Murray State's Digital Commons

Board of Regents Meeting Minutes

7-25-1969 10:00 AM

1969-07-25

Board of Regents, Murray State University

Follow this and additional works at: https://digitalcommons.murraystate.edu/borminutes

Recommended Citation

https://digitalcommons.murraystate.edu/borminutes/372

This Article is brought to you for free and open access by the Digitized Collections at Murray State's Digital Commons. It has been accepted for inclusion in Board of Regents Meeting Minutes by an authorized administrator of Murray State's Digital Commons. For more information, please contact msu.digitalcommons@murraystate.edu.
The Board of Regents met on call of Chairman Wendell P. Butler in special session on July 25, 1969, at 10:00 a.m., C.D.T., in the Board Room of the Administration Building on the campus in the city of Murray, Kentucky. The following members were present: Mr. O. B. Springer, Vice Chairman, presiding; Mr. E. G. Adams, Dr. Charles E. Howard, Mr. Joseph M. Whittle, Dr. W. G. Read, and Mr. Max Russell. Absent were Mrs. Lochie Hart, Mr. Bill Powell, and Chairman Butler.

Also present were Dr. Harry M. Sparks, President of the University, and Mrs. Patsy R. Dyer, Secretary of the Board.

Dr. Sparks opened the meeting with prayer.

**Agenda**

President Sparks presented the following Agenda:

**AGENDA**

for

Meeting of the Board of Regents

July 25, 1969

I. Minutes of the Board Meeting held on June 2, 1969

II. Other Business of the University

A. Designate Dean of the School of Fine Arts

B. Authorization to Award Honorary Degrees on August 8, 1969

C. Approval of Proceedings for Hearing

III. Disciplinary Proceedings

Respectfully submitted

/s/ Harry M. Sparks

President

Minutes of the Meeting of the Board held on June 2, 1969, Approved

Mr. Adams moved that the Board approve the Minutes of the Meeting of the Board held on June 2, 1969, as received. Dr. Howard seconded and the motion carried unanimously.

Dr. Joe Prince designated as Dean of the School of Fine Arts

Mr. Adams moved that Dr. Joe Prince be employed as Professor and Dean of the School of Fine Arts at the salary of $20,000.00 per year effective September 1, 1969.

Dr. Howard seconded and the roll was called on the adoption of the motion with the following voting: Mr. Adams, aye; Dr. Howard, aye; Mr. Whittle, aye; and Mr. Springer, aye.

Honorary Doctorate Degrees to be awarded on August 8, 1969, Authorized

Dr. Howard moved that the degree of Doctor of Laws be conferred upon Marvin O. Wrather and Harry Lee Waterfield during the Commencement program on August 8, 1969. Mr. Whittle seconded and the motion carried unanimously.

Approval of Proceedings for Hearing

Mr. Adams moved that the Board adopt the following Guidelines for Disciplinary Proceedings—Suspension or Expulsion of Students:

1. All hearings before the Board shall be de novo.

2. The student shall be furnished a statement as to the charges of alleged misconduct.

3. The statement of charges shall be supplied at such time as will give the student an opportunity to prepare and state his defense, either in person, by witnesses, or by other methods acceptable to the Board, i.e., by affidavit.
4. The student shall be supplied a list of witnesses against him and shall have the right to confront the witnesses and examine them within such limits as the Board believes to be helpful in arriving at a fair decision.

5. The record of the hearing shall be preserved and may later be transcribed, subject to the payment of reasonable charges by the person requesting copy of transcript.

6. The student shall have the right to be represented by counsel; however, technical rules of evidence need not be observed.

7. The hearing shall be private, unless the Board directs otherwise.

8. PROOF:
   A. The University shall present its testimony first—subject to the right of the student to cross-examine.
   B. Following the proof offered by the University, the student shall be permitted to introduce proof, subject to cross-examination by members of the Board or their attorney.
   C. Each side may offer rebuttal testimony.
   D. Opening and closing statements are within the discretion of the Board.
   E. The decision of the Board shall be made by a majority of the members voting.

9. IN GENERAL:
   A. The Board recognizes that the circumstances of each case will permit variations as to the degree with which its procedure approximates a judicial proceeding.
   B. The guidelines given herein are adopted, not because of judicial necessity in all instances, but because of the concern of the Board that full protection be afforded the student consistent with the maintenance of an intellectual atmosphere and a standard of academic well-being requisite to the proper functioning of the University community.

Dr. Read seconded and the motion carried unanimously.

Members of Disciplinary Committee designated effective July 1, 1969.

Dr. Read moved that upon the recommendation of the President that the following members of the Disciplinary Committee be designated and for the terms indicated:

The following people are to serve for a one-year term:

<table>
<thead>
<tr>
<th>Name</th>
<th>Term Ending</th>
</tr>
</thead>
<tbody>
<tr>
<td>W. E. Blackburn</td>
<td>1970</td>
</tr>
<tr>
<td>Wilson Gantt</td>
<td>1970</td>
</tr>
<tr>
<td>Jane Wells</td>
<td>1970</td>
</tr>
</tbody>
</table>

The following people are to serve for a two-year term:

<table>
<thead>
<tr>
<th>Name</th>
<th>Term Ending</th>
</tr>
</thead>
<tbody>
<tr>
<td>James Frank</td>
<td>1971</td>
</tr>
<tr>
<td>Charles Homra</td>
<td>1971</td>
</tr>
<tr>
<td>Philip Tibbs</td>
<td>1971</td>
</tr>
</tbody>
</table>

The following people are to serve for a three-year term:

<table>
<thead>
<tr>
<th>Name</th>
<th>Term Ending</th>
</tr>
</thead>
<tbody>
<tr>
<td>William Cherry</td>
<td>1972</td>
</tr>
<tr>
<td>J. D. Rayburn</td>
<td>1972</td>
</tr>
<tr>
<td>Frances Richey</td>
<td>1972</td>
</tr>
</tbody>
</table>

Dr. Howard seconded and the motion carried unanimously.

Mr. Whittle to serve as Presiding Officer during Hearing

Dr. Howard moved that Mr. Whittle serve as presiding officer during the Hearing. Mr. Adams seconded and the motion carried unanimously.
Disciplinary Proceedings

At this point, the following people were admitted to the meeting:

Michele Johnson, Brenda E. Jackson, Glenna Marshall, students; Robert E. Delahanty and George Darden, attorneys for the students. Donald A. Jones and James Overby, attorneys for the University; Mrs. Carolyn Conner, Court Reporter, and Dr. W. E. Blackburn, Dean of the School of Arts & Sciences.

It was pointed out that Diann Trice and Deborah Hall, students, were not present. Mr. Darden stated that he represented Miss Trice and Miss Hall and waived their presence.

It was stated that on the evening of May 13, 1969, an incident occurred at Hart Hall on the campus in which the aforementioned students were allegedly involved. The students were brought before the Disciplinary Committee which investigated the incident, brought charges against the students, and determined the punishment of the students. At this time, the students appealed to the Board of Regents the punishment set by the Disciplinary Committee.

Each member of the Board was provided with a statement of charges and witnesses were called. The court reporter recorded the Hearing and when transcribed, the transcript will be incorporated in the Board's records, but not made a part of the Minutes.

After hearing all arguments, the Board went into executive session.

Mr. Whittle declared the executive session ended, the general meeting open, and requested the return of the interested parties.

The Board unanimously voted the following punishment for the students:

Deborah Hall - suspended for the academic year 1969-70; eligible to return for the summer session 1970.

Diann Trice - suspended for the academic year 1969-70; eligible to return for the summer session 1970.

Michele Johnson - suspended indefinitely; readmission subject to application to the Board of Regents following the academic year 1969-70; may apply for summer session 1970.

Glenna Marshall - suspended indefinitely; readmission subject to application to the Board of Regents following the academic year 1969-70; may apply for summer session 1970.

Brenda Jackson - placed on social probation for the 1969-70 academic year.

Hearing Adjourned

The Board voted unanimously to adjourn the Hearing.

Requests of the Board

The Board requested that President Sparks make available to the Board at its next regular meeting the following items:

A. Opinion from the Attorney General on the interpretation of "faculty."


C. Report on names and disposition of other students in question.

Meeting Adjourned

Mr. Adams moved at 11:45 p.m. that the meeting be adjourned to convene on August 8, 1969, at 10:00 a.m.

Dr. Howard seconded and the motion carried unanimously.

Chairman

Secretary
MINUTES OF THE MEETING OF THE BOARD OF REGENTS
MURRAY STATE UNIVERSITY
August 8, 1969

The Board of Regents convened on August 8, 1969, at 10:00 a.m., C.D.T., a
meeting recessed on July 25, 1969, in the Board Room of the Administration Building
on the campus, in the city of Murray, Kentucky. The following members were present:
Mrs. Lochie Hart; Dr. Charles E. Howard; Mr. Bill Powell; Mr. Joseph M. Whittle;
Mr. O. B. Springer, Vice Chairman, presiding; Mr. Max Russell; and Dr. W. G. Read.
Absent were Chairman Wendell P. Butler and Mr. E. G. Adams.

Also present were Dr. Harry M. Sparks, President; Mrs. Patsy R. Dyer, Secretary
of the Board; Dr. Thomas B. Hogancamp, Vice President for Administrative Affairs;
and Mr. M. O. Wrather, Executive Vice President.

Mr. Wrather opened the meeting with prayer.

Agenda

Dr. Sparks presented the following Agenda:

AGENDA
for
MEETING OF THE BOARD OF REGENTS
August 8, 1969

ACTION ITEMS

I. Report of the Committee on Credits and Certification

August 7, 1969

Board of Regents
Murray State University
Murray, Kentucky

Gentlemen:

As per the duties of the Committee on Credits, Certification and Graduation, we
report as follows:

The following students have applied for graduation this summer and upon the
completion of all their requirements, they will be granted degrees on August 8
or August 31. The asterisk indicates those who are scheduled for graduation on
August 31:

Bachelor of Science in Agriculture

*Dale Calender
*John K. Craggs
Stephen Lee Davis
*Rodney W. Dow

Michael Dee Girot
*Barry C. Kington
James Ronald Latimer
John Thomas Rudolph Jr.
William Thomas Willett

Bachelor of Music Education

Dorris Cheryl Benda
*Nancy Ann Berry
Claude Carlton Collier

Virginia Susan Downey
Victoria Harmon Stasko
Joseph Robert Tarentino

Bachelor of Music

Frederick Martell Black

William Thomas Ridenour
Judith Ann White

Bachelor of Science in Home Economics

M. Lynn Barger
Nancy Carole Brown

Sharon F. Haley
Leila Madge Keys

Bachelor of Science

Karen Lee Abeson
Bradley Robert Adams
Terry Lee Adams

Twila Ann Adams
*Larry B. Alexander
Larry Gayle Alexander
Nancy Carol Smith Alexander
Thomas E. Almon
Barry Wayne Barks
Jeanne Kay Bartholomew
*Stewart Evan Bergmann
*John Edward Bertran
*James Michael Bradley
Leslie Jerome Brandon
Earl Wilson Brizendine
Lillie Diana Brown
*Nelda Clement Bushart
Thomas H. Carter
*Sue Ann Carver
*Charles David Carmill
Ann Fugate Chumbler
Stephen Sherman Clabo
Johnny Mason Clayton
George Morris Coryell
Frederick Andrew Cox
Carol Elaine Cricraft
Philip LeRoy Craig
*David Lynn Crider
Peggy T. Culver
Carol Chester Cutini
Thomas S. Denton
Alan R. Dietz
Earl Loren Devine
*Russell O. DiBello
Sharon Boyd Divine
Brenda Kay Dowell
*Fred Wesley Dudley
*George Carl Dugan
*Patricia D. Duncan
Linda Ann Edmonds
Patricia Ann Eggenspiller
*Gordon Hugh Engelbach
Albert Louis Evans
Theodore Paul Falder
Steven J. Feferstein
Joan Elizabeth Firster
*Marilyn Barnard Frailey
William Anthony Friscino
James Albert Frye
John Robert Fults
Vicki Ann Funk
Larry James Garland
Eileen Evadna Gillham
Cheryl Graham
Gary S. Crogan
William Spencer Hall
Jerry Edward Hamm
Buff Handley
Julia Shemwell Hargan
Richard Lee Hargrave
George L. Hargrove
Connie Sue Harrison
Karl S. Harrison
James Coleman Hart Jr.
Robert D. Hart
Sharon K. Hatch
Thomas Wayne Hayden
Bobbie Hiram Hayes
Janice Wilkinson Heck
Laura Gail Melton
*Richard E. Hercules
Lynn N. Hopkins
Perry Wayne Howard
Sharon Kay Hutchison
*Gary D. Jackson
Judith M. Jackson
Lucille Allen Jenkins
David Howard Jessup
George Lynn Johnson

Joseph F. Keeslar
Jerry Lynn Kell
*Helicha Kim
William Ray Kirk
Nicholas John Krafchik
James Anthony Kraus Jr.
Sungsoo Kwon
Michael Theron Lanier
Richard Allen Lassiter
*Cliff Ann Lewis
Emma Jane Logan
Marllynn Yvonne Long
Peter Robert Luciano
Fairra Mae Mann
Gary Thomas Marshall
David John Matt
Carol Elizabeth Mazak
Thomas C. McCulston
*James Edward McGinnity
Dennis John McLelland
Michael W. McNinway
Richard Gary Meilinger
John Edward Moneymaker
*Aleta Ruth Morehead
Jeanonne Eddings Morris
Janet Louise Nall Nance
*Denizil Nesmith
Kenny Lee Oliver
Larry J. Oltmans
*Susan Kaye Ougland O'Neal
Kevin G. Pallo
Vivian V. Palmer
Gary Don Park
William Alexander Parker
*Ronald Eugene Perkins
Kenneth Littleton Perry
Robert L. Peters
Robert M. Pigg
August James Pisa
Sylvia Wilkins Powell
Andrew John Rachomy III
Gail Hutcherson Reno
Betsy Roberts
Gary Dean Robertson
LaVern Rogers
*Donna Sue Rowland
*Rosaline Sue Rudolph
Larry Gray Ruff
Hiram Delano Sanders
*Elizabeth T. Sanford
*Robert Joseph Schissler
John Rodney Scott
Paul Wood Sedler
John Durwood Segree
*Harry K. Simcox
Gene Leroy Sinkler
Elizabeth Anne Siress
James Melvin Skees
George Edmond Smith II
Kenneth Smith
Nancy C. Smith
*Richard Frey Smith
*Richard Roy Smith
Samnie Elaine Smith
Stephen Albert Stern
Lucy Jaggers Stevens
Mark William Stevens
Barbara Ann Stover
*Phillip Lee Summer
Gary R. Taylor
Cassandra Ann Thompson
*James Harold Thompson
*Norma Frances Thompson
*John Dennis Thresher
James David Thurmond
Patricia Louise Thurmond
*Robert D. Tidwell
Connie Lucille Toliver
Dudley Allen Tracy
Barry Lynn Travis
George Bernard Tucker Jr.
Phillip Lynn Tynes
James Arthur Voyles
Charles Richard Walker
Judith Allison Walker
Rddie Lee Wallace
John Dennis Waynick
Sharon Jean Wehrmeier

Bachelor of Science (Cont.)

Dennis M. Weseloh
Brenda Ann West
Gerald Anthony Whelan
Margaret Ann Whetstone
Robert Hanson Williams
John W. Wilson Jr.
Linda Paschall Wilson
David Henry Winslow
Dale Eric Winstead
Versil Eldred Withrow
Van Crider Yandell
Ted Anthony Yates
Beverly Sue Millikan Young
Pamela McClain Youngblood
Adri B. Zieren

Bachelor of Science in Business

George Emmett Akers
David Bryan Bashore
James Wilfred Bathrick
John Pullen Birt
*Tara Stevenson Broom
William Travis Brown
John W. Carson
New R. Cooper
Sandra Kay Cravens
John Thomas Curran
*Nancy Jo Drda
Karen Green
*William Richard Greene
John W. Hanes
Brenda Richerson Hart
Dorris Glenn Hayes
Roy Bruce Hendrix
Billy Joe Hodge
Edwin Donald Hotaling
*William Cameron-Huff II
Brenda Rose Jackson
Ernie Lee Johnson
Robert Brice Jones
John J. Kelliher

Stephen Kenneth Kirkby
Larry B. Lamkins
William Mann Leuer
Edward L. McCarty Jr.
Patrick Joseph McKenna
Kenneth Newton Meritt
Jerome Michael Mosher
Larry G. Oglesby
*Tommy Lynn Oliver
Steven Henry Pala Jr.
Barry L. Perry
Barbara Siskins Pope
Joseph Richard Robertson
William Francis Routh
*Glenda Jean Sherwell
*Sonja Ann Smith
Mitchell Farrar Sommer
Thomas A. Stark
Joe Dale Viniard
*Shirley Ann Walker
Charles E. Williams
Billy Jack White Jr.
Sherry Dean Wolfe
Charles R. Wright

Bachelor of Science in Nursing

Ruth Crouse Buzzard

Bachelor of Fine Arts

Chris Nygaard Hansen II

Bachelor of Arts

Luella Ann Ellis

*Bonni Alice Balz
William Loyd Call
John Paul Claxton
Carol Ilene Cunningham
Sally Ann Pirtle Farmer
Susan Elizabeth Faust
Kenneth Richard Holzknecht
Merry Junger
Lowell Keith Kilgus

*June Thomas Adams

Bachelor of Arts (Cont.)

*Linda Kay Monroe
David Michael Muni
Thomas E. Rollins
Kathleen Mary Sheffer
Albert J. Siedlecki Jr.
*Ochal Smith Jr.
Jose R. Sosa
*Paula Jane Trent
Nora Eloise Waitman
*Bobbie Wayne Waller
Glynda Gail Warren

Master of Arts in Education

Homer Everett Allen
Linda Jane Baker
Clarence D. Barham
John Reed Belasco
James Rogers Bishop
*Lonnie Ewell Bouldin
Melvin Earl Bourne Jr.

