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Board of Regents, Murray State Normal School

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MINUTES OF THE BOARD OF REGENTS
MURRAY STATE TEACHERS COLLEGE
October 21, 1946

The Board of Regents of the Murray State Teachers College met in the office of the President at 10:00 a.m., Monday, October 21, 1946, which was the regular quarterly meeting date.

General Hubert Meredith and Mr. Richard Maxon Price Appointed Members of Board of Regents

As the terms of two members of the Board, Mr. George Hart and Dr. C. E. Crume, had expired, the following newly appointed members were present and the oath of office was administered to them by Mrs. Fay W. Sledd, Notary Public:

General Hubert Meredith, Greenville, Kentucky, for a term to expire on April 1, 1950, to fill the vacancy caused by the expiration of the term of Mr. George Hart of Murray

Mr. Richard Maxon Price, Barlow, Kentucky, for a term to expire on April 1, 1950, to fill the vacancy caused by the expiration of the term of Dr. C. E. Crume of Clinton

Judge Charles Ferguson and Mr. Claude Winslow were also present. In the absence of Chairman John Fred Williams, Vice Chairman Charles Ferguson presided.

Reorganization of the Board of Regents: Judge Charles Ferguson Reelected Vice Chairman, Miss Alice Keys Reelected Secretary, and Mr. Preston W. Ordway Reelected Treasurer

Motion was made by General Meredith that Judge Charles Ferguson, the present Vice Chairman of the Board of Regents, be reelected to that office, and that Miss Alice Keys be reelected as Secretary, and that Mr. Preston W. Ordway be reelected as Treasurer. This motion was seconded by Mr. Winslow, and was carried unanimously.

President's Report

Dr. Ralph H. Woods presented and read his report as President, as follows:

REPORT OF THE PRESIDENT
October 21, 1946

Honorable Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:

I am submitting the following for your information and consideration:

I. Approval of Minutes - meetings held on April 29, 1946, May 27, 1946, and July 15, 1946.

II. Report of the Committee on Entrance, Credits, Certification, and Graduation
III. Resignations and Leaves of Absence

The following resignations have been received and I have accepted them:

- Mr. Robert Brown, Agriculture Instructor in Training School, effective June 30, 1946
- Mr. Rue L. Beale, Assistant Professor, Social Science, effective September 16, 1946
- Mr. S. P. Carden, Assistant Professor, Language and Literature, September 1, 1946
- Mr. Paul Cuykendall, Instructor, Physical Science, effective August 31, 1946
- Miss Bethel Fite, Regional Librarian, effective August 31, 1946
- Dr. Robert D. Highfill, Associate Professor, Languages and Literature, effective August 31, 1946
- Mr. Dale Melugin, Instructor in Electrical Courses, effective September 15, 1946
- Miss Marjorie Palmquist, Assistant Professor, Training School and Department of Fine Arts
- Miss Alma Rivers Donohoo, TVA Library Assistant, effective September 30, 1946
- Mrs. Delma C. Trotter, Clerk, Business Office, effective September 30, 1946
- Miss Ludella Waggoner, Secretary, Extension Department, effective August 31, 1946
- Mrs. Celia Miller Grogan, Regional Library Clerk, effective September 8, 1946
- Mr. Ivy Culver, Grounds Caretaker, effective August 12, 1946
- Mr. Harding Galloway, Grounds Caretaker, effective June 30, 1946
- Mr. Alford Hughes, Fireman, effective August 31, 1946
- Mr. J. W. Richardson, Fireman, effective September 30, 1946

Leave of Absence for Another Year Granted to Miss Ruth Sexton on Account of Ill Health

Miss Ruth Sexton has requested that a leave of absence for another year, beginning September 1, 1946, be granted to her on account of ill health. I have granted this leave to her. I recommend that, if Miss Sexton's health permits her to return to the college at the close of her leave of absence, she be assigned as a member of the Department of Home Economics instead of as Head of the Department of Home Economics, and ask your approval.

IV. Employment, Changes and Adjustments in Salary and Ranking

The following persons have been employed and certain changes and adjustments in salary and ranking have been made. I am asking for your approval.

Faculty:

- Mr. Cecil M. Bolton, Instructor in Department of Fine Arts, beginning September 23, 1946, and continuing through May 31, 1947, with total salary for period of employment $2,200.00.
- Miss Dorothy Hultz, Instructor - Training School and College (Methods in Music), beginning September 1, 1946, and continuing through May 31, 1947, at a salary of $200.00 per calendar month for this period of time.
- Mr. Parley Rex Syndergaard, Instructor in Department of Social Science, beginning September 1, 1946, and continuing through May 31, 1947, at a salary of $2,240.00 for this period of time.
Miss Clara Marie Eagle, Instructor in Department of Fine Arts, beginning September 1, 1946, and continuing through May 31, 1947, at a salary of $225.00 per calendar month for this period of time.

Mr. J. Bryce Sardiga, Instructor in Department of Commerce, beginning September 1, 1946, and continuing through May 31, 1947, at a total salary of $2,400.00 for this period of time.

Miss Carolyn Bock, Assistant Professor, Department of Languages and Literature, beginning September 1, 1946, and continuing through May 31, 1947, at a salary of $270.00 per calendar month for this period of time.

Mr. Paul Robbins, Instructor, Department of Agriculture, beginning September 1, 1946, and continuing through May 31, 1947, at a total salary of $2,475.00 for this period of time.

Mrs. Desiree Hosick, 6th Grade Critic Teacher, beginning September 1, 1946, and continuing through May 31, 1947, at a total salary of $1,725.00 for this period of time.

Mr. George Patterson, Instructor, Department of Physical Sciences, beginning September 1, 1946, and continuing through May 31, 1947, at a total salary of $2,400.00 for this period of time.

Miss Ruby Simpson, Professor and Head of the Department of Home Economics, beginning September 1, 1946, and continuing through June 30, 1947, at a salary of $300.00 per calendar month for this period of time.

Dr. Edward J. Carter, Professor and Head of the Department of Education, beginning September 1, 1946, and continuing through June 30, 1947, at a salary of $337.77 per calendar month for this period of time.

Miss Etta Beale Grant, Assistant Librarian, beginning September 1, 1946, and continuing through May 31, 1947, at a salary of $225.00 per calendar month for this period of time.

Miss Annie Smith, Instructor, Department of Languages and Literature, beginning September 1, 1946, and continuing through May 31, 1947, at a salary of $225.00 per calendar month for this period of time.

Miss Marion Treon, Instructor, Department of Mathematics, beginning September 1, 1946, and continuing through May 31, 1947, at a salary of $200.00 per calendar month for this period of time.

