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Board of Regents

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MURRAY STATE UNIVERSITY**FACULTY SENATE****MINUTES****January 18, 2000**

The Faculty Senate of Murray State University met in regular session on Tuesday, January 18, 2000, in the Barkley Room of the Curris Center. Twenty-seven senators were present.

Dr. Tracey Bernard had proxy of Senator Begley, John Griffin for Senator At-large Brewer, and Dr. Kelly Rogers for Senator Broughton. Senator Crofton, physics, Senator Barone, management & marketing, and Senator At-large Landini were absent. The Department of Psychology was not represented. The minutes of the December 7 senate meeting were approved as written.

REPORTS

Board of Regents—Regent Rudolph outlined action taken by the board at its regular meeting on December 10. Other than routine items, the board accepted land from the athletic foundation for the Hopkinsville Center and reaffirmed its affirmative action plan. Regent Rudolph then reported that he addressed the board asking that a task force be named to look at the differences between the faculty and the administration; isolate the problem and find some solution. The board referred this to the faculty and staff affairs committee along with the student regent. As of this time, no meeting has been called. Dr. Rudolph clarified that the chairman of that committee and chairman of the board would call that meeting. He hasn't been contacted and the evaluation hasn't been addressed.

Senator At-large Strieter asked if it would be appropriate for the faculty senate to request the senate president to address the board, specifically, Ms. Buchanon; noting serious problems on campus and that something should be done. According to the regents, proper channel for that issue to be addressed is within this committee. Publicity problems were noted and that the problem won't go away by itself. If regents are unhappy with negative publicity due to differences, perhaps they should address the reasons for that.

President Call noted that the board didn't establish a timetable; his impression was that the regent's idea that this committee would be meeting before the next board meeting. Regent Rudolph concurred that other members believed that this committee would have a special meeting prior to the next board meeting and that was his intent when asking for review. He thought it appropriate for the senate to ask the faculty senate president to get in touch with that committee. He told the senate that he placed the situation in the hands of the board to step forward and take the responsibility. The majority of the board was receptive. Senator Foreman (philosophy) noted that the faculty has no stake in the failings of any president. The problem needs to be resolved; can't do that without the board.

President Call emphasized that this was a positive step for the board to take. The chair of the board did not want to address the evaluation. Senator Beasley (history) stressed that he felt this action was not enough. He urged the faculty senate to ask the board for a formal response to the evaluation. Senator Foreman suggested that the board might need some guidance in this matter and that the senate should encourage them in their efforts.

Senator Bokeno (speech & communications) felt that the senate should concentrate on what should be done if focus of board is to not respond. Senator Wattier (political science) asked if the board committee is still accepting items from faculty on its agenda. Regent Rudolph was not sure. Senator Wattier suggested that the senate ask that the faculty senate president be placed on the agenda to discuss concerns brought out by the evaluation and offer his interpretation of the results.

Senator At-large Strieter offered a motion that the senate president write a letter to the chair of the faculty-staff affairs committee urging the committee to meet as charged by the board. Vice President Elwell urged the executive committee to continue looking at alternatives and explore further steps. Dr. Strieter's motion was passed. The motion passed 27/0 with 1 proxy abstention.

Academic Policies—Chair Morgan first outlined the committee's involvement in the reorganization plan. To insure faculty consultation, the committee solicited input from faculty on their departmental affiliations within the new structure and streamlined these comments into a report for the provost's office. The interim provost was very responsive to faculty concerns and has offered a revised structure. The committee is now asking faculty to respond to their academic council representatives in regard to the new proposal. The administration has asked for further response from the senate. President Call noted that the executive committee has referred the matter to the academic council for proper debate. Senator Muscio informed the senate that a meeting of the executive committee of the academic council has been called for tomorrow, January 19. President Call will ask for a report from council representatives at the next senate meeting.

Senator Strieter noted the vast amount of faculty input into this process. Vice President Elwell concurred that the administration should be commended for this sharing of responsibility in governance.

Finance—Chair Schell reported that his committee would study the recommended CPE budget noting that funding is increased for maintenance and academic excellence.

Governmental Affairs—Chair Wattier reported on items discussed by COSFL at its January 8 meeting. CPE staff briefed COSFL on the proposed budget. Fewer capital projects are proposed with more funding for maintenance and renovation. COSFL chose not to endorse the budget. President Alexander reported to the executive committee that they are talking to the governor's office for an increase in appropriations from 2.4 to 3 percent.

Faculties were asked to review a position paper on faculty participation in university governance to strengthen it. The senate's handbook & personnel committee will also review this statement for inclusion in the handbook.

COSFL will consider the process of selecting regents for the next legislative agenda. In other action, COSFL sent a letter to the state department of education to insert "evolution" back into curriculum statements replacing "change over time".

Senator Wattier noted that the governance statement from COSFL would reinforce faculty position at MSU.

Handbook & Personnel—Vice President Elwell will call a meeting to distribute and study the COSFL governance document. The committee is working with the administration on handbook proposals for board approval. One change recommended last year by the senate would be brought before the board in February to introduce them to the process. Discussion continues on the distinction between board policies and administrative rules. The provost's office has the official board book.

The handbook is now on-line. The senate leadership suggested that faculty be notified through email. The provost's office has been reluctant to do this since the board hasn't reviewed it. The senate believes the on-line version contains the most current revisions that have been approved. Vice President Elwell noted that a handbook to provide administrative guidelines for faculty is in the best interests of faculty and the administration.

Rules, Elections, & Bylaws—Vice Chair Powell reported that the committee would meet on February 8. They will discuss the conduction of spring administrative evaluations. Two specific items to be determined are whether to include the president and the releasing of the results to the public.

The committee will also look at rules for faculty senate sub-committee meetings. President Call noted that the committee has sent out guidelines for the Board of Regents' Teaching Awards and asked senators to monitor the process through their departments.

Insurance & Benefits—Senator At-large Jacobs reported that the committee met on December 9. Agenda items include discussions on possible increased health plan costs, including ways the university would share the burden of higher employee paid premiums. The committee has initiated talk of risk groups paying a bigger share; i.e., smokers, families. Senator White, member of the committee, reported that the committee is drafting a resolution urging the university to adjust their \$3.2 million cap upward based on current information. President Call noted that the administration and committee has negotiated good premiums up to this time. The committee will meet again on February 25.

Academic Council

Undergraduate Studies—Faculty Senate Representative, Jay Morgan, reported that the committee is reviewing new career and technology education courses.

Graduate Studies—No report

Library & Academic Support—No report

Executive—President Call reported that the president had updated the executive committee that the post tenure review policy remains on his desk and in the university attorney's office. Revisions will be presented to the senate.

President Call and Senator Crofton made a presentation to the board on a nine-month contract for faculty. Board members asked a number of questions; the administration is not to the point of requesting a change. Problems with payroll during the transition year are still being discussed. The board appreciated seeing on-going faculty research.

