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Board of Regents, Murray State Normal School

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MINUTES OF BOARD OF REGENTS
MURRAY STATE TEACHERS COLLEGE

June 1, 1939

The Board of Regents of Murray State Teachers College met in the office of the President at 9:00 A. M. Thursday, June 1, 1939, as per the call of the Chairman. Dr. C. E. Crume, Judge Charles Ferguson, Mr. Joe Rogers and Senator T. O. Turner were present. In the absence of Chairman H. W. Peters, Vice Chairman T. O. Turner presided.

President's Report

Dr. James H. Richmond read his report as President, copies of which were distributed to the members of the Board, as follows:

REPORT OF THE PRESIDENT

June 1, 1939

Honorable Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

I am submitting the following items for your information and consideration:

- I. Approval of the Minutes of April 7, 1939
- II. Report of the Committee on Entrance, Credits, Certification and Graduation
- III. Resignation and Leaves of Absence
 - a. Dr. Geo. C. Poret has submitted to me his resignation as a member of our college faculty, effective at the end of the summer school, August 18, 1939, in order that he might accept a position at Louisiana Polytechnic Institute, Ruston, Louisiana. I have accepted Dr. Poret's resignation.
 - b. Miss Lillian Hollowell has requested a leave of absence from her duties in our faculty from June 12, 1939 through August 18, 1939, in order that she may travel in Europe and study at the Oxford Summer Meeting. I have granted the leave in accordance with Miss Hollowell's request.
 - c. Mrs. Mary Ed Mecoy Hall has requested a leave of absence to study during the second term of our summer session, beginning July 15 and continuing through August 18, 1939. I have complied with Mrs. Hall's request and granted the leave for the time indicated.
 - d. Mr. J. C. Thurman has asked for a leave of absence from his duties as a member of the training school faculty, beginning July 1

and continuing through August 18, 1939. I have complied with Mr. Thurman's request and granted the leave which he desired.

- e. Miss Annie Ray has requested a leave of absence from her work as critic teacher in the training school, beginning June 12 and continuing through August 11, 1939, the closing date of the lower grades, in order that she may continue with her work toward her Doctor's degree. I have granted this leave of absence in accordance with Miss Ray's request.
- f. Miss Carrie Allison has asked for a leave of absence from her duties in our college faculty for the second term of the summer session, beginning July 15 and continuing through August 18, 1939. I have granted the leave which Miss Allison requested.

Under authority already granted me by this Board of Regents, I will fill these positions.

IV. Employment of Miss Thornton and Miss Codell for June

- a. Miss Helen Thornton's present contract ends at the close of the present semester, June 2, 1939, and her new contract will not be effective until the beginning of the new fiscal year, July 1, 1939; therefore, I am making this separate recommendation that she be employed for the month of June, 1939 on the same basis that she is now being paid, \$150.00 per calendar month.
- b. Miss Rose Mary Codell likewise holds a contract as a member of our faculty, which will expire June 2, 1939, and her new contract also will become effective July 1, 1939; therefore, I am making this separate recommendation covering her employment from June 2, 1939 to July 1, 1939 at the same salary rate she is now receiving, \$175.00 per calendar month.

V. Employment of Additional Faculty

- a. Miss Caroline Wingo

I am recommending the employment of Miss Caroline Wingo as a member of the faculty in the Department of Home Economics, beginning September 18, 1939 and continuing through May 31, 1940, at the salary rate of \$2,000.00 per calendar year plus room and board during the period that the Home Management House is in operation.

- b. Mr. W. H. Brooks

I recommend the employment of Mr. W. H. Brooks as teacher of Vocational Agriculture in the training school at a salary of \$200.00 per month, or \$2,200.00 for the eleven-month period beginning August 1, 1939 and ending June 30, 1940.

VI. Discuss Contracts for Cooks, Etc.

VII. Dean

VIII. Election of Miss Ella R. Weihing

IX. Report of Thomas P. Norris Student Loan Fund

X. Bookstore Report

XI. Mr. Harry I. Sledd's Request for Contribution on Uniforms for City and County School Boy Patrol

XII. Additional Allotment of Low Grade Tobaccos

Since the last meeting of the Board of Regents, on the suggestion of Mr. A. Carman, Head of the Department of Agriculture, we have requested another additional allotment of 250,000 pounds of low grade tobaccos for use on the farm and campus. On April 15, 1939, I was advised by the Director of the Division of Marketing and Marketing Agreements that this request had been approved and the Federal Surplus Commodities Corporation had been instructed to purchase this additional quantity of tobaccos for the Secretary of Agriculture for said use by our college.

