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Board of Regents, Murray State Normal School

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MINUTES OF THE BOARD OF REGENTSMURRAY STATE COLLEGE

October 10, 1953

The Board of Regents of Murray State College met in the Office of the President at 2:45 P. M. on Saturday, October 10, 1953, this session having been called by the Chairman in lieu of the regular quarterly meeting which would have been held on October 19, 1953, third Monday, at 10:00 A. M. The following members were present: Mr. Claude Winslow, Mr. Hollis C. Franklin and Mr. O. B. Springer. In the absence of Ex-officio Chairman Wendell P. Butler, Vice Chairman O. B. Springer presided.

Mr. O. B. Springer Reelected Vice Chairman of the Board of Regents

Mr. Franklin nominated Mr. O. B. Springer for reelection as Vice Chairman of the Board of Regents of Murray State College. This nomination was seconded by Mr. Winslow; and Mr. O. B. Springer was reelected Vice Chairman of the Board of Regents of Murray State College.

Agenda for Board Meeting

President Woods presented the agenda for the meeting as follows:

## AGENDA FOR THE MEETING OF THE BOARD OF REGENTS

## OF MURRAY STATE COLLEGE

October 10, 1953

- I. Approval of the Minutes of the Board of Regents for the Meeting Held on July 10, 1953
- II. Report of the Committee on Entrance, Credits, Certification and Graduation
- III. Resignations

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
<u>Administrative Staff</u>		
Joy Johnson	Clerk in the Business Office	9-5-53
Catherine Purdom	Assistant Registrar	9-16-53
Mrs. Virginia S. Russell	Secretary in Public Relations Office	8-15-53
<u>Maintenance</u>		
D. M. Thomas	Janitor in Health Building	8-31-53
<u>College Farm</u>		
John N. Woodruff	Herdsman	9-3-53
- IV. Death of Mr. Carlisle Cutchin, Assistant Professor in Health and Physical Education Department, on August 20, 1953

Mr. Carlisle Cutchin, Assistant Professor in Health and Physical Education, died suddenly Thursday night, August 20, 1953. Mr. Cutchin came to this campus as Coach and Instructor in Physical Education in 1925; and during his 28 years as a member of the faculty, he rendered excellent service in the classroom as well as in coaching: first football, then baseball and basketball. The football stadium at Murray State College was named Carlisle Cutchin Field in his honor at the time of his voluntary retirement as basketball coach. The college suffered a great loss in his death.

V. Employment and Adjustments in Salary

<u>Name</u>	<u>Assignment</u>	<u>Monthly Salary</u>	<u>Effective</u>
<u>Faculty</u>			
Mrs. Mamie Anderson	Asst. Librarian, Part-T.	\$150.00	9-1-53-5-31-54
Mrs. Susie Faurot	Critic T. in Health and Phys. Ed. & Asst. Prof. in Health & Phys. Ed. Dept.	166.67 to \$335.00	9-1-53--5-31-54
Jim Gainey	Tr. Sch. Coach, Part-time	50.00	9-1-53
Mrs. Violetta Halpert	Ins. Lang. & Lit. Dept., Part-time	108.00	9-14-53
Joseph C. Marek	Asst. Prof. Lang. & Lit.	400.00	9-1-53--5-31-54
Gene Mueller	Asst. Football Coach, Part-time	50.00	9-1-53
Mrs. Pauline Parker	Ins. Commerce, Part-time	108.00	9-14-53--
Annie Smith Woodbridge	Ins. Lang. & Lit. Dept. formerly Annie Smith (married, changed name)		
<u>Administrative Staff</u>			
Mrs. Lora Ashcraft	Clerk, Registrar's Office resumed duties after leave of absence, 4-1-53, because of illness		8-24-53
Mrs. Ruth Chappell	Orchard Heights Dormitory	30.00 plus Apt.	9-1-53
Wilma Outland	Assignment changed from Clerk Registrar's Office to Assistant Registrar	175.00 to \$250.00	9-1-53
Catherine Purdom	Clerk in Business Office	191.66	9-17-53
Ruby C. Reynolds	Third Floor Wells Hall	20.00 plus Apt. and board	9-1-53
Mrs. Beulah F. Robinson	East Hall	30.00 plus Apt.	9-1-53
Barbara E. Smith	Secretary, Part-time, Health and Phys. Ed. Dept.	75.00	9-1-53
Arnetta M. Trunnell	Nurse, Part-time	60.00	9-14-53
<u>Maintenance</u>			
E. H. Gregory	Janitor, Science Building	130.00	8-17-53
George D. Thompson	Transferred from Cafeteria to Janitor, Health Building	135.00 (same Sal.)	9-1-53
<u>Cafeteria</u>			
Willie E. Bland	Dishwasher	130.00	9-9-53
Starkey Colson	Transferred from Cannery to Dishwasher	40.00 wk. to \$130.00 mo.	9-9-53
Hester Irene Garrison	Dishwasher, lighter work	\$140.00 to \$125.00	9-1-53
Erma Henson	Dishwasher, lighter work	135.00 to \$125.00	9-1-53
Bernice McPherson	Transferred from Cook to Dishwasher	125.00 to \$130.00	9-1-53
Elizabeth Outland	Dishwasher	127.50	10-1-53
Lucille Thornton	Cook	115.00	9-9-53
<u>College Farm</u>			
Edward Donoho	Herdsman	225.00	9-1-53

