February 2017

1926-05-04

Board of Regents, Murray State Normal School

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The Board of Regents met on May 4, 1926 in the office of the President with the following members present: Dr. McHenry Rhoads, State Superintendent Ex Officio Chairman, presiding; Mr. T. H. Stokes, Mr. James F. Wilson and Mr. G. P. Thomas.

The minutes of the previous meeting were read and upon motion by Mr. Wilson, seconded by Mr. Stokes, were approved.

The Chairman advised the Board that two members, Messrs. Wilson and Thomas, had been reappointed by the Governor of Kentucky for a term of four years, each beginning April 1, 1926.

Upon reorganization of the Board of Regents, Mr. Wilson nominated Mr. Stokes as Vice Chairman which motion was seconded by Mr. Thomas and the vote being taken, Mr. Stokes was unanimously elected Vice Chairman of the Board.

Mr. Wilson also nominated Mr. Lovett as Secretary of the Board which motion was seconded by Mr. Stokes and the vote being taken, Mr. Lovett was unanimously elected Secretary of the Board.

It was further voted by the Board that Mr. Stokes and Mrs. Lovett were elected to serve in their offices for the ensuing year.

Letters of Acceptance

Dr. John V. Carr and Mr. Rainey T. Wells each presented their letters of acceptance of their election as Dean and President respectively of the Murray State Normal School and Teachers College. These letters were accepted and ordered filed.

Financial Report

The President presented the financial report for the month of April, 1926 which was read and upon motion by Mr. Stokes, seconded by Mr. Wilson, the report was accepted and ordered spread upon the minutes of this meeting and filed with the records of the office.

MONTHLY REPORT

<table>
<thead>
<tr>
<th>MURRAY STATE NORMAL SCHOOL</th>
<th>BOARD OF REGENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>FOR MONTH OF APRIL, 1926</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>WARRANTS ISSUED DURING MONTH</th>
<th>TOTAL TO DATE</th>
<th>RECEIVED DURING MONTH</th>
<th>TOTAL TO DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sta., Printing and Binding</td>
<td>800.00</td>
<td>837.62</td>
<td>Law Suit</td>
</tr>
<tr>
<td>Post. Ftr., Exp. and Cartage</td>
<td>142.56</td>
<td>1942.84</td>
<td>Students' Fund</td>
</tr>
<tr>
<td>Travelling</td>
<td>105.06</td>
<td>2544.14</td>
<td>Tuition Fees</td>
</tr>
<tr>
<td>Teachers &amp; Other Employees Sal.</td>
<td>66764.84</td>
<td>67564.54</td>
<td>Special Fees</td>
</tr>
<tr>
<td>Tel., Tel. &amp; Lns.</td>
<td>44.79</td>
<td>412.03</td>
<td>Maintenance - Misc</td>
</tr>
<tr>
<td>Service</td>
<td>500.00</td>
<td>500.00</td>
<td>Book Store</td>
</tr>
<tr>
<td>Renewals &amp; Repairs</td>
<td>500.00</td>
<td>1.00</td>
<td>Cafejiria - Wells H.</td>
</tr>
<tr>
<td>Hist. Sup.</td>
<td>374.75</td>
<td>374.75</td>
<td>Cafejiria</td>
</tr>
<tr>
<td>Fuel, L. W. and Sewerage</td>
<td>1200.00</td>
<td>1120.64</td>
<td>Extension Dept.</td>
</tr>
<tr>
<td>Advertising</td>
<td>215.82</td>
<td>215.82</td>
<td>Insurance</td>
</tr>
<tr>
<td>Library</td>
<td>665.09</td>
<td>665.09</td>
<td>Borrowed Money</td>
</tr>
<tr>
<td>Book Store Receipts</td>
<td>980.81</td>
<td>980.81</td>
<td>Advertising</td>
</tr>
<tr>
<td>Student Fund</td>
<td>1054.25</td>
<td>1054.25</td>
<td>Grounds</td>
</tr>
<tr>
<td></td>
<td>6886.77</td>
<td></td>
<td>Specific Appr.</td>
</tr>
<tr>
<td></td>
<td>2674.56</td>
<td></td>
<td>Tax</td>
</tr>
</tbody>
</table>
Expense Board
of Regents 1200.00
Equip. & Grounds 200.00
Admr. and
Classroom Bldg. 2200.00
Dor. Fees 116,500.00
Girls Dorm. 205.00
Cafeteria - Wells H. 1548.58
Cafeteria 10,000.00
Borrowed Money 500,000.00
Interest, etc. 10,000.00
Insurance 200.00
Extension Dept. 100.00
Law Suit 500.00
Special Fees 22.07
Total Disburse. 186,609.99

