



7-21-1947 10:00 AM

1947-07-21

Board of Regents, Murray State Normal School

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MINUTES OF THE BOARD OF REGENTS

MURRAY STATE TEACHERS COLLEGE

July 21, 1947

The Board of Regents of the Murray State Teachers College met in regular quarterly session in the office of the President at 10:00 a. m., Monday, July 21, 1947.

Mr. Hollis C. Franklin Appointed Member of Board of Regents to Fill Vacancy Caused by Death of Judge Charles Ferguson

Mr. Hollis C. Franklin, Marion, Kentucky, newly appointed member of the Board of Regents to fill the vacancy caused by the death of Judge Charles Ferguson, term expiring April, 1948, was present and the oath of office was administered to him by Mrs. Fay W. Sledd, Notary Public.

Mr. Claude Winslow and Mr. Maxon Price were also present. In the absence of Chairman John Fred Williams, Mr. Claude Winslow, temporary Vice Chairman, presided.

Agenda for Meeting Presented by President Woods

AGENDA FOR MEETING OF THE BOARD OF REGENTS

OF MURRAY STATE TEACHERS COLLEGE

July 21, 1947

1. Approval of Minutes - meetings held on April 29, 1947 and May 26, 1947.
2. Report of the Committee on Entrance, Credits, Certification, and Graduation.
3. Resignations:

The following resignations have been received and I have accepted them:

Miss Dorothy Hultz, Training School and Department of Fine Arts, effective August 15, 1947.

Mr. Ed Filbeck, employed in the Training School for Summer School of 1947, resigned due to illness, effective June 30, 1947.

Mr. L. J. Hortin, Department of Languages and Literature, effective September 1, 1947.

4. Mr. George Morey Did Not Return Contract for Fiscal Year 1947-48

Mr. George Morey, Associate Professor, Department of Fine Arts did not sign and return contract offered him for the fiscal year 1947-48.

5. Mr. E. H. Smith Retires under Teachers Retirement System as of July 1, 1947
6. Leaves of Absence

Mr. Joseph Golz, Department of Fine Arts, effective second term of Summer Session 1947.

Mrs. Jessie Powell, Kitchen Supervisor, effective June 7, 1947.

7. Employment, Changes and Adjustments in Salary

The following persons have been employed and certain changes and adjustments in salaries have been made. I am asking for your approval of my action.

Mr. G. H. England, Assistant Professor, Agriculture Department, second term of Summer Session of 1947, July 10 through August 16, 1947, at a salary of \$350.00 for this period of time.

Mr. Ed Filbeck, Training School High School, during Summer School of 1947, at a salary of \$150.00 per calendar month.

Mrs. Lillian Lowry, Training School High School, to continue work of Mr. Ed Filbeck who resigned on account of illness, effective July 7 through the Summer School, at a salary of \$200.00 per calendar month.

Mrs. Ruth Prince Coleman, Instructor Department of Commerce, during second term of Summer Session of 1947, taking over the work during Mr. Anderson's leave of absence, with salary at the rate of \$175.00 per calendar month.

The salary of Dr. Nadine Overall, Department of Languages and Literature, has been adjusted as follows: June 1947, \$250.00; July 1947, \$275.00; August 1947, \$275.00; and \$295.00 for each calendar month from September 1947 through May 1948.

Mr. Charles Stamps, Department of Languages and Literature, beginning September 6, 1947, and continuing through June 5, 1948, at a salary of \$250.00 per calendar month.

Mr. Josiah Darnall, Instructor, Training School and Department of Fine Arts, beginning September 1, 1947, and continuing through June 30, 1948, at a salary of \$250.00 per calendar month.

Mr. David J. Gowans, Department of Fine Arts, beginning September 1, 1947, and continuing through June 30, 1948, at salary of \$250.00 per calendar month.

Mr. John B. Parker, Department of Fine Arts, beginning September 6, 1947, and continuing through June 5, 1948, at a salary of \$266.66 per calendar month.

Mr. E. H. Smith, Veterans Testing Program, effective July 1, 1947, at a salary of \$135.00 per calendar month.