VI. Assignment of ROTC Personnel

The Second Army has assigned as our Head of the Department of Military Science and Tactics Lieutenant Colonel Wallace J. Hackett to replace Lieutenant Colonel Francis L. Wellenreiter who was transferred to another assignment in Austria. Other assigned personnel include the following new members:

Captain William E. Wallace  
 Captain Marvin H. Campbell  
 Sergeant Thomas W. Callaway  
 Lieutenant Horace E. Bailey

As heretofore, I have approved the assignment of these people, as requested by the Army; in turn, I ask your approval of my action.

It should be understood, as previously was the case, the college is not obligated for salaries of these military personnel. If we should assign duties over and above that of their regular Army assignment, we might legally supplement their salaries.

VII. New Contract for Operation of ROTC at Murray State College Signed

In compliance with the request of the Department of the Army through Major General L. D. Carter, Commanding Officer, Headquarters Second Army, Fort George G. Meade, Maryland, that all institutions conducting the senior division ROTC accept new contracts, your President has signed the new contract for the operation of the ROTC unit at Murray State College, under date of September 19, 1953, and returned it to the Office of the Commanding General, Floyd L. Parks, Headquarters Second Army. This new contract has not yet been signed for the Secretary of the Army and returned for our files; but a copy of it is attached herewith.

VIII. Contract with Department of Conservation Re: Summer Theater Productions at Kentucky Dam State Park

1. Exempt from Payment of Amusement Tax

A letter from Robert V. Burt, Supervisor of the Miscellaneous Tax Section of the Department of Revenue, under date of August 7, 1953, states that the productions of the Murray State College Dramatic Department are exempt from payment of the amusement tax under the provisions of KRS 138.020, subsection 5, since the royalties amounted to far less than 25% of the gross receipts, and well over 75% of these receipts went for educational purpose. Such productions are subject to taxes if the amount of the royalties ever exceeds 25% of the admission receipts, he indicated.

2. Financial Statement of Production Record at Kentucky Dam State Park

The attached financial statement of productions at Kentucky Dam State Park, dated September 23, 1953, shows a total of expenses in the amount of \$2,351.65 and total revenue of \$2,237.85, making a net loss of \$113.80.

IX. Purchase of Disciple Center for Additional Girls' Dormitory with Funds Allocated by State Property and Buildings Commission in Housing Emergency

1. Abstract and Deed Prepared Here.

Valuable assistance in the preparation of the abstract and deed was rendered by Miss Anne H. Woods, Attorney, daughter of President Woods.

2. Special Allotment of \$18,000.00 by State Property and Buildings Commission for the purchase and conditioning of this emergency Dormitory for Girls was sorely needed and much appreciated.