Nancy Corley Bradley
Inez Wolford Brewer
Shirley Ann Brindley
George Wallace Briscoe
Eureda Fay Brown
Joseph Harold Campbell
Kizzie Ann Cantrell
Master of Arts in Education (Cont.)

Mary Ann Crawford Carter
Edward Haydewell Cary Jr.
Mary Jacquelyn Cassity
Mary Elizabeth Chamlee
Camillah Anne Chambler
William Wesley Chambler
Charles Edward Cloyd
Faurest Earl google
Gary LeRoy Crum
Jetta Carol Culpepper
Carl Wayne Darnall
Euel Narvin Darnall
Raymond Owen Donham
Michael Alan Donini
William H. Draper
Aline Kerr Elliott
Barbara Jean Elrod
Billy Pat Fain
Alice Faye Farmer
Vondal Toy Fortner
Tellus Macklin Gallimore
James Maston Gladden
Josephine Hancock
Carol Johnston Harmon
Charles Raymond Harmon
Cecil Wayne Harvey
Lester Eugene Hawn
Bonnie Frances Helsley
Roy Charles Howard
Anita Louise Hyland
Dan Roger Irvan
Lana Lou Jennings
Nancy Catherine Johnston
Edwina Faye Jones
Gerald Stephen Jones
Robert Nelson Jones
Billy Don Jordan
Don Overton Kerr
Thomas Dan Kesterson
Linda Hall Kirk
Rose Mary Kloss
Martha Cunningham Lewis
Billy Charles Liles
Mary LeNeel Lilly
Dortha Nell Lyons
John L. McCulloch
Barbara Allen McCulston
William Clabe McNew
Billy Milner
Kathleen Edwards Mitchell
Delma Paul Mollyhorn
Deward Moore Jr.

James Bruce Moore
Wilda Jean Morton
Donnell Ray Moseley
Margaret Hope Moseley
Martha Paschall Nance
Joe Hight Overby
Maxine Hall Paris
Alice Dean Parker
Reuben Dale Parker
N. P. Paschall
Nita Springer Porter
Charles Ivan Fruneau
Gary J. Quint
Roger Lee Ramage
Linda Swift Reeder
Mary Clay Roberson
Bobby Glynn Rudd
James Andy Rudolph
Larry Lee Rueger
Gail Norma Ryan
Mary Petrell Schiller
Robert Matthews Schutt
Vicki Stark Shell
Patty Shook Shelton
Lewis LeVerne Shoff
Sarah Nancy Shuff
Brenda Joyce Smith
Martha Knob Shipman
Thomas Elmus Springer II
Tommie Kay Stafford
Robert Lee Steele
James Lee Stevens
David Wayne Sykes
Joy Evelyn Theofanopoulos
Marjorie Elizabeth Thomas
Lucille M. Tracy
Laodice Travis
Joe John Tuminaro Jr.
Betty Heath Turner
Larry Ray Wallace
Tommy Ottis Wallace
Sandra Sowell Wallace
Mary K. Warman
Janice Marilyn Wells
Thomas Wheeler
James Carlton Whitledge
Cora Adams Williams
Lloyd Glen Williams
Paula Marie Williams
Aubrey L. Willis
Robert Everett Wilson
Malina Joette Wolfe

Master of Arts

Walter Dennis Andzel
Ronald Errol Hurlburt
Ruth Jean Jones
Kathleen Mahoney
Stephen Gerald Mazak

Master of Business Administration

Anthony Johnson
George Robert Kincheloe
Kenneth Wesley McCormick
John Anton Smith
Theodore Leonard Vaughn

Master of Music Education

Beverly Sue McColloch
Carolyn Preslar Pigg
Frank J. Puzzullo Jr.
II. Resignations

Recommendation: I recommend that the resignations as listed be accepted.

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Richard Cruce</td>
<td>Lib. Asst., Library</td>
<td>6-30-69</td>
</tr>
<tr>
<td>Paul L. Berschied</td>
<td>Library</td>
<td>7-26-69</td>
</tr>
<tr>
<td>Edna Knight</td>
<td>Secretary, Education</td>
<td>6-30-69</td>
</tr>
<tr>
<td>Vernon Wilson</td>
<td>Janitor, Elizabeth Hall</td>
<td>6-30-69</td>
</tr>
<tr>
<td>Jane Cremer</td>
<td>Inst., Business Education</td>
<td>6-30-69</td>
</tr>
<tr>
<td>*Earl Grossen</td>
<td>Asst. Prof., Sec. Educ.</td>
<td>9-1-69</td>
</tr>
<tr>
<td>J. O. Clary</td>
<td>Janitor, SU Cafeteria</td>
<td>6-5-69</td>
</tr>
<tr>
<td>Robert P. Taylor</td>
<td>Storekeeper, SU Cafeteria</td>
<td>6-5-69</td>
</tr>
<tr>
<td>**T. K. Hale</td>
<td>Janitor, Mason Hall</td>
<td>7-16-69</td>
</tr>
<tr>
<td>Barry Powers</td>
<td>Asst. Prof., History</td>
<td>8-31-69</td>
</tr>
<tr>
<td>William L. Wells</td>
<td>Asst. Prof., Chemistry</td>
<td>8-31-69</td>
</tr>
<tr>
<td>William A. Morris</td>
<td>Asst. Prof., Education</td>
<td>8-31-69</td>
</tr>
<tr>
<td>Beverly Fowler</td>
<td>Prof. &amp; Chrmn, Home Ec.</td>
<td>8-31-69</td>
</tr>
<tr>
<td>Emma Sue Hutson</td>
<td>Inst., Communications</td>
<td>6-30-69</td>
</tr>
<tr>
<td>Owendolyn Grossman</td>
<td>Asst. Prof., Elem. Educ.</td>
<td>6-30-69</td>
</tr>
<tr>
<td>Roberta D. Ward</td>
<td>Asst. Mgr., Winslow Cafe.</td>
<td>6-30-69</td>
</tr>
<tr>
<td>*Billie Jo Jones</td>
<td>Instructor, Nursing</td>
<td>6-30-69</td>
</tr>
<tr>
<td>Lynne H. Burnette</td>
<td>Sec., Business Education</td>
<td>8-31-69</td>
</tr>
<tr>
<td>James C. Cargile</td>
<td>Inst., Sociology</td>
<td>8-31-69</td>
</tr>
<tr>
<td>Frieda A. Gibson</td>
<td>Sec., Bookkeeper, Foundation</td>
<td>8-31-69</td>
</tr>
<tr>
<td>Anthony Lee Wilson</td>
<td>Maintenance</td>
<td>6-20-69</td>
</tr>
</tbody>
</table>

**Retired**

Recommendation: I recommend that the leaves of absence as requested be granted.

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Crawford McClure</td>
<td>Janitor, Health Building</td>
<td>6-25-69</td>
</tr>
<tr>
<td>Darlene Alberts</td>
<td>Inst., History</td>
<td>9-1-69—6-30-70</td>
</tr>
<tr>
<td>Gerald DeSchepper</td>
<td>Asst. Prof., Art</td>
<td>7-1-69—8-31-69</td>
</tr>
<tr>
<td>Ann Hatcher</td>
<td>Clerk, Library</td>
<td>9-1-69—1-31-70</td>
</tr>
<tr>
<td>George Pugh</td>
<td>Inst., English</td>
<td>8-4-69—8-8-69</td>
</tr>
<tr>
<td>Buford Anderson</td>
<td>Asst. Prof., Physics</td>
<td>9-1-69—8-31-70</td>
</tr>
</tbody>
</table>

IV. Adjustments in Salary and/or Assignment

Recommendation: I recommend that the adjustments in salary and/or assignment be approved as listed.
## Adjustments in Salary and/or Assignment (Cont.)

<table>
<thead>
<tr>
<th>Name</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donald E. Jones</td>
<td>Assoc. Prof., Education; $300.00 balance for teaching evening class 2nd Sem., 1968-69</td>
</tr>
<tr>
<td>Donald A. Jones</td>
<td>Assoc. Prof., Management; $166.66 per month additional salary for serving as University attorney effective 7-1-69--6-30-70</td>
</tr>
<tr>
<td>James O. Overby</td>
<td>Assoc. Prof., Management; $166.66 per month additional salary for serving as University attorney effective 7-1-69--6-30-70</td>
</tr>
<tr>
<td>William Pinkston</td>
<td>Extra Class 2nd Sem. 1968-69; $100.00 payable 6-30-69</td>
</tr>
<tr>
<td>Gilbert Mathis</td>
<td>Extra Class 2nd Sem. 1968-69; $100.00 payable 6-30-69</td>
</tr>
<tr>
<td>Howard Giles</td>
<td>Extra Class 2nd Sem. 1968-69; $100.00 payable 6-30-69</td>
</tr>
<tr>
<td>James F. Thompson</td>
<td>Extra Class 2nd Sem. 1968-69; $100.00 payable 6-30-69</td>
</tr>
<tr>
<td>John A. Thompson</td>
<td>From Assoc. Prof., Acc’t. &amp; Finance, to Assoc. Prof. &amp; Acting Chairman, Dept. Acct. &amp; Finance; from $962.50 p/mo to $1,062.50 p/mo effective 7-1-69--8-31-69; from $1,270.00 p/mo to $1,370.00 p/mo effective 9-1-69--6-30-70.</td>
</tr>
<tr>
<td>John E. Fortin</td>
<td>Add to contract; $730.00 for July 1969. Transfer from Univ. School to Dept. of Communications, no change in salary.</td>
</tr>
<tr>
<td>Hal Smith</td>
<td>From Asst. Manager, SU Snack Bar to Janitor, SU Cafe. effective 6-16-69; salary from $331.07 p/mo. to $277.34 p/mo.</td>
</tr>
<tr>
<td>Adolphus Paschall</td>
<td>From Janitor to Storekeeper, SU Cafeteria; no change in salary. Discontinue assignment of morning supervisor in SU Snack Bar; salary $564.00 for 1969-70 fiscal year effective 7-1-69.</td>
</tr>
<tr>
<td>Richard L. Carson</td>
<td>From Janitor to Storekeeper, SU Cafeteria; no change in salary. Discontinue assignment of morning supervisor in SU Snack Bar; salary $564.00 for 1969-70 fiscal year effective 7-1-69.</td>
</tr>
<tr>
<td>James M. Morris</td>
<td>Janitor from White &amp; Franklin to Franklin; no change in salary. Spec. Leave and Asst. Prof., Educ.; salary to $614.60 for June, 1969.</td>
</tr>
<tr>
<td>William O. Price</td>
<td>Transfer from Univ. School to Mathematics with same salary and rank.</td>
</tr>
<tr>
<td>Lawrence E. Suffill</td>
<td>Transfer from Univ. School to Dept. of Communications, no change in salary.</td>
</tr>
<tr>
<td>Margie Y. Armbruster</td>
<td>Add to contract; $730.00 for July 1969. Transfer from Univ. School to Dept. of Art; salary same and to be charged to Univ. School for 1969-70 fiscal year.</td>
</tr>
<tr>
<td>Richard Jackson</td>
<td>Transfer from Univ. School to Dept. of Art; salary same and to be charged to Univ. School for 1969-70 fiscal year.</td>
</tr>
<tr>
<td>Lula White</td>
<td>Janitress, Hester Hall; salary from $225.00 to $226.67 for June, 1969.</td>
</tr>
<tr>
<td>Clara L. Jackson</td>
<td>Janitress, Library from part time to full time; salary from $160.41 p/mo to $258.33 p/mo., effective 7-1-69.</td>
</tr>
<tr>
<td>Hunter Hancock</td>
<td>From Prof., Biology, to Prof. &amp; Chairman, Biology; salary to $1,500.00 per month effective 7-1-69.</td>
</tr>
<tr>
<td>Marian Adams</td>
<td>Printing Service; salary from $250.00 to $275.00 p/mo. effective 7-1-69.</td>
</tr>
<tr>
<td>Dan Meador</td>
<td>Printing Service; salary from $375.00 to $416.66 p/mo. effective 7-1-69.</td>
</tr>
<tr>
<td>James Hayes</td>
<td>Assoc. Prof., English; evening class 2nd Sem. 1968-69; $100.00 payable 6-30-69.</td>
</tr>
<tr>
<td>Lanette H. Thurman</td>
<td>Transferred from Univ. School to Business Education. Same salary and rank.</td>
</tr>
<tr>
<td>Frances Matarazzo</td>
<td>Transferred from Univ. School to Mathematics with same salary and rank.</td>
</tr>
<tr>
<td>Robert W. Jones</td>
<td>$525.00 for teaching Ind. Educ. 571 during the 1969 Intersession; payable 8-31-69.</td>
</tr>
<tr>
<td>Verna Lax</td>
<td>Asst. Manager, SU Cafeteria, from $404.17 to $454.17 per month, effective 9-1-69.</td>
</tr>
<tr>
<td>Anne Mae Thurman</td>
<td>Sec., SU Cafeteria, from $354.17 to $374.17 per month effective 9-1-69.</td>
</tr>
<tr>
<td>Adolphus Paschall</td>
<td>Storekeeper, SU Cafeteria, from $251.34 to $268.67 per month, effective 9-1-69.</td>
</tr>
<tr>
<td>Lorraine Adams</td>
<td>Sec., Winslow, from $397.50 to $427.50 per month effective 8-18-69.</td>
</tr>
<tr>
<td>Margaret Goheen</td>
<td>Clerk, Winslow, from $287.50 to $317.50 per month effective 8-18-69.</td>
</tr>
</tbody>
</table>

### V. Employment--Including Graduate and Teaching Assistants

Recommendation: I recommend that the people listed herein be employed at the salary and period of time indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Monthly Salary</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thomas B. Posey, Jr.</td>
<td>Asst. Prof., Psychology</td>
<td>$1,100.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Michael Porter</td>
<td>Inst., Biology</td>
<td>780.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Robert H. McGaughey</td>
<td>Public Information Office</td>
<td>800.00</td>
<td>7-1-69-8-31-69</td>
</tr>
<tr>
<td>Name</td>
<td>Assignment</td>
<td>Monthly Salary</td>
<td>Effective Period</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>-------------------------------------</td>
<td>------------------</td>
<td>------------------</td>
</tr>
<tr>
<td>Betty Ann Wagar</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Margaret Rogers.</td>
<td>Sec., Higher Educ. Dept.</td>
<td>$320.00</td>
<td>7-1-69-6-30-70</td>
</tr>
<tr>
<td>Robert W. Collins</td>
<td>Asst. Prof., Higher Education</td>
<td>1,125.00</td>
<td>for June 1969</td>
</tr>
<tr>
<td>Betty Ann Wagar</td>
<td>Inst., Special Education</td>
<td>225.00</td>
<td>for August 1969</td>
</tr>
<tr>
<td>Doris Morris</td>
<td></td>
<td>912.50</td>
<td>7-1-69-8-31-69</td>
</tr>
<tr>
<td>Emma S. Walker</td>
<td>Inst., Special Education</td>
<td>1,217.50</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Barry D. Powers</td>
<td>Asst. Prof., History</td>
<td>750.00</td>
<td>7-1-69-8-31-69</td>
</tr>
<tr>
<td>Eva E. Ross</td>
<td>Asst. Librarian &amp; Inst.</td>
<td>625.00</td>
<td>7-1-69-6-30-70</td>
</tr>
<tr>
<td>Douglas Jones</td>
<td>Inst., Social Sciences</td>
<td>575.00</td>
<td>7-1-69-8-31-69</td>
</tr>
<tr>
<td>Tricia Williams</td>
<td>Xerox Supv., Library</td>
<td>760.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Hugh Lawson</td>
<td>Asst. Prof., History</td>
<td>245.00</td>
<td>8-23-69-1-31-70</td>
</tr>
<tr>
<td>Thomas Plastino</td>
<td>Inst., History</td>
<td>950.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Orrin W. Bickel</td>
<td>Director, Physical Plant</td>
<td>880.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Patricia D. Kerlick</td>
<td>P-t Security Office</td>
<td>1,416.66</td>
<td>8-1-69-6-30-70</td>
</tr>
<tr>
<td>Homer Allen</td>
<td>Sec., Management</td>
<td>200.00</td>
<td>6-16-69-6-30-69</td>
</tr>
<tr>
<td>Lyle Underwood</td>
<td>Director, Print. Services</td>
<td>331.25</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Sharon L. Mohlen</td>
<td>Sec., Security Office</td>
<td>180.00</td>
<td>7-1-69-8-31-69</td>
</tr>
<tr>
<td>Jack L. Crawford</td>
<td>Painter, Physical Plant</td>
<td>810.41</td>
<td>7-28-69-6-30-70</td>
</tr>
<tr>
<td>Robert Rickman</td>
<td>Carpenter, Physical Plant</td>
<td>468.75</td>
<td>7-1-69-6-30-70</td>
</tr>
<tr>
<td>James Carlin</td>
<td>Assoc. Prof., Elem. Educ.</td>
<td>491.66</td>
<td>7-1-69-6-30-70</td>
</tr>
<tr>
<td>Doris Cella</td>
<td>Asst. Liz., VP Academic Affairs</td>
<td>9-1-69-6-30-70</td>
<td></td>
</tr>
<tr>
<td>Elissa M. Biggs</td>
<td>Inst., English</td>
<td>1,200.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Martha Sue Ryan</td>
<td>Amt. Manager, Winslow Cafe.</td>
<td>570.00</td>
<td>700.00</td>
</tr>
<tr>
<td>Pat A. Pain</td>
<td>Inst., Mathematics</td>
<td>305.00</td>
<td>9-1-69-5-31-70</td>
</tr>
<tr>
<td>Lorraine H. Guyette</td>
<td>Asst. Prof., Nursing</td>
<td>500.00</td>
<td>8-18-69-6-30-70</td>
</tr>
<tr>
<td>Homer Allen</td>
<td>Univ., University School</td>
<td>750.00</td>
<td>750.00</td>
</tr>
<tr>
<td>Margaret D. Pappalardo</td>
<td>Inst., Health and P. E.</td>
<td>880.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>James E. Easley</td>
<td>Janitor, Univ. School</td>
<td>680.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Perry Lamb</td>
<td>Janitor, Univ. School</td>
<td>810.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Irving E. Proctor</td>
<td>Fireman, Physical Plant</td>
<td>275.00</td>
<td>7-1-69-6-30-70</td>
</tr>
<tr>
<td>Ernst Schorrig</td>
<td>P-t Inst., Modern Foreign Lang.</td>
<td>275.00</td>
<td>7-1-69-6-30-70</td>
</tr>
<tr>
<td>Alvise E. Jones</td>
<td>Supvt. Grounds</td>
<td>400.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Aubrey Adams</td>
<td>Janitor, Weight Hall</td>
<td>700.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>John Wallace</td>
<td>Janitor, Fine Arts</td>
<td>225.00</td>
<td>7-1-69-6-30-70</td>
</tr>
<tr>
<td>Gladys Jarrett</td>
<td>Janitor, East &amp; Carraway</td>
<td>275.00</td>
<td>7-1-69-6-30-70</td>
</tr>
<tr>
<td>Roy Pool</td>
<td>Janitor, White &amp; Franklin</td>
<td>160.41</td>
<td>7-1-69-6-30-70</td>
</tr>
<tr>
<td>William L. Call</td>
<td>Electronic Tech., Physics</td>
<td>275.00</td>
<td>7-1-69-6-30-70</td>
</tr>
<tr>
<td>Thomas H. Wilkins</td>
<td>Junior Programmer, Computer Center</td>
<td>161.41</td>
<td>7-1-69-6-30-70</td>
</tr>
<tr>
<td>Linda R. Riley</td>
<td>Security Office</td>
<td>640.00</td>
<td>7-1-69-6-30-70</td>
</tr>
<tr>
<td>Alma Tracy</td>
<td>House Dir., White Hall</td>
<td>760.00</td>
<td>7-1-69-6-30-70</td>
</tr>
<tr>
<td>Carol L. Thomas</td>
<td>Workshop in Food Services, Home Ec.</td>
<td>820.00</td>
<td>7-1-69-6-30-70</td>
</tr>
<tr>
<td>Pamela Duncan</td>
<td>Clerk, Library</td>
<td>300.00</td>
<td>7-1-69-6-30-70</td>
</tr>
<tr>
<td>Beverly Mae Calco</td>
<td>Secretary, Security Office</td>
<td>245.00</td>
<td>7-1-69-6-30-70</td>
</tr>
<tr>
<td>David L. Horton</td>
<td>P-t Inst., Art</td>
<td>333.33</td>
<td>7-1-69-6-30-70</td>
</tr>
<tr>
<td>Gwendolyn Grossman</td>
<td>Amt. Prof., Elem. Educ.</td>
<td>312.50</td>
<td>7-1-69-6-30-70</td>
</tr>
<tr>
<td>Sammy Roy Edmonson</td>
<td>Labpt. Maintenance</td>
<td>850.00</td>
<td>7-1-69-6-30-70</td>
</tr>
<tr>
<td>Margaret B. Gibson</td>
<td>Sec., Guid. &amp; Counsel. (1/2)</td>
<td>300.00</td>
<td>7-1-69-6-30-70</td>
</tr>
<tr>
<td>Caroline Baker</td>
<td>Clerk, Acq., Dept., Library</td>
<td>150.00</td>
<td>9-10-69-6-30-70</td>
</tr>
<tr>
<td>Robert G. Johnson</td>
<td>Asst. Prof., Biology</td>
<td>245.00</td>
<td>9-15-69-6-30-70</td>
</tr>
<tr>
<td>William E. Wilson</td>
<td>Asst. Prof., Univ. Sch.</td>
<td>1,050.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>James A. Frye</td>
<td>Inst., Univ. School</td>
<td>780.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Anne Hoke</td>
<td>Inst., Univ. School</td>
<td>620.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Alice Keenecke</td>
<td>Prof. &amp; Chmn, Home Ec.</td>
<td>670.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Mary S. Cloud</td>
<td>Inst., Nursing</td>
<td>1,416.67</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Larry E. Edman</td>
<td>Inst., Art</td>
<td>9-1-69-6-30-70</td>
<td></td>
</tr>
<tr>
<td>Joe L. Green</td>
<td>Asst. Prof., Sec. Educ.</td>
<td>780.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Jerry Hendron</td>
<td>Asst. Prof., English</td>
<td>1,100.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Gene N. Bailey</td>
<td>Asst. Prof., Ind. Educ.</td>
<td>1,040.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Joseph Hendon</td>
<td>Asst. Prof. Chemistry</td>
<td>1,060.00</td>
<td>9-1-69-6-30-70</td>
</tr>
</tbody>
</table>

