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Board of Regents, Murray State University

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MINUTES OF THE MEETING OF THE BOARD OF REGENTS
MURRAY STATE UNIVERSITY
September 7, 1974

The Board of Regents of Murray State University met in special session on call of Chairman Charles E. Howard at 2:00 p.m., September 7, 1974, in the Board Room of the Administration Building on the campus of the University. The following members were present: Dr. Charles E. Howard, Chairman, presiding; Dr. Mark Cunningham, Mr. James A. Davis, Mr. William Carneal, Mr. Bob T. Long, Mr. A. B. Mitchell, Mr. Graves (Skip) Neale, Mr. Frank Paxton, Mr. Gene Roberts, and Mr. O. B. Springer. None were absent.

Also present for the meeting were Dr. Constantine W. Curris, President; Mrs. Patsy R. Dyer, Secretary of the Board; Dr. Thomas B. Hogancamp, Vice-President for Administration and Finance and Treasurer of the Board; and various members of the administrative staff, faculty and news media.

The Chairman called the meeting to order and Dr. Hogancamp opened the meeting with prayer.

Minutes of the Meeting of the Board held on August 2, 1974, Approved

Mr. Springer moved that the Board approve the Minutes of the Meeting of the Board of Regents held on August 2, 1974, as received. Mr. Paxton seconded and the motion carried unanimously.

Chairman Howard stated he had received a letter from former regent Harry Lee Waterfield expressing appreciation for the resolution sent to him.

Chairman Howard named Mr. Paxton and Mr. Carneal to serve on the Budget Committee with Mr. Davis.

Chairman Howard reminded the members that the next meeting of the Association of Governing Boards will be held on October 24 and 25 at the Marriott Hotel in Chicago and to contact Mrs. Dyer for arrangements if they plan to attend. Dr. Cunningham expressed an interest in attending the meeting.

President Curris outlined the plans for the Stadium dedication stating that Lt. Governor Carroll will be present as well as Roy Stewart and members of his family.

Dr. Curris reported that the enrollment appears to be stabilizing and that an increased number of students are living in the residence halls and eating in the cafeteria.

The President reported the University has successfully negotiated for the renewal of the Murray State University Group Insurance and the Student Health Insurance Program.

The President reported that the Alumni Council is meeting today and will name a representative to the Investment Committee.

Dr. Curris stated that the Owensboro-MBA Program met with success with seventy enrolled in the degree program in Owensboro.

Agenda

President Curris presented the following Agenda:

AGENDA
for
Meeting of the Board of Regents
Murray State University
September 7, 1974

1. Minutes of the Meeting held on August 2, 1974
2. Old Business

3. New Business

A. Faculty--Personnel/Payroll Items

(1) Resignations

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Raymond Carter	Communications, Asst. Prof.	7-31-74
Richard S. Reisman	Art, Asst. Prof.	7- 5-74
Clifton D. Lemons	Industry & Technology, Prof. and Coord.	8- 1-74
Don VanHerck	Industry & Tech., Assoc. Prof.	7- 1-74
David L. Foley	Project Apollo, Series Coord.	7-31-74
Rita M. Byrd	Special Educ., Inst.	7-31-74
Frances D. Matarazzo	Mathematics, Inst.	6-17-74
Kenneth L. Mosher	Upward Bound, Guid. Counselor	8- 2-74
Barbara N. Etter	Home Econ., Asst. Prof.	7-31-74
I. Max Reed	Accounting & Finance, Asst. Prof.	7-31-74
Bobby J. Sims	Political Science, Assoc. Prof.	8- 5-74
John A. Baker	Assoc. Prof., Recreation & PE	7-31-74

(2) Adjustments in Salary

<u>Name</u>	<u>Assignment</u>	<u>Change/Explanation</u>
Tom Holcomb	Consultant, EPIC Project	Additional \$50.00 for 7-30-74
John Taylor	Consultant, EPIC Project	Additional \$50.00 for 8- 1-74
Thomas J. Muehleman	Asst. Prof., Psychology	From \$1,035 to \$2,070 for Summer; half-time in Psychology and half- time in Psy. Center; effect. 7-31-74
Hugh Noffsinger	Prof. & Grad. Coord., College of Human Dev. & Learning	\$775.00 additional stipend for summer; payable 8-1-74
F. Pauline Waggener	Asst. Prof., Home Ec.	From \$12,850 (acad) to \$13,350 (acad) effective 8-1-74; Ph.D. completed
Walter Sagraera	Asst. Prof., Humanities Symposium	Additional \$300 for academic program development, payable 8-1-74
Milton Grimes	Asst. Prof., Humanities Symposium	Additional \$300 for academic program development, payable 8-1-74
David H. Irwin	Assoc. Prof., Humanities Symposium	Additional \$300 for academic program development, payable 8-1-74
James Redmond	Asst. Prof., Humanities Symposium	Additional \$300 for academic program development, payable 8-1-74
Alice McCampbell	Assoc. Prof., Humanities Symposium	Additional \$300 for academic program development, payable 8-1-74
Vernon Gantt	Asst. Prof., Humanities Symposium	Additional \$300 for academic program development, payable 8-1-74
Dennis Poplin	Assoc. Prof., Humanities Symposium	Additional \$300 for academic program development, payable 8-1-74
Raymond T. Hewitt	Dept. of Recreation & PE	No salary change; title change from Asst. Prof. and Golf Coach to Dir. of Intramurals, Golf Coach, & Asst. Prof., effective 8-24-74.
Franklin G. Fitch	Prof., Instr. & Learn.	Extra \$557.00 payable 12-31-74 through Foundation for extra duties under Right to Read Grant
Yancey Lee Watkins	Proj. Dir., Right to Read (Special Education)	Extra \$600.00 payable 12-31-74 through Foundation for extra duties under Right to Read Grant

Adjustments in Salary (Continued)

<u>Name</u>	<u>Assignment</u>	<u>Change/Explanation</u>
James W. Hammack	Asst. Prof., History	\$1,785.00 for Summer Session; omitted from Summer School payroll.
Edmond Ryan	Asst. Prof., Industry & Technology	Salary from \$12,400 (acad) to \$12,900 (acad) effective 8-1-74; Ph.D. completed.

