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Board of Regents, Murray State Normal School

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MINUTES OF THE BOARD OF REGENTS
OF MURRAY STATE TEACHERS COLLEGE

January 10, 1938

The Board of Regents of Murray State Teachers College met in regular quarterly session at 10:00 A. M. January 10, 1938, second Monday, with Senator T. O. Turner, Dr. C. E. Crume, Judge Charles Ferguson and Mr. Joe Rogers present. In the absence of Chairman H. W. Peters, Vice Chairman T. O. Turner presided.

President's Report

Dr. Richmond presented his report as President, copies of which were distributed to the members of the Board of Regents, as follows.

PRESIDENT'S REPORT

January 10, 1938

Honorable Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

I submit the following items for your information and consideration.

I. Home Economics Building and Physical Education Building - Docket No. Ky-1062-R

a. Change Order

Under date of October 12, 1937, I received from Mr. Geo. H. Sager, Jr., State Director Federal Emergency Administration of Public Works, approved Change Order No. 38-5-2 covering the substitution of metal treatment cabinet with walnut finish instead of wood cabinet with hand rubbed finish, as specified for Item 9 of Group "H", at no change in contract price.

b. Final Grant Requisition

On November 4, 1937, in accordance with instructions from P. W. A. authorities, we submitted our requisition for the Final Grant from the Federal Government on our building project, Docket No. Ky-1062-R. November 18, 1937, we received a letter from Mr. H. T. Cole, Regional Director of the P. W. A., to the effect that PWRP 106 should have accompanied this requisition, and requesting, also, that we furnish an original and four copies of the Owner's certificate of completion and acceptance of all contracts on the docket. Since no one supplied us with blank form No. PWRP 106, we requested it on November 19, then, on November 24, 1937,

this form was prepared and returned to the Regional Director of the P. W. A. together with the required copies of Certificate of Completion and Acceptance of all contracts on the above referenced docket. Later, on December 3, 1937, we sent still another Certification of Completion of all contracts for construction and for furnishing and equipping the Physical Education Building and the Home Economics Building, since the one furnished on November 24 showed a reservation of \$3.46 covering a small back order of goods which E. S. Diuguid & Sons had not yet been able to deliver.

On December 17, 1937, I was advised by letter from Mr. H. T. Cole, Regional Director (Region No. 3) of the P. W. A., that our Final Grant requisition in the amount of \$25,445.68 was cleared by the Engineering Division on December 9, 1937 and had been approved and forwarded to the central office on December 14, 1937. Mr. Cole's letter stated further that, as it usually takes approximately six weeks for final requisitions to clear in the central office, funds from this requisition might be anticipated being available by about February 1, 1938. It seems that we have now done everything that is required of us and that the only thing we can do is to wait for the payment of the Final Grant.

c. Extension of Smoke Stack

The extension of the smoke stack on the Physical Education Building has been completed. We found it desirable and more economical to use a 16 gauge metal extension instead of building a brick extension. The total cost of this extension was \$192.00, which amount was paid out of the Building Construction Account instead of out of the general school fund.

d. Floors in Physical Education Building

The floors in the Physical Education Building are still in bad condition. Mr. A. E. (Jack) Cole, Contractor, has made an effort to fix these floors by taking up the baseboard, and cutting off the top floor and the sub-floor two to three inches on at least three sides of each room needing the floors corrected. The baseboards were replaced and a base shoe was placed all around the floors, which makes them uniform in appearance. The floors were pressed down with braces extending from the ceiling to the floor, and remained down during the holidays; but, as soon as the braces were removed, the floors buckled up again. These floors are not in as bad condition now as they were, but they are still not in acceptable condition.

II. General Repairs and Maintenance

The greatest source of worry in connection with maintenance and general repair work on the campus is the present heating system. We have

had several steam pipes to burst, but repairs on these pipes have been made by Mr. Hoffman, our Engineer, at very little expense except the cost of materials. The flues in the small boiler burst, and, upon investigation by the mechanic, it was found necessary to remodel the entire boiler. Wolf Boiler Works, at Paducah, submitted the lowest and best bid (\$254.00). They have completed the job, and it is in good condition at present.