Report of Auditing Committee

The report of the Auditing Committee was presented to the Board of Regents and read. Upon motion by Mr. Wilson and seconded by Mr. Thomas, the report was approved and ordered spread upon the minutes of this meeting.

May 3, 1926

To the Members of the Board of Regents:

Audit of the books of the Murray State Normal School on May 3, 1926, beginning January 1, 1926 up to and including April 30, 1926 shows a balance in the Bank of Murray, Murray, Kentucky, of $18,817.94, balance in the First National Bank, Murray, Kentucky, of $22,124.16, making a total of $40,942.10. This is the balance of cash on hand shown by the books of the Treasurers, First National Bank and Bank of Murray.

I find there are outstanding checks as follows:

<table>
<thead>
<tr>
<th>First National Bank</th>
<th>Bank of Murray</th>
</tr>
</thead>
<tbody>
<tr>
<td>Check #</td>
<td>Check #</td>
</tr>
<tr>
<td>1669</td>
<td>1913</td>
</tr>
<tr>
<td>1706</td>
<td>1922</td>
</tr>
<tr>
<td>1718</td>
<td>1923</td>
</tr>
<tr>
<td>1727</td>
<td>1924</td>
</tr>
<tr>
<td>1745</td>
<td>1927</td>
</tr>
<tr>
<td>1748</td>
<td>1928</td>
</tr>
<tr>
<td>1750</td>
<td>1929</td>
</tr>
<tr>
<td>Total $2875.31</td>
<td></td>
</tr>
</tbody>
</table>

MURRAY STATE NORMAL SCHOOL

By J. W. Carr
This makes a total of outstanding checks of $2222.39, leaving an actual balance in the banks of $35,719.71. This agrees with the books of the Murray State Normal School.

Further I wish to state that all bills were checked with checks to each bill and found to be correct.

I find further that the following bills have been paid and checks have been endorsed and have been returned without bills being on file in the office, however, I am satisfied that these bills are all right and have been sent out with the check attached to the bills to be receipted by the parties to whom the checks were made payable and in some cases the bills have not been promptly returned.

### Bills Out

First National Bank:
- 1142 News-Democrat, Sturgis, Ky. $13.50
- 1686 C. A. Wright, Ld D. Fulton, Ky. 6.40
- 1701 Fry Photo Service, Memphis, Tenn. 95.50

Bank of Murray:
- 1890 Allyn & Bacon, Chicago, Ill. 30.20
- 1927 Edna Jaggers, Hammons, Ky. 10.50
- 1978 Owensboro Inquirer, Owensboro, Ky. 5.60
- 1981 American Educational Digest, Lincoln, Nebraska 2.00

Total $163.70

Very truly yours,

T. H. Stokes, Vice Chairman,
Board of Regents

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**Report of the Thomas P. Norris Student Loan Fund**

Mr. Stokes, Custodian of the Thomas P. Norris Student Loan Fund, presented a report of said fund which was approved and ordered spread upon the minutes of this meeting.

