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Board of Regents, Murray State Normal School

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MINUTES OF BOARD OF REGENTS
MURRAY STATE TEACHERS COLLEGE

June 14, 1938

The Board of Regents of Murray State Teachers College met in the President's office, as per the call of the Chairman, at 10:00 A. M. Tuesday, June 14, 1938, with Dr. C. E. Crume, Judge Charles Ferguson, Mr. Joe Rogers and Senator T. O. Turner present. In the absence of Chairman H. W. Peters, Vice Chairman T. O. Turner presided.

President's Report

Dr. Richmond presented the agenda in brief for this meeting of the Board, as follows:

AGENDA FOR THE MEETING OF THE BOARD OF
REGENTS -- June 14, 1938

Honorable Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

I am submitting the following items for your information and consideration:

1. Report of Committee on Entrance, Credits, Certification, and Graduation.
2. Report on Heating Plant.
3. Contracts with City and County School Boards of Education relative to Training School.
4. Enrollment for Summer School.
5. Dr. Drennon's resignation.
6. Dr. Hire's request for leave.
7. Vacancy in Third Grade of Training School.
8. Miss Ruth Ashmore

I am recommending the employment of Miss Ruth Ashmore as Adviser of Girls in the absence of a Dean of Women for the summer session, beginning June 13, 1938 and ending August 19, 1938, at a salary of \$85.00 per calendar month, out of which she is to pay her room and board in the dormitory and her fees for the summer session. I am also recommending that she be allowed to carry eight or nine semester hours of college work during this time.

Respectfully submitted,

James H. Richmond
President

AK

Report of Committee on Entrance, Credits, Certification and Graduation

Dr. Richmond submitted to the Board the report of the Committee on Entrance, Credits, Certification and Graduation, and recommended that it be approved and the certificates renewed as recommended in this report, which follows:

June 14, 1938

To the Board of Regents
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification, and Graduation we report as follows:

1. We recommend that the COLLEGE CERTIFICATE of the person named below be renewed for life, as she has taught successfully for three years since her certificate was issued and has fulfilled all other requirements as set forth in the law.

Palmer, Christelle

2. We recommend that the STANDARD CERTIFICATE of the persons named below be renewed for life, as each has taught successfully for three years since her certificate was issued and has fulfilled all other requirements as set forth in the law.

Bard, Clevia Emmalynn
Davidson, Rowena C.
Jones, Marguerite M. (Mrs. Richard Terrell)
Wilson, Mrs. Flossie

Very truly yours,

Cleo Gillis Hester
Herbert Drennon
Floy Robbins
G. T. Hicks
Alfred M. Wolfson
J. W. Carr

Motion was made by Judge Ferguson that the Board approve the recommendations of the Committee and the President and renew the certificates as indicated in the foregoing report. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Contracts with Calloway County Board of Education and Murray City Board of Education for Training School Instruction

Dr. Richmond presented the signed contracts with the Calloway County and Murray City Boards of Education for instruction at the Training School of Murray State Teachers College, and recommended that they be incorporated in the minutes of the Board of Regents.

Motion was made by Dr. Crume that the contracts with the Murray City Board of Education and the Calloway County Board of Education be incorporated in the minutes of this meeting of the Board of Regents. This motion was seconded by Mr. Rogers and carried unanimously. The contracts follow.

THIS CONTRACT entered into this the 10th day of June, 1938 by and between the City Board of Education of Murray, Kentucky, composed of Luther Robertson, Chairman, Ronald Churchill, Dr. A. D. Butterworth, Jabe Outland and Vernon Hale all of Murray, Calloway County, Kentucky, and their successors, hereinafter called the party of the first part, and the Board of Regents of Murray State Teachers College, composed of H. W. Peters, Chairman, Frankfort, Kentucky, T. O. Turner, Vice-Chairman, Murray, Kentucky, C. E. Crume, Clinton, Kentucky, Charles Ferguson, Smithland, Kentucky, and Joe Rogers, Barlow, Kentucky, and their successors, hereinafter called the party of the second part.

