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Board of Regents, Murray State University

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**Minutes of the Quarterly Board of Regents Meeting and Committee Meetings
Murray State University
August 28, 2015**

Call to Order/Roll Call

The Board of Regents (BOR) of Murray State University (MSU) met on Friday, August 28, 2015, in Quarterly and Committee Session in the *Jesse Stuart Room* in Pogue Library on the main campus of Murray State University. Chair Harry Lee Waterfield II called the meeting to order at 8:03 a.m. and welcomed those present.

The roll was called and the following members were present: Clinton Combs, Sharon Green, Susan Guess, Martin Jacobs, Daniel Kemp, Jerry Rhoads, Phil Schooley, Jenny Sewell, Jerry Sue Thornton, Harry Lee Waterfield II and Stephen Williams. Absent: none.

Others present were: Robert O. Davies, President; Jill Hunt, Senior Executive Coordinator for the President, Coordinator for Board Relations and Secretary to the Board; Tim Todd, Interim Provost and Vice President for Academic Affairs; Jackie Dudley, Vice President for Finance and Administrative Services and Treasurer to the Board; Don Robertson, Vice President for Student Affairs; Adrienne King, Vice President for Marketing and Outreach; Bob Pervine, Associate Provost for Graduate Education and Research; Renae Duncan, Associate Provost for Undergraduate Education; Bob Jackson, President, MSU Foundation; Allen Ward, Athletic Director; Fred Dietz, Associate Vice President for Enrollment Management; Renee Fister, Senior Presidential Advisor for Strategic Initiatives; John Rall, General Counsel; David Burdette, Interim Chief Facilities Officer; Michelle Saxon, Internal Auditor; and members of the faculty, staff, students, news media and visitors.

AGENDA

<u>Roll Call</u>	Secretary Hunt
<u>Swearing-in Ceremony – Jerry P. Rhoads, Philip R. Schooley and Clinton F. Combs</u>	Calloway County District Court Judge Randy Hutchens
<u>Election of Vice Chair and Secretary</u>	Chair Waterfield
<u>Minutes of the Quarterly Meeting and Committee Meetings of the Board of Regents June 5, 2015*</u>	Chair Waterfield
<u>Public Participation</u>	
<u>Report of the Chair</u>	Chair Waterfield
<u>Report of the President</u>	President Davies
<u>Report of the Constituency Regents</u>	Regent Jacobs/ Regent Schooley/ Regent Combs
<u>Report of the Treasurer*</u> (Quarterly Financial and Investment Reports)	VP Dudley
<u>Committee Reports/Recommendations</u>	
A. Academic Affairs	Regent Thornton
B. Audit and Compliance	Regent Kemp
1) Office of the Internal Auditor – Internal Audit Work Status Report (For Information Only)	
2) Office of the Internal Auditor – 2015-16 Annual Audit Plan*	
C. Buildings and Grounds	Regent Guess
1) Major Projects Update (For Information Only)	
2) Projects Approved by Board of Regents’ Chair*	

Closed Session

Chair Waterfield

- A. Personnel Matter

Spotlight: Public Safety and Emergency Management

Int. Chief Dunaway/
Asst. to Chief Gentry

Committee Reports/Recommendations (Continued)

- D. Enrollment Management and Student Success Regent Green
1) 2015-16 Enrollment Management Update (For Information Only)
2) Retention Update (For Information Only)
- E. Finance Regent Williams
1) CFSB Center Project Initiatives*
2) *Six-Year Capital Plan* and Biennial Capital Budget Request*
3) Tennessee Valley Authority (TVA) 5 Minute Response (MR) Contract*
4) Contract Approval*
5) Projects to be Funded by Reserves*
- F. Institutional Advancement Regent Guess
G. Regional Services Regent Sewell

NOTE: Full Board action will follow any Committee action.

Personnel Changes*

President Davies

- A. Appointment of Vice President for Marketing and Outreach – Dr. Adrienne King
B. Appointment of Head Men’s Basketball Coach – Matt McMahon
C. Approval of Employment of Relatives (Beverly Dail/Ricky Dail)
D. Personnel Reports (Salary Roster)
E. Staff Leaves of Absence Without Pay

Supplemental Materials (For Information Only)

- A. *News Beyond Campus*
B. Campus Major Projects Update – Quarterly Status Report
C. Sponsored Programs – Grants and Contracts Report

Other Business

Adjournment

(*Requires Board of Regents Action)

Swearing-In Ceremony – Jerry P. Rhoads, Clinton F. Combs, Philip R. Schooley and Sharon L. Green

In keeping with Section 164.321 of *Kentucky Revised Statutes (KRS)*, Governor Steve Beshear, on June 26, 2015, appointed Jerry P. Rhoads of Madisonville, Kentucky, as a member of the Murray State University Board of Regents. Mr. Rhoads shall serve for a term ending June 30, 2021. Mr. Rhoads replaces Constantine W. Curris whose term had expired. Further, on June 26, 2015, Governor Beshear reappointed Sharon L. Green of Mayfield, Kentucky, to the Murray State University Board of Regents. Ms. Green shall serve for a term ending June 30, 2021. The staff of Murray State University re-elected Philip R. Schooley to serve as Staff Regent on March 13, 2015. His third term will be July 1, 2015, through June 30, 2018. The students of Murray State University elected Clinton F. Combs to serve as Student Regent on March 12, 2015. His term will be July 1, 2015, through June 30, 2016. Mr. Combs is from Benton, Kentucky, and is majoring in Occupational Safety and Health with plans to pursue a Ph.D. in Safety Sciences. Randy Hutchens, Calloway County District Court Judge, individually administered the Oath of Office to Mr. Rhoads, Mr. Combs, Ms. Green and Mr. Schooley.

Chair Waterfield indicated that Sharon Green and Phil Schooley have been outstanding Regents and he has really enjoyed working with both of them. He knows Clint Combs and Jerry Rhoads will also be outstanding Regents and he is looking forward to working with them as well.

Election of Vice Chair and Secretary, elected

In accordance with the *Bylaws* of the Board of Regents, all officers are elected annually at the Spring Quarterly Meeting and shall serve for one year, commencing July 1 following their election. The *Bylaws* further state that an election for Vice Chair and Secretary shall be held at the organizational meeting required within 30 days of the appointment of a new member (KRS 164.430).

Chair Waterfield declared nominations for Vice Chair of the Board of Regents are in order. In accordance with the *Bylaws* of the Board each member will be recognized for the purpose of making a nomination. Recognition of members shall be in the same order as attendance roll call and nominations require no second. If a Regent is nominated for any office they may withdraw their name from consideration. After each member has had a roll call opportunity to make a nomination if only one name has been placed in nomination for that office the person will be declared elected by unanimous consent. If more than one name is placed in nomination for an office a vote shall be taken and additional information will be provided should this occur.

The Secretary called the roll for nominations for Vice Chair of the Board of Regents. Mr. Combs passed. Ms. Green nominated Stephen Williams and all other Board members passed. Chair Waterfield indicated that there being only one nomination for Vice Chair Stephen Williams is elected Vice Chair by majority consent, according to the *Bylaws* of the Murray State University Board of Regents.

The Secretary called the roll for nominations for Secretary to the Board of Regents. Mr. Dobbs passed. Ms. Green nominated Jill Hunt and all other Board members passed. Chair Waterfield indicated that there being only one nomination for Secretary Jill Hunt is elected Secretary by majority consent, according to the *Bylaws* of the Murray State University Board of Regents.

Special Guest, introduced

Mrs. Guess introduced Glenn Denton who is a partner with Denton and Keuler in Paducah, Kentucky. He is the first Council on Postsecondary Education (CPE) member from Paducah to serve as Chair.

Mr. Denton thanked the President and the Chair of the Board for inviting him to attend the meeting today. He has served on the CPE since 2008 and is currently serving as Chair. He has no subject matter, no requests and no issues to bring before the Board today. Dr. Davies and the other university Presidents have made it clear the CPE should function as a coordinating board. The Presidents have further indicated they need to be able to run their individual campuses in the best manner possible for each university. Once he discovered that no other Chair of the CPE has visited each university campus to observe the way the individual institutions are run, he decided that would be a worthwhile exercise. He is here today to observe and learn and brings greetings on behalf of CPE President Bob King. He thanked the Board members for their public service.

Personnel Change, approved

Appointment of Head Men's Basketball Coach – Matt McMahon

Dr. Davies stated it is his pleasure to introduce Head Men's Basketball Coach Matt McMahon. Over this past year he has seen Coach McMahon in action working with Murray State students and student athletes. He served under Coach Prohm as the Assistant Coach for many years and has an extensive history with the Murray State basketball program. Fortunately, the University was able to attract such a fine Coach after the departure of Coach Prohm. His players will not only perform on the court but they will also be phenomenal in the classroom and within the community. Coach McMahon will be an outstanding ambassador for Murray State University.

Coach McMahon thanked Dr. Davies for his kind introduction and the invitation to speak before the Board this morning. To be the Head Basketball Coach for Murray State University truly represents an opportunity of a lifetime. He has a long history with Murray State and his Godfather played on the 1955 Racers team and always told him that Murray State has a great basketball program and is a great school. He had no idea he would end up coaching here one day and this represents a tremendous honor. He started his career as a student athlete 20 years ago and it has been a dream over that time to become a Head Basketball Coach. To have this opportunity at a university with Murray State's prestige and a rich championship tradition is

really an incredible privilege. He knows the importance and value of winning at Murray State but also understands what is more important and that is the development of young men, building great character within these players and helping them secure a great education. Player Jonathan Fairell recently graduated from Murray State and became the first member of a very large family to earn a college degree. He finished his last semester this past Spring with a 4.0 grade point average (GPA) and is now living in Vienna, Austria, playing professional basketball to make a living for his family. This is what the Murray State program is all about and everyone strives to impact other young men in the same way. Coach McMahon and his wife have three children and are looking forward to being able to raise their family in such a wonderful community. This University also has the best Athletic Director in the country – Allen Ward – and he is honored to have the opportunity to be his Head Basketball Coach. All are looking forward to a winning season.

