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Board of Regents, Murray State Normal School

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MINUTES OF BOARD OF REGENTS
MURRAY STATE TEACHERS COLLEGE

December 18, 1941

The Board of Regents of Murray State Teachers College met in the office of the President at 10:00 A. M. Thursday, December 18, 1941, as per the call of the Chairman, with the following members present: Dr. C. E. Crume, Judge Charles Ferguson, Mr. Claude Winslow and Mr. George Hart. In the absence of Chairman J. W. Brooker, Vice Chairman Charles Ferguson presided.

President's Report

Dr. Richmond presented and read his report as President, as follows:

REPORT OF THE PRESIDENT

December 18, 1941

Honorable Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

I am submitting the following items for your information and consideration:

I. Approval of the Minutes of the Board of Regents

I recommend that the Minutes of the Board of Regents for the meeting held on October 27, 1941, copies of which were mailed to the individual Board members, be approved and signed.

II. Report of the Committee on Entrance, Credits, Certification and Graduation

III. Question of Recognizing Semester's Work for Boys Enlisting for National Defense near End of Semester

IV. Leave of Absence for Mr. R. A. Johnston

Mr. R. A. Johnston has been granted a leave of absence from his duties in our faculty from December 1, 1941 through December 20, 1941, because of illness.

V. Resignation of Mr. J. W. Shelton

Mr. J. W. Shelton has submitted his resignation as fireman at the heating plant, effective December 15, 1941, and his resignation has been accepted.

VI. Employment

a. Mr. Ed Scales Employed Basketball Coach at Training School

In accordance with authority granted me at the last meeting of the Board, I have employed Mr. Ed Scales as basketball coach

at the Training School at a salary of \$50.00 per month for the period beginning December 1, 1941 and continuing through March 31, 1942.

b. Mr. Pete Koss Employed To Teach One of Mr. R. A. Johnston's Classes

Arrangements have been made with Mr. Pete Koss, a senior, to teach one of Mr. R. A. Johnston's Chemistry classes during his leave of absence, at a salary of \$60.00 per calendar month for the period beginning November 24, 1941 and continuing through December 20, 1941.

c. Mr. Wayne Wyatt Employed To Teach One of Mr. R. A. Johnston's Classes

Mr. Wayne Wyatt has also been employed to teach one of Mr. R. A. Johnston's classes during his leave, at a salary of \$60.00 per calendar month for the period beginning November 24 and continuing through December 20, 1941.

d. Mr. Dewey Jones Employed To Teach NYA Project Students

Since it has been necessary to start two new classes for students employed on the NYA Resident Project, Mr. Dewey Jones has been employed at a salary of \$60.00 per calendar month beginning December 1, 1941 and continuing through January 30, 1942.

e. Mr. T. E. Cook Employed Fireman

Mr. T. E. Cook has been employed as fireman at the Heating Plant at a salary of \$50.00 per calendar month beginning December 16, 1941.

VII. NYA Contract for Rental of Swann Dormitory

Authorities of the National Youth Administration have recently requested that a reduction be made in the amount of their contract for rental of the Warren S. Swann Dormitory because they have been operating this unit on a deficit for the past few months. In view of the fact that the dormitory has not been filled with NYA workers, I have agreed to submit the new contract which that office has prepared for consideration. This new proposition provides for a reduction of the rent to be received by the college for this building from \$650.00 to \$500.00 per month. This proposed new contract is submitted herewith.

VIII. Question of Room and Board

IX. Contract for Vocational Education Work Done by Mr. W. H. Brooks; Mr. Brooks To Receive Additional Salary from College Because Vocational Reimbursement by State Board of Education Reduced

Since the contract for reimbursement by the State Board of Education of federal funds to pay

for part-time and evening classes in Agriculture taught by Mr. W. H. Brooks has been reduced, it is necessary for Mr. Brooks to be paid an additional salary of \$280.00 out of the college budget for the current year, instead of \$130.00 as last year, in order to prevent a reduction in his salary. I am recommending that the Board authorize the payment of this additional amount of \$280.00 to Mr. W. H. Brooks.