President Call and Senator Schell serve on a committee to study lap top technology on campus. A local newspaper article implied that there is a definite plan to require students to purchase laptop computers, but the committee is still discussing this. The administration has not announced any commitment to such a plan. Discussions will continue this semester. Senator Schell reported that results of a student survey in the fall indicate that students are satisfied with current services noting sufficient access. In comparison with other institutions, the fee being considered, reported in the newspaper article, appears to be understated. Faculty commitment would be extremely time consuming and faculty production of web materials at other institutions has not met expectations.

President Call reported that Drs. Alexander and Brockway attended last week's executive committee meeting. Dr. Alexander wanted senate endorsement of a search process for provost. The committee told the president they would meet again on Thursday to reflect on the process. He distributed a search committee to the campus on Wednesday before the committee was able to meet and

give him a response. The committee met on Thursday and felt that the process was generally satisfactory. President Call told the senate that the committee discarded a previous senate recommendation determining that the president's plan was more in line with a dean's search outlined in the *Faculty Handbook*.

The committee did find the search committee too large, with a lack of balance in faculty representation, and unrepresentative of women and other minorities. The committee sees the premature release of a committee as a lack of commitment to shared governance by the president. Recommendations were forwarded to the president on Friday morning. On Friday afternoon, the senate leadership received a faxed memo whereby the president was considering adding three more people to the committee, with none being faculty, and accused them of wanting to hide and restrict search information from the campus. The president's initial list included two representatives from the senate. The executive committee elected the faculty senate president and Janice Morgan, chair of the academic policies committee, if the current composition is adopted.

Vice President Elwell noted that aside from the written lecture on shared governance from the president, faculty should be delighted that a formal search process will be underway. The reduction of interim appointments should add some stability to our administration. Senator Wattier asked if other interim appointments in the provost's office have become permanent. President Call hasn't seen that addressed. Senator Beasley noted that the same affirmative action procedures as is required for faculty positions should be applied.

In other business, Dr. Alexander is committed to meetings of the President's Cabinet this semester. President Call expects cabinet meetings once or twice a month. He has also been asked by Linda Miller from ACTS to make presentations to new faculty on the faculty senate and governance. He has also been asked to attend a presentation from the development office on the VISION Quest Campaign.

New business—Senator Schell noted restrictions to the senate distribution of notices to all faculty. Administrative regulations are in place. President Call suggests using the senate's distribution list and asks senators to forward any communication to their departments.

Senator Hulick (elementary/secondary education) reported his faculty has asked that he inquire about what they see as a systematic process to change the name of the university to Murray University. It was noted that President Alexander had previously reflected to the senate officers advantages of a name change but that he would rather concentrate his efforts in the state legislature to capital projects and other things of more value. Senators shared that recruitment videos and publications have been seen with references to Murray University. Replying to inquiries from Senate President Call and Regent Rudolph, Phil Bryan has noted that some flyers sent out to prospective students that contained this reference would be re-edited.

Senator Wattier asked about the status of pin numbers for advisees to get into classes. Vice President Elwell noted that Phil Bryan was looking at this last year and determined that a lot of faculty members were not in favor of such a number.

The meeting adjourned at 5 p.m.

MURRAY STATE UNIVERSITY

FACULTY SENATE

February 1, 2000

The Faculty Senate of Murray State University met in regular session on Tuesday, February 1, 2000, in the Barkley Room of the Curris Center. Twenty-eight senators were in attendance. Dr. Judy Brookhiser was proxy for Senator Broughton, HPER, and John Griffin for Senator At-large Brewer. Absent were Senators Beasley, history, M. Morgan, English, Jay Morgan, agriculture, Powell, nursing, and Watts, special education. Psychology was unrepresented. The minutes of January 18, 2000, were approved as written. In the absence of Jay Morgan, President Call asked Terry Foreman to serve as parliamentarian.

REPORTS

Board of Regents—Regent Rudolph reported that a special meeting of the Faculty & Staff Affairs Committee of the Board was called last Thursday, January 27, 2000. Using the version of the *Faculty Handbook* now online, the administration will distinguish between board policy and administrative regulations. Future handbook changes will go through a routing process. Two items are scheduled for the next board meeting. Regent Rudolph noted there is no question of the validity of the handbook. Policy will be voted on by the Board and designated as such in the handbook.

The committee asked President Alexander to appoint a committee of faculty, students, and administrators to study characteristics of student evaluations of faculty and recommend a central evaluation system. Selected questions would be posted. The committee also asked President Alexander, President Call, and Regent Rudolph to meet and discuss a definition of shared governance and report back to the Board at the May meeting. A motion by the student regent to require faculty to post abbreviated syllabi on the Internet was referred to the Provost's Office. Regent Rudolph noted that many faculty already do this and that this should not be mandated by the board; further noting this as an administrative procedure.

The Board will meet on February 11, 2000.

Wellness—Dr. Judy Brookhiser updated the senate on directions for wellness on the campus. The Healthy Thoroughbreds Program is being geared to include faculty and staff. Hopefully, some faculty and staff data can be voluntarily tracked to provide information to improve benefits. Opportunities are available to improve wellbeing.

Academic Policies—Chair Janice Morgan reported that the committee would meet on February 8 with three agenda items; faculty development, the Information Technology Advisory Committee (ITAC), and the Kentucky Commonwealth Virtual University (KCVU). Committee members are gathering information from the other universities of the KCVU.

Finance—Chair Schell reported that the committee would meet on February 15. He also reported, as a member of the Campus Online Learning Technology committee (COLT), that Internet access to the residential colleges will be improved through a new vendor.

Governmental Affairs—Chair Wattier reported that the Governor has forwarded the CPE's budget proposal. MSU administration is lobbying for additional funds for higher education and argues that institutions can't budget for categorical grants that some may be eligible for.

Handbook & Personnel—Chair Elwell reported that the committee would meet on February 15 to open dialogue with the provost's office and other administrators on issues of the *Faculty Handbook*.

Rules, Elections, & Bylaws—Vice President Elwell reported that the committee would meet on February 8. The committee will approve a final recommendation for current rules of senate sub-committee meetings. They will discuss

the conduction of spring administrative assessments and the release of the results. Spring elections may be postponed due to reorganization. The committee is also monitoring the Board of Regents' Teaching Excellence Awards.

Academic Council—No committee reports; but Senator Muscio reported that the reorganization plan had been presented to the council at large and been approved. It was noted that significant changes could be attributed to serious consultation with affected units by the administration. The central administration had invited the senate to further respond to the plan. The following motion was approved 23 for/2 against with two abstentions:

The Faculty Senate of Murray State University approves the process by which the current plan for reorganization of the academic unit was developed and commends the administration for their consultative process in the spirit of shared governance as defined by the *Faculty Handbook*.