Miss Annie Skinner, Instructor, Department of Languages and Literature, period of employment, Fall Quarter 1946, salary at the rate of $225.00 per calendar month for this period of time.

Miss Roberta Whitnah, Instructor in Physical Sciences, (transferred from the Training School to the college) with salary at the rate of $2,500.00 per calendar year, effective September 1, 1946.

Mr. R. E. Goodgion, Instructor in Training School, Chemistry, beginning September 16, 1946, and continuing through May 31, 1947, at a salary of $200.00 per calendar month for this period of time.

Dr. Julia Racine Spicer, salary changed from $2,240.00 to $2,475.00 for period of time from September 1, 1946, through May 31, 1947, with academic ranking of Associate Professor instead of Assistant Professor.
Dr. Ella R. Weihing, academic ranking changed from Assistant Professor to Associate Professor, Department of Languages and Literature.

Mrs. Lillian Lowry, Instructor, Training School, beginning September 9, 1946, and continuing through May 31, 1947, at a salary of $150.00 per calendar month for this period of time.

Miss Woodward Byars, Instructor in Home Economics, salary changed from $2,400.00 to $2,500.00 for a period of nine months, beginning September 1, 1946, and continuing through May 31, 1947. This increase is to correct an error in amount of salary.

Dr. W. E. Blackburn, Head of Department of Physical Sciences, salary changed to $362.80 per calendar month, effective September 1, 1946, and continuing through June 30, 1947.

Mr. Ardath Canon, part-time Instructor, Department of Physical Sciences, effective September 26, 1946, salary at the rate of $75.00 per calendar month.

Mr. Louis Bradley, Instructor in Electrical Maintenance and Repair, beginning September 15, 1946, at a salary at the rate of $115.00 per calendar month.

Mr. M. O. Thomas, part-time Instructor, Departments of Mathematics and Biology, effective September 1, 1946, and continuing through December 31, 1946, salary at the rate of $110.00 per calendar month.

Mr. Auburn Wells, part-time Instructor, Department of Social Science, beginning September 26, 1946, salary at the rate of $45.00 per calendar month.

Mrs. Marcella Wolfson, Assistant Professor, Biology, part-time, beginning September 26, 1946, salary at the rate of $112.50 per calendar month.

Mrs. Louise Sills Cothran, Instructor at Murray City Schools in Home Economics, assignment overflow practice teachers in Home Economics, beginning September 1, 1946, salary at the rate of $12.50 per calendar month.

Mr. H. L. Oakley, Head of Department of Industrial Arts, salary changed from $250.00 to $280.00 per calendar month, effective September 1, 1946.

Mr. Leonard V. Ottway, Instructor in Machine Shop, salary changed from $200.00 to $225.00 per calendar month, effective August 1, 1946.

Mr. Truman Turner, Instructor in Auto-Mechanics, salary changed from $200.00 to $225.00 per calendar month, effective July 1, 1946.

Administrative Staff:

Miss Martha Lou Guier, Secretary, Department of Extension, effective September 1, 1946, salary at the rate of $125.00 per calendar month.

Mrs. Dove Anna McNabb, TVA Library Clerk, beginning September 9, 1946, salary at the rate of $125.00 per calendar month.

Mrs. Mary Kathryn Souder, Clerk (Film Library), beginning September 9, 1946, salary at the rate of $110.00 per calendar month.
Mrs. Ruth Prince Coleman, Clerk, Registrar's Office, beginning September 17, 1946, salary at the rate of $110.00 per calendar month.

Mrs. Christine Strong, Clerk, Business Office, beginning September 23, 1946, salary at the rate of $120.00 per calendar month.

Miss Martha Broadfoot, TVA Library Assistant, beginning October 1, 1946, salary at the rate of $75.00 per calendar month.

Mrs. Derexa Hawley, Secretary, (part-time), Department of Education, beginning October 1, 1946, salary at the rate of $50.00 per calendar month.

Miss Barbara Diuguid, Clerk, Registrar's Office, beginning October 1, 1946, salary at the rate of $110.00 per calendar month.

Maintenance:

Mr. W. N. Thurman, Bookmobile Driver, beginning September 15, 1946, salary at the rate of $75.00 per calendar month.

Mr. J. W. Richardson, Fireman, beginning September 5, 1946, salary at the rate of $90.00 per calendar month.

Mr. John Waters, Electrician, beginning October 1, 1946, salary at the rate of $150.00 per calendar month.

Mr. Tom Waldrop, Janitor, transfer from Ordway Hall to Swann Dormitory, effective September 30, 1946.

Mr. Otis Johnson, Janitor, transfer from Swann Dormitory to Ordway Hall, effective October 1, 1946.

Mrs. Corine Phillips, Dormitory Assistant, beginning October 1, 1946, salary at the rate of $75.00 per calendar month.

Mr. Charles S. Robertson, Grounds Caretaker, salary changed from $75.00 to $85.00 per calendar month.

Mr. Numan Garner, Grounds Caretaker, salary changed from $75.00 to $85.00 per calendar month.

Dining Hall:

Mrs. Bertha Anderson, Cook, beginning September 21, 1946, salary at the rate of $78.20 per calendar month.

Mr. Ocus Boyd, Cook, beginning September 21, 1946, salary at the rate of $78.20 per calendar month.

Mrs. R. T. Cathey, Dishwasher, beginning September 21, 1946, salary at the rate of $78.20 per calendar month.

Mr. H. L. Henden, Dishwasher, beginning September 21, 1946, salary at the rate of $93.20 per calendar month.

Mrs. Amos Hopkins, Dishwasher, beginning September 21, 1946, salary at the rate of $78.20 per calendar month.

Mrs. Grace Jones, Cook, beginning September 21, 1946, salary at the rate of $78.20 per calendar month.

Mr. Young Morgan, Cook, beginning September 21, 1946, salary at the rate of $93.20 per calendar month.

Mr. T. D. McMillan, Cook, beginning September 21, 1946, salary at the rate of $85.00 per calendar month.
Mrs. Bailey Riggins, Dining Room Assistant, beginning September 21, 1946, salary at the rate of $78.20 per calendar month.

Mrs. J. P. Thomas, Cook, beginning September 21, 1946, salary at the rate of $78.20 per calendar month.

Mrs. Myrtle Steele, Cook, beginning October 1, 1946, salary at the rate of $78.20 per calendar month.

Mrs. Myrtle Walker, Dishwasher, beginning October 1, 1946, salary at the rate of $78.20 per calendar month.

Mrs. Oma Jackson, Dishwasher, beginning October 1, 1946, salary at the rate of $78.20 per calendar month.