Mr. Williams moved that the Board of Regents, upon the recommendation of the President of the University, approve the employment of Matt McMahon as Head Men's Basketball Coach, effective June 9, 2015, through May 31, 2019, at a minimum annual salary of \$350,000 and pursuant to such other terms and conditions, including terms and conditions for contract extension, as determined by the University President to be in the best interest of Murray State University. Mrs. Guess seconded and the roll was called with the following voting: Mr. Combs, yes; Ms. Green, yes; Mrs. Guess, yes; Dr. Jacobs, yes; Mr. Kemp, yes; Mr. Rhoads, yes; Mr. Schooley, yes; Mrs. Sewell, yes; Dr. Thornton, yes; Mr. Williams, yes; and Mr. Waterfield, yes. The motion carried unanimously.

Minutes of the Quarterly Meeting and Committee Meetings on June 5, 2015, approved

Mr. Williams moved that the minutes of the Quarterly Board of Regents Meeting and Committee Meetings on June 5, 2015, be approved as submitted. Mr. Kemp seconded and the motion carried unanimously.

Public Participation

Chair Waterfield reported there were no signees for the Public Participation portion of the meeting.

Report of the Chair

Chair Waterfield indicated that in the interest of time he would not give a Report of the Chair.

Report of the President, received

Dr. Davies reported the following:

- Appreciation was expressed to Regents for the excellent discussion which occurred during the Advance yesterday. The topics covered were key topics universities should be thinking about while functioning at the highest strategic level. Topics varied between Title IX, building issues, faculty and staff compensation, risk management, performance funding, strategic planning and the University's relationship with the CPE.
- Appreciation was expressed to the Board for the stance it has taken with regard to the self-evaluation process. Developing a survey instrument to be used for this purpose was discussed and that work will be undertaken and a progress report will be provided at the December meeting. The Board directed the administration to work with the Nonprofit Leadership Studies (NLS) department to develop and establish this instrument. All look forward to working with the faculty, staff and students in NLS. Best practices identified by the Association of Governing Boards will also be taken into consideration as this process advances.
- Also in December, Regents will be presented with a new statement of Board roles and responsibilities. These will reflect fiduciary responsibilities, advocacy, leadership, protection of academic freedom, maintaining political independence and ensuring institutional accountability to faculty, staff, students and the citizens of the Commonwealth.
- A risk assessment tool dashboard will also be developed for presentation to the Board in December. These two documents represent the essence of what the Board of Regents needs to be thinking about on an ongoing basis to help monitor the success of this institution.
- The following new personnel were recognized:
 - Dr. Adrienne King – named Vice President for Marketing and Outreach. Dr. King gave a wonderful presentation yesterday during the Board Advance which the Regents recognized and acknowledged. Dr. King comes from Idaho State University where she served in a similar position. She has also held positions at two other institutions. Her undergraduate degree is from

Marietta College and she has earned the master's degree and also the Ph.D. Her dissertation is specifically on the marketing and rebranding of institutions. Her success precedes her and all are confident she will hit the floor running and do amazing work.

- Keith Weber – named the new Chief Information Officer following a national search
 - Dr. Tim Todd – named Interim Provost and Vice President for Academic Affairs
 - Dr. Gerry Muuka, Associate Dean of the *Arthur J. Bauernfeind College of Business (AJBCOB)* – named Interim Dean of *AJBCOB*.
- A great deal of discussion at yesterday's Advance centered on the safety of Murray State faculty, staff, students and visitors to campus. A situation which is occurring on campus over which the University has absolutely no control is 16th Street. This represents a major thoroughfare which runs through the center of campus and on average pedestrians will cross 16th Street 11,000 times per day. When the new Engineering and Physics Building comes on line the number of pedestrians will dramatically increase. It is estimated that 7,000 vehicles go up and down 16th Street on an average day. Estimates and projections on an annual basis show there are between 75 to 100 near misses or actual pedestrian-car interactions. Murray State has been fortunate there has not been a serious injury or death related to 16th Street. The City owns the street and is working with Murray State to address the issue. The City has hired Bacon Farmer Workman Engineering to undertake an analysis of various proposals and ideas which include constructing an overpass, digging a tunnel or the third option of closing 16th Street and developing workarounds for traffic traveling through this area. As President, and in terms of options for 16th Street, he puts the safety of faculty, staff and students first and foremost, followed by fiscal constraints and how expediently various options can be implemented. Several of the solutions which have been proposed are very expensive and would take a great deal of time to implement while others are much less expensive and can be implemented more quickly. The overriding concern is the safety of students, staff and faculty and visitors to campus.
 - The City is leading a work group which includes City Council members but the University also has representatives serving on that committee. The City leading this effort is appropriate because they own the street but the University is intimately involved in those discussions. On September 1, 2015, the City is hosting a Town Hall meeting and has invited public comment and he looks forward to receiving those comments. Closing the street is not an easy option but neither is putting in an overpass. This situation will continue to be monitored and the Board will be apprised accordingly. Those desiring to express an opinion were encouraged to do so. Opinions can also be expressed to the County Commissioner in charge of this district. The University has faced this issue before with 15th Street and part of that roadway was eventually closed to vehicular traffic.
 - *Washington Monthly* quality and affordability rankings were released yesterday and Murray State is ranked 44th among all universities, public and private, as a university providing the best quality and value. Murray State is the highest ranked university in the Commonwealth. This ranking is based on both value and quality and represents a very important recognition.
 - The 2015 *Niche* ranking on campus dining was released. Murray State was 107 out of 1,175 universities that were ranked. Again, Murray State has the highest ranked dining service in the Commonwealth among public and private universities. Another Kentucky university was ranked at 507.
 - Dr. Bommanna Loganathan from the Chemistry Department was recently named as a Fellow of the American Chemical Society (ACS). This is the Hall of Fame for chemical professors and practitioners in chemistry and is the highest award given to individuals in that field. Dr. Loganathan is the first faculty member from Murray State to be appointed as a Fellow of the ACS and very few professors in the history of the Commonwealth have been appointed. This represents a wonderful honor for the University.
 - For three of the last four years Murray State students in the *Institute of Engineering* have achieved a 100 percent pass rate on the national engineering exam. This represents the exam all seniors in the engineering field can take and Murray State is the only university in the Commonwealth to achieve the three-year out of four year 100 percent pass rate. This demonstrates the quality of both the faculty and students in this program.
 - The *Hutson School of Agriculture (HSOA)* received a *Program of Distinction* honor from the Kentucky Association of Technical Education for the Racer Academy. This is an amazing accomplishment for the *HSOA* because not only is it about the quality of the faculty but specifically outreach to high school students through the Racer Academy.
 - For five weeks this past summer the University hosted 361 Governor's Scholars students from around the Commonwealth. This was the third year of a three-year contract. In the midst of the Governor's Scholars being on campus the University was re-awarded the Governor's Scholars contract for another three years. At the same time, the University also hosted the Commonwealth Honors Academy which brought 117 of the best and brightest students to campus. During this five-week period there were over 500 of the best and brightest students on the Murray State campus. From the previous time the University hosted these students, 43 percent of the students who participated in the Commonwealth Honors Academy decided to attend Murray State and are members of the current freshman class.
 - A great deal of discussion occurred during the Advance yesterday in regard to Title IX. A report was just received indicating that among the freshman class and transfer students 91.1 percent have taken and passed Part I of the Alcohol.Edu course. All are working with the remaining 9 percent to ensure they complete the course. All students are also required to take online Title IX training and, although

this process only started one week ago, already over 1,500 students have passed that training with a score of 100 percent.

- Beginning August 5 the Campus Tobacco Policy was instituted at Murray State. For the large part the rollout has gone smoothly and the policy has been well received by many individuals. The University has been contacted by three businesses that surround the Murray State campus area looking to the institution for advice in terms of how they can also go tobacco free. One of those businesses is a national chain and this location would be the first to go tobacco free. The University has received two very pointed letters from Murray State neighbors outlining various issues they are experiencing. The issues these neighbors raised have been dealt with quickly and expediently. Appreciation was expressed to Mr. Burdette and Jason Youngblood, Assistant Director for Facilities Design-Construction, for their help and assistance in dispatching Facilities Management to the areas in question and for providing solutions to not only the University's neighbors but also to those faculty, staff and students smoking in those areas. There are some individuals who are not happy with the policy but they are abiding by it and associated issues are being addressed. This issue is about the safety and the health of faculty, staff, students and visitors to campus. Several individuals have approached him indicating a desire to not follow the policy but for each of those many others have contacted him to let him know they have either stopped smoking or greatly reduced their tobacco intake. The policy is working and will continue to be advanced.
- Kate Lochte has announced her retirement as WKMS-FM Station Manager. She started at WKMS in 1989 and has been Station Manager since 1992. During her long and fruitful tenure as the leader of the largest non-profit radio station in the area, she has seen and led growth, led innovation and led work to dramatically increase the WKMS footprint that now covers over 6,700 square miles. She frequently talks about enthusiastic listeners and the fact that contributions and underwriting have significantly increased under her leadership. Ms. Lochte will be a tough act to follow because she has helped facilitate transmission towers being erected to expand the WKMS footprint and also phenomenally improve the quality and impact of the radio station. She will be missed but she has also done a great job creating a significant and powerful leader behind her in Chad Lampe who will serve as the Interim Station Manager as a search is undertaken. Mr. Lampe was recognized and was asked to let Ms. Lochte know she will be missed and the University will honor her at a later date.

Chair Waterfield reported he travelled to Murray on Wednesday and visited with Sid Easley who is a great friend to this University. Mr. Easley is battling cancer but they still had a great visit and it is evident he still keeps up with everything occurring at Murray State. Everyone was asked to keep Mr. Easley in their thoughts and prayers. This also represented an opportunity for Chair Waterfield to travel down 16th Street which he did at approximately 1 p.m. He was amazed at the number of faculty, staff and students crossing 16th Street and the number of pedestrians that never looked for oncoming traffic was surprising. One young lady was crossing by herself and she literally never looked for oncoming traffic. She was not even using an electronic device but when that component is added this makes the issue even more hazardous. This absolutely represents a danger which must be addressed for the safety of faculty, staff and students.