Executive—President Call told the senate that nothing has been received yet regarding changes to the proposal for post-tenure review. He saw the board's committee meeting as a positive move. The committee heard faculty concerns as expressed through the faculty regent. Additional avenues may be opened for more faculty input and discussion.

President Call, also a member of the COLT committee, reported that the committee met on January 24. Discussion continues with no decisions yet. He has received the list of names appointed to the Provost Search Committee. Janice Morgan and President Call will represent the senate. An ad has been placed by the administration.

Dr. Brockway attended last week's executive committee meeting and was able to answer questions concerning the Governor's proposed budget for higher education. The President's Cabinet has not yet set a meeting schedule for the spring. In response to a question from the last senate meeting, Ann Gupton of Information Services reports that they are working on web registration but that it probably would not be used for fall 2000 registration.

President Call reported that he attended a presentation by Linda Moore and Leigh Perry of the Development Office concerning the VisionQuest fund-raising campaign. They will solicit faculty contributions through e-mail and a web-based method. Their primary goal is high faculty participation in numbers more than in dollars; this looks good to other potential donors and can help multiply outside donations. Giving can be restricted to your department. They talked about faculty involvement next fall. A promotional video is available to faculty groups.

Senator Dressler asked if other interim positions in the provost's office were being filled. President Call assumes that the structure of the office would be decided and positions filled by the new provost. He would hope that appropriate procedures would be followed.

The meeting adjourned at 5:05 p.m.

MURRAY STATE UNIVERSITY

FACULTY SENATE

March 7, 2000

The Faculty Senate of Murray State University met in regular session on Tuesday, March 7, 2000, in the Barkley Room of the Curris Center. Twenty-seven senators were in attendance. Dr. Tracey Bernard was proxy for Senator Begley, occupational safety & health, and Dr. Gary Jones as Senator At-large. Absent were Senators Beasley, history, Gutwirth, art, Muscio, chemistry, Wall, journalism and mass communication, and Watts, special education. Regent Rudolph was absent, as was Senator At-large Landini. President Call introduced Dr. Renae Duncan as the new senator from psychology and announced Dr. William Schell's resignation from the senate due to health concerns. The senate confirmed the appointment of Dr. Wayne Bell as senator at-large.

The minutes of February 1, 2000, were approved as written.

REPORTS

Board of Regents—Regent Rudolph was out of town but left a written report read by President Call. The Board met on February 11. The Board approved the hiring of the new football coach and received a report on the capital campaign. In-state tuition rates were extended to five counties in Tennessee.

The minutes of the January 27 meeting of the Faculty & Staff Affairs Committee were passed out and approved without discussion at the meeting. Three issues were included in the report as reported at the last senate meeting: evaluations, a definition of shared governance, and the role of the *Faculty Handbook*.

Academic Policies—Chair Janice Morgan reported that the committee had supported an interactive presentation by Senator Brewer of the University Libraries and ACTS of on-demand resources of the Library. The Provost's Office is sponsoring 35 faculty to a teaching and learning symposium and an interdisciplinary program on the value of the humanities in April. The Provost's Office is also providing on going money to provide web technology assistance to faculty through interns.

The senate unanimously approved a committee resolution recommending a faculty senate representative and a representative from the Academic Council's Library and Support Committee to ITAC and an ITAC representative to the Library and Support Committee.

Bob Pilgrim is working on a summary of the committee's survey on KVU courses.

Finance—Newly elected chair, Dr. Bob Pervine, announced that Dr. Brockway would attend the next meeting of the committee on March 21 to discuss budgeting within the reorganization process.

Governmental Affairs—Chair Wattier reported that COSFL will meet on March 11 and asked for feedback from handbook & personnel on the position paper on faculty participation in shared governance. Budget and program review information from the CPE will also be discussed. A CPE representative will be on campus soon to discuss alternatives for various programs. Dr. Brockway discussed various scenarios with the executive committee last week. Vice President

Elwell reported that he had received a notice just this afternoon that faculty can meet with the CPE representative this Friday after 1:30 in the Board Room. He will forward this information to senators.

Chair Wattier noted that the move to optional retirement plans for all faculty has been stopped. Senator Jackson reports that KTRS issued estimates of budget implications.

Chair Wattier also noted a report of possible increased appropriations tied to incentive funds. He also noted questions from colleagues at the other institutions in reference to the practice of evaluating administrators.

Handbook & Personnel—Chair Elwell reported that his committee did not have a quorum at its February meeting; therefore actions are advisory only. Revisions to the *Handbook* will be presented to the Board in May. The Provost's Office has developed a routing form for handbook amendments and is researching board minutes in distinguishing policy from administrative procedures. They used the senate's on-line version as the most up-to-date information available.

A salary policy developed by handbook & personnel was taken to the executive committee for endorsement but was referred back to the committee for further review. At the executive meeting Regent Rudolph shared board guidelines for salary distribution this year, which included a charge to change handbook language. The Provost now has a link to the *Handbook* on his homepage.

Rules, Elections, & Bylaws—Vice Chair Powell reported that the committee had met three times since the last senate meeting to deal with the issue of reconfigured departments in terms of representation on the senate and standing committees.

At its regular meeting the committee determined that email is not a viable way to conduct committee meetings and recommends no changes to current rules of senate committee meetings. The committee also voted to recommend that all administrators, including interims, be evaluated in the spring 2000 using the instrument that has been used in the past. Data from four of the existing questions would be released to departments. Senator Culpepper, university libraries, noted some confusion among library faculty on exactly who they evaluate. The senate unanimously supported the refined procedure.

The senate unanimously accepted the committee's recommendation that, for this year only, elections of collegiate representation to the following university standing committees and at-large representation to the University Judicial Board be held in the fall 2000. The committee accepted a friendly amendment to request individuals currently serving on these committees continue until fall elections take place.

The senate also unanimously voted that election of faculty senators is conducted as planned in the spring using existing academic departments. Reconfigured departments may choose to re-elect in the fall.

Dr. Powell noted a timeline for the administrative assessments. A call for nominations for at-large senate representatives was distributed.

Insurance & Benefits—Senator Jacobs reported that the committee met on February 25. Judy Brookhiser discussed wellness services and will encourage supportive arrangements during work hours.

The senate unanimously endorsed a unanimous recommendation of the committee that urges the university to increase its annual contribution to healthcare costs at a rate at least equal to the annual increase in state appropriations. The Faculty Senate has voiced concerns with the \$3.2 million freeze on the university's contribution for several years. This endorsement will be forwarded to Vice President Denton.

Academic Council

Undergraduate Studies—Senator Jay Morgan reported that the committee is reviewing proposed changes to the academic probation policy.

Executive—President Call reported no action on the post tenure review proposal and that the laptop campus committee has not met since January, but discussion continues.