3. Repairing and Reconditioning of Emergency Dormitory for Girls

4. Name of Emergency Dormitory, East Hall

X. Apartment Building Converted to Dormitory for Girls (Emergency Housing)

XI. Lettering on Administration Building Changed To Read Murray State College

The old lettering over the front entrance of the Administration Building, "Murray State Normal School", which was placed there at the time of the construction, has been removed; and the name over the door, now, reads Murray State College.

XII. Status of Addition to Carr Health and Physical Education Building To Provide Gymnasium with Larger Seating Capacity

XIII. Report on Thomas P. Norris Student Loan FundXIV. Report of the Business ManagerXV. EnrollmentFall Semester, 1953-54

College Students .....	1,496
Training School Students .....	476
Total .....	1,972

XVI. Contract with Mr. W. T. Sledd for Operation of College Bookstore Completed and SignedXVII. Joint Publication of a Bulletin on the Needs of Higher Education

This publication was printed by the Kentucky Colonel Print Shop at the University; and it will be necessary for us to pay our proportionate part for the printing of this bulletin. I ask your authorization to make this payment as soon as the University of Kentucky bills us for our part of the cost.

XVIII. Dormitories Needed

Something must be done to provide more dormitory space, if possible, before next fall. I have requested the authority and funds from the State Property and Buildings Commission to have plans drawn for a dormitory.

Our immediate area has increased tremendously in population. It may be conservatively estimated that the population has increased as much as 70,000 since 1950. According to the latest report, there are 119.7 White young people in college for each 10,000 people in Kentucky. This increase in the population of 70,000 people would indicate that we would have 837 more young people to go to college. Certainly two-thirds of all the people in western Kentucky would expect Murray State College to provide higher education facilities for them. We will need to make this matter clear to the Governor and the General Assembly. We cannot declare a moratorium on the education of these college-age young people. It is up to all of us to provide some means of taking care of them.

We desperately need a Student Union Building, which would include expanded cafeteria facilities; but it seems that the first thing we should do is get dormitory, or sleeping, rooms available for students.

I have a letter from the Housing and Home Finance Agency indicating that the interest rate on college housing loans is currently  $3\frac{1}{2}\%$ . An average annual debt service requirement over a period of 40 years at this interest rate would be \$47.98 per \$1,000.00. I understand that we may apply for a loan to help in constructing either a Men's or a Women's Dormitory.

XIX. Murray State College's Budget Request for 1954-56 Biennium

Salaries are the main item of concern in the Appropriation for Operation and Maintenance. Our Budget Request to be submitted to the Department of Finance and the General Assembly is based on the following salary schedule:

Professors .....	\$5,600.00 to \$6,800.00, Average \$6,200.00
Associate Professors	4,800.00 to 6,000.00, Average 5,400.00
Assistant Professors	4,000.00 to 5,200.00, Average 4,600.00
Instructors .....	3,200.00 to 4,400.00, Average 3,800.00

In keeping with this schedule, 18 Professors, 22 Associate Professors, 40 Assistant Professors and 14 Instructors would require an Appropriation of \$467,600.00; adding to this the salaries of Administrative and Maintenance Personnel, exclusive of all Auxiliary Enterprises and Student Labor, the amount required is \$722,100.00.

Our Insurance will cost a minimum of \$12,000.00.

There is always a need for furniture and fixtures, and we are requesting \$10,000.00 to replace fixtures and essential furniture.

And, in order to provide a more equitable Teacher Retirement Program, we are requesting an additional \$9,600.00 for Retirement.

The foregoing requests combined make a total Budget Request of \$753,700.00.

In submitting this Budget Request, we are not including anything for fuel, electricity, student labor, postage, telephone and telegraph, association memberships or general maintenance. It is anticipated that these items will be paid from our Revolving Fund collections.

Respectfully submitted,

R. H. Woods  
President

RHW:TB

Minutes of the Board of Regents for the Meeting Held on July 10, 1953 Approved

Motion was made by Mr. Winslow that the Minutes of the Board of Regents for the meeting held on July 10, 1953 be approved as submitted by mail by the Secretary. This motion was seconded by Mr. Franklin, and was unanimously carried.

