

4-23-1951 12:00 AM

1951-04-23

Board of Regents, Murray State Normal School

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MINUTES OF THE BOARD OF REGENTSMURRAY STATE COLLEGE

April 23, 1951

The Board of Regents of Murray State College met in the Office of the President at 10:00 A. M. on Monday, April 23, 1951, as per the call of the Chairman. Mr. Claude Winslow, Mr. Maxon Price, Mr. Hollis C. Franklin and Mr. O. B. Springer were present. In the absence of Chairman Boswell B. Hodgkin, Vice Chairman Claude Winslow presided.

Agenda for Meeting Presented by President Ralph H. Woods

AGENDA FOR MEETING OF THE BOARD OF REGENTS

MURRAY STATE COLLEGE

April 23, 1951

1. Approval of the Minutes of the Meeting Held on January 15, 1951
2. Election of Officers of the Board of Regents
3. Report of the Committee on Entrance, Credits, Certification and Graduation
4. Renewal of Certificate for Mrs. H. G. Butler

Approve the action of the President of the college and the Secretary of the Board in renewing the certificate of Mrs. H. G. Butler, nee Alyua Thacker, which renewal was concurred in by the State Department of Education and signed by Mr. Hodgkin.

5. Resignations and Terminations of Service

The following resignations and terminations of service have been received and accepted:

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
<u>Faculty</u>		
Bertie V. Howton	Instructor-GED Tests	3-31-51
E. H. Smith	Instructor-Veterans Testing	1-31-51
<u>Administrative Staff</u>		
Jean Litchfield	Clerk-Business Office	4-24-51
<u>Maintenance</u>		
Roy L. Oakley	Storekeeper	2-17-51
<u>Dining Hall</u>		
Mrs. Ruby Lassiter	Cook	2-14-51
Eva E. Ross	Clerk-Cafeteria	2-22-51
Lorene Rushing	Cook	3-31-51

6. Leaves of Absence

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
<u>Faculty</u>		
Joe H. Bailey	Librarian	7-15-51--6-30-52
Marion A. Brown	Instructor Indus. Arts	6-1-51--6-1-52
Ruth E. Butler	Asst. Prof. Lang. & Lit.	
Herbert Halpert	Prof. Lang. & Lit., Head	1-31-51--6-1-51
Calvin V. Holmes	Asst. Prof. Mathematics	9-13-51--5-30-52
Alice Keys	Executive Secretary	
	(Sick Leave)	2-1-51--6-30-51

Leaves of Absence (Con.)

<u>Name</u>	<u>Assignment</u>	
<u>Faculty</u>		
Peter Panzera	Asst. Prof. Physical Sci.	6-1-51--6-1-52
George C. Patterson	Asst. Prof. Physical Sci.	6-1-51--6-1-52
William G. Read	Asst. Prof. Physical Sci.	6-1-51--8-1-51
Karl H. Van D'Elden	Assoc. Prof. Lang. & Lit.	7-1-51--9-1-52
Auburn J. Wells	Asst. Prof. Soc. Science	6-1-51--9-1-52

7. Employment and Adjustments in Salary

The following persons have been employed and certain changes and adjustments in salary have been made. I am asking your approval of my action.

<u>Name</u>	<u>Assignment</u>	<u>Salary per Calendar Month</u>	<u>Effective</u>
<u>Faculty</u>			
W. H. Brooks	Part-time Instructor Agriculture Dept.	\$200.00	2-1-51
<u>Administrative Staff</u>			
Sally L. Alexander	Clerk, Pub. Relations	100.00	2-1-51
Pat Lassiter	Clerk, Pub. Relations	100.00	2-1-51
<u>Maintenance</u>			
Edward Adams	Storekeeper	120.00	2-2-51
Robert Hoke	Fireman	135.00	2-1-51
<u>Dining Hall</u>			
Barbara D. Jeffrey	Clerk, Cafeteria	110.00	2-5-51
Lora Mae Williams	Cook	100.00	4-1-51

NameFaculty

Ruth Cole	Nurse and Instructor	\$230.00 to \$240.00	2-1-51
C. W. Kemper	Instructor & Grounds and Housing Supervisor	210.00 to 250.00	1-1-51

Maintenance

Johnnie Outland	Bus Driver	110.00 to 120.00	4-1-51
Richard Scarbrough	Steam Fitter	200.00 to 225.00	3-1-51
James T. Stone	Carpenter Foreman	180.00 to 190.00	1-1-51
John Waters	Electrician	200.00 to 225.00	3-1-51

Dining Hall

Mark D. Parker	Cook	110.00 to 115.00	3-1-51
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8. Report of the Business Manager9. Employment and Budget for 1951-5210. Contracts

- A. Calloway County Board of Education
- B. Murray College School Company
- C. Rental Contract for Fine Arts Building
- D. Rental Contract for Warren S. Swann Memorial Dormitory
- E. Tennessee Valley Authority
- F. College News
- G. Operation of Bookstore

11. Report of Custodian of the Thomas P. Norris Student Loan Fund12. Report of the Veterans Housing Manager

13. Progress on Remodeling Administration Building and Other Capital Improvements

A. Administration Building

The remodeling of the Administration Building has been completed with the exception of the installation of three windows: one in the President's Office, one in the Business Office and one in the Office of the Director of Public Relations.

We hope you will have a chance to inspect the work that has been done on the Administration Building. We believe that a great deal has been achieved with the outlay that has been made. As you will recall, the Kentucky Building Commission allotted \$20,000.00 for this remodeling.

B. Heating System

On the Heating System, I am glad to report that progress is being made on the heat lines; but due to the unusually bad weather, the contractor is behind schedule. The lines will be installed and finished possibly within the next six weeks.

C. Industrial Arts Building and Maintenance Shop

The Industrial Arts Building and the Maintenance Shop have been brick veneered. There are yet a few brick to be put on the front of the Industrial Arts Building; but we are waiting to add the brick until some remodeling can be done on the entrance to the Industrial Arts Building.

14. Additional Requests Which Have Been Made or Will Be Made to the Building Commission

On February 22, I requested the Kentucky State Property and Buildings Commissioner to furnish funds with which to employ an architect to make plans for a new Girls' Dormitory and plans for the expansion of the seating capacity in the gymnasium. No action has been taken yet on my request except to tell me that if we receive an ROTC unit, they would be glad to activate the request.

Also, I am planning to ask the Building Commission for some funds with which to remodel the Training School Building, which is in a bad state of repair, also some funds to assist with remodeling Wells Hall.

15. Application to State Department of Education, Vocational Division, for Reimbursement for Operation of Programs in Vocational Agriculture and Vocational Home Economics

A. Operation of Cannery

16. Termination of Testing Service for the Veterans Administration

Because of the reduced number of people who are interested in taking the tests, the Veterans Administration asked that we terminate the contract which the college had with the Veterans Administration for administering tests on March 31, 1951.

17. Class Loads of Department Heads

18. Requests from Students To Organize a Social Fraternity or Club Which May Have the Same Objectives as a Social Fraternity

19. Commencement Exercises

The Commencement Exercises will be held as follows:

Baccalaureate Sermon

May 27 at 3:00 P. M., College Auditorium
Speaker, Dr. Homer W. Carpenter, Pastor First Christian Church,
Louisville, Kentucky

Commencement Exercises

May 28 at 8:00 P. M., College Auditorium
Speaker, Dr. Earl J. McGrath, United States Commissioner of
Education.

