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**1939-10-09**

Board of Regents, Murray State Normal School

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MINUTES OF BOARD OF REGENTS  
MURRAY STATE TEACHERS COLLEGE

October 9, 1939

The Board of Regents of Murray State Teachers College met in the office of the President in regular quarterly session at 10:00 A. M. Monday, October 9, 1939. Mr. H. W. Peters, Dr. C. E. Crume, Judge Charles Ferguson, Mr. Joe Rogers and Senator T. O. Turner were present. Chairman H. W. Peters presided.

President's Report

Dr. James H. Richmond submitted his report as President, copies of which were distributed to the members of the Board, as follows:

PRESIDENT'S REPORT

October 9, 1939

Honorable Board of Regents  
Murray State Teachers College  
Murray, Kentucky

Gentlemen:

I am submitting the following items for your information and consideration:

- I. Approval of the Minutes of the Board of Regents for the meeting held on August 17, 1939
- II. Report of the Committee on Entrance, Credits, Certification and Graduation
- III. Leave of Absence for Vernon Gresham

Mr. Vernon Gresham has requested a leave of absence from his duties, beginning September 25, 1939 and continuing through June 30, 1940, in order that he may do graduate work at George Peabody College and secure his Master's degree. I have granted his request.

- IV. Employment of Miss Louise Davis

The war situation in Europe prevented Miss Nadine W. Overall's return from London, England, at the opening of the fall semester, and Miss Louise Davis was secured to teach her classes temporarily. Since the college enrollment is so large, it has been found necessary to continue her services, even though Miss Overall has returned and resumed her duties, until the end of the second semester of the current year. I am recommending, therefore, that Miss Louise Davis be employed for the period beginning October 1, 1939 and continuing through May 31, 1940 at a salary of \$150.00 per calendar month.

## V. Scholarships

### a. K. E. A. Scholarship

Mr. W. P. King, Executive Secretary of the Kentucky Education Association, has appealed to the colleges of the state to cooperate with that organization in stimulating interest in the Annual Discussion Contest conducted for the Junior and Senior High School Divisions by awarding scholarships to the winners in the state finals. In keeping with this plan, I have notified Mr. King that Murray State Teachers College will provide a scholarship for the winner in this contest for 1939-40, said scholarship to represent the remission of all fees for one year.

### b. U. D. C. Scholarship

Miss Jessie L. Yager, President Kentucky Division of the United Daughters of the Confederacy, Owensboro, Kentucky, recently appealed to me with the suggestion that Murray State Teachers College award a scholarship to that organization to be assigned to some worthy young person recommended by U. D. C. officials. I have also honored this request and authorized that one scholarship shall be awarded to some one designated by that organization for 1939-40, said scholarship to consist of the remission of all fees for one year.

## VI. NYA Resident Work Projects

Permission was granted Murray State Teachers College to have the use of the buildings and equipment at the abandoned CCC Camp, Murray, Kentucky, in connection with the Resident NYA Farm Project. All the barracks have been cleaned, partitioned into rooms accommodating four boys each and painted inside. Each building accommodates twenty-four boys. Cooking utensils and dishes have been provided, and the mess hall has been cleaned, painted and put into operation. The work of preparing this camp for occupancy was done by the boys employed on the project and the aid of two additional employees for a period of two weeks. As yet a system of heating for the camp has not been completed, but Mr. R. E. Broach, Business Manager, reports that eight school furnaces and seven large stoves have been requisitioned and approved by the State Purchasing Department at a cost of \$721.00, delivered to the camp. The work necessary to maintain this NYA camp on the basis of a dormitory and to keep the records in connection with the project is done by the boys employed under the provisions of the NYA Resident Work Project. Ninety boys are now quartered in these barracks. Approximately half of them work on the stadium project and approximately half on the college farm.

A second-hand truck has been secured to transport the boys from the camp to the campus. Although the boys in general seemed reluctant to move out to this camp at the beginning, they appear to like it better since they have become adjusted. Work on the project is progressing satisfactorily.

We have seventy-five girls living in Wells Hall who are employed on another NYA Resident Work Project. They are engaged in various types of craft work - clay modeling, rug making, furniture refinishing and some kinds of leather work. These girls are taking from nine to eleven and one-half semester hours of college work in addition to working as scheduled on this NYA project. Home Economics and Commerce are the most popular courses with this group. The girls are fitting into the college program and dormitory life and are progressing nicely with the work of the project.

VII. Report of the Business Manager

VIII. F. D. E. A.

IX. Report of the Dean

X. Enrollment

All of us are delighted with the fine enrollment for this semester, the largest fall enrollment in the history of the college. We now have 1,094 students enrolled in college and 430 enrolled in the training school. Our freshman class of 485 students is the largest we have ever had. (Enrollment last year: 886 college, 418 training school)

Organization for the fall work functioned without any friction, and the college was speedily and effectively organized for the new semester. Everything points toward an outstanding year from every standpoint.

Respectfully submitted,

James H. Richmond  
President

JHR:TB

Approval of the Minutes

Motion was made by Dr. Crume that the Minutes of the Board of Regents for the meeting held on August 17, 1939 be approved and signed. This motion was seconded by Mr. Rogers and was carried unanimously.

Report of the Committee on Entrance, Credits, Certification and Graduation

Dr. Richmond presented the report of the Committee on Entrance, Credits, Certification and Graduation and recommended that it be approved, the degrees be awarded and the certificates renewed in accordance with the recommendations of the Committee, as follows:

October 9, 1939

To the Board of Regents  
Murray State Teachers College

Gentlemen:

The Committee on Entrance, Credits, Certification, and Graduation, having investigated the records of the following students and found that they have met all requirements for graduation as set forth in the catalogue, do hereby recommend them to the Board of Regents for graduation.