Dr. Brockway has worked with the executive committee on a salary policy and has kept them apprised on program reviews. The President's Cabinet is scheduled to meet March 9; other meetings have not been possible due to Dr. Alexander being in Frankfurt.

President Call reported problems with the proposal for a nine-month faculty employment contract. Presentations have been favorably received by faculty, the administration, and board, but costly implementation by accounting has been noted.

President Call reported that the search committee for provost met on Saturday, March 4. Members of the senate include Janice Morgan and President Call representing the senate and Betty Powell, Oliver Muscio, and Janet Brewer. The committee has been charged to rank three applicants to the president. The committee intends to complete an interview process before the end of this semester. The committee meets again April 3 and is currently reviewing 58 application folders.

President Call also reported that there have been no meetings on shared governance with the administration as directed by the Board. Neither has there been a meeting to resolve the evaluation issue, also, as directed by the Board.

President Call asked for nominations to replace Dr. Schell as senate representative to Academic Council and noted that the April 4 senate meeting will be in the Freed Curd Auditorium of the I & T Building. The meeting adjourned at 5:10 p.m.

MURRAY STATE UNIVERSITY

FACULTY SENATE

April 4, 2000

The Faculty Senate of Murray State University met in regular session on Tuesday, April 4, 2000, in the Freed Curd Auditorium of the Martha Layne Collins Center for Technology. Twenty-seven senators were present. Felicia West was proxy for Jay Morgan, agriculture, and David Eaton for Mary Tripp Reed, economics and finance. Senators Broughton, hper, Cetin, geosciences, Jeanquart-Barone, management & marketing, Magee, graphic arts, Michael Morgan, English, Pilgrim, computer science, and Wall, journalism, were absent. President Call asked that Dr. Foreman serve as parliamentarian for the meeting in the absence of Dr. Jay Morgan. The minutes of March 7, 2000, were approved as written.

REPORTS

Intercollegiate Athletic Council—Dennis Johnson, Faculty Senate representative to the Council, updated the Senate on Council activities. The athletic department must file a NCAA report on student athletes. Faculty are sent forms. The department is experiencing a problem in compiling data; faculty are not sending in forms. Dr. Johnson has told them that faculty receive many different forms asking for the same data and suggested coordinating information into one unit. He asked for additional faculty input.

Board of Regents—Regent Rudolph reported that he, President Call, and Drs. Brockway and Price met with the SGA executive officers on March 29 & 30 to discuss the fall student evaluations as directed by the Faculty & Staff Affairs Committee of the Board. Ten questions were selected from the current Washington instruments; data from these questions will be provided to students. The committee is still evaluating other instruments as supplementary to the current one. Regent Rudolph stressed and will continue to stress that this information should not be used for personnel decisions. President Call and he were under the impression that five to six supplemental questions would be developed for release to students and that the data from the Washington instrument would remain a part of the personnel file. They object to the subsequent release of information and will continue to work on the improvement of this effort by students. Senators expressed concern that the university's advising system is jeopardized by this limited source of information. The senate sees no compromise by the administration and students regarding this issue as directed of the President by the Board.

Academic Policies—Chair Janice Morgan presented the following proposal for university guidelines for online courses offered through the Kentucky Virtual University (KVU) which were unanimously approved by the senate and will be forwarded to the Academic Council for their review and discussion. It was noted that guidelines should be reviewed for other forms of instructional delivery.

The implementation of on-line courses within the framework of the Kentucky Commonwealth Virtual University (KVU) raises many issues related to academic quality, academic freedom, faculty courseload, student access, and intellectual property rights. Based on our consultation of policies at other Kentucky

universities and in the light of our commitment to quality education, the faculty of Murray State University recommend that the following guidelines be put into place:

Item 1: All courses taught on-line with KVU should be counted toward a faculty member's courseload. Furthermore, all participation by MSU faculty should be voluntary.

Item 2: All KVU credit transfers should be clearly indicated as such, with the designation "KVU/ originating institution." Furthermore, each course should be evaluated by individual departments as to whether course criteria meet Murray State standards, in the same process

used for other transfer credits and in consideration of our articulation agreements. This assessment at the departmental level is necessary to ensure that SACS accreditation standards will continue to apply.

Item 3: For students seeking a degree from MSU, KVVU credit hours counted toward that degree not originating from Murray State, should be limited in the same way that any other transfer hours from another institution would be limited.

Item 4: To ensure student access, MSU faculty members should have the right to reserve spaces for their students in KVVU courses they are offering, or to allow their students to pre-register for these courses.

Item 5: With regard to ownership and use of on-line course materials, we recommend that the university should apply to this new electronic medium the same precedents currently established concerning books, articles, and other published media by faculty. That is, faculty should retain copyright ownership of electronically published course materials, only parts of which may be used for educational purposes by others who should cite the author and source. No profit can or should be gained from this "fair use", as defined by Section 107 of U.S. Copyright Act.

Chair Morgan announced that the committee in conjunction with the Provost's Office will sponsor a presentation on Curriculum Design Across the Disciplines by guest speaker, Margaret Downs from the University of North Carolina. Her presentation will be on April 20 at 3:30 p.m. in Faculty Hall 308.

President Call noted that Dr. Alexander and Dr. Brockway are interested in the establishment of some guidelines for KVVU courses to ensure quality control in the online area.

Finance Committee—Chair Pervine reported that Dr. Bill Price from the Provost's Office had met with the committee to share the budget process as affected by reorganization. Monies will follow faculty lines that are realigned. Overall, the process went smoothly through the collegiate discussions. Two-thirds of existing departments will remain unchanged. The Provost's Office will follow through next year as a transition year. Distribution of monies in Foundation accounts

remains to be addressed. Any extra saved money will remain in the Provost's Office and used for new deans and chairs, improved computer support, and fund recurring positions that haven't been funded out of recurring budget lines.

The committee was asked to look into what money would be used to build the proposed swimming pools.

Governmental Affairs—Chair Wattier reported that there is no agreement on a state budget. He noted that Dr. Brockway would present the report on MSU programs affected by the state program review to the CPE on May 22. COSFL met on March 11 and appointed a committee to look at a revised shared governance document. Dr. Wattier made a strong statement for endorsement. COSFL will meet again on April 15.

Dr. Wattier reported that Dr. Alexander and the other university presidents were successful in adding funding in the house version of a budget but it was deleted in the senate version. A conference committee will decide. It is assumed that the higher ed budget recommended by the CPE will be endorsed.

Handbook & Personnel—Chair Elwell presented a revised salary policy as directed by the Board. The old one was negated at the June 1999 Board meeting. As requested by the Board and administration, all references to percentages have been removed. The committee also added phrasing in order for faculty to bank merit. This will be forwarded establishing precedent in determining changes to the *Handbook*. The proposal was passed 22 for/0 against/with 2 abstentions.