(3) Employment (R--replacement; H--honorarium; NP--new position)

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
(NP) Eugene M. Schanbacher	Indust. Educ., Assoc. Prof. (Workshop funded in part by Bureau of Voc. Educ.)	\$ 1,203.75 for	Summer, 1974
(NP) J. D. Rayburn	Summer Session, Inst. & Learn.	1,865.00 for	Summer, 1974
(NP) Alfred Balitzer	1/2 time--Asst. Dean, Bus. & Pub. Aff. & 1/2 time--Political Science	1,375.00 p/mo	1- 1-75
(NP) Bertrand Ball	Assoc. Prof., For. Lang.	1,125.00 (Sum)	8- 1-74
(R) Anthony S. Ridolfo	Asst. Prof., Mathematics	11,000.00 (Acad)	8- 1-74
(R) Vernon A. Town	Asst. Prof., Art	10,000.00 (Acad)	8- 1-74
(R) Debra M. White	Instructor, Acct. & Fin.	10,000.00 (Acad)	8- 1-74
(R) Mary C. Taylor	Instructor, Music (temp)	1,000.00 p/mo	Fall, 1974
(R) Janice B. Kern	Instructor, Lib. Science	900.00 p/mo	8- 1-74
(R) Keith M. Heim	Inst. & Head, Special Coll., Library	1,000.00 p/mo	9- 1-74
(NP) Jennifer L. Hipp	Instructor, Prof. Studies	10,300.00 (Acad)	8- 1-74
(R) Roy H. Tunick	Asst. Prof. & Dir., Rehab. Training Prog., Prof. Studies	14,650.00 (Acad)	8- 1-74
(NP) Barbara Ann Underwood	Asst. Prof., Inst. & Learn. EPIC Grant	12,000.00 (Acad)	8- 1-74
(NP) Garth F. Petrie	Assoc. Prof., Inst. & Learn.	14,500.00 (Acad)	8- 1-74
(R) Douglas A. Sarcia	Instructor, Acct. & Fin.	10,750.00 (Acad)	8- 1-74
(NP) Bob Boggs	Asst. Prof., Indust. & Tech.	15,000.00 (Acad)	8- 1-74--
	(resigned 8-15-74; paid 1/2 month in August)		8-15-74
(R) Wendell Jordan	Asst. Prof., Indust. & Tech.	14,000.00 (Acad)	8- 1-74
(R) Thomas E. Farthing	Instructor and Adviser for MSU News, Journalism	12,000.00 (Acad)	8- 1-74
(NP) Constance H. Jones	Lecturer, Prof. Studies	545.00 for	Fall Semester, 1974
(NP) James B. Adams	Lecturer, Prof. Studies	745.00 for	Fall Semester, 1974
(R) Susan Baldwin	Asst. Series Coord., Apollo	175.00 for	8-16-74-- 8-31-74
(R) Lynne Beeson	Asst. Series Coord., Apollo	175.00 for	8-16-74-- 8-31-74
(R) Frank Miller	Asst. Series Coord., Apollo	175.00 for	8-16-74-- 8-31-74
(NP) John V. Kaster, Jr.	Asst. Series Coord., Apollo	350.00 for	August, 1974
(H) Lavern Tudor	Tech. Consultant, Voc.-Tech. Education	300.00 for	8- 5-74-- 8-16-74
(H) Rod W. Carruthers	Consultant, Printing Services	546.44 for	4-19-74-- 4-21-74
(NP) John W. Maloney	Instructor, P-T, Psychology	200.00 p/mo	8- 1-74-- 12-31-74
(R) Krishna K. Tummala	Asst. Prof., Political Science	10,000.00 (Acad)	8- 1-74
(R) DaFayne A. Stunson	Inst., Special Education	9,000.00 (Acad)	8- 1-74
(R) Janet L. Mahon	Inst., Home Economics	10,500.00 (Acad)	8- 1-74
(R) Phillip S. Rice	Asst. Prof., Art	12,000.00 (Acad)	8- 1-74
(R) Robert Summers	Inst., Industry & Tech.	11,000.00 (Acad)	8- 1-74
(NP) Frank Miller	Logistics/Series Coord., Apollo (P-T) (thru MSU FD.)	150.00 p/mo	9- 1-74-- 4-30-75
(NP) Don Haldimann	Series Coord., Apollo (P-T) (thru MSU FD)	150.00 p/mo	9- 1-74-- 4-30-75
(NP) Marvin L. Keeling	Series Coord., Apollo (P-T) (thru MSU FD.)	150.00 p/mo	9- 1-74-- 4-30-75

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
(NP) Susan Baldwin	Series Coord., Apollo (P-T) (thru MSU Foundation)	\$ 150.00 p/mo	9- 1-74-- 4-30-75
(R) Duane L. Ragucci	Psychometrist, Apollo (P-T) (thru MSU Foundation)	150.00 p/mo	9- 1-74-- 8-31-75
(H) John Lindauer	Consultant fee, Search Committee	350.00 for	7-27-74-- 7-28-74
(R) Robert Myers	Asst. Inst., Recreation & PE (P-T) (Karate)	300.00 for	Fall Sem. payable 12-31-74
(R) Tommy Burris	Asst. Inst., Rec. & PE (P-T) (Judo)	300.00 for	Fall Sem. payable 12-31-74
(NP) Randy Hess	Asst. Director, Apollo	791.67 p/mo	9- 1-74-- 8-31-75
(NP) William J. Holt	Director, Apollo	1,318.75 p/mo	9- 1-74-- 8-31-75

B. Staff--Personnel/Payroll Items

(1) Resignations

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Stephen Rizzo	Custodian, Physical Plant	7-26-74
James A. McPeake	Seasonal Labor, Physical Plant	7-25-74
Robert B. Manor	Custodian, Physical Plant	8- 9-74
Steve E. Crider	Seasonal Labor, Physical Plant	7-31-74
Donald R. Fralix	Fireman, Physical Plant	8-12-74
Lester R. Stinnett	Seasonal Labor, Physical Plant	8-14-74
Raymond E. Lane	Seasonal Labor, Physical Plant	8- 8-74
Sonya Huie	Custodian, Physical Plant	8- 2-74
Dennis W. Crawford	Seasonal Labor, Physical Plant	8-15-74
Jeffrey P. Chase	Seasonal Labor, Physical Plant	8- 9-74
Alben Crouch	Deliveryman, Purchasing	8-30-74
Harry J. Hamilton	Computing & Info. Systems	7-15-74
Deborah Craig	Library Aide, Library	8-15-74
Catherine G. Adams	Secretary, Psychology	8-27-74
Al W. Johnson	Storeroom Keeper, Food Services	7-30-74
Linda J. Wren	Clerk/Typist, Printing Services	7-31-74
Carol D. Chapman	Secretary, Communications	8-28-74
Helga Keller	Secretary, Envir. Sciences	8-19-74
Philip J. Forbes, III	Counselor, Franklin, Housing	8- 1-74
Carolyn H. Colson	Recep., Admissions & Registrar	8-27-74
Cathy M. Reas	Secretary, Academic Program	9-17-74
Roswitha Bowers	Secretary, Athletic Director	7-31-74
Judy A. Beam	Clerical Asst., Psychology	8-16-74
Linda D. Riley	Grad. Asst., Account. & Finance	7-31-74
Barbara T. Mitchell	Grad. Asst., Prof. Studies	8- 1-74
Alfred C. Ragucci	Grad. Asst., Market. & Gen. Bus.	8- 1-74
Walker L. Newton	Grad. Asst., Prof. Studies	8- 1-74
John Finely	Seasonal Labor, Phys. Plt.	8-23-74
Bruce Miller	Seasonal Labor, Phys. Plt.	8-21-74
Michael S. Cathey	Seasonal Labor, Phys. Plt.	8-21-74
Una H. Wyatt	Food Service Employee	8-15-74
John J. Orlando	Seasonal Labor, Phys. Plt.	8-16-74
Jimmy C. Slack	Seasonal Labor, Physical Plant	8-23-74
William W. Schneider	Dormitory Security, Security	8-23-74
Susi H. Bradley	Sec., Computing & Info. Systems	9-11-74
Thomas L. Christenbery	Seasonal Labor, Phys. Plt.	8-16-74

