

1-19-1953 12:00 AM

**1953-01-19**

Board of Regents, Murray State Normal School

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MINUTES OF THE BOARD OF REGENTSMURRAY STATE COLLEGE

January 19, 1953

The Board of Regents of Murray State College met in the Office of the President at 10:00 A. M. on Monday, January 19, 1953, third Monday, in regular quarterly session, with the following members present: Mr. Hollis C. Franklin, Mr. Maxon Price, Mr. O. B. Springer and Mr. Claude Winslow. In the absence of Ex-Officio Chairman Wendell P. Butler, Mr. O. B. Springer, Vice Chairman, presided.

Agenda for Meeting of the Board of Regents Presented by President R. H. Woods

President R. H. Woods presented to the Board the agenda for the meeting of the Board of Regents as follows:

AGENDA FOR THE MEETING OF THE BOARD OF REGENTSOF MURRAY STATE COLLEGE

January 19, 1953

- I. Approval of the Minutes of the Meeting of the Board of Regents Held on October 20, 1952
- II. Report of the Committee on Entrance, Credits, Certification and Graduation
- III. Resignations

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
<u>Faculty</u>		
Anne L. Brown	Director Nursing Education	1-28-53
Conrad Jones	Physician	10-31-52
Bob L. Mowery	Librarian	3-31-53
Quava Smith	Instructor Commerce (Part-time)	1-24-53
Harry Wilkins	Instructor Veterans Shop Course	12-10-52

Administrative Staff

Mrs. R. M. Pollard	Hostess Fine Arts Lounge	1-31-53
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Maintenance

Randolph Rogers	Janitor	1-31-53
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Cafeteria

Mrs. Grover Dunn	Cook	11-20-52
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IV. Employment and Adjustments in Salary

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
<u>Faculty</u>			
James W. Erwin	Inst. On-Farm Tr. Vet.	\$300.00 mo.	1-1-53
Mary Alice Harris	Dir. Nursing Education	400.00 "	1-24-53
Robert Hendon	Asst. Prof. Agriculture	380.00 "	2-1-53
C. C. Lowry	Physician (Part-time)	181.82 "	11-1-52

Administrative StaffCafeteria

Lala F. Boyd	Cook	110.00 "	11-19-52
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IV. Employment and Adjustments in Salary (Con)

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
<u>Administrative Staff</u>			
Ann C. Page	Clerk	\$160.00 to \$175.00	mo. 12-1-52
<u>Maintenance</u>			
O. R. Jeffrey	Janitor	\$165.00 to \$175.00	mo. 12-1-52
<u>Cafeteria</u>			
Mrs. Adell Colson	Head Cook	\$130.00 to \$140.00	mo. 1-1-53
Mrs. Octa Curd	Cook	110.00 " 120.00	" 1-1-53
Sam Hettinhouse	Cook & Mt. Ctr.	125.00 " 135.00	" 1-1-53
Mrs. Mavis Kirk	Cook	110.00 " 120.00	" 1-1-53
Mrs. Louise Moore	Cook	110.00 " 120.00	" 1-1-53
Mrs. Bernice McPherson	Cook	110.00 " 120.00	" 1-1-53
Mrs. Opal L. Taylor	Dishwasher	110.00 " 120.00	" 1-1-53
Wm. A. Taylor	Dishwasher	125.00 " 135.00	" 1-1-53

V. Additional Salary for Faculty Teaching Night Classes

The following members of the faculty and staff are conducting night classes in addition to their regular loads. Each of the following should be paid, per semester, an additional \$175.00:

Vernon Anderson  
 Fred M. Gingles  
 Verda Head  
 C. S. Lowry  
 James Rogers  
 Eugene Smith  
 J. Albert Tracy

VI. Robert Hendon Returning to Department of Agriculture from Leave of Absence

Robert Hendon will resume his work as Assistant Professor in the Department of Agriculture next semester at the salary rate of \$380.00 per month, after returning from a leave of absence.

VII. Veterans Shop Courses in Auto Mechanics and Machine Shop Terminated

Contract No. V3027V-418 was terminated the last day of November, 1952. This was done due to the fact that the enrollment had dropped to only four students and, therefore, it was impossible for the college to continue this program without incurring undue loss in operating the courses.

