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Board of Regents, Murray State Normal School

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MINUTES OF THE BOARD OF REGENTS

MURRAY STATE TEACHERS COLLEGE

October 20, 1947

The Board of Regents of the Murray State Teachers College met in regular quarterly session in the office of the President at 9:00 a. m., Monday, October 20, 1947, with the following members present: Mr. Claude Winslow, Mr. Maxon Price, and Mr. Hollis C. Franklin. In the absence of Chairman John Fred Williams, Mr. Claude Winslow, Vice Chairman, presided.

Agenda for Meeting Presented by President Woods

AGENDA FOR MEETING OF THE BOARD OF REGENTS

OF MURRAY STATE TEACHERS COLLEGE

October 20, 1947

1. Approval of Minutes - meetings held on June 6, 1947 and July 21, 1947
2. Report of the Committee on Entrance, Credits, Certification, and Graduation
3. Resignations:

The following resignations have been received and I have accepted them:

Dr. Robert W. Barnwell, Associate Professor, Dept. of Social Science, effective August 31, 1947
 Dr. E. L. Pross, Professor and Head of Dept. of Languages and Literature, effective August 31, 1947
 Miss Hazel Tarry, Instructor, Training School, effective August 31, 1947
 Mr. James H. Chaney, Instructor, Veterans-Farmer Training program, effective June 30, 1947
 Mrs. Derexa Hawley, Secretary, effective August 16, 1947
 Mrs. Lucile Thurman, Bookkeeper for Veterans Housing Program, effective October 1, 1947
 Mr. James Roberts Endicott, Veterans Testing Program, effective July 14, 1947
 Hardin C. Williams, Veterans Testing Program, effective August 22, 1947
 Mrs. Mary S. Hart, Asst. to Dietitian, effective July 31, 1947
 Mrs. Louise Moore, Dishwasher, effective August 13, 1947
 Mr. Hubert Jackson, Janitor, Health Bldg., died on October 11, 1947

4. Employment, Changes and Adjustments in Salary

The following persons have been employed and certain changes and adjustments in salary have been made. I am asking for your approval.

<u>Name</u>	<u>Assignment</u>	<u>Period of Employment</u>	<u>Salary rate Per Calendar Month</u>
Herbert Halpert Ph. D.	Prof and Head of Dept of Languages and Literature	9-1-47-- 6-30-48	\$350.00
Attie Faughn M. A.	Instr. Train Sch	9-1-47-- 6-30-48	\$200.00
E. G. Schmidt M. A.	Asst Prof, Dept. of Lang and Lit -Jour	9-1-47-- 6-30-48	\$291.66
J. Albert Tracy M. A.	Asso Prof, Dept. of Lang and Lit	9-1-47-- 6-30-48	\$300.00
Ruth Elizabeth Butler M. A.	Asst Prof Dept of Lang and Lit	9-16-47-- 6-30-48	\$260.00
Mary Bess Cropper M. S.	Asst Prof Dept of Lib Sci	9-29-47-- 6-30-48	\$250.00
Auburn Wells M. A.	Asst Prof -Social Science	9-1-47--	\$250.00
Ruth Prince Coleman A.B.	Instr - Commerce	9-6-47--	\$185.00
Fred Schultz, Jr.	Instr. pt-time Mathematics Vet. Testing	9-1-47--	\$105.00
Evelyn Honchell	Instr. pt-time Biology	9-29-47--	\$ 40.00
Lamar White	Instr. pt-time Biology	9-29-47--	\$ 40.00
Pat Wear	Instr. pt-time Social Science	10-1-47--	\$40.00
Paul Bryant	Instr. pt-time Phys. Science	10-1-47	\$ 70.00
Beatrice Farrell	Instr. pt-time Fine Arts	10-1-47--	\$ 90.00
Ruth C. McGavern	Instr. pt-time Fine Arts	10-1-47--	\$ 90.00
Victor Karhu	Instr. pt-time Fine Arts	9-29-47--	\$ 40.00
Wayne Johnson	Instr. pt-time Fine Arts	9-29-47--	\$ 40.00
John Fetterman	College News Bureau	9-23-47--	\$ 30.00
Mamie Patterson	Asst. to Dietitian	8-1-47--	\$110.00
Edna S. Pruet	Sec. - Educ Dept	10-1-47--	\$ 75.00
Mrs. W. J. Hopson	Hostess at Student Center pt-time	10-1-47	\$ 50.00