20. Rates for Board and Room21. Status of Application for Air Corps ROTC Unit22. Social Security for Employees Not Covered in the Teacher Retirement Program23. Auditing of Veterans Accounts by the General Accounting Office

Mr. Price, of the General Accounting Office, spent about ten days making a complete audit of the contracts and accounts as they pertain to the contracts between Murray State College and the Veterans Administration. Mr. Price commended the college on the way the accounts were kept; and reported to me, orally, that he found no irregularities or violations of the contract. He did indicate that he would report to his superior officers a statement regarding the proportion of the time devoted to college teaching by instructors in the Training School.

24. High School Senior Day

Respectfully submitted,

R. H. Woods
President

RHW:TB

Approval of the Minutes

Motion was made by Mr. Price that the Minutes of the Board of Regents for the meeting held on January 15, 1951 be approved as previously submitted to the individual members of the Board. This motion was seconded by Mr. Franklin and was carried unanimously.

Election of Officers of the Board of Regents

Mr. Franklin nominated Mr. Claude Winslow as Vice Chairman of the Board of Regents. This nomination was seconded by Mr. Price and Mr. Winslow was unanimously elected Vice Chairman of the Board of Regents of Murray State College.

Mr. Price nominated Miss Tennie Breckenridge as Acting Secretary of the Board of Regents until the return of Miss Alice Keys on July 1, 1951. This nomination was seconded by Mr. Franklin and Miss Breckenridge was unanimously elected Acting Secretary of the Board of Regents.

President Woods suggested that Mr. P. W. Ordway be continued as Treasurer. Motion was made by Mr. Price that Mr. P. W. Ordway be elected as Treasurer. This motion was seconded by Mr. Springer; and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Franklin, aye; Mr. Springer, aye; Mr. Winslow, aye; and Mr. Ordway was unanimously elected as Treasurer of Murray State College.

Report of the Committee on Entrance, Credits, Certification and Graduation Approved

President Woods presented the Report of the Committee on Entrance, Credits, Certification and Graduation and recommended that it be approved and the degrees be conferred as recommended therein, as follows:

April 23, 1951

To the Board of Regents
Murray State College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification and Graduation, we report as follows:

The following were granted on January 26, 1951, the degrees as listed below:

BACHELOR OF SCIENCE IN AGRICULTURE

Charles Earl Clark	Eric Harold McDonald
Charles Leroy Eldridge	Gilderoy Porter Richardson
Robert Henry Stroube	

BACHELOR OF MUSIC

Sara Katherine Adams Wiggs

BACHELOR OF MUSIC EDUCATION

Oglesby Ashley Lowe, Jr.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Anne Pierce Adams Pearson	Octavia Olivia Staudt
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BACHELOR OF SCIENCE

Betty Lee Barber	Jacqueline Miller
James Ralph Barnes	Johnny Logan McGee
James Preston Byrn	Melba Sue Orr
Fred Campbell	John Petillo
Thomas Euclid Covington	Alton Rodgers, Jr.
Robert James Eckert	James Edward Sanders
Wayne Newton Geurin	Fred Alden Saunders
Anna Maude Gray	John Henry Singleton
Jack Beale Kennedy	Joe Hal Stewart
Clara Jane Miller	L. G. Tubbs

BACHELOR OF ARTS

Jasper Marcellus Cothron	Letricia Cox Outland
Barney Taylor Watson	

MASTER OF ARTS IN EDUCATION

Ralph Benjamin Boyd	Lucien Lynn Cornwell
William F. Brown	Jimmy Dick Hailey
Kathryn Goheen Cornwell	William Clinton Shelton

The following students have applied for degrees to be granted in May, 1951. If they complete all the requirements for the degrees for which they are applying by the May Commencement, we recommend that their degrees be granted as of that date.

BACHELOR OF SCIENCE IN AGRICULTURE

Claude West Brann
 Ross Wilse Chumbler
 James Emerson Dabbs
 Orvil Ernest Gibbs

Roscoe Ellis Hayes
 Thomas Edward Herndon
 James Loman Jones
 Robert Wayne Lowery

BACHELOR OF MUSIC

Elizabeth Jane Davis

Mary Alice Opdyke

BACHELOR OF MUSIC EDUCATION

Betty Ruth Anderson
 Byron Walter Ashmore
 John Curtis Cromwell
 Jacqueline Hazel Ellis
 Anna Elizabeth French
 William Thomas French

William Peter Havel
 Jarema Markian Kupchynsky
 Mildred Elizabeth Parsons
 Vincent Perrier
 Warren Pierce Slocum
 Dorothy Mae Wilson

Joseph Leo Zaletel

BACHELOR OF SCIENCE IN HOME ECONOMICS

Jean Joel Cochran
 Marilyn Jo Croghan
 Norma Lee Davis
 Evangeline Dinning
 Alma Grace Harkins
 Grace Evelyn Heater

Lois Eleanor Heater
 Jo Anne Hendon
 Manthus Martin
 Rowena Milford
 Jo Anne Shroat Pace
 Patsy Roberts

Betty Ann Smith

BACHELOR OF SCIENCE

Lyle Armstrong, Jr.
 Thomas Arthur Baggett
 Lewis Edmond Barbre
 Howard Padgett Belcher
 James Cartwright Benedict
 Virginia Earl Berry
 Robert Melville Boyd
 Marcella Maddox Brown
 Grover C. Bucy, Jr.
 Alfred Lorraine Burkeen
 Robert Edwin Cable
 Judson Allen Campbell
 Mabel Rose Cissell
 James William Connelly
 Norma Jean Davidson
 Charles Lansdell Davis
 Luther L. Dunn, Jr.
 William David Dunn
 Spence Mike Dye
 Donald Lee Evitt
 Billy Joe Farris
 Mary Jo Franklin
 Billy Furgerson
 Sysler Brown Futrell
 John Henry Galligan, Jr.
 Donald Norman Giles
 Ernest Bailey Gore
 Doris Miriam Grymes
 William Wilford Heflin
 Phyllis Farmer Herrold
 Ovid Turner Hill
 La Vora Holland
 Carl Howell Hopper
 Glenda Sue Hughes
 Clifford Thomas Jefferson
 Mary Belle Kaler
 Barney Lewis Kyzar
 Reva Jett Lawson

John Joseph Leader
 Nancy Jane Lyell
 Barbara Joyce Lyles
 Patsy Ann Sowers Maddox
 Freddie William Meyer, Jr.
 Andrew Joseph Murren
 Leon McBee
 Elva Estes McConnell, Jr.
 Robert Bentley Piercy
 Harold Rudy Raymond
 Jerry Spencer Richardson
 Watson Hood Roberts
 Marjorie Riesinger Roehm
 John Donald Ruscin
 Bobby Frank Rutherford
 William James Ryan
 Martha Dell Brown Sanders
 Charles Winfield Satcher
 Robert B. Schroader
 Charles Denton Scoggin
 Merrie Geraldine Sealy
 Quinton Luther Simonsen
 William Hobert Simpson
 James Edwin Solomon
 Martha Billie Starks
 Lucy Mae Starrett
 Charles Donald Stephenson
 Earl McClain Swearingen
 Lawrence Ray Travis
 Glenn Cyrus Vancil
 John Wesley Webb
 Joe Wilson White
 Willie Wesley Whitehead
 Juanita Wilford
 Joe Frank Williams
 William Wallace Wright
 Mona Bell Geveden Yancey
 Alfred Lee Yates

BACHELOR OF ARTS

Robert Julian Bassett
 Jeanne Butterworth
 Edward Philip Crawford
 Marian Jane Dugger
 James Kendall James
 Charles Eaker Orr

Henry Thomas Redmon
 John Edward Robertson
 Dewey Frederick Sears, Jr.
 Charlotte Ford Spillane
 William Clifford Taylor
 Emily Carolyn Vaughn

If the Graduate Committee recommends the following for the MASTER OF ARTS IN EDUCATION degree, we recommend that they be granted this degree at the May Commencement.

