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Board of Regents, Murray State Normal School

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MINUTES OF BOARD OF REGENTS
MURRAY STATE TEACHERS COLLEGE

January 24, 1944

The Board of Regents of Murray State Teachers College met in the President's office, at 10:00 A. M., Monday, January 24, 1944, in response to the call of the Chairman. Dr. C. E. Crume, Judge Charles Ferguson, Mr. Claude Winslow and Mr. George Hart were present. In the absence of Chairman John Fred Williams, the new Superintendent of Public Instruction, Vice Chairman Charles Ferguson presided.

Report of the President

Dr. James H. Richmond submitted and read his report as President, as follows:

REPORT OF THE PRESIDENT

January 24, 1944

Honorable Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

I am submitting the following items for your information and consideration:

I. Approval of the Minutes of the Board of Regents

I recommend the approval of the Minutes of the Board of Regents for the meeting held on October 25, 1943, copies of which have been mailed to the individual members of the Board.

II. Report of the Committee on Entrance, Credits, Certification and Graduation

III. Resignations and Leaves of Absence

A. Death of Miss Lora A. Frisby, English Critic Teacher, on November 12, 1943

On November 12, 1943, Miss Lora A. Frisby, Critic Teacher of English in our Training School, was struck by an automobile as she was crossing the street to the college campus. Her injuries were so severe that she died that night. Miss Frisby was one of our best and most popular teachers; and the whole college was grieved because of her death.

B. Resignation of Mrs. Roberta Seat Rudd

The Minutes of October 25, 1943 show that Mrs. Roberta Seat Rudd's resignation was accepted, effective September 22, 1943, in order that she might take another position. It has developed that her resignation should have become effective September 19, 1943 as she was officially employed by the Vocational Education Department of the federal government as of that date, and could not legally remain on both the state and national pay-rolls for this three day period. I have authorized

the correction of the date of the termination of Mrs. Rudd's contract, and recommend that this action be approved.

C. Resignation of Mrs. Allene Wallis

Mrs. Allene Wallis has submitted her resignation as Secretary to the Dietitian, effective October 31, 1943; and under authority granted me by the Board of Regents, I have accepted her resignation.

D. Resignation of Mrs. Grace Ervin, Dining Hall Assistant

Mrs. Grace Ervin, Dining Hall Assistant, has submitted her resignation as of December 31, 1943; and under the authority given me by the Board of Regents, I have accepted her resignation.

E. Resignation of Miss Jane Thompson, Secretary Extension Department

Miss Jane Thompson has resigned as part-time Student Secretary in the Extension Department, effective December 31, 1943; and I have accepted her resignation under authority of the Board.

F. Resignation of Miss Betty Jane Wilson, Secretary Extension Department

Miss Betty Jane Wilson has also submitted her resignation as part-time Student Secretary in the Extension Department, effective December 31, 1943; and I have likewise accepted her resignation.

G. Mr. J. W. McMillan, Dishwasher, Resigned

Mr. J. W. McMillan has resigned as Dishwasher, his resignation taking effect September 30, 1943; and I have accepted his resignation.

H. Resignation of Mr. John H. Arnold, Fireman

Mr. John H. Arnold has resigned his position as Fireman, effective October 31, 1943; and I have accepted his resignation as of that date.

I. Resignation of Mr. S. H. Ball, Instructor USNR

Mr. S. H. Ball resigned his position as Instructor USNR, preparatory to entering the armed forces; and under authority given me by the Board, I have accepted his resignation as of November 13, 1943.

J. Resignation of Mr. Eli L. Boucher, Instructor USNR

Mr. Eli L. Boucher submitted his resignation as Instructor USNR, effective January 12, 1944, in order that he, too, might enter the service of his country; and I have accepted Mr. Boucher's resignation as of that date.

K. Resignation of Mr. M. B. Cook, Instructor USNR

Mr. M. B. Cook, Instructor USNR, has resigned his position here, effective November 27, 1943,

in order that he might accept one in another college. I have likewise accepted Mr. Cook's resignation.

L. Resignation of Mrs. J. W. McMillan, Dishwasher USNR

Mrs. J. W. McMillan has resigned as Dishwasher USNR, effective October 31, 1943; and I have accepted her resignation as of that date.

M. Resignation of Mr. L. C. Willoughby, Dishwasher USNR

Mr. L. C. Willoughby resigned as Dishwasher USNR as of December 31, 1943; and I have accepted his resignation.