III. Milk Contract

The Business Manager has made an effort to enter into a new contract with the Murray Milk Products Company for furnishing milk to our dormitory at 7½¢ per quart, as instructed by this Board. The Murray Milk Products Company refused to sell the milk at that price, but finally agreed to furnish the milk at 8¢ per quart, cream at 45¢ per quart and butter at daily market price. We have been buying milk at these prices, awaiting further advice from the Board of Regents.

IV. Faculty

a. Leaves of Absence

1. Mr. Ellison L. Brown
2. Dr. Geo. C. Poret
3. Miss Lillian Hollowell

b. Recommendation

Miss Louise Davis is recommended for employment as Instructor in the Department of Languages and Literature, at the salary rate of \$150.00 per calendar month, beginning January 3, 1938 and continuing until Miss Lillian Hollowell is able to resume her duties, but not extending beyond the close of the spring semester of 1937-38.

V. Resignation of Mrs. Maurine Brookshire

Mrs. Maurine Brookshire, who has been serving as stenographer and clerical assistant in the training school, has submitted to me her resignation, effective December 31, 1937. I have accepted Mrs. Brookshire's resignation, under authority granted me by this Board.

VI. Report of the Committee on Entrance, Credits, Certification and Graduation

VII. Report of the Treasurer about Bonds

VIII. Summer Session of 1938

In accordance with the action of the Council on Public Higher Education, in session in Frankfort, Kentucky, December 8, 1937, the summer school will open on June 13 and close August 20. The summer session will be composed of two five-week terms, the second one beginning July 18.

IX. Rev. A. V. Haven's Letter

X. General Financial Report

General collections up to date are equally as good as our estimates in making out our budget at the beginning of the school year, and we anticipate collecting by the close of the semester practically all the fees for incidentals and board due the college. We are keeping our expenditures, as a whole, within our budget estimate. The expenditures for renewals and repairs and for printing and binding are exceeding our estimate at the beginning of the year; but, since some other expenditures are somewhat less than estimated, we will be able to keep our expenditures within our collections. At present, our budget is very, very "close" but it is in such condition that it will be balanced at the close of the semester.

XI. Murray Thoroughbreds Win Football Honors

As this is the first meeting of the Board since the closing of the football season, I want to call attention to the very fine record made by our Murray Thoroughbreds. As you know, our football team was acclaimed as winner of the Southern Intercollegiate Athletic Association championship, an honor which they richly deserved and of which all of us are proud.

Then, when the Associated Press made its selection of outstanding football players of the Nation, Captain Elmer Cochran, of the Murray Thoroughbreds, was chosen as guard on the Little All-America team. In order to show their appreciation for his fine work in leading our team through such a successful season, and to recognize the honor which had come to him, personally, football fans of the college faculty and staff and from the City of Murray honored Captain Cochran still further by giving him a trip to California to see his brother, Henry Cochran, Quarterback on the Crimson Tide of Alabama, lead that team in the Rose Bowl game on New Year's day.

XII. College News

XIII. Catalogue

Our new college catalogue has come from the printer and is being distributed to prospective students and others desiring copies.

XIV. General Comment

In a few days, the second semester will begin. Every surface indication points to a good mid-year enrollment. You will recall that last year the flood seriously interfered with the second semester enrollment, reducing the number that we had anticipated would attend. I am confident that our enrollment for the similar period this year will exceed that of last year.

General conditions on the campus are good. No problems serious enough to present to the Board have arisen. By and large, we are having an excellent year, which, of course, is highly satisfactory to all of us.

Respectfully submitted,

James H. Richmond,
President

College News

The question of the contract for the publication of the College News was discussed, and Mr. Charlie Jennings was called before the Board to submit the sealed bid of the West Kentuckian for publishing this paper. Next, Mr. John S. Neal was called into the meeting to submit the sealed bid of the Ledger & Times for publishing the College News. These sealed bids were opened and read, as follows.