James Emmitt Alderdice
 Mac N. Burrow
 Winford Claiborne
 Morris Earl Futrell
 Zadia Carry Herrold, Jr.
 Fred Alloway Lamb
 Cobbie Lee
 Will Taylor Lee

Herman Roscoe McLean
 Billy Joe Priest
 Calvin Douglas Riggs
 Robert Gerald Robertson
 Milton Lester Sanders
 Hershel Winfred Tapp
 Danny Ray Wales
 Paul Stanley Wilson

We recommend that diplomas be granted to those seniors of the Training School who Mr. John Robinson recommends ready to receive their diplomas.

Very truly yours,

Cleo Gillis Hester
 Wm. G. Nash
 F. D. Mellen
 Price Doyle
 A. M. Wolfson

Motion was made by Mr. Price that the Board of Regents approve the report of the Committee on Entrance, Credits, Certification and Graduation and authorize the granting of the degrees to all those who have completed their work, as recommended by the Committee and the President. This motion was seconded by Mr. Springer; and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Franklin, aye; Mr. Springer, aye; Mr. Winslow, aye.

Renewal of Certificate for Mrs. H. G. Butler Approved

Motion was made by Mr. Franklin that the Board approve the action of the President and the Secretary of the Board of Regents in renewing the certificate of Mrs. H. G. Butler. This motion was seconded by Mr. Price and was carried unanimously.

Resignation and Terminations of Service Approved

Motion was made by Mr. Springer that the Board of Regents approve the action of the President in accepting the resignations and terminating the services of faculty and staff members as reported by him in Item 5 of the Agenda. This motion was seconded by Mr. Price; and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Franklin, aye; Mr. Springer, aye; Mr. Winslow, aye.

Leaves of Absence Approved

Motion was made by Mr. Price that the Board approve the leaves of absence as reported by the President, with the understanding that the leave of absence of Miss Ruth E. Butler is to be confirmed or denied by the President upon receipt of information from her regarding her plans; and, further, in regard to the leave of George C. Patterson that action on approving his request be held until the President receives a reply to his most recent letter to him regarding such extension. This motion was seconded by Mr. Franklin and was carried unanimously.

Leaves of Absence May Be Further Extended

Motion was made by Mr. Price that the Board of Regents pass the following resolution: Whereas the situation with respect to reduced enrollments in colleges may continue beyond the end of the next academic year, we, the Board of Regents of Murray State College, authorize the President to convey, at the appropriate time, to those whose leaves of absence have been approved that it may be necessary because of reduced enrollments to further extend said leaves of absence. This motion was seconded by Mr. Franklin; and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Franklin, aye; Mr. Springer, aye; Mr. Winslow, aye.

Employment and Adjustments in Salary Approved

Motion was made by Mr. Franklin that the action of the President in connection with the employment of certain members of faculty and staff and adjustments in salaries in some instances be approved. This motion was seconded by Mr. Springer; and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Franklin, aye; Mr. Springer, aye; Mr. Winslow, aye.

Report of the Business Manager Received and Filed

Mr. P. W. Ordway was called before the Board to present his Report as Business Manager. In submitting his report, which was received and filed, certain matters were discussed in detail.

Contracts with Calloway County Board of Education and with Murray College School Company Renewed

Motion was made by Mr. Price that the Board of Regents authorize the renewal or continuation of the contracts with the Calloway County Board of Education and with the Murray College School Company, the latter of which covers the operation of the Golf Club property and provides for the payment of \$184.50 to Dr. J. W. Carr. This motion was seconded by Mr. Springer; and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Franklin, aye; Mr. Springer, aye; Mr. Winslow, aye.

Contracts for Rental of Fine Arts Building and for Rental of Warren S. Swann Memorial Dormitory Renewed

Motion was made by Mr. Franklin that the contracts for the rental of the Fine Arts Building and the Warren S. Swann Memorial Dormitory be renewed for a period of one year beginning July 1, 1951. This motion was seconded by Mr. Springer; and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Franklin, aye; Mr. Springer, aye; Mr. Winslow, aye.

College News Contract

Motion was made by Mr. Price that the Board of Regents authorize the President to receive bids and award the contract for the printing of the College News. This motion was seconded by Mr. Springer; and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Franklin, aye; Mr. Springer, aye; Mr. Winslow, aye.

Contract for the Operation of the Bookstore

Motion was made by Mr. Franklin that the President investigate the wishes of Mr. Lee Clark in regard to the continued operation of the bookstore and report them to the Board of Regents at the next meeting. This motion was seconded by Mr. Price, and was carried unanimously.

Report of the Business Manager Accepted

Motion was made by Mr. Springer that the Board accept the Report of the Business Manager. This motion was seconded by Mr. Price and was unanimously carried.

Rates for Board and Room

Motion was made by Mr. Springer that, by virtue of the increased cost of operating the cafeteria, the Board of Regents establish prices for board, or meals in the college cafeteria, effective at the beginning of the summer school, as follows:

\$7.70 per week for 3 meals a day
 \$6.50 per week for 2 meals a day
 Single meals:
 \$.35 for breakfast
 \$.50 for lunch
 \$.60 for evening meal

This motion was seconded by Mr. Price; and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Franklin, aye; Mr. Springer, aye; Mr. Winslow, aye.

Mr. Maxon Price Left Meeting about 12:30 P. M.

Mr. Maxon Price left the meeting of the Board of Regents about 12:30 P. M. and was unable to continue further in the session of the Board.

Budget for 1951-52 Approved and Faculty and Staff Employed

Motion was made by Mr. Springer that the budget for the fiscal year 1951-52 be approved, with the assignment and salary of each employee as indicated in the agenda, with the exception of Dr. W. E. Blackburn who is to be consulted regarding his willingness to accept the salary and other responsibilities prior to giving him his contract for the coming fiscal year; and further that the President is granted authority to offer contracts to the employees in the cafeteria and other departments where names have not been included in the agenda. This motion was seconded by Mr. Franklin; and the roll was called on its adoption with the following result: Mr. Franklin, aye; Mr. Springer, aye; Mr. Winslow, aye.