Mr. Samuel A. Goodman, Veterans Testing Program, change in rate of pay from \$56.00 to \$65.00 per calendar month, effective June 1, 1947. Mr. Goodman terminated his contract on June 30, 1947.

Miss Evelyn Honchell, student laboratory assistant, Department of Biology, during first summer term of 1947, at a salary of \$80.00 per calendar month.

Mr. Hunter Hancock, student laboratory assistant, Department of Biology, during second summer term of 1947, at a salary of \$80.00 per calendar month.

Miss Jean Leitchfield, Clerk, Business Office, effective June 1, 1947, at a salary of \$115.00 per calendar month.

Mrs. Naomi B. Rogers, Clerk, Business Office, effective June 1, 1947, at a salary of \$115.00 per calendar month.

Miss Lottie Suiter, Training School Instructor, was asked to do college teaching during the first term of Summer Session of 1947, with change in rate of pay from \$191.66 to \$220.00 per calendar month.

Mrs. Hays K. Neely's assignment has been changed from Clerk in the Business Office to Cashier in that office, with change in rate of pay from \$125.00 to \$140.00 per calendar month, effective July 1, 1947.

Mr. R. L. Fair, Janitor at Auditorium Building, change in rate of pay from \$90.00 to \$100.00 per calendar month, effective June 1, 1947.

Mr. Wayne Stone, Janitor at Industrial Arts, change in rate of pay from \$85.00 to \$100.00 per calendar month, effective June 1, 1947.

Miss Catherine Purdom, Assistant Registrar, change in rate of pay from \$155.00 to \$160.00 per calendar month, effective July 1, 1947.

Mrs. Jessie Powell, Kitchen Supervisor, returned to her duties on July 1, 1947, at salary of \$95.00 per calendar month.

Mr. Connie Mills, Custodian, Fine Arts Building, change in rate of pay from \$115.00 to \$125.00 per calendar month, effective July 1, 1947.

Mrs. Louise Cothran will conduct food conservation courses for veterans and adult home makers from July 1 through August 31, 1947, and will operate the cannery through August 31, 1947, at a salary of \$8.00 per day.

- 8. Veterans Administration - Supplemental Agreement, No. VAM-19967-S-2, dated June 9, 1947, to contract, Office Space in Auditorium Building.
- 9. Federal Works Agency - Project No. Ky. 15-V-4, Veterans Educational Facilities, Amendment to Agreement.

Amendment to Agreement, Project No. Ky 15-V-4, dated June 13, 1947, Federal Works Agency, was signed: By amending item (c) of paragraph 1(a) so as to read:

"Necessary instructional, office, cafeteria and library equipment for use at Murray State Teachers College."

10. Fire in Bathroom at Ordway Hall

On June 23, 1947, there was a fire in the bathroom at Ordway Hall. The damage was slight and replacements cost was \$28.78. A claim has been filed for this amount.

11. Insurance

12. Increased Rates for Room and Board in Dormitories

13. Preliminary Application for Placing College on Approved List of Association of American Universities to be Submitted to Proper Officials

14. Griffenhagen Report of the College

15. Griffenhagen Report No. 12 on Public Higher Education in Kentucky

16. Student Organization

17. Report of the Business Manager

18. Annual Report of the President
 19. Report of Mr. R. E. Broach

Ralph H. Woods
 President

RHW:AK

Approval of Minutes

Motion was made by Mr. Price that the Minutes of the Board of Regents for the meetings held on April 29, 1947, and May 26, 1947, copies of which were mailed or handed to the individual members of the Board, be approved and signed. This motion was seconded by Mr. Franklin and was carried unanimously.

Report of Committee on Entrance, Credits, Certification, and Graduation

Dr. Woods submitted the report of the Committee on Entrance, Credits, Certification, and Graduation and recommended that it be approved and that diplomas be awarded and degrees be conferred upon the candidates completing requirements for college degrees, and that the one high school candidate be granted a diploma of graduation. The report follows:

July 21, 1947

To the Board of Regents
 Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification and Graduation, we report as follows:

The following students have applied for degrees to be granted in August, 1947. If they complete all the requirements for the degree for which they are applying by August 15 or August 31, 1947, we recommend that you grant their degrees as of August 15 or August 31, 1947.

