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Board of Regents, Murray State Normal School

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MINUTES OF THE BOARD OF REGENTS  
OF MURRAY STATE COLLEGE

January 21, 1952

The Board of Regents of Murray State College met in regular quarterly session in the Office of the President at 10:00 A. M. on Monday, January 21, 1952, third Monday, with the following members present: Mr. Hollis C. Franklin, Mr. Maxon Price and Mr. Claude Winslow. In the absence of Mr. Wendell P. Butler, the new Superintendent of Public Instruction, who is Ex-Officio Chairman, Mr. Claude Winslow, Vice Chairman, presided. Dr. Woods reported that he had hoped Mr. Butler could be present; but so many things required his attention in Frankfort that he could not attend this meeting.

Agenda Presented by President Woods

Dr. R. H. Woods, President, presented to the Board the Agenda for the meeting of the Board of Regents as follows:

AGENDA FOR THE MEETING OF THE BOARD OF REGENTS

OF MURRAY STATE COLLEGE

January 21, 1952

- I. Approval of the Minutes of the Meeting of the Board of Regents Held on October 15, 1951
- II. Report of the Committee on Entrance, Credits, Certification and Graduation
- III. Resignations

<u>Faculty</u>	<u>Assignment</u>	<u>Effective</u>
Vivian Sauber	Asst. Prof. Fine Arts Dept.	1-24-52

I have accepted Miss Sauber's resignation as indicated above. Actually, according to her contract, her employment was scheduled to terminate as of January 24, 1952.

<u>Administrative Staff</u>	<u>Assignment</u>	<u>Effective</u>
Margaret Blalock	Secretary at the Training School	1-1-52

Mrs. Blalock has resigned because of illness, and I have accepted her resignation.

- IV. Leave of Absence

<u>Administrative Staff</u>	<u>Assignment</u>	<u>Effective</u>
Mrs. Carlisle Cutchin	Custodian Girls' Lockers	1-1-52--6-30-52

I have granted Mrs. Cutchin's request for a leave of absence because of the serious illness of her mother, with the understanding that, if conditions permit, she will resume her duties at the beginning of any month prior to June 30, 1952.

- V. Employment and adjustments in Salary

<u>Name</u>	<u>Assignment</u>	<u>Monthly Salary</u>	<u>Effective</u>
<u>Faculty</u>			
John Thomas Jones	Instructor	\$300.00	10-29-51

<u>Name</u>	<u>Assignment</u>	<u>Monthly Salary</u>	<u>Effective</u>
<u>Administrative Staff</u>			
Janice Clopton		\$100.00	12-1-51
(Name changed from Janice McIvor to Janice Clopton)			
Wanda Farmer	Clerk, Registrar's Office	141.67 to \$160.00	12-1-51
Mrs. Garva Gatlin	Custodian Girls' Lockers	85.00	1-3-52
Mrs. Mary Lois Robinson	Secretary, Training School	125.00	1-1-52
(on a monthly basis, replacing Mrs. Margaret Blalock, resigned)			

VI. Budget Request and Recommended Appropriation

Murray State College had requested \$704,249.00 for the first year of the biennium and \$718,576.00 for the second year of the biennium 1952-53 and 1953-54. In the Budget Bill, the Finance Department and the Governor recommended \$556,000.00 for 1952-53 and \$579,000.00 for 1953-54.

VII. Legislative Research Commission Survey

As reported to you at the last Board meeting, the Legislative Research Commission secured the services of the Division of Higher Education of the United States Office of Education to make a survey of state supported higher education in Kentucky. This report was completed around the first of December, 1951 and was made available to the Committee on Functions and Resources of State Government. A few statements from the survey will indicate the tenor of the report:

"The most important single need for higher education in Kentucky is increased financial support."

"The institutions are using well, on the whole, the relatively limited funds supplied; but they simply cannot provide the services needed in the higher education of the young people of the state without larger appropriations."

"By every comparison that can be made, Kentucky is not doing as much as it should be or as it can do toward the support of higher education."

"The major criticism of the program of Kentucky institutions of higher education is the tendency to offer more courses than are necessary or desirable."