The budget, including the list of faculty and staff employed, follows:

ESTIMATED RECEIPTS FROM JULY 1, 1951 - JUNE 30, 1952Tuition Fees:1. Incidental Fees:

88 Vets. Spring Semester 1951 x 5.66 hrs. x \$3.00	
.....	\$ 1,494.24
230 Vets. Spring Semester 1951 x \$30.00	6,900.00
125 Vets. Fall Semester 1951 x \$30.00 ..	3,750.00
675 Reg. Stu. x \$30.00 x 2 Sem. 1951-52	40,500.00
200 Vets. Summer 1951 x \$15.00	3,000.00
300 Reg. Stu. Summer 1952 x \$15.00	4,500.00

2. General Lab. Fees:

318 Vets. Spring Sem. 1951 x \$3.00	954.00
125 Vets. Fall Sem. 1951 x \$3.00	375.00
675 Reg. Stu. x \$3.00 x 2 Sem. 1951-52 .	4,050.00
200 Vets. Summer 1951 x \$1.50	300.00
300 Reg. Stu. Summer 1952 x \$1.50	450.00

3. Non-resident Fees:

150 Reg. Stu. x \$20.00 x 2 Sem. 1951-52	6,000.00
50 Reg. Stu. x \$10.00 Summer 1952	500.00

4. Course Fees: Agr., Commerce, Home Ec.,

Ind. Arts and Speech	2,000.00
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5. <u>Transcripts</u>	500.00
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6. <u>Late Registration Fees</u>	150.00
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7. Schedule Change	\$	250.00	
8. Training School Tuition		8,200.00	
9. Veterans Tuition:			
318 x \$6.16 x 13.3 hrs. Spring Sem. 1951		26,053.10	
125 x \$6.16 x 16 hrs. Fall Sem. 1951 ..		12,320.00	
200 x \$6.16 x 9 hrs. Summer 1951		11,088.00	
10. Veterans Shop Courses 40 x \$28.00 x 11 mo.		<u>12,320.00</u>	\$145,654.34
<u>Board:</u>			
1. Cafeteria			
(\$128,200.00 Estimate) Self-supporting Basis	---	---	
2. Home Management House			
(\$1,008.00 Estimate) Self-supporting Basis	---	---	
<u>Room Rent - Dormitories & Housing Units:</u>			
1. Home Management House			
(\$216.00 Estimate) Self-supporting Basis	---	---	
2. Ordway Hall:			
125 x \$1.50 x 35 wks. 1951-52		6,562.50	
85 x \$1.50 x 8 wks. Summers 1951 and '52		1,020.00	
3. Wells Hall:			
100 x \$1.25 x 35 wks. 1951-52		4,375.00	
175 x \$1.50 x 35 wks. 1951-52		9,187.50	
170 x \$1.50 x 8 wks. Summers 1951 and '52		<u>2,040.00</u>	\$ 23,185.00
<u>College Housing:</u>			
1. White Houses:			
13 x \$22.00 x 11 mo. 1951-52		3,146.00	
14 x \$25.00 x 11 mo. 1951-52		3,850.00	
2. Apartments:			
35 x \$19.00 x 11 mo. 1951-52		7,315.00	
3. Trailers:			
12 x \$16.00 x 1 mo. 1951-52		192.00	
4. Rental on Bailey Property:			
12 mo. x \$50.00 1951-52		<u>600.00</u>	\$ 15,103.00
<u>Other Special Services:</u>			
1. Chemistry Breakage:			
(\$600.00 Estimate-Allocated for supplies	\$	---	---
2. Library Fines		75.00	
3. College News Advertising		2,000.00	
4. Activity Fee:			
318 Vets. x \$1.50 Spring Sem. 1951		477.00	
125 Vets. x \$1.50 Fall Sem. 1951		187.50	
200 Vets. x \$0.50 Summer 1951		100.00	
675 Reg. Stu. x \$1.50 x 2 Sem. 1951-52		2,025.00	
300 Reg. Stu. x \$0.50 Summer 1952		150.00	
5. Diploma and Graduation Fees		1,000.00	
6. Industrial Arts Supply Tickets		<u>1,200.00</u>	\$ 7,214.50
<u>Farm Produce Sales</u>			35,400.00
<u>Bookstore Commission</u>			1,200.00
<u>Extension Fees</u>			2,500.00

Miscellaneous Receipts:

1. Cannery ((\$3,800.00 Estimate). Self-supporting Basis	\$ --- --	
2. Vocational Education	3,000.00	
3. Guidance Center. Rent, 1,248 sq.ft. x 75¢	936.00	
4. Veterans Books & Supplies for Shop Courses - Reimbursement Basis	---	---
5. Training School Lunchroom - Reimbursement Basis	---	---
6. Veterans Farmer Training Course - Reimburse- ment Basis	---	---
7. Fuel & Utilities: Health Building 12 mo. x \$400.00	4,800.00	
Fine Arts Building 12 mo. x \$200.00	2,400.00	
8. Handling Veterans Books and Supplies	1,600.00	
9. Supplies for Bonded Buildings from Central Storeroom	3,000.00	
10. Other Income	2,000.00	\$ 17,736.00

Athletic Student Tickets

(To be allocated from Incidental Fees) --- --

Athletic Game Receipts:

1. College	22,000.00	
2. Training School	1,100.00	\$ 23,100.00

TOTAL REVOLVING FUND INCOME \$271,092.84

State Appropriation - Maintenance & Operation 445,000.00

To be brought forward from 1950-51 Fiscal Year 60,000.00

TOTAL ESTIMATED RESOURCES. FOR 1951-52 FISCAL YEAR \$776,092.84

ESTIMATED EXPENDITURES FROM JULY 1, 1951 - JUNE 30, 1952

CENTRAL ADMINISTRATION:

	<u>Salaries</u>	<u>Student Wages</u>	<u>Travel</u>	<u>Total</u>
11. Board of Regents. ...	\$ --- --	\$ --- --	\$ 300.00	\$ 300.00
12. President's Office .	14,480.00	250.00	800.00	15,530.00
13. Business Office	20,340.00	---	400.00	20,740.00
14. Registrar's Office .	13,310.00	---	200.00	13,510.00
15. Dean of Students ...	6,800.00	350.00	300.00	7,450.00
16. Public Relations. ...	19,320.00	500.00	3,600.00	23,420.00
	<u>\$74,250.00</u>	<u>\$1,100.00</u>	<u>\$5,600.00</u>	<u>\$80,950.00</u>

18. Undistributed Expense:

Student Wages. (Telephone Operators)	\$ 750.00
Postage, Freight & Express	3,500.00
Telephone & Telegraph Service	6,000.00
Printing & Advertising	5,000.00
Repairs to Office Machines & Equipment	500.00
Office Supplies & Materials	4,000.00
Premium. on Fidelity Bonds & Burglar Insurance	350.00
Other Expenses	300.00
Association Membership Dues	800.00
Refunded Fees	2,500.00
	<u>\$23,700.00</u>

20. <u>Instruction Expenses:</u>	Salaries	Student Wages	Travel	Supplies & Reprs. to Materials	Eqmt.	Total
1 Dean of Faculty	\$6,135.00	---	400.00	---	---	\$ 6,535.00
2 Agriculture ...	14,280.00	264.00	350.00	400.00	100.00	15,394.00
3 Biological Sci.	13,200.00	1,100.00	100.00	2,000.00	200.00	16,600.00
4 Commerce	15,000.00	275.00	175.00	250.00	575.00	16,275.00
5 Education	18,210.00	225.00	600.00	250.00	50.00	19,335.00
6 Fine Arts	44,863.00	3,324.00	500.00	1,600.00	450.00	50,737.00
7 Health & P. Ed.	29,660.00	900.00	200.00	2,400.00	100.00	33,260.00
8 Home Economics	15,386.00	475.00	200.00	1,016.00	50.00	17,127.00
9 Industrial Arts	8,800.00	500.00	200.00	2,000.00	200.00	11,700.00
10 Lang. & Lit. ..	38,960.00	1,200.00	900.00	800.00	100.00	41,960.00
12 Mathematics ...	8,880.00	---	---	---	25.00	8,905.00
13 Physical Sci. .	20,120.00	2,580.00	300.00	1,250.00	200.00	24,450.00
14 Social Science	17,100.00	---	100.00	75.00	---	17,275.00
15 Extension, G. P.	1,500.00	---	---	---	---	1,500.00
16 Training School	55,180.00	---	850.00	1,750.00	200.00	57,980.00
18 Vet. Shop Courses	9,900.00	---	50.00	1,500.00	600.00	12,050.00
	<u>\$317,174.00</u>	<u>10,843.00</u>	<u>4,925.00</u>	<u>15,291.00</u>	<u>2,850.00</u>	<u>\$351,083.00</u>