N. Resignation of Mrs. Margaret Cochran, Dishwasher USNR

Mrs. Margaret Cochran, Dishwasher USNR, has submitted her resignation, effective December 31, 1943, and I have accepted it as of that date.

O. Resignation of Mr. Ervie Willoughby, Cook USNR

Mr. Ervie Willoughby, Cook USNR has resigned his place as of December 31, 1943, and I have accepted his resignation.

P. Resignation of Mrs. Bertha Rose, Cook USNR

Mrs. Bertha Rose, Cook USNR, has submitted her resignation, effective November 30, 1943; and I have accepted it as of that date.

Q. Resignation of Mr. Troy Morrison, Janitor USNR - Kitchen

Mr. Troy Morrison, Janitor USNR - Kitchen, submitted his resignation, effective November 30, 1943; and I have accepted it as of that date.

R. Leave of Absence for Mr. Rue L. Beale Extended

Mr. Rue L. Beale has requested that his leave of absence from his duties in our faculty be extended to the end of this fiscal year in order that he may continue his work with the Office of Price Administration; and under the authority granted me by the Board of Regents, I have complied with his request by extending his leave of absence through June 30, 1944.

IV. Employment of Faculty and Administrative Staff and Salary Adjustments

A. Miss Winnie Sinclair's Employment Date Corrected

As the Minutes of October 25, 1943 show, Miss Winnie Sinclair was employed Critic Teacher in Home Economics to take the place left vacant by the resignation of Mrs. Roberta Rudd, her employment beginning September 23, 1943; but in view of the change in the date of the termination of Mrs. Rudd's contract, as reported previously in these agenda, I have authorized a correction in the beginning date of Miss Sinclair's contract. Her employment should begin on September 22, 1943 instead of September 23; and I recommend that the Board of Regents approve this correction.

B. Miss Mary A. Berry, TVA Regional Librarian,
Granted Salary Increase

It has come to my attention that the Tennessee Valley Authority contemplated salary increases for the Librarians employed in connection with the Regional Library program in which Murray State Teachers College and the Tennessee Valley Authority cooperate; and in keeping with this policy, I am recommending that the salary of Miss Mary A. Berry, TVA Regional Librarian, be increased at the rate of \$300.00 per year, beginning January 1, 1944. This will give her an increase from \$2,200.00 to \$2,500.00 per annum, which increase has been recommended by Miss Mary U. Rothrock, Specialist in Library Service, and will be reimbursed to the college by the Tennessee Valley Authority.

C. Mrs. Dulcie M. Douglass, TVA Library Clerk,
Granted Salary Increase

Under the same conditions as those outlined in the preceding paragraph, Miss Mary U. Rothrock recommends that the salary of Mrs. Dulcie M. Douglass, TVA Library Clerk, be increased from \$1,200.00 to \$1,380.00 per annum, effective January 1, 1944; and I am recommending that this salary increase be approved by this Board.

D. Miss Mary Buford Wood, TVA Librarian, Granted
Salary Increase

In keeping with the policy of the Tennessee Valley Authority and the recommendation of Miss Rothrock, I am also recommending that Miss Mary Buford Wood, TVA Librarian, be granted an increase in salary from \$1,800.00 to \$1,980.00 per year, beginning February 1, 1944.

E. Miss Alice Keys, Executive Secretary, Granted
Salary Increase

I have granted Miss Alice Keys, Executive Secretary, an increase in salary from \$2,200.00 to \$2,300.00 per annum, effective January 1, 1944, and recommend that the Board of Regents approve my action.

F. Salary Increase for Mr. John F. Shenaut

I have granted Mr. John F. Shenaut, Instructor in the Music Department, an increase in salary from \$175.00 to \$185.00 per month, effective December 1, 1943, and recommend that this action be approved by the Board.

G. Salary Increase for Miss Tennie Breckenridge,
Secretary to the President

I am recommending that Miss Tennie Breckenridge, Secretary to the President, be granted an increase in salary from \$125.00 to \$135.00 per month, effective January 1, 1944.

H. Salary Increase for Miss Ruth Richmond, Secretary to the Dean

I am recommending a salary increase from \$120.00 to \$125.00 per month for Miss Ruth Richmond, Secretary to the Dean, this increase to become effective January 1, 1944.