Bachelor of Music Education

Anne Wilson Blanton	Geneva Lyttleton Kutzner
Mildred Marion Chapman	Barbara Jean Polk
Ralph Fredrick Cole	Lesta Gladys Riddick
Glenn Ferdinand Hawley	Jean Van Hooser
Elizabeth Blanton Wiggins	

Bachelor of Science in Home Economics

Margaret Melodean Darnell	Charlotte Marguerite Oberheu
Ella Frances Meadors	Tommie Newberry Sandefer

Bachelor of Science in Agriculture

Allen Buran Austin	Ausburn Leon Burkeen
Harmon Elton Brasher	James Otes Burkeen
Pat Lee Wilkins	

Bachelor of Science

Johnny Carlisle Alexander	Mildred Glynn Berry
James Ernest Atkins	Maxine Betts

Bachelor of Science - Cont'd

Vito Michael Brucchieri
 William Bellew Byrd
 Teresa Louise Chaney
 Lena Marie Cole
 James Robert Covington
 Robert Louis Darnall
 John William Drerup
 Mary Emmalene Eidson
 Thomas Howard Farley
 Guy Walter Gardner
 Betty Davis Graves
 Robert Edward Gray
 Hunter McRae Hancock
 Kenneth Tolley Hardin
 Harry Dearl Hendren
 Frances Helen Hogan

Bill Fisk Hoit
 Juanita Hickman Johnston
 Thomas Wheeler Johnson
 Charles Raymond Leonard
 Green B. Lillie
 Ellis Henry Lindhorst
 Thomas Austin Nield
 Ewell Lyttleton Noel, Jr.
 Roderick Henderson Outland
 John Vergil Parker, Jr.
 George Robert Sheridan
 Levonne Smith
 Christine Miller Strong
 Lurwin Lamar Swift
 Mary Tarry
 William Aurel Threlkeld
 Robert Wayne Trail

Paul Graves Walker
 Hewlett Cooper

Bachelor of Arts

Marcella Glasgow
 Patricia Maxwell Riddick

Ruth Elenora Vannerson
 Norma Jean Weller

Master of Arts in Education

Joe Owen Brown, Jr.
 Wilson Gantt
 John Thomas Irvan
 Marell Lipford Morris

Hugh Butterworth Perdue
 Lyle Lee Putnam
 Forrest Alton Riddle
 John Henry Singleton, Jr.

Harding C. Williams

Upon the recommendation of Mr. Graham, Director of the Training School, we recommend that the following student be granted a diploma of high school graduation:

Jarema Markion Kupchysky

Very truly yours,

/s/ Cleo Gillis Hester

/s/ A. M. Wolfson

/s/ Wm. G. Nash

/s/ Ed J. Carter

/s/ F. D. Mellen

Motion was made by Mr. Price that the report and recommendation of the Committee and the President be approved and that diplomas be awarded and degrees be conferred upon the candidates completing requirements for college degrees, and that the one high school candidate be granted a diploma of graduation. This motion was seconded by Mr. Franklin and was carried unanimously.

Resignations and Leaves of Absence Approved

Motion was made by Mr. Price that the resignations accepted by President Woods and listed on the Agenda, Item 3, and the leaves of absence granted by him and listed on the Agenda, Item 6, be approved. This motion was seconded by Mr. Franklin and was carried unanimously.

Employment, Changes, and Adjustments in Salary Approved

Motion was made by Mr. Price that the Board approve the action of President Woods in employing certain persons and making certain changes and adjustments in salaries as reported on the Agenda, Item 7. This motion was seconded by Mr. Franklin and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Franklin, aye; Mr. Winslow, aye.

Preliminary Application for Placing Murray State Teachers College on Approved List of Association of American Universities to be Submitted to Proper Officials

President Woods asked for authority to submit a preliminary application to the proper officials of the Association of American Universities for the purpose of being included on the approved list of this Association.

Motion was made by Mr. Franklin that authority be given to President Woods to submit a preliminary application to the proper officials of the Association of American Universities for the purpose of being included on the approved list of this Association. This motion was seconded by Mr. Price and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Franklin, aye; Mr. Winslow, aye.