(2) Adjustments in Salary

<u>Name</u>	<u>Assignment</u>	<u>Change/Explanation</u>
Mable G. Pickard	Secretary-Bookkeeper, Bus. and Administrative Services	Return from leave of absence 7-24-74
Marion H. Elkins	Secretary, Economics	Change starting date from 8-12-74 to 8-19-74
LaJeanna Chapman	Secretary, Pres. Office	Return from leave of absence 8-1-74

Staff--Adjustments (Continued)

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<u>Name</u>	<u>Assignment</u>	<u>Change/Explanation</u>
R. Scott Pricer	From Asst. Prof. & Act. Dir. to Asst. Prof. & Director, Counseling & Testing Center	Salary from \$14,000 p/yr to \$15,500 p/yr, effective 8-1-74
L. B. Falwell	From Custodian, Phys. Plt. to Food Service Employee, Food Services	No change in salary, effective 8-1-74
Anna B. Cooksey	Custodian, Phys. Plant	From \$1.90 p/hr to \$1.95 p/hr, effective 7-1-74; correction in rate in accordance with Budget.
Vermell Key	Custodian, Phys. Plant	From \$1.90 p/hr to \$2.00 p/hr; effective 7-1-74; correction in rate in accordance with Budget.
Mary J. Jarrett	Secretary, Art	Extend employment from 7-1-74--8-16-74; total amount due \$537.00 payable 8-16-74
Susan Boswell	From Sec., Pres. Office to Sec., Professional Studies	No change in salary, transfer effective 8-19-74
Thomas E. Wright	Grad. Asst., Univ. Services Special Project--Research Stimulation, paid thru Fd.	\$3.33 p/hr, effective 7-23-74--7-25-74
Barbara A. Rose	Secretary, Environ. Sciences (Part-time)	From \$330.50 p/mo to \$429.65 p/mo effective 9-1-74--5-31-75; increased hours worked per week.
Mary H. Johnson	Secretary, Mathematics	From \$300.45 p/mo to \$450.68 p/mo from part time to full time effective 8-19-74
Jenny H. Newberry	Secretary, Environmental Sciences, part-time	No change in salary, transfer from Geography to Environ. Sciences 8-12-74
Clarence Hicks	Return from Phys. Plant for summer to Food Services Department	No change in salary; transfer effective 8-2-74
Frank W. Carroll	Return from Phys. Plant for summer to Food Services Department	No change in salary; transfer effect. 8-2-74
Lincoln Ribis	Seasonal Labor, Phys. Plt.	Extend employment and salary from \$3.00 p/hr to \$3.57 p/hr for change in classification effective 8-1-74
Layman F. Thornton	Returning from Phys. Plant summer to Athletic Dept.	No salary change, transfer effective 7-31-74
Vermell E. Key	Returning from Phys. Plant summer to Food Serv. Dept.	No salary change, transfer effective 8-3-74
Anna B. Cooksey	Returning from Phys. Plant summer to Food Service Dept.	No salary change, transfer effective 8-3-74
R. Lorene Hicks	Returning from Phys. Plant summer to Food Serv. Dept.	No salary change, transfer effective 8-3-74
Mildred M. Geurin	Returning from Phys. Plant summer to Food Serv. Dept.	No salary change, transfer effective 8-3-74
Bun Wilkerson	Returning from Phys. Plant summer to Food Serv. Dept.	No salary change, transfer effective 8-2-74
Paul E. Hook	Custodian, Physical Plant to General Services, Ship. & Receiving	No salary change, transfer effective 7-31-74

Staff--Adjustments (Continued)

<u>Name</u>	<u>Assignment</u>	<u>Change/Explanation</u>
Terry S. Parker	From full time Sec., Housing to 30 h/wk Sec., Housing	Salary from \$358 p/mo to \$286.40 p/mo, effective 9-1-74
Elizabeth A. Vandever	From 30 h/wk Sec., Housing to full-time Sec., Housing	Salary from \$274.17 p/mo to \$342.70 p/mo; effective 9-1-74

(3) Employment (R--replacement; H--honorarium; NP--new position)