Report of the Constituency Regents, received

Faculty Regent

Dr. Jacobs reported the following:

- Appreciation was expressed to Dr. Pervine and Elizabeth Price, Interim Coordinator, Faculty Development Center; University Service Learning Coordinator and Assistant Professor-Research and Instruction Librarian, for providing pertinent details regarding the *Quality Enhancement Plan (QEP)* and service learning initiatives. Appreciation was also expressed to Drs. Todd and Duncan in the Provost's Office.
- The Murray State *QEP* – Bring Learning to Life – was determined to be an institutional priority by the Provost and Vice President for Academic Affairs based on institutional assessment and feedback provided through an environmental study of all constituency groups associated with the University.
- The purpose of Bring Learning to Life is to improve experiential learning outcomes through the implementation of learning experiences in which the students apply principles learned in the classroom in a real-world setting and professional development opportunities related to such relevant pedagogical areas as application, problem solving, critical/creative thinking and information literacy. What is being done with the *QEP* and service learning really involves civic engagement and service to the community and is not simply work-related but is geared toward becoming a quality citizen.
- Bring Learning to Life is anchored to the University's mission and is focused on student learning outcomes and an environment supportive of student learning. Bring Learning to Life has well-defined goals and associated assessment plans which were developed through broad-based involvement of institutional constituencies. The University possesses the capability, resources and expertise to implement and complete the *QEP*.
- Presently 294 students are enrolled in ERA 487 for Fall 2015. This is a Canvas course used to track students participating in "Experience Rich Activities (ERA)." Now that all degree programs have

created ERA's, data shows that 58 percent of undergraduate students will have at least one Experience Rich Activity by the time they graduate.

- The "Racer Market" will take place on September 22 which will provide students with information about available experiential learning opportunities and also feature a Major/Minors Fair, Mapworks Fair and Student Organizations Fair to imbed these relevant experiences into the curriculum.
- 2014-15 Golden Fellows include Ms. Price; Christian Cruce, Director of Scholarships; Rory Goggins, Associate Professor of English and Philosophy and Ben Ashburn, Lecturer of Engineering. A link was provided to information about the "Golden Key Fellows" program and included a photograph of the Fellows. An external advisory committee has been established and includes: Gene Gilliland, Vice President, CFSB; Chris Sutton, Director, Peel & Holland; Jennifer Beck-Walker, Purchase Area Development District; Aaron Dail, Murray-Calloway County Chamber of Commerce; Suzy Crook, Director, West Kentucky Marketing; Ulrich Back, iwis and Teresa Speed, Principal, Murray High School.
- Aligned with work being undertaken with the *QEP* are service learning initiatives. Experiential learning is outlined in the *QEP* and the growth of course offerings is a goal identified in the Strategic Initiatives (2015-2022) to "increase service learning opportunities and internships in all applicable academic disciplines by 10 percent." Since experiential/service learning is a clearly-stated priority, attention to past/current accomplishments and adequate support, recognition and funding, consistent with the stated seven-year goal, are essential. In this regard, 26 courses were offered (Fall 2014 and Fall 2015) with 979 student participants. There are 18 different Student Learning instructors and some taught more than one course with multiple sections. Three faculty workshops were offered on campus by the Office of Service Learning. One new service learning course was added last year (NUR 412) and faculty continue to be involved in pertinent conference events. Nursing, Nonprofit Leadership Studies and Recreation were identified as service learning "strongholds" and Nursing Professor Dana Manley was chosen as Service Learning Mentor of the Year.
- Excellent service learning accomplishments were highlighted as a celebration of past accomplishments and in advocacy for support, recognition and funding for future initiatives.

Staff Regent

Mr. Schooley reported the following:

- Appreciation was expressed to Allie Douglass for the photographs being presented today.
- Information was provided on current members of Staff Congress, along with a photograph. The 30 members of Staff Congress represent four different employment categories from across campus. The officers for 2014-15 are President Laura Lohr, Administrative Assistant I, University Libraries; Vice President Tressa Ross, Accreditation, Grants and Initiatives Specialist, College of Education and Human Services; Treasurer Jessica Evans, Coordinator for Institutional Assessment and Staff Regent Phil Schooley, Telecommunications Systems Management (TSM) Online Advisor. John Young, Administrative Assistant I, TSM, is also the immediate past President of Staff Congress. All were asked to stand and be recognized.
- The *Stephen White Shared Governance Award* was presented to Ms. Lohr at the May 5 Faculty Senate meeting.
- Information was presented regarding the structure of Staff Congress which included the associated standing, ad hoc and university-wide committees and respective memberships. Each Staff Congress member is asked to serve on at least two committees. The Staff Congress meeting schedule for 2015-16 was provided and anyone desiring to attend a meeting was encouraged to do so. Appreciation was expressed to President Davies, Human Resources Director Joyce Gordon, Vice President Dudley, Regent Jacobs and Dr. Fister for attending as many meetings as possible to ensure Staff Congress was provided with updated information regarding University activities.
- The 2015 Staff Excellence Award Winners were named at the Annual Luncheon and include: Michael Thompson, Electrician II, Facilities Management; Jason Robertson, Farm Operations Manager, *HSOA*; Shari Wilkins, Assistant Director of Scheduling/Marketing, Curris Center; Dave Winder, Assistant Athletic Director-Media Relations; Chandra Henderson, Laboratory Technician I, Breathitt Veterinary Center; Rhonda Felts, Financial Aid Assistant II, Office for Enrollment Management; Sandra McClure, Library Assistant II, University Libraries and Jeff Gentry, Assistant to the Chief and Major, Public Safety and Emergency Management. The Staff Excellence Awards were established by the Board of Regents in 1986.
- During the luncheon the President's Cup administrative winner was presented to Miscellaneous Support Services with a giving rate of 27.91 percent. Miscellaneous Support Services is comprised of multiple areas on campus which include: Regional Center for Emerging Technology, Training Resource Center, Center for Service Learning and Civic Engagement, MSU Foundation, Student Support Services, Telecommunication Systems Management, etc. In the last eight years over \$2 million has been raised from faculty and staff alone. This illustrates the amount of respect employees have for this institution.
- Retiring employees were also recognized during the Staff Excellence Award Luncheon and included 27 retiring staff members. Years of service certificates were presented to employees for 5, 10, 15, 20, 25 and 30 years of service and appreciation was expressed to all for their service to the University.

On behalf of the Board, Chair Waterfield congratulated the award winners and thanked all for their service to the University. He is disappointed he was unable to attend the Staff Excellence Award Luncheon, as well as the Faculty Breakfast, but he provided a letter to be read on behalf of the Board. Mr. Schooley expressed appreciation to Chair Waterfield for providing a letter and to Regent Kemp for presenting the letter at the luncheon.

Student Regent

Mr. Combs reported the following:

- He spent the summer in New Jersey in an internship program offered through the Occupational Safety and Health Program (OSH). The OSH Program has placed 167 students in paid internships for class credit (not including non-class credit students). He personally was not actually enrolled in the internship class so he did not count in the number provided. Career Services estimates that roughly 369 students enrolled in class credit internships. This does not account for students not enrolled in internship courses. Not all departments provide internship numbers for career internship placements to Career Services.
- The International Student Organization had a photo competition and the winning photographs from that effort were provided in the eBoard book.
- In his absence over the summer, several students filled in for him by serving on various committees and attending a variety of meetings, including Michael Dobbs, Student Government Association Vice President Nathan Payne, Christian Barnes, Hannah Eubanks, Caitlin Dunaway, Connor Moore, Viswas Ankatha, Jared Ray and Ellen Adkisson. Christian Barnes recently received the Senator of the Month Award for her efforts over the summer in his absence.
- A new Greek Life Coordinator was recently hired – Evan Ditty. Mr. Ditty provided information to Mr. Combs outlining recent successes as follows:
 - In Spring 2015 the All Fraternity, All Sorority and All Greek Scholastic Averages were higher than the All Men's, All Women's and All Campus Average, respectively.
 - Many fraternity and sorority chapters were recognized by their international headquarters at conventions and annual meetings this summer. Chapters recognized include Alpha Delta Pi, Alpha Omicron Pi, Alpha Sigma Alpha and Sigma Pi.
 - Mike Young, Associate Vice President for Student Affairs and former Chapter Advisor to the Murray State chapter of Alpha Sigma Phi, was recognized with awards at the North American Interfraternity Conference and Alpha Sigma Phi Headquarters.
 - Sorority recruitment was held from August 12-16 and 258 women participated in that process with 233 accepting invitations to membership in six social sororities.
- Photographs from Residential College Move-In Day were shown. The Murray State Football Team helped a number of students move in as did Regent Susan Guess. The day was a lot of fun and he has not seen as smooth of a move-in, especially with such a large construction project being underway.
- Plans for SGA in 2015 include developing strategic planning efforts within that body and identifying ways to measure successes moving into the future. The Campus Activities Board is considering the feasibility of planning more inclusive programming for students and a new SGA website will be developed. SGA will be working with Jordan Smith, Director for Governmental Relations, to have members present in Frankfort more often to lobby on behalf of students. A review of the SGA Constitution and *Bylaws* will also be undertaken.

Dr. Davies reported that at the Advance yesterday discussion occurred regarding viral marketing and how it could negatively affect the institution. Murray State is currently in the midst of a viral marketing situation that is positively affecting the University. Of the 233 female students who participated in sorority recruitment and accepted a bid, one who accepted a bid with Alpha Sigma Alpha has Downs Syndrome. She is the first member of that sorority to have Downs Syndrome and the video of her accepting the bid is very emotional and has gone viral with over 750,000 views. Her acceptance into the sorority is also being reported in state newspapers throughout the country and was recently reported in Australia and as well as throughout Europe. This represents another great story about Murray State and illustrates why it is such a positive experience to attend this University.