**Report of the Thomas P. Norris Student Loan Fund as of, May 5, 1926**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount on hand as shown in our report</td>
<td>$20,503.50</td>
</tr>
<tr>
<td>As of January 5, 1926</td>
<td></td>
</tr>
<tr>
<td>Interest collected since Jan. 5, 1926</td>
<td>671.90</td>
</tr>
<tr>
<td>Total</td>
<td>$21,175.40</td>
</tr>
<tr>
<td>Cash on hand</td>
<td>$11,124.20</td>
</tr>
<tr>
<td>Notes on hand</td>
<td>9,861.20</td>
</tr>
<tr>
<td>Pauline Wyman's Board &amp; Tuition for 1st &amp; 2nd Sem.</td>
<td>190.00</td>
</tr>
<tr>
<td>Total</td>
<td>$21,175.40</td>
</tr>
</tbody>
</table>

**THOMAS P. NORRIS STUDENT LOAN FUND**

By......T. H. Stokes..............
Custodian

Upon the recommendation of the President and after careful consideration, Mr. Wilson made a motion, seconded by Mr. Stokes, that the recommendations of the President
of the reappointing of the members of the faculty with the salaries suggested be approved which motion was adopted by roll call as follows: Mr. Stokes, yes; Mr. Thomas, yes; Mr. Wilson, yes; Dr. Rhoads, yes; Moss, none. The following members of the faculty were elected for the calendar year beginning June 1, 1926 and ending June 30, 1927, at the salaries stated as follows:

- Dr. W. R. Bourne: $3,800.00
- Nellie May Wyman: $2,500.00
- Pearl Jordan: $2,800.00
- Mary Moss: $2,500.00
- Susan Peffer: $2,500.00
- Margaret Tandy: $2,200.00
- J. S. Pullen: $3,000.00

(relieved of part of his duties)

- Maryleona Bishop: $2,200.00
- Mrs. Belle Walker: $2,700.00
- Charles Hire: $3,000.00
- R. A. Johnston: $2,600.00
- W. R. Canfield: $3,000.00
- E. R. Smith: $2,700.00
- Mary Gabbert: $2,200.00

It was further ordered by the Board of Regents that a contract with Professor W. J. Caplinger be made upon the same terms and conditions as in the present year when his employment with the city school board is made and the final contract be referred to the President for final completion.

Upon motion by Mr. Stokes and seconded by Mr. Wilson, which motion was duly adopted, the President was authorized to employ such persons for the summer school as he might find it necessary for the proper conduct of the summer school at comparative wages for the time employed.

Upon recommendation of the President, Mr. Stokes made a motion which was duly seconded by Mr. Wilson, and was unanimously adopted by the following roll call: Mr. Stokes, yes; Mr. Wilson, yes; Dr. Thomas, yes; Mr. Wilson, yes. The following persons were employed for the calendar year beginning July 1, 1926 and ending June 30, 1927 at the following salaries:

- C. A. Murphey: $2,600.00
- Alice Keys: $1,800.00
- Martha Kelly: $1,000.00
- Tennie Breckenridge: $1,400.00
- Mrs. Mary Gardner: $1,000.00
- Lee Clark: $1,440.00
- Lemon Neale: $1,200.00
- E. J. Hoffman: $1,080.00
- R. T. Parker: $1,200.00

The following persons were employed for the calendar year beginning July 1, 1926 and ending June 30, 1927 at the following salaries:

- J. C. Glasgow: $2,700.00
- Stella Pennington: $2,400.00
- Geneve Wells: $2,400.00
- C. S. Lowry: $2,500.00
- C. C. Ashcraft: $2,700.00
- Lillian Lee Clark: $2,700.00
- Mrs. Annie H. Young: $2,500.00
- Carrie Allison: $2,000.00
- Carlisle Cutchin: $2,600.00
- Ada T. Higgins: $2,000.00
- Bertie Manor: $1,800.00
- Emma J. Helm: $1,700.00

Report of Certificating Committee

May 3, 1926

To the Board of Regents
Murray State Normal School and Teachers College:

As per the duties assigned to the Committee on Certification and Graduation, we report as follows:

1. We have examined the credentials in reference to age and moral character of each of the persons listed below and it is our opinion that each person fills the requirements in regard to age and moral worth.

