenter & Meat Cutter	2,000.00	
James T. Stone	Carpenter	1,620.00	
R. C. Moore	Carpenter	1,620.00	
Marvin Houston	Painter	1,620.00	
Clarence Morgan	Painter & Carpenter	1,680.00	
C. E. Purdom	Watchman	1,320.00	
F. M. Perdue	Watchman	1,320.00	
James E. Brandon	Fireman	1,320.00	
Louie Dunn	Fireman	1,320.00	
Marshall Fuqua	Fireman	1,320.00	
L. L. Reeder	Fireman	1,320.00	
Glockous Stone	Fireman	1,320.00	
C. W. Kemper	Grounds Supervisor	2,400.00	
Numan Garner	Grounds Caretaker	1,200.00	
J. S. McClure	Grounds Caretaker	1,200.00	

FACULTY AND ADMINISTRATIVE STAFF - Cont'd

Name	Assignment	Recommended Salary 1947-48	Total
Operation and Maintenance - Cont'd			
Charles Robertson	Grounds Caretaker	\$1,200.00	
Regi Ellis	Grounds Ctkr. (6 mo.)	540.00	
Ed Ellis	Grounds Ctkr. (6 mo.)	540.00	
Janitors			
Charles Adams	Industrial Arts	1,200.00	
Herbert Farmer	Library Building	1,200.00	
S. B. Hackett	Liberal Arts Building	1,200.00	
Richard McNutt	Liberal Arts Building	1,320.00	
Carl Hendrick	Administration Building	1,440.00	
O. R. Jeffrey	Administration Building and President's Home	1,560.00	
O. A. Johnson	Library Bldg. (½ time)	570.00	
J. W. Page	Training School	1,200.00	
George Washburn	Training School	1,200.00	
J. W. Paschall	Auditorium	1,200.00	
Charles Gibbs	Janitor & Bus Driver	1,320.00	
John Phillips	Bus & Truck Driver	1,320.00	
-----	Technical Training		
	Custodian (9½ mo.)	950.00	
-----	Storekeeper	1,500.00	\$56,140.00
Post Office			
Glin Jeffrey	Postmaster	1,140.00	\$ 1,140.00
Wells Hall			
Ruth Ashmore	House Director	1,620.00	
Mary W. Brown	Assistant House Dir.	1,320.00	
Leone Utterback	Assistant House Dir.	1,320.00	
Corine Phillips	Dormitory Assistant	960.00	\$ 5,220.00
Ordway Hall			
O. A. Johnson	Janitor (½ time)	570.00	
Hoyt Linn	Janitor	1,140.00	
-----	Vacation Cleaning	500.00	\$ 2,210.00
Dining Hall			
Lydia Weihing	Dietitian	3,000.00	
Mary S. Hart	Asst. to Dietitian	1,380.00	
	Cooks, Dishwashers, Janitors & Dining Hall Assistants		
	Monthly Salary		Monthly Salary
Mrs. Bertha Anderson	\$85.00	Mrs. Callie Jones	\$ 85.00
Ocus Boyd	100.00	Mrs. Grace Jones	85.00
J. I. Brandon	100.00	Mrs. Anna Lou Jones	85.00
Mrs. R. T. Cathey	85.00	Mrs. Walter Jones	95.00
Mrs. M. O. Clark	100.00	Mrs. Sula Key	85.00
Mrs. Iva Cohoon	85.00	Floy Laycox	85.00
Mrs. Rema Cole	105.00	Ruth Lassiter	85.00
Mrs. Adell Colson	85.00	Mrs. Eva Mayfield	85.00
Mrs. Inez Edwards	85.00	Louise Moore	100.00
Beulah Ferguson	85.00	Fred Garland	92.50
Mrs. Ed Gibbs	85.00	Mrs. Modena Orr	85.00
John Goodrich	92.50	Mrs. Jessie Powell	95.00
N. T. West	100.00	William T. Reeder	100.00
Mrs. Erma Henson	85.00	Mrs. Bailey Riggins	85.00
Lex Henson	100.00	Alice Robertson	85.00
Mrs. Reba Henson	85.00	Mrs. T. Rogers	85.00
Mrs. Jesse Holley	85.00	Cary J. Rose	135.00
Mrs. Amos Hopkins	85.00	Dessie Shekell	100.00
W. A. Hopkins	130.00	Mrs. J. P. Thomas	85.00
Mrs. Lillie Houston	85.00	Maymie Underhill	85.00
Virgil C. Hortin	100.00	Mrs. Myrtle Walker	85.00
Ryan Hughes	100.00	Mrs. Lora Hopkins	85.00
Mrs. Oma Jackson	85.00		
(10 of the above employees to work 12 months)		\$46,320.00	\$50,700.00
(35 of the above employees to work 11 months)			

