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MINUTES OF BOARD OF REGENTS
MURRAY STATE TEACHERS COLLEGE
January 21, 1946

The Board of Regents of Murray State Teachers College met in the Office of the President, in regular quarterly session, at 10:00 A.M. Monday, January 21, 1946, the third Monday in January, with Dr. C. E. Crume, Mr. Claude Winslow, Judge Charles Ferguson and Mr. George Hart present. In the absence of Chairman John Fred Williams, Vice Chairman Charles Ferguson presided.

Report of the President

Dr. Ralph H. Woods presented and read his report as President, as follows:

REPORT OF THE PRESIDENT
January 21, 1946

Honorable Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

I am submitting the following items for your information and consideration:

I. Report of the Committee on Entrance, Credits, Certification and Graduation

II. Leave of Absence and Resignations

A. Leave of Absence for Mr. Rue L. Beale Extended

Mr. Rue L. Beale has requested that his leave of absence from his duties in our faculty be extended from January 1, 1946 through June 30, 1946 in order that he may continue his work with the Office of Price Administration; and I have granted him this extension of his leave of absence.

B. Termination of Services of Mrs. Herbert N. Clark, Regional Library Clerk

The services of Mrs. Herbert N. Clark as Regional Library Clerk were terminated on December 31, 1945, when the TVA-College Regional Library at Gilbertsville was discontinued.

C. Termination of Services of Mrs. A. Carman as Instructor OSYA (Instructor at the Cannery)

The services of Mrs. A. Carman as Instructor OSYA (Instructor at the Cannery) were terminated at the end of the canning season, November 5, 1945.

D. Termination of Contract of Mrs. M. G. Carman as Member of Faculty

The contract of Mrs. M. G. Carman who was employed to teach in the Home Economics Department until a regular teacher could be secured, terminated on December 31, 1945.
E. Resignation of Mr. Ben Cottrell as Member Faculty

Mr. Ben Cottrell submitted his resignation as Critic Teacher in Agriculture, effective January 12, 1946, in order to accept another position; and I have accepted it as of that date.

F. Resignation of Mr. Edgar Butler, Farm Laborer

Mr. Edgar Butler submitted his resignation as Farm Laborer as of December 31, 1945, and it has been accepted.

G. Resignation of Mr. L. P. Butler, Farm Laborer

Mr. L. P. Butler, Farm Laborer, submitted his resignation, effective December 31, 1945, and it has been accepted as of that date.

H. Resignation of Mr. Bert Deering, Grounds Caretaker

Mr. Bert Deering has resigned as Grounds Caretaker, as of December 31, 1945, and his resignation has been accepted.

I. Resignation of Mr. Harding Galloway, Grounds Caretaker

Mr. Harding Galloway submitted his resignation as Grounds Caretaker, effective December 31, 1945, and it has been accepted.

J. Resignation of Mr. Herman B. Geurin, Janitor

Mr. Herman B. Geurin, Janitor, submitted his resignation as of November 30, 1945, and it has been accepted.

K. Resignation of Mr. Jewell Hackett, Mechanic

Mr. Jewell Hackett has resigned as Mechanic, his resignation to take effect December 31, 1945, and it has been accepted as of that date.

L. Resignation of Mr. Carlos Morton, Janitor

Mr. Carlos Morton has resigned as Janitor, as of December 31, 1945, and his resignation has been accepted.

M. Resignation of Mr. Lee Parker, Grounds Caretaker

Mr. Lee Parker has submitted his resignation as Grounds Caretaker as of December 31, 1945, and it has been accepted.

N. Termination of Contract of Mr. Van Barnett, Instructor USN

Mr. Van Barnett's contract as Instructor USN terminated on December 12, 1945, when the U. S. Navy Academic Refresher Unit at Murray State Teachers College was discontinued.

O. Termination of Contract of Mr. C. E. Branscome, Instructor USN

The contract of Mr. C. E. Branscome, Instructor USN, likewise ended on December 12, 1945 with the closing of the Navy Academic Refresher Unit.
P. Termination of Contract of Mr. Ardath Canon, Instructor USN

The services of Mr. Ardath Canon, Instructor terminated on December 12, 1945 when the naval unit on the campus closed.

Q. Termination of Contract of Mr. W. J. Caplinger, Instructor USN

The contract of Mr. W. J. Caplinger as Instructor USN, likewise ended with the closing of the naval unit on December 12, 1945.

R. Termination of Contract of Dr. F. G. Friedmann, Instructor USN

The services of Dr. F. G. Friedmann were also discontinued with the closing of the U. S. Navy Academic Refresher Unit on December 12, 1945.

S. Termination of Contract of Mrs. Frances Hicks, Instructor USN

The contract of Mrs. Frances Hicks ended when the naval unit on the campus was closed on December 12, 1945.

T. Termination of Contract of Mr. Dale Melugin, Instructor USN

The services of Mr. Dale Melugin as Instructor USN were terminated on December 12, 1945 with the closing of the naval unit.

U. Termination of Contract of Mr. Arthur L. Yoder, Instructor USN

The contract of Mr. Arthur L. Yoder, Instructor USN, also came to a close on December 12, 1945, when the U. S. Navy Academic Refresher Unit was discontinued.

V. Termination of Contract of Mrs. Margaret Lamb Cavitt, Secretary to Dietitian

The services of Mrs. Margaret Lamb Cavitt as Secretary to the Dietitian were not necessary after the closing of the naval unit, so they were terminated on November 30, 1945.

W. Termination of Contract of Miss Maude Cochran, Nurse

The services of Miss Maude Cochran, Nurse, were terminated on December 31, 1945. She was originally employed to care for the naval enrollees, so her services were no longer needed.