VIII. Institutional On-Farm Training

At the request of Institutional On-Farm Trainees in the county, a second class in Institutional On-Farm Training was opened January 1, 1953. These enrollees are young men that were enrolled in different programs throughout Calloway County; and since the enrollment had dropped, the college agreed to combine these enrollees in one class and operate the program. This program is financed by the Veterans Administration through the State Department of Education.

IX. Hospital License for Operating College Infirmary

In keeping with and pursuant to Chapter 16, Acts of the General Assembly of 1952, I requested the Kentucky State Board of Health to issue a Hospital License to Murray State College. This was done on October 27, 1952, and our License Number is 205. There was no cost involved, but this was done in order to comply with the aforementioned Acts of the General Assembly.

X. Intervisitation Evaluation by American Association of Colleges for Teacher Education

In keeping with the tentative report made on October 20, 1952, regarding the proposed evaluation, I should like to call to your attention the fact that the American Association of Colleges for Teacher Education sent Dr. Ralph Tirey, President of Indiana State Teachers College, Terre Haute, Indiana, and Dr. Delyte W. Morris, President of Southern Illinois University, to evaluate Murray State College. Accompanying Dr. Tirey were Dean Grinnell and Dr. Tanruther of Terre Haute; and accompanying Dr. Morris were Dr. George Hand, Assistant to the President, and Dean Lawson, of Southern Illinois University. Also serving on the Committee were Mrs. Beulah Fontaine, representing the Kentucky Education Association, and Miss Louise Combs, Assistant Director of Teacher Education and Certification, representing the State Department of Education.

We have not had a final report from the Intervisitation Committee; but the report will be brought to the attention of the Board at the next meeting after it is received.

XI. Naming the Science Building

XII. Enlarging the Gymnasium

XIII. Area Conference on Human Growth and Development

At the present time and in the immediate future, special emphasis will be given by many institutions to the matter of human growth and development. In keeping with this apparent need and trend, we have secured the services of Dr. Daniel A. Prescott to conduct a conference on the campus of Murray State College from June 2 through June 5, 1953. The general plan is to invite the leaders especially from our area as well as from throughout the state. Dr. Prescott has agreed to come for \$200.00 and expenses. I ask your approval of the operation of this work conference.

XIV. Request from Governor Lawrence Wetherby also from Mr. L. Felix Joyner, Director Division of the Budget, Re: Possibility of Reduction of College Expenditures in Light of the Reduction in Taxes Collected

My reply to Mr. Joyner was as follows:

"I have your communication of November 26 and, also, the communication from Governor Wetherby regarding the decline in General Fund revenues. May I say that Murray State College has made its budget in very conservative terms; and we do not know, now, where we can cut the budget without cutting salaries. Be assured that we will practice economy and frugality to the best of our ability."

XV. Request from Mr. Clyde L. Norris in Connection with the Thomas P. Norris Student Loan Fund

XVI. Report of the Thomas P. Norris Student Loan Fund

XVII. Report on Housing

XVIII. Report of the Business Manager

Respectfully submitted,

R. H. Woods  
President

RHW:TB

Approval of the Minutes of the Meeting of the Board of Regents Held on October 20, 1952

Motion was made by Mr. Winslow that the Minutes of the Board of Regents for the meeting held on October 20, 1952, copies of which had been mailed to the individual members of the Board, be approved and signed. This motion was seconded by Mr. Price and was carried unanimously.

Report of the Committee on Entrance, Credits, Certification and Graduation;  
Granting of Degrees to Applicants Completing Requirements Authorized and Approved

President Woods submitted the report of the Committee on Entrance, Credits, Certification and Graduation, as follows, and recommended that the Board approve the granting of the Degree of Master of Arts to James Meredith Hooper on October 20, 1952 and authorize the President to confer degrees on those who may meet the requirements for graduation at the end of the present semester.

January 19, 1953

To the Board of Regents  
Murray State College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification and Graduation, we report as follows:

Upon the recommendation of the Graduate Committee, the Degree of Master of Arts in Education was granted on October 20, 1952, to the following:

James Meredith Hooper

Miss Joann Clark has applied for her Diploma in Nursing Education to be issued as of January 8, 1953. If we find that she has completed all the requirements for this diploma before this date, we recommend that her diploma be given to her as of this date. She has applied for the diploma to be given to her on the basis of the completion of a three-year course in Nursing Education earned at Murray State College and the Jennie Stuart Memorial Hospital.