I. Salary Increase for Miss Oneida Wear, Cashier

I am recommending that Miss Oneida Wear, Cashier, be granted an increase from \$115.00 to \$120.00 in salary, effective January 1, 1944.

J. Salary Increase for Miss Marelle Ward, Clerk - Business Office

I am also recommending an increase from \$100.00 to \$105.00 per month in the salary of Miss Marelle Ward, Clerk - Business Office, this increase becoming effective January 1, 1944.

K. Salary Increase for Mr. B. J. Hoffman, Engineer

I am recommending that Mr. B. J. Hoffman, Engineer, be granted an increase from \$150.00 to \$160.00 per month in his salary, effective January 1, 1944.

L. Mr. Ollie Stom, Stockman - Dining Hall, Granted Salary Increase

I am recommending that Mr. Ollie Stom, Stockman - Dining Hall, be granted an increase in salary from \$110.00 to \$125.00 per month, beginning February 1, 1944.

M. Salary Increase for Mrs. Neva Riggins, Dining Hall Assistant

I am recommending that the salary of Mrs. Neva Riggins, Dining Hall Assistant, be increased from \$65.00 to \$68.30 per month, effective November 1, 1943.

N. Miss Kathleen Robertson's Name Changed to Mrs. Kathleen Robertson Kemper on Payroll

Miss Kathleen Robertson, Clerk in the Library, has recently married, so her name on our payroll has been changed to Mrs. Kathleen Robertson Kemper.

O. Miss Hazel Tarry Employed Critic Teacher of English

Miss Hazel Tarry has been selected to fill the position of Critic Teacher of English, which was made vacant by the death of Miss Lora Frisby, and temporarily filled by Mrs. Frances Morris. I recommend that Miss Tarry be employed at the salary rate of \$1,900.00 per year, beginning January 24, 1944 and continuing through June 30, 1944.

P. Mrs. Frances Morris Employed Temporary Critic Teacher of English

Mrs. Frances Morris was temporarily employed as Critic Teacher of English soon after Miss Frisby's death; and I recommend that the Board approve her employment from November 22, 1943 to January 22, 1944 at \$150.00 per month.

Q. Miss Rhoda Sue Mahan Employed Secretary in Extension Department

Miss Rhoda Sue Mahan has been employed as Secretary in the Extension Department at a salary of \$100.00 per month, beginning January 7, 1944; and I recommend that her employment be approved. It became necessary to secure some one for this position when Misses Betty Jane Wilson and Jane Thompson, part-time Student Secretaries, resigned.

R. Mr. Lex Henson Employed Dishwasher

Mr. Lex Henson has been employed as Dishwasher at a salary of \$93.20 per month, beginning January 1, 1944; and I recommend that his employment be approved.

S. Mr. V. J. Garland Employed Fireman

Mr. V. J. Garland was employed Fireman at a salary of \$90.00 per month, effective November 1, 1943; and I recommend that the Board approve his employment.

T. Miss Euva Nelle Thurman Employed Secretary - Dining Hall

Miss Euva Nelle Thurman was employed as Secretary - Dining Hall at a salary of \$85.00 per month, beginning November 1, 1943. She fills the position left vacant by the resignation of Mrs. Allene Wallis.

U. Mr. J. D. Overby Employed Janitor

Mr. J. D. Overby was employed as Janitor at a salary of \$75.00 per month, beginning November 1, 1943; and I recommend that his employment be approved.

V. Mr. Ivy C. Todd Employed Farm Laborer

Mr. Ivy C. Todd was employed as Farm Laborer at a salary of \$58.00 per month, beginning January 3, 1944; and I recommend that his employment be approved.

W. Salary Increase for Mr. Houston Smith, Instructor USNR

Mr. Houston Smith, Instructor USNR, was granted an increase in salary from \$200.00 to \$225.00 per month, effective January 1, 1944. I recommend that the Board approve this increase.

X. Mrs. Lucille A. Thurman, Bookkeeper USNR,
Granted Salary Increase

Mrs. Lucille A. Thurman, Bookkeeper USNR, has been granted an increase in salary from \$125.00 to \$150.00 per month, beginning January 1, 1944; and I recommend that this increase be approved.

Y. Mr. Eli L. Boucher Employed Instructor USNR

Mr. Eli L. Boucher was employed as Instructor USNR at a salary of \$250.00 per month, beginning January 3, 1944.