X. Termination of Contract of Mrs. Linda Jones, Secretary USN

The contract of Mrs. Linda Jones, Secretary USN, came to a close on December 15, 1945, because of the discontinuance of the naval unit.

Y. Termination of Contract of Miss Frances Wilson, Secretary USN

Because of the closing of the U. S. Navy Academic Refresher Unit, the contract for the services of Miss Frances Wilson as Secretary USN was terminated December 12, 1945.
Z. Termination of Contract of Mrs. Dorothy McNabb, Secretary USN

The services of Mrs. Dorothy McNabb as Secretary USN, were terminated with the closing of the naval unit on December 15, 1945.

AA. Termination of Contracts for Additional Cooks, Dishwashers and Dining Hall Assistants because of Closing of U. S. Navy Academic Refresher Unit

When the federal government gave official notice that the U. S. Navy Academic Refresher Unit at Murray State Teachers College would be closed, it was not necessary to retain the extra staff members who had been employed to render service in connection with the operation of the unit. The services of the following named persons, in the capacities indicated, therefore, were discontinued on the dates listed:

Mrs. Peachie Berkley, Dishwasher USNR November 30, 1945

James Brandon
Dishwasher USN (Resignation) Oct. 31, 1945

Mr. T. H. Brandon
Dishwasher USNR November 30, 1945

Mrs. H. C. Compton
Cook USNR November 30, 1945

Mrs. Adell Colson
Cook USNR November 30, 1945

Mrs. Frocie Downs
Dining Hall Assistant November 30, 1945

Mrs. Suella Futrell
Cook USN November 30, 1945

Mrs. Almeta Holsapple
Cook USNR November 30, 1945

Mrs. Callis Jones
Cook USNR November 30, 1945

Mrs. Ruth Lassiter
Cook USNR November 30, 1945

Mr. D. Young Morgan
Cook USN November 30, 1945

Mrs. Jewell Morris
Cook USN November 30, 1945

Mrs. Edd Rickman
Cook USN November 30, 1945

Mrs. Burley Scott
Dining Hall Assistant November 30, 1945

Mrs. Katie Simmons
Dishwasher USN November 30, 1945

Mrs. Walter Thurman
Cook USN November 30, 1945
III. Faculty and Staff Members Returning from Armed Forces

A. Commander James W. Moore

B. Major Preston W. Ordway

C. Lieutenant Marjorie Palmquist

D. Captain James C. Thurman's Letter

IV. Employment of Faculty and Administrative Staff and Salary Adjustments

A. Dr. Robert W. Barnwell's Salary Adjusted

Dr. Robert W. Barnwell, who has been teaching some Navy classes, has been receiving a salary of $250.00 per month; but now that he is devoting his full time to his regular teaching duties in the Department of Social Science, he will be paid at the rate of $2,600.00 per annum, effective January 1, 1946.

B. Salary of Miss Ann Brown, Nurse, Increased

The salary of Miss Ann Brown, Nurse, has been increased from $150.00 to $200.00 per month, beginning January 1, 1946.

C. Dr. M. G. Carman's Salary Adjusted

While Dr. M. G. Carman was scheduled to teach for the Navy, he was being paid at the rate of $333.33 per month; but now that he has returned to his original faculty status, Head of the Department of Mathematics, he will receive a salary at the rate of $3,500.00 a year, effective January 1, 1946.

D. Salary of Dr. W. D. Lewis Adjusted

While Dr. W. D. Lewis was teaching classes in the U. S. Navy Academic Refresher Unit, his salary was paid at the rate of $280.00 per month; but now that he has reverted to his previous status as a member of the faculty in the Department of Education, he will be paid at the rate of $3,000.00 per annum, effective January 1, 1946.

E. Salary of Dr. C. S. Lowry Adjusted

Since Dr. C. S. Lowry's assignments to teach some classes for the Navy have been completed, and he is, now, devoting his full time to his duties as Head of the Department of Social Science, his salary has been adjusted from $333.33 per month to $3,600.00 per annum, effective January 1, 1946.

F. Salary of Dr. C. J. McDevitt, College Physician, Adjusted

While Dr. C. J. McDevitt, College Physician, was rendering some service to the Navy, he received a monthly salary of $150.00; but now that the naval program has been discontinued, his salary will be paid at the rate of $1,100.00 per annum on a part-time basis, effective January 1, 1946.
G. **Salary of Mr. Fred Shultz Adjusted**

Mr. Fred Shultz received a salary of $280.00 per month while he was doing some part-time teaching for the Navy; but now that he is devoting his full time to his duties in the Department of Education, his salary as a member of the faculty will be paid at the rate of $3,000.00 per year, beginning January 1, 1946.

H. **Salary of Miss Ella R. Weihing Increased**

The salary of Miss Ella R. Weihing, Assistant Professor in the Department of Languages and Literature and Dean of Women, has been increased from $2,800.00 to $3,000.00 per annum, effective January 1, 1946.

I. **Salary of Mr. A. F. Yancey Adjusted**

Mr. A. F. Yancey received a salary of $300.00 per month while he was teaching a part-time Navy load along with his other work; but, now, since he is devoting all his time to his duties as Assistant Professor of Physics and Dean of Men, he will be paid at the rate of $250.00 per month, effective January 1, 1946.

J. **Salary of Mrs. Iva Cohoon Adjusted**

When the Navy unit was discontinued, the salary of Mrs. Iva Cohoon, who had been serving as Cook USN, was changed from $83.20 per month to $78.20, effective December 1, 1945.