For those applying for degrees in January, 1953, we recommend that if they meet all the requirements by January 24 or January 31, 1953, their degrees be granted as of one of these days.

Very truly yours,

(Signed) Cleo Gillis Hester  
(Signed) Price Doyle  
(Signed) Wm. G. Nash  
(Signed) F. D. Mellen  
(Signed) A. M. Wolfson  
(Signed) H. M. Sparks  
(Signed) A. Carman

Motion was made by Mr. Winslow that the Board approve the recommendations of the Committee on Entrance, Credits, Certification and Graduation and of the President as submitted. This motion was seconded by Mr. Price and was unanimously carried.

With further reference to the diploma for Joann Clark, Dr. Woods reported that she has completed her clinical training in the Jennie Stuart Memorial Hospital but it had been found that she had not completed two courses while at Murray State College and is not eligible to receive her diploma unless she has taken these courses at some other institution and they are acceptable on her diploma at Murray State College. President Woods added that if such courses have been taken and are acceptable, the Board should authorize the granting of the diploma to Joann Clark when all requirements have been met.

Motion was made by Mr. Winslow that a DIPLOMA IN NURSING EDUCATION be issued to Miss Joann Clark when she has met all the requirements for the diploma. This motion was seconded by Mr. Price and was unanimously carried.

Resignations Approved

Motion was made by Mr. Price that the Board approve the action of the President in accepting resignations as reported in the agenda. This motion was seconded by Mr. Franklin and was unanimously carried.

Employment and Adjustments in Salary Approved

Motion was made by Mr. Winslow that the report and recommendations of the President concerning the employment of faculty and staff members and adjustments in salary in certain instances be approved. This motion was seconded by Mr. Price; and the roll was called on its adoption with the following result: Mr. Franklin, aye; Mr. Price, aye; Mr. Winslow, aye; Mr. Springer, aye.

Additional Salary for Faculty Teaching Night Classes Authorized

Motion was made by Mr. Price that the faculty members teaching night classes be paid additional for that extra service, as recommended by the President, \$175.00 for a three-credit course. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Mr. Franklin, aye; Mr. Price, aye; Mr. Winslow, aye; Mr. Springer, aye.

Termination of the Veterans Shop Courses in Auto Mechanics and Machine Shop Approved

Motion was made by Mr. Franklin that the Board approve the action of the President in terminating the courses in Auto Mechanics and Machine Shop for Veterans. This motion was seconded by Mr. Price; and the roll was called on its adoption with the following result: Mr. Franklin, aye; Mr. Price, aye; Mr. Winslow, aye; Mr. Springer, aye.

Institutional On-Farm Training Reimbursement Authorized Requested

Motion was made by Mr. Winslow that, in light of the need for an additional Institutional On-Farm Training teacher in agriculture, the President be authorized to request reimbursement for this program from the State Division of Vocational Education. This motion was seconded by Mr. Price; and the roll was called on its adoption with the following result: Mr. Franklin, aye; Mr. Price, aye; Mr. Winslow, aye; Mr. Springer, aye.

Hospital License for Operating College Infirmary

Motion was made by Mr. Price that the Board approve the action of the President in securing the Hospital License for Operating the College Infirmary. This motion was seconded by Mr. Winslow and was unanimously carried.

Intervisitation Evaluation by American Association of Colleges for Teacher Education

President Woods reported to the Board that since dictating the agenda, the official report of the Intervisitation Committee of the American Association of Colleges for Teacher Education had been received. He distributed to the Board Members some extracts from the Committee's report and read still other comments by the Committee, in general a most complimentary report.

Naming the Science Building

The matter of naming the Science Building was brought to the attention of the Board; but, because of the pressure of other business and need for the formulation of more definite policies, it was postponed until later.

Area Conference on Human Growth and Development

Motion was made by Mr. Winslow that, in keeping with the President's plan concerning the Area Conference on Human Growth and Development, the Board approve employing Dr. Daniel A. Prescott to conduct this conference with the understanding that he is to be paid \$200.00 and expenses. This motion was seconded by Mr. Price; and the roll was called on its adoption with the following result: Mr. Franklin, aye; Mr. Price, aye; Mr. Winslow, aye; Mr. Springer, aye.