January 10, 1938

Hon. J. W. Peters,
Board of Regents,
Murray State Teachers College,
Murray, Kentucky.

Dear Sirs:

We submit in words and figures as follows for printing the College News, official publication of the Murray State Teachers College, Murray, Ky., based upon the specifications filed with us on December 14, 1937.

4 M copies of 4 page paper	\$74.75
4 M copies of 6 page paper	28.65
Extra copies, 4-page paper, per M	\$12.90
Extra copies, 6-page paper, per M	19.35

Respectfully submitted,

THE WEST KENTUCKIAN,

By (Signed) O. J. Jennings
Editor

OJJ/CAJ

January 10, 1938

To the Board of Regents,
Murray State Teachers College,
Murray, Ky.

Gentlemen:

According to the plans and specifications, for the printing of the College News, published by Murray State College, as submitted to us December 14, 1937, by R. E. Broach, Business Manager of Murray State Teachers College, we hereby submit our bid for your consideration.

4,000 Four page Papers	\$65.00
Extra Copies of 4 page paper, per 100	1.00
4,000 Copies of extra pages, per page	\$15.00
Extra Copies of 6 page paper, per 100	1.50

We are already equipped to carry out every detail of the specifications, and assure you a finished product even better than the specifications call for.

The prices quoted above apply to every detail as outlined in the specifications, and every issue delivered will meet the requirements as outlined in the specifications, dated December 14, 1937.

Very truly yours,
Ledger & Times,
(Calloway Publishing Co., Inc.)
By (Signed) R. R. Melcan, President
By (Signed) John S. Neal, Bus. Mgr.

Both Mr. Jennings and Mr. Neal were advised that they would be contacted later in the day, after the Board had given further consideration to the item of the publication of the College News.

Approval of the Minutes

Motion was made by Judge Ferguson that the Minutes of the Board of Regents for the meeting held on October 11, 1937, be approved, copies of same having already been submitted to the individual members of the Board. This motion was seconded by Dr. Crume and was carried unanimously.

Senator T. O. Turner Excused; Judge Charles Ferguson Elected Chairman Pro Tem

As Senator T. O. Turner had another engagement, which made it necessary for him to leave, he was excused from the meeting.

On motion of Dr. Crume, which was seconded by Mr. Rogers, Judge Charles Ferguson was unanimously elected Chairman Pro Tem to preside during the remainder of this meeting of the Board.

Leave of Absence for Mr. Ellison L. Brown

Dr. Richmond called attention to the fact that some months ago, Mr. Ellison L. Brown, Assistant Librarian, had spoken to him about a leave of absence, and he had granted this leave to him but, through an oversight, it had never been reported to the Board. In order to keep the record clear, Dr. Richmond recommended that Mr. Ellison L. Brown be granted a leave of absence beginning August 20, 1937 and extending to the end of the second semester, June 3, 1938.

Motion was made by Mr. Rogers that Mr. Ellison L. Brown be granted a leave of absence beginning August 20, 1937 and extending through June 3, 1938. This motion was seconded by Dr. Crume and was carried unanimously.

Leave of Absence for Dr. Geo. C. Poret

Dr. Richmond stated to the Board that, for quite sometime, Dr. Geo. C. Poret had been unable to teach because of having contracted tuberculosis, and that, although Dr. Poret had never submitted application for a leave of absence, he should be granted one in order to keep the records straight. Dr. Richmond then recommended that Dr. Geo. C. Poret be granted an indefinite leave of absence beginning June 16, 1937.

Motion was made by Dr. Crume that Dr. Geo. C. Poret be granted an indefinite leave of absence, in accordance with the President's recommendation, beginning June 16, 1937. This motion was seconded by Mr. Rogers and was carried unanimously.