Z. Mr. W. C. Maxwell Employed Instructor USNR

Mr. W. C. Maxwell was employed as Instructor USNR at a salary of \$225.00, beginning January 5, 1944:

AA. Mrs. Louise Fitzwilliams Employed Secretary USNR
and Salary Adjusted

Mrs. Louise Fitzwilliams was employed as Secretary USNR at a salary of \$85.00 per month, beginning November 1, 1943; then, in order to keep within the allotment for secretarial salaries for the U. S. Naval Flight Preparatory School, her salary was reduced to \$63.50 per month, effective January 1, 1944.

BB. Mr. Homer Cohoon Employed Cook USNR

Mr. Homer Cohoon was employed as Cook USNR at a salary of \$93.20, effective November 1, 1943; and I recommend that his employment be approved by the Board of Regents.

CC. Mr. Jess Gibbs Employed Dishwasher USNR

Mr. Jess Gibbs was employed as Dishwasher USNR at a salary of \$93.20 per month, beginning November 1, 1943.

DD. Mr. Roy Lee Employed Cook USNR

Mr. Roy Lee has been employed as Cook USNR at a salary of \$93.20, effective January 1, 1944; and I recommend that his employment be approved.

EE. Mrs. Dessie Shekell Employed Dishwasher USNR

Mrs. Dessie Shekell was employed as Dishwasher USNR at a salary of \$84.10 per month, beginning November 1, 1943.

FF. Mrs. Neice Hicks Employed Night Janitress USNR

Mrs. Neice Hicks was employed as Night Janitress USNR at a salary of \$80.00 per month, beginning January 1, 1944.

GG. Mrs. Jess Gibbs Employed as Assistant, Navy Dining
Hall

Mrs. Jess Gibbs was employed as Assistant in the Navy Dining Hall at a salary of \$68.30 per month, effective November 1, 1943.

HH. Mrs. Ila Mae Copeland Employed Assistant in Navy Dining Hall

Mrs. Ila Mae Copeland was employed as Assistant in the Navy Dining Hall at a salary of \$68.20 per month, effective November 1, 1943.

II. Mrs. Edd Rickman, Cook USNR, Granted Salary Increase

Mrs. Edd Rickman, Cook USNR, was granted an increase in salary from \$78.20 to \$83.20, effective January 1, 1944. I recommend that this increase be approved by the Board.

JJ. Salary Increase for Mrs. Iva Cohoon, Cook USNR

Mrs. Iva Cohoon, Cook USNR, was granted an increase in salary from \$69.10 to \$83.20, effective November 1, 1943.

KK. Change in Salary of Mrs. Modena Orr, Cook USNR

The salary of Mrs. Modena Orr was changed from \$83.20 to \$78.20, effective November 1, 1943.

LL. Resignation of Mrs. Frances Morris

Mrs. Frances Morris, who was temporarily employed as Critic Teacher of English, has submitted her resignation to become effective January 22, 1944; and I have accepted her resignation.

MM. Resignation of Mrs. John Ed Pearce, Secretary USNR

Mrs. John Ed Pearce, Secretary USNR, has submitted her resignation, effective January 15, 1944; and I have likewise accepted it.

V. War Training Program in Connection with the Division of Vocational Education, State Department of Education

At the meeting of the Board of Regents on October 25, 1943, I informed the Board that this institution had acquired the custody of certain equipment and materials formerly used by the NYA.

This equipment was to be used in training skilled workers in welding and machine shop practices. On January 17, a program was started, with the approval of the Division of Vocational Education. Instructional materials and the cost of instructors will be paid by the Division of Vocational Education. Normally, this institution would pay these costs and be reimbursed, however such an arrangement must be approved in Washington; and so much time would have been required that the program could not have been started before the expiration date of the agreement through which the equipment was acquired. Upon recommendation of Mr. Crumpton, a representative of the State Department, it was agreed that the Tilghman Trade School would supply the materials and cost of instruction, and that that agency would be reimbursed. If it is deemed wise that the college, later, handle the administration of the activity, a contract to that end can be executed.

The trainees will be recruited from the male seniors of the high schools of this county. It is estimated that some twenty-five boys will apply for this training and that two classes, one in Welding and one in Machine Shop Practices, will be given.

It seemed to be inadvisable at the outset to have a rental contract for this building, so I took the liberty of telling Mr. Crumpton that the college would assume this responsibility until we had time and opportunity to work out a contract with the Vocational Education Division. I am recommending, therefore, that the college pay \$100.00 per month rent on this building for the remainder of the fiscal year ending June 30, 1944.