Report of Griffenhagen & Associates on Murray State Teachers College

President Woods presented a copy of the report of Griffenhagen & Associates to the members of the Board. It was the consensus of opinion of the Board that the report could be released to the press.

Report of Griffenhagen & Associates No. 12 on Public Higher Education in Kentucky Presented to Board

President Woods presented a copy of the Report of Griffenhagen & Associates, No. 12 on Public Higher Education in Kentucky to the members of the Board for their information.

Student Organization Permitted to Collect Fee of Fifty Cents Per Student Per Quarter, effective Fall Quarter 1947

President Woods reported to the Board that he had discussed plans with certain members of our staff and with the President of the Student Organization for the purpose of revitalizing the Student Organization. In the light of these discussions, he recommended that the Student Organization be permitted to collect a fee of Fifty Cents per student per quarter, effective at the beginning of the Fall Quarter 1947, to take care of the necessary activities and projects to be carried out by the Student Organization, including the printing and distributing a student handbook. He further recommended that the collection and administering of this fee be handled by the officers of the Student Organization and be separate and apart from the regular student fees collected through the Business Office.

Motion was made by Mr. Price that the recommendation of President Woods be approved and that the Student Organization be permitted to collect a fee of Fifty Cents per student per quarter, effective at the beginning of the Fall Quarter 1947 in accordance with the President's recommendation. This motion was seconded by Mr. Franklin and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Franklin, aye; Mr. Winslow, aye.

Increased Rates for Room and Board in Dormitories

President Woods reported that, since the meeting of the Board in April, prices of food have continued to increase and, because of these increases in price, it appears that it may not be possible to serve meals at \$6.00 per week.

Motion was made by Mr. Price that the Board authorize the President and the Business Manager to increase the price of the meals, effective at the beginning of the Fall Quarter, 1947, to \$6.50 per week and to use their judgment as to whether the total amount for board and room should be \$7.50 or \$8.00 per week. This motion was seconded by Mr. Franklin and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Franklin, aye; Mr. Winslow, aye.

Science Building

President Woods reported to the Board for their information that plans and specifications for the construction of the foundation and one story of the Science Building were practically completed and that we shall be able to advertise for bids within the next month.

Fine Arts Building - Installation of Air Conditioning System

President Woods stated to the Board that he believed it would be advisable to wait until this fall before readvertising for bids for the Installation of Air Conditioning System in the Fine Arts Building.

Mr. Joe H. Bailey Employed as College Librarian

President Woods recommended to the Board that Mr. Joe H. Bailey be employed as College Librarian, beginning September 1, 1947, and continuing through June 30, 1948, with salary at the rate of \$260.00 per calendar month, or at the annual rate of \$3,120.00.

Motion was made by Mr. Price that Mr. Joe H. Bailey be employed as College Librarian in accordance with the recommendation of President Woods. This motion was seconded by Mr. Franklin and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Franklin, aye; Mr. Winslow, aye.

Printing Press and Equipment Authorized to be Purchased

Motion was made by Mr. Franklin that President Woods be authorized to purchase printing press and equipment and utilize them for enriching the instructional program. This motion was seconded by Mr. Price and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Franklin, aye; Mr. Winslow, aye.

Construction of Culvert in Area West of Fifteenth Street

Motion was made by Mr. Price that President Woods be authorized to get cost for the construction of a culvert in the area west of Fifteenth Street and north of the old Athletic Field and that he be empowered to make the purchase of either steel or concrete for this construction. This motion was seconded by Mr. Franklin and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Franklin, aye; Mr. Winslow, aye.

Annual Report of the President

President Woods presented and read his Annual Report to the Board

ANNUAL REPORT OF THE PRESIDENT July 21, 1947

To the Board of Regents
Murray State Teachers College

I present herewith a report on the status and progress of Murray State Teachers College for the fiscal year ending June 30, 1947.