CANDIDATE FOR THE DEGREE OF BACHELOR OF SCIENCE

Hurt, Buford Brandon

CANDIDATE FOR THE DEGREE OF  
BACHELOR OF SCIENCE IN HOME ECONOMICS

Jones, Mavis Hazel Inman

The Committee recommends that the STANDARD CERTIFICATE of the person named below be renewed for life, as she has taught successfully for two years and has attended college for at least one year since her certificate was issued and has fulfilled all other requirements as set forth in the law.

Rudolph, Heze Lee (Mrs. Malone L. Cobb)

We recommend that the ADVANCED CERTIFICATE of the person named below be renewed for three years upon the completion of sixteen semester hours of standard college work.

Rogers, Treva

Yours very truly,

Cleo Gillis Hester  
J. W. Carr  
W. E. Derryberry  
G. T. Hicks  
Floy Robbins  
A. M. Wolfson

Motion was made by Mr. Rogers that the recommendations of the Committee and the President be approved and the degrees be granted and the certificates renewed in accordance therewith. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

Employment of Miss Louise Davis

Motion was made by Mr. Rogers that Miss Louise Davis be employed, as recommended by the President, at a salary of \$150.00 per calendar month for the period beginning October 1, 1939 and continuing through May 31, 1940. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye; Mr. Peters, aye.

K. E. A. Scholarship Approved

Motion was made by Dr. Crume that the Board of Regents endorse the action of the President in granting a scholarship to the Kentucky Education Association to be awarded one of the winners in the Annual Discussion Contest conducted for the Junior and Senior High School Divisions. This motion was seconded by Judge Ferguson and was carried unanimously.

U. D. C. Scholarship Approved

Motion was made by Senator Turner that the Board of Regents approve the President's action in granting a scholarship to the United Daughters of the Confederacy to be awarded to some worthy student recommended by the officials of that organization. This motion was seconded by Dr. Crume, and was carried unanimously.

Business Manager's Report

Next, Mr. R. E. Broach, Business Manager, was called before the Board to submit his report, copies of which were distributed to the Board members. This report was received and filed.

Dean's Report

At this point, Dr. Richmond suggested that Dean J. W. Carr be called before the Board to make a report which he had previously made orally to him. Dr. Carr came into the meeting and made the following report covering the fall enrollment and the organization for the semester:

REPORT OF THE DEAN OF THE FACULTY

October 9, 1939

President Richmond:

I submit the following for your information:

According to the Registrar, the total number of college students who passed through her office is 1,094.

The number of students who have actually filled out schedule cards and have been properly classified is as follows:

Seniors .....	119
Juniors .....	148
Sophomores .....	295
Freshmen .....	486
Special Students .....	14
Irregular Students .....	10
Total .....	1,072
Number in Training School ...	430
Total Number of Classified students in College and Training School .....	1,502

This is the largest enrollment for any fall semester in the history of the college.

These students have all been properly scheduled. The details are set forth on the official schedules now on file in my office.

In my opinion this is the most satisfactory schedule we have ever made, and, considering the large number of students, at the lowest cost.

The greatest State Appropriation for maintenance was	\$281,350.79
Present State Appropriation .....	219,400.00
Difference .....	\$ 61,950.00

In the fall of 1931 we had 1,022 college students and approximately 400 in the training school. We had 86 members in the faculty. We now have a larger enrollment in both college and training school and only 77 members of faculty - 9 fewer than in 1931.

There are approximately 244 classes scheduled also 107 students receiving individual instruction in Music. Only a few of these classes contain too many students to do the best work. The most outstanding examples are Ag. 102-49; Ag. 105-48; Com. 104-46; Home Ec. 204-47.

On the other hand, there are only 34 sections which contain fewer than 10 students each. This leaves approximately 200 classes containing from 10 to 40 students. This is probably the best distribution of students in the history of the college.

The five and a half day college week (instead of five day) has made this possible. Thirty-nine classes have been scheduled on Saturday. These classes are as well filled as those of other days of the week. I have visited each of these classes each Saturday. The attendance is as good as on other days.

According to the accrediting associations, the standard load for a college instructor is 16 semester hours per week; maximum load, 18 semester hours per week. More than three-fourths of the members of faculty have 16 or fewer hours per week. Only four members of faculty exceed 18 hours per week - Mr. Johnston, Chemistry, 18 1/3; Mr. McGavern, Music, 18 2/3; Mr. Garton, Music, 18 1/3; Mr. Putnam, Music, 19 1/3.

Respectfully submitted,

(Signed) J. W. Carr

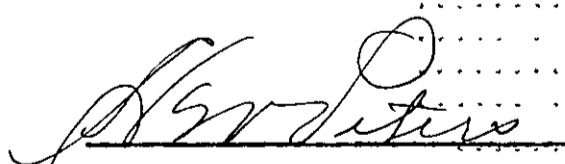
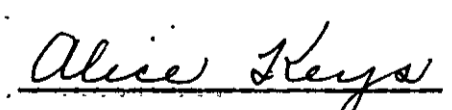
J. W. Carr  
Dean

JWC:SH

Adjournment

Dr. Richmond suggested that when the Board adjourns, it adjourn to meet again at 10:00 A. M. on Saturday, November 4, 1939, Homecoming Day at Murray State Teachers College.

Motion was made by Senator Turner that the Board adjourn to meet again in the office of the President at 10:00 A. M. Saturday, November 4, 1939, Homecoming Day.

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 Chairman Secretary