Rules, Elections, & Bylaws—Vice Chair Powell presented results of the administrative assessment to senators. This data is to be shared within departments and is not intended for public release. Full data will be available for faculty

review in the senate office. The committee opened the floor for nominations for the at-large senatorial positions. Nominations received are William L. Call, Dwayne Driskill, and Terry Strieter. No other nominations were made.

Insurance & Benefits—No report.

Academic Council—The senate confirmed the appointment of Dr. Strieter to the vacancy created by the resignation of Bill Schell, 28-for/0 against/with 1 abstention.

Undergraduate Studies Committee—Peggy Schrock, Chair, noted to the senate that the council has approved a new liberal arts degree for the fall 2000 and three new management degrees have been proposed for the TSM program. She also noted proposals for three new engineering degrees had been forwarded to the committee. Dr. Wattier added that the delaying of Western's engineering program by the CPE precipitated this.

Graduate Studies Committee—Chair Muscio reported no new proposals of general university interest; but, did report that the Council has approved a Master's Degree in Engineering Management.

Library & Academic Support Committee—No report.

Executive—President Call updated the senate on several items. The laptop campus committee has not met since January. The Provost's Search Committee met on April 3 and has been asked to screen 58 applications for qualifications. Seventeen did not meet these, lacking broad-based experience in university level positions. Sixteen are being considered for further examination and the committee will meet again next week to identify from that group. Faculty Senate representatives on the committee again stressed that candidates be interviewed by May. There is no application deadline.

The proposal for a nine-month faculty contract has been delayed until next year. Dr. Alexander sees the merit in the proposal and has said he will revisit the issue next year. Dr. Brockway continues to attend executive committee meetings. The President's Cabinet met on March 9 and today and discussed state budget issues and program productivity reviews.

Dr. Alexander has a goal to present revised student and faculty handbooks to the Board in May. Staff has a new handbook. Dr. Alexander agreed to consult the handbook & personnel committee in all decisions of revisions to the *Faculty Handbook* as requested by the Senate leadership. The senate's online version is being used as the most up-to-date version and a limited number of bound copies will be printed for Board approval. Policies will be emphasized in some way and Dr. Alexander has pledged to bring that as a proposal to the committee.

New business—President Call announced the appointment of Janet Brewer, Terry Strieter, and Steve White, Chair, to a nominating committee for next year's senate officers to be elected at the May senate meeting. It is their charge to contact all senators and bring a slate that the senate will support.

The meeting adjourned at 5:10 p.m.

MURRAY STATE UNIVERSITY

FACULTY SENATE

May 2, 2000

The Faculty Senate met in regular session on Tuesday, May 2, 2000. Twenty-nine senators were in attendance. Stephen Brown was proxy for Senator Dressler from music. Senator Driver, accounting, and Senator At-large Jacobs were absent. The Departments of Educational Leadership & Counseling, Elementary & Secondary Education, Health, Physical Education, & Recreation, Philosophy & Religious Studies, Speech, Communication, & Theatre and Special Education were not represented.

The minutes of April 4 were approved. President Call welcomed new senators and asked Senator Morgan from agriculture to serve again as senate parliamentarian.

REPORTS

Board of Regents—Regent Rudolph informed senators that the Board would meet on June 13 to vote on the budget.

Academic Policies—Chair Morgan reported that the committee met on April 11 and will continue discussion of online courses in the fall. Input from faculty in the implementation of guidelines is sought.

Finance—No report.

Governmental Affairs—Chair Wattier reported that COSFL (Coalition of Senate Faculty Leadership) was given a review of the CPE budget on April 15. He noted that lobbying efforts by Murray helped the other institutions. The benchmark process helped others. He will bring the benchmarking process up again at the next meeting of COSFL on June 22 in Frankfort. They will also discuss the productivity review again. KCVU will be funded and construction funds for our science building have been approved.

Handbook & Personnel—Vice President Elwell reported that the Provost's Office is downloading parts of the Faculty Handbook off of the Faculty Senate website to present in a bound version to the Board of Regents in June. The online version of the Handbook is current. Some non-critical changes in descriptions to reflect current policy have been proposed by the Provost. The senate unanimously accepted these. The administration is committed to expending funds for wide distribution of a printed revised Handbook in the fall and is looking at alternative formats. As approved, changes will be made immediately online. President Call noted significant progress in procedures to update the Handbook.

Rules, Elections, & Bylaws—Vice President Elwell reported that the committee met on April 11. At large senate positions were unopposed and Terry Strieter, William Call, and Dwayne Driskill were elected. The committee also planned election of faculty senate representation to the Academic Council. The change in organization may warrant re-election in the fall. The provost has also discussed proportional representation on the Council.

The committee held preliminary discussions on effects of reorganization within the

Senate membership. The committee also discussed changes to faculty representation on university standing committees that might be warranted by the reorganization. Since the committee did not have a quorum, members present drafted the following for consideration by the executive committee:

In efforts of reorganization in the fall 2000, the university community should make every effort to ensure the representation of all academic units in the governance structure.

The senate unanimously adopted this. The senate also elected Janet Brewer, Bob Pilgrim, and Ann Landini as Faculty Senate representatives to the Academic Council. Bill Mulligan was also elected to replace Oliver Muscio on the Graduate Studies Committee for the next year.

Executive—President Call reported that three interviews have been scheduled for the provost position. An additional applicant will interview. The search committee will recommend three names to the President. Adequate faculty input is being sought as several faculty sit on the committee.

President Call informed the senate that Dr. Brockway regularly attends executive committee meetings resulting in good dialogue. The President's Cabinet has not met.

President Call noted that salaries are still being determined. Regent Rudolph reported that deans and chairs have been asked to supply evaluations directly to the President and that he will determine raise amounts. It was noted by some that this might be warranted by the reorganization. It was also pointed out that the state budget wasn't determined at the time the university set its budget guidelines and that administrators wouldn't be available. The administration has assured that salary policy will be followed. Some senators felt that this is bad precedent to set and could have negative consequences.

The senate's finance committee will be expected to review the process and conduct a salary study in the fall. Senator Wattier noted that faculty would have to come forward if they believe they were treated unfairly in order to track inconsistencies. Salary procedures should be determined and published as board policy.

Several faculty were acknowledged for service on the Faculty Senate. Wayne Beasley has had twenty years of service. Others are listed and on file in the Senate Office.

New Business—Senator White, chair of the nominating committee, presented a slate of officers for the next year. Terry Strieter and Janet Brewer were members. No additional nominations were made from the floor. William Call and Janice Morgan were elected President and Vice President respectively by acclamation. They thanked the senate for their confidence. President Call then appointed temporary chairs of committees to serve over the summer and conduct the first committee meetings in the fall. Appointed are Bob Pervine, finance; Mark Wattier, governmental affairs; and Ann Landini, handbook & personnel. Vice President Morgan expressed a desire to continue on academic policies. Terry Strieter is interim vice chair of rules, elections, and bylaws and will coordinate activities as acting chair until committees convene in the fall.