XIII. Dr. Chas. Hire's Request

XIV. Night Watchman R. T. Parker

XV. Reemployment of Miss Mary Yeiser on the same basis as her present contract.

Respectfully submitted,

James H. Richmond
President

JHR:TB

Approval of the Minutes

Motion was made by Judge Ferguson that the Minutes of the Board of Regents for the meeting held on April 7, 1939 be approved and signed. This motion was seconded by Dr. Crume and carried unanimously.

Reports of Committee on Entrance, Credits, Certification and Graduation

Dr. Richmond presented to the Board the recommendations of the Committee on Entrance, Credits, Certification and Graduation for the conferring of degrees and diplomas on those who have met the requirements for graduation, and recommended that they be approved and the degrees be awarded and the high school diplomas granted, as follows:

June 1, 1939

To the Board of Regents
Murray State Teachers College

Gentlemen:

The Committee on Entrance, Credits, Certification, and Graduation having investigated the records of the following students and found that they have met all requirements for graduation as set forth in the catalogue do hereby recommend them to the Board of Regents for graduation.

CANDIDATES FOR THE DEGREE OF BACHELOR OF ARTS

Boyd, George Wilson	Odle, Mildred Claire
Cress, Mary Elizabeth	Overby, James Orvis
Davis, Donette	Tarry, Katie
Hogan, Herman D.	Vance, Mary Elizabeth
Marrs, Sarah Frances	

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE

Adair, Morris	Jones, Mary Beulah
Applegate, Lewis Ridgely	Jones, Will Ben
Bell, Della Frances	Lawson, John Clemons
Booker, David Ethridge, Jr.	Maxwell, Evelyn
Brinn, John H.	Milstead, Geraldine
Clayton, Robert Brown	Moyers, Ornice Raburn
Corn, Palmer Boyd	Myers, Robbie Nell
Crawford, Frank L.	McCuiston, Pat Michaux
Curd, Laurine	Parker, Reuben Dale
Farmer, Harriet Vivian	Putnam, Lyle Lee
Finley, Hugh	Russell, W. P.
Furgerson, Lynn Dale	Ryan, LaVerne Call
Gingles, Evelyn Ruth	Smoot, James Elliott
Hamby, H. Gordon, Jr.	Story, J. B.
Henry, Joseph Milton	Sykes, Walton Dill, Jr.
Horlander, Dennis William	Wear, Pat W.
Hosick, James Irving, Jr.	Williams, Elizabeth
Hurley, James Edward	Wyman, Edwin Thomas
Jasper, John	

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE IN HOME ECONOMICS

Adams, Charlotte	Thompson, Mary Alice
Crawford, Mary Frances	Wells, Martha Nelle
Sills, Cornelia Bartee	

CANDIDATES FOR THE DEGREE OF BACHELOR OF MUSIC EDUCATION

Brausa, Maurice Chester	Wake, Frances Eleanor
Brown, Mary Ellen	Wallace, Samuel Edward
Carter, Andrew Morris	West, Edward K.
Offerman, LeRoy P.	Whetstone, Keith Estel
Trevathan, Margaret Revelle	

Mr. Caplinger, Director of the Training School of the Murray State Teachers College, recommends the following seniors as having completed the required sixteen units of study which will entitle them to a diploma from this school. The Committee, on this recommendation, recommends to the Board of Regents that the following persons be granted a HIGH SCHOOL DIPLOMA on June 1, 1939.

Allison, William Edward	Morgan, Rutherford Birchard
Boyd, Lena Mae	Morris, Calvin Pryor
Curd, John Franklin	McClure, Neva Grayson
Gresham, Mary Veda	Redden, James Edward
Hamilton, J. D.	Shackelford, Barbara
Hicks, Eddie Sue	Thompson, Anne Elizabeth
Hillman, Myrtle Amittai	Vance, Sara Frances
Lassiter, James P.	Winchester, Mildred Elizabeth
Lipford, Billy	Workman, Mary Brown
Melugin, Robert	

Very truly yours,

Cleo Gillis Hester
 J. W. Carr
 Floy Robbins
 G. T. Hicks
 W. E. Derryberry
 A. M. Wolfson

Motion was made by Judge Ferguson that the report of the Committee on Entrance, Credits, Certification and Graduation be approved and the degrees be conferred and the high school diplomas awarded as recommended by the Committee and the President. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Next, Dr. Richmond submitted the report of the Committee on Entrance, Credits, Certification and Graduation with reference to the renewal of certificates, and recommended that this report be approved and the certificates renewed in accordance therewith, as follows:

June 1, 1939

To the Board of Regents
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification, and Graduation we report as follows:

1. We recommend that the STANDARD CERTIFICATE of the persons named below be renewed for life, as each has taught successfully for three years since her certificate was issued and has fulfilled all other requirements as set forth in the law.