- X. Fine Arts Building
- XI. Budget Request for 1942-43
- XII. Contract for Hauling Coal
- XIII. Report of Business Manager
- XIV. College Cooperation in Defense Program

Respectfully submitted,

James H. Richmond
President

JHR:TB

Approval of Minutes

Motion was made by Dr. Crume that the Minutes of the Board of Regents for the meeting held on October 28, 1941 be approved and signed, copies of these minutes having been furnished the individual members of the Board. This motion was seconded by Mr. Hart and carried unanimously.

Report of Committee on Entrance, Credits, Certification and Graduation

Dr. Richmond submitted the report of the Committee on Entrance, Credits, Certification and Graduation and recommended that it be approved and the duplicate certificate be issued and renewed in accordance therewith, as follows:

December 18, 1941

To the Board of Regents
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification, and Graduation we report as follows:

The records of the registrar's office show that Nannie Sue Allen (now Mrs. W. H. Crowder, Jr.) was issued a Standard Certificate on May 29, 1930. This certificate was renewed for three years on August 24, 1933, and extended for life on June 20, 1936. Mrs. Crowder states that her certificate has been destroyed by fire and asks that she be issued a duplicate.

We recommend that a duplicate Standard Certificate be issued to Nannie Sue Allen.

Respectfully submitted,

Cleo Gillis Hester
Wm. G. Nash
G. T. Hicks
F. D. Mellen
A. M. Wolfson

Motion was made by Mr. Hart that a duplicate STANDARD CERTIFICATE be issued Nannie Sue Allen and that this certificate be extended for life. This motion was seconded by Mr. Winslow, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Credit for Semester for Boys Enlisting for National Defense

Dr. Richmond asked Dr. Nash to advise the Board of Regents with reference to the question of recognizing the semester's work for boys enlisting for National Defense; and Dr. Nash stated that several boys had been called into service with little warning and that it was impossible for them to complete the semester's work. Arrangements have been made, he said, through which these boys may receive full credit for a semester's work; he stated further that he had talked to several school administrators and that, while no uniform plan has been worked out, the institutions which have been contacted are making some arrangement whereby boys who receive unexpected calls to service, near the end of a semester, can receive full credit provided their work up until that time has been satisfactory. Dr. Richmond recommended that the Board of Regents authorize the President and the Dean to handle as they deem best this matter of allowing credit to students dropping out of college near the end of the semester for National Defense purposes.

Motion was made by Mr. Hart that the Board of Regents approve the President's recommendation and authorize the President and the Dean to handle as they deem best the matter of allowing credit to students dropping out of college near the end of the semester for National Defense purposes. This motion was seconded by Mr. Winslow and was carried unanimously.

Employment of Temporary Staff Members Approved

Dr. Richmond recommended that the temporary employments be approved as reported by the President.

Motion was made by Dr. Crume that the temporary employments reported by the President be approved. This motion was seconded by Mr. Hart, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

NYA Contract for Rental of Swann Dormitory Authorized Changed

Dr. Richmond in discussing the NYA contract for the rental of the Warren S. Swann Memorial Dormitory recommended that the Board of Regents accept the proposed change in this contract by approving the proposition of the NYA which provides for a reduction from \$650.00 to \$500.00 per month in the rent paid the college for the use of this building.

Motion was made by Mr. Hart that the President's recommendation be approved and that he be authorized and directed to arrange for a change in the NYA contract for the rental of Warren S. Swann Dormitory at the rate of \$500.00 per month instead of \$650.00, as provided in the contract now in effect. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Room and Board in the Dormitories

Dr. Richmond reported to the Board that due to the fact that we buy early in the year a good supply of staples for our dormitory, we have been able to operate thus far without a loss;

but he stated that because of the mounting cost of food supplies, he would like to have authority from the Board of Regents to adjust the cost of room and board at the beginning of next semester if it is found necessary.

Motion was made by Mr. Winslow that the authority to fix the cost of board for students in the dormitory be granted to Dr. Richmond, as outlined in his recommendation. This motion was seconded by Dr. Crume and was carried unanimously.