WITNESSETH:

1. Both parties to this contract herein agree that W. J. Caplinger be employed jointly by the Board of Education of the City of Murray as Superintendent of Schools and by the Board of Regents of the Murray State Teachers College as Director of the Training School; that the amount of salary paid by each board be acceptable to Mr. Caplinger; that he devote three-fifths of his time to the city schools during the time they are in session and two-fifths of his time during that period to his duties as Director of the Training School; that during the period the summer school is in session, that he devote his entire time to the college except such time as may be necessary to look after the affairs of the city schools when they are not in session.

2. That the said Board of Education continue to send as many pupils of the first six grades to the Training School as may be accommodated at the Training School, as determined by the Director of the Training School and the Business Manager of Murray State Teachers College; that said pupils shall have school privileges for nine school months in the Training School during the college year. It is understood that the City Board of Education may demand as a part of this contract the schooling of a maximum of one hundred (100) pupil children.

3. Party of the first part agrees to pay to the party of the second part the sum of Six Hundred and Seventy-five (\$675.00) Dollars per year for the privilege of sending said pupils to the Training School for a period of nine months. This amount is to be paid in nine equal monthly payments of Seventy-five (\$75.00) Dollars beginning September 1938 and ending May 1939.

4. This contract becomes effective July 1, 1938 and continues through June 30, 1939. Party of the first part herein agrees to pay for only nine months free schooling for students who attend the Murray State Teachers College Training School from its district.

IN WITNESS of the above agreement, the parties to this contract have unto signed their names.

CITY BOARD OF EDUCATION

By (Signed) Luther Robertson

BOARD OF REGENTS OF MURRAY STATE
TEACHERS COLLEGE

By (Signed) James H. Richmond

THIS CONTRACT, entered into this day by and between Calloway County Board of Education, Calloway County, Kentucky, namely: E. B. Adams, Chairman, Farmington, Kentucky, Route 1; Fleetwood Crouch, Vice-Chairman, Lynn Grove, Kentucky; Scudder Galloway, Alamo (sic), Kentucky; Jim Hart, Murray, Kentucky, Route 5; Mrs. Essie Blalock, New Concord, Kentucky and their successors, hereinafter referred to as party of the first part, and the Board of Regents of Murray State Teachers College, Murray, Kentucky, viz, Harry Peters, Chairman, Frankfort, Kentucky; T. O. Turner, Vice-Chairman, Murray, Kentucky; Dr. C. E. Crume, Clinton, Kentucky; Charles Ferguson, Smithland, Kentucky; Joe Rogers, Barlow, Kentucky and their successors hereinafter referred to as party of the second part of this contract.

The agreements of this contract are as follows:

FIRST

It is agreed by both parties of this contract that the party of the second part is to provide instruction for all the children in grades 1-8 inclusive in district heretofore known in Calloway County as Wells, Hardin, Hickory Grove, Martins Chapel and Locust Grove Districts, for a period of nine months. These children are to be taught in the Training School of the Murray State Teachers College, and no tuition other than the amount stated in this agreement is to be charged, during this period of instruction.

SECOND

Party of the second part herein agrees to operate a full four year accredited high school at the Murray State Teachers College Training School and cause same to be operated at the expense of the party of the second part, except such laboratory fees as may be charged individual students, in science classes; such laboratory fees to be in keeping with similar fees charged by other High Schools. Laboratory fees charged science classes are to be paid by individuals taking science classes.

THIRD

Party of the first part agrees to send all of the county high school students, who care to attend high school, of the territory surrounding the Murray Graded School District which is more convenient to the Murray Training School than to any county high school, to the Murray Training School for the high school training of these pupils. Party of the first part further agrees not to contract with any other high school for high school training for the students in this territory, who care to attend high school, during the duration of this contract.

FOURTH

Party of the second part agrees to transport for a period of nine months, in a safe and comfortable bus, all the children that attend the Training School from the territory known as Wells, and Hardin districts. Party of the second part further agrees to transport the children from the territory formerly known as Hickory Grove, Locust Grove and Martins Chapel districts for two months. Party of the first part agrees to loan party of the second part suitable bus for a period of two months. Party of the first part will be responsible for repairs and damages to bus during this period. Party of the second part agrees to employ

driver recommended by party of the first part. Salary not to exceed price paid by County Board to driver operating County bus for above mentioned territory during the first seven months of the school period. Party of the first part agrees to furnish free transportation to students from territory formerly known as Hickory Grove, Locust Grove and Martins Chapel, for the period of seven months, after which the party of the second part agrees to furnish transportation according to the above mentioned agreement.