Note: The monthly salaries and effective periods are provided for each individual.
### Employment (Cont.)

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Monthly Salary</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Larry D. Rodney</td>
<td>Communications</td>
<td>90.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Alice J. Lemonds</td>
<td>Business Education</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Evelyn E. Miller</td>
<td>Business Education</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>James L. Koch</td>
<td>Modern Foreign Languages</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Peggy A. Hensley</td>
<td>English</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Alan D. Benedict</td>
<td>Biological Sciences</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Lois Ann Pfester</td>
<td>Biological Sciences</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>James D. Toler</td>
<td>Psychology</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>James W. Mills, Jr.</td>
<td>Physics</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Donald H. Lee</td>
<td>Business Education</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Larry D. Rodney</td>
<td>Communications</td>
<td>90.00</td>
<td>9-1-69-8-31-69</td>
</tr>
<tr>
<td>Alice J. Lemonds</td>
<td>Chemistry</td>
<td>250.00</td>
<td>9-1-69-8-31-69</td>
</tr>
<tr>
<td>Jerry E. Hendon</td>
<td>Chemistry</td>
<td>250.00</td>
<td>9-1-69-8-31-69</td>
</tr>
<tr>
<td>Linda S. Polk</td>
<td>Communications</td>
<td>180.00</td>
<td>9-1-69-8-31-69</td>
</tr>
<tr>
<td>Stacy C. Myers</td>
<td>Communications</td>
<td>90.00</td>
<td>9-1-69-8-31-69</td>
</tr>
<tr>
<td>Alicia R. Wallace</td>
<td>Communications</td>
<td>90.00</td>
<td>9-1-69-8-31-69</td>
</tr>
<tr>
<td>Kenneth R. Harrison</td>
<td>Accounting &amp; Finance</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Judy F. McCutcheon</td>
<td>Modern Foreign Languages</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>William C. Duncan</td>
<td>Modern Foreign Languages</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Margaret A. Fitzman</td>
<td>History</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Dallas L. Grant</td>
<td>Psychology</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Richard K. Rumrill</td>
<td>Industrial Education</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Joseph A. Livingston</td>
<td>Management</td>
<td>270.00</td>
<td>9-1-69-1-31-70</td>
</tr>
<tr>
<td>Franklin J. Ingram</td>
<td>Economics</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Melvin D. Ferguson</td>
<td>Psychology</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Bernard J. Devlin</td>
<td>Marketing</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Robert M. Parr</td>
<td>Psychology</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Jan K. Buxton</td>
<td>Physics</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Linda G. Samford</td>
<td>Elem Education</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Noel F. Hendrix</td>
<td>Guidance-Counseling</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Arthur L. Walters</td>
<td>Physics</td>
<td>270.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Cecilia M. Droge</td>
<td>Library</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Edward P. Chamberlain</td>
<td>Psychology</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Marilyn Ann King</td>
<td>Test Center, Psy.</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Joan A. Perkins</td>
<td>Home Economics</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Donna K. Murphy</td>
<td>Office of Dean, Educ.</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
<tr>
<td>Chris N. Hansen</td>
<td>Art</td>
<td>180.00</td>
<td>9-1-69-6-30-70</td>
</tr>
</tbody>
</table>

VI. Scholarships for Officers of the Student Organization

VII. Recommendation of the Curriculum Committee

VIII. Minimal Standards for Academic Ranks
IX. Report of the National Defense Student Loan Program

X. Report of the Thomas P. Norris Student Loan Program

XI. Reports of the Business Manager

DISCUSSION ITEMS

XII. Naming Gymnasium at University School

XIII. Annual Report of the President

XIV. Policy on Tenure

XV. Mandatory Retirement Age for All Employees of the University

Recommendation: It shall be the policy of Murray State University to retire all employees no later than June 30 of the fiscal year in which the employee reaches age 70.

XVI. Report of Insurance Committee on Student Insurance for 1969-70

XVII. Report of Students and Disposition of Cases Regarding Incident in Hart Hall on May 13, 1969.

XVIII. Opinion of Attorney General Regarding term "Faculty"

XIX. Procedures for Disciplinary Action

XX. Rate of Pay for Courses taught during 1969 Intersession

Recommendation: That Professors and Associate Professors be paid $525.00 per course and Assistant Professors and Instructors be paid $495.00 per course.

XXI. Group Insurance for University Employees

Recommendation: Bids have been called for the General Insurance Plan including hospitalization, major medical, and term life insurance for all full-time, qualified employees of the University. I recommend that the Board authorize the President or the Vice President of Administrative Affairs to award the contract to the company submitting the lowest and best bid.

XXII. Report on Mr. Gantt's Visit to Ohio State University, ROTC Unit.

OTHER MATTERS

Respectfully submitted,
/s/ H. M. Sparks
President

Report of the Committee on Credits and Certification, Accepted

Mr. Powell moved that the Board accept the Report of the Committee on Credits and Certification, that the degrees be awarded and the diplomas be granted as set forth in the Report. Mrs. Hart seconded and the motion carried unanimously.

Resignations, Accepted

Mr. Whittle moved that the Board accept the resignations as listed in Item II of the Agenda. Dr. Howard seconded and the motion carried unanimously.

Leaves of Absence, Granted

Dr. Howard moved that the Board grant the requests for leave of absence without pay as listed in Item III of the Agenda. Dr. Read seconded and the motion carried unanimously.

Adjustments in Salary and/or Assignment, Approved

Mr. Powell moved that the Board approve the adjustments in salary and/or assignment for the persons listed in Item IV of the Agenda. Dr. Howard seconded and the roll was called on the adoption of the motion with the following voting: Mrs. Hart, aye; Dr. Howard, aye; Mr. Powell, aye; Mr. Whittle, aye; and Mr. Springer, aye.
Employment, Approved

Mr. Powell moved that the Board approve the employment of persons listed in Item V of the Agenda at the salary and for the time indicated. Dr. Read seconded and the roll was called on the adoption of the motion with the following voting: Mrs. Hart, aye; Dr. Howard, aye; Mr. Powell, aye; Mr. Whittle, aye; and Mr. Springer, aye.

Scholarships for Officers of the Student Organization

Mr. Whittle moved that the Board authorize the following scholarships for the Officers of the Student Organization for the academic year only and that action regarding the request for scholarships during the summer session be deferred:

- President—Tuition, fees, room and board
- Vice President—Tuition and fees
- Secretary—Tuition and fees
- Treasurer—Tuition and fees
- Concert Chairman—Tuition and fees

Mr. Powell seconded and the motion carried unanimously.

Recommendation of the Curriculum Committee, Approved

Dr. Read moved that the Board approve the recommendation of the Curriculum Committee regarding the addition of the following curricula on the baccalaureate level:

- Bachelor of Music with emphasis on composition
- Distributive Education
- Latin American Area Studies
- Recreation and Park Administration

Mr. Whittle seconded and the motion carried unanimously.

Minimal Standards for Academic Ranks, Approved

Instructor

Desirable and permissible standards:

1. Education: master's degree
2. Experience: none

Assistant Professor

Desirable standards:

1. Education: earned doctoral degree
2. Experience: none

Permissible standards:

1. Education: master's degree, plus 24 hours beyond the master's, or equivalent
2. Experience: three years of successful, professional experience in the field.

Associate Professor

Desirable standards:

1. Education: earned doctoral degree
2. Experience: three years of successful, professional experience in the field following the awarding of the doctoral degree

Permissible standards:

For this rank, the desirable standards for education or experience may be waived with the approval of the President for candidates in subject-fields in which such a degree is not offered, or in cases in which candidates for the rank are difficult to procure, provided the following permissible standards are met:

1. Education: The completion of two years of full-time graduate work, and the master's degree
2. Experience: six years of successful, appropriate professional experience in the field following the awarding of the master's degree.
3. Contribution to the field (desirable but not required): e.g.,
   a. Publications in professional journals
   b. Musical compositions
   c. Published books
   d. Creative art works
   e. Other considerations (see below)

Professor

Desirable Standards:

1. Education: earned doctoral degree
2. Experience: seven years of successful, professional experience in the field following the awarding of the degree

Permissible standards:

For this rank, the desirable standard of the earned doctoral degree may be waived with the approval of the President for candidates in subject-fields in which such a degree is not offered, or in cases in which candidates for the rank are difficult to procure, provided the following permissible standards are met:

1. Education: the completion of three years of full-time graduate work, and the master's degree
2. Experience: fifteen years of successful, professional experience in the field following the awarding of the master's degree
3. Contribution to the field: e.g.,
   a. Publications in professional journals
   b. Musical compositions
   c. Published books
   d. Creative art work
   e. Other considerations (see below)

E. Some Other Considerations

It is expected that, when a member of the faculty is to be recommended for promotion to a higher rank, the following personal and professional characteristics will be considered by the Departmental Chairman or other recommending administrator:

1. Effectiveness in teaching and/or research, as determined by the appropriate administrator
2. Professional recognition:
   a. Election to office in a professional society
   b. The winning of citations and awards for contributions to the field
   c. Selection to leadership in organizational activities
   d. Election to membership in honorary professional societies
   e. Special selection as visiting professor
3. Professional activities:
   a. Membership in professional societies
   b. Attendance and participation in conferences, clinics, etc.
   c. Contributions of articles to professional publications
   d. Addresses before clubs and societies
4. Service to the community:
   a. Membership in service clubs
   b. Activity in community-service projects
   c. Participation in governmental commissions and boards
5. Professional and public service:
   a. Special committee work
   b. Acting on evaluation commissions
   c. Conducting clinics
   d. Professional consultation
6. University service:
   a. Active participation in routine and special committee work
   b. Acting as an official representative of the university
   c. Sponsorship of university-approved extra-curricular activities

Dr. Howard moved that the Board adopt the foregoing Minimal Standards for Academic Rank. Mr. Powell seconded and the motion carried unanimously.
Tenure Policy, Adopted

Mr. Powell moved that the Board adopt the following Policy on Tenure to be effective September 1, 1969:

To be eligible for tenure, a faculty member shall have completed the minimum of a master's degree with a major or its equivalent in his principal area of responsibility.

Faculty members holding the rank of instructor, assistant professor, associate professor, or professor may be recommended for tenure following a probationary period of three academic years of full-time, active service to Murray State University. After six academic years of full-time, active service to the University, exclusive of leaves, the faculty member shall be recommended for tenure or be notified that he will be employed for only one additional year. The recommendation for tenure will be a deliberate and thoroughly considered act by the faculty member's department chairman and dean. Tenure may be granted only by formal action of the Board of Regents of Murray State University upon the recommendation of the President.

Full-time, active service in another institution, generally not to exceed two years, may be allowed as part of an individual's probationary period if such a request is made in writing by his department chairman and approved by his respective dean and the President of the University. Such a request must describe in detail the nature of his former employment and present concrete evidence as to his efficiency and competency during such employment.

After a faculty member has achieved tenure, his employment contract will be renewed each year unless he is removed by the Board of Regents for immorality, inefficiency, incompetency, or failure to cooperate with the plans and policies of the University, or failure to perform satisfactorily the duties assigned to him, or for conduct that has destroyed his usefulness to the institution, or if there is no longer a position available within the University for which he is qualified.

Attainment of tenure status by a faculty member shall remain in effect until June 30 following the attainment of the 65th birthday. After age 65, an annual contract may be tendered to the employee until the mandatory retirement age of 70.

Dr. Read seconded and the motion carried unanimously.

Report of the National Defense Student Loan Program, Accepted

The Board accepted the Report of the National Defense Student Loan Program.

Report of the Thomas P. Norris Student Loan Fund, Accepted

The Board accepted the Report of the Thomas P. Norris Student Loan Fund.