Leave of Absence for Miss Lillian Hollowell; Election of Miss Louise Davis

Dr. Richmond reported that Miss Lillian Hollowell found it necessary to undergo an operation during the Christmas holidays, which made it impossible for her to return to her duties as a member of our faculty on January 3, 1938, and he recommended that she be granted a leave of absence beginning on that date and continuing until she is able to resume her work. Dr. Richmond further

recommended that Miss Louise Davis, who had substituted for Miss Beatrice Frye until she had recovered from her recent illness and resumed her duties in our faculty, be elected as Instructor in the Department of Languages and Literature at the salary rate of \$150.00 per calendar month, beginning January 3, 1938 and continuing until Miss Hollowell is able to resume her work.

Motion was made by Dr. Crume that, in accordance with the President's recommendation, Miss Lillian Hollowell be granted a leave of absence beginning January 3, 1938 and continuing until she is able to resume her duties, and that Miss Louise Davis be elected Instructor in the Department of Languages and Literature at the salary rate of \$150.00 per calendar month, beginning January 3, 1938 and continuing until Miss Hollowell returns to her work. This motion was seconded by Mr. Rogers, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Rogers, aye; Judge Ferguson, aye.

Report of Committee on Entrance, Credits, Certification and Graduation

Dr. Richmond submitted the report of the Committee on Entrance, Credits, Certification and Graduation, as follows, and recommended that it be approved and the certificates renewed in accordance with the recommendations of the Committee.

January 10, 1938

To the Board of Regents
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification, and Graduation we report as follows:

1. We recommend that the COLLEGE CERTIFICATE of the persons named below be renewed for life, as each has taught successfully for three years since his certificate was issued and has fulfilled all other requirements as set forth in the law.

Berry, William Horace
Holland, James Newton
Parham, J. Ralph
Pennebaker, Byron Franklin

2. We recommend that the STANDARD CERTIFICATE of the persons named below be renewed for life, as each has taught successfully for three years since his certificate was issued and has fulfilled all other requirements as set forth in the law.

Morse, Mary Agnes (Mrs. Brooks Ware)
Roberts, Dees

3. We recommend that the STANDARD CERTIFICATE of the person named below be renewed for life, as she has taught successfully for one and two-thirds years and has attended college for one and one-third years since her certificate was issued and has fulfilled all other requirements as set forth in the law.

Ligon, Mary Frances

Yours very truly,

Cleo Gillis Hester
Floy Robbins
Alfred Wolfson
Herbert Drennon
Mayrell Johnson
J. W. Carr
G. T. Hicks

Motion was made by Mr. Rogers that the recommendations of the Committee and of the President be approved and the certificates be renewed in accordance therewith. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Rogers, aye; Judge Ferguson, aye.

Dr. Richmond also presented the recommendation of the Committee on Entrance, Credits, Certification and Graduation that degrees be conferred upon students who complete their work at the close of the present semester, and, on the basis of the Committee's recommendation, recommended that these degrees be conferred and dated February 5, 1938, as follows:

January 10, 1938

President James H. Richmond
Murray State Teachers College

Dear Dr. Richmond:

Miss Keys has just informed us that the Board of Regents may not have a meeting during February 1938. If there is a possibility that they will not meet next month, we wish to recommend that the following people be granted the degrees indicated as of February 5, 1938, provided they complete their work satisfactorily and meet all other requirements for a degree on or before that date.

BACHELOR OF ARTS

McDougal, Juanita Belle
Pollard, Lucille

BACHELOR OF SCIENCE

Coulter, Joseph Howard
Crockett, Robert Andrew
Walker, Anice Elizabeth

BACHELOR OF SCIENCE IN HOME ECONOMICS

Henderson, Jessie Corene

BACHELOR OF MUSIC EDUCATION

Rogers, Ruth Ambrose

Yours very truly,

Cleo Gillis Hester
J. W. Carr
Herbert Drennon
G. T. Hicks
A. M. Wolfson
Floy Robbins

Motion was made by Mr. Rogers that the report of the Committee be adopted and the degrees be conferred, as recommended therein, and that these degrees be dated

as of February 5, 1938. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Rogers, aye; Judge Ferguson, aye.