<u>Name</u>	<u>Assignment</u>	<u>Period of Employment</u>	<u>Salary rate Per Calendar Month</u>
Trellis Boggess	Fireman	10-1-47--	\$110.00
Blanche Henson	Dishwasher	9-26-47	93.00
Mrs. Dessie Shekell	"	9-23-47	100.00
Mrs. Taz Rogers	Cook	9-23-47	85.00
Jewell Melugin	Dishwasher	9-23-47	85.00
Mrs. Willie Jones	Dining Hall Asst.	9-23-47	85.00
Mrs. Amos Hopkins	Dishwasher	9-23-47	85.00
Tennie Colson	Dishwasher	9-27-47	85.00
Mrs. R..T. Cathey	"	9-23-47	85.00
Sula Key	Dining Hall Asst.	9-23-47	85.00
Martha Anderson	Cook	9-23-47	85.00
Mayme Underhill	Dishwasher	9-23-47	85.00

Ruby K. Pool Transferred from
 Sec. Pub. Relations
 to Bookkeeper Veterans
 Housing Program

		<u>Effective</u>	<u>Change in Rate of Pay</u>
Wayne Dyer	Instr Vet-Farm Tr	7-1-47	\$225.00 to \$250.00
Donald Hackett	Supt Bldgs & Grs	10-1-47	275.00 to 300.00
Martha Lou Guier	Secretary	9-1-47	125.00 to 135.00
Naomi B. Rogers	Clerk, Bus. Off	10-1-47	115.00 to 125.00
Jean Leitchfield	" "	10-1-47	115.00 to 125.00
Glenn B. McClure	" "	10-1-47	115.00 to 125.00
Fred Garland	Janitor Dining Hall	7-1-47	85.00 to 92.50

5. Enrollment

Murray State Teachers College opened its twenty-fifth year on September 25 with the largest enrollment in the history of the college: 1560 regular college students, 45 special terminal students, and 369 training school students. Of the 1560 students enrolled in the regular four-year college course, 755 are veterans. These, with the 45 terminal students who are all veterans, make the veteran enrollment an even 800 out of the 1605 persons enrolled other than in the training school.

The interest, earnestness, and attitudes of the student body are most gratifying. We are achieving more effective balance in the college and the future looks bright if additional funds can be secured.

6. Bids on Science Building

7. Appropriation Request to Legislature

8. Board and Room Increase - \$8.00 per week

Due to additional increases in food prices, the charge for board and room has been raised from \$7.50 to \$8.00 per week - board \$7.00 and room rent \$1.00 per week.

9. Technical Training Building, Project Ky. 15-V-4, Transferred to College and Accepted

The United States of America through the Federal Works Agency, Veterans Educational Facilities, transferred to the college the Technical Training Building which has been erected on the campus under Project Ky. 15-V-4, and this building was accepted by me as President acting by and through the Board of Regents. The formal Transfer and Receipt (BCF Form 305) was signed by Mr. R. C. Ashton for the Government and by me as President for the Board of Regents on October 1, 1947.

10. Boilers to Be Donated by Federal Works Agency and War Assets Administration

On September 4, 1947, a Letter of Intent for Priority Holders for Removal From Site at Discount, Form 17-T-76, 2-10-47, was sent to the War Assets Administration, Louisville, Kentucky, for the donation of two boilers, one of 72 H. P. and one of 150 H. P., located at Bowman Field, Louisville, Kentucky, to be used for classroom and vocational shop heating.

These boilers are essential to the educational program of veterans and will serve our immediate needs. The state engineering department will dismantle these boilers and move them to the campus. The college will re-erect and maintain them.

11. Boiler House Building Requested Through Federal Works Agency

On September 29, 1947, a Disassembly and Transportation Agreement for Veterans Educational Facilities (BCF Form 308) Project No. Ky. 15-V-526, with the United States of America through the Federal Works Agency, was executed which will provide the Murray State Teachers College with a Boiler House Building or buildings, containing not fewer than 2,400 square feet of floor space. The Federal Works Agency furnishes all necessary material and transportation for same to the campus.

Work on the boiler house building will be completed as soon as practicable but in any event not later than January 31, 1948.