17. Chapel Programs and Commencement:

Chapel Programs	\$ 500.00	
Commencements	500.00	
Advisory Conferences	500.00	\$ 1,500.00

31. College Library:

Salaries	\$ 15,762.50	
Student Wages	2,106.00	
Travel	110.00	
Printing and Binding	500.00	
Office Supplies and Materials	300.00	
Books and Periodicals	6,500.00	\$ 25,278.50

TOTAL COST OF INSTRUCTION

\$377,861.50

34. Operation and Maintenance of Physical Plant:

Salaries and Wages	\$ 62,460.00	
Student Wages	1,800.00	
Labor for painting & repairing Bldgs. & Eqptmt.	7,500.00	
Freight and Express	400.00	
Travel	100.00	
Electricity, Water and Sewerage	15,000.00	
Office Supplies	100.00	
Motor Fuels and Lubricants	1,600.00	
Fuel (Coal for Heating Plant and Fuel Oil) .	33,000.00	
Janitorial Supplies	5,000.00	
Repairs to Motor Equipment	2,000.00	
Repairs to Furniture and Equipment	2,600.00	
Repairs to Buildings and Grounds	6,000.00	
Plumbing and Electrical Supplies and Tools .	6,000.00	
State Insurance Premiums on Bldgs. & Eqptmt.	13,200.00	
State Ins. Prems., Motor Vehicles, Fire & Tor.	100.00	
Insurance Premiums on Motor Vehicles, Public Liability and Property Damage	600.00	\$157,460.00

35. Rental on Bonded Buildings:

1. Health Building, \$600.00 x 12 mo.	\$ 7,200.00	
2. Fine Arts Building, \$200.00 x 12 mo. ...	2,400.00	
3. Swann Dormitory and Shop, \$400.00 x 12 mo..	4,800.00	\$ 14,400.00

40. Auxiliary Agencies:

40-1 <u>College News</u>		
Student Wages	\$ 980.00	
Postage	140.00	
Travel	150.00	
Printing, Cuts and Mats	4,104.00	
Repairs to Equipment	30.00	
Office Supplies and Materials	100.00	
Other Expenses	100.00	\$ 5,604.00

40-2 Post Office

Salary, Supplementing Post Master's Salary received from Post Office Department	\$ 650.00	
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40-3	<u>Social Committee</u>			
	Food & Supplies for Teas and Receptions	\$	300.00	\$ 300.00
40-4	<u>"The Shield", College Yearbook</u>			
	Salaries for Editor and Business Manager			
	\$15.00 x 9 mo. x 2 Sem.		270.00	270.00
50.	<u>Athletics:</u>			
50-1	<u>Football</u>			
	Student Wages, Manager and Trainer		204.00	
	Scholarships, 45 x \$8.95 x 35 wks.		14,096.25	
	On Campus Expenses: Meals for early practice, banquet, visiting athletes and after game meals		1,420.00	
	Repairs to Uniforms and Equipment		100.00	
	Travel Expense: Transportation, meals and lodging		3,804.50	
	Contracts and Officials for Home Games		4,300.00	
	Laundry and Cleaning		500.00	
	Uniforms, Equipment and Supplies		4,700.00	
	Accident Insurance on Players		1,400.00	
	Federal Tax on Admissions		1,233.00	\$31,757.75
50-2	<u>Basketball</u>			
	Student Wages, Trainer	\$	114.00	
	Scholarships, 15 x \$8.95 x 35 wks.		4,698.75	
	On Campus Expenses: Banquet, visiting athletes and after game meals		450.00	
	Repairs to Uniforms and Equipment		20.00	
	Travel Expense: Transportation, meals and lodging		6,317.00	
	Contracts and Officials for Home Games		3,600.00	
	Laundry and Cleaning		150.00	
	Uniforms, Equipment and Supplies		1,295.00	
	Accident Insurance on Players		115.00	
	Federal Tax on Admissions		600.00	\$17,359.75
50-3	<u>Baseball</u>			
	Student Wages, Manager	\$	60.00	
	Travel Expenses: Transportation, meals and lodging		1,000.00	
	Contracts and Officials for Home Games		290.00	
	Laundry and Cleaning		100.00	
	Uniforms, Equipment and Supplies		600.00	
	Accident Insurance on Players		75.00	\$ 2,125.00
50-4	<u>Track</u>			
	Travel Expense	\$	600.00	
	Officials for Home Meets		50.00	
	Laundry and Cleaning		25.00	
	Uniforms, Equipment and Supplies		500.00	
	Accident Insurance on Candidates		50.00	\$ 1,225.00
50-5	<u>Training School Athletics</u>			
	Training School Athletic Expense, including transportation, equipment, supplies, officials and all other items of expense	\$	1,100.00	\$ 1,100.00
60.	<u>Resident Halls:</u>			
60-1	<u>Home Management House - Self-supporting.</u>			
	Estimated Operating Cost \$1,224.00.			
	This amount is not included in receipts nor expenditures.			
60-2	<u>Wells Hall</u>			
	Salaries and Wages	\$	6,780.00	
	Student Wages		1,850.00	
	Travel		100.00	
	Printing Handbook		200.00	
	Laundry and Cleaning		120.00	
	Office Supplies		50.00	
	Supplies and Materials from Mntnc. Dept.		2,000.00	
	Household Supplies		300.00	\$11,400.00

60-3	<u>Ordway Hall</u>		
	Salaries and Wages	\$ 2,000.00	
	Student Wages, Telephone and Lobby Duty	450.00	
	Repairs to Furniture and Equipment	600.00	
	Supplies & Materials from Maintnc. Dept.	<u>1,800.00</u>	\$ 4,850.00
60-4	<u>White Houses (33 Units)</u>		
	Maintenance and Repair to Buildings ...	\$ 1,200.00	
	Garbage Disposal Service	<u>170.00</u>	\$ 1,370.00
60-5	<u>Apartment Buildings (64 Units)</u>		
	Maintenance and Repair to Buildings ...	\$ 2,000.00	
	Garbage Disposal Service	<u>190.00</u>	\$ 2,190.00
60-6	<u>Trailers (17 Units)</u>		
	Maintenance and Repair to Trailers	\$ 150.00	
	Fuel Oil for Central Bath Unit	<u>25.00</u>	\$ 175.00

70. Cafeteria:

The Cafeteria is operated on a self-supporting basis. The receipts have not been included in the receipts estimate. It is estimated that the Cafeteria will produce revenue of approximately \$128,200.00 for the fiscal year. Salaries, food, materials and supplies and other operating expenses will be paid from the Cafeteria income. This operation will be self-supporting and any profit will be used to purchase new equipment or will go into the College Revolving Fund.

70-1 Training School Lunch Room (Reimbursement Basis)

The expenses for operating this lunch room are reimbursed by the State Department of Education, Vocational Division, Lunch Room Program.