VI. College News Contract

VII. State Appropriation

Late in December, I appeared before the Legislative Council regarding our State Appropriation. As we agreed, at our last Board meeting, the request was for the same appropriation which we had during the last biennium, with no request for Capital Outlay. I presented arguments to justify this request, and was treated very courteously by the Council. Early in January, the Governor submitted his Budget Bill, which called for a \$19,000.00 cut over the last biennium - \$235,000.00 being the appropriation recommended by the Governor. I am informed that the Legislature will take up this bill, item by item, and, in all likelihood, will hold new hearings. If these hearings are heard, and I am notified, I will make my plans to appear before the proper Committee of the House. I told the Governor that we could get along with the \$235,000.00 appropriation, but that was not enough. Despite the fact that we are as large, and at the present time somewhat larger than another one of the Teachers Colleges, the government is still planning to give us \$26,000.00 a year less than that college. I do not question the need of the other institution; but, certainly, if they need \$26,000.00 more, by the same token, we need it.

VIII. U. S. Naval Flight Preparatory School

On January 6, the Naval Preflight Preparatory School began its second year on our campus. During the year that they have been here, over 2,200 different cadets have registered in this school. Our relations with the Navy have been cordial and entirely satisfactory. This is especially true under the direction of the new Commanding Officer. The financial aid directly or indirectly available as the result of the presence of this naval unit has been about what I told the Board it would be. It has given us somewhat more money than we would have had if our normal college enrollment fees had been enjoyed. I don't know how much longer we are going to have this unit; no one knows. There has been no indication that the government expects to withdraw it; but before this meeting is over, I may get notice that within ninety days the unit will be withdrawn. Mr. Wrather, who is the coordinator between the Navy and the college will make a separate report on this unit, and give you more detailed information.

IX. Navy Contract - Supplements No. 1 and No. 2 Signed

Supplement No. 1 to the naval contract, which provided that all U. S. Navy personnel assigned to this unit be eligible for medical services and supplies, has been signed, effective as of August 1, 1943.

Supplement No. 2, signed as of August 1, 1943 but retroactive to July 1, 1943, provided for adjustment as to costs for all parts of the contract.

X. U. S. Naval Flight Preparatory School Report by Mr. M. O. Wrathner

XI. Additional Farm Land (90 Acres) Purchased from Mrs. Winona Stevens Jones

I am glad to report to the Board that under date of December 2, 1943, check for \$11,500.00 was issued to Mrs. Winona Stevens Jones, Lexington, Kentucky, in full payment for a ninety-acre tract of land adjoining the college farm. This purchase of land has been completed in accordance with the authorization of the Board of Regents of Murray State Teachers College, in session October 25, 1943, and with the approval of State Commissioner of Finance W. Arch Bennett.

XII. Renewal of Contracts for Vocational Agriculture and Home Economics with Division of Vocational Education, State Department of Education

XIII. Authorization for Signing Official Papers in Absence of President

I am recommending that when it is necessary for any papers to be signed during my absence, the Secretary of this Board be authorized to sign them. Occasionally, it is imperative that certain documents be signed promptly. I am making this request in order to expedite matters of this kind.

XIV. Catalogue for 1943-44 To Be Published

XV. Treasurer's Report Re: Pledged Securities at Peoples Savings Bank

XVI. Report of the Business Manager

XVII. Report of the Thomas P. Norris Student Loan Fund

XVIII. Resignation of Mrs. Lucille Phillips, Secretary USNR

Mrs. Lucille Phillips has resigned her position as Secretary in the U. S. Naval Flight Preparatory School, effective January 31, 1944; and under the authority granted me by this Board, I have accepted her resignation.

XIX. Quarterly Meeting Date of Board of Regents

XX. Commencement Address To Be Delivered by Governor Simeon S. Willis

I am happy to notify this Board that Governor Willis has graciously agreed to deliver our Commencement Address on June 1. Of course, we will give him a great reception, and also afford him the opportunity of seeing and inspecting our college for the first time.

XXI. Enrollment

The enrollment is slightly smaller than that of the last quarter, 312 in the college proper and approximately 350 in the Training School.