Report of the Treasurer, accepted

Ms. Dudley reported the following with regard to the quarterly unaudited Financial and Investment Reports for the period of July 1, 2014, through June 30, 2015:

- In regard to tuition, the University ended at \$2.4 million over budget this year. This was anticipated and the administration has been preparing for it throughout the year. The University budgeted approximately \$1.8 million of this amount. This represented a conservative number in the event of enrollment declines and not budgeting the entire \$2.4 million will serve the institution well moving into the Fall.
- The discount rate was budgeted at 34.8 percent and the year ended with a discount rate of 34.5 percent which is very much on target with what was budgeted.

- The Statement of Net Position represents the balance sheet for the institution. Institutional cash is up \$32 million simply because of Franklin Hall bond sales. The University did not gain a large amount of cash but there were bond reserves which had not yet been spent on that project.
- Capital assets total \$9.1 million and this number is up due to the projects for Breathitt Veterinary Center, Franklin Hall and the Engineering and Physics Building. As funds are expended on those projects they are being capitalized and are becoming assets for the institution as the facilities are built.
- In terms of liabilities, bonds and notes are up \$22.9 million and this is also due to the Franklin Hall bond sale.
- A summary of net position was provided. The total net position of the institution is \$22.7 million. Last year that number was \$240 million and the change is due to the net pension adjustment discussed at the Advance yesterday in the amount of \$233 million that has been added to the balance sheet. The University is having to reflect its share of the liabilities of the pension systems. This will continue to be reflected on the audit moving forward. The number before the pension liability (\$101 million) will continue to be tracked. This figure was up over last year primarily due to capital projects that are being undertaken. The actual impact of the pension liability is not yet known. All expect to see some decline in bond ratings but every other school will also see the same. Additional information will be presented to the Board once it is known. Confirmation was provided that the “real” number for the University has been provided by the Kentucky Employee Retirement System but the number for the Kentucky Teachers Retirement System (KTRS) will remain unknown until that entity has completed its audit. The University’s auditors have communicated with the KTRS retirement system but have not yet been able to secure a date when this figure will be known. The University’s financial statements must be submitted to the state by October 1 and the institution may have to file an extension with the state but other universities will have to do this as well. The state is actually in the same boat and cannot complete their financial statements until they receive the financial statements from all the universities. All were asked to remember that once the actual numbers are received they could be somewhat different from those being presented today.
- With regard to the Education and General (E&G) Fund, this represents the University’s daily operating budget and is where salaries are paid from and tuition revenue is posted to. A new column has been added to the statement called pension adjustments and represents the \$3.7 million in pension expense. In addition to the pension expense the University has already contributed to the pension system, the institution is having to cover an additional \$3.7 million of administrative costs at the pension systems. They are not passing the expenses to Murray State because the University will not be writing a check to pay for those expenses but this figure does represent the institution’s proportional share of their administrative costs and this cost will be picked up annually. The University will be challenged with reflecting these numbers in the budget and an effort will need to be made to phase these costs into the budget process to cover the expenses because the institution cannot be expected to cover the expense out of the fund balance each year. Confirmation was provided that this represents a very complicated process and is hitting the University hard. The Education and General Fund actually had a \$2.6 million deficit this year due to the pension expense being reflected on the books. Without the pension expense the institution would have had a \$1 million gain. Both figures will continue to be brought forward to keep the Board informed on where the institution stands in this regard. Confirmation was provided that it is expected the annual pension number will continue to be a figure of this magnitude. As all the schools work through this issue and as the retirement systems start providing additional feedback the institutions will learn more about the accuracy of these numbers. Currently the universities are simply relying on the audits which are being provided from the retirement systems to develop an estimate of the institution’s share of pension costs. Even though E&G increased by \$1 million without the pension expense, \$5 million was transferred out for the Engineering and Physics Building. When Murray State received that facility the University committed to provide \$5 million to the project and this has been transferred out. The institution will eventually raise the \$5 million through private funds.
- Auxiliaries experienced another good year and ended with a \$1.6 million gain in the fund balance. The University set rates up to a point where it can continue working toward a renovation of Winslow Dining Hall and fund that project internally instead of having to issue debt. A large portion of the \$1.6 million will be utilized to fund the Winslow renovation which is scheduled to begin in two years. A total of \$600,000 was placed in reserves for facility debt maintenance. There are several new dorms and all are being very conscious of setting aside funding for deferred maintenance. Auxiliaries does have to provide the funding for maintenance of these facilities.

Mr. Williams moved that the Board of Regents, upon the recommendation of the President of the University, accept the quarterly unaudited Financial and Investment Reports for the period of July 1, 2014, through June 30, 2015, as presented. Mrs. Guess seconded and the motion carried unanimously.

(See Attachment #1)

Academic Affairs Committee

Jerry Sue Thornton, Chair
Clinton Combs
Marty Jacobs
Phil Schooley
Stephen Williams

Dr. Thornton reported there are no agenda items to be considered by the Academic Affairs Committee but all look forward to working with Provost Tim Todd in the future. This is typically a very busy Committee that considers all University academic matters. As the new academic year gets underway, all are reflecting on the past year and the Committee would like to thank Dr. Davies and his team for an outstanding year of academic progress and service to Murray State students. The faculty, staff and administration of this institution certainly made it an outstanding year. The seven-year Strategic Plan that has been brought forward by the University contains a lot of improvements, growth and aspirations for the academic unit of this institution and she could not be more proud of the accomplishments in the academic arena over this past year. Many new, innovative and entrepreneurial programs were brought forward over this past year and some of those are not offered at any other institution. All look forward to even more academic accomplishments in the coming year.

Dr. Davies expressed appreciation for Dr. Thornton's remarks but the accomplishments which have been achieved over the past year are the result of the work of the outstanding Deans at Murray State. The University has the best cadre of Deans that he has ever worked with and this has allowed the institution to move at a very quick pace with regard to academic matters. Appreciation was expressed to all for their work in this regard and he knows the Deans will also convey appreciation to faculty and staff for their involvement in the process.

Chair Waterfield reported that three or four years ago at one of the Board Advance meetings all of the Deans gave a report. He was really impressed with those presentations and it would have been great if those could have been worked into this year's Advance agenda but there simply was not enough time given the other topics of discussion for the Board. An effort will be made to ask the Deans to report to the Board again at a future meeting.

Audit and Compliance Committee

Daniel Kemp, Chair
Jerry Rhoads
Jenny Sewell
Harry Lee Waterfield II

Mr. Kemp called the Audit and Compliance Committee to order at 9:15 a.m. and reported all members were present.

Office of the Internal Auditor – Internal Audit Work Status Report, received

Mrs. Saxon provided the last Internal Audit Work Status Report presented on February 27, 2015, and since that time the following work has been undertaken for the period March 1 through July 31, 2015:

- Quarterly reviews and reports included a review performed on the President's Office accounts (including pcards and travel) for the year ended June 30, 2015. No issues were found. Two quarterly Accounting and Financial Services reports were reviewed for cross-referencing and mathematical errors. Four cash counts were performed in this area and no issues were found. Requests from 40 University employees for changes in tax shelter contributions were evaluated to ensure the change would not cause the employee to be out of compliance with Internal Revenue Service regulations. Inventory counts were observed at the University Store, Facilities Management and CFSB Center concessions to ensure accuracy and efficiency of the count process, as well as accuracy of the final inventory totals. Reports were issued for each area based on count observations and analytical procedures were performed on the final inventory totals issued by each area.
- She served as Chair of the Search Committee for the Chief Information Officer.
- Most of the work undertaken by the Internal Auditor over the past five months has involved a review of the Procurement area and that is approximately 80 percent complete. The review was temporarily put on hold for year-end inventory counts, as well as the National Collegiate Athletic Association (NCAA) compliance audit and contractual work (100 hours) for the external auditors to be accomplished in August. The Procurement review is expected to be completed by late September.

This report was submitted for information purposes only and required no Board action.

Office of the Internal Auditor – 2015-16 Annual Audit Plan, approved

Mrs. Saxon reported the following

- The Annual Audit Plan is developed each year by the Internal Auditor, with input from the President of the University, and represents a listing of the work to be performed by the Internal Auditor over the coming year. The Plan is presented annually to the Board for review and approval. Some of this work represents standard internal review to be undertaken for the President's Office and Board of Regents' accounts.
- Three standard compliance audits will be done and include cash counts, tax shelter compliance and the NCAA compliance audits.
- Seven operational reviews will be undertaken and include Procurement operations; Alumni Association; student I-9 forms; student time reporting; CFSB Concessions; Branding, Marketing and Communication and Rousseau Endowed Fund for Excellence.
- Follow-up work will also be undertaken on prior audits to determine the status of recommendations made and new procedures implemented during the original review.
- Audit assistance that will be provided by the Internal Auditor includes work with external auditors RubinBrown because their audit contract provides for 100 hours of internal audit service. Assistance will be provided to Accounting and Financial Services and this work will include reviews of quarterly reports, year-end inventory testing and ad hoc requests. An analysis of financial statements prepared by Accounting and Financial Services for the Alumni Association will also be undertaken.
- A new element of this report is a listing of budgeted hours which reflects how much time each project is expected to take as well as an indication of the percentage of time necessary for the Internal Auditor to undertake each of the different types of audits.
- Projects which will be undertaken within the Internal Audit department include creating an Office of Internal Audit website to have a presence and a point of reference for faculty and staff to gather information about internal controls, types of services offered, frequently asked questions, the audit process and other topics. An Internal Audit quality assurance and improvement program will also be created.
- Unplanned activities include whistleblower claims, special projects assigned by the Board or the President and consulting and assistance requests from departments for the analysis of procedures, research on regulations and compliance with new procedures.

On behalf of the Audit and Compliance Committee, Mrs. Sewell moved that the Board of Regents, upon the recommendation of the President of the University, approve the 2015-16 Internal Audit Plan as presented. Mr. Rhoads seconded and the motion carried.

Adjournment

The Audit and Compliance Committee adjourned at 9:22 a.m.

Audit and Compliance Committee – Full Board Action

Office of the Internal Auditor – 2015-16 Annual Audit Plan, approved

On behalf of the Audit and Compliance Committee, Mr. Kemp moved that the Board of Regents, upon the recommendation of the President of the University, approve the 2015-16 Internal Audit Plan as presented. Dr. Thornton seconded and the motion carried unanimously.