75. Farm:

Salaries and Wages	\$ 12,250.00	
Veterinary & Testing Ser., Professional & Con..	600.00	
Travel	150.00	
Utilities, Electricity	375.00	
Processing Milk	2,000.00	
Feeds and Forage	4,000.00	
Tractor & Truck Exp., Motor Fuels & Lubricants	1,100.00	
Heating Fuels	300.00	
Repairs to Vehicles	380.00	
Repairs to Equipment	500.00	
Building Materials	3,600.00	
Poultry and Eggs, Commercial Supplies	1,200.00	
Tools	300.00	
Agricultural and Botanical Supplies	1,200.00	
Seed and Fertilizer	2,000.00	
State Insurance on Buildings and Contents ...	1,000.00	
State Insurance on Vehicles	100.00	
Other Expense	500.00	
Livestock	600.00	
Machinery and Implements	1,000.00	
Buildings and Fixed Equipment	500.00	
Capital Outlay	<u>1,000.00</u>	\$34,655.00

76. Cannery: (Reimbursement & Self-supporting Basis)
(Estimated Operating Expense \$3,800.00)

90. Veterans Farmer Training Program: (Reimbursement Basis)
(Estimated Operating Expense \$5,375.00)

36. Capital Outlay:

Land Purchase on Amortization Plan, Golf Club Prop.	184.50	\$ 184.50
<u>Social Security Payments</u>	2,000.00	\$ 2,000.00
Total Estimated Expenditures as listed above		\$771,587.50
Contingent Fund		4,505.34
TOTAL		\$776,092.84

EMPLOYMENT OF FACULTY AND ADMINISTRATIVE STAFFGENERAL ADMINISTRATION

	Assignment	Recommended Salary 1951-52	Total
<u>President's Office</u>			
Ralph H. Woods.	President	\$7,500.00	
Tennie Breckenridge	Secretary to President	2,680.00	
Alice Keys	Secretary to the Dean	3,100.00	
J. W. Carr	President Emeritus	<u>1,200.00</u>	\$14,480.00
<u>Business Office</u>			
P. W. Ordway	Business Manager	5,100.00	
Fay W. Sledd	Asst. to Bus. Mgr.	2,940.00	
James Rogers	Accountant	3,000.00	
Naomi B. Rogers	Cashier	2,100.00	
Helen Gill	Clerk	1,800.00	
Dorothy Holland	Clerk	2,100.00	
Joy Johnson	Clerk	1,800.00	
Janice McIvor	Clerk-Bookstore	1,200.00	
Registration Assistants		<u>300.00</u>	20,340.00
<u>Registrar's Office</u>			
Cleo Gillis Hester	Registrar	4,100.00	
Catherine Purdom	Assistant Registrar	2,760.00	
Mrs. Lora Ashcraft	Clerk	2,000.00	
Pauline Johnson	Clerk	2,000.00	
Wanda Farmer	Clerk	1,700.00	
Registration Assistants		<u>750.00</u>	13,310.00
<u>Dean of Students</u>			
J. Matt Sparkman	Dean of Students	4,700.00	
Rubye K. Pool	Secretary	<u>2,100.00</u>	6,800.00
<u>Public Relations</u>			
M. O. Wrather	Director	5,100.00	
Martha L. Guier	Secretary	2,400.00	
Virginia S. Russell	Secretary	1,840.00	
Erl Sensing	Publicity	3,340.00	
Eltis Henson	Field Service	4,240.00	
	Clerk	1,200.00	
	Clerk	<u>1,200.00</u>	19,320.00

INSTRUCTION

		Recommended Salary 1951-52	Total
<u>Assignment</u>			
<u>Dean of Faculty</u>			
William G. Nash	Dean	\$5,540.00	
Sarah H. Panzera	Secretary (3 mo.)	495.00	
Registration Assistants		<u>100.00</u>	\$ 6,135.00
<u>Agriculture</u>			
A. Carman	Professor	5,100.00	
E. B. Howton	Assoc. Professor	4,460.00	
Arlie Scott	Asst. Professor	3,880.00	
Mrs. R. C. Harp	Secretary 1/2 time (Other 1/2 to Veterans Shop Courses)	<u>840.00</u>	14,280.00
<u>Biological Sciences</u>			
A. M. Wolfson	Professor	5,100.00	
Liza Spann	Assoc. Professor	4,200.00	
Grace Wyatt	Asst. Professor	<u>3,900.00</u>	13,200.00
<u>Commerce</u>			
F. M. Gingles	Assoc. Professor	4,100.00	
Vernon Anderson	Asst. Professor	3,900.00	
Verda Head	Asst. Professor	3,700.00	
Thomas B. Hogancamp	Asst. Professor (9 mo.)	<u>3,300.00</u>	15,000.00
<u>Education</u>			
Rhey B. Parsons	Professor	4,700.00	
Harry M. Sparks	Assoc. Professor	4,700.00	
Rubie E. Smith	Asst. Professor	3,780.00	
Nellie M. Wyman	Asst. Professor	3,580.00	
T. C. Venable	Asst. Prof. (1 mo. 4 da.)	390.00	
Mary Louise Brown	Secretary Part-time	960.00	
Summer Workshop		<u>100.00</u>	18,210.00
<u>Fine Arts</u>			
Price Doyle	Professor (3/4 time)	3,600.00	
Joseph Golz	Assoc. Prof. (10 mo.)	3,333.00	
Robert E. Lovett	Asst. Prof. (2 mo.)	570.00	
Clara M. Eagle	Assoc. Professor	4,020.00	
John C. Berssenbrugge	Assistant Professor	3,880.00	
Neale B. Mason	Asst. Professor	3,540.00	

INSTRUCTION (CON.)

	Assignment	Recommended Salary 1951-52	Total
Richard Farrell	Assoc. Professor	\$4,000.00	
David J. Gowans	Asst. Professor	3,680.00	
Don Finegan	Asst. Professor	3,560.00	
Russell W. Terhune	Asst. Professor	3,520.00	
Roman Prydatkevitch	Asst. Professor	3,780.00	
L. R. Putnam	Asst. Professor	3,780.00	
John C. Winter	Asst. Professor	<u>3,600.00</u>	\$44,863.00
<u>Health and Physical Education</u>			
Roy Stewart	Professor	4,800.00	
Carlisle Cutchin	Asst. Professor	3,780.00	
Fred Faurot	Asst. Professor	4,200.00	
Harlan Hodges	Asst. Professor	4,200.00	
Kenneth McRee	Assistant Coach	3,060.00	
Carrie A. White	Asst. Professor	3,400.00	
James C. Hart	Physician (11 mo.)	1,660.00	
Coy Elizabeth Laney	Nurse	1,200.00	
	Nursing Instructor	3,000.00	
	Instructor (Part-time)	<u>360.00</u>	29,660.00
<u>Home Economics</u>			
Ruby Simpson	Professor	4,780.00	
Mary Crenshaw	Assoc. Prof. (11 mo.)	3,666.00	
Caroline Wingo	Asst. Professor	3,640.00	
Frances Brown	Asst. Professor	<u>3,300.00</u>	15,386.00
<u>Industrial Arts</u>			
H. L. Oakley	Professor	4,800.00	
George Lilly	Asst. Professor	<u>4,000.00</u>	8,800.00
<u>Languages and Literature</u>			
Herbert Halpert*	Professor	5,000.00 *	
F. D. Mellen	Professor	4,400.00	
J. Albert Tracy	Assoc. Professor	4,060.00	

* It was found that Dr. Halpert needed to continue with his research and writing; and since his services at the college during July could be dispensed with, his actual salary is, as follows:

(8-1-51--6-30-52, 11 mo.) \$4,583.26

INSTRUCTION (CON.)