12. Veterans Administration Contracts - Public Law 346 and 16 - Cost of Instruction

13. Requiring Each Student to Purchase Copy of the Shield

14. Report of Business Manager

15. Report of Veterans Housing Manager

16. Report of Norris Student Loan Fund

17. Education Survey by Griffenhagen and Associates

18. Kentucky Children, Inc.

A group of interested citizens have organized a non-profit organization known as Kentucky Children, Inc. The plan is to raise funds for worthwhile projects designed to aid the children and young people of the state. We have discussed with their directors the matter of providing scholarships for deserving young people who may want to attend Murray. We have made application for 150 scholarships averaging \$300.00 per person. I am asking you to approve my action in filing this application.

R. H. Woods,
President

RHW:AK

Approval of Minutes

Motion was made by Mr. Franklin that the Minutes of the Board of Regents for the meetings held on June 6, 1947, and July 21, 1947, copies of which were mailed to the individual members of the Board by the Secretary, be approved and signed. This motion was seconded by Mr. Price and carried unanimously.

Report of Committee on Entrance, Credits, Certification, and Graduation

Dr. Woods submitted the report of the Committee on Entrance, Credits, Certification, and Graduation and recommended that it be approved in accordance with the recommendations of the Committee.

October 20, 1947

To the Board of Regents
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification and Graduation and the recommendation of the Graduate Committee and Mr. Graham, Director of the Training School, to the Committee, we report as follows:

The following were granted on August 14, 1947, the degrees and high school diploma as listed below.

Bachelor of Science in Agriculture

Allen Buran Austin	Ausburn Leon Burkeen
Harmon Elton Brasher	James Otes Burkeen
Pat Lee Wilkins	

Bachelor of Music Education

Anne Wilson Blanton	Geneva Lyttleton Kutzner
Ralph Fredrick Cole	Barbara Jean Polk
Glenn Ferdinand Hawley	Lesta Gladys Riddick
Elizabeth Blanton Wiggins	

Bachelor of Science in Home Economics

Margaret Melodean Darnell	Tommie Newberry Sandefer
Charlotte Marguerite Oberheu	Ella Frances Meadors

Bachelor of Science

Johnny Carlisle Alexander	Frances Helen Hogan
James Ernest Atkins	Bill Fisk Hoit
Mildred Glynn Berry	Thomas Wheeler Johnson
Maxine Betts	Juanita Hickman Johnston
Veto Michael Brucchieri	Charles Raymond Leonard
William Bellew Byrd	Green Berry Lillie
Teresa Louise Chaney	Ellis Henry Lindhorst
Lena Marie Cole	Thomas Austin Nield
James Robert Covington	Ewell Lyttleton Noel, Jr.
Robert Louis Darnall	Roderick Henderson Outland
John William Drerup	John Vergil Parker, Jr.
Mary Emmalene Eidson	George Robert Sheridan
Thomas Howard Farley	Levonne Smith
Guy Walter Gardner	Mrs. Christine Miller Strong
Betty Davis Graves	Lurwin Lamar Swift
Robert Edward Gray	Mary Tarry
Hunter McRae Hancock	William Aurel Threlkeld
Harry Dearl Hendred	Robert Wayne Trail
Paul Graves Walker	

Bachelor of Arts

Marcella Glasgow	Ruth Elenora Vannerson
Patricia Maxwell Riddick	Norma Jean Weller

Master of Arts in Education

Joe Owen Brown, Jr.
 Wilson Gantt
 John Thomas Irvan
 Ellis Hubert Jaco

Marell Lipford Morris
 Hugh Butterworth Perdue
 Forrest Alton Riddle
 John Henry Singleton, Jr.

Harding C. Williams

High School Graduate of the Training School

Jarema Markion Kupchysky

If Hewlett Cooper completes the requirements for the Bachelor of Science degree before October 31, may his degree be granted as of that date?

Very truly yours,

/s/ Cleo Gillis Hester
 /s/ Ed J. Carter
 /s/ A. M. Wolfson
 /s/ Wm. G. Nash
 /s/ F. D. Mellen
 /s/ Price Doyle

Motion was made by Mr. Price that the report and recommendation of the Committee and the President be approved and that diplomas be awarded and degrees be conferred upon the candidates completing requirements for college degrees and the high school candidate be granted a diploma of graduation in accordance therewith. This motion was seconded by Mr. Franklin and was carried unanimously.

Resignations Accepted by the President Approved

Motion was made by Mr. Price that the resignations accepted by President Woods and listed on the Agenda, Item 3, be approved. This motion was seconded by Mr. Franklin and was carried unanimously.

Employment, Changes, and Adjustments in Salary Approved

Motion was made by Mr. Franklin that the Board approve the action of President Woods in employing certain persons and making certain changes and adjustments in salaries as reported on the Agenda, Item 4. This motion was seconded by Mr. Price and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Franklin, aye; Mr. Winslow, aye.