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
(R) Bonnie Foster	Sec.-Recept., Psychology	\$ 2.00 p/hr	8- 2-74-- 8-23-74
(R) Mary H. Bell	Clerk-Typist, Printing	182.00 p/mo	8-12-74
(NP) Sarah B. Duncan	Secretary, Title I Proj Management Dept. (paid through Foundation)	2.30 p/hr	7- 1-74
(R) Angela J. Pendley	Secretary, Psychology	363.00 p/mo	8-28-74
(R) Dianne M. Noel	Secretary, temp., Psychology	1.90 p/hr	8-19-74-- 8-27-74
(R) Keth L. Skinner	Stockroom Attend., Food Serv.	2.25 p/hr	8-20-74
(R) Judy A. Beam	Secretary, Psychology	344.00 p/mo	8-23-74
(R) Anna M. Panzera	Temp. Sec., Athletic Dir.	1.90 p/hr	8-12-74-- 8-16-74
(R) Teresa Bazzell	Secretary, Academic Programs	346.75 p/mo	9- 3-74
(R) Rita K. Tosh	Asst. Counselor, Housing	57.00 p/mo plus Apt. & Utilities	8-11-74
(R) Judy F. Langford	Sec.-Clerk, School Relations	363.00 p/mo	8-19-74-- 5-31-75
(R) Howard F. Wendt	Deliveryman, Gen. Services	365.58 p/mo	8-20-74
(NP) Shelia Rye	Teacher's Aide, Univ. Sch.	450.00 p/mo	8-19-74-- 5-23-74
(R) Debbie Jo Carpenter	Secretary, Communications	344.00 p/mo	8-26-74
(R) Michele L. Bona	Sec., Industry & Tech.	344.00 p/mo	8-14-74
(NP) Kevin H. Skinner	Seasonal Labor, Farm	1.90 p/hr	7- 1-74
(NP) David G. Williams	Seasonal Labor, Farm	1.90 p/hr	7- 1-74
(NP) Billy R. Redden	Seasonal Labor, Farm	1.90 p/hr	7- 1-74
(NP) Mary A. Taylor	Seasonal Labor, Farm	1.90 p/hr	7- 1-74
(R) Mahlon W. Thomas	Temp. Dorm. Dir., Housing	250.00 p/mo	8- 8-74-- 8-25-74
(NP) Stephen W. Fleenor	Dorm. Security, Security	1.90 p/hr	8-23-74
(R) Virgel L. Turner	Custodian, Physical Plant	2.25 p/hr	8- 1-74
(R) Billy J. Shelby	Custodian, Physical Plant	2.25 p/hr	8- 1-74
(R) John W. Dowler	Temp. Custodian, Phys. Plant	1.90 p/hr	8- 5-74
(R) Kenneth W. Hyde	Temp. Custodian, Phys. Plant	1.90 p/hr	8- 5-74
(R) Sherry L. McGinnis	Temp. Custodian, Phys. Plant	1.90 p/hr	8- 5-74
(R) Robert W. Bramlett	Refrig. Serv. Helper, Phys. Plt	2.38 p/hr	8-16-74
(R) Theodore P. Delaney	Custodian, Physical Plant	2.25 p/hr	8- 5-74
(R) Morgan B. Garner	Truck Driver, Physical Plant	2.25 p/hr	8-12-74
(R) David F. Robinson	Air-conditioning Serv. Helper, Physical Plant	2.38 p/hr	8-16-74
(R) Chester M. Carner	Fireman, Physical Plant	2.25 p/hr	8-16-74
(R) Daniel J. Downey	Custodian, Physical Plant	2.25 p/hr	8-12-74
(R) Nancy R. Wilkerson	Recept., Admissions & Reg.	344.00 p/mo	8-29-74
(R) Phyllis D. Whitney	Recept., Admissions	2.12 p/hr	8-20-74-- 8-30-74
(R) James G. Pittman	Counselor, Franklin, Housing	225.00 p/mo plus Apt. & Utilities	8-11-74
(R) Pamela S. Duncan	Secretary, Computing & Information Systems	344.00 p/mo	9- 3-74
(NP) Janet U. Hamilton	Sec., Center for Continuing Educ. & Learning Center	344.00 p/mo	8-27-74-- 6-30-75
(R) Bill V. Johnson	Model, Art (part-time)	3.00 p/hr	8-30-74
(R) Rachel C. Oas	Model, Art (part-time)	3.00 p/hr	8-30-74
(R) Nancy L. Wendt	Office Manager, Sec., Apollo	388.00 p/mo	9- 1-74-- 8-31-75
(R) Emily Anne Belote	Clerk-Typist, Apollo (P-T)	150.00 p/mo	9- 1-74-- 8-31-75
(NP) Wayne M. Whitney	Director of Veterans' Serv. Student Development	850.00 p/mo	9- 1-74

Staff - Employment (Continued)

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
(R) Obena Hale	Cafeteria, Univ. School	\$ 1.90 p/hr	8-20-74
(R) Omega Gargus	Cafeteria, Univ. School	2.00 p/hr	8-20-74
(R) Gertie Garland	Gen. FS Work, Food Service (substitute)	1.90 p/hr	8-28-74
(R) Ruth Irene Dublin	Gen. FS Work, Food Service	1.90 p/hr	8-28-74
(R) Dorothy F. Cooper	Gen. FS Work, Food Service	1.90 p/hr	8-28-74
(NP) Gary A. Wilson	Dorm. Security, Security	1.90 p/hr	8-23-74
(R) James S. Rutland	Seasonal Labor, Phys. Plant	1.90 p/hr	8-20-74
(R) Numon W. Hopkins	Custodian, Physical Plant	2.25 p/hr	8-20-74
(NP) Robert E. Agnew	Counsel. & Inst., Counsel. and Testing	9,200.00 (acad)	8- 1-74

University Bookstore, Extra help, temporary, during registration

Jessie R. Deloach		1.90 p/hr	8-26-74
Donna L. Baker		1.90 p/hr	8-26-74
Joyce McDowell	Clerk/Cashier	2.25 p/hr	8-26-74
Mavis I. Jones	Clerk	2.00 p/hr	8-26-74
Elizabeth Jeffrey		2.00 p/hr	8-26-74
Mary P. Hooks		2.00 p/hr	8-26-74
Mary Beth Hays		2.00 p/hr	8-26-74
Teresa J. McFadden		1.90 p/hr	8-26-74
Patti K. Ramsey		1.90 p/hr	8-26-74

(4) Employment - Graduate Assistants

<u>Name</u>	<u>Department</u>	<u>Monthly Salary</u>	<u>Fall</u>	<u>Spring</u>
Barry R. Johnson	Art	\$225.00	X	
Stanley O. McKinney	Journalism	112.50	X	
Syamal K. Bhattacharya	Chemistry	225.00	X	X
Larry Joe Baldwin	Chemistry	225.00	X	X
Niranjan G. Shah	Chemistry	225.00	X	X
Alireza Afzali	Chemistry	225.00	X	X
Kenneth B. Jolly	Chemistry	337.50	X	X
Steven M. Johnson	Chemistry	337.50	X	X
Michael W. McClure	Chemistry	225.00	X	X
Dennis E. Merrick	Chemistry	225.00	X	X
Linda M. Ramsey	Chemistry	225.00	X	X
Keith R. Rowley	Chemistry	225.00	X	X
Christopher N. Vancil	Mathematics	337.50	X	
Virginia W. Strawderman	Mathematics	337.50	X	
Chan S. Case	English	168.75	X	
Kay O. Beasley	English	168.75	X	
Mona S. Tuck	English	168.75	X	
Mary B. Prokop	English	168.75	X	
Connie M. Klipsch	Political Science	337.50	X	X
Deborah A. Quinton	English	168.75	X	
Walter C. Carman	English	112.50	X	
Carol A. Barrett	English	112.50	X	
Rita K. Tosh	English	112.50	X	
Sandra Thurman	English	112.50	X	
Guy Rayner	English	112.50	X	
Virgil E. Medlin	English	112.50	X	
Kathy Simmons	Instruction & Learning	225.00	X	X
Jesse K. Parrish	Instruction & Learning	225.00	X	
Jimmy K. Atkins	Instruction & Learning	225.00	X	X
Sararuth M. Grimes	University School	225.00	X	X
Kathy J. McGee	University School	225.00	X	X
George R. DeLano	Professional Studies	337.50	X	X
Mary Humphreys	Special Education	225.00	X	X
Timothy A. Buckley	Communications	112.50	X	
Bruce E. Howard	Communications	112.50	X	
Gary W. Mitchell	Communications	112.50	X	X
Morris B. Legg	Communications	225.00	X	X
Richard V. Moman	Communications	225.00	X	X
Ronnie W. Newberry	Communications	225.00	X	X
Danny D. Patterson	Communications	225.00	X	X
Vicki J. Stevens	Communications	225.00	X	X
Kathy J. Stubblefield	Communications	225.00	X	X
Timothy D. Woods	Communications	112.50	X	
Samuel H. Wylie	Communications	112.50	X	X
Rodney D. Chatman	Communications	112.50	X	X
Richard A. Basso	Communications	225.00	X	X