Reports of the Business Manager, Accepted

REPORT OF P. W. ORDWAY, BUSINESS MANAGER TO THE PRESIDENT AND BOARD OF REGENTS OF MURRAY STATE UNIVERSITY July 22, 1969

The following report is submitted for the information and consideration of the President and Board of Regents of Murray State University.


| Current General Funds | Net Receipts | $10,223,476.85 |
|                       | Net Expenditures | 9,611,171.70 |
| Balance Current General Funds | $ 612,305.15 |

| Current Restricted Funds | Net Receipts | $ 7,955,915.94 |
| Net Expenditures | 5,868,727.20 |
| Balance Current Restricted Funds | $2,087,188.74 |

| Unexpended Plant Funds - Capital Construction | Net Receipts | $15,199,907.26 |
| Net Expenditures | 13,637,412.05 |
| Balance Unexpended Plant Funds | $1,562,495.21 |
Special Fund - Food Products & Supplies Account

<table>
<thead>
<tr>
<th>Description</th>
<th>Estimate</th>
<th>Actual</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Receipts</td>
<td>$524,538.55</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net Expenditures</td>
<td>$514,828.68</td>
<td></td>
<td>$9,909.87</td>
</tr>
<tr>
<td><strong>TOTAL BALANCE OF ALL FUNDS</strong></td>
<td><strong>$4,271,898.97</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>


### Current General Receipts

<table>
<thead>
<tr>
<th>Item</th>
<th>Estimate</th>
<th>Actual</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EDUCATIONAL AND GENERAL</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A. Student Fees</td>
<td>$2,211,177.00</td>
<td>$1,211,780.52</td>
<td>$999,396.48</td>
</tr>
<tr>
<td>B. State Appropriations</td>
<td>6,214,220.00</td>
<td>6,214,220.00</td>
<td>0.00</td>
</tr>
<tr>
<td>C. Miscellaneous</td>
<td>333,618.00</td>
<td>281,057.39</td>
<td>52,560.61</td>
</tr>
<tr>
<td>D. Organized Activities</td>
<td>135,300.00</td>
<td>125,284.59</td>
<td>10,015.41</td>
</tr>
<tr>
<td>E. Balance from Previous Year</td>
<td>2,044,023.00</td>
<td>2,044,022.44</td>
<td>0.56</td>
</tr>
<tr>
<td><strong>Total Education &amp; General</strong></td>
<td>$10,938,338.00</td>
<td>$9,876,364.94</td>
<td>$1,061,973.06</td>
</tr>
</tbody>
</table>

### Current Restricted Receipts and Expenditures

<table>
<thead>
<tr>
<th>Item</th>
<th>Estimate</th>
<th>Actual</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EDUCATIONAL AND GENERAL</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A. Administrative</td>
<td>$343,920.00</td>
<td>$331,983.38</td>
<td>$11,936.62</td>
</tr>
<tr>
<td>B. General Expense</td>
<td>1,416,117.75</td>
<td>1,328,449.82</td>
<td>87,667.93</td>
</tr>
<tr>
<td>C. Instruction</td>
<td>5,379,861.00</td>
<td>5,208,130.63</td>
<td>171,730.37</td>
</tr>
<tr>
<td>D. Organized Activities</td>
<td>293,092.00</td>
<td>281,218.03</td>
<td>11,873.97</td>
</tr>
<tr>
<td>E. Library</td>
<td>597,705.00</td>
<td>573,227.80</td>
<td>24,477.20</td>
</tr>
<tr>
<td>F. Research</td>
<td>66,203.00</td>
<td>53,639.77</td>
<td>12,563.23</td>
</tr>
<tr>
<td>G. Public Service</td>
<td>50,863.00</td>
<td>51,109.95</td>
<td>245.97</td>
</tr>
<tr>
<td>H. Physical Plant</td>
<td>1,085,220.00</td>
<td>1,085,220.00</td>
<td>0.00</td>
</tr>
<tr>
<td>I. Agricultural Laboratory</td>
<td>81,000.79</td>
<td>79,914.48</td>
<td>1,086.31</td>
</tr>
<tr>
<td><strong>Total Education &amp; General</strong></td>
<td>$9,313,983.52</td>
<td>$9,971,470.93</td>
<td>$657,487.41</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Estimate</th>
<th>Actual</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Auxiliary Enterprises</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A. Housing and Dining System</td>
<td>$2,267,352.42</td>
<td>$2,183,793.51</td>
<td>$83,558.91</td>
</tr>
<tr>
<td>B. Consolidated Education Buildings</td>
<td>4,593,563.52</td>
<td>2,684,933.69</td>
<td>2,008,629.83</td>
</tr>
<tr>
<td><strong>Total Restricted</strong></td>
<td>$7,855,915.94</td>
<td>$5,868,727.20</td>
<td>$2,087,188.74</td>
</tr>
</tbody>
</table>

### Unexpended Plant Funds

#### Account No. 36-7-37-100

<table>
<thead>
<tr>
<th>Description</th>
<th>Allocations</th>
<th>Charges</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clearing Account</td>
<td>940,630.26</td>
<td>0.00</td>
<td>940,630.26</td>
</tr>
<tr>
<td>Renovation of Pres. Home</td>
<td>23,130.00</td>
<td>21,386.33</td>
<td>1,743.67</td>
</tr>
<tr>
<td>Business Services Bldg.</td>
<td>53,000.00</td>
<td>3,137.00</td>
<td>50,163.00</td>
</tr>
<tr>
<td>Married Student Housing</td>
<td>5,000.00</td>
<td>2,500.00</td>
<td>2,500.00</td>
</tr>
<tr>
<td>Alteration Old Library</td>
<td>3,000.00</td>
<td>2,000.00</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Alteration Admin. Bldg.</td>
<td>4,501.00</td>
<td>4,008.81</td>
<td>492.19</td>
</tr>
<tr>
<td>University Center</td>
<td>3,500.00</td>
<td>3,471.50</td>
<td>28.50</td>
</tr>
<tr>
<td>Laboratory School</td>
<td>1,729,954.00</td>
<td>1,701,885.88</td>
<td>27,068.12</td>
</tr>
<tr>
<td>Addition to Science Bldg.</td>
<td>3,166,834.00</td>
<td>3,098,352.87</td>
<td>68,481.13</td>
</tr>
<tr>
<td>Master Campus Plan</td>
<td>17,310.00</td>
<td>17,301.15</td>
<td>0.85</td>
</tr>
<tr>
<td>Biological Station</td>
<td>9,700.00</td>
<td>8,171.31</td>
<td>1,528.69</td>
</tr>
<tr>
<td>Addition to Fine Arts Bldg.</td>
<td>4,056,666.00</td>
<td>3,868,423.27</td>
<td>188,242.73</td>
</tr>
<tr>
<td>New Classroom Bldg.</td>
<td>2,605,197.00</td>
<td>2,481,622.34</td>
<td>123,574.66</td>
</tr>
<tr>
<td>Academic-Athletic Bldg.</td>
<td>192,925.00</td>
<td>164,212.32</td>
<td>28,712.68</td>
</tr>
<tr>
<td>Dining Facility</td>
<td>76,746.00</td>
<td>76,598.28</td>
<td>147.72</td>
</tr>
<tr>
<td>Women's Dorm No. 4</td>
<td>2,273,014.00</td>
<td>2,159,290.99</td>
<td>113,723.01</td>
</tr>
<tr>
<td>Electrical Distribution</td>
<td>2,500.00</td>
<td>1,000.00</td>
<td>1,500.00</td>
</tr>
<tr>
<td>Renovate &amp; Add. to SUB</td>
<td>3,000.00</td>
<td>0.00</td>
<td>3,000.00</td>
</tr>
<tr>
<td>Account No.</td>
<td>Allotments</td>
<td>Charges</td>
<td>Balance</td>
</tr>
<tr>
<td>-------------------</td>
<td>------------</td>
<td>------------</td>
<td>------------</td>
</tr>
<tr>
<td>Feasibility Study-Utilities 36-7-37-165</td>
<td>$ 10,000.00</td>
<td>$ 9,800.00</td>
<td>$ 200.00</td>
</tr>
<tr>
<td>Mall &amp; Pedestrian Overpass 36-7-37-166</td>
<td>3,000.00</td>
<td>1,500.00</td>
<td>1,500.00</td>
</tr>
<tr>
<td>Campus Mapping &amp; Planning 36-7-37-167</td>
<td>20,000.00</td>
<td>12,750.00</td>
<td>7,250.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$15,199,907.26</strong></td>
<td><strong>$13,637,412.05</strong></td>
<td><strong>$1,562,495.21</strong></td>
</tr>
</tbody>
</table>

**Special Funds - Food Products & Supplies**

<table>
<thead>
<tr>
<th>Special Trust &amp; Agency Account for Purchasing Food Products &amp; Supplies</th>
<th>Receipts</th>
<th>Charges</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$ 524,538.55</td>
<td>$ 514,628.68</td>
<td>$ 9,909.87</td>
</tr>
</tbody>
</table>

**Statement of Operations**

I. **FARM - July 1, 1968 - June 30, 1969**

Receipts

`$ 64,804.43`

Expenditures:

- **Salaries & Wages** $ 25,329.57
- **Veterinary & Testing** 1,946.60
- **Travel** 253.68
- **Current Operating Expense** 45,045.92
- **Capital Outlay** 5,522.67

**Total Expenditures** $ 78,098.44

Expenditures exceeding receipts $ 13,294.01

II. **CAFETERIAS**

Student Union: Winstow

Receipts:

- Cash Received at Door $ 64,031.54
- Meal Tickets 287,605.25
- Sales to other Food Service Units 1,785.02

**Total Receipts** $353,421.81

Expenditures:

- **Salaries and Wages** $166,745.31
- **Food Products** 165,502.49
- **Other Current Expenses** 16,080.23
- **New Equipment** 6,875.73

**Total Expenditures** $355,113.76

**Loss for Period** $(1,691.95)

Note: Meal tickets were optional for all students beginning with the Fall Semester 1968.

**Comparative Statements**

**Profit for Period June 1, 1967 - May 31, 1968** $ 72,948.02

**Profit for Period June 1, 1966 - May 31, 1967** 96,453.75

**Profit for Period June 1, 1965 - May 31, 1966** 67,158.01

III. **SNACK BARS - June 1, 1968 - June 5, 1969**

Student Union: Hart

Receipts:

- **Counter Sales** $ 84,332.27
- **Juke Box** 764.00
- **Vending Commission** 880.13
- **Other** 244.05

**Total Receipts** $ 86,220.45

Expenditures:

- **Salaries & Wages** $ 38,927.34
- **Merchandise for Resale** 35,697.94
- **Other Current Expenses** 1,053.26

**Total Expenditures** $ 75,678.54

**Profit for the Period** $ 10,541.91

**Comparative Statements**

**Profit for Period June 1, 1967 - May 31, 1968** $ 12,838.16

**Profit for Period June 1, 1966 - May 31, 1967** 6,453.97

**Profit for Period June 1, 1965 - May 31, 1966** 27,541.08

IV. **RECREATION ROOMS - June 1, 1968 - May 31, 1969**

Student Union: Hart Hall

Receipts:

- **Pool** $ 8,742.70
- **Vending Commission** 710.27

**Total Receipts** $ 9,452.97

**Comparative Statements**

**Profit for Period June 1, 1967 - May 31, 1968** $ 962.51

**Profit for Period June 1, 1966 - May 31, 1967** 1,120.56

**Profit for Period June 1, 1965 - May 31, 1966** Not open
Expenditures:

<table>
<thead>
<tr>
<th>Category</th>
<th>June 1, 1967</th>
<th>May 31, 1968</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries &amp; Wages</td>
<td>$6,252.74</td>
<td>$11,533.39</td>
</tr>
<tr>
<td>Other Current Expenses</td>
<td>625.10</td>
<td>591.57</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td><strong>$6,877.84</strong></td>
<td><strong>$12,124.96</strong></td>
</tr>
<tr>
<td><strong>Profit for the Period</strong></td>
<td><strong>$2,575.13</strong></td>
<td><strong>$1,186.61</strong></td>
</tr>
</tbody>
</table>

Comparative Statements

<table>
<thead>
<tr>
<th>Period</th>
<th>June 1, 1967</th>
<th>May 31, 1968</th>
</tr>
</thead>
<tbody>
<tr>
<td>Profit for Period June 1, 1967-May 31, 1968</td>
<td>$4,340.11</td>
<td>$7,807.52</td>
</tr>
<tr>
<td>Profit for Period June 1, 1966-May 31, 1967</td>
<td>8,603.61</td>
<td>9,347.66</td>
</tr>
<tr>
<td>Profit for Period June 1, 1965-May 31, 1966</td>
<td>13,173.99</td>
<td>Not open</td>
</tr>
</tbody>
</table>

V. CAMPUS VENDING OPERATIONS - Statement of Operations for the period July 1, 1968-June 30, 1969 (operated per contract with Caldwell Vending Company):

- Gross Sales by Concessions Operator: $231,977.86
- Commissions received by Murray State University: 49,119.66


- Gross Sales by Concessions Operator: $23,628.80
- Commissions received by Murray State University: 6,091.99

VII. CENTRAL AGENCY FUND - Statement of Operations for the period July 1, 1968-June 30, 1969:

<table>
<thead>
<tr>
<th>Category</th>
<th>June 30, 1969</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance plus Receipts</td>
<td>$675,875.18</td>
</tr>
<tr>
<td>Expenditures</td>
<td>$238,718.67</td>
</tr>
<tr>
<td><strong>Fund Balance</strong></td>
<td><strong>$437,156.51</strong></td>
</tr>
<tr>
<td>Cash</td>
<td>$113,110.45</td>
</tr>
<tr>
<td>Investments</td>
<td>125,608.22</td>
</tr>
<tr>
<td><strong>Fund Balance</strong></td>
<td><strong>$238,718.67</strong></td>
</tr>
</tbody>
</table>

VIII. ACCOUNTS RECEIVABLE

<table>
<thead>
<tr>
<th>Season</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer</td>
<td>$36.00</td>
</tr>
<tr>
<td>Fall</td>
<td>500.00</td>
</tr>
<tr>
<td>Spring</td>
<td>221.00</td>
</tr>
</tbody>
</table>

Respectfully submitted,
/s/ P. W. Ordway
Business Manager

MURRAY STATE UNIVERSITY

Fund Statement - Revenue Bond Accounts
June 30, 1969

HOUSING AND DINING SYSTEM REVENUE BONDS, SERIES A-K

<table>
<thead>
<tr>
<th>Category</th>
<th>June 30, 1969</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue Fund</td>
<td>$19,559.83</td>
</tr>
<tr>
<td>Bank of Murray - Cash</td>
<td>56,126.43</td>
</tr>
<tr>
<td>U. S. Government Securities - Book Value</td>
<td>$935,217.00</td>
</tr>
<tr>
<td><strong>Bond &amp; Interest Sinking Fund</strong></td>
<td><strong>$1,010,903.26</strong></td>
</tr>
<tr>
<td>Citizens Fidelity Bank and Trust Company:</td>
<td>129,861.50</td>
</tr>
<tr>
<td>Cash</td>
<td>610,185.61</td>
</tr>
<tr>
<td>U. S. Government Securities - Book Value</td>
<td>740,047.11</td>
</tr>
<tr>
<td><strong>Repair &amp; Maintenance Reserve Fund</strong></td>
<td><strong>$1,987,081.48</strong></td>
</tr>
<tr>
<td>Citizens Fidelity Bank and Trust Company:</td>
<td>10,378.70</td>
</tr>
<tr>
<td>Cash</td>
<td>225,752.41</td>
</tr>
<tr>
<td>U. S. Government Securities - Book Value</td>
<td>236,131.11</td>
</tr>
<tr>
<td><strong>Total Funds</strong></td>
<td><strong>$1,987,081.48</strong></td>
</tr>
</tbody>
</table>

PRIVATELY HELD HOUSING AND DINING REVENUE BONDS

<table>
<thead>
<tr>
<th>Category</th>
<th>June 30, 1969</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue Fund</td>
<td>$179,321.25</td>
</tr>
<tr>
<td>Bank of Murray:</td>
<td>$221,562.76</td>
</tr>
<tr>
<td>Cash</td>
<td>1,353,337.03</td>
</tr>
<tr>
<td>U. S. Government Securities - Book Value</td>
<td>1,575,099.79</td>
</tr>
<tr>
<td><strong>Total Funds</strong></td>
<td><strong>$288,991.09</strong></td>
</tr>
</tbody>
</table>

CONSOLIDATED EDUCATIONAL BUILDINGS REVENUE BONDS, SERIES A-D

<table>
<thead>
<tr>
<th>Category</th>
<th>June 30, 1969</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue Fund</td>
<td>$109,669.84</td>
</tr>
<tr>
<td>Bank of Murray:</td>
<td>$221,562.76</td>
</tr>
<tr>
<td>Cash</td>
<td>1,353,337.03</td>
</tr>
<tr>
<td>U. S. Government Securities - Book Value</td>
<td>1,575,099.79</td>
</tr>
<tr>
<td><strong>Total Funds</strong></td>
<td><strong>$288,991.09</strong></td>
</tr>
</tbody>
</table>
### HOUSING & DINING SYSTEM REVENUE BONDS, SERIES A-X

<table>
<thead>
<tr>
<th>Revenue Fund</th>
<th>Cash</th>
<th>U. S. Government Securities - Book Value</th>
<th>Total Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>$350,000 U. S. Treasury Bills 7/10/69</td>
<td></td>
<td></td>
<td>$6,713.53</td>
</tr>
<tr>
<td>$600,000 U. S. Treasury Bills 9/4/69</td>
<td></td>
<td></td>
<td>839,303.42</td>
</tr>
<tr>
<td>$950,000 Face Value</td>
<td></td>
<td></td>
<td>$846,016.95</td>
</tr>
</tbody>
</table>

**Bond & Interest Sinking Fund**

<table>
<thead>
<tr>
<th>Bond &amp; Interest Sinking Fund</th>
<th>Cash</th>
<th>U. S. Government Securities - Book Value</th>
<th>Total Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>$23,000 U. S. Treasury Notes 6% 8/15/69</td>
<td></td>
<td></td>
<td>$2,421,116.74</td>
</tr>
<tr>
<td>$225,000 U. S. Treasury Notes 5-5/8% 5/15/70</td>
<td></td>
<td></td>
<td>2,421,116.74</td>
</tr>
<tr>
<td>$65,000 U. S. Treasury Notes 5-1/4% 5/15/71</td>
<td></td>
<td></td>
<td>2,421,116.74</td>
</tr>
<tr>
<td>$7,000 U. S. Treasury Notes 5-5/8% 11/15/71</td>
<td></td>
<td></td>
<td>2,421,116.74</td>
</tr>
<tr>
<td>$100,000 U. S. Treasury Notes 4-3/4% 5/15/72</td>
<td></td>
<td></td>
<td>2,421,116.74</td>
</tr>
<tr>
<td>$43,000 U. S. Treasury Notes 5-5/8% 8/15/74</td>
<td></td>
<td></td>
<td>2,421,116.74</td>
</tr>
<tr>
<td>$42,000 U. S. Treasury Bond 4% 10/1/69</td>
<td></td>
<td></td>
<td>2,421,116.74</td>
</tr>
<tr>
<td>$92,000 U. S. Treasury Bond 4% 2/15/70</td>
<td></td>
<td></td>
<td>2,421,116.74</td>
</tr>
<tr>
<td>$15,000 U. S. Treasury Bond 4% 8/15/71</td>
<td></td>
<td></td>
<td>2,421,116.74</td>
</tr>
<tr>
<td>$612,000 Face Value</td>
<td></td>
<td></td>
<td>2,421,116.74</td>
</tr>
</tbody>
</table>