Board and Room Increased from \$7.50 to \$8.00 per Week

At the last meeting, the Board authorized the President and Business Manager to use their judgment as to whether or not a further increase in board and room should be made. President Woods reported to the Board that he and the Business Manager had given this matter serious consideration and that, due to additional increases in food prices, the charges for board and room had been raised from \$7.50 to \$8.00 per week - board \$7.00 and room rent \$1.00 per week, effective at the beginning of the Fall Quarter 1947, and asked that the Board approve this action.

Motion was made by Mr. Franklin that the action of the President and Business Manager increasing the charges for board and room from \$7.50 to \$8.00 per week - board \$7.00 and room rent \$1.00 per week, effective at the beginning of the Fall Quarter 1947, be approved. This motion was seconded by Mr. Price and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Franklin, aye; Mr. Winslow, aye.

Technical Training Building, Project Ky. 15-V-4, Transfer and Acceptance Approved

President Woods reported that the Technical Training Building, which had been erected on the campus by the Federal Works Agency, Veterans Educational Facilities, under Project Ky. 15-V-4, had been transferred to the college and accepted by him, acting by and through the Board of Regents, and asked for approval of his action.

Motion was made by Mr. Price that the action of the President, accepting for and in behalf of the Board of Regents, the Technical Training Building which had been erected under Project 15-V-4 through the Federal Works Agency, Veterans Educational Facilities, be approved by the Board. This motion was seconded by Mr. Franklin and was carried unanimously.

Boilers to be Donated by Federal Works Agency and War Assets Administration Authorized to be Transferred to College and Accepted

Upon the recommendation of President Woods, motion was made by Mr. Price that the two boilers, reported in Item 10 of the Agenda which are to be donated by the Federal Works Agency and War Assets Administration, be authorized to be transferred to the college and accepted. This motion was seconded by Mr. Franklin and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Franklin, aye; Mr. Winslow, aye.

Boiler House Building to be Secured Through Federal Works Agency Approved

Motion was made by Mr. Price that the Disassembly and Transportation Agreement for Veterans Educational Facilities, (BCF Form 308) Project No. Ky. 15-V-526, with the United States of America through the Federal Works Agency, reported in Item 11 on the Agenda, which will provide the college with a boiler house building or buildings containing not fewer than 2,400 square feet of floor space and furnish all necessary material and transportation for same to the campus, be approved. This motion was seconded by Mr. Franklin and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Franklin, aye; Mr. Winslow, aye.

Veterans Administration Contracts - Public Law 346 and 16 - Approved

Motion was made by Mr. Franklin that the President be authorized to enter into contract with the Veterans Administration under Public Law 346 and 16. This motion was seconded by Mr. Price and was adopted unanimously.

Special Fee of \$5.00 Authorized to be Charged Each Student Enrolled Winter Quarter 1948; Such Fees to Pay for Copy of Shield Provided Majority of Students Approve

Motion was made by Mr. Franklin that the Board authorize a special fee of \$5.00 to be charged each student enrolled for the Winter Quarter 1948, provided a majority of the students enrolled approve said fee on Friday, October 24, 1947, and that this special fee be used to provide each student with a copy of the Shield for 1948. This motion was seconded by Mr. Price and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Franklin, aye; Mr. Winslow, aye.

Report of Business Manager Accepted and Approved

Mr. Ordway, Business Manager, presented his report to the Board. Motion was made by Mr. Price that the Report of the Business Manager be accepted and approved. This motion was seconded by Mr. Franklin and was carried unanimously.

Water Distribution System Approved

President Woods and the Business Manager brought to the attention of the Board the lack of adequate water pressure in certain buildings on the campus. They reported that they had discussed this matter with the Murray Water System and the Murray Water System had agreed to purchase and lay eight inch water lines along Sixteenth Street from Main Street to Chestnut Street, provided that the college would purchase and lay 2000 feet of eight inch transite water lines and necessary fittings along Fifteenth Street from Olive Street to the location of the new Science Building and along Main Street from the northwest corner of Fifteenth Street to the northwest corner of Sixteenth Street. President Woods recommended that the college purchase and lay the 2000 feet enumerated above which would cost approximately \$5,000.00.