Mr. James Brandon, Dishwasher, beginning October 1, 1946, salary at the rate of $93.20 per calendar month.

Mrs. Beulah Ferguson, Cook, beginning October 1, 1946, salary at the rate of $78.20 per calendar month.

Miss Louise Moore, Dishwasher, beginning October 1, 1946, salary at the rate of $78.20 per calendar month.

Mrs. Ray Rogers, Cook, beginning October 1, 1946, salary at the rate of $78.20 per calendar month.

Mrs. Flossie Outland, Dishwasher, beginning October 1, 1946, salary at the rate of $78.20 per calendar month.

Mrs. Sula Key, Dining Hall Assistant, beginning October 1, 1946, salary at the rate of $78.20 per calendar month.

Mrs. Willie Jones, Cook, beginning October 1, 1946, salary at the rate of $78.20 per calendar month.

Mrs. Lucille Billington, Cook, beginning October 1, 1946, salary at the rate of $78.20 per calendar month.

Mr. W. A. Hopkins, Janitor-Dining Hall, salary changed from $100.00 to $125.00, effective October 1, 1946.

V. Enrollment for Fall Quarter 1946

In the special sub-college terminal courses, including machine shop, auto-mechanics, and electrical maintenance and repair, there are 48 students enrolled.

In the Training High School, there are 370 students.

The college enrollment consists of 992 men and 505 women.

VI. Board and Room Increase

Due to increases in food prices, it became necessary to increase the price of room and board from $6.50 to $7.00 per week on September 23, 1946. I am asking for your approval of this increase.

VII. Housing Situation

The dormitories are loaded to capacity. The people of Murray have been most cooperative in providing rooms for students. Mr. Stillman, Director of Ceramics, and Mr. Syndergaard, Social Science, need houses and apartments.

The 33 portable family dwelling units and the 17 standard trailers are occupied.
Two metal barracks were secured through the Federal Public Housing Authority and have been located at the rear of Swann Dormitory and are now occupied. Each of these barracks can house 20 to 22 boys.

Project Ky-15157 for 64 apartments for married veterans, and Supplement to Project Ky-15157 for dormitory facilities for single veterans, are under construction and should be available for occupancy about December 15, or January 1.

Contracts for the two metal barracks and Supplement to Project Ky-15157 for dormitory facilities were signed by me in accordance with the authority given me by the Board on May 27, 1946.

VIII. Purchase of Bailey Property Completed

The transaction for the purchase of the Bailey property has been completed. The deed and abstract have been approved by the Attorney General and the deed has been recorded in the office of the Clerk of the Calloway County Court and filed in the office of the Secretary of State on September 23, 1946. Check was drawn by the State Treasurer and delivered to Mrs. Onie Bailey on September 26, 1946.

IX. Science and Mechanical Arts Building

X. Request for Aid Through Federal Works Agency for Technical Training Building and Equipment

Our facilities for technical training courses are far from adequate. Section 504, Title V of the Lanham Act, as amended, provides that the Federal Works Agency may assist colleges and other institutions with the construction of instructional facilities. An application was submitted to the Federal Works Agency for a Technical Training Building to house Machine Shop, Automotive Mechanics, Gas and Electric Welding, Sheet Metal, Carpentry, Cabinet and Furniture Construction, Radio and Electricity, and Drafting. The floor area, including corridors, rest rooms, etc., will include 16,000 sq. ft. This request has been approved by the U. S. Office of Education. We have the form on which to request aid in the construction of this building from the Federal Works Agency.

The construction would proceed along the same lines as the plan followed by the Federal Public Housing Agency. In other words, the college would provide the site and the sewer, water, and electric lines. The Federal Works Agency would pay for construction.

The Executive Committee met on October 17, 1946, and passed a resolution granting specific authority to the President to execute applications and necessary contracts and carry out necessary negotiations with the Federal Works Agency for a Technical Training Building, and also to grant similar authority to him to purchase any needed and necessary equipment from and/or through the Federal Works Agency or any governmental agency.

I am asking that you approve the action of the Executive Committee in granting this authority to the President.

XI. Ventilation of Fine Arts Building

XII. Business Manager's Report - Revision of the Budget for 1946-47

XIII. Employment of Mr. Donald F. Hackett

XIV. Education Survey - Griffenhagen and Associates
XV. Department of Library Science

XVI. Regional Library

XVII. Regional Library Service Contracts

Contracts have been signed with the following for Regional Library Service for a period of July 1, 1946, through June 30, 1947.

- Calloway County Board of Education $300.00
- Marshall County Board of Education 500.00
- Graves County Library Board 700.00

Your approval is herewith respectfully requested.

XVIII. Professional Training of Teachers of Agriculture in Kentucky

A letter, under date of September 7, 1946, from Mr. Watson Armstrong, Director of Vocational Education, has been received and states that the University of Kentucky has agreed to cooperate with the Department and with Murray State Teachers College, Western Kentucky State Teachers College and Berea College in a planned program of training teachers of agriculture for the departments of vocational agriculture in Kentucky. This program concerns the professional courses only and provides that men from the three above mentioned institutions will go to the University for one quarter to take the professional courses required for teachers of agriculture who plan to staff the departments in the high schools of the state. After taking these professional courses, which require one quarter at the University, the men will return to their respective institutions to be graduated.

Mr. Armstrong enclosed a copy of a letter to him under date of June 10, 1946, from Dean William S. Taylor, and also a copy of a letter under date of September 4, 1946, from Dean Taylor and President H. L. Donovan concerning this program.

XIX. Veterans Administration Contracts

The following contracts with the Veterans Administration have been renewed and I am asking for your approval:

- VA91967 Space Contract - Renewal with supplement for additional space of 824 sq. ft. at 75¢ per sq. ft. per annum
- VA27a-vr-126 Shop Courses - Renewal
- VA27rr-vr-153 Public Law 16 - Renewal

XX. Inauguration of the President of the College Postponed Indefinitely

Due to the pressure of work, it was thought best by the Inauguration Committee to postpone indefinitely the inauguration of the President of the College.

XXI. Sara McConnell Musical Library Received

The Sara McConnell Musical Library, acceptance of which was authorized on July 15, 1946, has been received and is now in use. It has been placed in the regular musical library room which will be renamed "Sara McConnell Musical Library". Mr. Doyle reports that a fair evaluation of this library would be between $3000.00 and $4000.00, and that a great deal of use is being made of the library by the students of music.
XXII. Request for Payment by Mr. T. Edward Kirkland for Missing Articles in Collection of Fire Arms and Other Miscellaneous Items Placed in Museum in 1942

XXIII. Request of West Kentucky Rural Electrification Cooperation Corporation, Mayfield, for Right-of-Way Basement on College Farm

XXIV. Addition of Porch to Cannery

Due to the crowded condition at the Cannery last summer which made it almost impossible to carry on, and in view of the necessity of canning and preserving food, a porch was added to the building. I am asking for your approval of this addition to the building.