(See Attachment #2)

Buildings and Grounds Committee

Susan Guess, Interim Chair
Clinton Combs
Jerry Rhoads
Phil Schooley
Harry Lee Waterfield II

Mrs. Guess called the Buildings and Grounds Committee to order at 9:22 a.m. and reported all members were present.

Major Projects Update, received

Mr. Burdette and Mr. Youngblood presented the following:

- Photographs of various projects occurring on campus were set up throughout the Board room but it was noted they were taken two weeks ago and the appearance of many of the projects has already changed significantly. Confirmation was provided that each new facility project has an associated commissioning officer.
- The Groundbreaking held during the Spring Semester for the Engineering and Physics Building was a success and the project is moving forward. A great deal of earth has been moved and significant concrete has been poured. The construction of this facility is progressing on time and on budget. Confirmation was provided that the University was able to accept a bid for the connector and this will be part of the overall project.
- The Breathitt Veterinary Center will represent a beautiful addition to Hopkinsville, Kentucky. Construction started in November 2014 and the project is on time and on budget.
- Franklin Hall replacement is also underway and concrete for the third floor was poured this morning. This particular facility is on a very tight schedule because it must be ready to house students by August 2017. This building will represent a great addition to the residence hall family.
- The *Paducah Regional Campus* has a very beautiful facility that is basically finished. A parking lot has been added to meet demand and workers are in the finishing stages of landscaping. In response to a statement that some people still do not know where this campus is located and whether the University has plans to open up the frontage of this property even more, it was indicated there are no plans at this time with regard to the interstate frontage. There are some limits in terms of what the University can do in this area due, in part, to protected wetlands that cannot be disturbed. Two interstate signs have been installed – one coming from the east and the other coming from the west. Once a motorist exits the interstate there are restrictions on the size of the sign that can be used to direct individuals to the facility. Due to this restriction the sign must be smaller and that could make it more difficult to see. Confirmation was provided that the old signs have been taken down. In response to a question regarding what is being done with the old *Crisp Center* on the south side of town, it was confirmed the facility has been turned over to the University of Kentucky (UK) which owns the building. UK is currently in the process of trying to lease the space. Confirmation was provided that the University may need to approach UK to ask them to take down Murray State signage in that location.
- On Saturday, July 18 a 15,000 pound electrical transformer was moved off campus and sent to Kansas City, Kansas, for repair. The University experienced issues with another one of its electrical transformers in 2014 and that unit was also repaired in Kansas City and reinstalled on campus this past Thanksgiving. The plan is to have the second transformer reinstalled this coming Thanksgiving.
- The University has begun participating in the design plan for the *Madisonville Regional Campus* facility and the first challenge to be addressed will be information technology needs.
- All wish the second floor completion at the *Hopkinsville Regional Campus* was moving along faster but the project is still in the design phase. It is anticipated that bids will be let very soon. The second floor project will represent an expansion of the academic teaching space. This is shell space which was left unfinished when the facility was originally constructed.

Mr. Rhoads expressed appreciation to Drs. Davies and Jackson for coming to Madisonville recently to provide an update on the *Madisonville Regional Campus*. Their presence provided a great deal of momentum to the effort to raise \$5 million for the project. Murray State is also undertaking a separate capital drive focusing on alumni contributions and that is proceeding well. Murray State will not only be on the *Madisonville Regional Campus* but will be a major stakeholder in the capital drive. All look forward to moving this project along.

This update was submitted for information purposes only and required no Board action.

Projects Approved by Board of Regents Chair, approved

Ms. Dudley reported a listing of projects was provided in the eBoard book representing those projects which have been routed through the President and Chair Waterfield for approval since June 5. These projects have previously been provided to the Board in supplementary materials but they are beginning to be routinely brought before the Board for approval after-the-fact. This allows the administration to actually designate the funds that are in these projects as Board-designated funds. Projects included on the listing total approximately \$1.3 million and with the revision to the Delegation of Authority document, which will be discussed later with regard to changing the threshold limit required for Board approval to \$200,000, all these projects would fall within that parameter and would no longer be submitted to the Chair for approval before they are started.

On behalf of the Buildings and Grounds Committee, Mr. Waterfield moved that the Board of Regents, upon the recommendation of the President of the University, approve the capital and

other projects discussed and approved by Chair Harry Lee Waterfield II since the June 5, 2015, Board of Regents Meeting and as listed in the information presented, per requirements of the Delegation of Authority (Items 18 and 20). Mr. Rhoads seconded and the motion carried.

Adjournment

The Buildings and Grounds Committee adjourned at 9:32 a.m.

Buildings and Grounds Committee – Full Board Action

Projects Approved by Board of Regents Chair, approved

On behalf of the Buildings and Grounds Committee, Mr. Williams moved that the Board of Regents, upon the recommendation of the President of the University, approve the capital and other projects discussed and approved by Chair Harry Lee Waterfield II since the June 5, 2015, Board of Regents meeting and as listed in the attached information presented, per requirements of the Delegation of Authority (Items 18 and 20). Mrs. Sewell seconded and the roll was called with the following voting: Mr. Combs, yes; Ms. Green, yes; Mrs. Guess, yes; Dr. Jacobs, yes; Mr. Kemp, yes; Mr. Rhoads, yes; Mr. Schooley, yes; Mrs. Sewell, yes; Dr. Thornton, yes; Mr. Williams, yes and Mr. Waterfield, yes. The motion carried unanimously.

(See Attachment #3)

Adjournment

The Board of Regents Meeting was adjourned for a break beginning at 9:33 a.m.

Reconvene

Chair Waterfield reconvened the Quarterly Board of Regents Meeting and Committee Meetings at 9:52 a.m.

Enrollment Management and Student Success Committee

Sharon Green, Chair
Clinton Combs
Phil Schooley
Harry Lee Waterfield II

Ms. Green called the Enrollment Management and Student Success Committee to order at 9:52 a.m. and reported all members were present.

2015-16 Enrollment Management Report, received

Mr. Dietz reported the following:

- The numbers being presented today are preliminary because enrollment numbers are not locked in with the CPE until October 25.
- Overall enrollment includes new, first-time students as well as returning students and is down slightly (3 percent) compared to this time last year.
- First-time freshmen numbers are down by approximately 46 students compared to last year but first-time freshmen enrollment from the 18-county service region is up. Students who have chosen not to attend Murray State are surveyed to obtain a sense of their thoughts. Financial and scholarship opportunities elsewhere are cited among the top reasons students are choosing to attend elsewhere. More and more free or discounted tuition offers are being provided by other states – and even in Paducah – and is a challenge the University is also facing. The new scholarship model which will be utilized beginning in 2016 will help Murray State be more successful in attracting these students in the future. More detailed analysis on the freshman class will be provided at the December meeting.
- In response to a question regarding why enrollment of students from Calloway County has decreased, it was confirmed that Calloway County High School had a slightly smaller graduating class and fluctuation of the graduating class numbers in other counties is also evident.
- First-time transfer enrollment is down from last year but it is important to remember that last year the University experienced a fairly large bump in this population from the closure of Mid-Continent.
- First-time graduate enrollment numbers increased slightly from last year and this is always encouraging. Dr. Pervine and Courtney Noland, Coordinator of Domestic Graduate Recruitment, have done a good job reversing the trend and their efforts are being reflected in the improvement in first-time graduate numbers.

Dr. Davies provided confirmation that part of the challenge is high school students represent a shrinking market. The University's goal is to maintain or even increase its market share and the institution has had some success in that effort. In reviewing the graduating classes for Hickman and Fulton counties, Chair Waterfield noted there were 77 graduates and a good percentage of these students were going to college. He was amazed at the large percentage choosing to attend various schools in Tennessee. Confirmation was provided that the plan Tennessee has for Tennessee students does not also apply to Kentucky students. Enrollment from the different counties is cyclical and enrollment from a county that decreased this year may not have been down last year.

This report was submitted for information purposes only and required no Board action.

Retention Update, received

Jamie Mantooth, Director of Retention Services, reported the following:

- The projected retention rate for the past academic year is 71.2 percent which is down from 72 percent in 2013-14. The decrease is due mainly to financial difficulties students are facing, work conflicts and family and health issues.
- Data was presented that was collected from students leaving the University during a semester which is defined as being by two weeks before the semester ends (drop deadline). Spring 2014 was the first semester the electronic withdrawal form was available which is why data is available starting with that semester. There are many reasons cited by students for leaving the University but the top reason each semester has been personal issues. Financial difficulty, work conflicts, family problems and health problems are also top ranking reasons cited for withdrawal. Each of these areas have been addressed in the Retention Plan which is in its final editing stages.
- A Recapture Campaign has been in place since Summer 2013. Work which was undertaken leading up to the Fall 2015 semester involved contacting students who were eligible to register for classes for the following semester but had not yet done so to determine the reason why they had not registered. Between May 12 and August 12, this involved sending 2,646 emails to 1,089 students, with over 350 email replies, phone calls and office visits in response to the Campaign (10-12 percent average response rate). The top three reasons students had not yet registered included financial holds, advisor holds and the fact that they were transferring to another institution or simply not returning to college. If students indicated they were transferring it was most commonly because they were moving to a less expensive option, such as a community college, or had a desire to move closer to home. As of August 19, 510 of the 1,089 students have actually registered for the Fall Semester (47 percent). Several other units across campus assist in this work and appreciation was expressed for their willingness to cooperate in this endeavor.
- Retention tools and strategies the Retention Office utilizes includes Mapworks, an online retention platform, which has surveys and referrals as its two main components. All undergraduate students are surveyed once per semester and asked questions pertaining to academic transition, social adjustment, class attendance, homesickness, academic behaviors, etc. Referrals are the other major piece of this work and function as an early alert system. This has proven to be the most productive aspect of Mapworks for the institution. Since starting Mapworks in Fall 2012 there have been over 1,200 referrals every year. This past academic year referrals numbered over 1,300. The top two reasons for referrals are excessive class absences and academic performance. For this past year data obtained from the surveys and referrals has led to over 460 one-on-one student meetings, 150 phone calls and over 1,300 emails fielded from students, not including the Recapture Campaign.
- Another retention strategy that is utilized includes engaging parents and family. The Retention Office presents and leads sessions at the freshmen and transfer orientations and has display tables at various recruiting events. Family Weekend remains a strong resource for retention efforts and last year the Retention Offices hosted over 900 families (4,000 people) and the office is on track this year to host about the same number.
- The Retention Office distributes a bi-weekly e-newsletter to over 2,700 people and many parents are engaged through the Facebook page for the office.
- A Parent Referral program was started last year not knowing whether parents would have any interest in contacting the Retention Office directly to share concerns about their student. It turns out parents do have an interest and last year there were 55 parent referrals. This year there have already been 13 parent referrals. This innovative program received a national award through Mapworks.
- The process for developing a Retention Plan began in January 2014 and was a product of the *President's Commission on Student Retention*. The approach utilized to begin this initiative was to divide the work into three barriers to student success which included academic, financial and personal/social. Three separate white papers were written by three different subcommittees for these barriers and recommendations will be made in priority tiers. The plan is thorough, is supported by data and is in line with the recently-approved Strategic Initiatives Plan.