Davis, Mrs. Mary Haworth
Farley, Katherine (Mrs. Chester Miller)
Milliken, Mary Ella (Mrs. Key K. Bagwell)

2. We recommend that the STANDARD CERTIFICATE of the person named below be renewed for life, as she has attended college for one and one-sixth years and has taught successfully for at least one and five-sixths years since her certificate was issued and has fulfilled all other requirements as set forth in the law.

Woodall, Maude

3. We recommend that the STANDARD CERTIFICATE of the person named below be renewed for three years, as provided by law, upon the completion of sixteen additional semester hours of standard college work.

Johnson, Mary (Mrs. Denny Smith)

Very truly yours,

Cleo Gillis Hester
J. W. Carr
Floy Robbins
G. T. Hicks
W. Everett Derryberry
A. M. Wolfson

Motion was made by Judge Ferguson that the certificates be renewed in accordance with the recommendations of the Committee and of the President. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Employment of Miss Thornton and Miss Codell for June

Motion was made by Dr. Crume that Miss Helen Thornton and Miss Rose Mary Codell be elected for June, 1939, on the same salary bases as they are now being paid (\$150.00 and \$175.00 per calendar month, respectively), in accordance with the President's recommendations. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Election of Miss Caroline Wingo

Motion was made by Dr. Crume that Miss Caroline Wingo be elected a member of the faculty, as recommended by the President, beginning September 18, 1939 and continuing through May 31, 1940, at the salary rate of \$2,000.00 per calendar year plus room and board during the period that the Home Management House is in operation. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Election of Mr. W. H. Brooks; Contracts with State Board of Education for Smith-Hughes and George-Deen Agriculture Funds

Mr. A. Carman, Head of the Department of Agriculture, was called before the Board of Regents to explain the set-up whereby this Board may secure reimbursement from the State Board of Education for a part of the salary of the teacher of Vocational Agriculture in the training school. Mr. Carman reported that, under the provisions of the Smith-Hughes law, the Department of Education had prepared and submitted contract forms under which it agrees to reimburse our Board in the sum of \$875.00 on the \$2,200.00 salary to be paid for all-day instruction in Agriculture in our training school. Mr. Carman stated further that some other contract forms had been submitted by the State Board of Education which provide funds, under the provisions of the George-Deen act, to pay for evening and part-time courses in Agriculture, under which the said Board will reimburse our Board \$150.00 of the \$200.00 paid to this teacher of Vocational Agriculture, in addition to his regular salary, for each course of that type of work conducted by him in addition to his regular all-day teaching load.

Dr. Richmond stated that he was recommending that Mr. W. H. Brooks be employed on the basis indicated in his formal report, \$2,200.00 for the period beginning August 1, 1939 and ending June 30, 1940, with the understanding that, if he teaches one or both of these classes (evening or part-time) outside of his regular teaching load, we will pay him in addition to his regularly contracted salary \$200.00 if only one class is taught or \$400.00 if both are taught.

Motion was made by Dr. Crume that Mr. W. H. Brooks be elected a member of the faculty as teacher of Vocational Agriculture, in accordance with the recommendation of the President, at \$2,200.00 for the period beginning August 1, 1939 and ending June 30, 1940, with the further provision that he will receive \$200.00 extra if he teaches an evening or a part-time course in Agriculture under the provisions of the George-Deen act, and that if he teaches both these courses, he will be paid \$400.00 in addition to his regularly contracted salary, certain portions of these salaries to be reimbursed to this Board of Regents by the State Board of Education, as stipulated in the contracts

referred to by the Head of the Department of Agriculture, which contracts are herein approved. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Contracts Not Offered Cooks and Other Non-Professional Employees

President Richmond recommended that contracts not be offered to cooks and certain other non-skilled or non-professional employees, under action of the Board on April 7, 1939, but that they be employed at the will of the Board of Regents.

Motion was made by Dr. Crume that the cooks and other non-skilled or non-professional employees be employed at the will of the Board of Regents, in accordance with the President's recommendation, and that he be authorized and directed so to advise them. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Dr. J. W. Carr To Be Continued as Dean

Dr. Richmond recommended that until the Board of Regents has elected a Dean, the services of Dr. J. W. Carr be continued, without changing his title, at whatever salary the Board decides upon.