XXV. Miss Alice Keys, Escrow Agent, Surrenders Bonds to Peoples Savings Bank and Bank of Murray Which Were Held by Her and Pledged to Secure Deposits of the Murray State Teachers College

Miss Alice Keys, having tendered her resignation as Treasurer effective on July 31, 1946, surrendered on August 1, 1946, to the Peoples Savings Bank the following bonds which were held by her as Escrow Agent and placed in a safety deposit box for safe keeping, and which were pledged to the college to secure deposits, and secured receipts for same:

- Two $10,000.00 United States of America 1½% Treasury Notes, Series A-1948, Dated March 15, 1944, Due September 15, 1948, Numbers 6921 and 6922, with September 15, 1946, SCA.

Miss Keys also surrendered on August 1, 1946, to the Bank of Murray the following bonds which were held by her as Escrow Agent and placed in a safety deposit box for safe keeping, and which were pledged to the Murray State Teachers College to secure deposits, and secured receipts for same:

- One $10,000.00 U. S. Treasury Certificate No. 11726F, 2½% due 1959
- One $10,000.00 U. S. Treasury Certificate No. 11727H, 2½% due 1959

Coupons on said bonds payable September and March of each year. Said bonds are dated February 1, 1944, and redeemable 1956.

XXVI. Mr. P. W. Ordway, Treasurer, Accepts Bonds Pledged by Peoples Savings Bank and Bank of Murray to Secure Deposits of the College as Escrow Agent and Signed Contracts with Banks to Act as Depositories

Mr. P. W. Ordway, having been elected Treasurer, effective on August 1, 1946, accepted on this date, the following bonds pledged by the Peoples Savings Bank and Bank of Murray to secure deposits of the college as Escrow Agent and signed contract with the banks to act as depositories:

Peoples Savings Bank:
- Two $10,000.00 United States of America 1½% Treasury Notes, Series A-1948, Dated March 15, 1944, Due September 15, 1948, Numbers 6921 and 6922, with September 15, 1946, SCA

Bank of Murray:
- One $10,000.00 U. S. Treasury Certificate No. 11726F, 2½% due 1959
- One $10,000.00 U. S. Treasury Certificate No. 11727H, 2½% due 1959

Coupons on said bonds payable September and March of each year. Said bonds are dated February 1, 1944, and redeemable 1956.
The above bonds held to secure deposits were placed in a safety deposit box for safe keeping at each of the respective banks and are insured for burglary by the United States Fidelity & Guaranty Company of Baltimore, Maryland, Policy Nos. SP-1378 and SP-1379, in the amount of $20,000.00 each.

I am asking that you approve the above list of bonds pledged to secure the deposits in the above banks.

XXVII. Bond for Mr. P. W. Ordway, Treasurer

Bond No. 30206-07-543-46, dated August 1, 1946, in the amount of $10,000.00, was made with the United States Fidelity & Guaranty Company of Baltimore, Maryland, by Mr. P. W. Ordway as Treasurer.

I am asking that you approve and accept the above bond of Mr. Ordway.

XXVIII. Mrs. Lucille Thurman Employed Bookkeeper, Federal Public Housing Authority Housing Project

Mrs. Lucille Thurman has been employed as Bookkeeper, Federal Public Housing Authority, housing project, effective October 1, 1946, with salary at the rate of $150.00 per calendar month. I am asking for your approval on this action.

XXIV. Veterans Administration Contract Rehab-1936

On October 10, 1946, Contract Rehab-1936, to Train-On-the-Job Disabled Veterans of World War II under Public 16, 78th Congress, for "Utilities and Maintenance Foreman and Carpenter, Maintenance", was signed by me and has been approved by the Veterans Administration. I am asking for your approval of my action in signing this contract.

XXX. Letter from Mr. R. E. Broach

Petty Cash Fund

Countersigning Petty Cash checks

Respectfully submitted,

Ralph H. Woods
President

Approval of Minutes

Motion was made by Mr. Winslow that the Minutes of the Board of Regents for the meetings held on April 29, 1946, May 27, 1946, and July 15, 1946, copies of which were mailed to the individual members of the Board, be approved and signed. This motion was seconded by Mr. Price, and was carried unanimously.

Report of Committee on Entrance, Credits, Certification, and Graduation

Dr. Woods submitted the report of the Committee on Entrance, Credits, Certification, and Graduation and recommended that it be approved and the degrees be conferred in accordance therewith, as follows:
October 21, 1946

To the Board of Regents
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification, and graduation, we report as follows:

The following were granted on August 17, 1946, the degrees as listed below.

**Bachelor of Science in Agriculture**
- John B. Cavitt

**Bachelor of Music Education**
- Nell Elizabeth Bizzle
- Robert Andrew Gipe
- Mildred Garnetta Kolb

**Bachelor of Science in Home Economics**
- Mable Elrod Allen
- Yvonne Miller Blaine

**Bachelor of Science**
- Jane Elizabeth Orr Basden
- Mary Maynard
- Quava June Clark
- Minnie Lee Ragland
- James Wood Cunningham
- Forrest Alton Riddle
- John Curlee Gibson
- Katie Bell Shaw
- Thomas Boone Hogan camp
- Ina Sue Slayden
- Virginia Louise Honchell
- Leslie Barkley Walker
- Daisy Offutt Johnson
- Juanita Evaline Williams
- James Madison Lassiter
- Margaret McGlellan Workman

**Bachelor of Arts**
- Gertie Nelle Morris

**Master of Arts in Education**
- James Ernest Fiser
- Joseph Clay Fitch
- Joel Preston Holland

If the following complete the requirement for the degrees which they have applied for by October 31, 1946, may their degree be granted as of October 31, 1946.

**Bachelor of Music Education**
- Helen Dorothy Cain

**Bachelor of Science in Home Economics**
- Anna Marie Fellers
- Sarah Ruth Rhodes

**Bachelor of Science**
- Doris Ellene Bell

**Master of Arts in Education**
- E. V. Wilson Gantt

The following have indicated their intention of completing their work for degrees in December, 1946. If they complete all the requirements for the degrees for which they are applying by December 14 or December 31, we recommend that you grant their degrees as of that date.