The Senate adjourned at 4:50 p.m.

MURRAY STATE UNIVERSITY**FACULTY SENATE****September 5, 2000**

The Faculty Senate met in regular session on Tuesday, September 5, 2000, with 30 senators in attendance. Peggy Schrock was proxy for Senator Gutwirth from art. Rich Radcliffe represented the Department of Adolescent, Career, & Special Education. Absent were John Crofton, physics, Sandy Jeanquart-Barone, management, marketing, & business administration, and Steve Jones, Social Work, Criminal Justice, & Gerontology.

President Call welcomed new senators and introduced the Senate officers and members of the Executive Committee. Senate procedures were explained and tentative committee rosters distributed. Dr. Terry Foreman was asked to be parliamentarian for the meeting. President Call announced that the Senate Office has been relocated to IT253X. The minutes of May 2, 2000 were approved.

REPORTS

Board of Regents--Regent Rudolph reported on the June 13 Board meeting and noted a retreat on August 14. He announced that the next Board meeting would be this Friday, September 8. The President's contract was extended after the Board conducted its two-year review. An extensive evaluation with input from each campus constituency is conducted every four years with a review by the Board chair every two years.

Regent Rudolph reported that he had met with the President and discussed his evaluations done by faculty. He also had the opportunity to discuss with the Board concerns faculty have had in the past. Student evaluations have been transferred to the Provost's Office.

Regent Rudolph commented on his interim appointment as Director of the School of Agriculture. He is confident that he will have time to continue serving as faculty representative to the Board and is willing to fulfill his commitment to the faculty of the university.

Responding to a request, he will check on the reference to the Faculty Handbook being restored on faculty contracts.

Academic Policies--Chair Morgan reported that her committee would continue their discussions on quality controls for online courses. She also anticipates issues regarding the academic restructuring.

Finance--Chair Pervine noted his committee would meet to discuss issues to address this year. This year's salary distribution was referred to the committee for study.

Governmental Affairs--Chair Wattier reported that the Coalition of Senate Faculty Leadership (COSFL) met on June 21. Members were briefed by the CPE on long range plans for adult education. Money for demonstration projects has been approved.

There was a general faculty session on the program productivity review. Work on the position paper on shared governance was postponed until fall.

Handbook & Personnel--Interim Chair Landini noted no meetings since April. President Call reported that a limited edition of Handbook Revisions was distributed to the Board in June. Extensive updating due to restructuring will be required this year.

Rules, Elections, & Bylaws--Dr. Terry Strieter, appointed as temporary vice chair, announced that the committee would meet today to look at how restructuring will impact university governance elections. He reported the Senate membership reduced from 37 to 35. The committee will explore different ways of representation. President Call noted Dr. Strieter's appointment necessary due to Vice President Morgan's desire to remain active on the academic policies committee. The committee will review the senate bylaws to incorporate this kind of situation.

Vice President Morgan opened the floor for nominations to the executive committee. The senate elects three at-large representatives each year. Senators Brewer, Broughton, and Strieter were elected by secret ballot.

Insurance & Benefits--Senator Jacobs reported that the committee would look at changes to insurance coverage this year.

Academic Council

Undergraduate Studies--Chair Schrock attended the senate meeting and reported that changes to the undergraduate bulletin will be moved from the spring to the fall to incorporate changes in structure. She also reported that the council had accepted proportional representation based on the number of faculty in each academic college (1 representative for every 25 faculty) at its May meeting. A representative was also added for the School of Agriculture. No college lost representation.

Graduate Studies--No report.

Library & Academic Support--No report.

Executive--President Call shared a thank you letter from Vice President Robertson for faculty participation in "Great Beginnings". President Call reported that the executive committee held a planning session and had its regular monthly meeting last week.

He reported that the Provost Search Committee submitted three names to President Alexander at the first of June. Faculty on the committee are supportive of his choice.

He asked faculty to document any inequities in merit pay and forward them to the finance committee.

The Provost has appointed an ad hoc committee to review the university's attendance policy. Jay Morgan and Oliver Muscio represent the Faculty Senate.

President Call has received an inquiry on new requirements for faculty in making arrangements for disabled students. He will get more information.

The executive committee received a proposal for extra merit compensation for involvement in residential colleges from the College Heads on July 11. President Call met with the committee and expressed that other kinds of service might not be recognized. The Heads have been charged with designing a specific procedure. He asked that senate committees discuss this issue and bring comments back to the executive committee. Senator Jacobs answered questions concerning this proposal.

President Call reported that Mr. Sid Easley, Board of Regents Chair, attended the executive committee meeting last week to explore ways to improve the relationship between the faculty and board members. Dr. Alexander was not available to attend; Provost Brockway did attend.

The executive committee discussed Dr. Rudolph's appointment. The committee determined that he remains qualified to serve as faculty regent.

Old business--Senator Strieter inquired about the status of the censure of the President. President Call stated hope for that issue to be resolved at some point.

The senate adjourned to committees at 5 p.m. to elect chairs and arrange meeting times/places. Chairs were asked to report back to the Senate President. Chairs were elected as follows: Janice Morgan, academic policies; Bob Pervine, finance; Mark Wattier, governmental affairs; and Terry Strieter as vice chair of rules, elections, and bylaws. President Call will serve as temporary chair of handbook and personnel.

MURRAY STATE UNIVERSITY
FACULTY SENATE
October 3, 2000

The Faculty Senate of Murray State University met in regular session on Tuesday, October 3, 2000, in the Barkley Room of the Curris Center. Thirty-two senators were present. Senators Broughton and Pilgrim were absent. Sarah Aguiar was proxy for Senator Foreman, English & Philosophy. Senators were reminded of meeting procedures. The minutes of September 5 were approved.

Board of Regents--Regent Rudolph reported briefly on the September 8 Board meeting. A provost and vice president for institutional advancement were named. He and other regents attended a state trustees meeting this month. A MSU alumnus received an ACORN award. Regent Rudolph confirmed that faculty may continue to bring items to the faculty and staff affairs committee of the Board.

Academic Policies--Vice President Morgan reported that the committee met on September 12. The committee invited Peggy Schrock, chair of undergraduate studies committee of the Academic Council, John Yates, Dean of Continuing Education, Linda Miller, ACTS, and Tim Todd, academic affairs to discuss quality control of online courses.

The committee has recommended that another standing committee be established in academic council to approve proposed courses. Another ad hoc committee has been appointed by the provost to develop criteria by the end of the fall semester. Senators Pilgrim and Jay Morgan serve on this committee. Tim Todd will recommend that these recommendations be passed on to the deans. ACTS will continue to offer workshops on development of web-based courses and assist with on campus procedures for implementation.