In response to a Regent inquiry whether advisors have mechanisms for getting in touch with their advisees in order to remove the hold, confirmation was provided that advisors send students an email mid-way through the previous semester to encourage them to come in to meet with the

advisor. The Recapture Campaign is utilized for those students who choose not to respond to the advisor email.

This report was submitted for information purposes only and required no Board action.

Adjournment

The Enrollment Management and Student Success Committee adjourned at 10:08 a.m.

Finance Committee

Stephen Williams, Chair

Jerry Rhoads

Marty Jacobs

Daniel Kemp

Jerry Sue Thornton

Mr. Williams called the Finance Committee to order at 10:08 a.m. and reported all members were present.

CFSB Center Project Initiatives, approved

Mr. Williams reported that the first recommendation the Committee is being asked to consider is designating \$490,000 from internal reserves for the CFSB Center to be used for one of two building initiatives. The first project is replacing the chair seating in the building and the second is replacing the scoreboard. It has not been decided which project will need to be completed first but funding should be designated so when the time is right at least one of these projects can be completed. Once a determination has been made of which project should be completed first that will come back to this Board for approval. Clarification was provided with regard to the chair seating that the motors responsible for moving the seating in and out are not working and currently staff are having to use forklifts to move the chair seating and that is damaging the chairs. It was also indicated with regard to the scoreboard drivers have had to be replaced several times and the company is not supporting its product the way it once was. The original scoreboard has long outlived its intended lifespan.

On behalf of the Finance Committee, Mr. Rhoads moved that the Board of Regents, upon the recommendation of the President of the University, approve the designation of \$490,000 of internal reserves to assist in funding either the chair replacement project or the center scoreboard replacement project. Mr. Kemp seconded and the motion carried.

Six-Year Capital Plan and Biennial Capital Budget Request, approved

Mr. Williams reported that at the December 4, 2014, Quarterly Board Meeting input was sought regarding the top priorities for the 2016-2022 *Six-Year Capital Plan*. Based upon those directives, the *Plan* was initially submitted to the state Capital Planning and Advisory Board and the CPE in April 2015. The full 2016-2022 *Plan* is now being submitted to the Committee and Board for approval. The *Plan* does not include projects relative to the Bookstore, options for building partnerships or solar power/geothermal initiatives. These projects could be added when the University reaches the point where systems can be updated.

The *Plan* is divided into sections based on sources of requested funding, including General Fund, Non-General Fund and the Agency Bond Fund. The projects contained within the 2016-18 section of the *Six-Year Capital Plan* constitute the University's capital budget request for 2016-18 and include the following:

General Fund Projects

Prioritized Item #1 is to upgrade the campus electrical distribution system which represents an infrastructure need. It is time for the University to move forward with upgrading infrastructure systems because this work is overdue. Prioritized Item #2 is replacing the campus steam distribution system and Item #3 is upgrading building systems-capital renewal pool (projects costing less than \$600,000). Both projects also represent infrastructure needs. Prioritized Item #4 is renovation of Pogue Library and Item #5 is renovation and restoration of Lovett Auditorium. These items will be very expensive and represent major projects for the campus.

Non-General Fund Projects

Prioritized items are 1) asbestos abatement, 2) agricultural research farm land acquisition, 3) property acquisition, 4) ADA Compliance (H&D pool <\$600,000) completion and 5) Capital Renewal (H&D pool <\$600,000) completion.

Agency Bonds Projects

Prioritized items are 1) White Hall renovation, 2) ADA Compliance (H&D pool <\$600,000) completion, 3) Capital Renewal (H&D pool <\$600,000) completion, 4) Hart Hall electrical system renovation and 5) Regents Hall electrical system renovation.

On behalf of the Finance Committee, Dr. Thornton moved that the Board of Regents, upon the recommendation of the President of the University, approve the 2016-22 *Six-Year Capital Plan* and the Capital Budget Requests for the 2016-18 State Biennial Budget as updated. Mr. Kemp seconded and the motion carried.

Tennessee Valley Authority (TVA) 5 Minute Response (MR) Contract, authorized

This summer, per approval from the Board of Regents at the June 5, 2015, meeting, the current 5MR contract with the Tennessee Valley Authority was re-negotiated and the new plan will go into effect on September 1. With the new contract, the University is still on five-minute notice with TVA to shut down power in either extremely hot weather or extremely cold weather. The University has greatly improved its emergency response should that be required on campus again. The contract is limited to two years – September 1, 2015, through September 1, 2017. This is because TVA is going through a renaissance of sustainability with more reliability being placed on natural gas and replenishable energies with a significantly reduced reliance on coal.

While in the process of re-negotiating this contract, TVA approached the University with a new option that is being referred to as an Interruptible Power contract. The administration is seeking from the Board today authorization to at least review the interruptible power option to determine whether it could be beneficial for the University. The TVA Board meets again in October and, depending on action taken by that group, this contract option could change. At least 77 other institutions similar to Murray State are participating in a five-minute interruptible plan. What TVA does not know, based on where these institutions are located, is what actually happens to the entire system if an institution goes down on a five-minute plan. TVA is changing the system to take everyone down at one time. Under this plan over the next two years, there is some risk but there is more return. The risk is the University will, at some undetermined time, be forced to take the campus down in terms of full electrical power. In all likelihood this will not occur during a holiday, on a weekend or during nice weather because TVA wants to test what happens to the load when everyone on this agreement goes down and this will help to ensure hospitals and residential areas can maintain power. If the administration and the Board decide this type of arrangement should be tried over the next two years, at some point over those two years and at least once, the University would get an unannounced test which could last up to an estimated two hours. This will happen during moderately inclement weather where something is happening with the weather but not under extreme conditions.

When the shutdown occurs to test the TVA system, approximately one-half of the Murray State campus can immediately be powered back up, including residential lighting, dining facilities and the Wellness Center, etc. Facilities Management had indicated to the Board that quarterly testing would be conducted on campus to determine what happens in the event of a loss of power. This summer when the first electrical transformer was removed and sent to Kansas for repairs the University was without power the entire day. Facilities Management took this opportunity to power up residential lighting, dining facilities and the CFSB Center which is how it is known from a loss of all power approximately one-half of the campus can be powered back up. Only life saving measures (such as emergency lighting) were powered back up in academic and other support buildings during this test.

The return to the University for participating in the type of contract being proposed by TVA is somewhere between \$50,000 and \$100,000 more than the institution is currently receiving for the contract the Board authorized. In essence, TVA guarantees the University will lose power at some unknown time but it will pay the University more for participating in the contract and accepting that condition. The Board is being asked to provide authorization for management to

consider the new contract to determine whether it is worth pursuing and taking into consideration any changes which may have been made following the TVA Board meeting in October. One advantage for the University would be that it could control the timing of when it chooses to enter into the new agreement.

On behalf of the Finance Committee, Mr. Kemp moved that the Board of Regents, upon the recommendation of the President of the University, authorize the President, in consultation with the Chair of the Board of Regents, to approve conversion to the new Interruptible Power option if he determines it to be in the best interest of Murray State University. The President is further authorized to execute all necessary agreements for this purpose. Mr. Rhoads seconded and the motion carried.

Contract Approval, approved

On behalf of the Finance Committee, Dr. Jacobs moved that the Board of Regents, upon the recommendation of the President of the University, approve the contracts as presented as per the Delegation of Authority (Items 11 and 18). Dr. Thornton seconded and the motion carried.

Projects to be Funded by Reserves, approved

Ms. Dudley reported that most of the proposed projects were discussed during the Advance. While the final cost of repairs for the Biology and Chemistry buildings is not yet known, the administration is requesting permission to utilize reserve funds in the amount of \$500,000 for each building to be utilized for necessary repairs. The final cost of repairs for Stewart Stadium is also not yet known, but the Board is being asked to approve the utilization of reserve funds in the amount of \$200,000 for that purpose. A renovation of the former Curriss Center Bowling Alley has been proposed to house Undergraduate Admissions, the Transfer Center and possibly Financial Aid in one location. Approval to utilize \$590,000 in reserve funds for this purpose is being requested.

On behalf of the Finance Committee, Dr. Thornton moved that the Board of Regents, upon the recommendation of the President of the University, approve the use of reserve funds as outlined below:

- 1) \$500,000 to restore proper air handling and operations to approximately 80 fume hoods and to address moisture control issues and mold remediation in the Jones Chemistry Building;
- 2) \$500,000 to address moisture control issues and mold remediation in the Biology Building;
- 3) \$200,000 to address significant water damage due to severe leaking in two floors of operations at Stewart Stadium;
- 4) \$590,000 to renovate Curriss Center Bowling Alley space to house Undergraduate Admissions, the Transfer Center and perhaps Financial Aid for better coordination, communication and leadership of these student functions.

Mr. Kemp seconded and the motion carried.

Adjournment

The Finance Committee adjourned at 10:36 a.m.