Request from Governor Lawrence Wetherby also from Mr. L. Felix Joyner, Director of the Division of Budget, Re: Possibility of Reduction of College Expenditures

President Woods reported to the Board the communications he had received from Governor Lawrence Wetherby and Mr. L. Felix Joyner, Director of the

Division of the Budget, concerning the possibility of reductions in college expenditures, and his response to Mr. Joyner to the effect that Murray State College's budget had been made in very conservative terms; and it was not known where the budget could be cut without cutting salaries but that economy and frugality would be practiced. In this connection, Dr. Woods called attention to a memorandum dated January 9, 1953 from the Division of Publicity containing statements of Governor Wetherby and Robert H. Allpin and Clifford R. Barnes which were rather lengthy and detailed in some instances, and which included this statement: "Through the cooperation of the various state agencies, it has been possible to work out an agreement under which general fund expenditures can be reduced by approximately \$2,000,000 for the 1953-53 fiscal year."

1953-54 J.B.

Letter from Clyde L. Norris Re: Thomas P. Norris Student Loan Fund Benefits

President Woods presented to the Board of Regents the following letter which had been received from Mr. Clyde L. Norris, Guthrie, Kentucky, on January 12, 1953:

Mr. Ralph H. Woods  
President Murray State College  
Murray, Ky.

Dear Mr. Woods:

I was by your school on January 8th. and stopped to see Dr. Carr. And he took me over the building and the land which you people had purchased which looked to me as a splendid investment.

Dr. Carr was the Dean of the school at the time my brother T. P. Norris made his donation to your school. I felt I should talk to him since you were out of town. I also talked to Mr. J. Matt Sparkman, who is in charge of the funds.

My talk to Dr. Carr was in regard to my niece Dolly Jeane Dorris, whom my wife and I have supported practically since her birth. She is my wife's sister's child, who would like to enter your school, with the same advantages granted my other brothers and sisters.

As I have no children of my own, I did not reap any advantage of the fund, and by this child entering the school, would be the only way I would be able to reap any advantage,

Thanking you for your kind consideration of my request, I am

Sincerely

(Signed) Clyde L. Norris

Clyde L. Norris  
Guthrie, Ky.

Following the reading of Mr. Norris' letter to the Board, certain extracts from the Minutes of the Board of Regents concerning the gift to the college from Mr. Thomas P. Norris and the operation of the Thomas P. Norris Student Loan Fund were read to the Board. After consideration of the records, as revealed by the Minutes of the Board of Regents, motion was made by Mr. Franklin that the Board of Regents authorize the President to write Mr. Clyde L. Norris to the effect that the Board is very appreciative of the assistance given many students through the loan fund established by his brother, Thomas P. Norris; but, in keeping with the policies previously established by the Board in keeping with the request of his brother, Thomas P. Norris, in his letter of May 16, 1927, it appears that Miss Dolly Jean Dorris is not eligible since she is not legally his [Clyde L. Norris] heir. This motion was seconded by Mr. Price; and the roll was called on its adoption with the following result: Mr. Franklin, aye; Mr. Price, aye; Mr. Winslow, aye; Mr. Springer, aye.

Report of the Thomas P. Norris Student Loan Fund; U. S. Bonds Authorized Purchased

Mr. J. Matt Sparkman, Custodian of the Thomas P. Norris Student Loan Fund, made his report to the Board concerning this fund.

Motion was made by Mr. Price that the Board accept the Thomas P. Norris Student Loan Fund Report and, further, that if the funds now invested in Government Bonds are not needed for operation, they be reinvested in Government Bonds. This motion was seconded by Mr. Franklin; and the roll was called on its adoption with the following result: Mr. Franklin, aye; Mr. Price, aye; Mr. Winslow, aye; Mr. Springer, aye.

Report on the Housing Situation

Dean J. Matt Sparkman reported on housing to the effect that we have people on the waiting list for some apartments; last semester we had 22 vacancies in Orchard Heights Apartments but at the present time there are only seven vacancies with prospects that several of the vacant apartments will be rented by the end of the semester.

Motion was made by Mr. Winslow that the Report on Housing be accepted. This motion was seconded by Mr. Price and was carried unanimously.

Report of the Business Manager

Mr. P. W. Ordway presented to the Board his Report as Business Manager of Murray State College; and in doing so, he made further comment concerning some of the items included in it.