Status of Addition to Carr Health and Physical Education Building To Provide Gymnasium with Larger Seating Capacity

President Woods reported that he had asked the State Property and Buildings Commission, Frankfort, Kentucky, for authorization to start on the enlargement of the gymnasium on a force account basis. He stated that, already, we have sold all the tickets for basketball games that we have space for and have turned back a number of requests for tickets. He added that he had asked the State Property and Buildings Commission either to give us more money or to authorize us to start the work on a force account.

Dormitories Needed; President Authorized To Push Request for Authorization of Funds for Plans and Construction

Motion was made by Mr. Winslow that the President continue to push his request with the Kentucky State Property and Buildings Commission for authority to have plans drawn for the construction of a dormitory and for the funds for said construction. This motion was seconded by Mr. Franklin; and the roll was called on its adoption with the following result: Mr. Winslow, aye; Mr. Franklin, aye; Mr. Springer, aye.

Budget Request of Murray State College for 1954-56 Approved

President Woods called particular attention to the Budget Request of Murray State College for the 1954-56 Biennium and indicated that this was set up in the amount of \$753,700.00 for each year of the biennium.

Motion was made by Mr. Winslow that the Budget Request of Murray State College for \$753,700.00 for each year of the 1954-56 Biennium be approved as recommended by the President. This motion was seconded by Mr. Franklin; and the roll was called on its adoption with the following result: Mr. Winslow, aye; Mr. Franklin, aye; Mr. Springer, aye.

Payment for Joint Publication of a Bulletin on the Needs of Higher Education Authorized

Motion was made by Mr. Winslow that the President be authorized to make payment to the University of Kentucky for Murray State College's part of the cost of the bulletin which has been printed, showing the situation and needs of higher education in Kentucky. This motion was seconded by Mr. Franklin; and the roll was called on its adoption with the following result: Mr. Winslow, aye; Mr. Franklin, aye; Mr. Springer, aye.

Publication of Another Bulletin by the Alumni Association Authorized

Attention was called to the very effective bulletin previously published in the interest of the college by the Alumni Association.

Motion was made by Mr. Winslow that the Board of Regents authorize the publication of a similar bulletin by the Alumni Association. This motion was seconded by Mr. Franklin; and the roll was called on its adoption with the following result: Mr. Winslow, aye; Mr. Franklin, aye; Mr. Springer, aye.

Resignations Approved

Motion was made by Mr. Winslow that the Board approve the action of the President in accepting the resignations shown in the Agenda. This motion was seconded by Mr. Franklin; and the roll was called on its adoption with the following result: Mr. Winslow, aye; Mr. Franklin, aye; Mr. Springer, aye.

Employment and Adjustments in Salary Approved

Motion was made by Mr. Winslow that the Board approve the employment and the adjustments in salary as reported by the President in the Agenda. This motion was seconded by Mr. Franklin; and the roll was called on its adoption with the following result: Mr. Winslow, aye; Mr. Franklin, aye; Mr. Springer, aye.

Report of Committee on Entrance, Credits, Certification and Graduation Approved

President Woods presented the Report of the Committee on Entrance, Credits, Certification and Graduation, and recommended that it be approved as follows:

October 10, 1953

To the Board of Regents  
Murray State College  
Murray, Kentucky

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification and Graduation, we report as follows:

The following students were granted degrees July 30, 1953:

BACHELOR OF SCIENCE IN AGRICULTURE

Charles Reed Burrows  
Eugene Skinner Chaney  
James Harold Chaney

James Madison Ransom  
Morgan Emery Sisk  
Tot Waldon

BACHELOR OF MUSIC EDUCATION

Mildred Chapman Kendrick

Robert Edward Singleton

Charles William Luther

BACHELOR OF SCIENCE IN HOME ECONOMICS

Barbara Smith Doran  
Mildred Louise Cass

Reba Nell Roberts

Nelda Turner Morrill  
Tommie Ann Moss

BACHELOR OF SCIENCE

Carnie Roy Anderson, Jr.  
Clegg Farmer Austin  
Dorothy Hutchinson Bailiff  
Mary Margaret Aldridge Barnett  
Estie Clift Beck  
Betty Jean Bowden

James Coleman Brinkley  
Wanda June Calhoun  
Dessie Williams Coletharp  
Herbert M. Darnell  
Howard Travis DeHaven  
Mary Tegethoff Deweese

BACHELOR OF SCIENCE (CON.)