**Repair & Maintenance Reserve Fund**

<table>
<thead>
<tr>
<th>Repair &amp; Maintenance Reserve Fund</th>
<th>Cash</th>
<th>U. S. Government Securities - Book Value</th>
<th>Total Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>$4,000 U. S. Treasury Bills 11/13/69</td>
<td></td>
<td></td>
<td>$28,991.09</td>
</tr>
<tr>
<td>$40,000 U. S. Treasury Notes 5% 11/15/70</td>
<td></td>
<td></td>
<td>288,991.09</td>
</tr>
<tr>
<td>$74,000 U. S. Treasury Notes 5-1/4% 5/15/71</td>
<td></td>
<td></td>
<td>288,991.09</td>
</tr>
<tr>
<td>$30,000 U. S. Treasury Notes 5-3/8% 11/15/71</td>
<td></td>
<td></td>
<td>288,991.09</td>
</tr>
<tr>
<td>$31,000 U. S. Treasury Notes 4-3/4% 5/15/72</td>
<td></td>
<td></td>
<td>288,991.09</td>
</tr>
<tr>
<td>$47,000 U. S. Treasury Bond 4% 2/15/70</td>
<td></td>
<td></td>
<td>288,991.09</td>
</tr>
<tr>
<td>$1,000 U. S. Treasury Bond 4% 8/15/71</td>
<td></td>
<td></td>
<td>288,991.09</td>
</tr>
<tr>
<td>$227,000 Face Value</td>
<td></td>
<td></td>
<td>288,991.09</td>
</tr>
</tbody>
</table>

**PRIVATELY HELD HOUSING & DINING REVENUE BONDS**

<table>
<thead>
<tr>
<th>Bond &amp; Interest Redemption Escrow Fund</th>
<th>Cash</th>
<th>U. S. Government Securities - Book Value</th>
<th>Total Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>$288,991.09 Citizens Fidelity Bank and Trust Company and Kentucky Trust Company Certificates of Deposit 4-1/4% maturing 3/1 and 9/1 each year in amounts equal to principal and interest due.</td>
<td></td>
<td></td>
<td>288,991.09</td>
</tr>
</tbody>
</table>

**CONSOLIDATED EDUCATIONAL BUILDINGS REVENUE BONDS, SERIES A-D**

<table>
<thead>
<tr>
<th>Revenue Fund</th>
<th>Cash</th>
<th>U. S. Government Securities - Book Value</th>
<th>Total Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>$400,000 U. S. Treasury Bills 8/21/69</td>
<td></td>
<td></td>
<td>$8,653.60</td>
</tr>
<tr>
<td>$722,000 U. S. Treasury Bills 9/4/69</td>
<td></td>
<td></td>
<td>4,843.50</td>
</tr>
<tr>
<td>$200,000 U. S. Treasury Bills 9/30/69</td>
<td></td>
<td></td>
<td>306,993.76</td>
</tr>
<tr>
<td>$70,000 U. S. Treasury Notes 5% 11/15/70</td>
<td></td>
<td></td>
<td>139,790.00</td>
</tr>
<tr>
<td>$1,392,000 Face Value</td>
<td></td>
<td></td>
<td>839,303.42</td>
</tr>
</tbody>
</table>

**Bond & Interest Sinking Fund**

<table>
<thead>
<tr>
<th>Bond &amp; Interest Sinking Fund</th>
<th>Cash</th>
<th>U. S. Government Securities - Book Value</th>
<th>Total Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>$88,000 U. S. Treasury Bills 7/31/69</td>
<td></td>
<td></td>
<td>$86,653.60</td>
</tr>
<tr>
<td>$5,000 U. S. Treasury Bills 11/13/69</td>
<td></td>
<td></td>
<td>4,843.50</td>
</tr>
<tr>
<td>$307,000 U. S. Treasury Notes 6% 8/15/69</td>
<td></td>
<td></td>
<td>306,993.76</td>
</tr>
<tr>
<td>$52,000 U. S. Treasury Notes 6-3/8% 5/15/70</td>
<td></td>
<td></td>
<td>139,790.00</td>
</tr>
<tr>
<td>$140,000 U. S. Treasury Notes 5-5/8% 5/15/70</td>
<td></td>
<td></td>
<td>249,050.00</td>
</tr>
<tr>
<td>$250,000 U. S. Treasury Notes 5-5/8% 8/15/74</td>
<td></td>
<td></td>
<td>839,303.42</td>
</tr>
</tbody>
</table>
## Schedule of Outstanding Bonds

**June 30, 1969**

<table>
<thead>
<tr>
<th>Name of Issue</th>
<th>Outstanding 6/30/69</th>
</tr>
</thead>
</table>

**Housing & Dining System Revenue Bonds, Series A-K**

- **Series A** Woods Hall, dated 9/1/65, interest rate 2.75%, maturity date 9/1/95, amount of issue $705,000  
  - Outstanding: $640,000

- **Series B** Student Union Building, dated 9/1/65, interest rate 2.875%, maturity date 9/1/75, amount of issue $605,000  
  - Outstanding: $575,000

- **Series C** Richmond Hall, dated 9/1/65, interest rate 3.125%, maturity date 9/1/00, amount of issue $635,000  
  - Outstanding: $615,000

- **Series D** Clark Hall, dated 9/1/65, interest rate 3.125%, maturity date 9/1/01, amount of issue $760,000  
  - Outstanding: $725,000

- **Series E** College Court I, dated 9/1/65, interest rate 3.50%, maturity date 9/1/01, amount of issue $390,000  
  - Outstanding: $375,000

- **Series F** Franklin Hall & Winslow Cafeteria, dated 9/1/65, interest rate 3.50%, maturity date 9/1/01, amount of issue $1,290,000  
  - Outstanding: $1,290,000

- **Series G** College Court II, dated 9/1/65, interest rate 3.375%, maturity date 9/1/00, amount of issue $400,000  
  - Outstanding: $400,000

- **Series H** Elizabeth Hall & Springer Hall, dated 9/1/65, interest rate 3.375%, maturity date 9/1/03, amount of issue $1,845,000  
  - Outstanding: $1,805,000

- **Series I** Hart Hall, dated 9/1/65, interest rate 3.625%, maturity date 9/1/04, amount of issue $2,250,000  
  - Outstanding: $2,157,000

- **Series J** College Court III, dated 9/1/65, interest rate 3.75%, maturity date 9/1/04, amount of issue $510,000  
  - Outstanding: $500,000

- **Series K** Hester Hall & White Hall, dated 9/1/65, interest rate 3%, maturity date 9/1/02, amount of issue $3,280,000  
  - Outstanding: $3,180,000

**Total Privately Held Housing and Dining Revenue Bonds**  
- Outstanding: $12,282,000

<table>
<thead>
<tr>
<th>Name of Issue</th>
<th>Outstanding 6/30/69</th>
</tr>
</thead>
</table>

**Housing & Dining Hall Revenue Bonds of 1961, Franklin Hall and Winslow Cafeteria, dated 9/1/61, interest rate 3.25%, maturity date 9/1/71, amount of issue $176,000**  
- Outstanding: $72,000

**Apartment Housing Revenue Bonds of 1962, College Court I, dated 9/1/62, interest rate 3.375%, maturity date 9/1/72, amount of issue $64,000**  
- Outstanding: $32,000

**Dormitory Revenue Bonds of 1963, Elizabeth Hall and Springer Hall, dated 9/1/63, interest rate 3.35%, maturity date 9/1/73, amount of issue $255,000**  
- Outstanding: $165,000

**Total Consolidated Educational Buildings Project Revenue Bonds**  
- Outstanding: $269,000

**Total Outstanding Bonds**  
- Outstanding: $23,517,000

---

Prepared by  
/s/ James A. Rogers  
Assistant Business Manager

Mr. Powell moved that the Board accept and approve the Reports of the Business Manager. Dr. Read seconded and the motion carried unanimously.

Gymnasium at University School named Garrett Beshear Gymnasium

Mrs. Hart moved that the gymnasium at University School be named the Garrett Beshear Gymnasium in honor of Garrett Beshear, former basketball coach. Dr. Howard seconded and the motion carried unanimously.

Annual Report of the President for 1968-69, Accepted

The Board accepted the attached annual report of the President for the fiscal year 1968-69.

(SEE ATTACHMENT # 1)
Mandatory Retirement Age for all Employees of the University

Dr. Howard moved upon the recommendation of the President that it shall be the policy of Murray State University to retire all employees no later than June 30 of the fiscal year in which the employee reaches age 70. Mr. Powell seconded and the motion carried unanimously.

Report of Insurance Committee on Student Insurance for 1969-70

Dr. Sparks submitted the following report presented by the Insurance Committee:

August 1, 1969

Dr. Harry M. Sparks, President
Murray State University
Murray, Kentucky 42071

Dear Dr. Sparks:

In accordance with your request, the Insurance Committee met on July 11, 1969, to review the proposals submitted by the five insurance companies who had expressed an interest in our Student Health Insurance Program.

It was the decision of the committee that Mutual of Omaha offered the broadest coverage at the lowest cost. Coverage will be similar to that offered last year except that benefits have been added for outpatient treatment of accidents up to $100.00. Twelve month's coverage will be offered at the following costs: Student--$23.00, Spouse--$40.00, Whole Family--$107.00.

It is the recommendation of the Insurance Committee that Murray State University accept the proposal submitted by Mutual of Omaha. This company will be represented locally by Mr. George Burnette, Connecticut Mutual Insurance Company, 224 North Seventh, Mayfield, Kentucky.

Sincerely yours,

INSURANCE COMMITTEE

/s/ Thomas B. Hogancamp, Chairman

E. B. Howton
Donald A. Jones
Hugh Noffsinger
P. W. Ordway
James Rogers
George Stockton
Robert Warren
Max Russell

Mrs. Hart moved that the Board accept the recommendation of the Insurance Committee and the proposal submitted by Mutual of Omaha for the Student Insurance Program for 1969-70.

Dr. Howard seconded and the motion carried unanimously.

Report on Procedures for Disciplinary Action and Students regarding Incident on May 13, 1969

As per the Board's request, Dr. Sparks reported on the procedures employed by the Disciplinary Committee during 1968-69, and the names of students and disposition of cases regarding the incident in Hart Hall on May 13, 1969.

Definition of the term "Faculty" Adopted

Dr. Sparks reviewed a statement from the Attorney General regarding the term "Faculty member."

Mr. Powell moved that the Board adopt the following policy regarding the term "faculty member:"

The Faculty of Murray State University shall include the President of the University; all persons who hold appointments made by the Board of Regents and whose regularly assigned duties include instruction, research, administration and/or service on a full-time basis and who hold the academic rank of professor, associate professor, assistant professor, or instructor; and other professional personnel who administer major administrative functions of the University as determined by the President of the University.
Assistant instructors, part-time instructors, and members of the administrative staff not included in the above shall not be members of the faculty but may attend faculty meetings without the right to enter into deliberation or legislative action of the faculty.

Mrs. Hart seconded and the motion carried unanimously.

**Rate of Pay for Courses taught during 1969 Intersession**

In keeping with the recommendation of the President, Dr. Howard moved that the rate of pay for courses taught during the 1969 Intersession be $525.00 per course for Professors and Associate Professors and $495.00 per course for Assistant Professors and Instructors.

Dr. Read seconded and the roll was called on the adoption of the motion with the following voting: Mrs. Hart, aye; Dr. Howard, aye; Mr. Powell, aye; Mr. Whittle, aye; and Mr. Springer, aye.

**Group Insurance for University Employees**

Dr. Sparks reviewed the statement in the Agenda, and Dr. Hogancamp stated that the date for receipt of bids on the group insurance proposal is August 14.

Mr. Whittle moved that the Board authorize Dr. Hogancamp or Dr. Sparks to accept the best bid on behalf of the Board. Mr. Russell seconded and the roll was called on the adoption of the motion with the following voting: Mrs. Hart, aye; Dr. Howard, aye; Mr. Powell, aye; Mr. Whittle, aye; and Mr. Springer, aye.

**Bids on Stadium**

Dr. Hogancamp reported that bids for the construction of the stadium will be opened on August 15 and 22, and that we anticipate the stadium being ready for use during the playing season in the fall of 1971.

**Report on Mr. Gantt's Visit to Ohio State University, ROTC Unit**

Mr. Gantt reported on his visit to the ROTC unit at Ohio State University.

The Board stated that the University will continue with its compulsory ROTC program through the year 1969-70, that the following committee be appointed by the President to study the option system of Ohio State University and other alternatives, and make recommendations to the Board sometime in early November so that a decision can be made by the Board for the school year 1970-71:

- Dr. Ben Humphreys, Chairman
- Dr. Guy Battle
- Dr. M. G. Carman
- Mr. Wilson Gantt
- Dr. Howard Giles
- Mr. R. W. Farrell
- Mr. Robert Hendon

**Adjournment**

Mr. Russell moved and Mr. Powell seconded that the meeting be adjourned. Motion carried unanimously.

Vice Chairman

Secretary
This page is left blank due to the attachment of the President’s Annual Report for Fiscal Year 1968-69, Murray State University, Murray, Kentucky.

[Signature]

Secretary
ATTACHMENT #1

THE PRESIDENT'S ANNUAL REPORT
FOR
FISCAL YEAR 1968-69

MURRAY STATE UNIVERSITY

MURRAY, KENTUCKY
# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Presentation</td>
<td>1</td>
</tr>
<tr>
<td>Enrollment</td>
<td>1</td>
</tr>
<tr>
<td>Degrees Granted</td>
<td>2</td>
</tr>
<tr>
<td>Students:</td>
<td></td>
</tr>
<tr>
<td>Achievements</td>
<td>3</td>
</tr>
<tr>
<td>Freshman Orientation Program</td>
<td>3</td>
</tr>
<tr>
<td>Student Judiciary Board</td>
<td>4</td>
</tr>
<tr>
<td>Student Health Service</td>
<td>4</td>
</tr>
<tr>
<td>Vice President for Administrative Affairs</td>
<td></td>
</tr>
<tr>
<td>Faculty:</td>
<td></td>
</tr>
<tr>
<td>Promotions</td>
<td>4</td>
</tr>
<tr>
<td>Computer Center</td>
<td>5</td>
</tr>
<tr>
<td>Development</td>
<td>5</td>
</tr>
<tr>
<td>Department of Extension:</td>
<td></td>
</tr>
<tr>
<td>Study Centers</td>
<td>6</td>
</tr>
<tr>
<td>Correspondence Courses</td>
<td>6</td>
</tr>
<tr>
<td>Institutes and Workshop:</td>
<td></td>
</tr>
<tr>
<td>Summer Science Institutes</td>
<td>6</td>
</tr>
<tr>
<td>Summer Spanish Institute</td>
<td>6</td>
</tr>
<tr>
<td>Creative Writing Workshop</td>
<td>6</td>
</tr>
<tr>
<td>Library</td>
<td>6</td>
</tr>
<tr>
<td>University Farms</td>
<td>7</td>
</tr>
<tr>
<td>Housing:</td>
<td></td>
</tr>
<tr>
<td>Men's Residence Halls</td>
<td>7</td>
</tr>
<tr>
<td>Women's Housing</td>
<td>8</td>
</tr>
<tr>
<td>Married Housing</td>
<td>8</td>
</tr>
<tr>
<td>Student Financial Aid:</td>
<td></td>
</tr>
<tr>
<td>Scholarships</td>
<td>8</td>
</tr>
<tr>
<td>National Defense Student Loan</td>
<td>8</td>
</tr>
<tr>
<td>Educational Opportunity Grant Program</td>
<td>9</td>
</tr>
<tr>
<td>Federal Work-Study Program</td>
<td>9</td>
</tr>
<tr>
<td>Nursing Student Loan Program</td>
<td>9</td>
</tr>
<tr>
<td>Cuban Educational Opportunity Program</td>
<td>9</td>
</tr>
<tr>
<td>Federally Insured (Guaranteed) Student Loan Program</td>
<td>9</td>
</tr>
<tr>
<td>Public Relations:</td>
<td></td>
</tr>
<tr>
<td>Alumni Association</td>
<td>10</td>
</tr>
<tr>
<td>Placement</td>
<td>10</td>
</tr>
<tr>
<td>Murray State University Foundation</td>
<td>11</td>
</tr>
<tr>
<td>School Relations (Field Services)</td>
<td>11</td>
</tr>
<tr>
<td>Public Relations Office</td>
<td>12</td>
</tr>
<tr>
<td>Public Information</td>
<td>13</td>
</tr>
<tr>
<td>Sports Information</td>
<td>14</td>
</tr>
<tr>
<td>Security Department</td>
<td></td>
</tr>
<tr>
<td>School of Applied Science and Technology:</td>
<td></td>
</tr>
<tr>
<td>Agriculture</td>
<td>14</td>
</tr>
<tr>
<td>Home Economics</td>
<td>14</td>
</tr>
<tr>
<td>Industrial Education</td>
<td>15</td>
</tr>
<tr>
<td>Nursing</td>
<td>15</td>
</tr>
</tbody>
</table>
### School of Arts and Sciences
- Modified Degree Program: 16
- New Degrees Programs: 16
- Curriculum and Degree Programs Proposed and Under Consideration: 17

#### Departmental Listing:
- Biological Sciences: 17
- Chemistry: 17
- Communications: 17
- English: 17
- Health, Physical Education, and Recreation: 17
- History: 18
- Military Science: 18
- Physics Department: 18
- Social Sciences: 18

### School of Business
- Accounting and Finance: 18
- Business Education and Office Administration: 18
- Economics: 19
- Management: 19
- Marketing: 19

### School of Education
- School Administration and Supervision: 19
- Elementary Education: 20
- Secondary Education: 20
- Psychology: 20
- Educational Services: 21
- Library Science: 21

### The Graduate School
- Research: 21

### Improvements in Physical Plant
- Food Services:
  - Cafeterias: 22
  - Snack Bars: 23
  - Food Service Survey: 23

#### Financial Report from the Business Manager:
- Summary of Financial Report: 24
- Capital Improvements: 24
- Acquisition of Real Property: 24
- Purchasing Department Activities: 25
- University Bookstore Sales: 25
- Vending Concession Income: 25
- Laundry Machine Concessions: 25

#### Expression of Appreciation: 26
Gentlemen and Mrs. Hart:

It is my pleasure to submit to you the Annual Report of the President of Murray State University for the school year 1968-69. You will note that during this year our enrollment continued to climb and it is my sincere belief that the effectiveness of the University has likewise been strengthened. The leadership and support of you as Board members has contributed to the advancement of Murray State, and I know that you will see in this report the results of your action.