Treasurer's Report about Bonds of Depositories

The Treasurer's report concerning the depositories' bonds was presented by Miss Alice Keys, Treasurer, and read to the Board by Dr. Richmond. President Richmond recommended that this report be approved and filed as a part of the minutes of this meeting of the Board.

Motion was made by Dr. Crume that the report of the Treasurer about the bonds of the depositories be received and record made of it in the minutes. This motion was seconded by Mr. Rogers and was carried unanimously. The report follows.

REPORT OF THE TREASURER

January 10, 1938

The following bonds have been received and placed in safety deposit boxes:

Peoples Savings Bank, Murray, Kentucky

- 5 - \$1000.00 United States of America Treasury bonds, 2½% dated 12-15-36, due 12-15-53, redeemable 12-15-1949, interest payable June 15 and December 15, Nos. 24543C, 24544D, *111A, 24546F, 24547H; Dec. 15 and S C A.
- 1 - \$10,000.00 United States of America Treasury bonds, 2½%, dated 12-15-36, due 12-15-53, redeemable 12-15-49, interest payable June 15 and December 15, No. 38143C, Dec. 15, and S C A.

The above named bonds were placed in a safety deposit box in the vault of the Peoples Savings Bank, Murray, Kentucky, on November 1, 1937, in the presence of Mr. R. E. Broach, Mr. T. H. Stokes, and myself. The safety deposit box is to be under joint control of Miss Alice Keys, Mr. R. E. Broach, and Mr. T. H. Stokes, and cannot be opened unless all three of the above mentioned parties are present.

The above named bonds are insured under Securities Insurance Policy No. SP1379, United States Fidelity and Guaranty Company, Baltimore, Maryland, dated October 14, 1937, expiring October 14, 1938, total liability under said contract limited to Fifteen Thousand Dollars.

These bonds are pledged to the Murray State Teachers College to indemnify said college for any loss on accounts of said bank being used as depository, said contract dated January 19, 1935 and signed by J. W. Carr, Treasurer.

Bank of Murray, Murray, Kentucky

- 15 - \$1000.00 Federal Farm Mortgage Corporation Bonds, dated May 15, 1934; due May 15, 1949, redeemable on and after May 15, 1944, interest payable May 15 and November 15; May, 1938 and S. C. A. Nos. 332069-K, 73265-E, 358673-C, 358674-D, 216658-J, 345484-D, 345233-C, 345234-D, 345235-E, 392631-A, 367223-C, 294404-D, 194494-D, 194495-E, 367406-F.

The above named bonds were placed in a safety deposit box in the vault of the Bank of Murray, Murray, Kentucky, on November 8, 1937, in the presence of Mr. R. E. Broach, Mr. George Hart, and myself. The safety deposit box is to be under joint control of Miss Alice Keys, Mr. R. E. Broach, and Mr. George Hart, and cannot be opened unless all three of the above mentioned parties are present.

The above named bonds are insured under Securities Insurance Policy No. SP1378, United States Fidelity and Guaranty Company, Baltimore, Maryland, dated October 14, 1937, expiring October 14, 1938, total liability under said contract limited to Fifteen Thousand Dollars.

These bonds are pledged to the Murray State Teachers College to indemnify said college for any loss on accounts of said bank being used as depository, said contract dated January 19, 1935 and signed by J. W. Carr, Treasurer.

Respectfully submitted,

Alice Keys, Treasurer

Rev. A. V. Havens' Letter

Next, Dr. Richmond presented to the Board a letter from Rev. A. V. Havens, Pastor of the First Christian Church, Murray, Kentucky, offering to teach a course in the Psychology of Personality Maladjustment, gratis, in order to collect some material for his doctor's thesis as well as to furnish this service to the college. It was the opinion of the Board that it would be unwise to adopt such a policy, therefore, this letter was filed.