FIFTH

The transportation routes are to be agreed upon by both parties.

SIXTH

Party of the first part agrees to pay party of the second part for services rendered as follows:

1. For teaching all the grade children in Wells, Hardin, Hickory Grove, Martins Chapel, and Locust Grove for a period of nine months, the sum of \$1650.00 payable in nine monthly installments of \$183.33 each.

2. For teaching high school pupils who attend Murray Training School in compliance with article three of this contract, the sum of \$3.00 per month per student enrolled and in attendance.

3. For transporting Wells and Hardin districts to the Training School the sum of \$227.50 payable in seven monthly installments of \$32.50 each, beginning at the opening of the Training School in the fall of each year and continuing for seven consecutive months thereafter.

4. No tuition will be paid for any student for a period longer than nine months, by party of the first part, and no tuition will be paid for summer school work.

5. It shall be the duty of the party of the second part to present a list of students enrolled in the Murray Training School to the superintendent of Calloway County School within two weeks after the enrollment of students. The party of the first part through its superintendent agrees to pass on the eligibility of each student's right to attend the Training School with tuition paid by party of the first part, and to notify the party of the second part not later than five days after receiving the list of students enrolled. The party of the first part will not be responsible for the tuition of any student that it rejects. It is agreed that rejections are to be made only in compliance with article three of this contract.

SEVENTH

Time of payment of tuition and transportation. Party of the first part agrees to pay tuition and transportation claims monthly. A statement from the party of the second part is to be rendered at the first of each month to the party of the first part giving the name of student, parents name and location of each student for whom tuition is charged. If any student enrolls and is discontinued, said student is not to be included in monthly statement after discontinuing school.

EIGHTH

This agreement is for a period of two years beginning July 1938. Both parties of this contract herein agree to

continue articles of this agreement from year to year unless a written notice by the party desiring to discontinue said contract is given to the other party ninety (90) days prior to the close of the school year of which they desire to continue.

CALLOWAY COUNTY BOARD OF EDUCATION

By (Signed) E. B. Adams, Chmn.
 (Signed) F. B. Crouch, V. Chair.
 (Signed) M. O. Wrather, Sec.
 Party of the First Part

MURRAY STATE TEACHERS COLLEGE

By (Signed) James H. Richmond
 Party of the Second Part

This, the 6 day of June 1938.

Contract with Dr. Chas. Hire Annulled and New Contract Authorized

Dr. Richmond presented to the Board the request of Dr. Chas. Hire for a leave of absence, beginning July 1, 1938 and ending September 18, 1938, and recommended that this leave be granted and that in arranging it, we annul the contract which was offered Dr. Hire on April 11, 1938 and make a new contract with him as Head of the Department of Physical Sciences for the period beginning September 19, 1938 and continuing through June 30, 1939, and that his salary for this period be \$3,600.00, this arrangement being agreeable to Dr. Hire.

Motion was made by Dr. Crume that the Board annul Dr. Chas. Hire's contract, which was formally approved on April 11, 1938, and grant his request for a leave of absence by offering him a new contract as Head of the Department of Physical Sciences at a salary of \$3,600.00 for the period beginning September 19, 1938 and continuing through June 30, 1939. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Dr. Herbert Drennon Declined To Accept Contract for Position as Head of the Department of Languages and Literature for Next Year

Dr. Richmond called the attention of the Board to the fact that, as he had previously advised them, Dr. Herbert Drennon had accepted a position as Head of the Department of English and Dean of the Graduate School at Mississippi State. Then he presented to the Board an official letter from Dr. Drennon advising that he had decided to accept the offer of another institution rather than accept the contract offered him by this college for another year as Head of the Department of Languages and Literature. With regret, the Board unanimously accepted Dr. Herbert Drennon's decision that his services at this college should come to an end at the close of his present contract, June 30, 1938.