K. **Salary of Mr. John Goodrich, Janitor, Increased**

Because of a change in his assignments, the salary of Mr. John Goodrich, Janitor in the Dining Hall, was increased from $80.00 to $85.00 per month, beginning December 1, 1945.

L. **Salary of Mr. O. R. Jeffrey Increased**

Because of a change in his assignments, the salary of Mr. O. R. Jeffrey, Janitor, was increased from $110.00 to $115.00 per month, effective November 1, 1945.

M. **Salary of Mr. Hoyt Linn Adjusted**

Mr. Hoyt Linn, Janitor, was transferred from the Navy staff back to the regular janitor force when the Navy unit closed, and his salary was changed from $95.00 to $85.00 per month, beginning January 1, 1946.

N. **Salary of Mrs. Floy Laycox, Cook USN, Adjusted**

Because of a change in assignments, the salary of Mrs. Floy Laycox, Cook USN, was changed from $83.20 to $78.20 per month, effective December 1, 1945.

O. **Salary of Mrs. Eva Mayfield, Cook USN, Adjusted**

Because of change in assignments, the salary of Mrs. Eva Mayfield, Cook USN, was changed from $83.20 to $78.20 per month, beginning December 1, 1945.
P. **Salary of Mr. J. W. Paschall, Dining Hall Janitor Adjusted**

Because of change of assignments, the salary of Mr. J. W. Paschall, Dining Hall Janitor, was changed from $85.00 to $70.00 per month, effective December 1, 1945.

Q. **Salary of Mrs. Jessie Powell Adjusted**

When the naval unit on the campus was discontinued, Mrs. Jessie Powell, Head Cook, was furnished a room in Wells Hall, where she had quarters previous to the coming of the Navy; and in consideration of this fact, her salary was changed from $100.00 to $90.00 per month, beginning January 1, 1946.

R. **Employment of Mr. Monroe Ayers, Agriculture Instructor**

Mr. Monroe Ayers has been employed as Instructor in Agriculture at a salary of $225.00 per month, beginning January 1, 1946 and continuing through February 13, 1946.

S. **Mr. Robert E. Brown Employed Agriculture Instructor**

Mr. Robert E. Brown has been employed as Agriculture Instructor at a salary of $242.50 per month, beginning January 13, 1946.

T. **Miss Woodward Byars Employed Home Economics Instructor**

Miss Woodward Byars has been employed as Instructor in Home Economics, her services beginning January 1, 1946; and her salary will be paid at the rate of $2,250.00 through June 30, 1946.

U. **Mr. Paul R. Cuykendall Employed Assistant in Chemistry Department**

Mr. Paul R. Cuykendall has been employed as Assistant in the Chemistry Department at a salary of $225.00 per month, beginning November 19, 1945 and continuing through the winter quarter, March 16, 1946.

V. **Mr. Ratliffe Paschall Employed Member Faculty**

Mr. Ratliffe Paschall has been employed as Instructor in the faculty at a salary of $225.00 per month, beginning January 12, 1946 and continuing through June 30, 1946.

W. **Captain John O. Pasco Employed Special Engineer**

Captain John O. Pasco has been employed as Special Engineer at a salary of $250.00 per month, beginning January 7, 1946.

X. **Dr. Liza Spann Reemployed Member Faculty on Part-Time Basis**

Dr. Liza Spann had secured a leave of absence from her duties as Assistant Professor in the Department of Biological Science, from September 24, 1945 through May 31, 1946, in order to study and teach in the American University, Washington, D. C.
Dr. Spann, however, resigned from that position a few weeks ago, because of illness. Increased enrollment has made it necessary to reemploy Dr. Spann, since her health has improved; and she has returned to her former position on a part-time basis at a salary of $125.00 per month beginning January 1, 1946.

Y. Mr. M. O. Thomas Employed Member Faculty on Part-Time Basis

Mr. M. O. Thomas has been employed as Instructor on a part-time basis at a salary of $60.00 per month, beginning January 4, 1946 and continuing through March 16, 1946, the end of the winter quarter.

Z. Mr. Truman Turner Employed Instructor Machine Shop

Mr. Truman Turner has been employed as Instructor in Machine Shop at a salary of $200.00 per month, beginning January 10, 1946 and continuing through June 30, 1946.

AA. Mrs. Mabel Elrod Allen Employed Chaperon at Home Management House

Mrs. Mabel Elrod Allen was employed as chaperon at the Home Management House, for which services she received her room in the Home Management House and, in addition, $5.50 per week to cover the cost of her board, beginning October 29 and continuing through December 15, 1945.

BB. Mrs. Marjorie S. Huie Employed Clerk

Mrs. Marjorie S. Huie has been employed as Clerk at a salary of $120.00 per month beginning January 1 and continuing through June 30, 1946.

CC. Mr. Dale Melugin Employed Instructor Electric Shop

Mr. Dale Melugin has been employed as Instructor in the Electric Shop at a salary of $180.00 per month, beginning January 7, 1946 and continuing through June 30, 1946.

DD. Miss Elaine Mitchell Reemployed Playground Supervisor at Training School

Miss Elaine Mitchell was employed as Playground Supervisor at the Training School for the fall quarter; and her services have been continued through the winter quarter, beginning January 1 and continuing through March 16, 1946, at the same salary rate, $100.00 per quarter.

EE. Miss Frances Wilson Employed Secretary

Miss Frances Wilson was employed as Secretary at a salary of $85.00 per month, beginning January 10 and continuing through June 30, 1946.