The year 1946-47 has been a difficult but yet a successful one. We have had a splendid group of students. The faculty and staff have worked diligently. One of our faculty members, Mr. Merle Kesler, a victim of polio, was taken from us in October, 1946. Another of our faculty members, Mr. E. H. Smith, Director of

Extension, has retired. Mr. Smith has been with the college longer than any person here with the exception of Dr. Carr, and I am sure that his tireless and effective efforts will continue to bear fruit for many years to come.

ENROLLMENT

The enrollment at Murray reached an all-time high during the Winter Quarter of the past year. The enrollment by quarters was as follows:

<u>College 1946-47</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>
Fall	990	508	1498
Winter	1043	496	1539
Spring	994	448	1442
Summer	616	324	940

During the year 1946-47, including the summer school 1947, 2093 different students - 1351 men, 742 women - were enrolled.

During the year 1946-47, not including the summer school 1947, 1808 different students - 1235 men, 573 women - were enrolled.

During the present summer session, we have had a total of 61 graduate students enrolled.

<u>Training School 1946-47</u>	
Elementary	180
Junior-Senior H. S. ..	190
Total	370

<u>Veterans Special Courses</u>	
Machine Shop and Auto-Mechanics	53
Radio	42

DEGREES CONFERRED

Since last September, degrees have been conferred upon 97 students. The distribution of degrees is as follows:

	1946	1947
	<u>July 1 - June 30</u>	
A.B.		2
B.S.		57
B.S. in Home Econ. ..		14
B.S. in Agri		2
B.Mus.Ed.....		13
B.Mus.		1
M.A. in Educ.		8
Total		<u>97</u>

Since the founding of the institution, 2172 people have been graduated with the bachelor's degree and 24 have been graduated with the master's degree.

In addition to the above, approximately 62 people will receive the bachelor's degree and 9 will receive the master's degree at the close of the present summer school.

✓ EXPANSION OF INSTRUCTIONAL OFFERINGS

The courses that were dropped during the war period have been restored. One new department, Industrial Arts, has been added, and the success of the program during its first year has been gratifying. A program in ceramics was started last September, designed to meet the needs of teachers and to furnish a limited number of technicians for the ceramics industry. It is also felt that the ceramics program will stimulate the development of desirable industries in this area. The progress made this year is most encouraging. College courses in radio and electronics have been offered as well as additional courses

in chemistry, physics, and other sciences. The division of speech has been revitalized and, during the year, approximately fifty students have been organized into a student speakers bureau and are prepared to speak to luncheon groups and other organizations.

Arrangements have been made with the State Division of Vocational Education and the University of Kentucky whereby students completing their work in agriculture may take their methods and practice teaching in agriculture at the University of Kentucky and transfer credit on these courses to Murray and be graduated and fully qualified as teachers of vocational agriculture.

Two workshop courses were in operation during the first summer term. One was under the direction of Miss Rubie Smith, and assisted by Miss Lottie Suiter, Dr. Annie Ray, and Miss Mary Crenshaw, a staff member of the State Board of Health. In addition to these and other members of our own staff, there were several consultants, including: Mr. Stewart B. Hamblen, American Association of Teachers Colleges; Miss Jeannette Molloy, Bureau of School Service, University of Kentucky; Dr. Alice Chenoweth, Division of Maternal and Child Health, State Department of Health; Miss Mildred Neff, Nutritionist, State Department of Health; Miss Virginia White James, Education Specialist, Mr. Collos Johnson, Agriculture Relations Division, Mr. Clifford Seeber, Reservoir Property Management, all of the Tennessee Valley Authority; Mr. James Burdette, Head, Education Section, Regional Information Office, Soil Conservation Service, Spartanburg, S. C.; Miss Annie Mary Botts, State Supervisor School Lunch Program, State Vocational Education Department; Mr. Roy McGee, Communicable Disease Center, Paducah; Mrs. Jane Callaway, Art Demonstrator, Louisville; and Miss Rosemary Forsythe, Eastern Area Office of American Red Cross.

The second workshop ran for two weeks under the direction of Miss Jeannette Molloy, staff member of the University of Kentucky, who was furnished to us by Dr. Maurice Seay, Director of the Sloan Foundation in Kentucky. She worked intensively with all the faculty from the schools of Lynn Grove, Dexter, Golden Pond, and Unity (Marshall County), on needed emphases in applied economics, food, clothing, and shelter, in the elementary and secondary schools.