Business Manager's Report

Dr. Richmond, next, presented to the Board the report submitted by Mr. R. E. Broach, Business Manager, as follows.

January 10, 1938

Dr. James H. Richmond, President
and
Board of Regents
Murray State Teachers College

Gentlemen:

The items mentioned below are merely for your information.

1. The two newspaper firms of Murray have been requested to submit bids today to the Chairman of the Board of Regents for the publication of the College News. These bids should be considered at the meeting today, if you think it advisable.

2. According to the order of the Board of Regents at the last meeting, the President and I were authorized to contract for milk with the Murray Milk Products Company at seven and one-half cents per quart. We took this matter up with the manager of the milk company but did not succeed in getting the price that low. However, he reduced his price from eight and one-half cents to eight cents per quart for sweet milk. This is an increase of one-half cent per quart over last year. He made the same price of four cents per quart on buttermilk and forty-five cents per quart on cream, and butter at the market price each day. We have been purchasing milk since the last meeting of the Board of Regents at the above prices awaiting the confirmation of the Board.

3. The Dietitian has been complaining about the quality of the bread she has been buying for the past year. I have requested three firms, the two in Murray and one in Paris, Tennessee, to submit bids for the consideration of the Board today. I hereto attach these bids to this report.

4. The President is hereby notified that the amount set aside in the budget of expenditures for additional carpenter help has been spent. Mr. Gardner's contract expired December 31. I would like to know the pleasure of the President and the Board of Regents relative to continuing his employment.

The item of salaries and wages, if continued on the basis of the regularly employed payroll, will be approximately \$1,000.00 overdrawn at the end of the year. If Mr. Gardner's employment is continued it will be necessary to lessen the expenditures in some other item or items to catch up the above mentioned shortage and accumulate enough to pay his six months salary.

Mr. Gardner's service is badly needed and he is a splendid workman and well worth the price you are paying him. If we should have an increased enrollment and are conservative in the expenditures of other items, we will be able to catch up on this item without seriously penalizing any other expenditure, unless some unforeseen emergencies develop.

5. I am calling the attention of the President and Board of Regents to the vacancy in the office at the Training School. Sixty dollars per month has been set aside in the budget to care for this employment.

6. Detailed report of the Thomas P. Norris Student Loan Fund is not ready to be presented to the Board of Regents, but will be ready at an early date. The bank balance of December 31, 1937 shows cash on hand of \$716.29. We have succeeded in collecting some of the old outstanding notes, and have received good promises on others. The new notes are revolving very nicely.

Respectfully submitted,

R. E. Broach, Business Manager
MURRAY STATE TEACHERS COLLEGE

REB:OW

Milk Contract

Mr. Broach and the President, acting upon instructions of the Board, discussed the milk contract with the Murray Milk Products Company, and recommended that the present arrangement be continued for the time being.

Motion was made by Dr. Crume, that the Board accept the recommendation of the Committee with reference to the purchase of milk, and renew the contract with Murray Milk Products Company in accordance therewith. This motion was seconded by Mr. Rogers, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Rogers, aye; Judge Ferguson, aye.

Bread Contract

The Paris, Tennessee, bakery did not submit a written bid on bread and pastries, but offered the college a 5% discount on all purchases made. The Murray Baking Company and the Cottage Bakery, Murray, Kentucky, submitted sealed bids, as follows.

Murray, Ky.
Jan. 8, 1938.

We agree to furnish the following bakery products at the prices as follows:

White bread (18 oz loaf)	.07
Whole wheat	.07
Salt rising	.07
Rye	.07
Tea rolls (per dz)	.06
Custard pies (9 in)	.25
Dough nuts (yeast raised) per Dz.	.16

Will furnish any other pastries, pies and sweet rolls at local wholesale price.

Respt.
(Signed) Cottage Bakery
J. D. Shupe, Mgr.

The following bid was submitted by Murray Baking Company but was not signed.