<u>Name</u>	<u>Assignment</u>	<u>Recommended Salary 1947-48</u>	<u>Total</u>
<u>Farm</u>			
Henry Anderson	Farm Laborer	\$ 1,200.00	
Kelly Burton	Farm Laborer	840.00	
W. E. Humphreys	Farm Laborer	1,080.00	
Robert Mayfield	Farm Supervisor	1,200.00	
Perry Wilkerson	Farm Laborer	960.00	
T. M. Bynum	Farm Lbr. (Part-time)	800.00	
-----	Other Labor	<u>1,050.00</u>	\$7,130.00
<u>Cannery</u>			
-----	Operator	800.00	
-----	Other Labor	<u>1,000.00</u>	\$1,800.00
<u>Veterans Shop Courses</u>			
Truman Turner	Instructor	2,700.00	
Leonard Ottway	Instructor	2,700.00	
Louis Bradley	Instructor	<u>2,400.00</u>	\$7,800.00
<u>Veterans Farmer Training Program</u>			
James H. Chaney	Instructor (1 mo.)	200.00	
Robert Hendon	Instructor (11 mo.)	2,475.00	
Wayne Dyer	Instructor	<u>2,700.00</u>	\$5,375.00
<u>Veterans Testing Program</u>		4,000.00	<u>\$4,000.00</u>

TOTAL SALARIES \$488,952.41

Motion was made by Mr. Price that the President's recommendation for the employment of the faculty and administrative staff be approved and that the persons listed therein be elected to the positions at the salaries and for the periods of time specified. This motion was seconded by Mr. Winslow, and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Williams, aye.

Calling and Refinancing Swann Dormitory Refunding Revenue Bonds Withheld

Motion was made by Mr. Winslow that the Board withhold action on calling and refinancing its outstanding Swann Dormitory Refunding Revenue Bonds, dated September 1, 1940, bearing interest at the rate of 3% per annum, of the denomination of \$1,000.00 and numbered consecutively from 19 to 50 inclusive, until all matters are cleared up in regard to moving Buildings T-705 and T-719 from Kentucky Ordnance Works to the campus. The purpose of calling and refinancing the above bonds was to enlarge the Warren S. Swann Memorial Dormitory. This motion was seconded by Mr. Price, and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Williams, aye.

Regional Library Service

Dr. Woods reported to the Board that the matter of operating the Regional Library had been discussed with the proper officials of Calloway, Marshall, and Graves counties. He stated that Calloway and Marshall counties were unable to participate further in the regional library program and suggested that the Regional Library project be held in abeyance until money is available for further development.

Motion was made by Mr. Winslow that the Regional Library project be held in abeyance until money is available for further development, in accordance with President Woods' suggestion. This motion was seconded by Mr. Price, and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Williams, aye.

President Woods Authorized to Have Joseph & Joseph, Architects, Prepare Plans for Construction of Foundations and One Story of the Science Building Complete and Ready for Use

President Woods stated to the Board that he had written to Mr. Eldon S. Dummit, Attorney General, in accordance with a resolution of the Board passed on March 13, 1947, and outlined a plan for the expenditure of a capital outlay appropriation to the college. Mr. Dummit stated, in his reply of April 19, 1947, that the statute covering the expenditure of funds for capital outlay, KRS 45.150, prohibited the proposed plan, but stated further that: "We should like to suggest that plans be drawn to build a completed portion of the Science Building which will fit future plans for expansion when and if a future appropriation is forthcoming. Such a procedure would fully meet the requirements of the statute involved and be in compliance with the law."

Motion was made by Mr. Price that President Woods be authorized to have Joseph & Joseph, Architects, draw up plans and specifications, ready to have contract let, for the construction of the foundations and one story of the Science Building, complete and ready for use. This motion was seconded by Mr. Winslow, and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Williams, aye.

Technical Training Building

Dr. Woods reported to the Board that construction work had already begun on the Technical Training Building and was progressing nicely.

