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Board of Regents, Murray State Normal School

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MINUTES OF BOARD OF REGENTS
MURRAY STATE TEACHERS COLLEGE

January 23, 1940

The Board of Regents of Murray State Teachers College met in the President's Office at 10:00 A. M. Tuesday, January 23, 1940, as per the call of the Chairman. Dr. C. E. Crume, Judge Charles Ferguson and Senator T. O. Turner were present. In the absence of Chairman John W. Brooker, Vice Chairman T. O. Turner presided.

Report of the President

Dr. Richmond presented and read his report as President, as follows:

PRESIDENT'S REPORT

January 23, 1940

Honorable Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

I am submitting the following items for your information and consideration:

- I. Approval of the Minutes of the Board of Regents for the meeting held on November 4, 1939
- II. State Appropriation for Biennium

You are familiar with the budget request of the college which was submitted in due time to the proper authorities, in Frankfort. On December 19, I appeared before the Legislative Council to outline to them the needs of our institution. The Governor sat with the Council on this occasion, and both he and the Council gave me a very sympathetic hearing. I was greatly disappointed, therefore, when I noted the appropriation recommended for Murray in the Appropriation bill, which bill was subsequently passed. I am filing a letter which I have written the Governor with the request that it be incorporated in the minutes of this meeting. Moreover, I am supplying each member of the Board with a copy of this letter.

(Note. The letter follows.)

January 8, 1940

Honorable Keen Johnson
Governor of the Commonwealth of Kentucky
Frankfort, Kentucky

My dear Governor Johnson:

Supplementing our telephone conversation, I respectfully submit certain facts for your consideration. Before doing this, however, I want to assure you that I have no disposition to interfere with your appropriation plans

even if such interference might be effective. To get the Appropriation bill out of the way before other legislation is considered is sound policy. In passing, let me say that I did not even communicate with our Senator or Representative after knowing what our recommended appropriation would be. I did write Representative Freeman, of Graves County, an alumnus of Murray, when he wrote to ask my reaction to Murray's proposed appropriation.

These are the facts, Governor, in so far as I have been able to get them: Our college has enjoyed the most rapid growth of any of the four teachers colleges during the last biennium, an increase of 61% in the college enrollment. Last year this enrollment, measured by thirty-six weeks' attendance, was 1,152.25. In view of our increased fall enrollment (1,111 college students) over that of last year, and in the light of past experience in calculating the enrollment of the approaching semester and the summer school following it, we can estimate conservatively that the enrollment for the present school year, measured by the fairest and most generally accepted unit, that of using thirty-six weeks' attendance as the base, will be in excess of 1,300 college students. Moreover, last year's large freshman class and this year's record-breaking freshman class give every indication of a still larger enrollment for the next two school years. From information, apparently reliable, our college enrollment is less than 400 under that of Western, slightly larger than Eastern's and about 80% larger than Morehead's; and yet we are to receive proportionately not only the smallest appropriation but the smallest increase, measured either by the ratio of enrollment or the actual number of additional dollars appropriated. Morehead, with an enrollment between 450 and 500 less than ours, gets within \$20,000.00 a year of what is set aside for Murray; Eastern, whose enrollment is practically on a parity with Murray's, gets \$26,000.00 a year more than Murray; and Western, whose enrollment is within 350 of ours, gets \$121,000.00 a year more than Murray. It is to be noted that our excess of enrollment over Morehead's is greater than that of Western over ours.

Let it be understood that I derive no particular satisfaction in making comparisons; my only interest is in securing our share of the money set aside for the maintenance of these institutions. It goes, without saying, that I am unable to explain to our people the apparent inequity in the distribution of this money.

I think the books in the Finance Department, at Frankfort, will show two things pertinent to this problem: first, that our institution is administered as economically as any of the others; and, second, that despite this type of administration, we are forced to pay the smallest salaries of any of the teachers colleges. According to the records in the Finance Office, Eastern pays the highest; Western, second; Morehead, third; and Murray, lowest.

I am placing these facts before you, Governor, knowing that it has been impossible for you to analyze this situation as much in detail as I have, and with complete confidence in your desire and ability to see that no discrimination shall go unnoticed. I can make a dollar go as far as any other college president in Kentucky, but I can't make it do the impossible.

With assurances of my loyalty and respect for you and my faith in your leadership as Governor, I am

Respectfully yours,

James H. Richmond
President

JHR:TB

III. Length of the Summer Session

In accordance with the action of the Board of Regents some months ago, authorizing the President to determine the length of the coming summer session, I have arranged for a summer school of one term of eight weeks for this year. I should like for the Board to approve my action in announcing an eight weeks' term for the summer of 1940.