Finance Committee – Full Board Action

CFSB Center Project Initiatives, approved

On behalf of the Finance Committee, Mr. Williams moved that the Board of Regents, upon the recommendation of the President of the University, approve the designation of \$490,000 of internal reserves to assist in funding either the chair replacement project or the center scoreboard replacement project. Mrs. Sewell seconded and the roll was called with the following voting: Mr. Combs, yes; Ms. Green, yes; Mrs. Guess, yes; Dr. Jacobs, yes; Mr. Kemp, yes; Mr. Rhoads, yes; Mr. Schooley, yes; Mrs. Sewell, yes; Dr. Thornton, yes; Mr. Williams, yes and Mr. Waterfield, yes. The motion carried unanimously.

Six-Year Capital Plan and Biennial Capital Budget Request, approved

On behalf of the Finance Committee, Mr. Williams moved that the Board of Regents, upon the recommendation of the President of the University, approve the 2016-22 *Six-Year Capital Plan* and the Capital Budget Requests for the 2016-18 State Biennial Budget as updated per the attached. Mrs. Guess seconded and the roll was called with the following voting: Mr. Combs, yes; Ms. Green, yes; Mrs. Guess, yes; Dr. Jacobs, yes; Mr. Kemp, yes; Mr. Rhoads, yes; Mr. Schooley, yes; Mrs. Sewell, yes; Dr. Thornton, yes; Mr. Williams, yes and Mr. Waterfield, yes. The motion carried unanimously.

(See Attachments #4, #5 and #6)

Tennessee Valley Authority (TVA) 5 Minute Response (MR) Contract, authorized

On behalf of the Finance Committee, Mr. Williams moved that the Board of Regents, upon the recommendation of the President of the University, authorize the President, in consultation with the Chair of the Board of Regents, to approve conversion to the new Interruptible Power option if he determines it to be in the best interest of Murray State University. The President is further authorized to execute all necessary agreements for this purpose. Dr. Jacobs seconded.

Dr. Davies reported that two days ago, in the presence of the Chairperson, he signed an extension of the current 5MR Contract which is completely in alignment with what was presented at the last Board meeting. It does not significantly change the University's current agreement with TVA. The only slight change is the dollar amount the University will receive is approximately \$80,000 less. This represents the two-year contract that is currently in place. The Board authorization being sought here will allow the President to enter into agreements and execute any necessary documentation when the interruptible power system option is reviewed and he will not take this responsibility lightly. It is imperative for the Board to understand any significant changes to the University's power agreement.

Under the current agreement the University could receive notice to shut down power and this generally occurs in emergency situations. The University understands, accepts and is mitigating that risk. Under the new agreement, if it is deemed beneficial to the University, there is a guarantee that power will be shut down at least once over the two-year period. That one-time shutdown will not occur on a beautiful 75 degree afternoon. The power shutdown does represent another risk and would be a disruption to campus and he must weigh these factors closely. The challenge is that this decision will have to be made by the administration before it is brought back before the Board for approval. He will be in close contact with Chair Waterfield and will keep all Board members informed as this work advances. Confirmation was provided that the current agreement would remain in place if the proposed interruptible power option is determined not to be in the best interest of the University. Dr. Davies confirmed he will carefully weigh the pros and cons associated with moving to such a contract and whether the return is worth the disruption this will cause on campus.

The roll was called with the following voting: Mr. Combs, yes; Ms. Green, yes; Mrs. Guess, yes; Dr. Jacobs, yes; Mr. Kemp, yes; Mr. Rhoads, yes; Mr. Schooley, yes; Mrs. Sewell, yes; Dr. Thornton, yes; Mr. Williams, yes and Mr. Waterfield, yes. The motion carried unanimously.

Contract Approval, approved

On behalf of the Finance Committee, Mr. Williams moved that the Board of Regents, upon the recommendation of the President of the University, approve the contracts as listed in the attached document per the Delegation of Authority (Items 11 and 18). Mr. Rhoads seconded and the roll was called with the following voting: Mr. Combs, yes; Ms. Green, yes; Mrs. Guess, yes; Dr. Jacobs, yes; Mr. Kemp, yes; Mr. Rhoads, yes; Mr. Schooley, yes; Mrs. Sewell, yes; Dr. Thornton, yes; Mr. Williams, yes and Mr. Waterfield, yes. The motion carried unanimously.

(See Attachment #7)

Projects to be Funded by Reserves, approved

On behalf of the Finance Committee, Mr. Williams moved that the Board of Regents, upon the recommendation of the President of the University, approve the use of reserve funds as outlined below:

- 1) \$500,000 to restore proper air handling and operations to approximately 80 fume hoods and to address moisture control issues and mold remediation in the Jones Chemistry Building;
- 2) \$500,000 to address moisture control issues and mold remediation in the Biology Building;
- 3) \$200,000 to address significant water damages due to severe leaking in two floors of operations at Stewart Stadium;
- 4) \$590,000 to renovate Curris Center Bowling Alley space to house Undergraduate Admissions, the Transfer Center and perhaps Financial Aid for better coordination, communication and leadership of these student functions.

Mr. Schooley seconded and the roll was called with the following voting: Mr. Combs, yes; Ms. Green, yes; Mrs. Guess, yes; Dr. Jacobs, yes; Mr. Kemp, yes; Mr. Rhoads, yes; Mr. Schooley, yes; Mrs. Sewell, yes; Dr. Thornton, yes; Mr. Williams, yes and Mr. Waterfield, yes. The motion carried unanimously.

Closed Session

Chair Waterfield solicited a motion that the Board of Regents go into Closed Session pursuant to Kentucky Revised Statute (KRS) 61.810(1)(f) to discuss matters which might lead to the appointment, discipline or dismissal of an individual. Mr. Kemp so moved. Dr. Thornton seconded and the motion carried unanimously. President Davies, Secretary Hunt and General Counsel Rall were asked to remain in the meeting room.

Closed Session began at 10:39 a.m.

Reconvene in Open Session

Mrs. Sewell moved that the Quarterly Board of Regents Meeting and Committee Meetings reconvene in Open Session. Mr. Schooley seconded and the motion carried unanimously. The Quarterly Board of Regents Meeting and Committee Meetings reconvened at 11:06 a.m.

Chair Waterfield reported that the Board of Regents took no final action during Closed Session.

Spotlight: Public Safety and Emergency Management

Dr. Davies introduced Roy Dunaway, Interim Chief of Police and Director of Public Safety and Emergency Management and Jeff Gentry, Assistant to the Chief and Major. These two individuals lead a department that is absolutely phenomenal in the way it serves the Murray community and the University. He has been associated with many universities with police departments and many times they are very challenging. The officers who are with Murray State Public Safety are extremely community oriented and they really understand the students and the faculty and staff with whom they work. He has had an opportunity on many occasions to go on a ride along with Public Safety and it is amazing what happens at 1 a.m. and how well the officers respond and work with the students at that time.

Interim Chief Dunaway indicated it is his pleasure to introduce Jim Pendergraff, Executive Director of the Kentucky Association of Chiefs of Police, who is here to present an award. Mr. Pendergraff indicated to the President, the Board Chair and the remaining Regents that it is an honor to be present this morning to pay tribute to the Communications Center within Public Safety and Emergency Management. Chief Dunaway, Assistant Chief Gentry and Communications Supervisor Cody Stephens-Tucker have done an excellent job. Part of the goal of the Kentucky Association of Chiefs of Police is to expand upon the professionalism of law enforcement from across the Commonwealth. One of the flagship programs is the Accreditation Program which was started with police agencies in the early 1990s. Since 1993 over 100 law enforcement agencies have been accredited across Kentucky. Over the years a need was discovered to include the communications center component in the program. This new program was rolled out in January of this year by the Professional Standards Committee and originally included 11 police agencies. Chief Dunaway and his staff were at the forefront and vanguard of that program indicating their desire to participate and being among the first to do so. Murray State is the first university in Kentucky to receive this award and all are proud of the team because they have done an excellent job. Part of this program includes on-site visits, policies and procedures manuals and approximately 150 standards which had to be met. The Murray State Communications Center has excelled and exceeded requirements in all areas. This can

save the University money in terms of liability insurance and can diminish the possibility for lawsuits. The award was then presented to Chief Dunaway and his staff.

Adjournment

Chair Waterfield announced that the Board of Regents would adjourn for a tour of the Public Safety and Emergency Management facility, followed by lunch. It is anticipated the meeting will resume at 1 p.m. The Quarterly Board of Regents Meeting and Committee Meetings adjourned at 11:15 a.m.

Reconvene

Chair Waterfield reconvened the Quarterly Board of Regents Meeting and Committee Meetings at 12:57 p.m. and reported all members were present.

Institutional Advancement Committee

Susan Guess, Chair
Sharon Green
Marty Jacobs
Jenny Sewell
Jerry Sue Thornton
Stephen Williams

Mrs. Guess indicated the Institutional Advancement Committee has no report.

Regional Services Committee

Jenny Sewell, Chair
Clinton Combs
Sharon Green
Daniel Kemp
Phil Schooley

Mrs. Sewell indicated the Regional Services Committee did not meet but she would like to make a statement. August 11, 2015, represented a great day of celebration in Madisonville with a room packed full of people at Madisonville Community College (MCC). Drs. Davies, Jackson and Van Horn were there, along with many others, representing Murray State University. MCC President Judy Rhoads was there along with her entire team. There was not only an excellent luncheon but there was music and a true celebration. Madisonville is very close to meeting their challenge and feel they will reach their goal by the deadline.

Finishing out the second floor of the Hopkinsville building brings other academic opportunities for the citizenry of that area.

The new Breathitt Veterinary Center is an impressive facility and the importance of the work which takes place there to protect the area's food chain (crops and agricultural animals) and the equine industry cannot be understated. This is such an important job and the sophisticated equipment necessary to undertake this work, along with the doctors with the skills to run that equipment, make this a unique operation and there is nothing else like it in all of west Kentucky.

In thinking about all of the satellite campus buildings and functions, with the rules of enrollment that are changing and the University looking to gain students from the transfer student population, these entities are going to be imperative for the University. With the economic culture that is changing in the 18-county service region and with the knowledge that community development and having an educated citizenry – through opportunities for receiving that quality education to have an educated citizenry in the community – are key elements for entrepreneurial and economic vitality. The regional campuses are imperative to Murray State, to the communities in which they are located and to the region as a whole. Murray State University is on the right path and has so many excellent people working in all of the different communities. These individuals understand the vitality of this work.