Kentucky Ordnance Works Buildings, Nos. T-705 and T-719

Motion was made by Mr. Winslow that the Board authorize President Woods to do all he can to get the Government, acting by and through the War Assets Administration, to nullify, rescind, and revoke the Agreement of Sale heretofore executed by and between the college and the War Assets Administration for Buildings Nos. T-705 and T-719 at Kentucky Ordnance Works, due to unforeseen difficulties which have recently occurred in connection with moving the buildings to the campus. This motion was seconded by Mr. Price and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Williams, aye.

Bids for College News

Motion was made by Mr. Price that, as only one bid was submitted, the Board authorize President Woods to get additional bids for the meeting of May 26, 1947. This motion was seconded by Mr. Winslow and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Williams, aye.

Operation of Cannery for Summer Approved

Motion was made by Mr. Price that the operation of the cannery for summer of 1947 be approved. This motion was seconded by Mr. Winslow and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Williams, aye.

Rate of Pay to Students Authorized to be Changed

Motion was made by Mr. Winslow that, consistent with funds available, the Board increase the wages of students to thirty cents per hour, effective June 1, 1947. This motion was seconded by Mr. Price and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Williams, aye.

Leaves of Absence Approved - Mr. Anderson and Mrs. Hosick

Motion was made by Mr. Winslow that Dr. Woods' action be approved in granting leaves of absence to Mr. Vernon Anderson, Assistant Professor, Department of Commerce, for the second term of the Summer Session, and to Mrs. Desiree Hosick, critic teacher in the training school, for the summer term. This motion was seconded by Mr. Price and was carried unanimously.

Leaves of Absence Authorized to be Extended for Dr. G. T. Hicks and Dr. Floy Robbins

Motion was made by Mr. Price that the leaves of absence for Dr. G. T. Hicks and Dr. Floy Robbins be extended through June 30, 1948, due to the illness of each. This motion was seconded by Mr. Winslow and was carried unanimously.

Employment of Mrs. Verna G. Broach

Upon the recommendation of President Woods, motion was made by Mr. Winslow that Mrs. Verna G. Broach be employed to teach Library Science during the Summer Session of 1947, with salary at the rate of \$225.00 per calendar month. This motion was seconded by Mr. Price and the roll was called upon its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Williams, aye.

Premium on Bond for Mr. R. E. Broach, as Custodian of Thomas P. Norris Loan Fund, Authorized to be Paid out of Loan Fund Account

Motion was made by Mr. Price that the premium on the bond for Mr. R. E. Broach, Custodian of the Thomas P. Norris Loan Fund, be paid out of the Thomas P. Norris Loan Fund Account. This motion was seconded by Mr. Winslow and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Williams, aye.

Mr. Maxon Price Appointed as Member of Council on Public Higher Education

Motion was made by Mr. Winslow that Mr. Maxon Price be appointed as a member of the Council on Public Higher Education of Kentucky, to fill the vacancy caused by the death of Judge Charles Ferguson. This motion was seconded by Mr. Williams and was carried unanimously.

Fees for Graduate Students Approved

Motion was made by Mr. Winslow that the fees for graduate students be set as follows:

\$2.00 per quarter hour for residents of Kentucky
\$3.00 per quarter hour for non-residents of Kentucky
\$1.50 per quarter for health, library, and laboratory fee

This motion was seconded by Mr. Price and was carried unanimously.

Fees for Sloan Workshop on Campus during Summer Session of 1947 Approved

Motion was made by Mr. Price that the fees for the Sloan Workshop which is to be conducted on the campus for a period of two weeks during the Summer Session of 1947 be set as follows:

\$2.00 per quarter hour
\$1.50 for health, library, and laboratory fee

This motion was seconded by Mr. Winslow and was carried unanimously.

Employment of Persons on Federal Public Housing Authority Project Authorized

President Woods presented a letter from Mr. R. E. Broach, Housing Manager, Federal Public Housing Authority project, who recommended certain persons for employment in connection with the project.

Upon the recommendation of President Woods, motion was made by Mr. Winslow that the following persons be employed and paid out of the Federal Public Housing Authority funds, Project Nos. 15128, 15157, and 15157-A, effective May 1, 1947, at salaries indicated below:

	<u>Salary</u>
Mrs. Lucille Thurman, Bookkeeper	\$160.00 per calendar month
Mr. Lois Hargroves, Janitor	\$100.00 per calendar month
Mr. W. L. Story, Janitor	\$100.00 per calendar month

This motion was seconded by Mr. Price and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Williams, aye.