IV. Leave of Absence for Mrs. Annie H. Young

Mrs. Annie H. Young, Dietitian, requested a two-weeks' leave of absence, beginning December 7, 1939, in order that she might rest and recuperate from a recent illness. I granted this leave, as requested. Mrs. Young has now resumed her duties and is in good condition, she tells me.

V. Leave of Absence for Mr. L. C. Fowler

Mr. L. C. Fowler has asked for a leave of absence, beginning June 10, 1940 and continuing through August 16, 1940, in order that he may attend the University of Kentucky and work toward his Doctor's degree. I have granted this leave of absence in compliance with Mr. Fowler's request.

VI. Resignation of Miss Verna M. Goode

Miss Verna M. Goode has submitted to me her resignation as Assistant Librarian. I accepted Miss Goode's resignation to take effect when I have selected her successor.

VII. Resignation of Mr. Robert Manuszak

Mr. Robert Manuszak has submitted his resignation as fireman at the heating plant, effective January 9, 1940, and this resignation has been accepted.

VIII. Mr. Jewel Hackett Employed Fireman

Mr. Jewel Hackett was employed as fireman at the heating plant, beginning January 12, 1940, at a salary of \$50.00 per calendar month.

IX. Mr. W. W. Holland's Employment Continued

X. Dr. and Mrs. John W. Carr Gift of Land Accepted by Kentucky Real Estate Board

The Kentucky Real Estate Board, in session in the Governor's office December 29, 1939, passed the following motion officially accepting the proposed gift of fifty-one acres of land to Murray State Teachers College from Dr. J. W. Carr and his wife, Mary Moss Carr:

"Motion was made by Mr. Arnett and seconded by Mr. Buckingham that the Board give its consent and approval to the conveyance of a certain tract of land owned by John W. Carr and his wife to Murray State Teachers College for and in consideration of the sum of not less than two hundred dollars per annum, payable

to John W. Carr and wife during their life time and a like sum to the survival in case of the death of one or the other. The Murray State Teachers College is permitted and authorized to pay said annual sum to the said parties during their life time as above set out and at the death of both parties the property becomes absolutely the property of Murray State Teachers College. Said motion was unanimously adopted."

XI. Report of Entrance, Credits, Certification and Graduation Committee

XII. Community Concert Association Program

Our committee has arranged with the Community Concert Association, a division of the Columbia Broadcasting System, for a series of artists' programs again this year, with the understanding that our college students will be admitted, without cost to them, to a series of three programs for which the college will pay the sum of \$800.00.

XIII. Report of the Business Manager

XIV. College News Contract

As the report of the Business Manager indicates, bids have been requested for the publication of the College News. I suggest that careful consideration be given to this item of business.

XV. Dedication of John Wesley Carr Health Building

On December 13, 1939 our Physical Education Building was dedicated and informally named for Dean John Wesley Carr. This dedication program was planned to pay honor to Dr. Carr on his eightieth birthday. Dr. Carr's sons, Mr. Harry A. Carr and Dr. Frank C. Carr, of New York City, and many of his professional and personal friends were present on this occasion, including Mr. Mark Helm, Registrar of the College of Medicine, Mr. Zora G. Clevenger, Athletic Director, and Mr. Oscar Pittenger, former Superintendent of the State Institution for the Deaf, Indianapolis, Indiana; Honorable Alben W. Barkley, United States Senator; present and past members of the Board of Regents and innumerable others. Senator Barkley was the chief speaker of the morning, and Mr. Zora G. Clevenger delivered the dedicatory address in the afternoon. The dedicatory exercises were ushered in with the annual football banquet on the evening of December 12, and the basketball game on December 13 at 8:30 P. M. brought to a close a very happy occasion.

XVI. Leave of Absence for Miss Ann Brown

Miss Ann Brown, College Nurse, was injured during the Christmas holidays and has not yet been able to resume her duties. I have granted her oral request for a leave of absence for the month of February.

Respectfully submitted,

Approval of Minutes

Dr. Richmond recommended that the Minutes of the Board of Regents for the meetings held on November 4, 1939 and January 8, 1940 be approved.

Motion was made by Judge Ferguson that the Minutes of the Board of Regents for the meetings held on November 4, 1939 and January 8, 1940 be approved and signed. This motion was seconded by Dr. Crume and carried unanimously.