Employment - Graduate Assistants (Continued)

<u>Name</u>	<u>Department</u>	<u>Monthly Salary</u>	<u>Fall</u>	<u>Spring</u>
Janice B. Burns	Accounting & Finance	\$337.50	X	
Om P. Batish	Economics/Academic VP	337.50	X	X
Randall L. Oliver	Management	225.00	X	X
William H. Solomon	Marketing/Academic VP	337.50	X	X
Walker L. Newton	English	112.50	X	
Marilyn C. Hale	History	225.00	X	X
Sue U. Overbey	History	225.00	X	X
LaDon Cross	History	225.00	X	X
Marvin D. Denison	History	225.00	X	X
James C. Brantley	History	225.00	X	X
Stephen E. Fitzgerald	Journalism	112.50	X	
David M. Franklin	Physics and Astronomy	337.50	X	X
Wei Kao	Physics and Astronomy	337.50	X	X
Bernard Au	Physics and Astronomy	225.00	X	
Dale R. Harrison	Physics and Astronomy	337.50	X	X
Ron Madrick	Recreation & Phys. Educ.	225.00	X	X
Dennis J. Potts	Recreation & Phys. Educ.	225.00	X	X
Steven J. Payne	Recreation & Phys. Educ.	225.00	X	X
Patricia E. Gray	Recreation & Phys. Educ.	225.00	X	X
Paul Dunlap	Recreation & Phys. Educ.	225.00	X	X
Dusty L. Chandler	Recreation & Phys. Educ.	225.00	X	X
Carla M. Coffey	Recreation & Phys. Educ.	225.00	X	X
William John Bona	Recreation & Phys. Educ.	225.00	X	X
Thomas L. Turnock	Recreation & Phys. Educ.	337.50	X	
Schellas W. Hyndman	Recreation & Phys. Educ.	225.00	X	
Frederick C. Johnson	Recreation & Phys. Educ.	225.00	X	
Larry J. Adams	Psychology	225.00	X	X
Charles W. Bruker	Psychology	225.00	X	X
Donald E. Davidson	Psychology	225.00	X	X
Sara L. Sterling	Psychology	225.00	X	X
James W. Greer	Professional Studies	225.00	X	X
Anita E. Brashear	Special Education	225.00	X	X
Roger D. Melugin	Industry & Technology	337.50	X	
Eve Howard	Academic Programs	112.50	X	X
Janice C. Sanders	Project EPIC	225.00	X	X

C. Recommendation for Acting Chairperson of the Department of Child Studies

I am recommending Dr. Kris Jeter be designated Assistant Professor of Home Economics and Acting Chairperson of the Department of Child Studies effective August 1, 1974, through May 31, 1975, and that Dr. Jeter's salary be adjusted from \$13,090.00 for the academic year 1974-75 to \$15,090.00 for the academic year 1974-75, to compensate for duties as Acting Chairperson of the Department of Child Studies.

D. Proposed Center for Regional Services

E. Reports

(1) Financial Statement for period July 1, 1973, through June 30, 1974.

/s/ C. W. Curris
Constantine W. Curris
President

SUPPLEMENTAL AGENDA
September 7, 1974

1. Report of the National Defense Student Loan Program for the period July 1, 1973, to June 30, 1974
2. Report of the Thomas P. Norris Student Loan Program for the period July 1, 1973, to June 30, 1974
3. Resolution on Property Acquisition

4. Learning Center

I recommend the establishment of the Community Service Life and Learning Program for the Center for Continuing Education and the attached outline for fee assessment and compensation.

5. Personnel Policy Changes

I recommend changing Sick Leave Policy No. 19 for the purpose of bringing our Personnel Policy and Procedure Manual into agreement with the current Department of Labor guidelines pertaining to pregnant employees. See attachment.

University Holiday Schedule: I recommend the establishment of a uniform work and holiday schedule for the University. The following days constitute established and legal holidays during which the University will be closed. These holidays total 13½.

Independence Day	July 4, 1974
Labor Day	September 2, 1974
Election Day	November 5, 1974
Thanksgiving	November 27, noon, through November 29, 1974
One extra day during the Christmas holidays	December 23, 1974
Christmas Eve	December 24, 1974
Christmas Day	December 25, 1974
New Years Eve	December 31, 1974
New Years Day	January 1, 1975
Spring Break	March 27 and 28, 1975
Memorial Day	May 26, 1975

/s/ C. W. Curris
Constantine W. Curris
President

Old Business

Chairman Howard reviewed the Minutes pertaining to tenure and the motion on the table. Dr. Cunningham moved to take from the table the motion to amend the motion granting tenure. Mr. Mitchell seconded. Discussion followed. Upon call for the question, the Chairman stated the motion and called for the vote. Motion carried unanimously.

Dr. Cunningham outlined the tenure policy and reviewed his recommendation for amendment to the motion granting tenure.

In response to questions, Dr. Curris explained that the process for tenure recommendation begins at the departmental level, goes to the dean, to the Leave, Tenure and Promotion Committee, to the President; the President meets and discusses recommendations with the vice-presidents and makes recommendations to the Board.

Dr. Curris stated that last January he asked James Overby, University Attorney, to give an assessment of the tenure policy and particularly as it applies to those employed prior to 1968 and that said assessment indicates de facto tenure for the individuals covered by the amendment does not exist. Mr. Overby has further advised that the application of the regular tenure determination process is, likewise, legal and consistent with University policy.

The Secretary was directed to read the following motion: Dr. Cunningham moved to amend the motion to include the original list and all other members of the faculty who have completed seven years continuous since an initial appointment at the rank of instructor, assistant professor, associate professor, and professor. Mr. Roberts seconded.

Mr. Davis called for the question. The Chairman stated the motion and called for the vote. By voice vote, the motion failed.

Chairman Howard reviewed the letter from Bill C. Wells and stated the present policy does not specify that a faculty member has a right to a formal hearing before the Board and asked if the Board wants to grant Mr. Wells a hearing and if so, what type of hearing.

Mr. Davis moved that the Board deny the request of Professor Wells for a hearing before the Board of Regents and other similar requests for hearings in connection with these determinations. Mr. Mitchell seconded. Discussion followed. Mr. Long called for the question. The Chairman stated the motion. Mr. Neale asked for a roll call vote. The Chairman called for the vote which was as follows: Mr. Carneal, aye; Dr. Cunningham, no; Mr. Davis, aye; Mr. Long, aye; Mr. Mitchell, aye; Mr. Neale, no; Mr. Paxton, aye; Mr. Roberts, no; Mr. Springer, aye; and Dr. Howard, aye. The Secretary reported the vote was seven ayes, three nos. The Chairman stated the motion carried.