	Assignment	Recommended Salary 1951-52	Total
<u>Languages and Literature (Con.)</u>			
Beatrice Frye	Asst. Professor	\$3,780.00	
Lillian Hollowell	Asst. Prof. (11 mo.)	3,465.00	
E. G. Schmidt	Asst. Professor	4,000.00	
Annie Smith	Asst. Professor (9 mo.)	3,120.00	
Edwin Larson	Assoc. Professor	4,100.00	
	Asst. Professor (9 mo.)	3,120.00	
	Asst. Professor	3,600.00	
Summer	(1 mo.)	<u>315.00</u>	\$38,960.00
<u>Mathematics</u>			
M. G. Carman	Professor	5,100.00	
Evelyn Linn	Asst. Professor	<u>3,780.00</u>	8,880.00
<u>Physical Sciences</u>			
W. E. Blackburn	Professor	5,100.00	
Roberta Whitnah	Assoc. Professor	3,900.00	
R. A. Johnston	Asst. Professor	3,620.00	
William G. Read	Asst. Prof. (10 mo.)	3,250.00	+ June Salary
Ardath Canon	Asst. Professor	3,500.00	
	Asst. Professor (1 mo.)	325.00	
Extra		<u>100.00</u>	\$20,120.00
<u>Social Science</u>			
C. S. Lowry	Professor	5,100.00	
W. D. Aeschbacher	Assoc. Professor	4,200.00	
B. J. Tillman	Asst. Professor	3,600.00	
P. Rex Syndergaard	Assoc. Professor	<u>4,200.00</u>	17,100.00
<u>Training School</u>			
John E. Robinson	Assoc. Professor	4,400.00	
Margaret Blalock	Secretary	1,740.00	
Ola B. Brock	Instructor	2,900.00	
Margaret Campbell	Asst. Professor	3,080.00	
Thomas N. Wikstrom	Instructor	3,360.00	
Attie Faughn	Instructor	2,820.00	
R. E. Goodgion	Instructor	3,040.00	
Bobbie R. Grogan	Asst. Professor	3,600.00	
Esco Gunter	Asst. Professor	3,600.00	

INSTRUCTION (CON.)

Assignment	Recommended Salary 1952-52	Total
<u>Training School (Con.)</u>		
Martha Lindsey	Instructor	\$3,360.00
Lillian J. Lowry	Instructor (9 mo.)	2,300.00
Georgia Wear	Instructor	2,820.00
Tim O'Brien, Jr.	Instructor (9 mo.)	2,565.00
Annie Ray	Asst. Professor	2,980.00
Olleen Williams	Critic Teacher, Art & Asst. Prof. Dept. Art	2,675.00 (9 mo.)
Lottie Suiter	Instructor	2,900.00
Mattie S. Trousdale	Instructor	2,900.00
Mayme Whitnell	Librarian	1,890.00
Hewlett Cooper	Instructor (9 mo.)	<u>2,250.00</u> \$55,180.00
<u>Veterans Shop Courses</u>		
*Leonard V. Ottway	Instructor	3,060.00
*Truman Turner	Instructor	3,060.00
*Clarence W. Herndon	Instructor	2,940.00
Mrs. R. C. Harp	Secretary 1/2 time (Other 1/2 to Agriculture Department)	840.00
		<u>9,900.00</u>
*To be employed on a month to month basis as needed to operate courses.		
<u>College Library</u>		
Joe H. Bailey	Librarian (1/2 mo.)	162.50
_____	Librarian	3,700.00
Ann Cohron	Asst. Librarian	2,980.00
_____	Asst. Librarian	2,980.00
La Jean Wiggins	Clerk	2,340.00
Rezina Senter	Library Science	<u>3,600.00</u> 15,762.50
<u>Operation and Maintenance of Physical Plant</u>		
I. H. Key	Supt. Bldgs. & Grounds	3,900.00
Daphene Hewitt	Secretary	1,560.00
B. J. Hoffman	Engineer	2,880.00
Richard V. Scarbrough	Steam Fitter	2,700.00
John Waters	Electrician	2,700.00
T. C. Miller	Plumber's Helper	1,620.00

INSTRUCTION (CON.)

		Recommended Salary 1951-52	Total
<u>Assignment</u>			
<u>Operation and Maintenance of Physical Plant (con.)</u>			
James T. Stone	Carpenter	\$2,400.00	
J. W. Strader	Carpenter	2,240.00	
Clarence Morgan	Painter	1,960.00	
Marvin Houston	Painter	1,960.00	
C. E. Purdon	Watchman	1,560.00	
F. M. Perdue	Watchman	1,560.00	
Ed Ellis	Grounds Caretaker	1,500.00	
Johnnie Outland	Grounds Caretaker and Bus Driver	1,500.00	
W. H. Giles	Grounds Caretaker	1,500.00	
Herbert Farmer	Janitor	1,500.00	
Charles Robertson	Janitor	1,500.00	
Richard McNutt	Janitor	1,620.00	
Carl Hendrick	Janitor	1,740.00	
*O. R. Jeffrey	Janitor	1,800.00	
J. W. Page	Janitor	1,520.00	
Acre Miller	Janitor	1,520.00	
W. L. Story	Janitor (4 mo.)	500.00	
W. H. Crutcher	Janitor	1,500.00	
Alford Hughes	Janitor	1,440.00	
Wayne Stone	Janitor	1,500.00	
Will Rose	Janitor	1,440.00	
B. J. Stagner	Bus Driver	1,500.00	
Ed Adams	Storekeeper	1,500.00	
C. W. Kemper	Grounds and Housing	2,640.00	
Marshall Fuqua	Fireman	1,800.00	
Louie Dunn	Fireman	1,800.00	
Robert Hoke	Fireman	1,800.00	
Glockous Stone	Fireman	1,800.00	
Extra Help on Grounds		<u>500.00</u>	\$62,460.00
*1/2 to be charged to Operation and Maintenance			
*1/2 to Duplicating Machine Room			
<u>Post Office</u>			
Glin Jeffrey	Post Master	<u>650.00</u>	650.00

INSTRUCTION (CON.)

Assignment	Recommended Salary 1951-52	Total
<u>Operation and Maintenance of Physical Plant (Con.)</u>		
<u>Wells Hall</u>		
Ruth Ashmore	House Director	\$1,860.00
Mary W. Brown	Asst. House Director	1,560.00
Corinne Phillips	Janitress	1,260.00
O. A. Johnson	Janitor	1,500.00
Vacation Cleaning		<u>600.00</u>
		6720 - \$62,460.00
<u>Ordway Hall</u>		
Hoyt Linn	Janitor	1,500.00
2 Student Janitors		<u>500.00</u>
		2,000.00
<u>Cafeteria</u>		
Lydia Wehing	Dietitian	3,780.00
Louise Jellison	Asst. Dietitian	2,100.00
Barbara Jeffrey	Clerk	<u>1,440.00</u>
		7,320.00
<u>Farm</u>		
Oren Hull	Farm Manager	2,680.00
Paul Blalock	Herdsman	2,400.00
Henry Anderson	Laborer	1,500.00
W. S. Rogers	Laborer	1,380.00
	Milker	720.00
Additional labor for harvesting and rush season		<u>3,570.00</u>
		12,250.00
<u>Veterans Institutional on Farm Training</u>		
Wayne Dyer	Instructor	3,300.00
		3,300.00

Murray State College will be reimbursed through the State Department of Vocational Education for the expense of this training program.

BONDING ACCOUNTS

Assignment	Recommended Salary 1951-52	Total
<u>Fine Arts Building</u>		
Connie Mills	Janitor	\$1,800.00
J. S. McClure	Janitor	1,500.00
Mrs. R. M. Pollard	Supervisor of Lounge (11 mo. part-time)	<u>550.00</u>
		\$ 3,850.00

BONDING ACCOUNTS (CON.)