**Bachelor of Science in Home Economics**
- Jo Ann Fulton
The records of the Registrar's office show that Anabel Waters (Mrs. Anabel Waters Jones) was granted a College Certificate on August 27, 1931. We recommend that this certificate be renewed for life upon evidence of three years of successful teaching experience since the certificate was issued.

Very truly yours,

/s/ Wm. G. Nash
/s/ Cleo Gillis Hester
/s/ Price Doyle
/s/ F. D. Mellen
/s/ A. M. Wolfson

Motion was made by Mr. Winslow that the report and recommendations of the Committee and the President be approved and the degrees be conferred as recommended. This motion was seconded by General Meredith, and was carried unanimously.

Resignations and Leave of Absence Approved

Motion was made by Mr. Winslow that the resignations and leave of absence as reported by the President in Item III of his report be approved. This motion was seconded by Mr. Price and was carried unanimously.

Employment, Changes and Adjustments in Salary and Ranking Approved

Motion was made by Mr. Winslow that the employment of faculty, administrative, and maintenance staff, and the changes and adjustments in salary and ranking, be approved as reported by the President in Item IV of his report. This motion was seconded by Mr. Price, and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; General Meredith, aye; Judge Ferguson, aye.

Board and Room Increase

Motion was made by General Meredith that the Board approve the recommendation of the President to increase the price of room and board from $6.50 to $7.00 per week, effective September 23, 1946, and that the President be authorized to make further increases if necessary. This motion was seconded by Mr. Price and was carried unanimously.

Veterans' Educational Facilities Secured Through Federal Works Agency

Dr. Woods stated to the Board that our facilities for technical training courses are far from adequate and that he had asked the Executive Committee of the Board of Regents to study and consider making an application to the Federal Works Agency which assisted colleges and other institutions with the construction of instructional facilities.

The Minutes of the Executive Committee (meeting date on October 17, 1946), concerning the request for a Technical Training Building through the Federal Works Agency, were read to the Board.
by Dr. Woods. The Executive Committee passed a resolution granting authority to Dr. Woods, President of Murray State Teachers College, to execute applications and necessary contracts and carry out necessary negotiations with the Federal Works Agency for a Technical Training Building and to purchase any needed and necessary equipment from and/or through the Federal Works Agency or any governmental agency.

After careful consideration and in order to supplement and clarify the resolution adopted by the Executive Committee, it was moved by Mr. Price and seconded by General Meredith that the two following resolutions be adopted:

RESOLUTION REGARDING VETERANS' EDUCATIONAL FACILITIES
TO BE SECURED THROUGH THE FEDERAL WORKS AGENCY

WHEREAS, Murray State Teachers College (herein called the "Applicant"), acting by and through its governing body, upon the basis of available data, has found that there exists or impends an acute shortage of educational facilities required for persons engaged in the pursuit of courses of training or education under Title II of the Servicemen's Readjustment Act of 1944, as amended, and to relieve such shortage proposes to request the United States of America through the Bureau of Community Facilities, Federal Works Agency, (herein called the "Government"), to provide educational facilities, pursuant to Public Law 697, 79th Congress, (Section 504 of the Lanham Act, as amended), and in connection therewith, has examined and considered such law, the Regulations, the Information for Applicants, the form of application and the form of proposed agreement:

NOW, THEREFORE, be it resolved by the Board of Regents of the Applicant (herein called the "Governing Body") that a justification of need and that an application or applications be filed, in such form as may be required by the Government, to provide such educational facilities as are required to alleviate such acute shortage, and that the Applicant will comply with the various requirements and conditions necessary to enable the Government to provide such facilities; and

BE IT FURTHER RESOLVED that Ralph H. Woods, President of Murray State Teachers College, is hereby designated as the Applicant's Representative and is authorized in his capacity as such Representative to file with the Government a justification of need and an application or applications, to negotiate, execute and enter into an agreement or agreements with the Government in substantially the form of agreement considered by the Governing Body, to negotiate, execute and enter into such other agreements and instruments and to perform and do any and all acts as may be necessary to provide a suitable site and site preparation, streets or roadways, sidewalks, landscaping, utility mains, technical or engineering data, architectural or engineering services, necessary rights of entry and rights of way for Government operations, to accept on behalf of the Applicant ownership and possession of such facilities, to assure the Government that such facilities will be utilized by the Applicant to carry out the purposes of such law, and to do or perform any and all other acts that are necessary to accomplish the purposes of the Applicant's application, to perform the Applicant's obligations under its agreement with the Government, and to obtain the provision of such facilities.

NOW, THEREFORE, be it further resolved that the Board of Regents of Murray State Teachers College requests the Federal Works Agency to provide at this time a Technical Training Building in order to alleviate our acute shortage of educational facilities.

Upon a vote taken upon the motion to adopt said resolution, the said motion and resolution were passed and adopted with the vote being as follows: Mr. Price, aye; Mr. Winslow, aye; General Meredith, aye; Judge Ferguson, aye.

The Vice Chairman thereupon declared the resolution carried.
RESOLUTION REGARDING VETERANS' EDUCATIONAL FACILITIES

TO BE SECURED THROUGH THE FEDERAL WORKS AGENCY

WHEREAS, Murray State Teachers College (herein called the "Applicant"), acting by and through its governing body, upon the basis of available data, has found that there exists or impends an acute shortage of educational facilities required for persons engaged in the pursuit of courses of training or education under Title II of the Servicemen's Readjustment Act of 1944, as amended, and to relieve such shortage proposed to request the United States of America through the Bureau of Community Facilities, Federal Works Agency, (herein called the "Government") to provide educational facilities, pursuant to Public Law 697, 79th Congress, (Section 504 of the Lanham Act, as amended), and in connection therewith, has examined and considered such law, the Regulations, the Information for Applicants, the form of application and the form of proposed agreement:

NOW, THEREFORE, be it resolved by the Board of Regents of the Applicant (herein called the "Governing Body") that a justification of need and that an application or applications be filed, in such form as may be required by the Government, to provide such educational facilities as are required to alleviate such acute shortage, and that the Applicant will comply with the various requirements and conditions necessary to enable the Government to provide such facilities; and

BE IT FURTHER RESOLVED that Ralph H. Woods, President of Murray State Teachers College, is hereby designated as the Applicant's Representative and is authorized in his capacity as such Representative to file with the Government a justification of need and an application or applications to negotiate, execute, and enter into an agreement or agreements with the Government in substantially the form of agreement considered by the Governing Body, to negotiate, execute and enter into such other agreements and instruments and to perform and do any and all acts as may be necessary to provide a suitable site and site preparation, streets or roadways, sidewalks, landscaping, utility mains, technical or engineering data, architectural or engineering services, necessary rights of entry and rights of way for Government operations, to accept on behalf of the Applicant ownership and possession of such facilities, to assure the Government that such facilities will be utilized by the Applicant to carry out the purposes of such law, and to do or perform any and all other acts that are necessary to accomplish the purposes of the Applicant's application, to perform the Applicant's obligations under its agreement with the Government, and to obtain the provision of such facilities.