Summer School of Eight Weeks for 1940 Approved

Motion was made by Dr. Crume that the Board of Regents approve the action of the President in announcing an eight weeks' summer term for 1940. This motion was seconded by Judge Ferguson and carried unanimously.

Employment of Mr. Jewel Hackett Approved

Motion was made by Judge Ferguson that the Board approve the employment of Mr. Jewel Hackett as fireman at the heating plant at a salary of \$50.00 per calendar month, beginning January 12, 1940. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Senator Turner, aye.

Mr. W. W. Holland's Employment Continued

Dr. Richmond recommended that the employment of Mr. W. W. Holland be continued indefinitely on the same terms as his previous contract which ended January 1, 1940. Without objection this recommendation was approved.

College News

At this point representatives of the two local newspaper publishing companies were called before the Board to submit bids for the publication of the College News. After these representatives had retired, the sealed bids were opened by the Chairman, examined by the members of the Board and filed, whereupon Judge Ferguson moved: That,

1. Mr. R. E. Broach, Business Manager, and Mr. L. J. Hortin, Director of the College News, be appointed as a committee to confer with the low bidder in order to determine whether or not that organization is adequately equipped to publish the College News in accordance with the specifications submitted;
2. Said committee shall investigate the possibility and the feasibility of the purchase by the college of a printing press and other equipment for the publication of the College News by its own staff;
3. Said committee be instructed to report on these matters to the Board of Regents at its next regular meeting; and
4. If and when a contract is made for the publication of the College News, it shall become effective at the opening of the next fiscal year, July 1, 1940.

This motion was seconded by Dr. Crume and was carried unanimously.

President Authorized To Employ Temporary Nurse in Absence of Miss Ann Brown

Dr. Richmond stated that he should like to have the authority to employ a temporary nurse to serve until Miss Ann Brown is able to resume her duties if it is found necessary to do so.

Motion was made by Dr. Crume that the President be granted authority to employ a temporary college nurse to substitute for Miss Ann Brown until she is able to resume her duties. This motion was seconded by Judge Ferguson and was carried unanimously.

Reports of the Committee on Entrance, Credits, Certification and Graduation

Dr. Richmond presented to the Board the report of the Committee on Entrance, Credits, Certification and Graduation and recommended that the duplicate certificate be issued and the certificates renewed in accordance therewith, as follows:

January 23, 1940

To the Board of Regents
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification, and Graduation we report as follows:

1. We recommend that the COLLEGE CERTIFICATE of the persons named below be renewed for life, as each has taught successfully for three years since his certificate was issued and has fulfilled all other requirements as set forth in the law:

Poyner, Mrs. Lucille Reid
Reid, Cecil

2. The records in the registrar's office show that Inez Terry Ferguson (now Mrs. Charles Hanrahan) was issued a College Certificate on August 26, 1932. She states that this certificate has been lost and asks that she be issued a duplicate. We recommend that a DUPLICATE COLLEGE CERTIFICATE, bearing the date of August 26, 1932, be issued to Inez Terry Ferguson.

We further recommend that this certificate be renewed for life, as she has taught successfully for two years and has been engaged in educational work for at least one year since her certificate was issued and has fulfilled all other requirements as set forth in the law.

3. We recommend that the STANDARD CERTIFICATE of the person named below be renewed for life, as she has taught successfully for three years since her certificate was issued and has fulfilled all other requirements as set forth in the law:

Rowland, Elizabeth

4. We recommend that the STANDARD CERTIFICATE of the person named below be renewed for life, as he has taught successfully for two years and has attended college for

one year since his certificate was issued and has fulfilled all other requirements as set forth in the law:

Cherry, Samuel Donald

Very truly yours,

Cleo Gillis Hester
J. W. Carr
A. M. Wolfson
Floy Robbins
W. Everett Derryberry
G. T. Hicks

Motion was made by Judge Ferguson that the report of the Committee be approved, the duplicate certificate be issued and the certificates renewed as recommended. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Senator Turner, aye.

Next, Dr. Richmond recommended the approval of the Committee's recommendations with reference to the granting of degrees to students who will complete the requirements for graduation by January 29 and February 29, 1940, as follows:

January 23, 1940

To the Board of Regents
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification, and Graduation we report as follows:

1. The following seniors have applied for the degrees indicated. We recommend that if they satisfactorily complete their work and fulfill all other requirements by January 29, 1940, they be granted the degrees for which they have applied as of that date.