FF. Mr. Wesley Anderson Employed Janitor

Mr. Wesley Anderson has been employed as Janitor at a salary of $75.00 per month, beginning January 1, 1946.
Mr. Fonzo Farmer has been employed as Janitor at a salary of $75.00 per month, effective December 1, 1945.

Mr. Ivan Futrell has been employed as Mechanic at a salary of $115.00 per month, beginning January 7, 1946.

Mr. Tom Waldrop has been employed as Janitor at a salary of $75.00 per month, beginning January 1, 1946.

At a previous meeting, the matter of paying Bryan Robinson $200.00 was considered. Within the last few weeks, I have had a letter from Coach Stewart stating that Mr. Robinson is, now, out of the Navy and that he felt that, if possible, this amount should be paid to Mr. Robinson for his services with the football team.

On November 15, 1945, at a special meeting of the Board, you authorized the President to sign a contract with the Federal Public Housing Authority. A contract has been signed, which provides for the transfer of 33 portable family dwelling units, one laundry building, and basic furniture to the Murray State Teachers College. Included in the contract was an option to purchase these houses at $1.00 per dwelling. I am happy to inform you that all 33 houses and the laundry building are on the campus. Practically all the furniture is here and much of the work of relocating the houses and installing plumbing and water lines has been completed.

After we had made our contract with Mr. S. O. Graves to move the houses to the campus at $225.00 per dwelling, the Meade Bill (Public Law No. 292) was passed by Congress providing for certain expenses incurred by colleges in relocating houses for veterans. Mr. Wrather will be in the Regional Office of the Federal Public Housing Authority tomorrow, Tuesday, January 22, to negotiate with the housing authority for our reimbursement. He will also discuss our securing the 17 additional houses which we were promised.

I am asking your approval of my action in signing these contracts.

After a telephone conversation with the Federal Public Housing Authority, I do not think it advisable to attempt to set up rental charges for these houses until Mr. Wrather returns from Cleveland. I believe that it will require a minimum of $10.00 for the small-size houses and $11.00 for the large-size houses to furnish utilities.
IX. Budget Request Presented to Legislative Council

I appeared before the Legislative Council on December 10, 1945, and presented our budget request for the biennium, beginning July 1, 1946. Our request called for an expenditure of $381,000.00 per year for Maintenance and Operation, $400,000.00 for the construction of a Science and Mechanical Arts Building, and $50,000.00 for the remodeling of the Administration Building.

I understand that the Legislative Council has recommended to the Legislature an annual appropriation of $354,000.00 for Maintenance and Operation, $400,000.00 for the construction of a Science and Mechanical Arts Building, and $25,000.00 for remodeling the Administration Building. We are doing all we know to do to encourage legislators to support the Legislative Council's report for this college.

X. Science and Mechanical Arts Building

If we are to have a Science and Mechanical Arts Building, we should proceed with getting plans and specifications ready. The Federal Works Agency has requested us to indicate any contemplated construction of buildings on our campus. This request calls for the name of our architect or engineer. I have been informed by many educators that the best science building in Kentucky is located at Morehead State Teachers College. I visited the Morehead campus and inspected their science building. It is an excellent building. Of course, we would want to make some changes. President Vaughan loaned me a set of their plans. The architect for this building was Joseph & Joseph of Louisville, Kentucky. Since our building would be similar in many ways, I am of the opinion that this firm would be in position to render efficient and prompt architectural service on our plans and specifications. Mr. Alfred S. Joseph, Sr., visited us on December 19, 1945, and agreed to let us use his name as our architect, and submitted an agreement for our approval if we desire to use his services.

While Mr. Joseph was here, I discussed the Federal Works Agency's plan for advancing funds for advanced planning on proposed public works. On January 5, 1946, we made application for $16,000.00 to be expended in preparing plans and specifications for a Science and Mechanical Arts Building. If our application is acted upon favorably, this money will be advanced in order that we may employ Joseph & Joseph or some other competent architect to submit plans. If we build the building, we will have to reimburse the Federal Works Agency. If the building is not built, the Federal Works Agency will not have to be reimbursed. I would like to have your approval of our application to the Federal Works Agency.

Also while Mr. Joseph was here, he signed a tentative agreement with the understanding that the college was not obligated until funds were available for drawing up plans and specifications and/or construction of the building, and with the further understanding that this agreement was to be submitted and approved by this board.

I would like for the Board to authorize the completion of the negotiations with Joseph & Joseph and the execution of a contract for architectural services after funds become available through the Federal Works Agency or the Kentucky General Assembly for this purpose.
XI. Veterans Guidance Center

The Veterans Administration has established a Veterans Guidance Center on our campus. This center is located in Room 10 of the Auditorium Building. Mr. O. A. Adams, who for a number of years was principal of the Wickliffe High School, is in charge. The Veterans Administration is paying a nominal rent for these quarters. This center brings many veterans to our campus. The college is providing certain testing service when requested by the Veterans Administration.

XII. Tuition Charged to Veterans

At a meeting of the Council on Public Higher Education, held the latter part of November, it was decided that the University of Kentucky and the four state teachers colleges should charge veterans, in addition to their regular fees, a minimum tuition fee of $15.00 per month or $45.00 per quarter. It was brought out in the Council meeting that the fees now charged students are incidental fees for the purpose of supporting special services and are not a tuition. I ask your approval of this recommendation which was made by the Council.