Motion was made by Mr. Franklin that the Report of the Business Manager be accepted. This motion was seconded by Mr. Price; and the roll was called on its adoption with the following result: Mr. Franklin, aye; Mr. Price, aye; Mr. Winslow, aye; Mr. Springer, aye.

Social Security for Certain Employees

Mr. P. W. Ordway reported to the Board that, since July 1, 1952, five college employees had retired and started drawing Social Security benefits.

Board of Regents Expressed Regret Because of the Death, Sunday, January 18, 1953, of Miss Ruth Ashmore, Counselor of Girls and Head House Director at Wells Hall

President Woods brought to the attention of the Board of Regents the great loss to Murray State College and to the students, present and past, in the death Sunday afternoon, January 18, 1953, of Miss Ruth Ashmore, Counselor of Girls and Head House Director of Wells Hall; and suggested expressing sympathy to her family by sending them a copy of the tribute to her placed under the college flag.

Motion was made by Mr. Price that the Board of Regents express their regret because of the loss of Miss Ruth Ashmore and that as an expression of sympathy, President Woods be requested to transmit to her family a copy of the statement which was posted beneath the campus flag when it was placed at half-mast. This motion was seconded by Mr. Franklin and was carried unanimously; and a copy of the tribute to Miss Ashmore follows:

IN MEMORIAM

MISS RUTH ASHMORE, COUNSELOR OF GIRLS, HEAD HOUSE DIRECTOR OF WELLS HALL - FAITHFUL, PATIENT, A WISE COUNSELOR - WHO HAS SINCE 1938 SERVED THE STUDENTS OF MURRAY STATE DEVOTEDLY AND EFFECTIVELY, PASSED TO HER HEAVENLY HOME IN THE LATE AFTERNOON OF JANUARY 18.

HER PASSING LEAVES A GREAT VOID AT MURRAY STATE COLLEGE; HER KINDLY INFLUENCE WILL LIVE THROUGHOUT OUR LIVES AND THEREAFTER.

(Signed) R. H. Woods

RALPH H. WOODS  
FOR PRESENT AND FORMER STUDENTS,  
FACULTY AND STAFF OF  
MURRAY STATE COLLEGE

JANUARY 19, 1953

Extended Leave of Absence Granted Mr. H. L. Oakley

Dr. Woods reported to the Board that, since dictating the agenda for the Board meeting, he had received a letter from H. L. Oakley requesting an extension of his leave of absence through July 31, 1953 for the purpose of continuing study toward his doctorate at the University of Missouri; President Woods recommended that Mr. Oakley be granted the extended leave of absence.

Motion was made by Mr. Winslow that the leave of absence for Mr. H. L. Oakley be extended through July 31, 1953 in accordance with his request and the President's recommendation. This motion was seconded by Mr. Price and was carried unanimously.

Enlarging the Gymnasium

Dr. Woods reported to the Board his continued effort to secure from the State Property and Buildings Commission the funds necessary to enlarge the college gymnasium, indicating that recently he had gone to Frankfort and met with the Commission and had pointed out in person the extreme need for additional seating capacity in the college gymnasium. He then read to the Board a letter under date of January 16, 1953 from Mr. W. T. Judy, Executive Director of the State Property and Buildings Commission, in which it was stated that the Commission had indicated at its meeting last Friday [January 9, 1953] that "it did not have funds to supplement the \$100,000.00 allotment previously earmarked for the renovation of the present gymnasium at Murray State College".

The architect's tentative plans for enlarging the gymnasium were discussed also the future possibilities of securing the additional funds necessary to carry out the badly needed enlargement program.

Attention was called to the suggestion of Mr. W. T. Judy that the desired results might be "achieved with the \$100,000.00 allotted by the Building Commission and a bond issue and/or subscriptions from local patrons". In this connection, however, Dr. Woods pointed out, in replying to Mr. Judy's letter, that when this college was started, the citizens of Calloway County raised \$106,000.00 by public subscription and built what is now the Administration Building; and he further pointed out that no other local group had done anything like as much as was done by the people here in the establishment of Murray State College.

Adjournment

Motion was made by Mr. Winslow that the Board adjourn. This motion was seconded by Mr. Price and was unanimously carried.

Jennie Breckenridge

Secretary

O. B. Springer

Vice Chairman