Respectfully submitted,

JHR:TB

James H. Richmond
President

Approval of the Minutes of the Board of Regents

Motion was made by Mr. Hart that the Minutes of the Board of Regents for the meeting held on October 25, 1943, copies of which were furnished the individual members of the Board, be approved. This motion was seconded by Mr. Winslow, and was carried unanimously.

Report of the Committee on Entrance, Credits, Certification and Graduation

Dr. Richmond recommended that the reports and recommendations of the Committee on Entrance, Credits, Certification and Graduation be approved and the degrees be conferred in accordance therewith, as follows:

December 21, 1943

Dr. James H. Richmond, President
Murray State Teachers College

Dear Dr. Richmond:

The Committee on Entrance, Credits, Certification and Graduation, having investigated the records of Oliver Clough Hood and Hugh Butterworth Perdue and found that they have met all requirements for graduation as set forth in the catalog, do hereby recommend them for graduation as of December 21, 1943, with the DEGREE OF BACHELOR OF SCIENCE.

Very truly yours,

Cleo Gillis Hester
Price Doyle
G. T. Hicks
Wm. G. Nash
A. M. Wolfson

January 24, 1944

To the Board of Regents
Murray State Teachers College

Gentlemen:

The Committee on Entrance, Credits, Certification and Graduation, having investigated the records of the following students and found that they have met requirements for graduation, do hereby recommend them to the Board of Regents for graduation as of December 19, 1943:

CANDIDATES FOR THE DEGREE OF BACHELOR OF SCIENCE

Hurt, Mary Montez
Mahan, Rhoda Sue

Watkins, Samuel Rayburn

CANDIDATE FOR THE DEGREE OF BACHELOR OF MUSIC EDUCATION

Shires, Phyllis Dickinson

CANDIDATE FOR THE DEGREE OF
BACHELOR OF SCIENCE IN AGRICULTURE

Waggener, Eugene Alexander

The following have indicated their intention of completing their work for degrees in March, 1944. If they complete all the requirements for the degrees for which they are applying by March 18, 1944, or March 31, 1944, we recommend that you grant their degrees as of March 18, 1944, or March 31, 1944:

BACHELOR OF ARTS

Apperson, Angie Marlene

BACHELOR OF SCIENCE

Holley, Bertrand Preston

Phillips, Betty

BACHELOR OF MUSIC EDUCATION

Land, Carol Jordan

Ryan, Evelyn Mayme

Respectfully submitted,

Cleo Gillis Hester
Price Doyle
G. T. Hicks
Wm. G. Nash
A. M. Wolfson

Motion was made by Mr. Hart that the reports and recommendations of the Committee and the President be approved and the degrees be conferred as recommended therein. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Resignations and Leave of Absence Approved

Motion was made by Mr. Winslow that the Board approve the President's action in accepting the resignations and approving the leave of absence, as reported by him. This motion was seconded by Mr. Hart, and was carried unanimously.

Employment of Faculty and Administrative Staff and Salary Adjustments Approved

Dr. Richmond recommended that the employment of members of the faculty and staff and the salary increases be approved by the Board, as recommended by him in his report.

Motion was made by Dr. Crume that the President's report and recommendations as to the employment and salaries of members of the faculty and staff be approved. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

War Training Program in Connection with the Division of Vocational Education, State Department of Education

President Richmond recommended that the temporary arrangements for the War Training program which we have entered into be approved, and that the Board also approve the rental of the building at the rate of \$100.00 per month for the period beginning January 17, 1944 and not extending beyond June 30, 1944.

Motion was made by Mr. Hart that the Board of Regents approve the arrangements for the War Training program and the rental of the building to be used in this program, as reported and recommended by the President. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Navy Contract - Supplements No. 1 and No. 2 Approved

President Richmond recommended that the Board of Regents take official action approving Supplements No. 1 and No. 2 to the Navy Contract, which had been signed to become effective August 1, 1943 and July 1, 1943, respectively, as indicated in his report.

Motion was made by Mr. Hart that the Board of Regents officially approve Supplements No. 1 and No. 2 to the Naval Contract, as reported by the President. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Renewal of Contracts for Vocational Agriculture and Home Economics with Division of Vocational Education, State Department of Education

Dr. Richmond reported that as a matter of form the contracts with the Division of Vocational Education of the State Department of Education for the continuation of the vocational services in Agriculture and Home Economics to our Training School students had been renewed.