2. We have examined the grades and official records of each person listed in this section of the report and recommend that the following persons be granted the COLLEGE ELEMENTARY CERTIFICATE, valid for two years, as they have at least thirty-two (32) semester hours of credit, and have fulfilled all other requirements for such a certificate.
1. Mrs. J. E. Bronaugh
2. Lorene Shelton

3. We further recommend that the persons listed in this section of the report be granted the PROVISIONAL ELEMENTARY CERTIFICATE of the first class, valid for two years, as they have at least eight (8) units of credit, and have fulfilled all other requirements for such a certificate.

1. Lorena Wilcox
2. Jewel Ashley
3. Carrie Hancock
4. Winnie Cherry
5. John W. Haner

4. We further recommend that the persons listed in this section of the report be granted the PROVISIONAL ELEMENTARY CERTIFICATE of the second class, valid for two years, as they have at least four (4) units of credit and have fulfilled all other requirements for such a certificate.

1. Mary Buchanan
2. Myrtie Buchanan

Very truly yours,

W. R. Bousne Chmn.
W. J. Caplinger
Mary V. Hoos
J. G. Glasgow
Chas. Hire
C. S. Lowy

Moved by Mr. Stokes, seconded by Mr. Wilson, That list of persons recommended for certificates above be endorsed as presented and recommended by Committee on Certification; that the President of the institution and Secretary of the Board be authorized to sign and fix thereto the seal of this institution, after which, the State Department of Education will approve same. Carried.

Insurance

The communication from the Insurance Department of the Commonwealth of Kentucky to Dr. Rhoads, relative to insurance rate, was referred to the President for such disposition as he may deem advisable.

Report of Book Store

Mr. Pious Wilson, Manager of the Book Store, presented a financial report and inventory of the book store. Upon motion duly made and unanimously carried, it was ordered that the report be accepted and made a part of the minutes.

BOOK STORE INVENTORY April 30, 1926

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Present Inventory</td>
<td>$2,139.98</td>
</tr>
<tr>
<td>Texts for teachers since Nov. 30</td>
<td>58.16</td>
</tr>
<tr>
<td>Books transferred to library</td>
<td>54.78</td>
</tr>
<tr>
<td>General supplies and Training School</td>
<td>11.84</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$2,264.76</strong></td>
</tr>
<tr>
<td>Inventory Nov. 30</td>
<td>$2,952.36</td>
</tr>
<tr>
<td><strong>Decrease</strong></td>
<td><strong>$687.60</strong></td>
</tr>
<tr>
<td>Receipts</td>
<td>$3,876.36</td>
</tr>
<tr>
<td>Less decrease in inventory</td>
<td>687.60</td>
</tr>
<tr>
<td><strong>Bills paid</strong></td>
<td><strong>$3,188.75</strong></td>
</tr>
<tr>
<td><strong>Bills to be paid</strong></td>
<td><strong>$282.23</strong></td>
</tr>
<tr>
<td><strong>Gain</strong></td>
<td><strong>$250.21</strong></td>
</tr>
<tr>
<td><strong>Credit Memorandums</strong></td>
<td><strong>$44.40</strong></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$302.61</strong></td>
</tr>
</tbody>
</table>

Pious Wilson, Manager of Book Store
Practice Teaching in the Field

The President presented to the Board the tentative plan for extending practice teaching in the field submitted by Dean Carr, and after being read on motion of Mr. Wilson, seconded by Mr. Stokes, the plan outlined was unanimously approved.

There being no other business before the Board of Regents, the meeting adjourned.

McHenry Rhoades  Laurine Wells Lovett
Chairman       Secretary