XIII. Breakdown of Incidental Fee

In presenting our claims to the Veterans Administration, it becomes necessary to break down our incidental fee of $22.50, which is charged all students, in specific items. Our total registration charge per quarter amounts to $26.50, $22.50 of which is set by the Council on Public Higher Education and called an incidental fee. I recommend that this incidental fee be broken down in the following manner:

<table>
<thead>
<tr>
<th>Service</th>
<th>Per Quarter</th>
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<tbody>
<tr>
<td>Incidental fee</td>
<td>$22.50</td>
</tr>
<tr>
<td>Registration fee</td>
<td>$3.00</td>
</tr>
<tr>
<td>Grants-in-aid</td>
<td>3.50</td>
</tr>
<tr>
<td>Library</td>
<td>5.00</td>
</tr>
<tr>
<td>Activities:</td>
<td></td>
</tr>
<tr>
<td>College News</td>
<td>1.00</td>
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<tr>
<td>Athletics</td>
<td>7.50</td>
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<tr>
<td>Public Exercises and Programs</td>
<td>2.50</td>
</tr>
<tr>
<td>General Laboratory fee</td>
<td>2.00</td>
</tr>
<tr>
<td>Health fee</td>
<td>1.00</td>
</tr>
<tr>
<td>Student activities fee</td>
<td>1.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$26.50</strong></td>
</tr>
</tbody>
</table>

XIV. Operation of Special Courses for Veterans

The college is cooperating with Calloway County and other counties in carrying out a Farmer-Training program for veterans. For those of Calloway County, the work was started on January 7. Courses in Electrical Maintenance and Repair and in Machine Shop for veterans were started on January 14. The Veterans Administration has been notified that it will be necessary for the college to charge a tuition of $20.00 per month per student for these special courses since they are operated as a supplementary service to our regular college program. I have also indicated to the Veterans Administration that it might be possible for us to offer courses in Auto Mechanics and Woodworking sometime in the near future. The charges would be the same as indicated for the courses in Electricity and Machine Shop. I ask your approval of providing this additional service for veterans.
XV. Enrollment

I desire to report that we have 633 college students enrolled this quarter. Of this number, 161 are veterans.

The above enrollment does not include approximately 85 veterans from this county who will be on the campus five weeks pursuing the Farmer-Training course, 18 veterans taking Electrical Maintenance and Repair, and 11 veterans taking Machine Shop course. The courses which are being offered to these veterans are of sub-collegiate grade and no college credit will be received by them. Other courses of this kind will be offered and made available to veterans as the need arises.

XVI. Surplus Property Received

We have been able to secure considerable chemistry and physics equipment from Kentucky Ordnance Works. We have also been promised machine shop, woodwork, and mechanical drawing equipment by Kentucky Ordnance Works. We have secured some equipment from Camp Campbell and Ohio River Works at Henderson. This equipment is being secured at no cost other than moving it to our campus.

XVII. Purchase of USO Equipment

When the USO left our campus, they offered to sell a large part of their equipment. This equipment has been purchased for $591.25, which is about one-half of the original cost.

XVIII. Donall H. Sylvester Scholarship in Chemistry

In accordance with Mr. Sylvester's plans, Miss Norma Samons, senior from Fulton, Kentucky, has been awarded the Donall H. Sylvester Scholarship in Chemistry. This scholarship carries an award of $100.00.

XIX. Supplements to Navy Contract NOP366

Supplement No. 5 to Contract NOP366 provided for the purchase of Navy owned equipment valued at $44,537.15 for $6,728.05.

Supplement No. 6 to Contract NOP366 provided for the closing of the Navy contract. The college and the Navy agreed to closing figures on this supplement.

The above supplements have been signed by me and I am asking for your approval.

XX. Report of Treasurer Concerning Building Accounts

XXI. Report of the Business Manager

XXII. Report of Mr. Wether Concerning Navy

XXIII. Murray College School Company

The Board of Directors of the Murray College School Company met on January 19, 1946, and elected me to fill the vacancy caused by the death of Dr. James H. Richmond. I also was elected Chairman of the Board. I have accepted the directorship and will serve as Chairman of the Board.

XXIV. Contract under Public Law 16 for Veterans

XXV. Mr. R. A. Johnston

XXVI. Industrial Arts - Mr. H. L. Oakley
Report of Committee on Entrance, Credits, Certification and Graduation

Dr. Woods presented the report of the Committee on Entrance, Credits, Certification and Graduation, as follows:

January 21, 1946

To the Board of Regents
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification and Graduation, we report as follows:

Of the students who applied for degrees to be granted in October and December, 1945, the following have completed the requirements for the degrees for which they applied and received the degrees indicated below as of October 31 or December 15, 1945.

OCTOBER 31, 1945
Bachelor of Music Education
Rachael Lee Williams Louise Putnam Carter
Bachelor of Science
Margaret Vernell Boaz Alice Marie Ligon Hill

DECEMBER 15, 1945
Bachelor of Music Education
Helen Margueritte Brantley Watkin Prichard Jones
Bachelor of Science
Charlene Thomas Martin Claude C. Wilson

The following students have applied for degrees to be granted in March, 1946. If they complete all the requirements for the degree for which they are applying by March 16 or March 30, 1946, we recommend that you grant their degrees as of March 16 or March 30, 1946.

Bachelor of Science
Ruth Prince Coleman Bertha Jane Jones
Charlie Juanita Hickman Jimerson Dorothy Mae King
Bachelor of Science in Home Economics
Nan Elizabeth Ligon

Master of Arts in Education
Carl Garrett

Very truly yours,

/s/ Cleo Gillis Hester
/s/ F. D. Mellen
/s/ Price Doyle
/s/ A. M. Wolfson
/s/ G. T. Hicks
/s/ Wm. G. Nash

Motion was made by Mr. Hart that the report and recommendations of the Committee on Entrance, Credits, Certification and Graduation be approved and the degrees be conferred as recommended therein. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following results: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Commander James W. Moore Returning from Armed Forces to Faculty

Dr. Woods reported that Mr. James W. Moore had resumed his duties in our faculty, in the Department of Health and Physical Education after having been on leave of absence to serve in the armed forces. He was a Lieutenant Commander in the U. S. Navy.