Mr. Carneal moved that a committee be appointed to reevaluate the tenure policy contained in the Faculty Handbook and recommend changes, if any, or reaffirm the policy as now written and further suggested that the President through appropriate channels select an ad hoc committee to make said review.

Mr. Springer seconded. Mr. Neale asked for a roll call vote. The roll was called and the vote was as follows: Mr. Carneal, aye; Dr. Cunningham, aye; Mr. Davis, aye; Mr. Long, aye; Mr. Mitchell, aye; Mr. Neale, no--"because time has a habit of fleeting by; it is too late;" Mr. Paxton, aye; Mr. Roberts, aye; Mr. Springer, aye; and Dr. Howard, aye. Motion carried.

New Business

Faculty Personnel/Payroll Items, Approved

Mr. Carneal moved that the Board approve the Faculty Personnel/Payroll Items as listed in Item 3A of the Agenda as recommended by the President. Mr. Paxton seconded and the roll was called on the adoption of the motion with the following voting: Mr. Carneal, aye; Mr. Davis, aye; Mr. Long, aye; Mr. Mitchell, aye; Mr. Neale, aye; Mr. Paxton, aye; Mr. Roberts, aye; Mr. Springer, aye; and Dr. Howard, aye.

Staff Personnel/Payroll Items, Approved

Mr. Mitchell moved that the Board approve the Staff Personnel/Payroll Items as listed in Item 3B of the Agenda as recommended by the President. Mr. Long seconded and the roll was called on the adoption of the motion with the following voting: Mr. Carneal, aye; Dr. Cunningham, aye; Mr. Davis, aye; Mr. Long, aye; Mr. Mitchell, aye; Mr. Neale, aye; Mr. Paxton, aye; Mr. Roberts, aye; Mr. Springer, aye; and Dr. Howard, aye.

Dr. Kris Jeter named Acting Chairperson of the Department of Child Studies

Mr. Springer moved that the Board accept the recommendation of the President and designate Dr. Kris Jeter Assistant Professor of Home Economics and Acting Chairperson of the Department of Child Studies effective August 1, 1974, through May 31, 1974, and that Dr. Jeter's salary be adjusted from \$13,090.00 for the academic year 1974-75 to \$15,090.00 for the academic year 1974-75 to compensate for duties as Acting Chairperson for the Department of Child Studies.

Mr. Davis seconded and the roll was called on the adoption of the motion with the following voting: Mr. Carneal, aye; Mr. Davis, aye; Mr. Long, aye; Mr. Mitchell, aye; Mr. Neale, aye; Mr. Paxton, aye; Mr. Roberts, aye; Mr. Springer, aye; and Dr. Howard, aye.

Center for Regional Services, Established

President Curris reviewed the following recommendation for the establishment of a Center for Regional Services:

The Center for Regional Services will be a one-contact point for businesses, governments, school systems, other organizations, and individuals to obtain cooperative services from the University. The purpose of the Center for Regional Services will be to assist in the improvement of the quality of life in the region served by Murray State University.

The Center's responsibility will be to bring the resources of the University to bear on the problems, needs, and concerns of the people and organizations of the region. With its capability to draw upon the experience

and many areas of expertise available in the University's various colleges, the Center will be a key force in making Murray State University truly a regional service agency.

The Center for Regional Services will be an organizational unit designed specifically to facilitate the releasing of the power of the faculty and staff in serving the needs of businesses, governments, agencies, and other organizations and individuals in the region.

Some examples of the kinds of services the Center for Regional Services will render are:

- Advice and Assistance to Businessmen
- Governmental Training Programs
- Applied Research Studies for Governments, Businesses, and Other Organizations
- Organization of Conferences, Seminars, Workshops
- Regional Economic Development Studies
- Reference Services, Publications
- Management and Supervisory Training Programs
- In-Service Education for Teachers, Policemen, Nurses, Secretaries, Technologists, and Many Others

Services will be provided the client at the most convenient point for the client. This may be in the courthouse, business place, school, or in the field. Many facilities on Murray State University's campus are excellent for services to individuals and groups and can be used if it works to the advantage of the client.

Dr. Jules Harcourt, Professor in the College of Business and Public Affairs, will be released three-quarters time to serve as Director of the Center for Regional Services. Operating costs of the Center will be borne by the users of its services with the exception of the release time of Dr. Harcourt and normal office expenses and materials. Funds for the Center are presently available in the budget of the Vice-President for University Services. Selected faculty members, from time to time, will be invited to participate in the Center's activities and will be released part-time from teaching responsibilities for projects and services.

Authorization is requested for the University, through the Center for Regional Services, to contract with the Executive Department for Finance and Administration's Office for Local Government and other government agencies for the purposes of providing services to local governments in the region.

Mr. Mitchell moved that the Board approve the establishment of the Center for Regional Services as outlined above and authorize the University to contract with the Executive Department for Finance and Administration for the purposes of providing services to local governments in the region.

Mr. Carneal seconded and the roll was called on the adoption of the motion with the following voting: Mr. Carneal, aye; Dr. Cunningham, aye; Mr. Davis, aye; Mr. Long, aye; Mr. Mitchell, aye; Mr. Neale, aye; Mr. Paxton, aye; Mr. Roberts, aye; Mr. Springer, aye; and Dr. Howard, aye.

Dr. Cunningham expressed concern that the Center for Regional Services may spread the faculty too thin. Dr. Curris stated this is a point well taken and care would be exercised to avoid a problem.

Financial Statement for the Period July 1, 1973, through June 30, 1974, Received

The following Financial Statement for the period July 1, 1973, through June 30, 1974, was received.