Charles William Farris  
Harold Graden Gaines  
Harold Gibbs  
James William Gillespie  
Margaret Gardner Gray  
Dixie Chloe Harp  
Wanda Jean Hatley  
Carrie Marie Hill  
William Lawrence Hodge  
Karl Frederick Hussung  
Franklin B. Jones  
Leslie Russell Jones  
George Hubert Ligon  
Richard Cheston McGuire, Jr.

Robert Earle Odom  
Nancy Goode Page  
Crystal Fondaw Parks  
Icie B. Pepper  
Glenna Jean Piersall  
Earl Weldon Pride  
Maxine Hardin Ryan  
Charles Jerrold Scates  
Jacqueline Gardner Shroat  
John James Slattery, Jr.  
Linus Leon Spiceland  
Nina Blackburn Stevens  
Kay Brooks Trumbo  
Dan Brite Veazy

Aubrey Leolan Willis

BACHELOR OF ARTS

William Albert Bell

Odum Bradford Boone, Jr.

Kelly Ralls Fitzgerald

MASTER OF ARTS IN EDUCATION

James Luther Adcock  
Lionel William Allen  
Archie Christopher Berry  
John Howard DeBruce  
Wilmer Ray Dunn  
Olga Kelley Freeman  
William E. George  
Robert P. Goheen  
James Wright Gross  
Floyd Lester Hooks

Thomas Barkley Jones  
Troy Wilbert Kelly  
Lester Moore King  
Lillian Jones Lowry  
Audley Perkins Marquess  
James Garold Shelton  
Shirley VanConia  
Orie Lee Waggoner  
Philip Eugene Waggoner  
Clovis W. Wallis

The following students were granted degrees in August, 1953:

BACHELOR OF SCIENCE

Emory Jeffries Gates, August 28, 1953

Agatha Donaldson Murphey, Aug. 31

DIPLOMAS IN NURSING EDUCATION

Diplomas in Nursing Education, under date of September 1, 1953, were sent to Miss Ruth M. Coppedge, Director of Nurses and Nursing Education, Jennie Stuart Memorial Hospital, for the following:

Prentis Margaret Cart, September 15, 1953

Martha Elizabeth Cox, Sept. 12, 1953

Helen Colburn, October 15, 1953

Thelma Lou Jones, Sept. 12, 1953

Mavis June Sledd, September 12, 1953

The following have applied for degrees for October, 1953. If they meet the requirements for the degrees for which they have applied, we recommend that you grant aheir degrees as of October 31, 1953:

BACHELOR OF SCIENCE

Mary Alice Ellis Camp  
Bobby Keith Eaker

Bettye Roberts Farris  
Frank Milton Masters

Eugene Radford Smotherman

BACHELOR OF MUSIC EDUCATION

Hugh Beauchamp Preble, Jr.

Marilyn Mae Thompson

BACHELOR OF ARTS

Helen McPherson Fortino



If others should apply for degrees to be granted in October and they meet all the requirements for the degrees for which they have applied, we recommend that you grant their degrees as of October 31, 1953:

Very truly yours,

- Cleo Gillis Hester
- Wm. G. Nash
- A. M. Wolfson
- H. M. Sparks
- Price Doyle
- A. Carman

Motion was made by Mr. Franklin that the Board approve the Report of the Committee on Entrance, Credits, Certification and Graduation as recommended by the President. This motion was seconded by Mr. Winslow and was carried unanimously.

Sympathy of Board of Regents Because of Death of Mr. Carlisle Cutchin Expressed to Mrs. Cutchin and Family

Motion was made by Mr. Franklin that the sympathy of the members of the Board in the death of Mr. Carlisle Cutchin be conveyed to Mrs. Cutchin and the members of the family along with the very deep appreciation of the Board of Regents for his excellent service throughout the years, and that the President be authorized to make a suitable statement and mail it to the family. This motion was seconded by Mr. Winslow and was carried unanimously.