Motion was made by Mr. Rogers that Dr. J. W. Carr be continued as Dean until a new Dean is secured, his salary not to exceed \$300.00 per month. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Contribution for Uniforms for City and County School-Boy Patrol

Dr. Richmond reported to the Board that Mr. Harry I. Sledd, Finance Officer of the School-Boy Patrol Board, had written a letter requesting that the Board of Regents contribute \$25.00 to help pay for uniforms for the City and County School-Boy Patrol, which is doing such good work in helping to look after the safety of the school children. Attention was called to the fact that the American Legion, the City Council of Murray, the City School Board, the Calloway County School Board, the Rotary Club of Murray and the Young Business Men's Club had already contributed to this cause, and Dr. Richmond recommended that the Board of Regents contribute \$25.00, also, for the purpose of furnishing necessary uniforms for the School-Boy Patrol.

Motion was made by Dr. Crume that the Board of Regents contribute \$25.00 to help pay for uniforms for the City and County School-Boy Patrol. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Bookstore Report

The Bookstore Report, as submitted by Mr. Lee Clark, Manager, was presented to the Board of Regents, and Mr. R. E. Broach, Business Manager, was called before the Board to discuss it.

Bookstore Contract Awarded Mr. Lee Clark for Another Year

After the bookstore report was considered, Dr. Richmond recommended that Mr. Lee Clark be given a new contract for the operation of the bookstore next year on the same terms as his present contract.

Motion was made by Mr. Rogers that Mr. Lee Clark be given a new contract for another year for the operation of the college bookstore under the same terms as those specified in his present contract. This motion was seconded by Dr. Crume, and the roll was called upon its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Thomas P. Norris Heirs

Mr. R. E. Broach, Custodian of the Thomas P. Norris Student Loan Fund, made a report on the number of Norris heirs who are eligible, under an agreement made with Mr. Thomas P. Norris by the Board of Regents, to receive benefits from this fund through the payment of college expenses, as follows:

Facts relative to the Martin case:

Copy of letter from Mrs. E. R. Wyman:

"Mayfield, Ky.
May 10, 1939

Mr. R. E. Broach
Murray Kentucky

Dear Mr. Broach:

In reply to your request of May the fourth. There is only three more to attend the college under the specified agreement. They are as follows: my two Margueritte Wyman

Murvin Wyman

E. O. Jr Norris of Guthrie Ky.

There is only one grand nephew old enough to enter college now and that is Mrs. J. E. Martin's grand son of Bardwell Ky. R. 4

Mrs. S. G. Boyd has two small grandsons but their college life is so far away we wouldn't know whether they would ever want to enter Murray College or not. I dont know Mrs. Boyd's son's address but Mrs. Boyd's address is 614 Wallace Ave. Louisville Ky.

Mr. Wyman and I extend our hearty appreciation to the Faculty and Board.

Wishing the college ever success I remain

(Signed) Mrs. E. R. Wyman"

Report of Thomas P. Norris Student Loan Fund

Next, Mr. Broach presented the report of the Thomas P. Norris Student Loan Fund for the quarter ending March 31, 1939, as follows:

REPORT OF NORRIS STUDENT LOAN FUND
FOR QUARTER ENDING MARCH 31, 1939

CASH FOR QUARTER

Receipts:

Cash on hand January 1, 1939	\$808.95
Cash collected on principal of notes	698.89
Cash collected on interest on notes	<u>98.41</u>
Total receipts	\$1,606.25

Expenditures:

Loans to students	\$507.75
Fees, etc. for Norris heirs	<u>376.50</u>
Total expenditures	<u>884.25</u>
Balance cash on hand March 31, 1939	\$722.00
Bank Balance March 31, 1939	
Bank of Murray	\$492.24
Peoples Savings Bank ..	<u>229.76</u>
	<u>\$722.00</u>

NOTES RECEIVABLE FOR QUARTER

Notes on hand January 1, 1939	\$19,266.97
Loans made during quarter	<u>507.75</u>
	\$19,774.72
Amount collected on principal of notes during quarter	<u>698.89</u>
	\$19,075.83

(Signed) R. E. Broach
Custodian

President Authorized To Reemploy Miss Mary Yeiser

Dr. Richmond called attention to the fact that it would probably be necessary to use Miss Mary Yeiser in the Art Department again next year on the same basis as she is now employed, and he requested that the Board grant him the authority to reemploy her on the same basis if it is desired.

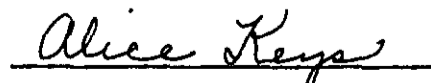
Motion was made by Mr. Rogers that the President be authorized to reemploy Miss Mary Yeiser for work in the Art Department next year on the same basis as her present contract if it is found that her services are needed. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Adjournment

Motion was made, seconded and duly carried that the Board adjourn.



Chairman



Secretary