Personnel Changes, approved

Appointment of Vice President for Marketing and Outreach – Dr. Adrienne King

Mr. Williams moved that the Board of Regents, upon the recommendation of the President of the University, approve the appointment of Dr. Adrienne King as Vice President for Marketing and Outreach for fiscal year 2015-16 at an annual salary of \$137,500, effective September 1, 2015. Mrs. Guess seconded and the roll was called with the following voting: Mr. Combs, yes; Ms. Green, yes; Mrs. Guess, yes; Dr. Jacobs, yes; Mr. Kemp, yes; Mr. Rhoads, yes; Mr. Schooley, yes; Mrs. Sewell, yes; Dr. Thornton, yes; Mr. Williams, yes and Mr. Waterfield, yes. The motion carried unanimously.

Approval of Employment of Relatives (Beverly Dail/Ricky Dail)

Dr. Davies reported that the University's Nepotism Policy allows for relatives to be hired and work within the same division as long as certain conditions are met. There must not be a direct reporting relationship between the relative and a supervisor and a proper chain of command must be established to avoid any conflict of interest. The employment of relatives must also be reported to the Board of Regents. Action today represents correcting an issue which has existed for a decade or more. When Shelley Todd was hired as Director for the CFSB Center she pointed out that several of her relatives worked within the CFSB Center, mostly on a temporary, part-time basis. At that time Ms. Todd was told this would not be an issue, however, the situation was never brought to the Board for approval. Any similar employment situations in the future will be submitted to the Board for approval on an annual basis. Confirmation was provided that all considerations are in place to ensure time and salary approvals are done in accordance with standard auditing practices. As a result of discovering this instance of the employment of relatives within the same unit, Ms. Dudley and Human Resources have undertaken a more in-depth look to ensure no other situations exist. None were discovered at this time.

Mr. Rhoads moved that the Board of Regents, upon the recommendation of the President of the University, approve the continued part-time employment of Beverly Dail with an effective date of August 28, 2015, and expiration date of June 30, 2016. Ms. Dail will report to CFSB Operations Supervisor Bob Scales and he will be responsible for approving all authorizations for payroll. Crystal Morrow, Assistant to the Athletic Director, will serve as proxy should Mr. Scales be unavailable.

It was further moved that the part-time employment of Ricky Dail continue with an effective date of August 28, 2015, and expiration date of June 30, 2016. Mr. Dail will also report directly to Bob Scales and he will be responsible for approving all authorizations for payroll. Mrs. Morrow will serve as proxy should Mr. Scales be unavailable.

Mr. Williams seconded and the motion carried unanimously.

Personnel Reports (Salary Roster)

Mr. Williams moved that the Board of Regents, upon the recommendation of the President of the University, approve the attached Salary Roster as of June 30, 2015, which includes new employment, retirements, resignations and terminations. Mr. Schooley seconded and the roll was called with the following voting: Mr. Combs, yes; Ms. Green, yes; Mrs. Guess, yes; Dr. Jacobs, yes (exclusive of salary per *KRS*); Mr. Kemp, yes; Mr. Rhoads, yes; Mr. Schooley, yes; Mrs. Sewell, yes; Dr. Thornton, yes; Mr. Williams, yes and Mr. Waterfield, yes. The motion carried unanimously.

(See Attachment #8)

Staff Leaves of Absence Without Pay

Mr. Schooley moved that the Board of Regents, upon the recommendation of the President of the University, approve the Staff Leaves of Absence that have been proposed as of August 6, 2015, as listed below:

<u>Name</u>	<u>Department</u>	<u>Effective Date</u>
Randall Argo	Facilities Management	4/17/2015-5/20/2015
Zachary Brantley	Facilities Management	4/17/2015
William Brien	Facilities Management	3/25/2015-6/3/2015

Carol Downey	Human Resources	6/29/2015-7/2/2015
Sarah Halcomb	Human Resources	7/7/2015-8/24/2015
Taylor Hale	Facilities Management	7/8/2015-7/10/2015
Kathy Lee	Student Financial Aid	4/16/2015-6/3/2015*
Allister McAlister	Facilities Management	6/25/2015-6/26/2015
Maria Newberry	Facilities Management	4/24/2015-4/25/2015
		4/30/2015-5/2/2015
		5/7/2015-5/22/2015
Ginny Pratt	Registrar	4/2/2015-5/7/2015
Katherine Reed	Community College	5/11/2015-11/11/2015*
William Reynolds	Facilities Management	3/26/2015-3/27/2015
		3/30/2015-4/18/2015
Amanda Rice	Bursars Office	4/27/2015-5/8/2015
Timothy Roberts	Facilities Management	3/29/2015-6/29/2015*

*Intermittent Leave

Dr. Jacobs seconded and the motion carried unanimously.

Other Business

Delegation of Authority Revisions, approved

As a result of discussions at the Board Advance yesterday, changes were proposed for three items within the Delegation of Authority document which was originally approved by the Board during the March 11-12, 2014, Quarterly Meeting and revised during the December 4, 2014, Quarterly Meeting. Based upon the discussion, suggested changes have been made to three items in the revised *Murray State University Delegation of Authority* that is attached.

1. Item #11 – Current Statement – Approve new employment contracts made outside of the regular budget cycle, and approve all Personal Services Contracts totaling more than \$25,000.

Amended Statement – Approve new employment contracts made outside of the regular budget cycle, and approve all Personal Services Contracts totaling more than \$50,000. In addition, the Board will be notified of all Personal Services Contracts between \$10,000 and \$50,000 before they are submitted to the Legislative Research Commission. Upon review, individual Board members may request, if necessary, for any of these to be held for approval at the next Board meeting.

2. Item #13 – Current Statement – Approve any “program statement” that may be prepared for a capital construction project requiring approval by the Kentucky General Assembly prior to implementation of the program statement. The Board will also approve major renovations, including those to executive offices, the Presidential residence and other similar projects.

Amended Statement – Approve any “program statement” that may be prepared for a capital construction project requiring approval by the Kentucky General Assembly prior to implementation of the program statement. The Board will also approve major renovations of executive offices, the Presidential residence and other similar projects which will exceed \$25,000.

3. Item #20 – Current Statement – Approve capital projects, as defined by Kentucky statutes and which require approval by the Kentucky General Assembly, prior to the commitment of funds. Prior to moving forward, projects less than the threshold denoted by Kentucky statute should be reviewed by the Board Chair and the President and a determination made in terms of those projects requiring further Board approval.

Amended Statement – Approve capital projects, as defined by Kentucky statutes and which require approval by the Kentucky General Assembly, prior to the commitment of funds. Prior to moving forward, all projects costing over \$200,000 and up to the threshold denoted by Kentucky statute should be reviewed by the Board Chair and the President and a determination made in terms of those projects requiring further Board approval.

Mr. Williams moved that the Board of Regents, upon the recommendation of the President of the University, approve the attached revised document entitled *Murray State University Board of Regents Delegation of Authority*. Mr. Kemp seconded and the motion carried unanimously.

(See Attachment #9)

Policy Change – Board of Regents Policy Manual – Section 1.1 Committee Structure Revisions, approved

Dr. Davies reported that as a result of discussions during the Board Advance yesterday, the following revisions to the Board of Regents Committee structure are being proposed:

- Academic Affairs Committee – change the name to the Academic Affairs and Scholarly Activities Committee – Dr. Davies indicated a key component of the Strategic Plan is scholarly activities and it is important to highlight this as one of the University’s strategic objectives. As Regent Sewell just stated, the regional campuses and their associated academic component are very important and by having this work fall under the Academic Affairs and Scholarly Activities Committee that really tightens those linkages between the regional campuses and the institution so there is a seamless thought process of having the same standards and multiple focus. The staff liaison for this committee will be Interim Provost Tim Todd.
- Audit Committee – no change – the staff liaisons for this committee will be Jackie Dudley and President Davies and clarification was provided that the reason Dr. Davies name is included is due to the AGB-identified fiduciary responsibility.
- Buildings and Grounds Committee – no change – the staff liaison will be Jackie Dudley.
- Enrollment Management and Student Success Committee – no change – the staff liaisons will be Don Robertson and Fred Dietz.
- Finance Committee – no change – the staff liaison will be Jackie Dudley.
- Institutional Advancement Committee – change the name to Marketing and Community Engagement Committee – the staff liaison will be Adrienne King. Emphasis will be placed on the marketing aspect which is essential but also community engagement as was mentioned earlier by Regent Sewell. There must be a University approach taken in regard to this element instead of handling this work on a case-by-case basis.
- Regional Services Committee – discontinued – roles and responsibilities associated with academic programs will now be addressed by the Academic Affairs and Scholarly Activities Committee and community projects will be addressed by the Marketing and Community Engagement Committee.
- Legislative and Economic Development Committee – new committee – the staff liaisons will be Jordan Smith, Director for Governmental Relations, for legislative matters and Tim Todd for economic development issues.

Approval is being requested for the various Committee name changes and charges for the various committees. The names of the staff liaisons were provided for information purposes only.

Mr. Williams moved that the Board of Regents, as a result of discussion which occurred at the Annual Board of Regents Advance on Thursday, August 27, 2015, approve the changes outlined above in the current Board of Regents’ Committee Structure. Dr. Thornton seconded and the motion carried unanimously.

Chair Waterfield reminded the Regents to send him the names of the top three to four Committees they would like to serve on, ranked in preference order, and he will do his best to assign everyone to their preferred committees. He will make an effort to make the Committee assignments within the next two weeks.

Supplemental Materials

Board members were reminded that the following supplemental materials were provided in the eBoard book:

- 1) *News Beyond Campus*
- 2) Campus Major Projects Update – Quarterly Status Report
- 3) Sponsored Programs – Grants and Contracts Report

These reports were provided for informational purposes only and required no action.

Adjournment

Chair Waterfield expressed appreciation to the Board for their work over the past two days and indicated the Board stands in adjournment. Adjournment was at 1:18 p.m.


Chair


Secretary

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