MURRAY STATE UNIVERSITY
Financial Report
To The President and Board of Regents
For Period July 1, 1973 thru June 30, 1974

I. Income and Expenditure Statement

A. Current General Funds

Net Income	\$16,570,650.67	
Net Expenditures	<u>15,873,227.84</u>	
Balance Current General Funds		\$ 697,422.83

B. Current Restricted Funds

Net Income	\$ 9,483,550.27	
Net Expenditures	<u>7,611,428.61</u>	
Balance Current Restricted Funds		\$ 1,872,121.66

C. Unexpended Plant Funds--Capital Construction

Net Income	\$21,610,647.05	
Net Expenditures	<u>19,774,477.72</u>	
Balance Unexpended Plant Funds		\$ 1,836,169.33

D. Retirement of Indebtedness Funds

Net Income	\$22,070,816.08	
Net Expenditures	<u>6,988,557.95</u>	
Balance Retirement of Indebtedness Funds		<u>\$15,082,258.13</u>

Total Balances of all Funds		<u>\$19,487,971.95</u>
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II. Statement of Funds Balance

A. Current General Funds

Reserve for Imprest Cash	\$ 227,500.00	
Encumbrances Outstanding	114,701.01	
Free Balance	<u>355,221.82</u>	
Total		\$ 697,422.83

B. Current Restricted Funds

1. Housing & Dining System Revenue Fund

Cash Account with State	\$110,690.82		
Investments	<u>745,390.43</u>	\$856,081.25*	

*Housing & Dining Fund	\$351,153.75		
University Center Fund	504,927.50		
	<u>\$856,081.25</u>		

2. Consolidated Educational Building Revenue Fund

Cash Account with State	\$(126,160.30)		
Investments	<u>1,142,200.71</u>	\$1,016,040.41	

Total		\$ 1,872,121.66
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C. Unexpended Plant Funds

Contracts not Awarded	\$ 357,118.04	
Contingency	<u>1,479,051.29</u>	
Total		\$ 1,836,169.33

D. Retirement of Indebtedness Funds

1. Housing & Dining System Bond Fund

Cash	\$ 1,138.60	
Investments	<u>1,024,657.98</u>	\$1,025,796.58

2. Housing & Dining System Repair & Maintenance Reserve Fund

Cash	\$ 1,245.60	
Investments	<u>442,149.22</u>	\$ 443,394.82

3. Consolidated Ed. Bldg. Bond Fund

Cash	\$ 2,526.78	
Investments	<u>1,872,679.98</u>	\$1,875,206.76

4. Consolidated Ed. Bldg. Refunding Bonds Series F

Cash	\$ 17,859.97	
Investments	<u>11,720,000.00</u>	\$11,737,859.97

Total		<u>\$15,082,258.13</u>
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Total Balance all Funds		<u>\$19,487,971.95</u>
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III. Statement of Investments

Housing & Dining System	Revenue Fund	\$ 745,390.43
	Bond Fund	1,024,657.98
	Repair & Maint. Fund	442,149.22
Consolidated Ed. Bldg.	Revenue Fund	1,142,200.71
	Bond Fund	1,872,679.98
	Refunding Bonds	<u>11,720,000.00</u>
	Redemption Fund	

Total Investments		<u>\$16,947,078.32</u>
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All investments are carried at book value and are U. S. Government Securities except the Con. Ed. Building Refunding Bonds Redemption Fund investments which are Certificates of Deposit.

IV. Statement of Bonds Outstanding

Housing & Dining System Revenue Bonds	\$13,167,000.00
Consolidated Ed. Bldg. Revenue Bonds	24,373,000.00
Consolidated Ed. Bldg. Refunding Bonds, Series F	<u>11,770,000.00</u>

Total Bonds Outstanding	<u>\$49,310,000.00</u>
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V. Statement of Operations

1. Farm

Receipts		\$ 83,145.61
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Expenditures

Salaries & Wages	\$ 29,405.03	
Veterinary & Testing	6,505.85	
Travel	206.22	
Current Operating Expense	81,296.36	
Capital Outlay	<u>4,224.18</u>	\$ 121,637.64

Total Expenditures Exceeding Receipts		<u>\$ (38,492.03)</u>
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2. Food Service - Statement of Operations May 16, 1973--May 15, 1974

Receipts:

Winslow Cafeteria	\$	736,714.23	
Thoroughbred Snack Bar		241,999.94	
Hart Snack Bar		<u>61,453.79</u>	
Total Receipts			\$1,040,167.96

Expenditures:

Salaries & Wages	\$	368,929.07	
Food Products		485,202.28	
Other Current Expenses		<u>68,088.48</u>	
Total Expenditures			\$ <u>922,219.83</u>
Net Profit for Period			\$ <u><u>117,948.13</u></u>

3. Hart Hall Recreation Room - Statement of Operations July 1, 1973--May 15, 1974

Receipts:

Pool	\$	4,580.97
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Expenditures:

Salaries and Wages	\$	3,593.86	
Other Current Expenses		<u>330.90</u>	
Total			\$ <u>3,924.76</u>
Total Profit for Period			\$ <u><u>656.21</u></u>

4. Campus Vending Concession

Gross Sales By Concessions Operator	\$	135,971.06
Commissions received by Murray State University		32,157.51

5. Campus Laundry Concession

Gross Sales by Concessions Operator	\$	13,992.60
Commissions received by Murray State University		3,543.70

6. University Bookstore

Sales	\$	581,607.90	
Cost of Goods Sold		<u>422,219.16</u>	
Gross Profit from Sales	\$	159,388.74	
Other Income		108.43	
Gross Profit from Operations	\$	<u>159,497.17</u>	
Operating Costs		<u>118,883.82</u>	
Net Income from University Bookstore			\$ <u><u>40,613.35</u></u>

7. Murray State News

Receipts	\$	19,281.84	
Expenditures			
Salaries		15,650.32	
Travel		282.73	
Printing		15,478.53	
Current Operating Expense		<u>1,003.70</u>	
			\$ <u><u>32,415.28</u></u>

Total Expenditures Exceeding Receipts \$(13,133.44)

VI. Central Agency Funds

Balance plus Receipts	\$	673,299.50
Expenditures		<u>340,108.53</u>
Fund Balance		333,190.97*

*Fund Balance - Cash	\$ 133,190.97
Certificates of Deposit	<u>200,000.00</u>
	\$ <u>333,190.97</u>

VII. Accounts Receivable

Spring, 1974	\$ 4,166.11
Fall, 1973	841.30
Summer, 1973	71.00
Prior to Summer, 1973	<u>9,068.01</u>
	\$ <u>14,146.42</u>

Report of the National Defense Student Loan Program for the period July 1, 1973, to June 30, 1974, Received

The Report of the National Defense Student Loan Program for the period July 1, 1973, to June 30, 1974, was received.

Report of the Thomas P. Norris Student Loan Program for the period July 1, 1973, to June 30, 1974, Received

The Report of the Thomas P. Norris Student Loan Program for the period July 1, 1973, to June 30, 1974, was received.

Executive Session

Chairman Howard declared the Board in executive session for the purpose of discussing property acquisitions. The executive session ended and the meeting was opened to the public.

Resolution on Property Acquisition, Adopted

Mr. Carneal moved that the following resolution be adopted:

WHEREAS, a certain tract of land known as the MSU Foundation (B. O. Langston) property and containing approximately 3.204 acres located in Murray, Calloway County, Kentucky, bounded on the north by Kentucky Highway 94 (Main Street), on the south by Poplar Street, and on the west by South 16th Street, near the campus of Murray State University; and

WHEREAS, said land because of its particular location has special significance for academic purposes in relation to the continuing development and operation of Murray State University; and

WHEREAS, said land should, in the judgment of this Board of Regents pursuant to its duties and functions set out in KRS Chapter 164, be acquired, developed, and maintained for academic purposes, especially for use in connection with the expansion of essential parking facilities to be operated as a facility of Murray State University;

NOW THEREFORE, it is hereby determined that the subject land is needed and should be acquired for academic purposes, and the Commissioner of Finance is requested to purchase or otherwise acquire, including by condemnation if necessary, the said land.