BACHELOR OF ARTS

Atkins, Lilly Evelyn
Hughes, Philippa

BACHELOR OF SCIENCE

Ashmore, Ruth
Byrd, Pauline Elizabeth
Goodman, Samuel Albert
McChesney, Pauline
Miller, Ophie Lee

BACHELOR OF SCIENCE IN HOME ECONOMICS

Heater, Anna Lou

BACHELOR OF MUSIC EDUCATION

Mitchell, Lena Frances

2. The following seniors have indicated that they wish to complete their work and receive their degrees in February, 1940. We recommend that if they satisfactorily complete

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their work and fulfill all other requirements by February 29, 1940, they be granted the degrees indicated below as of that date.

BACHELOR OF SCIENCE

Atwell, Tom
Calhoun, Jane
Cornwell, Lucien Lynn
Palmer, John Dabney
Wilkinson, John Wesley

Very truly yours,

Cleo Gillis Hester
J. W. Carr
Floy Robbins
W. Everett Derryberry
A. M. Wolfson
G. T. Hicks

Motion was made by Judge Ferguson that the Board of Regents approve the recommendations of the Committee and the President and that degrees be granted to students who complete the requirements for graduation, as recommended. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Senator Turner, aye.

Community Concert Association Program

Motion was made by Judge Ferguson that the contract for the Community Concert Association series of programs be approved. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Senator Turner, aye.

Resignation of Dr. G. B. Pennebaker

Dr. Richmond reported to the Board that Dr. H. A. Babb had offered Dr. G. B. Pennebaker the position as head of the Science Department at Morehead State Teachers College and that Dr. Pennebaker was submitting his resignation as a member of our faculty, effective January 29, 1940, contingent upon the receipt of his contract from Morehead, which was expected that day. Dr. Richmond recommended that Dr. Pennebaker's resignation be accepted and that the President be directed to express formally in a letter our appreciation of his services and our regret in losing him.

Dr. Pennebaker, who was called into the meeting, stated that he was severing his relationship with Murray State Teachers College with a great deal of hesitancy, that he had come here when the school was organized, had gone to the University of Kentucky where he received his degree and had then come back here to take a place on the faculty. He added that his associations with the administration, the students and faculty had been very pleasant and satisfactory, that he offered his resignation with hesitancy but that he considered it, as Dr. Richmond said, a considerable promotion and he felt that he should accept this position which had been offered him.

Motion was made by Judge Ferguson that the resignation of Dr. G. B. Pennebaker be accepted with regrets and that the President be directed to write him an appropriate letter

of appreciation for the splendid services he has rendered our college. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Senator Turner, aye.

Employment of Miss Grace Wyatt

Dr. Richmond recommended that Miss Grace Wyatt be employed as a member of the faculty at a salary of \$200.00 per calendar month for the remaining months of this school year, February, March, April and May, 1940, contingent upon the employment of Dr. Pennebaker at Morehead. Dr. Richmond added that Miss Wyatt had rendered very satisfactory services as a member of our staff in the Biology Department for several years previous to the time our faculty was reduced on account of the depression and that she had agreed to accept the position here upon the condition that she be permitted to continue with her work as director of the biological research center at Woods Hole, Nantucket, Massachusetts, in the summer.

Motion was made by Dr. Crume that Miss Grace Wyatt be elected a member of the faculty, contingent upon Dr. Pennebaker's going to Morehead, on the basis outlined by the President, at a salary of \$200.00 per calendar month from February 1, 1940 through May 31, 1940 with the understanding that she be permitted to continue with her work at Nantucket, Massachusetts, in the summer. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Senator Turner, aye.

Dormitories

Dr. Richmond reported to the Board that in discussing the budget request of this college, he had stated to the Legislative Council that if our housing situation should become too acute; we could float bonds to build new dormitories or add annexes to the present dormitories. He added that bonding company representatives had already conferred with him and the Business Manager and that, under the circumstances, it seemed wise to investigate thoroughly the prospects for increasing our dormitory capacity by following such a plan.

Without taking formal action the Board directed the President to supply the necessary information to the bonding companies desiring it in order that a workable plan for floating bonds to be used in dormitory construction may be prepared and submitted to the Board for consideration.

Sympathy to the Family of Mr. G. P. Ordway

Dr. Richmond called attention to the fact that Mr. G. P. Ordway, a former member of the Board of Regents, had suffered a stroke of paralysis and was in a serious condition. He suggested that in the event the worst should come, he be instructed to tender proper condolences to the family of Mr. Ordway and at the present time to express our sympathy to Mrs. Ordway and the family. The suggestion of Dr. Richmond was unanimously approved.