Fees to Be Charged Students in Training School Authorized

President Woods recommended, after a conference with Mr. Graham, Director of the Training School, that the following fees be charged students enrolled in the Training School, beginning with the summer term of 1947.

\$4.00 for elementary school, plus \$1.00 for swimming
\$4.00 per one-half unit of credit, plus \$1.00 for swimming

Motion was made by Mr. Winslow that the fees for students enrolling in the Training School be set in accordance with the recommendation of President Woods, beginning with the summer term of 1947. This motion was seconded by Mr. Price and was carried unanimously.

Resolutions in Memory of Judge Charles Ferguson

Motion was made by Mr. Winslow that appropriate resolutions in memory of Judge Charles Ferguson be drawn up and adopted and that these resolutions be spread on the Minute Book and a copy sent to Mrs. Charles Ferguson. This motion was seconded by Mr. Price and was carried unanimously.

JUDGE CHARLES FERGUSON

1877 - 1947

IN MEMORIAM

In the death of Judge Charles Ferguson, Vice Chairman of the Board of Regents, on April 18, 1947, Murray State Teachers College suffered a severe loss. He was deeply devoted to this college and had served continuously since 1936 as a loyal and efficient member of the Board. He was, at all times, willing and anxious to give of his time, his energy, and his wisdom to the building of a greater institution in order to serve more effectively the people of this region.

We, the President and Board of Regents of Murray State Teachers College, pay tribute to his long and faithful service and to the memory of a successful teacher, a distinguished lawyer, and a genuine public servant.

Payment of \$50.00 Additional on Purchase of Lot on North Fifteenth Street Authorized to be Paid out of Capital Outlay Account

Motion was made by Mr. Price that the payment of \$50.00 additional on purchase of lot on North Fifteenth Street owned by Mr. Max B. Hurt, Mr. T. H. Stokes, Mr. J. D. Sexton, and Mr. Luther Robertson, and which is adjacent to the house and lot belonging to Mr. Otry Paschall, be authorized to be paid out of Capital Outlay Account. This motion was seconded by Mr. Winslow and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Williams, aye.

Extension Workshops During Summer of 1947 Approved

Dr. Woods presented a letter of April 25, 1947, from Mr. M. O. Wrather, Director of Public Relations, who with Dean Nash, Dr. Carter, and Mr. Graham had discussed the possibility of holding workshops for county school systems during the summer of 1947 and were submitting recommendations as follows:

1. Each workshop should be ten days in length, beginning at 8:00 A. M., and ending at 4:00 P. M., and carry three quarter hours of college credit.

2. The regular fee of \$2.50 per quarter hour should be charged all persons taking the course.

3. The teachers conducting these workshops should receive \$160.00 plus their board.

4. In order to do effective work, approximately 20 people should be the limit for one teacher, 40 for two teachers, and 60 for three teachers. We realize it will be impossible to adhere strictly to these figures.

5. In workshops where enough teachers are not enrolled to pay the salary and expense of the instructor, the Board of Education will be expected to pay the difference.

6. All arrangements for the workshops should be made with the Superintendent and all fees collected by him.

7. Schedule of Workshops. First workshop period--July 14 to July 25; second workshop period--July 28 to August 8; third workshop period--August 11 to August 22. Mr. Graham reported the following people would probably be available: Dr. Ray, one workshop; Miss Suiter, one workshop; Miss Brock, three workshops; Miss Trousdale, three workshops. Miss Trousdale's participation was conditional. Dr. Carter indicated Miss Rubie Smith would be available for two workshops.

8. The course to be offered in each workshop would depend upon the needs of the school system as interpreted by the Superintendent.

9. Beginning May 6th, I plan to visit each Superintendent in our area and go over with him his problems and set a date for workshops wanted. This will be reported back to Dean Nash, Dr. Carter and Mr. Graham, and definite assignment of teaching personnel will be made.

Upon President Woods' recommendation, motion was made by Mr. Winslow that the extension workshops to be held during the summer of 1947 be approved as submitted. This motion was seconded by Mr. Price and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Mr. Williams, aye.

Adjournment

Motion was made by Mr. Winslow that the Board adjourn. This motion was seconded by Mr. Price and was carried unanimously.

B. D. Winslow Sr.
V. Chairman Pro Tem

Alice Keys
Secretary