NOW, THEREFORE, be it further resolved that the Board of Regents of Murray State Teachers College requests the Federal Works Agency to provide at this time equipment which can be purchased at 5% of fair value in order to alleviate our acute shortage of educational facilities.

Upon a vote taken upon the motion to adopt said resolution, the said motion and resolution were passed and adopted with the vote being as follows: Mr. Price, aye; Mr. Winslow, aye; General Meredith, aye; Judge Ferguson, aye.

The Vice Chairman thereupon declared the resolution carried.

Employment of Mr. Donald F. Hackett as Superintendent of Buildings and Grounds

Dr. Woods recommended that Mr. Donald F. Hackett be employed as Superintendent of Buildings and Grounds and to organize our entire maintenance and construction program, and to teach one or more classes in mechanical drawing or shop work, at a salary of $250.00 per calendar month, effective probably in January, 1947, or when he gets his degree from the University of Missouri.
Motion was made by Mr. Winslow that Mr. Donald F. Hackett be employed in accordance with the recommendation of the President. This motion was seconded by Mr. Price and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; General Meredith, aye; Judge Ferguson, aye.

Education Survey - Griffenhagen and Associates

Dr. Woods stated to the Board that he was sure they were all familiar with the study that the Governor is making through Griffenhagen and Associates. Dr. C. E. Reeves has already been here, and we are working on the forms and reports. We are glad to cooperate in every way we can in filling out these forms and making this report.

Mr. Ellison L. Brown Designated as Acting Head of Library Science Department in Addition to Duties as Librarian

Dr. Woods reported that he had been authorized by the Board to institute whatever adjustments were needed in the Library Science program in order to meet the requirements of the accrediting associations and to render the service needed by the people of our area. Dr. Woods recommended that Mr. Ellison L. Brown, who has B. S. and M. A. degrees in Library Science, be made Acting Head of the Department of Library Science.

Motion was made by Mr. Winslow that the Board approve the recommendation of Dr. Woods that Mr. Ellison L. Brown be made Acting Head of the Department of Library Science, in addition to his duties as Librarian. This motion was seconded by Mr. Price, and was carried unanimously.

Regional Library Program

Dr. Woods reported that aid and assistance for the Regional Library Program by the Tennessee Valley Authority would be discontinued sometime in the near future, and we would either have to get more money from our local people or secure a grant from a Foundation, in order for this program to be carried on. He also reported that he would make further investigation concerning this program and would take it up at the next meeting.

Regional Library Service Contracts

Motion was made by Mr. Winslow that the Board approve the execution of the contracts for Regional Library Service as listed in the President's report under Item XVII. This motion was seconded by Mr. Price and was carried unanimously.

Professional Training of Teachers of Agriculture in Kentucky

The Board expressed approval of the opportunity, which was made possible through the State Department of Education, for our senior students who are majoring in Agriculture to acquire professional training for one quarter at the University of Kentucky on exactly the same basis as is offered students in the College of Agriculture at the University of Kentucky, and stated that Murray would cooperate to the fullest in this program.

Veterans Administration Contracts

Motion was made by Mr. Winslow that the Board approve the renewal of contracts with the Veterans Administration signed by President Woods and listed in the President's report under Item XIX; and that the Board also approve Contract Rehab-1936, with the Veterans Administration to Train-On-the-Job Disabled Veterans of World War II under Public 16, 78th Congress, for "Utilities and Maintenance Foreman and Carpenter, Maintenance" which was signed by President Woods and listed under Item XXIX. This motion was seconded by Mr. Price and was carried unanimously.
Mr. R. E. Broach Resigns as Business Manager Due to Ill Health; Made Veterans Housing Manager and Will Continue to Serve as Custodian of Thomas P. Norris Student Loan Fund

A letter from Mr. R. E. Broach, submitting his resignation as Business Manager effective November 1, 1946, was ready by Dr. Woods. Dr. Woods recommended that Mr. Broach's resignation as Business Manager be accepted. Dr. Woods also recommended that Mr. Broach continue to serve as Custodian of the Thomas P. Norris Student Loan Fund and be made Veterans Housing Manager, and that his employment be on a two-thirds time basis with salary at the rate of $2400.00 per calendar year, effective November 1, 1946.

Motion was made by General Meredith that Mr. Broach's resignation as Business Manager be accepted as of November 1, 1946, and that he continue to serve as Custodian of the Thomas P. Norris Student Loan Fund and be made Veterans Housing Manager; and that his employment be on a two-thirds time basis, with salary at the rate of $2400.00 per calendar year, effective November 1, 1946. This motion was seconded by Mr. Price, and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; General Meredith, aye; and Judge Ferguson, aye.

Mr. P. W. Ordway Appointed Business Manager of the College

Dr. Woods recommended that Mr. P. W. Ordway be appointed Business Manager at a salary of $3600.00 per calendar year, effective November 1, 1946.

Motion was made by Mr. Winslow that Mr. P. W. Ordway be appointed Business Manager of the college at a salary at the rate of $3600.00 per calendar year, effective November 1, 1946. This motion was seconded by Mr. Price, and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; General Meredith, aye; and Judge Ferguson, aye.

Business Manager's Report Received and Accepted

Mr. Broach submitted his regular Quarterly Report and it was received and accepted by the Board and ordered filed.