Motion was made by Mr. Hart that Coach James W. Moore be reemployed in his former position as Head Football Coach and teachers of Physical Education at a salary of $275.00 per month, effective January 1, 1946. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Major Preston W. Ordway Resumes Position as Assistant Business Manager on Returning from Armed Forces

Next, Dr. Woods reported that Major Preston W. Ordway had returned from serving overseas in the U. S. Army, and he recommended that he be reemployed in his original position as Assistant Business Manager and that he accept whatever duties it is necessary for him to carry, and that his salary be paid at the rate of $3,000.00 per year, effective February 1, 1946.

Motion was made by Mr. Winslow that Mr. Preston W. Ordway be reemployed as Assistant Business Manager at a salary of $3,000.00 per annum, effective February 1, 1946, in accordance with the President's recommendation. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Lieutenant Marjorie Palmquist Returns from Armed Forces to Position in Faculty

Dr. Woods called attention, next, to the fact that Miss Marjorie Palmquist has returned from serving as a Lieutenant in the U. S. Navy and has already resumed her duties in the faculty in the Fine Arts Department but that she has requested additional salary. Dr. Woods added that we could pay her at the rate of $200.00 beginning January 1, 1946 and continuing through June 30, 1946, and he so recommended.
Motion was made by Mr. Hart that Miss Marjorie Palmquist be reemployed in her former position in the faculty, Fine Arts Department, at a salary of $200.00 per month, beginning January 1, 1946 and continuing through June 30, 1946.

Letter from Captain James Clifton Thurman Re: Returning to Faculty When Separated from Army Air Corps

At this point Dr. Woods reported to the Board that he had received a letter from Captain James C. Thurman inquiring concerning his status and salary as a member of the faculty at the time when he is separated from the service. Mr. Thurman stated that he desired to be released from his duties as critic teacher and coach in the Training School, that he be assigned full-time duties in the college faculty and that he be granted an increase in salary.

Motion was made by Mr. Winslow that the President be instructed and authorized to handle the matter of Mr. James C. Thurman's return to the faculty in the manner that he thought best. This motion was seconded by Mr. Hart, and was unanimously carried.

Employment of Faculty and Administrative Staff and Salary Adjustments Approved

Motion was made by Mr. Hart that the President's reports and recommendations concerning the employment of members of the faculty and administrative staff and the salary adjustments in certain cases be approved. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Mr. Roy Stewart's Request for Payment to Coach Bryan Robinson Approved

Dr. Woods read to the Board the letter he received from Mr. Roy Stewart, Head of the Department of Health and Physical Education, with reference to the payment of $200.00 to Mr. Bryan Robinson for services rendered in assisting with coaching the football team, last season, also a copy of his reply to Mr. Stewart's letter.

Motion was made by Mr. Hart that Mr. Bryan Robinson be paid $200.00 for his services in assisting with coaching the football team. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Restoration of Wells Hall as College Dormitory

Dr. Woods reported to the Board that when the naval unit had moved out of Wells Hall, every effort possible was made to restore the building and put it in readiness for occupancy again as a Girls' Dormitory, and that this had been done in a very satisfactory fashion but that the new bath tubs had not come, and the girls are still using the showers.

Report on Water System at Murray State College by Captain John O. Pasco

At this point, Captain John O. Pasco was called into the meeting to present his report on the water situation at the college; and Captain Pasco read to the Board the report of his detailed study of the situation and his recommendations for improving the water supply and the water pressure on the college campus. This report was received, discussed and filed.
Mr. Hart stated that he would submit this report made by Captain Pasco to the City Council of Murray, and see what the City might be able to do to improve the situation.

President Woods suggested that Captain Pasco make some investigation of the cooling situation for the Fine Arts Building, and report his findings and such recommendations as he thought necessary.

Contract with Federal Public Housing Authority Approved

Motion was made by Mr. Hart that the Board of Regents approve the action of the President in signing the contract with the Federal Public Housing Authority for providing housing for veterans and, also, any further contracts of this character that may be found necessary in connection with the housing program. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Rental Charges to be Made to Veterans for Dwelling Units

Motion was made by Dr. Crume that the matter of fixing the rates for rental of the houses for veterans be left to the discretion of the President. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Budget Request for Science and Mechanical Arts Building

Dr. Woods pointed out that the Murray State Teachers College's application for funds for the construction of the Science and Mechanical Arts Building requested that the appropriation by the Legislature be entitled merely "Capital Outlay Appropriation" rather than to be earmarked "Appropriation for Science and Mechanical Arts Building", because it might appear wise to spend some of the money to buy some additional building lot in order to erect the building to the best advantage.

Science and Mechanical Arts Building

President Woods reported to the Board that we should proceed with getting plans and specifications ready for the proposed Science and Mechanical Arts Building. He also reported that the Federal Works Agency was advancing funds for advanced planning on proposed public works, and that an application for $16,000.00, to be expended in preparing plans and specifications for this building, had been made.