The high school offerings in the Training School have been organized on a tri-semester basis, dividing the school year of thirty-six weeks into three divisions rather than the usual plan of two semesters of eighteen weeks. The class periods are eighty-five minutes in length with five minutes between periods. Science and other laboratory courses are offered throughout the year. Non-laboratory courses are offered for two of the tri-esters. During the other tri-semester, a variety of courses may be offered such as journalism, dramatics, physical geography, and others which cannot be ordinarily included in the small high schools. Students and faculty have enjoyed and benefited by this new plan of organization.

FACULTY ENLARGED AND STRENGTHENED

The strength of any college is directly proportional to the strength of its faculty. During the past year, 32 new faculty members have been employed. These have been added to the Departments of Agriculture, Art, Biological Sciences, Commerce, Education, English, History, Home Economics, Industrial Arts, Mathematics, Music, Physical Education, Physics, and the Training School. Included in this number were four department heads, namely: Dr. Edward L. Pross, Head of Department of Languages and Literature, Dr. Ed. J. Carter, Head of Department of Education, Miss Ruby Simpson, who has completed all her work for the doctorate except her dissertation, Head of Department of Home Economics, and Mr. H. L. Oakley, Head of the Department of Industrial Arts. Murray is proud of the caliber of the faculty she has maintained through the years, and she is also proud of her new faculty members, many of whom bring exceptional training

and experience to their new duties here. At the present time, our faculty consists of twenty members holding Ph. D. degrees, sixty-eight holding master's degrees, and eleven holding bachelor's degrees. Our faculty and staff have been trained in more than fifty of the leading colleges and universities of America and abroad. Since I came to the institution, the amount going into salaries for the teaching staff has been increased 46%, yet all employees of the institution have found that incomes have not advanced as rapidly as the cost of living.

OFF-CAMPUS SERVICE

Off-campus workshops are now in session or have been planned for the counties of Ballard, Caldwell, Carlisle, Christian, Hickman, Marshall, McCracken, and Trigg. A film library has been operated by the college in cooperation with forty-seven high schools. Each high school bought four films and the college became the depository and distributing center for these films. The college provides a person to service films, keep necessary records, and mail out films as per the distribution schedule, and for this service has the use of the films for classes on the campus. The program has been under the general direction of Mr. M. O. Wrather, Director of Public Relations, and has been most successful.

Two hundred and sixty-seven students have been enrolled in extension courses in various study centers and more than three hundred have been enrolled in correspondence courses.

The Tennessee Valley Authority has withdrawn all support from the Regional Library. Three counties which have been participating in this program were contacted and asked to pay, at least, one-half of the money necessary to operate the Regional Library. Marshall and Calloway counties decided that they would not have funds to continue this program. Graves County has the money and will provide the funds to continue her part of the program. The total program has not been abandoned, but no plans have been made to operate in Calloway and Marshall, however, the college has agreed to provide the bookmobile one week each month so that Graves County can go forward with its program. The officials of Marshall and Calloway counties have been apprised of the fact that Graves County desires to continue the program, and Marshall and Calloway counties have agreed that the entire collection of books of the Regional Library be made available to Graves County for use during the year, with the understanding that books purchased this year and paid for out of funds provided by Graves County be added to the total Regional Library book collection.

BUILDING PROGRAM

Housing for Veterans. Within the year, 64 apartments for married veteran students and their families were completed with the assistance of the Federal Public Housing Authority. These apartments are all occupied as well as the 33 additional houses and the 17 trailers which were secured during the fiscal year ending June 30, 1946. This makes a total of 114 dwelling units available for married veterans attending college. Also four temporary dormitories, housing 60 single veterans, have been completed with the assistance of the Federal Public Housing Authority. Including these temporary dormitories, Murray has dormitory space available on the campus for 300 single men.