REVISED BUDGET FOR 1946-47

ESTIMATED RECEIPTS 1946-47

<table>
<thead>
<tr>
<th>A. State Appropriation</th>
<th>April Budget</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$325,000.00</td>
<td>$325,000.00</td>
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</table>

B. Revolving Fund Receipts:

<table>
<thead>
<tr>
<th>Incidental Fee</th>
<th>$ 51,300.00</th>
<th>91,200.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Laboratory Fee</td>
<td>5,400.00</td>
<td>9,600.00</td>
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<tr>
<td>Student Activity Fee</td>
<td>2,700.00</td>
<td>4,200.00</td>
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<tr>
<td>Tuition - College</td>
<td>4,000.00</td>
<td>8,000.00</td>
</tr>
<tr>
<td>Tuition - Training School</td>
<td>5,500.00</td>
<td>5,500.00</td>
</tr>
<tr>
<td>Tuition - Veterans</td>
<td>65,250.00</td>
<td>108,000.00</td>
</tr>
<tr>
<td>Tuition - Machine Shop</td>
<td>7,200.00</td>
<td>13,860.00</td>
</tr>
<tr>
<td>Other Special Fees</td>
<td>3,000.00</td>
<td>1,500.00</td>
</tr>
<tr>
<td>Extension Fees</td>
<td>2,400.00</td>
<td>2,400.00</td>
</tr>
<tr>
<td>Dormitory Room Rent</td>
<td>11,000.00</td>
<td>20,000.00</td>
</tr>
<tr>
<td>Board or Cafeteria</td>
<td>86,000.00</td>
<td>170,000.00</td>
</tr>
<tr>
<td>Rent from Veterans Village</td>
<td>8,500.00</td>
<td>9,000.00</td>
</tr>
<tr>
<td>Farm &amp; Experimental Work</td>
<td>22,500.00</td>
<td>22,500.00</td>
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<tr>
<td>Bookstore</td>
<td>1,000.00</td>
<td>2,000.00</td>
</tr>
<tr>
<td>Regional Library</td>
<td>2,400.00</td>
<td>2,400.00</td>
</tr>
<tr>
<td>Training School Lunch Room</td>
<td>2,250.00</td>
<td>2,250.00</td>
</tr>
<tr>
<td>Cannery Receipts</td>
<td>2,500.00</td>
<td>2,500.00</td>
</tr>
<tr>
<td>Miscellaneous Receipts</td>
<td>500.00</td>
<td>500.00</td>
</tr>
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</table>
### Auxiliary Funds:

<table>
<thead>
<tr>
<th>Description</th>
<th>April Budget</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Athletics</td>
<td>$12,500.00</td>
<td>$12,500.00</td>
</tr>
<tr>
<td>College News</td>
<td>1,750.00</td>
<td>1,750.00</td>
</tr>
<tr>
<td>Home Management House</td>
<td>500.00</td>
<td>500.00</td>
</tr>
<tr>
<td>Vocational Agr. &amp; Home Ec.</td>
<td>2,000.00</td>
<td>2,000.00</td>
</tr>
<tr>
<td>Vocational Ed. Classes</td>
<td>3,750.00</td>
<td>3,750.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$633,900.00</strong></td>
<td><strong>$820,910.00</strong></td>
</tr>
</tbody>
</table>

### ESTIMATED EXPENDITURES 1946-47

#### A. Salaries & Wages

<table>
<thead>
<tr>
<th>Description</th>
<th>April Budget</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>A-1 Salaries &amp; Wages</td>
<td>$379,737.00</td>
<td>$414,364.11</td>
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<tr>
<td>A-2 Student Salaries</td>
<td>12,000.00</td>
<td>17,750.00</td>
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<tr>
<td>A-3 Athletic Scholarships</td>
<td>14,040.00</td>
<td>15,120.00</td>
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</table>

#### B. Services Other Than Personal

<table>
<thead>
<tr>
<th>Description</th>
<th>April Budget</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>B-1 Traveling Expenses</td>
<td>5,000.00</td>
<td>7,000.00</td>
</tr>
<tr>
<td>B-2 Freight, Express &amp; Drayage</td>
<td>2,250.00</td>
<td>3,000.00</td>
</tr>
<tr>
<td>B-3 Postage, Telephone &amp; Telegraph</td>
<td>5,000.00</td>
<td>7,000.00</td>
</tr>
<tr>
<td>B-4 Printing, Binding &amp; Advertising</td>
<td>3,000.00</td>
<td>4,000.00</td>
</tr>
<tr>
<td>B-5 Electricity, Water &amp; Sewerage</td>
<td>16,000.00</td>
<td>20,000.00</td>
</tr>
<tr>
<td>B-6 Training School Transportation</td>
<td>1,000.00</td>
<td>1,000.00</td>
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</tbody>
</table>

#### C. Supplies & Materials

<table>
<thead>
<tr>
<th>Description</th>
<th>April Budget</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>C-1 Office Supplies &amp; Equipment</td>
<td>2,500.00</td>
<td>5,000.00</td>
</tr>
<tr>
<td>C-2 Fuel &amp; Power Plant Supplies</td>
<td>25,000.00</td>
<td>27,500.00</td>
</tr>
<tr>
<td>C-3 Cleaning Supplies &amp; Equipment</td>
<td>2,000.00</td>
<td>4,000.00</td>
</tr>
<tr>
<td>C-4 Plumbing &amp; Electric Supplies</td>
<td>1,000.00</td>
<td>2,000.00</td>
</tr>
<tr>
<td>C-5 Scientific &amp; Technical Supplies</td>
<td>5,000.00</td>
<td>10,000.00</td>
</tr>
<tr>
<td>C-6 Renewals</td>
<td>26,800.00</td>
<td>26,000.00</td>
</tr>
<tr>
<td>C-7 Capital Outlay</td>
<td>---</td>
<td>20,000.00</td>
</tr>
</tbody>
</table>

#### D. Other Current Charges & Obligations

<table>
<thead>
<tr>
<th>Description</th>
<th>April Budget</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>D-1 Insurance</td>
<td>6,000.00</td>
<td>6,500.00</td>
</tr>
<tr>
<td>D-2 Association Membership</td>
<td>400.00</td>
<td>400.00</td>
</tr>
<tr>
<td>D-3 Rents</td>
<td>16,000.00</td>
<td>16,000.00</td>
</tr>
<tr>
<td>D-4 Refunds</td>
<td>1,250.00</td>
<td>3,000.00</td>
</tr>
</tbody>
</table>

#### E. Auxiliary Agencies

<table>
<thead>
<tr>
<th>Description</th>
<th>April Budget</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>E-1 Library Books &amp; Supplies</td>
<td>7,250.00</td>
<td>7,500.00</td>
</tr>
<tr>
<td>E-2 Athletics-Contracts &amp; Equipment</td>
<td>15,000.00</td>
<td>15,000.00</td>
</tr>
<tr>
<td>E-3 Dining Hall &amp; Dormitories</td>
<td>60,000.00</td>
<td>122,000.00</td>
</tr>
<tr>
<td>E-4 Chapel Programs &amp; Commencement</td>
<td>1,500.00</td>
<td>2,000.00</td>
</tr>
<tr>
<td>E-5 Debating</td>
<td>300.00</td>
<td>500.00</td>
</tr>
<tr>
<td>E-6 College News</td>
<td>2,500.00</td>
<td>3,500.00</td>
</tr>
<tr>
<td>E-7 Home Management House</td>
<td>500.00</td>
<td>500.00</td>
</tr>
<tr>
<td>E-8 Farm</td>
<td>15,000.00</td>
<td>15,000.00</td>
</tr>
</tbody>
</table>