Mr. Mitchell seconded and the roll was called on the adoption of the motion with the following voting: Mr. Carneal, aye; Dr. Cunningham, aye; Mr. Davis, aye; Mr. Long, aye; Mr. Mitchell, aye; Mr. Neale, aye; Mr. Paxton, aye; Mr. Roberts, aye; Mr. Springer, aye; and Dr. Howard, aye.

Life and Learning Center, Established

President Curris presented the following proposal and recommended the establishment of the Community Service Life and Learning Program for the Center for Continuing Education and the outlined fee assessment and compensation:

"Life and Learning" is an adult education community service program primarily designed to serve the special interests of adults in the immediate area and in the region.

Courses will be given on a non-credit basis and will be provided for individuals who wish to broaden professional, technical, cultural or recreational interests.

When special interest groups are involved non-academic Continuing Education Unit (CEU) credit may be given.

It is recommended that registration fees for these courses be \$1.00 per contact hour. When extra course materials are required, cost will be borne by the student and will be advertised in the course description.

It is recommended that the compensation of the instructor be established at 75% of the fees collected not to exceed the maximum amount an instructor would receive per hour for teaching a semester hour credit course on an overload basis.

Mr. Paxton moved that the Board establish the Community Service Life and Learning Program for the Center for Continuing Education with fee assessment and compensation as outlined above. Mr. Roberts seconded and the roll was called on the adoption of the motion with the following voting: Mr. Carneal, aye; Dr. Cunningham, aye; Mr. Davis, aye; Mr. Long, aye; Mr. Mitchell, aye; Mr. Neale, aye; Mr. Paxton, aye; Mr. Roberts, aye; Mr. Springer, aye; and Dr. Howard, aye.

Dr. Cunningham requested that a screening process be set up so that these courses do not undermine courses taught for regular credit.

Personnel Policy Changes, Adopted

Mr. Long moved that the following change in the Personnel Policy regarding Sick Leave be approved:

Change in Sick Leave Policy #19, Pages 34, 35, & 36, PERSONNEL POLICY AND PROCEDURES MANUAL, effective July 1, 1973

The purpose of this change is to eliminate Section IV, Maternity Leave, and to treat maternity as an illness. The Sick Leave Policy will read as follows:

III. Sick Leave

1. The sick leave policy is intended to encourage the accumulation of sick leave to cover an extended illness. It is recognized that an employee may become ill or injured through no neglect of his own, except for injury on the job, and therefore unable to perform his assigned duties. All employees should be impressed with the value of accumulating as much sick leave as possible to cover potential emergency needs.
2. Accumulated sick leave should not be considered as earned time off with pay and will not be granted in this manner. Abuse of the privilege may be deemed justification for disciplinary action or dismissal of the employee.
 - a. Each permanent employee should be allowed sick leave with pay at the rate of one working day for each completed month of service or major fraction thereof. (One-half constitutes a major fraction). However, vacation leave will not be accumulated while on sick leave.
 - b. Unused sick leave may be accumulated up to 120 days, however, it cannot be converted into cash or vacation allowance.
 - c. With approval of the administrative head of department, an employee may utilize sick leave for his own illness, illness of his immediate family (wife, husband, children, mother or father), pregnancy, injury or exposure to contagious disease which could be communicated to other employees. An employee absent for such reasons should inform his immediate supervisor as soon as possible, and failure to do so within a reasonable time may be cause for denial of sick leave for the period of absence. An employee may be required by his supervisor to furnish a statement from an attending physician or other acceptable evidence of illness.

d. Employees are charged with sick leave for absences only on days upon which they would otherwise work and receive pay.

e. Absence for a fraction of a day that is chargeable to sick leave shall be charged in an amount not less than one-half day.

f. An employee who is transferred or otherwise changed from the jurisdiction of one department to another shall retain his accumulated sick leave in the new department.

g. Employees shall be credited for accumulated sick leave not to exceed 120 working days, when separated by proper resignation, lay off, retirement, or when granted leave without pay in excess of 30 working days. The employee's amount of accumulated sick leave shall be listed in the remarks section of the advice effecting the separation. Former employees who are reinstated or reemployed may have their unused sick leave balances revived and placed to their credit upon request of the supervisor, and approval of the administrative head of department.

h. In cases of absence due to illness for which Workmen's Compensation benefits are received for lost time the employee may choose to use accumulated sick leave and return the Workmen's Compensation benefits to the University.

i. Leaves without pay after sick leave is exhausted may be granted as follows:

- (1) Up to one year for employees with more than one year of service.
- (2) In case application is pending for total disability with the Kentucky Employees Retirement System, Kentucky Teachers' Retirement System or Social Security, leave will be extended until determination is made.

Mr. Carneal seconded and the motion carried unanimously.

University Holiday Schedule

President Curris presented and recommended the following University Holiday Schedule for personnel employed for 12-month period:

Independence Day	July 4, 1974
Labor Day	September 2, 1974
Election Day	November 5, 1974
Thanksgiving	November 27, noon, through November 29, 1974
One extra day during the Christmas Holidays	December 23, 1974
Christmas Eve	December 24, 1974
Christmas Day	December 25, 1974
New Years Eve	December 31, 1974
New Years Day	January 1, 1975
Spring Break	March 27 and 28, 1975
Memorial Day	May 26, 1975

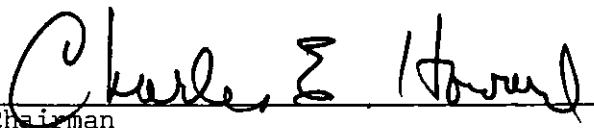
Dr. Cunningham registered a complaint of staff members regarding Christmas holidays.

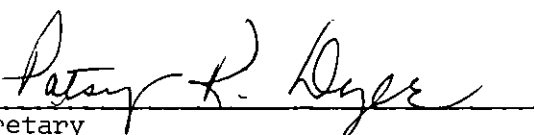
Mr. Carneal moved the foregoing schedule be adopted including Election Day if it is a legal holiday by State Law. Mr. Springer seconded and the motion carried unanimously.

Chairman Howard presented a letter from Ray Fowler representing 23 teachers in the region in behalf of V. R. Shelton and requested the Secretary to file the letter with the Board's records and duplicate for mailing to other members of the Board.

Meeting Adjourned

Mr. Long moved the meeting be adjourned. Mr. Springer seconded and the motion carried unanimously.


Chairman


Secretary