Sept. 1, 1937
Murray State Teachers College
Murray, Ky.

1. Rye Bread 18 oz loaf	8¢
2. Whole Wheat 16 oz. loaf	7¢
3. Salt Rising 16 oz. loaf	7¢
4. Pullman 18 oz. loaf	7¢
5. Tea Rolls per doz.	8¢
6. Parker House Rolls per doz.	18¢
7. Corn Meal Muffins per doz.	18¢
8. Bran Muffins per doz.	20¢
9. Sandwich Buns per doz.	10¢
10. Cinnamon Rolls per doz.	18¢
11. Lunch Rolls per doz.	18¢
12. Sheet Coffee Cake per sheet	90¢
13. Sheet Cakes 12# per cake	\$2.00
14. Jelly Roll 4# per roll	75¢
15. Cup Cakes per doz.	18¢
16. Pies 9 inch each	25¢
17. Plain Cookies per doz.	12¢
18. Cookies fruit, nut, or cocoanut per doz.	15¢
19. Gingerbread per sheet, plain.....	\$1.00
20. Gingerbread per sheet, iced	\$1.15
21. Angel food per sheet, plain	\$1.10
22. Angel food per sheet, iced	\$1.25
23. Sponge cake per sheet	\$1.00
24. Chocolate Rolls per roll	\$1.00
25. Macaroons per doz.	16¢
26. Jam Cake, iced	\$1.25
27. Date Cookies per doz.	15
28. Bar Cakes	12 ¹ / ₂ ¢
29. Doughnuts per doz.	18¢
Dog Buns (doz)	10¢
Spice Cake - sheet	75
Plain sheet cake (5¢ mix)	50

Motion was made by Dr. Crume that the Dietitian and the Business Manager be authorized to buy bread and pastries on monthly contracts in accordance with their judgment. This motion was seconded by Mr. Rogers, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Rogers, aye; Judge Ferguson, aye.

Mr. Guy Gardner's Employment Continued

Dr. Richmond stated to the Board that we needed the services of Mr. Guy Gardner, and he recommended that his services be continued on the present salary basis at the will of the President.

Motion was made by Dr. Crume that the Board continue the employment of Mr. Guy Gardner, on the present basis, at the will of the President. This motion was seconded by Mr. Rogers, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Rogers, aye; Judge Ferguson, aye.

Thomas P. Norris Student Loan Fund

Dr. Richmond made the following statement to the Board of Regents with reference to loans from the Thomas P. Norris Student Loan Fund which are past due: "I should like for this Board to concur in my recommendation that Mr. Broach, who now has the responsibility of handling this fund, leave nothing undone to collect these outstanding loans due the Thomas P. Norris Fund".

Motion was made by Dr. Crume that we put pressure on those cases where individuals have neglected to repay the funds which they have borrowed from the Thomas P. Norris Student Loan Fund. This motion was seconded by Mr. Rogers and was carried unanimously.

College News

Mr. R. R. Maloan and Mr. John S. Neal were called before the Board to discuss an alternate proposal for the publication of the College News.

Motion was made by Mr. Rogers that the Board accept the bid of the Ledger & Times as the lowest and best bid for the printing of the college newspaper, and that we so recommend to the proper officers in Frankfort. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Rogers, aye; Judge Ferguson, aye.

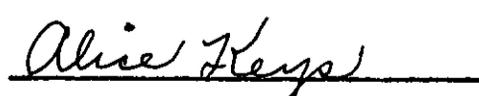
Motion was made by Mr. Rogers that the matter of the alternate bid, suggested by Mr. Neal of the Ledger & Times, be referred to the President, giving him power to act after having conferred with the proper authorities in Frankfort as to the feasibility and the legality of this motion. This motion was seconded by Dr. Crume and was carried unanimously.

Adjournment

Motion was made by Dr. Crume and seconded by Mr. Rogers that the Board adjourn. This motion was carried unanimously.



Chairman



Secretary