Additional Salary for Mr. W. H. Brooks for Vocational Education Work because State Board of Education Reimbursement Reduced

Motion was made by Dr. Crume that the Board of Regents authorize the payment of \$280.00 additional salary to Mr. W. H. Brooks, instead of the additional \$130.00 paid him last year, this supplement being necessary because the reimbursement by the State Board of Education for the vocational work done by Mr. Brooks was reduced. This motion was seconded by Mr. Hart, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Hart, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Civil Pilot Training Program

Dr. Richmond reported to the Board that the Civil Aeronautics Authority has indicated that our school may be approved for the offering of secondary training in aeronautics for civilian pilots. In this connection, he read a letter from Flight Supervisor Elmar R. Clark, of Peoria, Illinois, with reference to the establishment of this secondary course here; and he recommended that the decision in this matter be left to the judgment of the Executive Committee of the Board of Regents.

Motion was made by Mr. Hart that the matter of the establishment of the secondary phase of the civil aeronautics pilot training program at Murray State Teachers College be left to the judgment of the Executive Committee of the Board of Regents. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Contract for Hauling Coal

At this point, Dr. Richmond requested Mr. Broach, Business Manager, to read to the Board a letter from Mr. Frank Pool with reference to his contract for hauling coal, which letter pointed out his reasons for requesting that he be paid 45¢ per ton for hauling the college's coal to the college bins instead of 33¢ per ton, as originally agreed. Dr. Richmond recommended that the Board authorize the payment of 45¢ per ton to Mr. Frank Pool for hauling coal to the college.

Motion was made by Mr. Hart that the Board of Regents authorize the payment of 45¢ per ton to Mr. Frank Pool for hauling the college's coal to the college bins. This motion was seconded by Mr. Winslow, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

College Cooperation in Defense Program

Dr. Richmond stated to the Board that we would be alert and diligent trying to chart the course of this college, as the need arises, through the duration of the war; and he added that he would attempt to shape the plan of procedure of our college to best meet the needs of the country in connection with national defense.

Bricklayers To Be Paid for Work on Fine Arts Building;
Construction Materials To Be Paid for as Delivered

Mr. R. E. Broach, Business Manager, reported to the Board that the bricklayers are wanting their pay for the work done on the Fine Arts Building, after which statement, Dr. Richmond recommended that the Board of Regents authorize the payment of the accounts for brick work on this building and, also, for the construction materials as they are delivered.

Motion was made by Mr. Hart that the bricklayers be paid for the work done thus far on the Fine Arts Building and that the construction materials that have been bought and delivered be paid for also. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Gymnasium Floor in J. W. Carr Health Building Repaired

Dr. Richmond and Mr. Broach advised the Board that the floor in the large gymnasium of the J. W. Carr Health Building had again become so warped and uneven that it was dangerous for the boys to use it as a playing floor, and that upon consultation with the Executive Committee of the Board of Regents, arrangements had been made to have this floor replaced in part with a new floor. They reported that they had contracted with the Calloway County Lumber Company to replace the "floating floor" originally built in the gymnasium with a new floor on the playing court and for a space of three feet immediately surrounding it at a cost of \$1,880.00, which was the low bid for this work.

Motion was made by Mr. Hart that the Board of Regents approve the action of the Executive Committee in replacing part of the gymnasium floor in the J. W. Carr Health Building. This motion was seconded by Mr. Winslow, and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Conveyance of Title of Certain NYA Resident Project Equipment to Division of Vocational Education

Dr. Nash called attention to the fact that it was necessary to execute to the Division of Vocational Education a Conveyance of Title to equipment for the Related Training course for NYA resident students in the amount of \$97.00 and an air brush for the Ceramics course in the amount of \$15.93. The college will be reimbursed for these expenditures; and it is very probable that the title will be returned to the college upon completion of the program.

Adjournment

Motion was made by Mr. Hart that the Board adjourn. This motion was seconded by Mr. Winslow and was carried unanimously.

Charles Ferguson
 Vice Chairman

Alice Keys
 Secretary