Miss Ruth Ashmore Employed Adviser of Girls for the Summer Session

Motion was made by Mr. Rogers that Miss Ruth Ashmore be employed as Adviser of Girls for the summer session, in the absence of the Dean of Women, that she be allowed

to take eight or nine semester hours of college work in connection with these duties and that she receive a salary of \$85.00 per calendar month, beginning June 13, 1938 and continuing through August 19, 1938, with the understanding that her room and board in Wells Hall does not constitute part of her remuneration. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Purchase of College Farm

Mr. R. E. Broach, Business Manager, reported to the Board that he had been in conference again with Mrs. Winona Stevens Jones with reference to the preparation and signing of the deed for the college farm. He called attention to the fact that, in accordance with the latest agreement for the purchase of the 184 acre tract of Jones property, now belonging to Mrs. Winona Stevens Jones and to Mr. L. C. Jones, the combined tracts will cost the college \$17,300.00, or the 134 acres belonging to Mrs. Winona Stevens Jones, if purchased separately, will cost \$13,300.00. Mr. Broach suggested that, since we cannot get this year the entire amount appropriated by the General Assembly for the purchase of a college farm, we offer Mrs. Winona Stevens Jones \$3,800.00, payable on receipt of properly executed deed, and \$10,000.00 to be paid one year hence, for the 134 acre tract which she now owns.

Motion was made by Judge Ferguson that the President be authorized to work out the details of this deal for the purchase of the 134 acre tract of land now owned by Mrs. Winona Stevens Jones at a price not to exceed \$13,800.00, with the understanding that this action countermands the previous resolution of the Board of Regents which authorized the President to purchase the combined tracts of Mrs. Winona Stevens Jones and L. C. Jones at a price not to exceed \$17,500.00 for the 184 acres. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Heating Plant

Mr. R. E. Broach reported that he and Mr. B. J. Hoffman, College Engineer, had recently made a trip to Frankfort and Lexington, continuing with a study of the most advantageous and economical plan for the remodeling and extension of the college heating plant. He stated that Mr. Perry West, representing Dean J. H. Graham, College of Engineering of the University of Kentucky, had come to Murray at his request to advise with the Board and give the college the benefit of the training and experience of the University's staff of engineers in the proper handling of this project. At this point, Mr. West was called before the Board to report the progress that had been made thus far in planning the remodeling of this heating system, drawing blue prints, making plans and specifications and securing bids for the necessary remodeling and installation.

College of Engineering of University of Kentucky Accepted as Engineering Representative of Murray State Teachers College for Remodeling the Heating System

Motion was made by Judge Ferguson that the Murray State Teachers College accept the services of the college of Engineering of the University of Kentucky

for remodeling the heating plant of the Murray State Teachers College and that Dean J. H. Graham, or his authorized agents, be and are hereby authorized to proceed as the engineers for drawing the plans and specifications, requesting contracts and supervising the installation of the heating plant and remodeling work at the Murray State Teachers College; and, further, that we request the Department of Purchase and Public Properties of the Department of Finance, of Frankfort, Kentucky, Marion C. Howard, Director, to proceed with the installation of this plant. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Brick Wall North of Auditorium To Be Razed

It was brought to the attention of the board that, since the completion of the College Stadium, the brick wall just north of the Auditorium is no longer needed to enclose the football field but the brick in it could be utilized in building an extension to the present Heating Plant at a considerable saving to the college.

Motion was made by Dr. Crume that the Board authorize the President to have the brick wall north of the College Auditorium torn down, the brick salvaged and the money for removing the wall taken from the college fund and replaced out of the appropriation for remodeling the Heating Plant. This motion was seconded by Mr. Rogers, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

NYA Project in Home Economics Approved

Dr. Richmond presented to the Board a suggested Resident Work Project in Home Economics, for girls, which had been submitted to him by the NYA in order to furnish employment for some worthy young women. He reported that Mr. Broach had given considerable attention to the provisions of this project and believes it will be beneficial to the college.

Motion was made by Dr. Crume that the NYA Resident Work Project in Home Economics be accepted. This motion was seconded by Mr. Rogers, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Adjournment

Motion was made by Dr. Crume that the Board adjourn. This motion was seconded by Judge Ferguson and carried unanimously.

J. J. Turner Vice Alice Keys

Chairman

Secretary