ENROLLMENT

The enrollment figures reveal another increase this year. There were 7,334 enrolled in the Fall Semester of which 6,696 were undergraduates and 638 graduate students. The total enrollment for the Spring Semester was 6,737. The Summer School enrollment showed a 12 per cent increase over the previous summer.

The breakdown by classes is as follows:

<table>
<thead>
<tr>
<th>Class</th>
<th>Fall, 1968</th>
<th>Spring 1969</th>
<th>Summer, 1969</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freshman</td>
<td>2,138</td>
<td>1,906</td>
<td>593</td>
</tr>
<tr>
<td>Sophomore</td>
<td>1,465</td>
<td>1,407</td>
<td>379</td>
</tr>
<tr>
<td>Junior</td>
<td>1,479</td>
<td>1,447</td>
<td>582</td>
</tr>
<tr>
<td>Senior</td>
<td>1,614</td>
<td>1,301</td>
<td>465</td>
</tr>
<tr>
<td>Undergraduate Total</td>
<td>6,696</td>
<td>6,061</td>
<td>2,019</td>
</tr>
<tr>
<td>Graduate</td>
<td>638</td>
<td>676</td>
<td>1,080</td>
</tr>
<tr>
<td>TOTAL</td>
<td>7,334</td>
<td>6,737</td>
<td>3,099</td>
</tr>
</tbody>
</table>

UNIVERSITY SCHOOL

The enrollment of the University School as of the last month of school:

Kindergarten

<table>
<thead>
<tr>
<th>Grade</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>Total</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>30</td>
<td>26</td>
<td>31</td>
<td>30</td>
<td>28</td>
<td>25</td>
<td>170</td>
<td>354</td>
</tr>
</tbody>
</table>

Total 29

GRAND TOTAL 354
The Summer School enrollment at University School from Kindergarten through the twelfth grade is 268. There were two High School Honors Workshops this summer, both having an enrollment of 40.

The addition to the Laboratory School is completed and the moving process has begun. Moving should be completed by the end of Summer School.

The secondary division of the University School is to be closed in June, 1970. Plans are being made for the transfer of faculty members.

### DEGREES GRANTED

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate Degrees</td>
<td>4</td>
<td>2</td>
<td>8</td>
<td>14</td>
</tr>
<tr>
<td>Bachelor's Degrees</td>
<td>235</td>
<td>344</td>
<td>648</td>
<td>1,227</td>
</tr>
<tr>
<td>Master's Degrees</td>
<td>189</td>
<td>33</td>
<td>79</td>
<td>299</td>
</tr>
<tr>
<td>Total</td>
<td>428</td>
<td>377</td>
<td>735</td>
<td>1,540</td>
</tr>
</tbody>
</table>

The distribution of degrees was as follows:

- Bachelor of Science in Agriculture 57
- Bachelor of Music Education 32
- Bachelor of Music 2
- Bachelor of Science in Home Economics 33
- Bachelor of Science 766
- Bachelor of Arts 100
- Bachelor of Science in Nursing 32
- Bachelor of Science in Business 202
- Bachelor of Fine Arts 3

Total Bachelor's Degrees 1,227

- Master of Arts in Education 193
- Master of Arts 15
- Master of Arts in Teaching 7
- Master of Business Administration 22
- Master of Music Education 6
- Master of Science 56

Total Master's Degrees 299

Associate Degrees 14

Total Degrees Granted 1,540

Total Bachelor's Degrees awarded since founding of University 12,117
Total Master's Degrees awarded since founding of University 2,077
Total Associate Degrees awarded 25
Total Degrees awarded since founding of University 14,219
Students

Achievements

The following table shows the distribution of grades for the Fall Semester, 1967; the Spring Semester, 1968; the Fall Semester, 1968; and the Spring Semester, 1969.

<table>
<thead>
<tr>
<th></th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall, 1967</td>
<td>6,690</td>
<td>10,977</td>
<td>10,593</td>
<td>3,875</td>
<td>2,428</td>
<td>812</td>
</tr>
<tr>
<td>(35,375) No.</td>
<td>19</td>
<td>31</td>
<td>30</td>
<td>11</td>
<td>7</td>
<td>2</td>
</tr>
<tr>
<td>Spring, 1968</td>
<td>7,237</td>
<td>10,603</td>
<td>9,216</td>
<td>3,245</td>
<td>1,988</td>
<td>552</td>
</tr>
<tr>
<td>(32,840) No.</td>
<td>22</td>
<td>32</td>
<td>28</td>
<td>10</td>
<td>6</td>
<td>2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total, 1967-68</td>
<td>13,927</td>
<td>21,580</td>
<td>19,809</td>
<td>7,120</td>
<td>4,416</td>
<td>1,364</td>
</tr>
<tr>
<td>No. %</td>
<td>20</td>
<td>32</td>
<td>29</td>
<td>10</td>
<td>6</td>
<td>2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall, 1968</td>
<td>7,163</td>
<td>10,379</td>
<td>10,447</td>
<td>3,881</td>
<td>2,521</td>
<td>1,223</td>
</tr>
<tr>
<td>(35,614) No.</td>
<td>20</td>
<td>29</td>
<td>29</td>
<td>11</td>
<td>7</td>
<td>3</td>
</tr>
<tr>
<td>Spring, 1969</td>
<td>7,140</td>
<td>10,350</td>
<td>9,222</td>
<td>3,242</td>
<td>2,020</td>
<td>759</td>
</tr>
<tr>
<td>(32,840) No.</td>
<td>22</td>
<td>32</td>
<td>28</td>
<td>10</td>
<td>6</td>
<td>2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total, 1968-69</td>
<td>14,303</td>
<td>20,729</td>
<td>19,669</td>
<td>7,123</td>
<td>4,541</td>
<td>1,982</td>
</tr>
<tr>
<td>No. %</td>
<td>21</td>
<td>30</td>
<td>29</td>
<td>10</td>
<td>7</td>
<td>3</td>
</tr>
</tbody>
</table>

Note: Figures do not include freshman orientation in fall semesters.

Freshman Orientation Program

The Freshman Orientation program has been strengthened to meet the need of the ever increasing number of freshmen who enroll each fall semester. This has been done by the three-day orientation program at the beginning of the fall semester, by having the freshmen register first, and by having a weekly meeting of all freshmen for their first semester in the fall. Last year principals and superintendents of schools in the First and Second Educational Districts were invited to be present at a convenient day during Freshman Orientation. We had many compliments and the superintendents and principals were well received by students from their school districts.

Student Judiciary Board

Very few cases have come before this board because students do not request that their case be tried by their peers. They are always told that they may do this if they so desire, but the findings of the Judiciary Board will be considered by members of the regular Disciplinary Committee.
Student Health Service

Activities and functions of the Student Health Service include out-patient visits, care of students confined to the infirmary, treatments and physical examinations. There were 11,373 student visits to the Student Health Service. Some 504 students were confined to bed in the Infirmary for a total of 829 patient days; 1,242 meals were served in the Infirmary; 1,014 immunization injections were given; 183 T. B. skin tests were administered and 182 individuals received chest X-rays at the mobile unit. The following physical examinations were conducted: football, 113; basketball, 24; upward bound, 104; cafeteria and physical conditioning, 328. Personnel for 1968-69 school year were: Dr. E. L. Kalb, full time physician; Dr. Charles Clark, athletic physician; Miss Anne Taylor, R. N., head nurse; Mrs. Maureen Jones, Miss Nina Weddell, and Miss Renee Wilson staff nurses. Mrs. Robert McWilliams served as full time receptionist. A revision of the student handbook is planned early in July. The handbook outlines services available to the students and policies of the Student Health Service. It should be ready for distribution at the beginning of the fall semester.

VICE PRESIDENT FOR ADMINISTRATIVE AFFAIRS

The Vice President for Administrative Affairs has coordinated the administrative areas of Planning and Development, Physical Plant, Business Affairs, and Computer Services. Considerable reorganization has been effected in each of these major areas in order to provide for more efficient administration and control.

FACULTY

Promotions

J. Matt Sparkman
Norman O. Lane
Edward A. Thomas
Hunter Hancock
Clara Eagle

Vice President of Student Affairs
Dean of Men
Senior Programmer, Computer Center
Professor and Chairman, Department of Biological Sciences and Director, Biological Station
Professor and Chairman, Department of Art

The following people were promoted from Associate Professor to Professor:

T. Wayne Beasley
William Ryan
Wayne M. Sheley

History
Education (Secondary)
Fine Arts (Music)

The following people were promoted from Assistant Professor to Associate Professor:

Eugene Flood
William A. Franklin
Jerome Hainsworth
M. D. Hassell
Delbert Honchul
Donald E. Jones
Alice McCampbell
John A. Thompson
Wayne M. Williams

Business (Management)
Social Science (Geography)
Education (Secondary)
Biological Sciences
Business (Management)
Education (Educational Services)
History
Business (Accounting and Finance)
Education (Educational Services)
The following people were promoted from Instructor to Assistant Professor:

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>John W. Ferguson</td>
<td>Modern Foreign Languages</td>
</tr>
<tr>
<td>E. Joy Goode</td>
<td>English</td>
</tr>
<tr>
<td>Robert W. Head</td>
<td>Fine Arts (Art)</td>
</tr>
<tr>
<td>William J. Hina</td>
<td>Health, Phys. Ed. and Recreation</td>
</tr>
<tr>
<td>Robert Howard</td>
<td>Communications (Speech)</td>
</tr>
<tr>
<td>Ruby C. Krider</td>
<td>Communications (Speech)</td>
</tr>
<tr>
<td>S. Maxine McCants</td>
<td>English</td>
</tr>
<tr>
<td>M. Brinda Smith</td>
<td>Health, Phys. Ed. and Recreation</td>
</tr>
<tr>
<td>Mary Williams</td>
<td>English (Leave of Absence)</td>
</tr>
<tr>
<td>Eugene Willis</td>
<td>Business (Accounting and Finance)</td>
</tr>
</tbody>
</table>

**COMPUTER CENTER**

The Murray State University Computer Center was established in September, 1967, to coordinate the orderly growth of the computer facilities on campus and to provide programming, consulting, and machine services to all elements of the University including research, administration, student services, and instruction. During the 1968-69 fiscal year 155 programs were implemented for twelve academic departments covering a wide range of research endeavors. A total of 175 administrative programs were written including registrar's office (90) and business office (65) with the remainder distributed among the library, student financial aid office, freshman orientation, and inventory. Your faculty and staff seminars were initiated to provide Murray State University personnel a better understanding of computer capabilities and applications. On June 2, 1969, an IBM 360-40 was installed which provides disk and tape storage and retrieval, faster input/output, multiprogramming, and teleprocessing capabilities. The computer center library of computer programs, subroutines, and language processors available to the users has and will continue to expand. An elaborate accounting system which will produce detailed reports of computer usage for the entire University has been developed and will be implemented during the summer. Other internal projects completed are a new centralized filing system and the development of standards for personnel, operating procedures, and procedures for faculty and staff usage. The computer center has added three new staff members during the fiscal year.

**DEVELOPMENT**

This office is primarily concerned with planning, financing, and construction of new facilities and the general development of the physical plant of the University. During the school year 1968-69, a new University School was completed and construction was begun on a new Classroom Building, an addition to the Fine Arts Building and a Women's Dormitory with a total development cost of $9,709,319. In addition, planning was initiated on a number of new structures including, a new General Services Building, a 96 unit Married Student Housing Complex, a mall and overpass, a new University Center, and alterations to the Library. Planning was completed on a new Academic-Athletic Facility and bids are scheduled to be taken within a month. The total estimated cost for all projects in various stages of planning is $12,871,170. In order to finance these projects, we have sold Revenue Bond Anticipation Notes in the amount of $12,000,000 for a one year period and propose to sell Revenue Bonds at such time as the market conditions improve.
Study Centers

Study Centers were conducted at Paducah, Dixon, Hopkinsville, Bethel College, Morganfield, Dawson Springs, Owensboro, Madisonville, and Louisville. Five classes were taught at Paducah, one class at Dixon, three classes at Hopkinsville, four classes at Bethel College, eight classes at Morganfield, three classes at Dawson Springs, one class at Owensboro, one class at Madisonville, and one class at Louisville. Enrolled in these classes were 312 graduates, 151 undergraduates, and 20 auditors for a total of 483 people.

Correspondence Courses

The active enrollment for correspondence courses as of June 30, 1969, was 458. The total number of enrollees served during the year was 907. The total extension enrollment was 400 people. This consisted of 242 graduates, 145 undergraduates, and 13 auditors. In addition, the Extension Department assisted at the Homecoming Functions and the Alumni Banquet. They, also, kept records of the athletic scholarship applications and the grant-in-aids.

INSTITUTES AND WORKSHOP

Summer Science Institutes

For the thirteenth consecutive year the National Science Foundation is supporting Summer Science Institutes for Secondary school teachers at Murray State University. Two institutes are in successful operation in 1969, with 100 teachers from 20 states participating. The programs are supported by grants totaling $99,311. Departments of Biological Sciences, Chemistry and Geology, and Physics are cooperating in the program.

Summer Spanish Institute

The U. S. Department of Health, Education, and Welfare is supporting a 1969 Summer Institute for secondary school Spanish teachers with a grant of $71,299. Forty-five teachers are participating in the Murray State program, one of eight such institutes in the country this year. This is the third such institute conducted at Murray State University.

Creative Writing Workshop

The Department of Communications sponsored a successful three-week workshop in Creative Writing during the summer of 1969. The Workshop was directed by Dr. Jesse Stuart, with 45 individuals enrolled.

LIBRARY

As is expected with a growing University, constant changes are being made. The Library experienced some of these changes during the past year. The Applied Science and Science Libraries were transferred to the jurisdiction of the University Libraries. The University School and the Library Science
Libraries will remain under the School of Education. The other libraries will be divided ultimately into four major divisions: Education and Psychology, Humanities and the Fine Arts, Business and the Social Sciences, and the Pure and Applied Sciences. Circulation Department will be automated in the fall. The Fourth Floor is being made the Harry Lee Waterfield Reading Room. Last year 22,248 volumes were added to the total collection of the University making 181,107 volumes now available. The cataloging staff grew from seven to twelve. The Library is cooperating with Paducah Community College in a pick-up and delivery service. Last year P.C.C. borrowed 175 books, but circulation is expected to increase this year.

Total circulation in the Main Library and in Applied Science, Business, Education, Nursing, and Science libraries was 118,512. This was the highest circulation since the years immediately succeeding World War II.

UNIVERSITY FARMS

The Murray State Farms earned an income of $65,032.78 during the Fiscal year 1968-69. There was an increase this year of $610.17. The distribution of income is as follows: eggs - $8,053.31; poultry - $428.80; hogs - $13,892.27; milk - $33,342.08; tobacco - $3,457.39; garden produce - $4,025.97; and the remainder of the income from show premiums and other minor sources.

There was, also, an increase in farm inventory of $9,735.

HOUSING

Men's Residence Halls

In August, 1968, Hart Hall (capacity 552) was changed to a girl's residence hall and Clark Hall (capacity 284) was returned to a residence hall for men. This lowered the total capacity of the Men's Residence Halls from 1,846 to 1,578, a net loss of 268 beds. The Men's and Married Housing Office was moved to Clark Hall with the activity room being remodeled to make the offices. Other improvements made in the facilities include the painting of Franklin Hall and Springer Hall, painting of stairwells and corridors of Richmond Hall, and attaching cork stripping to the walls of Richmond, Franklin, and Springer Halls.

Occupancy rates for Fall, 1968, and Spring, 1969, were as follows:

<table>
<thead>
<tr>
<th></th>
<th>Capacity</th>
<th>Assigned</th>
<th>Vacancies</th>
<th>% Vacant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall, 1968</td>
<td>1,578</td>
<td>1,551</td>
<td>27</td>
<td>1.7</td>
</tr>
<tr>
<td>Spring, 1969</td>
<td>1,578</td>
<td>1,263</td>
<td>315</td>
<td>19.9</td>
</tr>
</tbody>
</table>

Since all unmarried male students under 21 years of age who do not commute and have less than 30 hours will be required to live on-campus next Fall, we anticipate no difficulties in filling the Residence Halls.

During the Fall, 1968, the following study was completed: Percentage by classification of Fall, 1968, occupants in Men's Residence Halls... Freshmen 46%; Sophomore 24%; Juniors 17%; Seniors 13%; and Graduates Indistinguishable.
Women's Housing

After taking over Hart Hall in the fall of 1968, total capacity for women's housing is 2,027. The total women housed in the Fall, 1968, was 1,831; and the total women housed in the Spring, 1969, was 1,621. There has been an increase in women living off campus. A new booklet has been printed that covers University regulations and policies on off-campus housing, the responsibilities of the renter and the landlord as well as suggestions to help eliminate many problems that arise between the landlord and the student renters. Two of the Women's residence halls' house directors have resigned and two have been hired to replace them.

Married Housing

In June, 1969, 78 window air conditioners were purchased and placed in College Courts. A survey of all the residents of married housing indicated that they would be willing to pay extra rent in order to have air conditioning. Also, maintenance records indicated that too much money was being spent repairing windows where occupants had installed their own air conditioners. A small playground was built north of building 8. This playground consists of swings, see-saws, and a "merry-go-round" for the children and a volleyball court for the adults. Both College Courts (144 apartments) and Orchard Heights (32 houses) were 100% occupied during the past school year. There are now approximately 180 names on the waiting list for the Fall, 1969, and we expect only 30 vacancies. Ninety-six additional married student apartments are planned to be built on the College Farm Road with construction expected to begin during the Fall, 1969.

STUDENT FINANCIAL AID

Scholarships

For the fall semester of 1968, there were 82 Board of Regents Scholarships awarded. To date, there have been 85 Board of Regents Scholarships awarded for the fall semester, 1969. Last year there were 12 President's Scholarships awarded, with 11 thus far this year. Many of the Departments and Organizations on campus provide special scholarships.