The academic policies committee will meet on October 10 to discuss a revised university attendance policy.

Finance--President Call noted that Chair Pervine has resigned from the senate due to his appointment as assistant dean of the College of Science, Engineering and Technology. Ed Thome is the new senator from the Department of Mathematics and Statistics. Committee member, Betty Driver, reported that the committee met on September 19 and discussed a salary study. The committee listed five items that it deems necessary to address: 1) How merits were distributed this year and how in the future; 2) Is five percent (5%) commensurate with projections; 3) Promotion adjustments; 4) What was true merit; and 5) Extra compensation for participation in designated university initiatives. The committee will meet with Vice President Denton to gather some of this data. President Call was asked to request the formula used this year from the Provost.

Governmental Affairs--Chair Wattier reported that COSFL will meet in Lexington on October 14 and discuss the program reviews, a statement on shared governance, and agenda for the next legislative session. COSFL will elect officers and be briefed by the CPE on program initiatives. Chair Wattier is chair of the nominating committee.

Handbook & Personnel--President Call serves as interim chair. The committee met on September 19 with the provost. The committee will review the 2000 limited edition of the Faculty Handbook. The edition will also be posted to the senate website. The committee proposed a tracking system for changes to the Handbook. President Call reported that the executive committee would generate a status report of all pending Faculty Senate action items. The handbook & personnel committee will meet again October 24.

President Call noted that the 2000 edition is an advisory compilation to be used by the provost office to resolve academic matters. An update will be distributed to faculty when this review is accomplished.

Rules, Elections, & Bylaws--Vice Chair Strieter reported that the committee met on September 12 to develop guidelines for university governance elections. The committee will accept nominations through October 17 and will meet that day to confirm nominees. Ballots will be accepted by mail. The committee will then meet to confirm ballots and elect faculty representatives. The senate was reminded that university committees are meeting with hold over members and deans' interim appointees. It was also noted that this year is a faculty regent election year. Guidelines will be distributed in the spring, forums will be held, and the election will be the third week of April 2001.

Insurance and Benefits--The committee will meet on October 11 to discuss recommendations from Human Resources and elect a new chair. A special called meeting was held on September 27. Joyce Gordon, assistant vice president for human resources, explained the procedures to be used for open enrollment that were subsequently released to the campus. The committee had no input and did not receive any information on changes until this meeting. The university addressed projected increases to healthcare costs by combining increase of employee premiums and the university's contribution. The university will not offer a two-tier prescription plan or buy outs for two employee families.

Senators noted a significant reduction in benefit to two employee families. The committee did note that the university did increase its contribution by a significant amount to offset costs to employees and hopes for further increases in future years. The committee does seek input into the decision making process. The committee will look at reduced benefits and the save harmless policy. The impact on recruitment and retention of faculty was also noted.

Academic Council--Faculty Senate representatives reported that the council met briefly last Thursday. Special meetings may be called due to the restructuring process.

Executive--President Call reported that the committee met last week. An academic council committee to revise an academic honesty policy has met. The committee has reviewed a policy recommended by the Faculty Senate in 1985 but not implemented.

The committee has discussed salary issues and guidelines for endowed professorships with the provost. The committee continues to look at a proposal for extra merit compensation for involvement in the residential colleges.

New business--Faculty are invited to a reception for Dr. Brockway to be held Wednesday at the Faculty Club.

The meeting adjourned at 4:25 p.m.

MURRAY STATE UNIVERSITY**FACULTY SENATE****November 14, 2000**

The Faculty Senate of Murray State University met in regular session on Tuesday, November 14, 2000, in the Barkley Room of the Curris Center. Twenty-seven senators were in attendance. Jim Benson was proxy for Senator Palmer, IET, and Kelly Rogers for Senator Broughton, wellness and therapeutic sciences. Senators Cetin, Gutwirth, Jeanquart, Mulligan, Muscio, and Senator At-large Jacobs were absent. The minutes of October 3 were approved.

REPORTS

Insurance & Benefits--Jim Benson, Chair of the Faculty & Staff Insurance and Benefits Committee, reported that the committee has met to set goals for the coming year. They have discussed what function they would like to provide to the university this year. They will seek information on the health insurance and would like to see options being communicated to faculty and staff prior to administrative decisions made on behalf of the faculty and staff. They will explore current market trends. Faculty may be included in a survey on how this year's changes effected staff. Dr. Benson encouraged comments and concerns to the committee. The committee meets again on December 6.

Executive--President Call presented a resolution forwarded by the Executive Committee as a faculty response to this year's insurance process {addendum to these minutes}. The resolution calls for the University Administration to follow principles of shared governance in future decisions affecting insurance and benefits for faculty and staff. Noting that it is Board policy that the Insurance and Benefits Committee "evaluate and make recommendations concerning group health and life insurance and other benefits for faculty and staff" and that the committee was not consulted this year on various changes in coverage, the Senate passed the resolution 26/0 with one abstention by the FSIB Chair. President Call added that the FSIB committee did not seek recourse and the executive committee drafted the resolution after a straw poll of faculty stipulated direct involvement by the committee.

President Call updated faculty on the following. He has received information on how salary and merit pay were distributed and will forward it to the finance committee. The university is developing guidelines to choose endowed professorships.

He reported that there was no consensus on the senate's straw poll to the proposal for extra compensation for residential college involvement. A lack of information was noted. Therefore, the executive committee has invited Vice President Robertson to the December Senate meeting to discuss the proposal.

A status report of pending senate items sent with the agenda is intended to help the senate leadership follow up on faculty concerns. President Call appointed Senator Mulligan, history, as interim chair of the finance committee. This leaves a senate vacancy on Academic Council.

Dr. Brockway informed the executive committee at its October meeting that the CPE has established faculty development funding. Each institution makes application for recurring monies to fund initiatives. MSU is eligible to receive approximately \$72,000. He asked for senate appointees to a committee to discuss initiatives and structure for handling proposals. A task force will develop guidelines and a structure will be implemented to approve proposals.

The Provost also noted action agenda program money in the amount of \$1.6 million awarded by the CPE for recruitment and retention efforts. The executive committee asked for faculty involvement in the distribution of these funds. The Provost will take this request to President Alexander.

The Provost invited members of the committee to a breakfast for Gordon Davies on November 30. Mr. Applegate, CPE staff, will also be on campus later in the semester to discuss the above initiatives. The executive committee continued its monthly meeting on November 6 to complete the agenda for this senate meeting.

Academic Policies--Vice President Morgan reported that the committee has reviewed a revised university attendance policy. The Academic Council will discuss and make recommendations.

Finance--Betty Driver, committee member, noted the committee met but did not elect a new chair.