Motion was made by Mr. Price that the President's recommendation be approved and that the college purchase and lay 2000 feet of eight inch transite water lines and necessary fittings along Fifteenth Street from Olive Street to the location of the new Science Building and along Main Street from the northwest corner of Fifteenth Street to the northwest corner of Sixteenth Street. This motion was seconded by Mr. Franklin and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Franklin, aye; Mr. Winslow, aye.

Report of Veterans Housing Manager Accepted and Approved

President Woods presented the Report of the Veterans Housing Manager. Motion was made by Mr. Franklin that the Report of the Veterans Housing Manager be accepted and approved. This motion was seconded by Mr. Price and was carried unanimously.

Report of Custodian of Norris Student Loan Fund Approved

President Woods presented the Report of the Norris Student Loan Fund. Motion was made by Mr. Price that the Report of the Norris Student Loan Fund be accepted and approved. This motion was seconded by Mr. Price and was carried unanimously.

Kentucky Children, Inc., Application for Scholarship Approved

Motion was made by Mr. Franklin that the action of the President in making application to the Kentucky Children, Inc., for 150 scholarships averaging \$300.00 per person be approved. This motion was seconded by Mr. Price and was carried unanimously.

Appropriation and Budget Request to Legislature Approved

President Woods presented to the Board the appropriation and budget request for the next biennium, 1948-49 and 1949-50, the total amount of which was as follows: For Maintenance and Operation, each year of the biennium, \$589,810.00; for Capital Outlay, 1948-49, \$535,000.00; for Capital Outlay, 1949-50, \$50,000.00. President Woods stated that this request would be submitted to the Legislature through the State Department of Finance and recommended that it be approved by the Board.

Motion was made by Mr. Franklin that the Board approve the appropriation and budget request for the next biennium, 1948-49 and 1949-50, for Maintenance and Operation, each year of the biennium, \$589,810.00; for Capital Outlay, 1948-49, \$535,000.00; for Capital Outlay, 1949-50, \$50,000.00 as presented and recommended by the President, and that an additional amount of \$50,000.00 be made to the Capital Outlay request for instructional equipment for the fiscal year 1949-50, making a total amount for the fiscal year 1949-50, \$100,000.00. This motion was seconded by Mr. Price and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Franklin, aye; Mr. Winslow, aye.

Plans of One-Story Science Building Approved

Motion was made by Mr. Price that the plans drawn by Joseph & Joseph, Architects, Louisville, for the One-Story Science Building be approved. This motion was seconded by Mr. Franklin and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Franklin, aye; Mr. Winslow, aye.

Bids on One-Story Science Building

President Woods stated to the members of the Board that on October 16, 1947, 3:00 p. m., bids were opened by the Division of Purchases and Public Properties, Division of Engineering and Construction, of the Commonwealth of Kentucky at Frankfort, Kentucky, for the construction of a One-Story Science Building at Murray State Teachers College and that he had been informed by these divisions that George W. Katterjohn & Son, Paducah, Kentucky, was the lowest bidder, the complete bid for the construction of the foundation and one story of the Science Building being \$220,941.00. President Woods also stated that this bid of George W. Katterjohn & Son was higher than the amount of money available to construct the building, but it was his understanding that we could negotiate with Mr. Katterjohn and make deductions, if possible, in the construction of this building that would bring his bid within the amount of money available. These deductions would have to be approved by the Chief Engineer of the Division of Engineering and Construction and by the Division of Purchases and Public Properties.

Motion was made by Mr. Price that the President be authorized to go over the bid proposal of George W. Katterjohn & Son, Paducah, Kentucky, for the One-Story Science Building with Mr. Katterjohn and to make such deductions in this proposal that would bring his bid within the \$176,865.00 available to cover the contract for the construction of this building and to recommend to the Chief Engineer of the Division of Engineering and Construction that the contract be let and construction be started. This motion was seconded by Mr. Franklin and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Franklin, aye; Mr. Winslow, aye. (See tabulation of bids filed with papers of this meeting.)

Analysis of Griffenhagen and Associates Study of Education in Kentucky as It Applied to Murray State Teachers College Approved

President Woods presented an analysis of the Griffenhagen and Associates report on Education in Kentucky as it applied to Murray State Teachers College.

Motion was made by Mr. Franklin that the analysis made by President Woods of the Griffenhagen and Associates reports as applied to Murray State Teachers College be approved. This motion was seconded by Mr. Price and was carried unanimously.

Adjournment

Motion was made by Mr. Franklin that the Board adjourn. This motion was seconded by Mr. Price and was carried unanimously.

B. D. Winslow
Vice Chairman

Alice Keys
Secretary