However in their statement regarding the proliferation of courses, they indicated "That no more overlapping of functions has occurred than now appears is remarkable."

They included such statements as the following:

"There should be a policy and definite assignment of institutional functions and responsibilities."

The major recommendations of the report with which we need to be concerned are as follows:

"Recommendation is made in this Report for the creation of a State Board for Higher Education, with the responsibility for coordinating the budgets and the programs of the State supported institutions. This agency would not supplant the existing boards of control at each of the institutions, nor would it assume control over the operations of the institutions as now carried on by their several administrative staffs."

"The creation of a State Board for Higher Education will not 'save money'."

"The Negro student should have access to any courses offered by State institutions, in accordance with his needs and qualifications."

VIII. Sale of the Trailers

See Report of the Business Manager.

IX. Status of Plans for Enlarging Varsity Gymnasium

X. Repairs and Improvements

A. The Training School

Reconditioning of the Training School is 95% complete. All the funds allocated have been used. Great improvement has been made in the Training School; and we are grateful to the State Property and Buildings Commission for making the funds available to assist with this improvement.

B. Industrial Arts Building

There is yet a little more work to do on the front of the Industrial Arts Building, and we hope to have this completed in the very near future.

C. Surface for Tennis Courts

We need to make an application to the State Property and Buildings Commission for funds with which to surface the tennis courts between Fifteenth Street and the stadium wall.

D. Walk from Administration Building to Wells Hall

The college is now in the process of rebuilding the walk from the Administration Building to Wells Hall. The old walk was broken and badly damaged, and needed replacing.

XI. Application for an ROTC or NROTC UNIT

Early this month, we reactivated our request to the Navy, the Air Force and the Army urgently requesting an ROTC unit; and I request your continued approval of my actions.

XII. Military Service As It May Affect College Enrollment

It seems that the Department of Defense has not definitely made firm their decision on the college student situation; however Director of Selective Service Hershey has indicated that some provisions which applied last year will continue to be applicable during the coming year.

The uncertainty of enrollment makes it exceedingly difficult to assign faculty and to make the complete budget.

XIII. Science Conference for Elementary and Secondary Teachers

On January 11 and 12, Murray State College sponsored a Science Conference for Elementary and Secondary Teachers, having as the featured speaker and consultant Dr. Glenn O. Blough, of the United States Office of Education. The conference was most successful and the reaction among the teachers of the area, definitely favorable.

XIV. Southern Association Report

I have a report from the Southern Association, dated December 12, stating that although our report met with general approval, they wished to raise the following question in an effort to be helpful and that is the need for increasing the instructional expenditures to support the graduate program. We have been putting every cent we could in an instructional program; and we believe that offering the Master's degree in Education, which provides a fifth year of training, is a distinct service to the area and a responsibility which we must not only continue to meet but improve in every way possible.

XV. Commencement and Baccalaureate Speakers

We have secured for the Baccalaureate Sermon Dr. Walter R. Courtenay, Pastor of the First Presbyterian Church, Nashville, Tennessee; and for the Commencement Speaker, The Honorable Thomas R. Underwood, United States Senator from Kentucky.

- XVI. Report of the Business Manager  
 XVII. Report of the Custodian of the Thomas P. Norris Student Loan Fund  
 XVIII. Report of the Housing Director

Respectfully submitted,

(Signed) R. H. Woods  
 R. H. Woods  
 President

RHW:TB

Approval of the Minutes of the Board of Regents for Meeting held October 15, 1951

Motion was made by Mr. Price that the Minutes of the Board of Regents for the meeting held on October 15, 1951, copies of which had been submitted to the members of the Board by mail, be approved. This motion was seconded by Mr. Franklin and was carried unanimously.

Report of the Committee on Entrance, Credits, Certification and Graduation

The report of the Committee on Entrance, Credits, Certification and Graduation was presented by the President; and he recommended that the Board approve the report and authorize the conferring of the degrees listed therein and, also, the conferring of the degrees on those who may complete their work by January 31, 1952.