#### F. Miscellaneous

<table>
<thead>
<tr>
<th>Description</th>
<th>April Budget</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>M-1 Cannery</td>
<td>2,500.00</td>
<td>2,500.00</td>
</tr>
<tr>
<td>M-2 Training School Lunch Room</td>
<td>2,250.00</td>
<td>2,250.00</td>
</tr>
<tr>
<td>M-3 Vocational Education Classes</td>
<td>3,750.00</td>
<td>3,750.00</td>
</tr>
<tr>
<td>M-4 Miscellaneous</td>
<td>1,000.00</td>
<td>1,000.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>April Budget</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Surplus</td>
<td>173.00</td>
<td>35,775.89*</td>
</tr>
</tbody>
</table>

**Surplus** **$633,900.00** **$820,910.00**

*It is estimated that $10,000.00 will be expended for labor to complete the Industrial Arts Shop and Veterans Housing Project now under construction.

**Board Recessed for Lunch at 12:00 m.**

The Board recessed at 12:00 m. and went to the Home Management House for lunch.

**Board Reconvened at 1:30 p. m.**

The Board reconvened at 1:30 p. m. General Meredith left the meeting at noon and did not return to the meeting at 1:30 p. m.
U. S. Government Bonds, Series G, in the Amount of $10,000.00 Authorized to be Purchased Out of Interest and Bond Retirement Account, PWA Docket No. Ky-1062R, Physical Education and Home Demonstration Buildings

Motion was made by Mr. Winslow that U. S. Government Bonds, Series G, in the amount of $10,000.00, be purchased out of Interest and Bond Retirement Account, PWA Docket No. Ky-1062R, Physical Education and Home Demonstration Buildings, and have bonds made payable to the Treasurer of Murray State Teachers College, Interest and Bond Retirement Account, PWA Docket Ky-1062R. This motion was seconded by Mr. Price and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Judge Ferguson, aye.


Dr. Woods pointed out to the Board the necessity of having additional bleachers for the men's gymnasium.

Motion was made by Mr. Price that bleachers for the men's gymnasium be purchased and paid for out of the account, Operation and Maintenance Fund, PWA Docket No. Ky 1062R, Physical Education and Home Demonstration Buildings. This motion was seconded by Mr. Winslow, and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Report on Ventilating or Air-Conditioning System for Fine Arts Building

Dr. Woods read to the Board a letter, under date of October 3, 1946, from Joseph & Joseph, Architects, enclosing a Report on Ventilating or Air-Conditioning System for the Fine Arts Building by Mr. Clinton, after a complete study of the present ventilating system in the Fine Arts Building was made when he was here with the architect on September 10, 1946.

After studying the report of Mr. Clinton, motion was made by Mr. Winslow that the President be asked to find out what the total cost would be for Mr. Clinton to prepare the plans and supervise the installation of equipment recommended. This motion was seconded by Mr. Price and was carried unanimously.

Mr. R. E. Broach Relieved of Custodian of Petty Cash Fund by Virtue of his Resignation as Business Manager

In view of the fact that Mr. Broach's resignation as Business Manager had been accepted, Dr. Woods recommended that he be relieved as Custodian of the Petty Cash Fund.

Motion was made by Mr. Winslow that Mr. R. E. Broach be relieved as Custodian of the Petty Cash Fund. This motion was seconded by Mr. Price and was carried unanimously.

Mr. P. W. Ordway, Treasurer, Designated as Custodian of Petty Cash Fund

Motion was made by Mr. Winslow that Mr. P. W. Ordway, Treasurer, be designated as Custodian of the Petty Cash Fund, effective November 1, 1946, and as such that he be authorized to sign checks without the necessity of having the checks countersigned. This motion was seconded by Mr. Price, and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Judge Ferguson, aye.
Payment Authorized to Be Made to Mr. T. Edward Kirkland for Missing Articles in Museum

Motion was made by Mr. Winslow that payment be made to Mr. T. Edward Kirkland for missing articles in Museum in the amount of $74.00 as per statement rendered. This motion was seconded by Mr. Price and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Judge Ferguson, aye.

President Authorized to Sign Right-of-Way Basement Grant on College Farm to the West Kentucky Rural Electric Co-Operative Corporation

Motion was made by Mr. Price, that the President be authorized to sign the Right-of-Way Basement Grant on College Farm to the West Kentucky Rural Electric Co-Operative Corporation, a corporation whose post office address is Mayfield, Kentucky. This motion was seconded by Mr. Winslow, and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Addition of Porch to Cannery Approved

Motion was made by Mr. Winslow that the addition of the porch to the Cannery be approved. This motion was seconded by Mr. Price and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Bonds Pledged by Peoples Savings Bank and Bank of Murray to Secure Deposits of the College Approved; Also Contracts with Said Banks To Act as Depositories Approved

Motion was made by Mr. Winslow that the bonds accepted by Mr. Ordway and listed under Item XXVI of the President's report be approved and that the contracts signed by the Bank of Murray and Peoples Savings Bank to act as depositories be approved. This motion was seconded by Mr. Price and was carried unanimously.

Bond of Mr. P. W. Ordway, Treasurer, Approved

Motion was made by Mr. Winslow that Bond No. 30206-07-543-46, dated August 1, 1946, in the amount of $10,000.00 made with the United States Fidelity & Guaranty Company of Baltimore, Maryland, by Mr. P. W. Ordway as Treasurer be approved and accepted, and that the premiums of the bond be paid for out of college funds. This motion was seconded by Mr. Price and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Mrs. Lucille Thurman's Employment as Bookkeeper Approved

Motion was made by Mr. Winslow that Mrs. Lucille Thurman's employment as Bookkeeper, Federal Public Housing Authority, housing project, with salary at the rate of $150.00 per calendar month, effective October 1, 1946, be approved. This motion was seconded by Mr. Price and the roll was called upon its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Booster Pump Installed to Take Care of Low Water Pressure

Motion was made by Mr. Winslow that the President be authorized to install a booster pump on the corner of the campus near Fifteenth and Main Streets in order to take care of the low water pressure and construct a house to protect pump. This motion was seconded by Mr. Price and the roll was called on its adoption with the following result: Mr. Price, aye; Mr. Winslow, aye; Judge Ferguson, aye.

Adjournment

Motion was made by Mr. Winslow that the meeting adjourn. This motion was seconded by Mr. Price and was carried unanimously.