Motion was made by Mr. Winslow that the application, submitted to the Federal Works Agency for $16,000.00 to be expended in preparing plans and specifications for the proposed Science and Mechanical Arts Building, be approved. This motion was seconded by Mr. Hart and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Hart, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Motion was made by Mr. Winslow that President Woods, upon the approval of our application to the Federal Works Agency for advanced funds, be authorized to sign a contract with Joseph & Joseph, Architects, Louisville, Kentucky, for architectural services at a figure not to exceed what is being paid by other colleges for similar services. This motion was seconded by Mr. Hart and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Hart, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Tuition Charged to Veterans Administration for Veterans

Motion was made by Mr. Winslow that the Board of Regents approve the recommendation of the Council on Public Higher Education, as reported by the President, and authorize charging the Veterans Administration a minimum tuition fee of $15.00 per month, or $45.00 per quarter, for veterans attending Murray State Teachers College.
This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

**Breakdown of Incidental Fees**

In discussing the breakdown of incidental fees to be charged, each quarter, President Woods recommended to the Board of Regents for approval, the following breakdown of fees, per quarter:

**Incidental Fees:**

<table>
<thead>
<tr>
<th>Service</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration</td>
<td>$3.00</td>
</tr>
<tr>
<td>Grants-in-Aid</td>
<td>3.50</td>
</tr>
<tr>
<td>Library</td>
<td>5.00</td>
</tr>
<tr>
<td>College News</td>
<td>1.00</td>
</tr>
<tr>
<td>Athletics</td>
<td>7.50</td>
</tr>
<tr>
<td>Public Exercises and Programs</td>
<td>2.50</td>
</tr>
<tr>
<td>General Laboratory Fee</td>
<td>2.00</td>
</tr>
<tr>
<td>Health Fee</td>
<td>1.00</td>
</tr>
<tr>
<td>Student Activities Fee</td>
<td>1.00</td>
</tr>
</tbody>
</table>

**Total** $26.50

Motion was made by Mr. Winslow that the President's report and recommendations as to the breakdown of incidental fees, as listed immediately above, be approved. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

**Operation of Special Courses for Veterans Approved**

In connection with his report to the Board, President Woods presented a copy of his letter of January 3, 1946 to T. O. Hall, Acting Chief of Vocational Rehabilitation and Educational Division of the Veterans Administration, Lexington, Kentucky, in which he suggested that a special contract be prepared to cover instruction in the following courses, the necessary costs for which would include: tuition, $20.00 per month; supplies and materials not to exceed $10.00 per month and the cost of tools and equipment not to exceed $50.00 per course:

1. Electrical maintenance and repair, length of course, 18 months;
2. Machine shop, length of course, 48 months;
3. Automobile mechanics, length of course, 18 months;
4. Automobile mechanics--machine shop, length of course 48 months;
5. Carpentry and cabinet making, length of course, 24 months.

Motion was made by Mr. Hart that the offering of the aforementioned courses and other necessary courses for veterans be approved. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

**Supplements Nos. 5, 6, and 7 to Navy Contracts NOp366 and NOp3 Approved**

In commenting on the supplements to the naval contracts, Mr. M. O. Wrather stated that Supplement No. 7 is to cover the closing of Contract NOp3 for the U. S. Naval Flight Preparatory School.
Motion was made by Mr. Hart that the signing of Supplements Nos. 5, 6, and 7 to Navy Contract NOp 366 and NOp 3 be approved as reported to the Board. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Report of the Treasurer Concerning Building Bond Accounts for Fine Arts Building, Warren S. Swann Memorial Dormitory and Physical Education and Home Demonstration Buildings Accepted

Next, at the request of President Woods, Miss Alice Keys presented her report as Treasurer, showing the status of the Building Bond Accounts of the Fine Arts Building, Warren S. Swann Memorial Dormitory and the Physical Education and Home Demonstration Buildings.

Motion was made by Mr. Hart that the report of the Treasurer be received, accepted and entered on the Minutes of the Board. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye. The motion carried; and the Treasurer's report follows:

REPORT OF THE TREASURER
RE: FINE ARTS BUILDING
WARREN S. SWANN MEMORIAL DORMITORY
PHYSICAL EDUCATION BUILDING AND HOME ECONOMICS BUILDING
January 21, 1946

Honorable Members of Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

On October 15, 1945, a resolution was passed by this Board that the Treasurer be authorized to open up the accounts as provided by the resolutions of the Board of Regents for handling the accounts of the Fine Arts Building, Warren S. Swann Memorial Dormitory, and the Physical Education Building and the Home Economics Building.

Accounts for the above building funds have been opened and the proper transfers and deposits of monies have been made in accordance with the resolutions passed. The following is a statement of the accounts as of October 31, 1945, November 30, 1945, and December 31, 1945, and of the bonds which will come due before June 30, 1946:

FINE ARTS BUILDING

I. Balances in Bank of Murray:
   1. Revenue Fund (all gross income)          Oct 31 $5,597.46  Nov 30 $5,597.46  Dec 31 $5,597.46
   2. Operation and Maintenance                1,577.30
   3. Bond Fund                                 3,005.00
   4. Construction Fund                         8,372.24

II. Income from Building:
   Fees collected each quarter from students taking courses in Fine Arts Rent on Student Recreation Center ($200.00 per month) (Beginning December, 1945)

III. Payments Due before June 30, 1946:
   Bonds (Due April 1, 1946)                    $3,000.00
   Interest (Due April 1, 1946)                 866.25
WARREN S. SWANN MEMORIAL DORMITORY

I. Balances in Bank of Murray:

1. Revenue Fund (all gross income) .............. Oct 31 $3,521.57, Nov 30 $3,347.73, Dec 31 $2,589.56
2. Operation and Maintenance ................. 241.33 76.99 443.39
3. Bond Fund .............................. 2,380.00 2,755.00 2,560.00

II. Income from Building:

Room Rent from students
Rent on Building ($400.00 per month)