Motion was made by Mr. Price that the report and recommendations of the Committee on Entrance, Credits, Certification and Graduation and of the President be approved and the degrees be conferred in accordance therewith. This motion was seconded by Mr. Franklin; and the roll call on its adoption resulted as follows: Mr. Franklin, aye; Mr. Price, aye; Mr. Winslow, aye. The motion was carried, and the report and recommendations follow:

January 21, 1952

To the Board of Regents  
 Murray State College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification and Graduation, we report as follows:

The following were granted on October 31, 1951, the degrees listed below:

BACHELOR OF MUSIC EDUCATION

Eddie Jenkins Melton

BACHELOR OF SCIENCE

Ray Lowell Cox  
 James Hal Linn

Saralee Sammons  
 Peter Stephen Shenosky

For those applying for degrees in January, 1952, we recommend that if they meet all the requirements by January 26 or January 31, 1952, may their DEGREES be granted as of one of these days.

Very truly yours,

(Signed) Cleo Gillis Hester  
 (Signed) Price Doyle  
 (Signed) F. D. Mellen  
 (Signed) Wm. G. Nash  
 (Signed) A. M. Wolfson

Resignations Approved as Accepted by the President

Motion was made by Mr. Price that the Board approve the action of the President in accepting the resignations reported. This motion was seconded by Mr. Franklin and was carried unanimously.

Leaves of Absence Approved

Motion was made by Mr. Franklin that the Board approve the President's action in granting the leaves of absence, as reported by him. This motion was seconded by Mr. Price and was unanimously carried.

Employment and Adjustments in Salary Approved

Motion was made by Mr. Price that the Board approve the action of the President with reference to the employment and adjustment in salary of members of faculty and staff, as reported to the Board in the Agenda. This motion was seconded by Mr. Franklin; and the roll was called on its adoption with the following result: Mr. Franklin, aye; Mr. Price, aye; Mr. Winslow, aye.

Budget Request and Recommended Appropriation

Motion was made by Mr. Price that the Board of Regents, in session, desire to convey our thanks to Governor Wetherby for the equity displayed in providing appropriations for the respective institutions; and even though more funds are desperately needed for Murray State College, we express appreciation for the consideration given to the request and for the recommendation made by him. This motion was seconded by Mr. Franklin; and the roll call on its adoption resulted as follows: Mr. Franklin, aye; Mr. Price, aye; Mr. Winslow, aye.

Legislative Research Commission

The President called to the attention of the Board of Regents the recommendations made by the survey staff of the Legislative Research Commission in the recent report on the Public Institutions of Higher Learning in Kentucky, specifically calling to the attention of the Board the recommendation for an over-all State Board which would have as its function the responsibility of coordinating the objectives and programs of the respective State institutions.

Motion was made by Mr. Franklin that the President keep abreast of any proposed legislation concerning an over-all State Board and keep the Board of Regents informed regarding it. This motion was seconded by Mr. Price and was carried unanimously.

Status of Plans for Enlarging the Varsity Gymnasium

The President reported that the request to the State Property and Buildings Commission for assistance in enlarging the varsity gymnasium was still before the Commission but no final action had been taken on it.

Repairs and Improvements

The President called attention to recent improvements on the campus; no action by the Board was necessary.

Application for ROTC or NROTC Unit

The President reported to the Board that he had recently written to the Department of the Army, the Department of the Air Force and the Department of the Navy requesting an ROTC unit or an NROTC unit. The Board further discussed the very great need of having an ROTC unit at Murray State College and the great disadvantage to which it puts the college by not having ROTC when other senior colleges in this section of the United States are able to offer students this added inducement for college attendance.

Motion was made by Mr. Price that the Board of Regents, through the President, reaffirm its keen interest in securing an ROTC unit for Murray State College immediately, and ask the President to convey the college's interest in this ROTC unit to the Army, the Air Corps, the Navy or Marines. This motion was seconded by Mr. Franklin, and was unanimously carried.

High School Debate Tournament

In discussing the various meetings held on the campus, the President reported that the High School Debate Tournament was held on the college campus recently, about seventeen different schools participated and that the tournament was very successful.