Governmental Affairs--Chair Wattier reported that COSFL met on October 14. Dr. Wattier served as chair of the nominating committee and the slate of incumbents was fully endorsed. CPE personnel presented a review of this year's budgeting process. Chair Wattier forwarded budget information to the senate's finance committee. Mr. Applegate specifically asked to meet with faculty groups on campuses. Chair Wattier explained CPE reporting mechanisms; i.e., program review. He has given Provost Brockway information on how the other institutions internally assess programs.

Handbook & Personnel--President Call reported that the committee met on October 24 and will meet again on November 21 continuing review of the *Faculty Handbook*.

Rules, Elections, & Bylaws--Vice Chair Strieter reported that election results were verified on November 2 and that the committee will next meet on November 21. Criteria for spring elections, specifically, procedures for the faculty regent election, will be formulated.

The floor was opened for nominations to the senate vacancy on Academic Council. None were made.

Academic Council

Senator Jay Morgan reported that the council has been reconstructed based on the composition of each college. The council adopted a ratio of one faculty representative per 25 faculty with a minimum of two representatives from each academic college, the School of Agriculture, and the University Libraries.

Library & Academic Support--Senator Driskill reported that the committee met November 9. They will meet with Tony Powell, MSU Webmaster, to discuss academic freedom issues governing the structure of WebPages. Senator Brewer noted that ADA (Americans With Disabilities Act) considerations must also be addressed.

In response to a question from Senator Pilgrim, Vice President Morgan reported that Academic Council has not discussed campus guidelines for online courses. The Senate has forwarded a proposal to the Academic Council for review. The university is waiting on state recommendations. Tim Todd and Linda Miller are involved in the state initiatives.

Old business--Senator Jones, social work, anthropology, and gerontology, noted an erroneous association with his discipline in discussions over the residential college proposal. A reference has been made that in some disciplines association with students in given situations violates a code of ethics.

The meeting adjourned at 4:55 p.m.

Murray State University

Faculty Senate

December 5, 2000

The Faculty Senate of Murray State University met in regular session on December 5, 2000, in the Barkley Room of the Curris Center. Twenty-nine senators were in attendance. Senators Canning, Crofton, Graham-Schneider, Jeanquart, Jones, and Pilgrim were absent. Vice President Robertson and Residential College Heads Steve Horwood and Squire Babcock attended to answer questions about the proposal to compensate faculty involvement in residential college activities. The minutes of November 14 were approved.

Residential Colleges—The college heads have proposed to compensate faculty for involvement in residential college activities. The senate invited Vice President Robertson to discuss the proposal. The senate has not had enough information to reach a consensus. Information went out to all faculty today. The college heads want to reward work done by faculty in achieving residential college goals. They at the same time would like to see work already being done at the program level brought within the residential college system to achieve both goals of the department and the system. One of the efforts of the residential colleges is to create interaction opportunities between faculty and students outside the classroom. The heads say to reward faculty and staff for their participation will enhance and encourage more involvement within the residential colleges. Faculty involvement is critical to the success of the residential college system and has had an impact on retention.

Faculty question how this would impact the service component of tenure and promotions and also how it fits into the idea of merit pay. It was noted that faculty are being asked to assist recruitment and retention initiatives that go beyond the defined component of service as it relates to promotion and tenure. These changes in contractual expectations; allocation of time and duties, should be defined and approved by faculty. At this time, there is no consistent policy as to how this service will count and be rewarded. The Provost will be asked a response from the academic side of this issue. Service and merit should be clearly defined by the university. Any involvement beyond those defined should be considered for extra compensation. Dr. Robertson said that the administration would look further at this proposal in light of these concerns. He also suggested the reinstatement of regular reports to the senate from the residential colleges.

Board of Regents—Regent Rudolph reported that the agenda has been published for the December 8 board meeting.

Academic Policies—Vice President Morgan reported that a revised attendance policy has been forwarded to academic council. The appeals process was defined. The quality control guidelines for web-based courses have also been forwarded to academic council. The administration is waiting on state guidelines to come out.

Finance—Chair Mulligan was elected at a committee meeting on December 4. He has begun a review of the university's salary rosters.

Governmental Affairs—Chair Wattier noted that the state's report card on education has been made available and can be accessed off of the senate's governance page.

Handbook & Personnel—President Call, acting chair of the committee, reported that the committee has finished review of the *Faculty Handbook*. A revision procedure has not been established with the provost. The committee will review the function of the commencement committee.

Rules, Elections, & Bylaws—Vice Chair Strieter reported that the committee met on November 21 to establish procedures for this year's teaching excellence awards by the Board of Regents. The committee did not have a quorum but needs to begin the process. President Call offered the proposal from the executive committee that the School of Agriculture be included in this year's award. The motion was approved with one abstention.

The committee is discussing ways to make the awards more equitable under the new organization. Initiatives could increase the awards to eight. The committee will meet on January 22 to formulate guidelines for this year's administrative assessments. Assessments will be conducted in February.

Executive—President Call reported that the academic honesty policy is being finalized and will be forwarded to the provost for review by academic council. Senators Muscio and Jay Morgan serve on the committee drafting the policy. Janis Murphy has been appointed to replace Senator Mulligan as senate representative to the academic council. She will serve on the graduate studies committee.

Senator Brewer reported on plans for faculty development funds. The committee has met to discuss university initiatives to apply for the recurring monies of approximately \$72,000. Applications should be connected to teaching component. The committee felt that the CISR is a good model to use in accepting applications and distributing funds.

President Call noted that the request for faculty involvement in the distribution of \$1.6 million action agenda funds has been taken to the president by the provost.

The executive committee felt that there was good discussion with Gordon Davies when he visited campus on the role of the Kentucky Council on Postsecondary Education (CPE).

The Faculty Senate was asked for an appointee to the International Studies Advisory Committee. President Call appointed Senator Dressler from the Department of Music.

Recognition—This was Senator Foreman's last senate meeting. The executive committee felt strongly that Senator Foreman share his reflections since serving on the senate almost continually since its inception. He sees the university committee system, defined several years ago, still working well. He encouraged faculty to read the *Faculty Handbook* noting its importance in stating the conditions of faculty employment. He sees the senate as reflecting the status and future of the university. The Faculty Senate serves as the voice of the faculty and the administration and board should be reminded of what the faculty and the senate can do for the university. He would like the university to make creative uses of faculty initiatives and vision and see better communications with the faculty and senate. The senate should continually focus on communicating to faculty the sense of what the senate does, the value to them. Participation on committees impacts faculty and faculty should be made aware of what the senate has to consider.

He appreciates the value of the senate to faculty and the university over the years and appreciates the faculty that take on leadership roles. The senate presented Dr. Foreman with a plaque congratulating him on his twenty-three years of service to the university and especially his tenure on the senate.

Senator Broughton, ex residential college head, encouraged faculty attendance and input at a meeting to discuss the compensation proposal. Impacts on teaching, service, and research should be reviewed by the administration. The meeting was dismissed at 5:05 p.m.