National Defense Student Loan

The National Defense Student Loan Program continued to be a very popular and effective loan program. As of June 20, 1969, 763 borrowers were loaned $420,525 for the period July 1, 1968, through June 20, 1969. The average loan for this year was $551. This is a decrease of 54 borrowers (6.6%) and $13,475 (3.1%) over the 1967-68 year. The average loan for the 1967-68 year was $551.

Educational Opportunity Grant Program

The 1968-69 year was the third year for this program at Murray State University. This program of direct awards permits eligible students to receive a non-obligating award of funds, based on exceptional financial need and evidence of academic or creative promise. As of June 20, 1969, a total of $150,200 was granted to 326 students for the year. Grants ranged from $200 to $1,000 per year. The average grant was $461 for the year. Last year, 1967-68, 307 recipients received $154,550.
Federal Work-Study Program

The Work-Study Program is a program of employment in which the student is compensated for the number of hours he works for Murray State University. In addition to financial rewards, students develop proper skills and attitudes toward work. This program permitted 802 students, as of June 20, 1969, to work sometime during the year. A total of 457 students were on the payroll. The rate of pay was $1.15 per hour through January 31, 1969, and $1.30 per hour after February 1, 1969.

Nursing Student Loan Program

The Nursing Loan Program permitted 91 borrowers to receive $61,925 for the year. The average loan was $680. Approximately 40% of the School of Nursing enrollment has received assistance through this program. This is an increase of 15 borrowers (20%) and $8,225 (15%) over the 1967-68 year. Last year's average loan was $707.

Nursing Educational Opportunity Program

This program, patterned after the regular Educational Opportunity Grant Program, is available to Nursing students of exceptional financial need. This is the second year for this program at Murray State. Grants ranged from $200 to $1,000 for the year. A total of 51 students received $23,300 on this program for the year. Last year 45 students received $16,425 on the program.

Cuban Student Loan Program

Cuban Students (2) received $2,250 during the year. The Student Financial Aid Office administers the entire program with the exception of repayments. Repayments are made directly to the Federal Government by the Cuban borrowers.

Federally Insured (Guaranteed) Student Loan Program

The Federally Insured Program is a program of borrowing, primarily for students from middle or upper-income families. The Student has an obligation to repay his loan, maximum of $1,500 per year, with 7% interest. As a major source of assistance for Murray State students, over 1,728 applications have been processed during the school year—an increase of 72.8% over last year. Out-of-state applications totaled 762 and Kentucky residents applying totaled 966. It is estimated that over $1,250,000 has been received by Murray State students for the year on this program. On the Federally Insured Student Loan Program, banks, credit unions, and savings and loan associations are the lending institutions. The Student Financial Aid Office furnishes information and assists students in seeking this type of financial aid. The office certifies the student's scholastic standing, major, home address, classification, and expected date of graduation. A recommendation for each loan is made by the Financial Aid Office.
Alumni Association

The School year, 1968-69, was an outstanding year of progress for the Murray State University Alumni Association. Increased emphasis was placed on Alumni affairs, including the following:

1. The employment of a full-time Director,
2. The approval of a separate state budget to establish and maintain communications with a rapidly increasing number of Alumni, and
3. The assignment of a journalist to edit the Murray State Alumnus, made by the Director of Public Relations.

Steps were taken to transfer the Alumni records to the rapid data system, established by the campus Data Processing Center. The increased work load necessitates the employment of an additional secretary to assist the present staff on the preparation of annual mailings of approximately 60,000 circular letters, membership solicitations and fund drive correspondence, and 141,500 issues of the Murray State Alumnus and the Murray State News; the preparation of approximately 8,000 address changes and new stencils; a new mailing list of thousands of former students; and the preparation of new leaflets, booklets and brochures on the Association and activities. Special recognition was given to the 1968-69 Distinguished Professor, the 1969-'70 Alumni President, and all past presidents of the Association since 1924. The Distinguished Professor received a $500 honorarium, the new Association President received an engraved gavel, and an add-on plaque was purchased to be displayed in the reception area of the Administration Building. To emphasize some of the historical events that have taken place on the campus and to promote a greater appreciation of Murray State, the Association adopted a resolution which urged the Board of Regents to incorporate some type of memorial for Gilbert Graves, the only athlete to be fatally injured in competitive sports at the institution, into the plans for the new Roy Stewart Football Stadium.

Placement

During the 1968-69 fiscal year, we had 75 school systems visit the campus 83 times and interview 564 prospective teachers. We had 62 business and industry, and governmental agencies visit the campus 86 times and interview 671 prospective employees. The office received 2,172 letters from school systems, business & industry, and governmental agencies asking for recommendations for their vacancies. Of the total number of letters received, 261 were from colleges, universities, and junior colleges. Many recruiters returned to the office for additional interviews with those in whom they were interested. In several instances, representatives at a higher level in the companies came to the campus on the "follow-up" interview.
Murray State University Foundation

The Foundation reports a busy and fruitful year. There has been a growing amount of grants, contracts, and student monies administered. A major portion of the unencumbered funds under the Foundation's control has been placed in interest-bearing accounts. An individual insurance arrangement for student loan funds from the Jackson Purchase P.C.A. or the West Kentucky P.C.A. provides protection against loss of a loan due to the death of a student borrower. The Foundation provided financial assistance for the inauguration of Murray State University's fifth President. Foundation funds were also used to purchase a tract of land needed by the University. A new booklet, "Methods of Giving to Murray State University," serves as the guideline for receiving gifts from donors. The following is a table showing the grants, students, and federal funds received and administered by the Foundation.

<table>
<thead>
<tr>
<th>National Science Grants</th>
<th>$208,891.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Upward Bound</td>
<td>$200,411.00</td>
</tr>
<tr>
<td>Institutes</td>
<td>$168,196.95</td>
</tr>
<tr>
<td>Research</td>
<td>$168,974.00</td>
</tr>
<tr>
<td>Private Research Grants</td>
<td>$10,662.04</td>
</tr>
<tr>
<td>Institutional Research Grants</td>
<td>$32,000.00</td>
</tr>
<tr>
<td>Trust Funds</td>
<td>$56,521.56</td>
</tr>
<tr>
<td>Student Loans</td>
<td>$46,800.00</td>
</tr>
<tr>
<td>Scholarships</td>
<td>$55,455.71</td>
</tr>
<tr>
<td>General Funds</td>
<td>$114,927.35</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$1,162,880.62</strong></td>
</tr>
</tbody>
</table>

**Includes $75,000 in interest-bearing accounts.

School Relations

The School Relations Department, known by its previous name Field Services, is made up of four full-time employees, including two secretaries, and five part-time students. In the recruiting program, a total of 5,847 high school students from 233 high schools were contacted. Seventy-nine of these were visits to senior classes, while the others were contacted at 82 centers where other college representatives were present. Fifty-one junior college students were contacted in six different institutions. Approximately 8,000 persons, other than those contacted personally, were sent informational material by mail. Murray State University, through the School Relations program, was host to 1,164 juniors and seniors from 27 different schools. In an Honors Day Program planned by members of the Department, over 200 students received honors and 570 were recognized for high scholarship.

Public Relations Office

1. Produced four issues of The Murray State Alumnus, including a 30-page, full-color issue depicting the inauguration of Dr. Sparks.

2. Supervised design and printing of the official inauguration program and related materials.

3. Produced nine full-page ads for the Kentucky School Journal, official publication of the Kentucky Education Association.
4. Re-designed and supervised the printing of the "Look at Murray State" brochure.
5. Produced a new, full-color campus guide.
6. Produced eight additional subject matter brochures, bringing the total currently in print to 24.
7. Produced four monthly activities brochures.
8. Planned and promoted three ground-breaking ceremonies on campus.
9. Produced 20 feature-length articles for release through the Office of Public Information.
10. Assisted in the planning and printing of nine Alumni Association mailing pieces.
11. Produced seven miscellaneous brochures and promotional pieces.
12. Designed and supervised the printing of two major informational campus booklets.
13. Planned and helped conduct the "Murray State Open," a golf tournament provided by the University for members of the Kentucky Press Association's summer convention.
14. Actively participated in advance publicity and the production of eight major campus events.
15. Helped provide and man the University's booth at the annual Kentucky Education Association convention.

Public Information
1. Preparation and mailing to news media of 471 general news stories, including a planned schedule of releases and pictures to cover special events.
2. Circulation of 41 in-depth features to the press.
3. Mailing of 1,660 hometown releases to news media throughout the United States about students and their accomplishments at Murray State.
4. Distribution of 3,445 prints of photographs to the press to illustrate news stories, features and as feature pictures depicting university life at Murray State.
5. Preparation and distribution of eight Murray State Newsletters to members of the faculty and staff.
6. Sent news stories on students graduating or included in honor roll listings to the students' hometown media.
7. Worked with news media to provide information on news happenings on the Murray State campus.
8. Good will visits were also made to several area news media.

10. Assistance to sports information director and athletic teams by keeping statistics at games and filming of some practice sessions.

11. Coverage of meetings of the Murray State Board of Regents with immediate reports to the news media of business transacted during the meetings.

12. Promotional and managerial responsibility by the director of the Murray State University Summer Theatre Company at Kenlake State Park during the summer of 1968.

13. Handling of special assignments by various staff members for other special campus events.

14. Writing and helping in the design of two brochures—golf and the Creative Writing Workshop scheduled for June 30 – July 18.

15. Attempting to develop a news awareness among people on the campus so they recognize newsworthy information and communicate it to the public information office.

16. Worked with several departments and offices to provide photographic assistance.

Sports Information

1. Sent out more than 300 news releases concerning Murray State athletics and athletes to news media, listing of which included 273 newspapers, radio and television stations and press associations.

2. Coordinated pre-season football and basketball film features with television station WPSD-TV, Paducah.

3. The sports information director acted as official host to the press at all home athletic events, and

4. Headed the statistical crew, providing play-by-play accounts of the games to newsmen at the end of each quarter, half, and game. Fifty-two varsity contests were played at Murray and covered by the sports information director last season.

5. Filed weekly cumulative statistical reports during football, basketball, baseball, and track seasons with the Ohio Valley Conference Commissioner, the NCAA, Track & Field News and Baseball Digest.

6. Prepared and supervised printing of nine sports brochures and pressbooks:
   a. Football pressbook
   b. Football game program
   c. Weekly football news letter
   d. Basketball pressbook and game program
   e. Cross-country pressbook
   f. Baseball pressbook
   g. Track pressbook
   h. Tennis pressbook
   i. Women's tennis pressbook
7. Contributed sports articles for four issues of the Murray State Alumnus.

8. Attended all football and basketball road games, providing on-the-scene coverage for major news media in the University’s region.


10. Served on planning committee for:
   a. All-Sports Banquet
   b. Murray State Athletic Hall of Fame
   c. Homecoming program honoring 1937 team

11. The director also taught one class, Beginning Reporting, during the fall, spring and summer semesters.


**SECURITY DEPARTMENT**

We have a new director of the University Security Department and it appears that he is working hard and is sincere. I believe that he will have good working relations between students, faculty, and staff. All security officers are deputized by the State of Kentucky, which gives them jurisdiction over all the campus; and, in special cases, they can follow a suspect onto the public streets or highways.

**SCHOOL OF APPLIED SCIENCE AND TECHNOLOGY**

**Agriculture**

The Department of Agriculture expanded both its undergraduate and graduate programs by adding 16 new courses. Enrollment increased at both the undergraduate and graduate levels. Some 350 undergraduates were enrolled and 65 graduate students have been admitted to the Master of Science degree program in Agriculture. Forty-six baccalaureate and five masters degrees were awarded. A slight increase in net income from the University farm was achieved and the farm inventory increased approximately $10,000. A special area was planned on the University farm for horticultural and agronomic crops for use in teaching, graduate student research, and for public information. Numerous stock shows and other community and regional activities were held at the Carman Livestock Pavilion. Two faculty members were added and research activities were increased.

**Home Economics**

The Home Economics curriculum was strengthened by the addition of two new courses and restructuring of several others. Greater emphasis was given to occupational training and to special needs groups, including out-of-school adults. Enrollment increased in both the undergraduate and graduate
programs. Thirty-five bachelors and seven Master of Science degrees in Home Economics were awarded. Thirty-seven students have been admitted to the Master of Science degree program and 213 students are pursuing a baccalaureate degree in Home Economics. One new faculty member was added and three others are pursuing additional graduate work. The department has attempted to determine and meet the changing needs of students and adult groups through adjustment of curriculum and subject matter areas. Greater efforts have been made to recruit new students and offer courses to serve students in other disciplines, especially for nursing and elementary education majors.

Industrial Education

The name of the department was changed from Industrial Arts to Industrial Education effective July 1, 1968. Two new graduate courses have been added and other courses have been restructured. Enrollment in both the undergraduate and graduate programs has increased. Presently 375 undergraduate majors and 39 graduate students are actively pursuing degrees. Some 152 students have been admitted to the graduate program to date. A total of 183 students were enrolled in the Vocational-Technical Teacher Education program and are pursuing either the associate or baccalaureate degree. Forty-nine bachelors and 13 masters degrees in Industrial Education were awarded during the academic year. A major research project in the area of Vocational-Technical Education is scheduled for completion in September. A number of departmental research studies were accomplished. Two grants totaling $5,240 were received to develop a Satellite Tracking and Recording Station, and a campus center for Satellite and Space Telemetry and Inter-University Communications. One of the outstanding projects of the year was a summer institute in Electronics which was funded by a federal grant in the amount of $36,000. Twenty-four electronics teachers representing some 11 states participated in the Institute. Two faculty members were added, one was granted leave to serve as Technical Education Advisor to the Ministry of Education in Ethiopia, and another to pursue graduate study toward his doctorate.

Nursing

The Department of Nursing graduated its second four-year class of 25 basic students and 8 diploma students (registered nurses holding diplomas) this year. Of the first four-year class of 21 basic students who received their degree in June, 1968, 20 of the 21 have passed the State Board. The student who failed re-wrote the examination in June, 1969. Enrollment for the fall semester of 1968-69 was as follows: Freshmen 84, Sophomores 49, Juniors 45, Seniors 29, and 9 graduate nurses for a total of 216. This was an increase of 29 students over the previous year. The nursing faculty has participated in weekly meetings to study and re-structure the curriculum to meet the guidelines stipulated by the National League of Nursing and Accreditation. The report will be submitted in the fall semester of 1969-70 for re-evaluation. Dr. Mary Margaret Williams, Dean of the Graduate Program in Nursing at Emory University, has served as a consultant in re-structuring the curriculum. Three full-time and two part-time faculty members have attended and participated in professional meetings during the year. In addition, all upper-class nursing students have attended and participated in state and national nursing meetings. Considerable progress has been achieved during the year. Results on the State Board Examinations for the first four-year class were exceptional, and it is anticipated that the revised curriculum report which will be submitted this fall will receive a favorable response toward full accreditation.
The general objectives of this School during 1968-69 have included the following:

1. Improved communication and understanding between students and faculty-administration and between faculty and administration. Special emphasis would be given to more effective individual student counselling.

2. Up-grading of faculty qualifications in educational background, teaching effectiveness, and research activity, with the goal of attainment of real university status.

3. Improvement of faculty morale and attitude toward the University.

4. Careful consideration of faculty promotion policies.

5. Encouragement of scholarly contributions and professional activities by the faculty.


7. Strengthening of the instructional program through improvement and modification of existing offerings, and initiation of programs for which there is a need.

8. Provision for adequate physical facilities, library holdings, and equipment for good instruction.

9. Restructuring of departmental and school organization for more effective operation.

Some progress has been made in all of the above areas, but there remains much more to be done and efforts will continue.

Departmental Chairmen have been requested to assume active roles in recruitment, faculty communication, salaries, promotions, and other administrative responsibilities. Although some chairmen had been fully active in these matters, others had not been as effective. It is gratifying that all have accepted these responsibilities, and it seems that our departmental organizations are functioning more efficiently. We expect continued improvement and attendant instructional effectiveness in future years.

Modified Degree Programs

A. B. and B. S. in Biological Sciences
A. B. and B. S. in Mathematics

New Degree Programs

A. B. or B. S. in Drama
Master of Arts in German
Master of Arts and Master of Science in Mathematics
Master in Arts in Teaching (Mathematics)
Master of Arts in Geography
Master of Arts in Studio Art
Curriculum and Degree Programs Proposed and under Consideration

Military Science Course Sequence and Change
B. S. in Recreation and Park Administration
Bachelor of Music in Composition
Cooperative Ph.D. in Physics with University of Kentucky
A. B. in Latin American Studies

Listed below by Departments are some individual Department accomplishments:

Biological Sciences

Four Master of Science degrees were conferred.

Chemistry

Four Master of Science degrees were conferred. Fifty-three Bachelor's degrees were conferred, substantially more than any other Kentucky university; judged by 1967-68 records listed below:

<table>
<thead>
<tr>
<th>University</th>
<th>No. of Bachelor's</th>
<th>No. of Master's</th>
</tr>
</thead>
<tbody>
<tr>
<td>Murray State University</td>
<td>52</td>
<td>3</td>
</tr>
<tr>
<td>University of Kentucky</td>
<td>42</td>
<td>1</td>
</tr>
<tr>
<td>University of Louisville</td>
<td>16</td>
<td>1</td>
</tr>
<tr>
<td>Western Kentucky University</td>
<td>16</td>
<td>0</td>
</tr>
</tbody>
</table>

Student affiliates of American Chemical Society sponsored Meeting-in-Minature with representation from six colleges and universities.

Communications

One Master of Arts in Journalism, and eight Master of Arts in Speech were conferred. They were host to Kentucky Intercollegiate Press Association and to the Kentucky Press Association. The Director of Journalism and the University were admitted to membership in the American Society of Journalism Administrators.

English

Two Master of Arts in English, and six Master of Arts in Education (English) were awarded.

Health, Physical Education, and Recreation

Mr. Larry Tillman was selected as OVC Football Player of the Year, and Mr. Claude Virden was chosen as OVC Basketball Player of the Year. Mr. Tommy Turner qualified for the United States Track Team to participate in international meets this summer. Coach William Furgerson was selected as the OVC Coach of the Year in Football, and Mr. Cal Luther was selected as the OVC Coach of the Year in Basketball.