Technical Training Building. At the last session of the Legislature, a request for an appropriation for capital outlay with which to construct a Science and Mechanical Arts Building was made. The Legislature provided \$425,000.00 for capital outlay but the Governor vetoed \$225,000.00 of the total amount passed, leaving only \$200,000.00. Realizing that building costs were increasing and because of the pressing need for space to house Industrial Arts classes, an application was made to the Federal Works Agency for aid in constructing a Technical Training Building. This building is now nearing completion and

will be available for use at the opening of the Fall Quarter. The college has provided the windows and reenforcing steel for the floor. The college will in the future have to add brick veneer to this building. When this is done, Murray will have, at a very low cost, one of the best Industrial Arts Buildings to be found anywhere in the state or in the South for that matter.

Auditorium Addition. The addition to the Auditorium Building has been completed with the exception of the brick veneering. This addition has been used for wood and metal shop work, mechanical drawing, and dramatics workshop. As soon as the Technical Training Building is completed, it is planned to use this addition for dramatics workshop, for some veterans courses, and as an operation and maintenance shop, for storage, and other purposes.

Science Building. The plans for the Science Building should be completed soon, and as previously authorized by the Board, the plan is to advertise for the construction of the foundation and one floor of this building with the hope that additional funds will be provided by the Legislature so that it can be completed and made available at the earliest possible date. Our laboratories in the present Administration Building are inadequate, and it has been necessary to run certain laboratory classes at night. The most pressing building need is the Science Building. In addition to the funds available for this building, an additional appropriation of \$300,000.00 will be required to complete the entire structure.

Additional space is needed for the administrative staff, especially the Registrar's Office and the Business Office. This can be cared for when the science laboratories are moved out of the Administration Building.

New Heating System. A new heating system is a "must". Our boilers are in bad repair. We are operating a high pressure boiler on a low pressure basis, using too much coal and too much labor. To install new boilers and to change heat lines will require a capital expenditure of at least \$130,000.00.

Future Needs. In the future, we will need to look forward to building a Student Union Building and to make an athletic field north of the old athletic field and west of Fifteenth Street and south of Chestnut Street.

The employment of a Superintendent of Buildings and Grounds and provision for a central supply room has added greatly to the efficiency and economy of maintaining the buildings and grounds. An effort is being made to paint and repair the buildings and keep them in good condition.

EQUIPMENT SECURED

Every effort has been made to secure needed equipment from Army and Navy installations through War Assets Administration and Federal Works Agency. Considerable equipment has been secured for Industrial Arts, Chemistry, Physics, Biology, Agriculture, Home Economics, and Commerce departments, and for kitchen and cafeteria. Tables, chairs, desks, typewriters, and filing cabinets have been secured for offices and departments. The equipment secured thus far has made possible an enriched program of instruction.

ACQUISITION OF REAL ESTATE

During the fiscal year, the college purchased out of the capital outlay account approximately three acres of land lying between the heating plant and Fifteenth Street and north of the old athletic field from Mrs. Onie Bailey for the sum of \$3000.00. With the acquisition of this property, the college owns all the land lying between Fifteenth and Sixteenth streets from Main Street to Chestnut with the exception of a plot 220 feet north and south and 205 feet east and west, fronting on Chestnut Street, which is now owned by Mrs. Onie Bailey. The college also purchased a lot on Fifteenth Street, lying between Ordway Hall and the Health Building and immediately north of the Otry Paschall dwelling. The purchase price of this lot was \$2050.00.

There are two remaining lots, fronting on Fifteenth Street, between Ordway Hall and the Health Building which should be eventually acquired by the college. The lot on which there is no building should be acquired at the earliest possible date.

COLLEGE FINANCE

With frugal handling of the funds available, the college has been able to achieve the foregoing enumerated accomplishments and to close the fiscal year with a balance of \$23,865.10 which is on deposit with the State Treasurer. This amount is carried forward and is available for expenditures in the 1947-48 fiscal year. In the adopted budget for 1947-48, \$15,000.00 of this amount was definitely budgeted.

Attached hereto is the financial statement of the Business Manager setting forth a more detailed report of the financial operations.