Business Manager's Report

Next, the Business Manager, Mr. R. E. Broach, submitted his report, which was received, examined and filed. The part covering the Thomas P. Norris Student Loan Fund is recorded herein, as follows:

REPORT OF NORRIS STUDENT LOAN FUND
FOR QUARTER ENDING DECEMBER 31, 1939

CASH FOR QUARTER

Receipts:

Cash on hand October 1, 1939	\$ 839.65
Cash collected on principal of notes . \$390.00	
Cash collected on interest on notes .. 31.03	
Total collections	421.03
Total receipts	<u>\$1,260.68</u>

Expenditures:

Loans to students	\$551.50
Fees & board for Norris heirs	60.00
Total expenditures	<u>611.50</u>

Balance cash on hand December 31, 1939 \$ 649.18

Bank balance December 31, 1939

Bank of Murray	\$479.81
Less: checks out	16.50
Our balance	<u>\$463.31</u>
Peoples Bank	185.87
	<u>\$649.18</u>

NOTES RECEIVABLE FOR QUARTER

Notes on hand October 1, 1939	\$18,668.68
Loans made during the quarter	551.50
	<u>\$19,220.18</u>
Amount collected on principal of notes during quarter	390.00
Notes on hand December 31, 1939	<u>\$18,830.18</u>

(Signed) R. E. Broach
Custodian Norris Student
Loan Fund

SUMMARY REPORT OF THOMAS P. NORRIS LOAN FUND

January 1, 1940

Received of T. H. Stokes, Custodian, notes on November, 1934 amounting to \$22,498.55.

Table showing collections on the above notes:

<u>Year</u>	<u>Amt. of Notes</u>	<u>Collections</u>		<u>Total Collections</u>
		<u>Principal</u>	<u>Interest</u>	
1925	\$1,036.25	\$180.00	\$137.60	\$317.60
1926	1,745.25	368.25	55.53	423.78
1927	4,231.00	697.00	91.00	788.00
1928	1,900.20	382.50	148.55	531.05
1929	2,222.50	602.50	90.98	693.48
1930	3,785.50	1,302.70	344.25	1,646.95
1931	4,209.77	1,666.44	371.80	2,038.24
1932	2,306.10	1,596.40	328.15	1,924.55
1933	739.98	563.68	91.47	655.15
1934	322.00	292.00	43.77	335.77
	<u>\$22,498.55</u>	<u>\$7,651.47</u>	<u>\$1,703.10</u>	<u>\$9,354.57</u>

SUMMARY OF ACCOUNT TO JANUARY 1, 1940

Notes:

Amount of notes received by R. E. Broach, Custodian November 28, 1934		\$22,498.55
Less: Notes charged off by Board of Regents	\$965.00	
Amt. collected on prin- cipal of notes ..	12,997.62	13,962.62
		<u>\$ 8,535.93</u>
Plus: Loans made to students		<u>10,294.25</u>
Notes on hand January 1, 1940		\$18,830.18

Cash

Receipts:

Money collected on principal of notes from November 28, 1934 to January 1, 1940	\$12,997.62	
Money collected on interest of notes, same time	<u>1,916.33</u>	\$14,913.95

Expenditures:

Loans to students	\$10,294.25	
Fees and board for the Norris heirs	3,862.95	
Expense of handling the fund	<u>107.57</u>	<u>14,264.77</u>
Balance cash on hand January 1, 1940		\$ 649.18

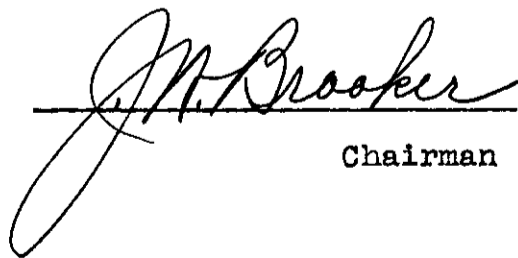
Contract for Rental of Land from Miss Alice Keys Approved

The contract for the rental of fourteen acres of land from Miss Alice Keys on a crop percentage basis was presented and read to the Board of Regents.

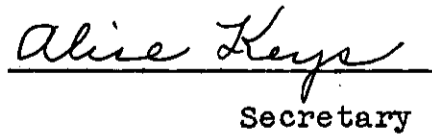
Motion was made by Dr. Crume that the contract with Miss Alice Keys for the rental of fourteen acres of land be approved. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Senator Turner, aye.

Adjournment

Motion was made by Dr. Crume that the Board adjourn. This motion was seconded by Judge Ferguson and carried unanimously.



 Chairman



 Secretary