III. Payments Due before June 30, 1946:

Bonds (Due June 1, 1946) ............... $3,000.00
Interest (Due June 1, 1946) ........... $70.00

PHYSICAL EDUCATION AND HOME DEMONSTRATION BUILDINGS

I. Balances in Bank:

1. Revenue Fund (all gross income) (Bank of Murray) ............. Oct 31 $1,641.96, Nov 30 $1,902.96, Dec 31 $2,439.19
2. Operation and Maintenance (Bank of Murray) ................. 621.66 233.05 7.07
3. Bond Fund (Peoples Savings Bank) .............................. 18,000.00 10,890.00 11,640.00

II. Income from Building:

Incidental Fee ($5.50 per student - collected each quarter)
Health Fee ($1.00 per student - collected each quarter)
Locker Fee for Gym and Swimming ($1.00 per student - collected each quarter)
Rent on Building ($600.00 per month - next payment due January 1, 1946)
Navy (Use of facilities, etc.)

III. Payments Due before June 30, 1946:

None
Interest (Due May 1, 1946) ............... $2,000.00

Respectfully submitted,

Alice Keys, Treasurer

Report of Mr. M. O. Wrather Concerning Closing Naval Academic Refresher Unit

Mr. M. O. Wrather submitted his report on the closing of the Naval Academic Refresher Unit, which indicated that since September 15, 1945, the date when the Navy Department had notified the college of the termination of Contract No P366 within ninety days, steps had been taken to reduce facilities and services as soon as practicable, the Navy Auditor, Lieutenant Charles Anderson, had been on the campus to check the accounts and to prepare a supplement to close the contract. He added that Lieutenant Anderson seemed pleased with our method of keeping accounts (not a single item charged the Navy throughout the three years of operation was rejected), and that the Navy Department had awarded the college a Mark of Commendation for effective cooperation with the U. S. Navy, which commendation was signed by James Forrestal, Secretary of the Navy.

Motion was made by Mr. Hart that the Board acknowledge receipt of Mr. Wrather's report and place it on file with the Minutes of this meeting. This motion was seconded by Dr. Crume, and was carried unanimously.
Contract for Veterans under Public Law 16

Dr. Woods called attention to the fact that, now that the matter of fees had been definitely established, our program of training for veterans should be enlarged; and he asked the approval of the Board of Regents of the negotiation of a new contract for veterans attending college under provisions of Public Law 16.

Motion was made by Mr. Hart that the President be authorized to make a new contract covering the training program for veterans who attend college under the provisions of Public Law 16. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Mr. H. L. Oakley Employed Mechanical or Industrial Arts Instructor

President Woods recommended Mr. H. L. Oakley as Instructor in Mechanical or Industrial Arts, at a salary of $2,700.00 per year. He added that Mr. Oakley expected to be released from the Navy about the middle of January then to complete the work for his Master's degree from the University of Missouri.

Motion was made by Mr. Winslow that Mr. H. L. Oakley be employed as a member of the faculty, as recommended by the President, at a salary of $2,700.00 per year, his services to begin at the pleasure of the President. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Special Courses for Summer Session of 1946

Dr. Woods reported to the Board his plans for securing funds from the General Education Board for the operation of special workshop courses during the summer school of 1946, securing some specialists for the summer school program, and doing all possible to improve the work of the school.

Motion was made by Dr. Crume that the President be authorized to proceed with his plans to improve the summer school offerings, such plans to include the necessary expenditures. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Blue Cross Hospitalization Plan for Students

At this point, Dr. Woods read to the Board a letter which he had received from the Blue Cross organization with reference to hospital service for students. This situation was discussed informally but no action was taken concerning it.

Report of the Business Manager

Next, Mr. R. E. Broach submitted his report as Business Manager, and commented further on some of the items.

The Thomas P. Norris Student Loan Fund Report follows:

REPORT OF NORRIS STUDENT LOAN FUND FOR QUARTER ENDING DECEMBER 31, 1945

CASH FOR QUARTER

Receipts
Cash on hand October 1, 1945 ......................... $1,351.08
Collected on principal of notes ................ $320.77
Collected on interest on notes ................ 269.64

Total collections and cash on hand .................. $1,941.49
**Expenditures**

Expenses:
- Waylon Rayburn - fee for collections .. $20.12
- Glin Jeffrey - postage .................. 9.00

Total expenditures ...................................... 29.12

Balance cash on hand December 31, 1945 ............... $1,912.37

Bank Balances December 31, 1945
- Bank of Murray ......................... $1,219.81
- Peoples Savings Bank ...................... 692.56

$1,912.37

**NOTES RECEIVABLE FOR QUARTER**

Notes on hand October 1, 1945 ......................... $11,442.35

Loans made during quarter ................................ $

Collected on principal of notes during quarter ........ $320.77

Notes on hand December 31, 1945 ....................... $11,121.58

**OTHER ASSETS**

Cash invested in government bonds June 1944 ........... $ 5,000.00
Cash invested in government bonds May 1945 ............. 3,000.00

$ 8,000.00

**Custodian, Norris Student Loan Fund**

Motion was made by Mr. Hart that the Business Manager's report be received and filed. This motion was seconded by Dr. Crume, and was carried unanimously.

Motion was made by Mr. Hart that the President's recommendation be approved and that he be authorized to check the standards for salary schedules with the Southern Association of Colleges and Secondary Schools, and be prepared to recommend a new salary schedule to the Board of Regents. This motion was seconded by Mr. Winslow, and was unanimously carried.

Motion was made by Mr. Hart that the Board adjourn. This motion was seconded by Dr. Crume, and was unanimously carried.