✓ GRIFFENHAGEN & ASSOCIATES' REPORT

Governor Willis employed Griffenhagen & Associates to make a survey of the State Department of Education, one or more local school systems, the University of Kentucky, and the four state teachers colleges. The report on Murray has been received. In general, it is constructive. Many of the recommendations have already been instituted during the past year. Other phases of the report will serve as a guide to future planning and development. Some of the recommendations will require legislative action and increased appropriation if they are to be carried out. Some of the recommendations are of debatable merit when applied specifically to our situation.

WHAT OF TOMORROW?

We should look forward to becoming a functional regional college to serve the higher educational needs of the people of the area. This should be our goal. With an anticipated enrollment of more than 1500 students, the state appropriation for operation and maintenance should be in excess of \$500,000.00 for each year of the next biennium. According to the figures included in the Griffenhagen & Associates' report, the average annual appropriation per student for the three other teachers colleges, based on enrollment for the fall and winter quarters of 1946-47, was \$380.00. Murray's average annual appropriation per student, based on enrollment for the fall and winter quarters of 1946-47, was \$214.00. Assuming that we will have an enrollment of 1500 students and if we expect to reach the 1946-47 appropriation average of the other teachers colleges, our appropriation for each year of the next biennium should be, at least, \$570,000.00

We must increase salaries and continue to strengthen our faculty and staff and we should look forward to building the complete science building, improving the heating system, and building a practice field for the Health and Physical Education Department to take the place of the field being utilized by the Technical Training Building and the Science Building.

We should look forward also to building a Student Union Building as well as reconditioning the Administration Building for more effective use. Even with the present enrollment in all colleges, not more than half of the most talented high school youngsters are going to college. With close cooperation between the high schools of the area and the public in general, it would seem that Murray should plan for an enrollment somewhere between 1500 and 2000 students.

Ralph H. Woods
President

RHW:AK

Motion was made by Mr. Price that the Annual Report of the President be accepted and approved and that the Board go on record as considering this report very far-reaching in its development and one of the finest that has been made. This motion was seconded by Mr. Franklin and was carried unanimously.

Report of the Business Manager Approved

President Woods asked Mr. P. W. Ordway, Business Manager, to come before the meeting and present his report. Mr. Ordway read and discussed the report in detail with the members of the Board. President Woods then recommended that the report be approved.

Motion was made by Mr. Price that the Report of the Business Manager be approved and carried out as recommended. This motion was seconded by Mr. Franklin and was carried unanimously.

Insurance

In presenting his report, Mr. Ordway, Business Manager, called the Board's attention to the amount of insurance now carried on the bonded buildings and the non-bonded buildings as follows:

On Bonded Buildings:

The amount of fire and extended coverage insurance on the bonded buildings was increased from \$456,500.00 to \$659,700.00 on June 30, 1947. This insurance is written on a "Statement of Values" form on a five-year budget plan. The insurance is distributed as follows:

Frazer, Melugin & Holton	\$525,000.00
R. H. Falwell, Agent	25,000.00
Murray Insurance Agency	25,000.00
Berry Insurance Agency	25,000.00
Joe Whitnell, Agent	34,700.00
Woodall & Melton	25,000.00
Total.	<u>\$659,700.00</u>

On Non-Bonded Buildings:

The insurance on the non-bonded buildings for the fiscal year 1947-48 is written by the State Fire and Tornado Insurance Fund in the amount of \$1,519,765.00, the annual premium being \$4,909.91.

In the fiscal year 1946-47, the amount of insurance written by the State Fire and Tornado Insurance Fund was \$1,215,905.00, the annual premium being \$5,180.28.

Report of Mr. R. E. Broach on Veterans Housing Project and on Thomas P. Norris Loan Fund

President Woods called to the attention of the Board the report of Mr. R. E. Broach on Veterans Housing Project and on the Thomas P. Norris Loan Fund.

Motion was made by Mr. Price that the report of Mr. R. E. Broach on Veterans Housing Project and on the Thomas P. Norris Loan Fund be approved and ordered filed. This motion was seconded by Mr. Franklin and was carried unanimously.

Adjournment

Motion was made by Mr. Price that the Board adjourn. This motion was seconded by Mr. Franklin and was carried unanimously.

C. P. Woodard Vice Chairman *Alice Keys* Secretary