Motion was made by Mr. Winslow that the contracts with the Division of Vocational Education, State Department of Education, as reported by the President, be approved. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Secretary of Board of Regents Authorized To Sign Official Papers in Absence of President

Motion was made by Mr. Hart that the recommendation of the President be approved and that the Secretary of the Board of Regents be authorized to sign necessary official papers for the college in the absence of the President. This motion was seconded by Dr. Crume, and was carried unanimously.

Treasurer's Report Re: Pledged Securities at Peoples Savings Bank

Miss Alice Keys, Treasurer, reported to the Board concerning the request of the Peoples Savings Bank for an exchange of \$19,000.00 of securities for the \$23,000.00, formerly pledged, which had been surrendered, as follows:

January 24, 1944

TO: BOARD OF REGENTS

TREASURER'S REPORT RE: PLEDGED SECURITIES AT
PEOPLES SAVINGS BANK

The following listed securities, totaling \$23,000.00, pledged by the Peoples Savings Bank to the Board of Regents on January 3, 1941, October 23, 1941, and October 25, 1941, have been surrendered to the bank:

- Six - \$1000.00 Treasury Notes, United States of America, National Defense Series, 3/4% Series B-1945, Dated December 18, 1940, Due December 15, 1945, Interest payable June 15 and December 15, Numbers 8769, 11298, 11299, 11300, 11387, 11388, Coupons attached.
- Four - \$500.00 Treasury Notes, United States of America, National Defense Series, 3/4% Series B-1945, Dated December 18, 1940, Due December 15, 1945, Interest payable June 15 and December 15, Numbers 938, 244, 1894, 5520. Coupons attached.
- One - \$5000.00 Commodity Credit Corporation, 1-1/8% Note of Series G, dated July 21, 1941, due February 15, 1945, Number G569, February 15, 1942, and all subsequent coupons attached.
- Five - \$1000.00 Commodity Credit Corporation, 1-1/8% Note of Series G, dated July 21, 1941, due February 15, 1945, Numbers G3519, G1333, G1334, G3145, G21059, February 15, 1942 and all subsequent coupons attached.
- One - \$5000.00 United States of America note, National Defense Series, 3/4% Treasury Note Series D-1944, dated 1-31-41, due 9-15-44, interest payable March 15 and September 15, No. 319. March 15, 1942 and all subsequent coupons attached.

In lieu of the above, the following listed securities, totaling \$19,000.00, were pledged on January 14, 1944:

- Nineteen - \$1000.00 United States of America 2 1/2% Treasury Bond of 1964-69, Dated 9-15-43, Due 12-15-69, Redeemable on and after 12-15-1964, Interest payable June 15 and December 15, Numbers 10760L, 10761A, 10762B, 10763C, 10764D, 10765E, 11095E, 11096F, 11097H, 11098J, 11099K, 11100L, 11105E, 11106F, 11107H, 11108J, 11109K, 11110L, 11111A. June 15, 1944 and all subsequent coupons attached.

Respectfully submitted

Alice Keys

Alice Keys, Treasurer
and Escrow Agent

At this point, Mr. George Hart, who is Cashier of the Bank of Murray, stated that the securities pledged by that bank soon would be called for payment; and he asked that the Board authorize the exchange of \$20,000.00 of 2 1/4% U. S. Treasury bonds, due in 1959, for the ones now held as security for the college deposits.

Peoples Savings Bank and Bank of Murray Authorized To Exchange Securities Pledged as Security for College Deposits

Motion was made by Mr. Winslow that the Board of Regents approve the exchange by the Peoples Savings Bank, Murray, Kentucky, of \$19,000.00 of United States 2 $\frac{1}{2}$ % Treasury bonds for the bonds totaling \$23,000.00 formerly held as security for college deposits, and that the Bank of Murray be permitted to exchange \$20,000.00 2 $\frac{1}{4}$ % United States Treasury bonds, due in 1959, for the securities now held to cover deposits of college funds in that bank. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

U. S. Naval Flight Preparatory School Report by Mr. M. O. Wrather

Mr. M. O. Wrather was called before the Board to present and discuss his report on the U. S. Naval Flight Preparatory School; and he gave a very comprehensive and interesting report covering the operation of this unit during the first year of its existence on our campus, which showed that it had been successfully managed to the advantage of both the United States Navy and the college. Mr. Wrather's report is filed as a part of the agenda for this meeting.