		Recommended Salary 1951-52	Total
<u>Health Building</u>			
M. O. Clark	Janitor	\$1,800.00	
Fred Garland	Janitor	1,500.00	
A. G. Murray	Janitor	1,500.00	
D. M. Thomas	Janitor	1,500.00	
Mrs. Carlisle Cutchin	Custodian Girls Lockers (11 mo.)	<u>935.00</u>	\$7,235.00
<u>Swann Dormitory</u>			
Tom Waldrop	Janitor	<u>1,500.00</u>	1,500.00
<u>Contract with Tennessee Valley Authority</u>			

Motion was made by Mr. Franklin that the President be authorized to renew or to terminate the contract with the Tennessee Valley Authority, in keeping with the available budget and the services needed. This motion was seconded by Mr. Springer; and the roll was called on its adoption with the following result: Mr. Franklin, aye; Mr. Springer, aye; Mr. Winslow, aye.

Report of the Custodian of the Thomas P. Norris Student Loan Fund Received and Filed; Custodian Authorized To Transfer Old Notes from Active Files

In submitting his report of the Thomas P. Norris Student Loan Fund, Mr. J. Matt Sparkman, Custodian, called particular attention to the list of old notes and certain other notes on which the face values have been paid, leaving only a balance of interest due.

Motion was made by Mr. Franklin that the Custodian of the Thomas P. Norris Student Loan Fund be authorized to charge off from the active list of notes for amounts due this fund, all notes that are at least fifteen years old also all notes on which the principals have been paid, even though they are not fifteen years old; and, further, that said notes be kept so that if and when payments are obtainable, they may be credited to such notes. This motion was seconded by Mr. Springer; and the roll was called on its adoption with the following result: Mr. Franklin, aye; Mr. Springer, aye; Mr. Winslow, aye.

Report of Veterans Housing Manager Accepted

Motion was made by Mr. Springer that the report of the Housing Manager be accepted. This motion was seconded by Mr. Franklin and was carried unanimously.

Application to State Department of Education, Vocational Division, for Reimbursement for Operation of Programs in Vocational Agriculture and Vocational Home Economics Authorized

Motion was made by Mr. Springer that the President be authorized to request reimbursement on the salaries of vocational teachers in the Training School in accordance with their established salaries and the rate of reimbursement available. This motion was seconded by Mr. Franklin; and the roll was called on its adoption with the following result: Mr. Franklin, aye; Mr. Springer, aye; Mr. Winslow, aye.

Operation of Cannery Authorized

Motion was made by Mr. Franklin that the continued operation of the cannery be authorized and, further, that the President be authorized to request reimbursement from the Vocational or Veterans' Training funds. This motion was seconded by Mr. Springer; and the roll was called on its adoption with the following result: Mr. Franklin, aye; Mr. Springer, aye; Mr. Winslow, aye.

Termination of Testing Service for the Veterans Administration

Motion was made by Mr. Franklin that the Board of Regents approve the termination of the contract with the Veterans Administration for the Testing Service for Veterans, effective on March 31, 1951, in accordance with the request of the Veterans Administration, as reported by the President. This motion was seconded by Mr. Springer; and the roll was called on its adoption with the following result: Mr. Franklin, aye; Mr. Springer, aye; Mr. Winslow, aye.

Resolution Regarding the Establishment of Fraternities and Clubs Other than Departmental Clubs

President Woods stated to the Board that requests had been received from students for the privilege of organizing a social fraternity; and, in this connection, Mr. J. Matt Sparkman, Dean of Students, was called before the Board to participate in the discussion.

After giving careful consideration to the students' request and appraising the fraternity and sorority situation as it now exists at Murray State College, the Board of Regents took the following action:

Motion was made by Mr. Springer that the Board go on record, as follows: that any fraternity, sorority or club, other than departmental clubs, now established or to be established on the campus of Murray State College should be of an honorary or semi-honorary nature and directly under the control and supervision of the school; that any fraternity or sorority now organized or to be organized should require a minimum academic standing on the part of each charter member and/or initiate of 1.5, this not to become retroactive but to become applicable to present and any newly organized fraternities and sororities; that sponsors or advisers of fraternities and sororities must be employees of the college and approved by the Dean of Students and the President and that the President and Dean of Students should charge any committee which may be in existence or appointed to consider the establishment or operation of fraternities or sororities with the responsibility of reviewing carefully the aims and objectives as well as the needs for such an organization before recommending its establishment; and, further, that the President and Dean of Students are herewith authorized to establish further rules and regulations to provide for the constructive and effective operation of fraternities, sororities and/or clubs on the Murray State College campus. This motion was seconded by Mr. Franklin, and was carried unanimously.

Faculty Members Who Are Heads of Departments To Be Assigned Minimum Teaching Loads

In discussing plans for operating the college with anticipated reductions in enrollment, special consideration was given to the teaching loads of the Heads of Departments.

Motion was made by Mr. Franklin that unless the faculty are assigned other duties by the President, it will be expected that they teach from twelve to eighteen credit hours per semester and, further, that no one but Department Heads with heavy administrative loads should be assigned the minimum. This motion was seconded by Mr. Springer, and was carried unanimously.

Application for Air Corps ROTC Unit Disapproved; Applications for Army ROTC Unit also for Naval Unit To Be Reactivated

President Woods reported to the Board of Regents that although every effort possible had been made to secure the establishment of an Air Corps ROTC Unit at Murray State College, the Selection Committee had not located one of the units at this institution. It was indicated, however, that other additional units might be established in the future.

Motion was made by Mr. Springer that the President be authorized and directed to reactivate his request for an Army ROTC Unit and that he, also, submit an application for a Naval Unit. This motion was seconded by Mr. Franklin, and was carried unanimously.

Social Security for Employees Not Covered in the Teacher Retirement

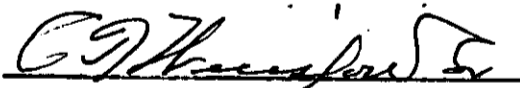
After discussion of the Social Security Program, Mr. Springer made a motion that Murray State College participate fully in the program and, further, that request be made of the Commissioner of Finance and the Governor for sufficient funds to pay the actual cost to the college for such participation from January 1 to June 30, 1951. This motion was seconded by Mr. Franklin; and the roll was called on its adoption with the following result: Mr. Franklin, aye; Mr. Springer, aye; Mr. Winslow, aye.

Resolution of Appreciation of Services of Mr. Collus O. Johnson

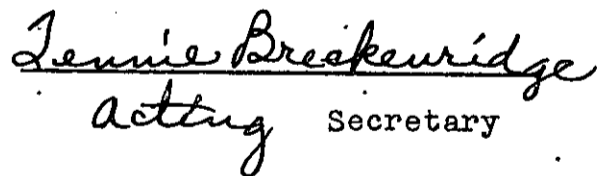
Motion was made by Mr. Springer that the President be authorized to prepare appropriate resolutions expressing to Mr. Collus O. Johnson, who is severing his connection with Murray State College, the sincere appreciation of all the college officials for his complete devotion to duty and for the valuable service he has rendered while serving as Area Education Coordinator and promoting the interests of the Tennessee Valley Authority and of Murray State College. This motion was seconded by Mr. Franklin and was unanimously carried.

Meeting of Board of Regents Recessed Until May 28, 1951

Motion was made by Mr. Springer that this meeting of the Board of Regents be recessed until 3:00 P. M. on Monday, May 28, 1951, Commencement Day, at which time it will be reconvened. This motion was seconded by Mr. Franklin, and was unanimously carried.



Chairman



Acting Secretary