History

Phi Alpha Theta, national honorary fraternity in history, was installed.
Military Science

The rifle and pistol teams, coached and sponsored by the Department, received national recognition for the third straight year. The Rifle Team finished second in the Nation, one point behind the U. S. Naval Academy in the conventional Division. The Women's Rifle Team placed first in the Nation in both international and conventional divisions. Five of the twenty members of the National Rifle Association's All-American Team are Murray State University students. The Varsity Pistol Team was first in the Midwest Intercollegiate Pistol League, and the ROTC and Women's Team finished first in the United States in their categories of NRA competition.

Physics Department

Equipment Grant of $10,000 was awarded by the Atomic Energy Commission.

Social Sciences

The Urban Geography Seminar, directed by Mrs. W. A. Franklin, completed research on Murray's Supermarkets Trade area, and on the change in Murray's Central Business District since 1890.

SCHOOL OF BUSINESS

Philip Tibbs became Acting Dean replacing Thomas B. Hoganacmp, who was named Vice President for Administrative Affairs. A Division of Business Research was established and the first edition of BUSINESS DYNAMICS was published in May, 1969. This publication consisted of articles by the School of Business faculty and was mailed to approximately 700 business firms in Kentucky. The enrollment during the fall semester showed an increase of 7 per cent over the previous year, but due to a decrease in enrollment during the spring semester the enrollment for the year was approximately the same as the preceding year.

Accounting and Finance

The Department is offering one new course, Accounting 606, Special Problems, which is designed to help meet the needs of accounting students who desire to explore and research special areas or topics in accounting. There were two additions to the faculty last year. Mr. Robert L. Warren and Mr. John A. Thompson have been elected to membership in the Kentucky Society of Certified Public Accountants and have been appointed to the Kentucky Society Committee on Relations with Colleges and Universities. Mr. Max Reed and Mr. Terry Arndt published articles in the first issue of BUSINESS DYNAMICS.

Business Education and Office Administration

There were 579 students enrolled in this Department last year during the fall semester. There are approximately 50 students in the process of working on their M.A. in Business Education. The Department has two additional faculty members. Dr. Alberta Chapman is engaged in writing articles for publication. Mrs. LaVerne Ryan is spending her summer sabbatical on a State Department of Education grant to study Cooperative Office Programs in select states. Mr. Bob McCann is pursuing advanced studies in IBM sponsored computer
courses in order to more effectively teach the computer and computer related courses for the School of Business. The purchase of several new pieces of equipment aided the improvement of instruction in secretarial and office administration areas.

Economics

The Department offers a major in Economics through the School of Arts and Sciences, and for the first time, offered an area in Business Economics. The Department also offered for the first time a Master of Science in Economics. One new faculty member was added last year. Several faculty members in this Department worked on special research projects; and they, also, made speeches to civic and educational groups throughout the year. This Department is rapidly growing and the need for additional faculty members can already be seen.

Management

Because of growing student interest in professional management careers, student enrollment in the Department of Management continued to grow during 1968-69. A new course in management systems was implemented, and additional emphasis was placed upon computer and quantitative applications to business problems. The Department provided management training for more than 100 managers and supervisors who are employed in western Kentucky industries. Management courses were also taught at the Breckenridge Job Corps Center in Morganfield. Two new faculty members were employed.

Marketing

The Marketing Department had a 6.9 per cent increase in enrollment for the year. They offered two new courses during the year. Marketing 568, International Marketing, was taught by Mr. Charles Lounsbury, and Marketing 668, Special Problems in Marketing, was taught by Mr. William Seale. Mr. Lounsbury contributed an article to our first School of Business publication, BUSINESS DYNAMICS, and he continued to serve in an advisory capacity to our Marketing Club, to Alpha Kappa Psi, and to his own social fraternity. Mr. Henry Tovory is still on leave at Florida State University working on his doctorate in Business Administration. We have hired Robert Menzies, an M.B.A. from Michigan State, with a strong background in Transportation and Logistics Management.

SCHOOL OF EDUCATION

The 1968-69 fiscal year was the first full year in which the School of Education was administered through the operation of six departments. The six departments are listed below with a progress report for the year.

School Administration and Supervision

The Specialist in Education Degree was approved and 12 to 15 graduate students have been admitted to candidacy for the Ed.S. Degree. Dr. Hugh A. Noffsinger and Dr. William J. Ryan made a school site survey for Caldwell County Schools. Recommendations for location of a new county high school has been approved by the State Department of Education and the Local Board of Education.
Elementary Education

Education Specialty in Elementary Education with specialization suggested in early childhood, language arts, social studies, science, and mathematics. There were six graduate level courses added. There were a total of 1,875 students in the fall and spring semesters. There was an extensive amount of travel done by the faculty members in this Department. Both National and Regional Conventions were attended throughout the year. Mr. William Morris was awarded the Ed.D. Degree this past year. Several faculty members continued their studies last year and taught, also.

Secondary Education

The Department of Secondary Education offered three new courses last year, one being undergraduate and the other two graduate courses. They experienced the introduction of the Specialist in Education Degree in Secondary Education and there are from 10 to 12 graduate students admitted to candidacy for the Ed.S. Degree. Improvement of college teaching through self-evaluation is practiced by the Department. Dr. W. Segall and Mr. John Wells compiled a Book of Readings to be used in Education 310 this fall semester.

Psychology

Last year there were six new faculty members employed. The turn-over has been great in past years, but this year has proven to be a "year of stabilizing." There was only one resignation this year. Several of the faculty participated in research and prepared publications. The Graduate Programs are divided into different interests: Psychological Services Program; Guidance - Counseling Program; Speech - Hearing; and General - Experimental. The Undergraduate Program enrolled a total of 3,856 in the two regular semesters last academic year. The Service Centers, (Psychological Center, Speech and Hearing Center, and Testing Center) were indeed operational last year. Figures show many hours were spent in carrying out the duties of these centers.

Educational Services

This Department is made up of the Division of Student Teaching, The Division of Special Education, the Reading Clinic, the Audio-Visual Laboratory, and the In-Service Education. The overall long-range objectives of the Department are as follows:

1. To provide necessary administrative functions to facilitate the operation of all divisions and sections of the Department.
2. To maintain close contact with the public schools in Kentucky by making known the available resources of the School of Education and to assist in the planning and utilization of these resources.
3. To work closely with other departments by coordination of effort and by making known to our service area the main facilities on campus.

All of the Divisions report much success and growth through the efforts put forth by the faculty last year.
Library Science

The Department added 1,315 books during the fiscal year and 111 were given as gifts. This brings the total holdings at the beginning of the year to 7,040. Total number of periodicals at this time is 54. There were 19 Bachelor of Science degrees offered last year and 8 Master of Arts degrees. Audio-Visual equipment and materials were added to the Department amounting to $1,123.25. All faculty members were very active during the year.

THE GRADUATE SCHOOL

Growth is also reported in the University's Graduate School. Forty new graduate courses have been added in various departments of the School. Six new degrees were added. There is now a Master of Arts in Geography, Master of Arts in German, Master of Arts in Studio Art, Master of Arts in Teaching Mathematics, Master of Science in Mathematics, and a Specialist in Education. The publications in this School consisted of The Graduate School Bulletin, and The Murray State University Review. There was a total of 84 graduate assistantships, teaching and non-teaching, awarded during the fiscal year. The University had 8.7 per cent of its enrollment in the Graduate School. Also, there were 188 full-time graduate students enrolled.

Research

The Office of the Director of Research has been in operation for one year. The Biological Station to be located on the University's Kentucky Lake property is now in the active planning stage, and floating facilities for bases of operation have been acquired. A major effort is being made to provide specialized graduate training in space technology centered in the area of communications, air traffic control, and sensing devices. Summer institutes funded by the National Science Foundation continue to be a feature of Summer School offerings.

IMPROVEMENTS IN PHYSICAL PLANT DURING 1968-69

In addition to maintaining the equipment on the campus the Physical Plant Department did the following:

1. Renovated the President's Home.
2. Three new practice football fields were built by the Grounds Department.
4. Added approximately 175 feet to the tunnel.
5. Built storage building on football field.

Two new employees were added to the Department.

Construction

For a report on construction, see Development.
FOOD SERVICE

Cafeterias

Beginning with the fall semester, 1968, the cafeteria meal ticket plan was placed on an optional basis for all students. Students were offered a meal ticket for seven days per week at a price of $13.30 per week or five days per week at a price of $10.50 per week.

A statement of operations for the cafeterias for the two semesters 1968-69 is listed below:

<table>
<thead>
<tr>
<th></th>
<th>Fall Semester</th>
<th>Spring Semester</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Meal Tickets</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student Union</td>
<td>784</td>
<td>443</td>
<td>1,227</td>
</tr>
<tr>
<td>Winslow</td>
<td>1,580</td>
<td>977</td>
<td>2,557</td>
</tr>
<tr>
<td>Total</td>
<td>2,364</td>
<td>1,420</td>
<td>3,784</td>
</tr>
<tr>
<td>Gross Receipts</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student Union</td>
<td>$168,630.27</td>
<td>$99,953.86</td>
<td>$268,584.13</td>
</tr>
<tr>
<td>Winslow</td>
<td>319,911.09</td>
<td>193,672.01</td>
<td>513,583.10</td>
</tr>
<tr>
<td>Total</td>
<td>$488,541.36</td>
<td>$293,625.87</td>
<td>$782,167.23</td>
</tr>
<tr>
<td>Net Profit or Loss</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student Union</td>
<td>$5,157.21</td>
<td>($9,538.79)</td>
<td>($4,381.58)</td>
</tr>
<tr>
<td>Winslow</td>
<td>14,393.13</td>
<td>(18,224.33)</td>
<td>(3,831.20)</td>
</tr>
<tr>
<td>Total</td>
<td>$19,550.34</td>
<td>($27,763.12)</td>
<td>($8,212.78)</td>
</tr>
</tbody>
</table>

In the 1967-68 academic year the meal ticket plan was required for all dormitory occupants and the volume of food service for that year was the greatest ever administered at the University. The price of a seven day meal ticket was $12.25 per week and the price of a five day ticket was $9.75 per week.

The work force at both cafeterias for the fall semester 1968 had been reduced by 10 per cent from the total force employed at the close of the spring semester 1968. At the beginning of the fall semester the number of employees in all categories and the amount of the monthly payroll were as follows:

<table>
<thead>
<tr>
<th></th>
<th>Number</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Union</td>
<td>58</td>
<td>$15,371.47</td>
</tr>
<tr>
<td>Winslow</td>
<td>97</td>
<td>24,367.34</td>
</tr>
<tr>
<td>Total</td>
<td>155</td>
<td>$39,738.81</td>
</tr>
</tbody>
</table>

During the year the work force was reduced and at the close of the spring semester, 1969, the number of employees and the amount of the monthly payroll were as follows:

<table>
<thead>
<tr>
<th></th>
<th>Number</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Union</td>
<td>39</td>
<td>$11,650.63</td>
</tr>
<tr>
<td>Winslow</td>
<td>67</td>
<td>18,544.55</td>
</tr>
<tr>
<td>Total</td>
<td>106</td>
<td>$30,195.18</td>
</tr>
</tbody>
</table>

A wage increase of 15 cents per hour and a reduction in the number of hours per work week from 44 hours to 40 hours became effective on February 1, 1969.
in compliance with the Federal Wage and Hour Law and these factors are reflected in the amount of payrolls listed above.

It is an accepted rule for profitable food service operation that the percentage of gross receipts should not exceed 38% for labor and 45% for food products, a total of 83% for the two categories. For the 1968-69 year these percentages for the two cafeterias were as follows:

<table>
<thead>
<tr>
<th></th>
<th>Wages</th>
<th>Food Products</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Union Winslow</td>
<td>47.18%</td>
<td>46.82%</td>
<td>94.00%</td>
</tr>
<tr>
<td></td>
<td>41.78%</td>
<td>53.26%</td>
<td>95.04%</td>
</tr>
</tbody>
</table>

Steps have been taken to maintain these two items of expenditures more nearly within the accepted percentage range by reducing the work force and pre-cooking menus. Also, the price has been increased for the 1969-70 year on a seven day ticket to $14.00 per week which is 5.26% and on a five day ticket to $11.50 per week which is 9.52% increase.

Snack Bars

The Student Union Snack Bar made less profit in 1968-69 than in 1967-68 because a greater percentage of receipts were expended for wages and food products, whereas the Hart Hall Snack Bar showed a substantial increase in volume and profit which is attributed to the release of students from required cafeteria meal tickets.

A statement of operations for the period June 1, 1968, through June 5, 1969, is listed below:

<table>
<thead>
<tr>
<th></th>
<th>Student Union</th>
<th>Hart Hall</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$86,220.45</td>
<td>76,081.45</td>
<td>$162,301.90</td>
</tr>
<tr>
<td></td>
<td>$10,541.91</td>
<td>10,225.08</td>
<td>$20,766.99</td>
</tr>
</tbody>
</table>

Beginning on June 16, 1969, the Student Union Snack Bar is being managed by Mrs. Carol L. Thomas in conjunction with the Student Union Cafeteria. This will provide for an interchanging of work force and products for resale whereby an appreciably more efficient operation can be realized.

Food Service Survey

On April 21-22 a food service survey was conducted by Mr. T. W. Minah, Director, Dining Halls Operations, Duke University, Durham, North Carolina. The survey covered an analysis of the management, an evaluation of quality of the menu and food preparation, and the utilization of all personnel and facilities. The survey was thorough and the recommendations made by Mr. Minah will serve as an invaluable guide for the operation of the food service enterprise.
FINANCIAL REPORT FROM THE BUSINESS MANAGER

General Funds:

Income

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount of State Appropriation</td>
<td>$6,214,220.00</td>
</tr>
<tr>
<td>Amount of Trust and Agency Funds</td>
<td>4,009,256.85</td>
</tr>
<tr>
<td>Total Income</td>
<td>$10,223,476.85</td>
</tr>
</tbody>
</table>

Less: Expenditures

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated Balance to Transfer to 1969-70 Fiscal Year</td>
<td>$ 523,979.28</td>
</tr>
</tbody>
</table>

II. Capital Improvements

The following buildings were completed and occupied during this fiscal year:

A. Addition to and Renovation of Science Building
   Construction Costs: $2,636,876.00
   Cost of Furniture & Equipment: $461,057.00
   Total: $3,097,933.00
   This building was completed in September, 1968.

B. Laboratory School
   Construction Costs: $1,664,994.00
   Cost of Furniture & Equipment: $59,496.00
   Total: $1,724,490.00
   This building was occupied in June, 1969.

III. Acquisition of Real Property

A. The C. F. Caraway property located at 208 North 15th Street was
   acquired in July, 1968, by condemnation proceedings through the
   Calloway County Circuit Court. The cost of this property was
   $47,500.00. The lot is 80' x 138' in the front and 110' x 127'
   in the back. There is a 10-room frame house constructed on this
   lot, and it is currently being used for faculty offices and
   classroom space. The back portion of the lot along with other
   property already owned by Murray State University was converted
   into a parking lot which was hard-surfaced and will accommodate
   147 vehicles.

B. The Billy P'Pool house and lot located at 111 North 14th Street
   was acquired in August, 1968, for the purchase price of $14,500.00
   The size of the lot is 51' x 180'. The 6-room frame house which
   was on the lot was razed and the land converted into a parking area.
C. The R. M. Miller property located between 17th and 18th Streets and containing 5.895 acres was acquired in December, 1968, and $51,800.00 was paid from Murray State University General Funds for this property. This property is currently being used as an R.O.T.C. drill field.

D. The Calvin P. Morris property located at 311 North 16th Street was acquired in May, 1969, for $17,500.00. The lot is 60' x 200' and has a 5-room frame house with bath and basement erected thereon. It is planned to have the house removed so that the lot can be made into a parking lot which will adjoin a paved parking lot owned by the University on North 16th Street.

IV. Purchasing Department Activities

The Director of Purchasing and members of his staff held seminars with the deans of the four schools and the various department heads to better acquaint them with effective purchasing procedure. These seminars were very effective and we plan to hold them again this year.

The Purchasing Department received over 700 bids on 222 Requests for Quotations and awarded and processed for payment a total of 7,202 purchasing documents.

V. University Bookstore Sales

<table>
<thead>
<tr>
<th></th>
<th>1967-68</th>
<th>1968-69</th>
<th>Decrease in Sales</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Union Store</td>
<td>$606,566.33</td>
<td>$480,833.17</td>
<td>$125,733.16</td>
</tr>
<tr>
<td>Hart Hall Store</td>
<td>56,583.98</td>
<td>55,719.88</td>
<td>864.10</td>
</tr>
</tbody>
</table>

V. University Bookstore Sales

The bookstore inventories are being prepared and the financial statement for the operations for the fiscal year ending June 30, 1969, will be submitted at a later date.

VI. Vending Concession Income

Caldwell Vending Company concession sales for the period July 1, 1968 - June 30, 1969, amounted to $231,977.86 and the commission paid to Murray State University amounted to $49,119.66. The concessions consisted of soft drinks, candy, sandwiches, snacks, ice cream, milk, and cigarettes.

VII. Laundry Machine Concessions

The Simpson Coin Laundry Company has the contract to provide washing machines and dryers in the various dormitories on the campus. The gross income for the period July 1, 1968, through June 30, 1969, was $24,091.80 and Murray State University received $6,200.70 commission on the sales.

The regular financial statement for the 1968-69 fiscal year will be prepared and presented to the President and the Board of Regents as soon as all outstanding documents are closed for the fiscal year.
EXPRESSION OF APPRECIATION

We at Murray State University appreciate the splendid support that the Board has given us throughout the past year. The contributions which you have made through the formulation of improved policies and by constructive suggestions are appreciated by the faculty, staff, and administration. Murray State has continued to grow toward the fulfillment of its goal, as a great university, and we look forward to even a better year in 1969-70.

Respectfully submitted,

Harry M. Sparks
President

HMS:ajt