New Contract for Operation of ROTC at Murray State College Approved

Motion was made by Mr. Franklin that the Board approve the action of the President in signing a new contract with the Department of the Army for the continued operation of the Army ROTC Branch General program at Murray State College. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Mr. Winslow, aye; Mr. Franklin, aye; Mr. Springer, aye.

Appreciation to the Governor and Members of the State Property and Buildings Commission

Motion was made by Mr. Franklin that the Board of Regents express sincere appreciation to the Governor and members of the Building Commission for making available funds with which to purchase and remodel the former Disciple Center in order to serve the needs of the college for additional dormitory space for girls. This motion was seconded by Mr. Winslow; and was carried unanimously.

Apartment Building Converted to Dormitory for Girls (Emergency Housing)

President Woods reported to the Board that one Apartment Building had been converted to a Dormitory for Girls, as an emergency housing unit, and 36 girls and a House Director and her two children were living in this building.

Report of Mr. P. W. Ordway, Business Manager

At this point, Mr. P. W. Ordway was called before the Board to make his report as Business Manager. He read his report which was attached to the Agenda and made some more specific comments on certain items.

Fire Protection and Tentative Name for Former Disciple Student Center

President Woods reported to the Board that the Disciple Center Building which was purchased for the college by the State Property and Buildings Commission was in use and that it had been tentatively named East Hall. He further reported that two outside fire escapes had been installed and that, in keeping with the recommendations of the State Department of Insurance, an automatic fire detection system will be installed.

Fire Prevention School

Mr. P. W. Ordway called attention to the Fire Prevention School which will be held on the campus of Murray State College from 8:30 A. M. to 12:00 M. on October 13,

for the instruction of the staff on the proper use of fire prevention equipment and measures.

Report of Mr. P. W. Ordway, Business Manager, Approved

Motion was made by Mr. Franklin that the Report of the Business Manager be approved. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Mr. Winslow, aye; Mr. Franklin, aye; Mr. Springer, aye.

Contract with the Veterans Administration Approved

Motion was made by Mr. Franklin that the Board approve the action of the President in signing the contract with the Veterans Administration Regional Office, Louisville, Kentucky, Contract V3207V-669, for the period from September 12, 1953 through August 1, 1954, which provides for the payment of tuition for veterans at the rate of \$7.97 per semester hour and the other fees at the same rate as paid by other students, which rates are the same as those in effect in the previous contract which expired September 11, 1953, as indicated in the Report of Mr. P. W. Ordway, Business Manager. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Mr. Winslow, aye; Mr. Franklin, aye; Mr. Springer, aye.

Contract with W. T. Sledd for Operation Murray State College Bookstore Approved

The President presented the contract which had been executed with W. T. Sledd for the operation of the College Bookstore for the year beginning July 1, 1953 and ending June 30, 1954, and recommended its approval.

Motion was made by Mr. Franklin that the Board approve the contract with W. T. Sledd for the operation of the College Bookstore for the year beginning July 1, 1953 and ending June 30, 1954, as recommended by the President. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Mr. Winslow, aye; Mr. Franklin, aye; Mr. Springer, aye.

Report of the Thomas P. Norris Student Loan Fund Approved

President Woods presented the Report of the Thomas P. Norris Student Loan Fund which had been submitted by Mr. J. Matt Sparkman, Custodian, and recommended that it be approved.

Motion was made by Mr. Franklin that the Report of the Custodian of the Thomas P. Norris Student Loan Fund be approved. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Mr. Winslow, aye; Mr. Franklin, aye; Mr. Springer, aye.

Appreciation of Lettering on Administration Building Which Was Changed To Read Murray State College

President Woods called attention to the fact that new lettering, reading "Murray State College" had been placed over the front entrance of the Administration Building to replace the original lettering, "Murray State Normal School", which was placed there when the building was constructed.

Motion was made by Mr. Franklin that the Board of Regents express appreciation for the changing of the lettering on the front entrance of the Administration Building from "Murray State Normal School" to "Murray State College". This motion was seconded by Mr. Winslow, and was unanimously carried.

Adjournment

Motion was made by Mr. Franklin that the Board adjourn. This motion was seconded by Mr. Springer, and was carried unanimously.

Jennie Breckwidge

Secretary

O. B. Springer

Chairman