Quarterly Meeting Date of Board of Regents Changed from Last Monday in January, April, July and October to Third Monday in Same Months

Motion was made by Mr. Hart. that the dates for the regular quarterly meetings of the Board of Regents of Murray State Teachers College be changed from the Last Monday in January, April, July and October to the Third Monday in these months. This motion was seconded by Dr. Crume, and was carried unanimously.

Report of the Business Manager

At the request of President Richmond, Mr. R. E. Broach submitted and explained his report as Business Manager. This report, containing data concerning college finances, including the accounts for the payment of building revenue bonds and interest in connection with certain of the buildings, is filed as a part of the agenda for this meeting.

Sale of Concrete Mixer Authorized

Mr. R. E. Broach, Business Manager, reported to the Board that, now that the work on the Fine Arts Building had progressed to the point where the concrete mixer would not be needed longer, he had offered it for sale. He stated that he had received a bid of \$775.00, which, considering the price paid for this mixer by the college and the use made of it since its purchase, is a very good offer.

Motion was made by Mr. Hart that the Board of Regents authorize the sale of the concrete mixer for \$775.00. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Fine Arts Building Space Needed by U. S. Naval Flight Preparatory School; Its Completion Recommended; Installation of Doors

President Richmond reported to the Board that the Navy representatives have recommended that the Fine Arts Building be completed in order that the U. S. Naval Flight Preparatory School may arrange to secure the use of some badly needed

space in this building. He added that indications point to the approval of our request for funds, under the provisions of the Lanham Act, to complete the building, and stated that in the event there should be any appreciable delay in getting the necessary funds; it was his recommendation that the Business Manager, in conference with the President, be authorized to have the door frames and doors installed in this building, if it is deemed advisable, in order to prevent waste of materials and damage to the building.

Motion was made by Mr. Hart that the President and Business Manager be authorized to exercise their judgment as to the advisability of installing the door frames and doors in the Fine Arts Building, pending the acquiring of funds to complete the building. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Sale of Hangar at Airport Approved

The attention of the Board was called especially to that part of the Business Manager's report concerning the sale of the hangar at the airport, upon the advice of Commissioner of Finance W. Arch Bennett.

Motion was made by Mr. Winslow that the Board approve the action of the Business Manager in selling the hangar at the airport to W. H. Broach Grain Company for \$600.00, the highest and best bid received. This motion was seconded by Mr. Hart; and the roll was called upon its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Report of the Thomas P. Norris Student Loan Fund

The Thomas P. Norris Student Loan Fund report was submitted by Mr. R. E. Broach, Custodian, as follows:

REPORT OF NORRIS STUDENT LOAN FUND FOR QUARTER ENDING DECEMBER 31, 1943

CASH FOR QUARTER

Receipts

Cash on hand October 1, 1943.....		\$2,703.76
Collected on principal of notes	\$282.50	
Collected on interest on notes	81.58	
		364.08
Total collections and cash on hand		\$3,067.84

Expenditures

Loans to students	----	
Norris heirs fees and board	----	
Expenses: Wells Overby - fee for collecting Lala Watson note	13.52	
Total expenditures		13.52
Balance cash on hand December 31, 1943		\$3,054.32

Bank Balance - December 31, 1943

Bank of Murray	\$2,231.26
Peoples Bank	823.06
	<u>\$3,054.32</u>

NOTES RECEIVABLE FOR QUARTER

Notes on hand October 1, 1943	\$15,945.30
Loans made during quarter	<u> .00</u>
	\$15,945.30
Collected on principal of notes during quarter	<u>282.50</u>
	\$15,662.80
Amount of principal discounted on the Luna Clark Glasgow note	<u>60.00</u>
Notes on hand December 31, 1943	\$15,602.80

R. E. Broach
Custodian Norris Student Loan Fund

College News Contract Price Extended

At this point, Dr. Richmond presented and read a letter which he had received from Mr. W. P. Williams with reference to the cost of printing the College News, also a copy of his reply indicating that it would be brought to the Board for consideration. Question was raised as to the proper procedure in this matter, since the college paper is printed under contract; and this request was discussed informally.

Motion was made by Mr. Winslow that the contract price for the publication of the College News be extended 25%, temporarily, pending adjustment with the State Finance Department, and that the President be authorized to get the matter adjusted. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Adjournment

Motion was made by Dr. Crume that the Board adjourn. This motion was seconded by Dr. Crume, and was carried unanimously.

Charles Ferguson
Vice Chairman

Alice Keys
Secretary