High School Day

The President discussed the matter of holding High School Day again this year.

Motion was made by Mr. Price that the Board heartily approves the holding of High School Day again this year, and urges that the President and other members of the faculty and staff proceed to hold High School Day this spring at the most convenient date. This motion was seconded by Mr. Franklin, and was carried unanimously.

Report of the Business Manager

Mr. P. W. Ordway submitted the Report of the Business Manager and made additional comments concerning certain items included therein. The Business Manager's Report was received and filed.

Account of James T. Walsh To Be Placed in Hands of Attorney for Collection

Mr. Ordway called particular attention to the last entry listed on his Report as Business Manager, James T. Walsh; and stated that, thus far, he had failed to reimburse the college for the amount of overpayment which he had received from the Veterans Administration in connection with his fees and subsistence as a student at Murray State College, despite continued effort to secure such reimbursement.

Motion was made by Mr. Price that the account of James T. Walsh be placed in the hands of an attorney for collection. This motion was seconded by Mr. Franklin; and the roll was called on its adoption with the following result: Mr. Franklin, aye; Mr. Price, aye; Mr. Winslow, aye.

Sale of the Trailers Approved

Motion was made by Mr. Price that the Board of Regents approve the action of the President in selling the trailers for \$3,350.00; as reported by the Business Manager in his report. This motion was seconded by Mr. Franklin; and the roll call on its adoption resulted as follows: Mr. Franklin, aye; Mr. Price, aye; Mr. Winslow, aye.

President and Business Manager Authorized To Investigate Purchase of Cash Register and Recording Machine

In presenting his report as Business Manager, Mr. P. W. Ordway called attention to the need for a cash register in the Business Office. This would facilitate the work of the office considerably, give more complete record of the operations and be an excellent safeguard against errors since the machine not only serves as a cash register but as a recording machine as well, he stated.

Motion was made by Mr. Franklin that the President and Business Manager be authorized to make investigation concerning the purchase of a cash register as outlined by Mr. Ordway. This motion was seconded by Mr. Price; and the roll was called on its adoption with the following result: Mr. Franklin, aye; Mr. Price, aye; Mr. Winslow, aye.

Report of the Business Manager Approved

Motion was made by Mr. Price that the Report of the Business Manager be approved. This motion was seconded by Mr. Franklin; and the roll was called on its adoption with the following result: Mr. Franklin, aye; Mr. Price, aye; Mr. Winslow, aye.

Report of the Custodian of the Thomas P. Norris Student Loan Fund Approved

Motion was made by Mr. Price that the Report of the Custodian of the Thomas P. Norris Student Loan Fund be accepted and approved. This motion was seconded by Mr. Franklin, and was carried unanimously.

Report of the Dean of Students on the Housing Situation Accepted

Next the President called to the attention of the Board of Regents the Report of the Dean of Students on the housing situation.

Motion was made by Mr. Price that the Board accept the report on the housing situation as submitted. This motion was seconded by Mr. Franklin, and was carried unanimously.

President R. H. Woods Received Request from the Economic Cooperation Administration To Serve As Educational Director in Philippines or Some Other Far Eastern Country

The Board of Regents of Murray State College, in session, heard from Dr. Woods, President of the College, regarding the request which he had received from the Economic Cooperation Administration to serve as Educational Director, under the Point Four Program, in the Philippines or some other Far Eastern nation.

Motion was made by Mr. Price that the Board express its reaction as follows: It is a distinct honor for our President to be asked to accept such an important post; and we realize the acute need of giving increased emphasis to education in these Far Eastern countries; but, in view of conditions that exist at the college at the present time, Dr. Woods' services as the institutional leader are greatly needed. We, therefore, hope that it will be possible for the ECA to secure the services of some other person for this or these important posts which need to be filled during the present scholastic year. This motion was seconded by Mr. Franklin and was carried unanimously.

Adjournment

Motion was made by Mr. Price that the Board adjourn. This motion was seconded by Mr. Franklin, and was carried unanimously.

Wendell P. Baatler

Chairman

Lennie Breckenridge

Secretary